

SPECIAL PROGRAMS AND PROCEDURES

October 1, 2011

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6100 Hamilton County Prevention/Retention/Contingency (PRC) Program

6101: The Prevention/Retention/Contingency (PRC) program is designed to help families residing in Hamilton County overcome immediate barriers to achieving or maintaining self-sufficiency, with the objective of lessening the need for ongoing public assistance.

6102: In addressing these purposes, the PRC program in Hamilton County will be administered by the Hamilton County Department of Job and Family Services (HCJFS). HCJFS may determine eligibility and deliver assistance utilizing either its own staff or through a contract with other entities in the community.

6103: There are, however, two distinct approaches in rendering assistance under the PRC program:

6103.1 One-time, short-term assistance of tangible value to the recipient. This is not cash payment or ongoing support such as that afforded by Ohio Works First (OWF) or Disability Financial Assistance (DFA). Neither is it an entitlement: utilization of the program will be considered on a case-by-case basis under the provisions enumerated below in sections 6110 through 6199. The personal judgment of the eligibility determiner is a key component in assessing the efficacy of the services toward the end of self-sufficiency.

6103.2 Services of no tangible value to the recipient may be provided on an ongoing basis. The receipt of these services will **not** impact in any way the recipient's eligibility for tangible one-time benefits and therefore, will not be recorded in the CRISE system. Each program of assistance under this provision will be adopted as an amendment to this plan, with eligibility criteria and determination procedures specified therein.

6104: Hamilton County reserves the right to temporarily suspend PRC program enrollment at any time when, in the sole judgment of the Board of County Commissioners, it is no longer fiscally prudent to fund the program.

6105: If at any time Hamilton County determines it is necessary to change the terms and criteria involved in operating the PRC program, HCJFS will not engage in any reconsideration of eligibility determinations made prior to the effective date of the change.

6110 FUNDAMENTAL PRINCIPLES

6111: There are two basic approaches to the delivery of PRC assistance that is of tangible value to the recipient:

6111.1 PRC may provide short-term assistance limited to the amount actually required to meet the need up to \$500 total during a twelve (12) consecutive month period, provided funding remains available. This assistance is provided directly by HCJFS through vendor payment. Any number of individual payments can be made on behalf of a PRC AG during a four-month "assistance period" (beginning with the initial month in which assistance is authorized) as long as they are distinctive, non-ongoing occurrences and funds remain available. Note: under special circumstances of a natural disaster resulting in a declared emergency or a traumatic incident for a family (verified by a public safety official) up to \$1500 may be authorized to meet verified needs during the four month period, provided adequate funding is available.

- 6111.2** As deemed appropriate, HCJFS may refer families for diversion from cash assistance to local community service provider(s) for a combination of services and tangible assistance. The service level provided by community service providers is based solely on the service provider's assessment of case needs. The decision whether to refer to a community service provider is solely at the discretion of HCJFS.
- 6111.21** The PRC participant may receive financial and supportive services when referred to a community service provider and these services may extend beyond the months for which the PRC was authorized. Providers/contractors must report monthly on who was served, the value of the service, etc. Expenditures by local community service providers will be analyzed periodically to assure cost effectiveness of the PRC program.
- 6112:** A PRC Assistance Group (PRC AG) is a group of individuals deriving benefit from the authorized service and treated as a unit for the purpose of determining eligibility for the PRC Program. It must contain at least one minor child (under age eighteen or under age nineteen and not yet graduated from High School). A woman (with no children) medically verified to be at least six months pregnant is also an appropriate AG, although the fetus is not counted as an AG member. *NOTE: for treatment of the income and resources of an individual excluded from the PRC AG due to disqualification, see 6142.*
- 6113:** Eligibility for PRC is dependent upon the PRC AG's demonstration and verification of the need for financial assistance and/or services, and whether the HCJFS determines that provision of PRC will satisfy the need. In order for the PRC AG to be found eligible, the PRC AG's income must be at or below 150% of the Federal Poverty Guidelines (FPG), as updated annually. PRC assistance is only available to AGs which haven't received PRC assistance during the previous twelve consecutive months from the beginning date of the previous four-month assistance period. (The month the assistance is authorized is counted as the first month, even if the authorization takes place on the last day of the month.)
- 6114:** Under this program, an assistance group may receive customized assistance, goods or services, as determined appropriate by the HCJFS.
- 6114.1** Services may be provided to an assistance group to *prevent* them from reliance on and divert them from ongoing cash assistance and guide them to self-sufficiency by helping them through the presenting crisis. Examples of such services are: job-related expenses such as tools, safety equipment, work clothing/uniforms, transportation (i.e., automobile repairs, bus tickets, car payments), short term education expenses, etc. (This is not an exhaustive list.)
- 6114.2** Services are also provided to a PRC AG to help members *retain* employment and, thereby, to achieve or continue self-sufficiency. Examples cited above in 6114.1 are applicable to this category as well.
- 6114.3** In addition, services are provided to a PRC AG to meet a presenting or *contingent* need which, if not satisfied, threatens the safety, health or well-being of one or more PRC AG members. Examples of such services are: rent, deposits, utility bills, home repairs, emergency shelter, necessary appliances, clothing, etc. (This is not an exhaustive list.) However, no medical expenses other than pre-pregnancy family planning can be covered by PRC.

- 6115:** While PRC is designed to help families overcome immediate barriers to achieving or maintaining self-sufficiency and personal responsibility (thereby preventing the need for ongoing public assistance), the fact that an ongoing Medicaid, OWF or DFA assistance group is active is not a relevant factor in the consideration of eligibility for the PRC Program. In addition, HCJFS is committed to informing individuals about other programs (i.e., Medicaid, Food Assistance, Child Care) that are available and capable of playing a role in sustaining the self-sufficiency of families.
- 6116:** PRC assistance must be authorized with a demonstrated expectation that the PRC AG will then be able to function without additional agency help (other than whatever ongoing assistance they may already be receiving). A factor in demonstrating this expectation is the signing, by each applicant/participant who is a candidate for diversion under 6111.2 above (where referral is made to a community service provider), of a Personal Responsibility Agreement (PRA), form HCJFS 0398. Each such AG must agree in the PRA to waive OWF, take action steps that promote self sufficiency and agree to the release of information to a network of community providers that HCJFS has contracted with to provide services. Without such a commitment, PRC services will not be provided for diversion. Local community service providers will develop a more in-depth case plan between themselves and each participant. If a participant fails to agree with the local community provider's service delivery terms; or if the participant fails to fulfill the terms of the case plan, the local community service provider may instruct the HCJFS caseworker to deny PRC eligibility. Consumers have a right to a State Hearing in the event they wish to appeal such a denial.

6120 APPLICATION PROCESSING

- 6121:** The PRC AG must complete form HCJFS 0399-A, *Application - Prevention, Retention and Contingency (PRC) Program*, declaring all income and liquid resources, to request PRC. HCJFS will enter the PRC AG into CRISE for statewide clearance and registration (ARAD) of the application.
- 6122:** Applications for PRC must be followed or accompanied by a face-to-face or telephone interview. This requirement assures the provision of personal and individual services based upon a conversation with regard to the applicant's needs.
- 6123:** HCJFS will determine eligibility in all aspects (utilizing the PRC Worksheet, form HCJFS 0399-B) and deliver assistance for those in need of short-term tangible assistance (including current and sanctioned OWF AGs). Immediate needs, and whether or not the PRC Program can satisfy that need, will be determined by HCJFS (and/or a contracted provider). **Note: PRC assistance to sanctioned AGs cannot be used to replace the lost OWF income for payment of expenses that would have been paid from the OWF grant.**

Families which are candidates for diversion, if not denied, may be referred to a contracted community service provider after completion of the eligibility determination process for delivery of appropriate services.

6124: Eligibility must be determined as soon as possible within ten business days after the filing of the application (the application date is excluded in the count) and in a fair and equitable manner, which includes verification of information relevant to the determination of eligibility. Failure to provide information/verification necessary to the determination of eligibility within this time frame may be the basis for denial of assistance. However, HCJFS **may** extend the ten-day period for consideration of a PRC application for reasons it determines, in its sole judgment, to constitute “good cause” for delay in the provision of needed information/verification. Good cause must be documented in the case record when the application remains pending beyond ten working days.

6125 All applicants for PRC who wish to exercise their right to a hearing may request a State hearing via the usual State hearing request process.

6130 EXPLORING COMMUNITY RESOURCES

6131: PRC may not be authorized where alternate sources exist to meet the need. Participants are expected to make reasonable efforts to explore the availability of resources within the local community prior to HCJFS authorization of PRC. Whether reasonable efforts have been made is a caseworker determination based upon the presenting need and service availability in the community. Note: Diversion candidates, who, if approved, may be referred to a community service provider, need not independently explore other community resources prior to authorization of PRC.

6132: A PRC AG is required to apply for and utilize any program, benefit, or support system which may reduce or eliminate the presenting need. The PRC application provides a section for the participant to document, in writing, his/her attempts to locate and utilize other resources. At least two attempts must be documented. If no other assistance has been sought, the applicant will be required to make contact with two service providers by telephone during the course of the PRC interview.

6133: PRC may not be authorized to prevent utility cutoffs or restore utility service during the “Winter Heating Season” when the HEAP program is an available resource. (The normal heating season begins November 1 and ends March 31.)

6134: HCJFS is not required to exhaust all potential resources in the Hamilton County community before approving PRC services.

6140 DETERMINATION OF PROGRAM ELIGIBILITY

6141: The gross amount of the PRC AG’s countable income is totaled and compared to the amount which is 150% of the Federal Poverty Guideline (FPG) amount for the PRC AG size (see Appendix). If the total PRC AG income is equal to or less than 150% of the FPG amount for the applicable PRC AG size, the PRC AG meets the income requirement.

6141.1: Income which was received by any member of the PRC AG (including ineligible individuals) during the thirty-day period prior to the date of application (which excludes the actual date of application) is considered when determining financial need. HCJFS or a contracted provider may continue to provide services under the case plan developed regardless of changes in income level after this thirty-day period.

- 6141.2:** The total gross income, both earned and unearned, of all the PRC AG members, must be counted with the exception of:
- Earned income of a dependent child;
 - Student financial aid not payable in cash to the student and retained by the educational institution to defray educational expenses, and
 - The verified costs of supplies and materials used in self-employment situations, or a standard 50% deduction, whichever is greater;
 - Any other income deemed “exempt” by OAC rule.
- 6141.3:** Written or oral verification of income is required. For any verification which is obtained by phone, there must be clear documentation in CLRC concerning the name and position of the supplier of the information, the date the verification was obtained, the amount of the verified income and the name of the individual who obtained the verification.
- 6142:** Certain individuals are ineligible for PRC:
- Members of an AG with an outstanding unpaid OWF (October 1996 or later) or PRC fraud overpayment balance;
 - An unmarried parent less than 18 not living in an adult-supervised setting;
 - Aliens not lawfully admitted for permanent residence;
 - Fugitive felons, parole and probation violators;
 - Individuals not cooperating in establishing paternity or securing child support;
 - Individuals found to have fraudulently misrepresented their residence to obtain benefits in two or more states within the last ten years (from the date of the conviction); and
 - Adult or minor caretakers of children are ineligible for tangible (ref. 6103.1) PRC assistance if they have received it (as the adult or minor caretaker of an AG) in a four month period that began within the last twelve months.
- 6142.1:** The income and resources (in their entirety) of ineligible individuals are available to other AG members but the ineligible individual’s needs may not be included in the need standard for the AG. Ineligible individuals may not be the payee for PRC benefits for other members of the AG and, if they are the only adult or minor caretaker AG member, the AG will not be eligible.
- 6143:** HCJFS reserves the right to deny PRC (or condition its approval) to any applicant who has:
- Demonstrated a pattern of failure to use their own resources to meet their needs; or
 - Caused their own crisis by quitting employment without just cause (as defined in the Hamilton County Personal Responsibility Agreement [PRA] for the OWF program).
- 6143.1:** There is an expectation that AGs which have had sufficient income to meet routine ongoing shelter expenses will have budgeted and utilized their income appropriately. Specifically, those AGs in receipt of need-based income (such as OWF, DFA or SSI) designed to encompass shelter expenses, absent some unforeseeable event, may be denied PRC, at the sole discretion of the eligibility determiner, in connection with delinquent utility bills, to avert eviction or to find replacement housing for housing from which they are being evicted.

6143.2: Where the eligibility determiner does approve PRC for an applicant/participant with a history of nonpayment of rent/utilities and/or eviction, they must require and the applicant/participant agree to use a direct rent/utilities program in exchange for receipt of PRC intervention in their situation.

6143.3: HCJFS casework staff or contracted service providers may counsel participants on personal budgeting and may review participants' monthly bills. HCJFS may require referral of a participant to another community service provider for personal budgeting classes. Contracted service providers may require a consumer's participation in activities such as budgeting classes, direct rent and utility programs, etc., as part of the PRC case plan.

6144: PRC assistance must be authorized with a reasonably demonstrated expectation that the PRC AG will then be able to function without additional agency help (other than whatever ongoing assistance they may already be receiving). The PRC applicant who is not applying for or receiving cash assistance should be currently employed, have an employment offer or demonstrate other income streams which will support the participant without cash assistance for a minimum of two months. Seasonal employees or those who have recently lost employment who are willing to waive the OWF assistance they would otherwise be eligible for, may also be considered candidates for diversion.

OWF recipients applying for PRC must be currently participating in an HCJFS approved activity or be otherwise exempt.

6150: UTILIZATION OF PERSONAL RESOURCES

6151: PRC applicants may be asked to use some of their own liquid resources available on the date of application to help meet their needs. Those who refuse will be ineligible for PRC services. Liquid resources include cash on hand, regular savings accounts and checking accounts. *NOTE: Verification of declared resources is not required.*

6152: The applicant must demonstrate that his/her liquid assets are insufficient to meet the presenting need. HCJFS and/or a contracted service provider is responsible for determining whether resources available to the participant should be used to pay for a portion of the need, utilizing the following guidelines:

6152.1: Current income used in the income eligibility determination or due to be received in the future is not considered a liquid resource. Amounts held and needed to meet routine expenses coming due in the next 30 days (such as food, shelter, transportation and utilities) will not be considered an available liquid resource.

6152.2: Participants are also allowed to retain liquid assets of up to \$200. Liquid resources held by AG members above \$200 (excluding any exemptions defined by OAC rule) must be utilized to meet their presenting needs before resorting to PRC funds. *For example: an applicant has \$1000 on deposit in a bank, of which \$500 is for the upcoming month's rent or car payment. The \$500 is not counted as available. From the remaining \$500, we allow \$200 to be retained, leaving \$300 to be applied against the presenting need.*

- 6153:** If the personal resources held by the AG are insufficient to meet the presenting need, they may be supplemented by PRC funds, not to exceed the cap of \$500 (or \$1500 in the case of diversion and \$1500 in special circumstances of a declared emergency or verified traumatic incident). Note: For potential diversion candidates, it is not necessary to verify the exact amount of the need unless there are countable liquid resources with which the need must be compared in order to determine eligibility for the PRC program.
- 6153.1:** HCJFS and/or the contracted community service provider may require prepayment of an applicant's bills for which liquid resources are on deposit. Verification of prepayment may be required.
- 6160: AMOUNT AND TYPES OF ASSISTANCE**
- 6161:** PRC payments are limited to the amount actually required to meet the presenting need(s), to the extent personal resources are not sufficient, up to \$500 (or \$1500 for a declared emergency/traumatic incident) per twelve consecutive month period. *NOTE: AGs referred to a community services provider may receive more than \$1500 in benefits from that provider.*
- 6162:** In cases where two AGs share a household, duplicate PRC services may not be approved (for instance: two AGs may not be authorized PRC when they apply for \$500 each to pay a \$1000 household expense).
- 6170: PROGRAM INTEGRITY AND CONTROL**
- 6171:** The approval of the Director or designee is required to authorize PRC assistance. After a recommendation by the eligibility determiner (supported by appropriate reasoning and documentation and reflected on the PRC Worksheet, HCJFS 0399-B) to issue PRC assistance is made and concurred in by their Team Leader, the HCJFS Director or designee will review and either concur in or overrule the determination of eligibility. For assistance up to \$500 (and for diversion incentive payments), the Director's designee is the Section Chief. For amounts in excess of \$500, the Director or, if unavailable, an Assistant Director must personally review and approve the payment.
- 6172:** The PRC Clerk will generate payment for the assistance, goods, and/or services. As long as payment is authorized within the four-month period from the date of the initial approval, actual payment may be made to vendors according to normal payment procedures and schedules in place at HCJFS. All PRC payments will be made to the vendor.
- 6173:** The CRISE AEOEA driver will be utilized to record PRC authorizations under this program. Financial activity will be captured on the HCJFS financial system. *NOTE: Non-tangible assistance under titled special-purpose amendments to this plan will not be recorded in CRISE.*
- 6174:** Applicants will be notified promptly of the determination made on their application for PRC. Notification will be made on form HCJFS 0399-C, "Notice of Action Taken on Your Application for the Prevention, Retention and Contingency (PRC) Program," which explains the right to appeal the decision. Notice of approval may be prepared but will not be sent or delivered unless and until the review process has affirmed the decision to approve the application.
- 6175:** Community Link must be given a copy of any PRC approval notice for an OWF or DFA applicant or recipient (including sanctioned AGs).

MONTHLY FEDERAL POVERTY GUIDELINES

Effective January 20, 2011

The Monthly Federal Poverty Guideline amount is used to determine income eligibility for the Hamilton County PRC Program. The total gross countable income of all members of the assistance group must be equal to or less than the need standard (expressed as a percentage of the Monthly Federal Poverty Guideline amount for the appropriate assistance group size).

Note: Dated information: obsolete upon Federal revision.

Assistance Group Size	150% of Monthly Federal Poverty Guidelines
1	1362
2	1839
3	2317
4	2794
5	3272
6	3749
7	4227
8	4704
Each Additional	+478

Roster of Amendments to the Hamilton County PRC Plan		
No.	Name	Effective Date
1.	Child Welfare (revised eff. 9/1/10)	12/01/99
2.	Probation Department (obsolete)	12/01/99
3.	Juvenile Court Probation (obsolete)	12/01/99
4.	Public Defender's Office (obsolete)	12/01/99
5.	Pre-Trial Services (obsolete)	12/01/99
6.	Help Me Grow (obsolete)	07/01/01
7.	Diversion Program	12/01/99
8.	Kinship Care (obsolete)	12/01/99
9.	Family Violence Case Management (obsolete)	12/01/99
10.	Development Reserve Projects (obsolete)	01/01/00
11.	Transitional Services (obsolete)	01/01/00
12.	Child Support Disruptions (obsolete)	01/01/01
13.	Summer Youth Employment and Training (obsolete)	04/01/00
14.	Vocational Education and Training (obsolete)	07/01/00
15.	Services for Children in Foster Care (obsolete)	09/01/00
16.	Childcare Employees Comp/Ed (obsolete)	11/01/00
17.	Friends of the Children/At Risk (obsolete 1/01/10)	12/01/00
18.	Transportation for Self Sufficiency (obsolete)	01/01/01
19.	Project Thaw (obsolete)	02/01/01
20.	Adult Literacy and Child Reading (obsolete)	10/01/01
21.	Wellness Program (obsolete)	09/01/02
22.	CIP Program (obsolete)	12/15/04
23.	Employer Subsidy Program (revised eff. 11/1/09)	10/01/05
24.	Temporary Heating Assistance (obsolete)	12/01/05
25.	Talbert House Allocation (obsolete)	12/01/05
26.	Youth Employability and Training (obsolete)	12/01/05
27.	Ohio Dept. of Ed/ TANF Partnership (obsolete)	7/01/06
28.	TANF Demonstration Funds Allocation (obsolete)	7/01/06
29.	TANF Purposes 3 and/or 4 Projects (revised eff. 9/1/10)	10/1/07

Note: Effective 10/01/06, PRC Amendments listed above as “obsolete” are no longer in effect due to defined timeframes and/or other County decisions. They are for informational purposes only and as such, all requests for new or revisited PRC Services shall be cleared by HCJFS Administration before being approved via contractual relationships, etc.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT I - CHILD WELFARE
Effective 1 December 1999
(Latest revision effective 9/01/10)

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to cover contracts between community service providers and the Hamilton County Department of Job and Family Services or directly by Hamilton County Job and Family staff to provide certain Child Welfare services where families are economically vulnerable. This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to address the needs of families which are at risk of becoming or remaining dependent on Ohio Works First cash assistance due to Child Welfare issues in the home. These situations require case management, counseling and other services in order to support parents (or caretaker relatives) in effectively parenting and/or supporting their child(ren). They also require services to promote family preservation or reunification and/or work to mitigate inter-generational patterns of illegitimacy and dependency. Accordingly, services remain consistent with all four (4) TANF Purposes.

ELIGIBILITY CRITERIA

- The applicant must reside in Hamilton County.
- Once determined eligible, the family will remain eligible for the duration of the program.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the provider(s) or by HCJFS staff as needed to support the family.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the vendor will be limited to those due under the terms of the contract. Compensation by HCJFS staff will be determined by procedures in accordance with cost allocation methodologies at the time services are rendered.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT II - PROBATION DEPARTMENT
Effective 1 December 1999

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to include a partnership with the Hamilton County Probation Department (HCPD) based on a contract between the Hamilton County Department of Job and Family Services (HCJFS) and HCPD. This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to advance the self-sufficiency of families where one or more adult members have been convicted of criminal offenses and placed on probation. These individuals require case management and counseling services in order to overcome the handicap of a criminal record to effectively parent and/or support their child(ren).

ELIGIBILITY CRITERIA

- The assistance group (AG) is defined as a parent or parents and their children under the age of 18 (or under age 19 but still enrolled in high school). There must be at least one such child. AG members need not reside together but all must be residents of Hamilton County.
- Ineligible individuals (as defined in County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The total gross monthly income of all AG members is compared with a need standard of 300% of the Federal Poverty Guideline appropriate to the size of the AG. (See the need standard table in the Appendix to the County PRC Plan). If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the AG will remain eligible, despite any subsequent changes in its monthly income, until the course of treatment/service is completed.

APPLICATION PROCESSING

The application process will be administered by HCPD and the determination and documentation of eligibility will be its responsibility, as specified in the contract between the parties. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information).

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The HCPD makes the eligibility determination and records it on the Application Form.
- The HCPD retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

Individuals placed on probation are assessed for interventions including (but not limited to): chemical dependency, mental illness, mental retardation, illiteracy, social skills deficits, homelessness. Special training or programming may be required/provided as follows:

- Alcoholics Anonymous
- Parenting classes
- Batterer's intervention
- Life skills (Crossroads, Taking Charge, Lifestyles)
- ABLE
- Traffic school
- Counter-theft Program
- Anger management
- Halfway House
- AIDS awareness
- STD testing
- Gamblers Anonymous
- Health and nutrition awareness
- Sex offender programs

Employment history is reviewed and, if appropriate, gaining employment is required. Vocational training may be arranged for those not job-ready. The payment of child support will be enforced, as required by the courts.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by HCPD will be a pro-rata share of the operating budget of the Probation Department. The ratio will be determined by comparing the number of PRC-eligible individuals (per the terms of this Amendment) with the total number individuals served by the HCPD.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT III - JUVENILE COURT PROBATION
Effective 1 December 1999

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to include a partnership with the Hamilton County Juvenile Court Probation Department (HCJC) based on a contract between the Hamilton County Department of Job and Family Services (HCJFS) and HCJC. This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to advance the self-sufficiency of families, further family preservation and secure treatment in a home setting where one or more juvenile members have been convicted of criminal offenses and placed on probation. These situations require a wide range of case management, counseling and other services in order to aid the parent(s) in focusing their energy on supporting their child(ren).

ELIGIBILITY CRITERIA

- The assistance group (AG) is defined as a parent or parents and their children under the age of 18 (or under age 19 but still enrolled in high school). There must be at least one such child. AG members need not reside together but all must be residents of Hamilton County.
- Ineligible individuals (as defined in County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The total gross monthly income of all AG members is compared with a need standard of 300% of the Federal Poverty Guideline appropriate to the size of the AG (see the need standard table in the Appendix to the County PRC Plan). If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the AG will remain eligible, despite any subsequent changes in its monthly income, until the course of treatment/service is completed.

APPLICATION PROCESSING

The application process will be administered by HCJC and the determination and documentation of eligibility will be its responsibility, as specified in the contract between the parties. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information).

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The HCJC makes the eligibility determination and records it on the Application Form
- The HCJC retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

Individuals placed on probation are assessed for interventions including (but not limited to) chemical dependency, mental illness, mental retardation, illiteracy, social skills deficits and homelessness. Special training or programming may be required/provided as follows:

- Drug and alcohol, treatment/testing
- Parenting classes
- G.E.D.
- Life skills
- Family preservation
- Traffic school
- Counter-theft Program
- Anger management
- Gender specific treatments
- Stay Center
- AIDS awareness
- Mentoring
- Health and nutrition awareness
- Sex offender programs

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by HCJC will be a pro-rata share of the operating budget of the program. The ratio will be determined by comparing the number of PRC-eligible individuals (per the terms of this Amendment) with the total number individuals served by the program.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT IV - PUBLIC DEFENDERS OFFICE
Effective 1 December 1999

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to include a partnership with the Hamilton County Public Defenders Office (HCPDO) based on a contract between the Hamilton County Department of Job and Family Services (HCJFS) and HCPDO. This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to advance the preservation and self-sufficiency of families where one or more members have been charged with a criminal offense. These individuals require legal defense services in order to avoid incarceration and the handicap of a criminal record. By avoiding conviction or minimizing the sentence imposed, disruption of family functioning is mitigated, enabling juvenile offenders to remain in a family setting and adult offender parents to continue parenting and/or supporting their child(ren).

ELIGIBILITY CRITERIA

- The assistance group (AG) is defined as a parent or parents and their children under the age of 18 (or under age 19 but still enrolled in high school). There must be at least one such child. AG members need not reside together but all must be residents of Hamilton County.
- Individuals charged with a capital offense or non-support cannot receive services from this program.
- Ineligible individuals (as defined in County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- Individuals charged with capital offenses or non-support are not eligible for coverage under this program.
- The total gross monthly income of all AG members is compared with a need standard of 300% of the Federal Poverty Guideline appropriate to the size of the AG (see the need standard table in the Appendix to the County PRC Plan). If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the AG will remain eligible, despite any subsequent changes in its monthly income, until the course of treatment/service is completed.

APPLICATION PROCESSING

The application process will be administered by HCPDO and the determination and documentation of eligibility will be its responsibility, as specified in the contract between the parties. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information).

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The HCPDO makes the eligibility determination and records it on the Application Form.
- The HCPDO retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

The Hamilton County Public Defender Office provides a wide range of legal and support services to indigents who appear in the Hamilton County Municipal Court; the General, Juvenile and Domestic Relations Divisions of the Court of Common Pleas; and, if necessary, the First District Court of Appeals and the Ohio Supreme Court. The office jurisdiction is defined in Chapter 120, ORC. Originally mandated to provide defense services to criminally accused defendants, services have been expanded to include quasi-criminal and civil proceedings the outcome of which may result in a loss of liberty to a party. Representation may be provided by staff attorneys, assigned counsel, Public Defender Commission contract with a non-profit corporation or personal service contract between the Public Defender and an individual. Included as representation costs are attorney salaries, assigned counsel fees and contract costs, as well as such expenses as administrative and social work staff, the office's non-personnel expenses, any approved Cost Allocation Plan allowance and such defense-related costs and transcripts, depositions and expert witnesses.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by HCPDO will be a pro-rata share of the allowable costs of the Public Defenders Office. The ratio will be determined by comparing the number of PRC-eligible individuals (per the terms of this Amendment) with the total number individuals served by the HCPDO.

For the purposes of this project, net local costs are initially determined upon the preliminary budget recommendations and estimated Cost Allocation Plan estimates. Final figures may vary. Projected revenues from defendants and CLE seminars are deducted. Further reductions in costs are made by excluding known ineligible services and by projecting state reimbursement.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT V - PRE-TRIAL SERVICES
Effective 1 December 1999

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to include a partnership with the Hamilton County Department of Pre-Trial Services (HCDPTS) based on a Memorandum of Understanding between the Hamilton County Department of Job and Family Services (HCJFS) and the HCDPTS. This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to support family preservation and advance the self-sufficiency of families where one or more adult members have been arrested for or charged with criminal offenses. These individuals require screening, case management and other related services in order to deal with the potential handicap of a criminal record in parent's efforts to effectively parent and/or support their child(ren).

ELIGIBILITY CRITERIA

- The assistance group (AG) is defined as a parent or parents and their children under the age of 18 (or under age 19 but still enrolled in high school). There must be at least one such child. AG members need not reside together but all must be residents of Hamilton County.
- Ineligible individuals (as defined in County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The total gross monthly income of all AG members is compared with a need standard of 300% of the Federal Poverty Guideline appropriate to the size of the AG (see the need standard table in the Appendix to the County PRC Plan). If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the AG will remain eligible, despite any subsequent changes in its monthly income, until the course of treatment/service is completed.

APPLICATION PROCESSING

The application process will be administered by the Pre-Trial Services Department of the Common Pleas Court. The determination and documentation of eligibility will be the responsibility of the Pre-Trial Department, as specified in the contract between the parties. The application format to be employed is attached herewith as a part of this amendment (users may augment this format to serve their purposes but must not delete any required information).

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The Pre-Trial Services Department makes the eligibility determination and records it on the Application Form.
- The HCPTSD retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

Services provided by HCDPTS include (but are not limited to):

- Screening
- Case Management
- Treatment Intervention
- Diversion Services
- Offender classification/evaluation

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the Pre-Trial Services Department will be a pro-rata share of the operating budget for allowed services administered by the department. The ratio will be determined by comparing the number of PRC-eligible individuals (per the terms of this Amendment) with the total number individuals served by the Pre-Trial Department.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT VI - HELP ME GROW
Effective 1 July 2001

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to support participation in the Help Me Grow Program. This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to advance prospects for the self-sufficiency of parents with young children. These situations require various case management and counseling services in order to assist parents in effectively parenting and/or supporting their child(ren).

ELIGIBILITY CRITERIA

- The assistance group (AG) must contain a child under the age of 3 years or a pregnant individual.
- The AG must reside in Hamilton County.
- The assistance group (AG) is defined as a parent or parents and their children under the age of 18 (or under age 19 but still enrolled in high school).
- The applicant/caretaker must be an adult or legally emancipated minor.
- Ineligible individuals (as defined in County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The total gross monthly income of all AG members is compared with a need standard of 300% of the Federal Poverty Guideline appropriate to the size of the AG (see the need standard table in the Appendix to the County PRC Plan). If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the AG will remain eligible, despite any subsequent changes in its monthly income, until the course of treatment/service is completed.

APPLICATION PROCESSING

The application process will be administered by the community service provider and the determination and documentation of eligibility will be its responsibility, as specified in the contract between the parties. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information):

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The service provider makes the eligibility determination and records it on the Application Form.
- The service provider retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

Services provided by Help Me Grow typically include but are not limited to:

- Home visits
- Transportation (no cash payments)
- Case management/service coordination
- Information and referral
- Parenting classes
- Group activities in furtherance of building support systems
- Child development screenings
- Respite care

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by community service providers of Help Me Grow is specified in the specific contract(s) between HCJFS and the provider(s).

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT VII - DIVERSION PROGRAM
Effective 1 December 1999

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to include a "diversion program." This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to advance the self-sufficiency of families where children are at risk for neglect and/or abuse (but are not active with a public children's services agency). These situations require case management and counseling services in order to support parents in effectively parenting and/or supporting their child(ren).

ELIGIBILITY CRITERIA

- The assistance group (AG) is defined as a parent or parents and their children under the age of 18 (or under age 19 but still enrolled in high school). There must be at least one such child.
- The AG must reside in Hamilton County.
- Ineligible individuals (as defined in County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The total gross monthly income of all AG members is compared with a need standard of 300% of the Federal Poverty Guideline appropriate to the size of the AG if applying prior to 10/01/09. All approvals effective 10/01/09 and later are capped at 150% of the appropriate Federal Poverty Guideline. (See the need standard table in the Appendix to the County PRC Plan). If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the AG will remain eligible, despite any subsequent changes in its monthly income, until the course of treatment/service is completed.

APPLICATION PROCESSING

The application process will be administered by the community service provider and the determination and documentation of eligibility will be its responsibility, as specified in the contract between the parties. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information).

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The community service provider makes the eligibility determination and records it on the Application Form.
- The community service provider retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the service provider

COMPENSATION FOR SERVICES PROVIDED

As provided in the contract between HCJFS and the service provider.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT VIII - KINSHIP CARE
Effective 1 December 1999

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to include a "Kinship care" program based on contracts between HCJFS and one or more community service providers. This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to assist the non-parental caretaker relatives of children eligible for OWF. These children may require counseling, mentoring, tutoring and other interventions to enhance prospects for completing their education and avoiding delinquency and illegitimacy. The parenting capacity of the caretaker(s) may also be enhanced with wrap-around services.

ELIGIBILITY CRITERIA

- The assistance group (AG) is defined as the caretaker relative(s) and children under the age of 18 (or under age 19 but still enrolled in high school). There must be at least one such child.
- Ineligible individuals (as defined in County PRC Plan Section 6142) are not eligible for services from PRC.
- The AG must reside in Hamilton County.
- There is no financial test for this program.

APPLICATION PROCESSING

The application process will be administered by the contracted community service provider(s) and the determination and documentation of eligibility will be their responsibility, as specified in the contracts between the parties. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information).

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The community service provider makes the eligibility determination and records it on the Application Form.
- The community service provider retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the service provider

COMPENSATION FOR SERVICES PROVIDED

As provided in the contract between HCJFS and the service provider.

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to include a “family violence case management” program. This amendment does not affect this County’s currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County’s PRC Plan or any other amendment to the Plan.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT IX - FAMILY VIOLENCE CASE MANAGEMENT
Effective 1 December 1999

PURPOSE

This amendment is adopted to support intervention in situations where domestic violence is indicated. The intent is to combat this primary barrier to the self-sufficiency of families through case management and counseling services. Where possible, the two-parent family will be sustained. If this is not possible, the program will support single parents in overcoming the debilitating effect of abuse.

ELIGIBILITY CRITERIA

- The applicant/caretaker must be an adult or legally emancipated minor. The assistance group (AG) is defined as a parent or parents and their children under the age of 18 (or under age 19 but still enrolled in high school). There must be at least one such child. AG members need not reside together but all must be residents of Hamilton County.
- Ineligible individuals (as defined in County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The total gross monthly income of all AG members is compared with a need standard of 300% of the Federal Poverty Guideline appropriate to the size of the AG (see the need standard table in the Appendix to the County PRC Plan). If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the AG will remain eligible, despite any subsequent changes in its monthly income, until the course of treatment/service is completed.

APPLICATION PROCESSING

The application process will be administered by the community service provider and the determination and documentation of eligibility will be its responsibility, as specified in the contract between the parties. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information)

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The community service provider makes the eligibility determination and records it on the Application Form.
- The community service provider retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the service provider.

COMPENSATION FOR SERVICES PROVIDED

As provided in the contract between HCJFS and the service provider.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT X - DEVELOPMENT RESERVE PROJECTS
Effective 1 January 2000

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to support participation in the Development Reserve Program by contracting with local community service providers. This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to facilitate and support projects developed by community service providers designed to meet TANF objectives, including (but not limited to):

- Assisting parents in effectively parenting and/or supporting their child(ren),
- Promoting and maintaining two-parent families,
- Preventing out-of-wedlock births, and
- Providing services to vulnerable children and their families.

ELIGIBILITY CRITERIA

- The applicant must be an adult or legally emancipated minor residing in Hamilton County.
- The assistance group (AG) is defined as the parent(s) or caretaker relative and their children under the age of 18 (or under age 19 but still enrolled in high school). If specified in the contract with the community service provider, the AG may consist of a non-custodial parent and their children residing elsewhere (in Hamilton County). The caretaker may be related naturally or by adoption and must be a father, mother, brother, sister, aunt, uncle, first cousin or from an earlier generation denoted with the prefix "great" or "grand."
- Ineligible individuals (as defined in the Hamilton County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The total gross monthly income of all AG members is compared with a need standard specified in the contract with the provider (not to exceed 300% of the Federal Poverty Guideline appropriate to the size of the AG). If the income is less than the need standard, stated in the contract, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible by the provider, the AG will remain eligible, despite any subsequent changes in its monthly income, until the course of treatment/service with the provider is completed.

APPLICATION PROCESSING

The application process will be administered by the community service provider and the determination and documentation of eligibility will be its responsibility, as specified in the contract between the parties. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information):

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The service provider makes the eligibility determination and records it on the Application Form.
- The service provider retains the application for audit purposes and is responsible for any audit findings.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the service provider. Services provided must not constitute tangible (that is, cash or cash-equivalent) ongoing assistance.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by community service providers is specified in the specific contract(s) between HCJFS and the provider(s). Total expenditures will be limited by the funding made available to Hamilton County by ODHS under the PRC DR program and Hamilton County reserves the right to curtail or terminate projects based on funding constraints.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XI - TRANSITIONAL SERVICES
Effective 1 January 2000

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to support transitional services for former OWF recipients who no longer receive cash assistance. These services are delivered through contracts with local community service providers. This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

Movement toward self-sufficiency can be a threatening experience for those with a history of long-term dependency. This amendment is adopted to facilitate services in support of the self-sufficiency of OWF recipients who are transitioning from cash assistance.

ELIGIBILITY CRITERIA

- The applicant must be an adult or legally emancipated minor residing in Hamilton County.
- The applicant must have received OWF cash assistance within one of the three months prior to the month of application.
- The assistance group (AG) is defined as the parent(s) or caretaker relative and their children under the age of 18 (or under age 19 but still enrolled in high school). The caretaker may be related naturally or by adoption and must be a father, mother, brother, sister, aunt, uncle, first cousin or from an earlier generation denoted with the prefix "great" or "grand."
- Ineligible individuals (as defined in the Hamilton County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The total gross monthly income of all AG members is compared with a need standard not to exceed 300% of the Federal Poverty Guideline appropriate to the size of the AG. If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible by the provider, the AG will remain eligible, despite any subsequent changes in its monthly income, until the course of treatment/service with the provider is completed.

APPLICATION PROCESSING

The application process will be administered by the community service provider and the determination and documentation of eligibility will be its responsibility, as specified in the contract between the parties. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information):

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The service provider makes the eligibility determination and records it on the Application Form.
- The service provider retains the application for audit purposes and is responsible for any audit findings.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the service provider. Services provided must not constitute tangible (that is, cash or cash-equivalent) ongoing assistance. These services are primarily centered on assisting parents in effectively parenting and/or supporting their child(ren). Services may include (but are not limited to) intensive case management and job training.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by community service providers is identified in the specific contract(s) between HCJFS and the provider(s). Hamilton County reserves the right to curtail or terminate services provided based on funding constraints.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XII - SUPPORT DISRUPTION EMERGENCY ASSISTANCE
Effective 1 January 2001

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to provide services and vendor payments for certain recipients of child support. These services and tangible assistance are delivered through contract with a local community service provider. This amendment alters this County's currently approved PRC Plan in that participation through this program will constitute receipt of tangible assistance and therefore will bar recipients from receiving additional tangible PRC assistance under the County's PRC Plan. However, it will not preclude the receipt of services from other Community Service providers under other amendments to the County PRC plan which authorize provision of services only.

PURPOSE

This amendment is adopted to support the continued self-sufficiency of families who have suffered a crisis due to a loss of child support income as a result of failing to receive the ordered support.

ELIGIBILITY CRITERIA

- The applicant must be an adult or legally emancipated minor residing in Hamilton County.
- The assistance group (AG) is defined as the custodial parent or caretaker relative and their children under the age of 18 (or under age 19 but still enrolled in high school). The caretaker may be related naturally or by adoption and must be a father, mother, brother, sister, aunt, uncle, first cousin or from an earlier generation denoted with the prefix "great" or "grand."
- Ineligible individuals (as defined in the Hamilton County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The total gross monthly income of all AG members is compared with a need standard of 200% of the Federal Poverty Guideline appropriate to the size of the AG. If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- The family must face a crisis (emergency) as a result of the loss of the support income. Examples include but are not limited to: eviction, utility shut off, inability to pay for non subsidized child care or school tuition; etc.
- There must be a child support order in force on the case suffering a loss of the child support payments.
- The AG must not have their Child Support account overpaid currently.
- Once determined eligible, the family will remain eligible for four months beginning with the month of authorization.

APPLICATION PROCESSING

The application process will be administered by HCJFS and the determination and documentation of eligibility will be its responsibility, as specified in the contract between the parties. The application format to be employed is attached herewith as a part of this amendment.

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- Designated HCJFS staff make the eligibility determination and record it on the Application Form.
- HCJFS retains the application for audit purposes and is responsible for any audit findings related to the determination of eligibility.
- HCJFS provides the Community Service provider with a copy of the determination authorizing services to commence.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the provider. Services may include (but are not limited to):

- Advocating on behalf of the client with landlords, utility companies and day care centers;
- Provision of training in budgeting and financial management;
- Finding/developing and utilizing community resources; and
- Provision of vendor payment, as required, to respond to crises.

Where very severe problems are identified such as lack of groceries, clothing, necessary appliances (such as refrigerator or stove); or, where other social problems are identified such as substance abuse, mental health, domestic violence, the community service provider will provide, or network with other agencies to provide, services or goods to meet families' needs.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the community service provider is to be identified in the contract between HCJFS and the provider.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XIII - SUMMER YOUTH EMPLOYMENT AND TRAINING
Effective 1 April 2000

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to facilitate programs providing training and/or employment experience for youths during school summer recess. These services are delivered either directly by the Hamilton County Department of Job and Family Services (HCJFS) or through contracts with other public entities and/or local community service providers. This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to offer youths an experience that will encourage the development of a work ethic and work history. The intent is to enhance their long term prospects for self-sufficiency. It is also hoped that this positive utilization of time during summer recess will provide an alternative to activity which might compromise future prospects for self-sufficiency.

ELIGIBILITY CRITERIA

- The applicant must be an adult or legally emancipated minor residing in Hamilton County.
- The assistance group (AG) is defined as the custodial parent or caretaker relative and their children under the age of 18 (or under age 19 but still enrolled in high school). The caretaker may be related naturally or by adoption and must be a father, mother, brother, sister, aunt, uncle, first cousin or from an earlier generation denoted with the prefix "great" or "grand."
- Ineligible individuals (as defined in the Hamilton County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The current total gross monthly income of all AG members is compared with a need standard of 300% of the Federal Poverty Guideline appropriate to the size of the AG. If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the family will remain eligible for the duration of the program.

APPLICATION PROCESSING

The application process will be administered by HCJFS or, where applicable, the contracted public entity or community service provider. The determination and documentation of eligibility will be the responsibility of HCJFS, or as specified in the contract with other parties. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information).

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- HCJFS staff or, if applicable, the contracted public entity or community service provider makes the eligibility determination and records it on the Application Form.
- HCJFS or, if applicable, the contracted public entity or community service provider retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the provider. Services may include (but are not limited to):

- Orientations for both work-site personnel and program participants;
- Work-site placement;
- Provision of access to transportation, as required;
- Work skills training and/or work experience with positive reinforcement through the earning of nominal wages or incentive payments;
- Mid-term and final work evaluations;
- Program counselors; and
- Program monitoring and reporting.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by a contracted public entity or community agency will be a pro-rata share of the operating budget of the program. Likewise, if administered by HCJFS, the amount charged to TANF funding will be a pro-rata share of the incurred costs of the program. The ratio will be determined by comparing the number of PRC-eligible individuals (per the terms of this Amendment) with the total number individuals served by the program.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XIV - VOCATIONAL EDUCATION AND TRAINING
Effective 1 July 2000

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to facilitate programs providing vocational education/training and/or job readiness activities. These services are delivered through contracts with other public entities and/or local community service providers. This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to offer parents and children a vocational background and experience that will lead to employment or better employment. The goal is long term self-sufficiency to enhance the prospect that they will be able to support themselves and their children and rise above the poverty level and dependence on public assistance.

ELIGIBILITY CRITERIA

- The applicant must be an adult or legally emancipated minor residing in Hamilton County.
- The assistance group (AG) is defined as the custodial parent or caretaker relative and their children under the age of 18 (or under age 19 but still enrolled in high school). The caretaker may be related naturally or by adoption and must be a father, mother, brother, sister, aunt, uncle, first cousin or from an earlier generation denoted with the prefix "great" or "grand."
- Ineligible individuals (as defined in the Hamilton County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The current total gross monthly income of all AG members is compared with a need standard of 200% of the Federal Poverty Guideline appropriate to the size of the AG. If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the family will remain eligible for the duration of their participation in the education/training program.

APPLICATION PROCESSING

The application process will be administered by the contracted public entity or community service provider. The determination and documentation of eligibility will be the responsibility of the provider. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information).

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The contracted public entity or community service provider makes the eligibility determination and records it on the Application Form.
- The contracted public entity or community service provider retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the provider. Services may include (but are not limited to):

- Orientations for program participants;
- Provision of access to transportation, as required;
- Vocational assessment;
- Work skills training;
- Evaluations of progress;
- Vocational counseling; and
- Program monitoring and reporting

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by a contracted public entity or community agency will not exceed a pro-rata share of the operating budget of the program. The ratio will be determined by comparing the number of PRC-eligible individuals (per the terms of this Amendment) with the total number individuals served by the program.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XV - SERVICES FOR CHILDREN IN FOSTER CARE
Effective 1 September 2000

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to cover contracts between community service providers and the Hamilton County Department of Job and Family Services to provide certain services for children in Foster Care. This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to address the needs (beyond subsistence) of children in foster care. These situations require case management, counseling and other services in order to support and supplement the efforts of foster parents in mitigating inter-generational patterns of illegitimacy and dependency.

ELIGIBILITY CRITERIA

- The assistance group (AG) must be in the custody of the Hamilton County Department of Job and Family Services and HCJFS staff must apply on its behalf.
- The (AG) is defined as the child and siblings (residing in the same home or facility) under the age of 18 (or under age 19 but still enrolled in high school).
- The AG must reside in Ohio.
- Ineligible individuals (as defined in County PRC Plan Section 6142) are not eligible for services from PRC.
- There is no means test: income and/or liquid resources are not relevant.

APPLICATION PROCESSING

The application process will be administered by the Hamilton County Children's Services staff and the determination and documentation of eligibility will be their responsibility. The application format to be employed is attached herewith as a part of this amendment (users may augment this format to serve their purposes but must not delete any required information).

- The Children's Services caseworker must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- HCJFS Children's Services staff complete the eligibility determination and record it on the Application Form.

SERVICES PROVIDED

Services are provided upon referral to various community services providers which accept referrals based on contracts with HCJFS Children's Services.

Services may include:

- Emergency Housing
- Domestic Violence Services
- Home Health Aide Services
- Homemaker Services
- Home Based Services
- Parent Education Services
- Post Adoption Finalization Services
- Respite Care Services
- Special Services for Alcohol and Drug Abusers
- Transportation Services

COMPENSATION FOR SERVICES PROVIDED

The HCJFS Children's Services informs those community service providers with which it has contracts (and to which it refers families) which of those families qualify for PRC. *Note: Services for those which do not qualify for PRC must be billed to alternate funding sources as provided in the contract between HCJFS and the service provider.*

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XVI - CHILDCARE EMPLOYEES COMPENSATION AND EDUCATION
Effective 1 November 2000

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to support a Childcare Employees Compensation and Education Project (CECEP). Tangible benefits are delivered through contract(s) with local community service provider(s). This amendment alters this County's currently approved PRC Plan in that stipends received through this program will constitute receipt of tangible assistance and therefore will bar recipients from receiving additional tangible PRC assistance under the County's PRC Plan. However, receipt of tuition reimbursement will not constitute tangible assistance. Whether tangible or not tangible, payments to those eligible under this program will not preclude the receipt of services from other Community Service providers under other amendments to the County PRC plan which authorize provision of services only.

PURPOSE

Childcare providers, as well as the children, parents and employers that depend on them, suffer the consequences of inadequate compensation and training. This project will help meet the needs and foster the self-sufficiency of the families of low-income individuals employed in the childcare field by encouraging education and training with increased compensation and opportunities for advancement. This initiative will provide incentives for child care workers to maintain employment and to perform their duties well, which will also enhance their job retention capacity. Secondly, it will facilitate and support services to vulnerable children and their families by improving the quality and reliability of child care at those centers and family child care provider homes that are currently serving the county's child care subsidy population.

ELIGIBILITY CRITERIA

- The applicant must be an adult or legally emancipated minor residing in Hamilton County with one or more children in their assistance group (AG).
- The AG is defined as the custodial parent or caretaker relative and their children under the age of 18 (or under age 19 but still enrolled in high school) residing with them. The caretaker may be related naturally or by adoption and must be a father, mother, brother, sister, aunt, uncle, first cousin or from an earlier generation denoted with the prefix "great" or "grand."
- Ineligible individuals (as defined in the Hamilton County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The total gross monthly income of all AG members is compared with a need standard of 300% of the Federal Poverty Guideline appropriate to the size of the AG. If the income is less than the need standard, the AG is potentially eligible for this program.
- Liquid resources are not included in the calculation.
- Employees of child care centers (or operators of Type B family child care homes) currently licensed and under contract with the Hamilton County Department of Job and Family Services (HCJFS) may be eligible.
- The provider will establish and consistently apply policies regarding the definition and determination of educational enrollment/attainment, relevance of education to the child care field, superior performance and longevity of service.
- Applicants must take advantage of any other tuition reimbursement program supported by federal or state funds and payments from this program may not duplicate other sources of reimbursement.
- Once determined eligible for tangible assistance, the AG will remain eligible for tangible assistance for four months beginning with the month of authorization. There is no time limit for the receipt of intangible (reimbursement) payments.

SERVICES PROVIDED

Payments will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the provider. Payments may include:

- Tuition Reimbursement for education relevant to the child care field;
- Stipends for attained education in the child care field;
- Stipends for superior performance (provided standards for minimum continuity of service are met).

APPLICATION PROCESSING

The application process will be administered by the provider and the determination and documentation of eligibility will be its responsibility, as specified in the contract between the parties. The application format to be employed is attached herewith as a part of this amendment.

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant with the exception of:
 - AG income
 - Educational enrollment/attainment
 - Excellence and/or duration of service
 - Tuition expense

The above factors require written documentation.

- The provider makes the eligibility determination and records it on the Application Form.
- The provider retains the application and any required documentation for audit purposes and is responsible for any audit findings related to the determination of eligibility.
- The provider makes any payments to participants called for under the project plan.
- For any stipend paid, the provider forwards a copy of the determination of eligibility to the Daycare Policy Development Section (which ensures that the payment is recorded in CRISE SFPR).
- For any tuition reimbursed, accounting to HCJFS Fiscal is required but the payment is not recorded in CRISE.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the service provider is to be identified in the contract between HCJFS and the provider.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XVII - AT-RISK CHILD INTERVENTION
Effective 1 December 2000

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to support participation in one or more at-risk child intervention programs, to be operated by local community service provider(s). This amendment does not change or affect any other part of this County's currently approved PRC Plan. Participation through this program does not provide tangible benefits to recipients and will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to provide services to vulnerable children and their families: primarily a regular and responsible adult presence in the lives of the at-risk child to assist parents (or alternative caretaker relatives) in effectively parenting and mentoring their child (ren).

ELIGIBILITY CRITERIA

- The assistance group (AG) must contain a child under the age of 8 years.
- The AG must reside in Hamilton County.
- The assistance group (AG) is defined as a parent or parents and their children under the age of 18 (or under age 19 but still enrolled in high school).
- The applicant/caretaker must be an adult or legally emancipated minor.
- Ineligible individuals (as defined in County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The total gross monthly income of all AG members is compared with a need standard of 200% of the Federal Poverty Guideline appropriate to the size of the AG (see the need standard table in the Appendix to the County PRC Plan). If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the AG will remain eligible until the course of treatment/service is completed. The sole exception to this principle is that the AG must continue to reside in Hamilton County.

APPLICATION PROCESSING

The application process will be administered by the community service provider and the determination and documentation of eligibility will be its responsibility. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information):

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The service provider makes the eligibility determination and records it on the Application Form.
- The service provider retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

The program is primarily one of immersion in the child's life. The services provided may include (but are not limited to):

- The identification of at-risk children in their school setting
- Development of a relationship with the child and family
- Continuous contact with the child both at school and in other aspects of his/her life
- Mentoring
- Providing cultural growth opportunities and experiences.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the community service provider(s) is specified in the specific contract(s) between HCJFS and the provider(s). The compensation will not exceed a pro-rata share of the operating budget of the program. The ratio will be determined by comparing the number of PRC-eligible individuals (per the terms of this Amendment) with the total number of individuals served by the program.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XVIII - TRANSPORTATION FOR SELF-SUFFICIENCY
Effective 1 January 2001

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to facilitate programs providing transportation for parents (or other caretaker relatives of children) who are gainfully employed, pursuing education/training or participating in assigned work activities. This service is delivered through contract(s) with transportation providers. This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to deal with one of the critical impediments that families face in joining and remaining in the world of work: the lack of reliable and affordable transportation. The goal is long term self-sufficiency to enhance the prospect that they will be able to support themselves and their children and rise above the poverty level and dependence on public assistance.

ELIGIBILITY CRITERIA

- The applicant must be an adult or legally emancipated minor residing in Hamilton County.
- The applicant must document that transportation is required for employment, training/education and/or participation in an assigned work activity.
- The assistance group (AG) is defined as the parent and their children under the age of 18 (or under age 19 but still enrolled in high school). They need not reside together but all must reside in Hamilton County.
- Ineligible individuals (as defined in the Hamilton County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- Non-custodial parents must be paying on (though not necessarily current with) their child support obligation.
- The current total gross monthly income of all AG members is compared with a need standard of 200% of the Federal Poverty Guideline appropriate to the size of the AG. If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the family will remain eligible for six months, from and including the month of application.
- Eligibility will be periodically re-determined at six month intervals.

APPLICATION PROCESSING

The application process will be administered by the contracted public entity or community service provider. The determination and documentation of eligibility will be the responsibility of the provider. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information).

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant. EXCEPTIONS:
 - The need for service (employment, training/education or participation in work activity) must be documented and that documentation retained and made accessible for audit.
 - Evidence of cooperation by non-custodial parents in making payment toward their support obligation must be retained and made accessible for audit.
- The contracted public entity or community service provider makes the eligibility determination and records it on the Application Form.
- The contracted public entity or community service provider retains the application for audit purposes and is responsible for any adverse findings.
- The contracted public entity or community service provider will secure and process a new application in order to explore eligibility beyond the six month term covered by the previous eligibility determination.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the provider. The provider will actively manage transportation services to the eligible population and ensure that service is available and reliable.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by a contracted public entity or community agency will not exceed a pro-rata share of the operating budget of the program. The ratio will be determined by comparing the number of PRC-eligible individuals (per the terms of this Amendment) with the total number individuals served by the program. The cost for service rendered ineligible individuals must either be paid for by those individuals or billed to some other source.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XIX - TEMPORARY HEATING ASSISTANCE FOR WARMTH
Effective 1 February 2001 through 30 March 2001

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to support participation by Hamilton County in "Project THAW" - Temporary Heating Assistance for Warmth. This program is designed to provide vendor payments on behalf of eligible Hamilton County families to providers of energy resources and fuel utilized for home heating. Participation through this program will not bar recipients from receiving additional tangible PRC assistance under the County's PRC Plan nor will it preclude the receipt of services from other Community Service providers under other amendments to the County PRC plan. Assistance will be available under this program only to the extent that funding from the Ohio Department of Job and Family Services is available and continues to be available for this purpose.

TANF PURPOSE

This amendment is adopted to support the continued self-sufficiency of low-income families who have suffered unprecedented high heating expenses due to the coincidence of severe weather and dramatic increases in the cost of energy.

ELIGIBILITY CRITERIA

- The applicant must be a resident of Hamilton County.
- The applicant or their spouse must be responsible for paying residential heating expenses and have a balance due or overdue to the energy provider.
- For purposes of PRC eligibility, the assistance group (AG) is defined as the custodial parent or caretaker relative and their children under the age of 18. The caretaker may be related naturally or by adoption and must be a father, mother, brother, sister, aunt, uncle, first cousin or from an earlier generation denoted with the prefix "great" or "grand."
- The total gross monthly income of all AG members is compared with a need standard of 200% of the Federal Poverty Guideline appropriate to the size of the AG. If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- The applicant must avail themselves of any other Heating Assistance program that may be available, including HEAP.

APPLICATION PROCESSING

The application format to be employed is attached herewith as a part of this amendment and may be augmented as the provider deems necessary (with the condition that no information required to determine eligibility is omitted). The application process will be administered by the energy provider and the determination and documentation of eligibility will be its responsibility:

- The PRC applicant must complete, sign and date the application form.
- The verification of income is provided by the applicant and attached to the application.
- The energy provider identifies and provides verification of the energy expense from their records.

- The verification of all other eligibility factors is accomplished through the written declaration of the applicant on the application form
- The energy provider makes the eligibility determination and records it on the Application Form.
- Where there are no eligible children residing in the household (and therefore no eligibility for payment from PRC), eligibility for participation in THAW, with payment from a separate allocation of Ohio General Revenue funds, will be determined. Under these circumstances, the AG consists of all individuals residing within the household. Eligibility will otherwise be determined as for households with eligible children.
- Subsequent to the determination of eligibility, the energy provider will separately invoice the Hamilton County Department of Job and Family Services for those customers found eligible under PRC and those found eligible for payment from State funds.
- The completed applications/eligibility determinations must accompany the invoice on which the payment is requested. Denied applications will be forwarded to HCJFS under separate cover as the determinations are made.
- The provider will make a good faith effort to comply with documentation requirements and to correctly determine eligibility based on the information provided by the applicant. The provider will be responsible for audit findings only insofar as incorrect data is provided from their records in the course of determining eligibility.

SERVICES PROVIDED

A one-time payment will be made to the energy provider for each eligible energy account as follows:

- Where a PIP plan is in effect, any PIP payments due or overdue on the account back to 12/1/00; or
- Where no PIP plan is in effect, 50% of the payments due or overdue since 12/1/00.

NOTE: Under no circumstances may the payment made exceed \$250 per eligible account. Nor may additional payments be made on the same account even where the initial payment did not exhaust the \$250 cap.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the energy provider is limited to those due under the provisions above. Payment for services will also be limited by the availability of funding from the special State TANF funds and State General Revenue funds separately and respectively allocated for this purpose. The termination of eligibility of these services for payment will not require prior notice.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XX - ADULT LITERACY AND CHILD READING PROGRAM
Effective 1 October 2001

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to support participation in one or more literacy programs, to be operated by local community service provider(s). This amendment does not change or affect any other part of this County's currently approved PRC Plan. Participation through this program does not provide tangible benefits to recipients and will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to provide adult literacy and child reading (a.k.a. "family literacy) benefits and services to eligible individuals. Research has shown that there is a critical link between chronic welfare dependency and intergenerational under-education. Family Literacy takes a comprehensive approach to family education by integrating early childhood education, adult literacy or job training, and parenting into one program. Family literacy meets TANF purpose #2.

ELIGIBILITY CRITERIA

- The assistance group (AG) must contain a child under the age of 18 (or under age 19 but still enrolled in high school).
- The AG must reside in Hamilton County.
- The assistance group (AG) is defined as a parent or parents and their children under the age of 18 (or under age 19 but still enrolled in high school).
- The applicant/caretaker must be an adult or legally emancipated minor.
- Ineligible individuals (as defined in County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The total gross monthly income of all AG members is compared with a need standard of 200% of the Federal Poverty Guideline appropriate to the size of the AG (see the need standard table in the Appendix to the County PRC Plan). If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the AG will remain eligible until the course of treatment/service is completed. The sole exception to this principle is that the AG must continue to reside in Hamilton County.

APPLICATION PROCESSING

The application process will be administered by the community service provider and the determination and documentation of eligibility will be its responsibility. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information):

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The service provider makes the eligibility determination and records it on the Application Form.
- The service provider retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

The services provided may include (but are not limited to):

- Adult education;
- Parenting education;
- Early childhood education;
- Training for parents regarding how to be the primary teacher for their children;
- Parent literacy training that leads to economic self-sufficiency; and
- An age-appropriate education to prepare children for success in school and life experiences.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the community service provider(s) is specified in the specific contract(s) between HCJFS and the provider(s). The compensation will not exceed a pro-rata share of the operating budget of the program. The ratio will be determined by comparing the number of PRC-eligible individuals (per the terms of this Amendment) with the total number of individuals served by the program.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XXI - WELLNESS PROGRAM
Effective 1 September 2002

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to support participation in the Wellness Program, to be operated by the Hamilton County Family and Children First Council (FCFC). This amendment does not change or affect any other part of this County's currently approved PRC Plan. Participation through this program does not provide tangible benefits to recipients and will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

Research has shown that there is a critical link between chronic welfare dependency and illegitimacy, especially teen parenting. This amendment is adopted in furtherance of TANF purpose #3, prevention of out-of-wedlock births. This program may provide both:

- "Wellness" benefits and services to eligible teenagers. Wellness takes a comprehensive approach to the many underlying factors in teen parenting.
- Broadcast/information to the general public (no identifiable recipients) promoting the benefits of avoiding out-of-wedlock births.

ELIGIBILITY CRITERIA FOR PURPOSE #1 ABOVE

- The individual receiving services must be a child under the age of 18 (or under age 19 but still enrolled in high school).
- The recipient of the services must be a U.S. citizen or an alien lawfully admitted for permanent residence.
- The recipient must not have an outstanding unpaid TANF (OWF or PRC) overpayment balance due to fraud.
- All other prohibitions on eligibility, defined in County PRC Plan Section 6142, are waived for this specific purpose and amendment to the County PRC Plan.
- Neither income nor liquid resources are a factor in eligibility.
- Once determined eligible, the AG will remain eligible until the course of treatment/service is completed.

NOTE: Insofar as there are no specific and identifiable recipients of broadcast information, there is no determination or eligibility test applicable for such expenditures.

APPLICATION PROCESSING FOR PURPOSE # 1 ABOVE

The application process for services delivered to identifiable recipients will be administered by the FCFC and/or a community service provider contracted with FCFC. The determination and documentation of eligibility will be the responsibility of FCFC. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information):

- The recipient of PRC services must make application by signing the Attendance Roster and indicating their eligibility by providing their date of birth.
- The eligibility factors of citizenship (including aliens lawfully admitted for permanent residence) and absence of an OWF or PRC overpayment debt due to fraud may be assumed to be met, at the sole discretion and risk of FCFC.
- FCFC makes the eligibility determination and warrants eligibility to HCJFS through inclusion of individuals in the participant count in the billing process.
- FCFC and/or the service provider retains the roster for audit purposes and FCFC is responsible for any audit findings concerning individual participants or the program as a whole.

SERVICES PROVIDED

The services provided may include (but are not limited to):

- Case management;
- Substance abuse prevention activities;
- Abstinence education and groups;
- Counseling;
- Social skills development;
- Information and referral to community resources; and
- Recreational activities.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the FCFC is to be specified in a Memorandum of Understanding or contract between HCJFS and FCFC.

For Purpose #1, where services are delivered to identifiable recipients, the compensation will not exceed a pro-rata share of the operating budget of that program. The ratio will be determined by comparing the number of PRC-eligible individuals (per the terms of this Amendment) with the total number of individuals served by the program.

For purpose #2, where service is delivered broadcast and the recipients are not identifiable, compensation will not exceed the documented cost incurred by FCFC for services under this program.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XXII - CHILDREN OF INCARCERATED PARENTS (CIP) PROGRAM
Effective 15 December 2004

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to support participation in one or more "CIP" programs providing services for the children of incarcerated parents, to be operated by local community service provider(s). This amendment does not change or affect any other part of this County's currently approved PRC Plan. Participation through this program does not provide tangible benefits to recipients and will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to provide benefits and services to eligible children of incarcerated parents. The Ohio Department of Job and Family Services is conducting a pilot program in conjunction with the Ohio Department of Rehabilitation and Correction to work with incarcerated parents and their families to reduce prison recidivism and strengthen families. Research has demonstrated that children who grow up without an intact family are more likely to live in poverty, drop out of school, have mental health problems, be abused or become teen parents.

Services will be provided to incarcerated individuals and their families for up to one year prior to and one year after the inmate's release. PRC is being utilized to support this initiative in furtherance of the TANF purpose of encouraging and supporting the formation and/or maintenance of two-parent families.

ELIGIBILITY CRITERIA

- The assistance group (AG) must contain a child under the age of 18 (or under age 19 but still enrolled in high school).
- The AG must reside in Hamilton County (the incarcerated parent may be temporarily housed in an institution located in another county, pending their release and reunification with the remainder of the AG).
- The assistance group (AG) is defined as a parent or parents and their children under the age of 18 (or under age 19 but still enrolled in high school).
- The applicant/caretaker must be an adult or legally emancipated minor.
- Ineligible individuals (as defined in County PRC Plan Section 6142) are not eligible for services from PRC. Other members of the AG, if eligible, may receive services.
- Neither income nor liquid resources are relevant to eligibility for this program.
- Once determined eligible, the AG will remain eligible until the course of treatment/service is completed. The sole exception to this principle is that the AG must continue to reside in Hamilton County.

APPLICATION PROCESSING

The application process will be administered by the community service provider and the determination and documentation of eligibility will be its responsibility. The application format to be employed is attached herewith as a part of this amendment (providers may augment this format to serve their purposes but must not delete any required information):

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The service provider makes the eligibility determination and records it on the Application Form.
- The service provider retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

The services provided may include (but are not limited to):

- Adult education;
- Employment and training services;
- Substance abuse counseling;
- Family counseling;
- Mental health services; and
- Intensive case management.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the community service provider(s) is specified in the specific contract(s) between HCJFS and the provider(s). The compensation will not exceed a pro-rata share of the operating budget of the program. The ratio will be determined by comparing the number of PRC-eligible individuals (per the terms of this Amendment) with the total number of individuals served by the program.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT 23 – EMPLOYER SUBSIDY PROGRAM
Effective 1 October 2005 (Revised Effective 1 November 2009)

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to facilitate programs providing employment recruitment and retention services consistent with language contained in OAC 5101:1-3-16 specific to the Subsidized Employment Program (SEP) and PRC Employer Subsidy Program. These services are delivered through contracts with other public entities and/or local community service providers. This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to offer families assistance in securing and retaining stable employment to transition off the OWF cash roles with the added benefit of increasing County OWF Work Participation rates. The goal is long term self-sufficiency to enhance the prospect that OWF recipients will be able to support themselves and their children by rising above the poverty level and thereby reducing their dependence on public assistance benefits.

ELIGIBILITY CRITERIA

- The applicant must be an adult or legally emancipated minor residing in Hamilton County.
- The assistance group (AG) is defined as the custodial parent or caretaker relative and their children under the age of 18 (or under age 19 but still enrolled in high school). The caretaker may be related naturally or by adoption and must be a father, mother, brother, sister, aunt, uncle, first cousin or from an earlier generation denoted with the prefix "great" or "grand."
- Ineligible individuals (as defined in the Hamilton County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The current total gross monthly income of all AG members is compared with a need standard of 150% of the Federal Poverty Guideline appropriate to the size of the AG. If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the family will remain eligible for the duration of their participation in the employer subsidy program.

APPLICATION PROCESSING

The application process will be administered by the contracted community service provider(s) and/or Hamilton County Job and Family Services. The application format to be utilized will be formalized as a part of contractual agreements with provider(s) and may be augmented to serve their purposes. Note: Legal requirements specific to OAC 5101:1-3-16 must not be deleted.

- The PRC applicant must complete, sign and date the application form.
- The contracted provider(s) (if applicable) retain the application for audit purposes and are responsible for any findings.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJHS and provider(s). Services may include (but are not limited to):

- Employment and/or Training Services;
- Case Management
- Provision of access to transportation, as required;
- Vocational assessment;
- Work skills training;
- Evaluations of progress;
- Vocational counseling; and
- Program monitoring and reporting.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by a contracted community agency will be defined in the terms of the contract related to this amendment.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XXIV - TEMPORARY HEATING ASSISTANCE
Effective 1 December 2005 through 31 March 2006

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to support a Temporary Heating Assistance program in hopes of adequately meeting the anticipated high seasonal energy costs of low income families. This program is designed to provide vendor payments on behalf of eligible Hamilton County families to providers of energy resources and fuel utilized for home heating. Participation through this program will not bar recipients from receiving additional tangible PRC assistance under the County's PRC Plan nor will it preclude the receipt of services from other Community Service providers under other amendments to the County PRC plan. Assistance will be available under this program only to the extent that TANF Incentive funds are available.

TANF PURPOSE

This amendment is adopted to support the continued self-sufficiency of low-income families who have suffered unprecedented high heating expenses due to the anticipated increases in the cost of energy.

ELIGIBILITY CRITERIA

- The applicant must be a resident of Hamilton County.
- The applicant or their spouse must be responsible for paying residential heating expenses and have a balance due or overdue to the energy provider.
- For purposes of PRC eligibility, the assistance group (AG) is defined as the custodial parent or caretaker relative and their children under the age of 18. The caretaker may be related naturally or by adoption and must be a father, mother, brother, sister, aunt, uncle, first cousin or from an earlier generation denoted with the prefix "great" or "grand."
- The total gross monthly income of all AG members is compared with a need standard of 200% of the Federal Poverty Guideline appropriate to the size of the AG. If the income is less than the need standard, the AG is financially eligible for this program.
- Liquid resources are not included in the calculation.
- The applicant must avail themselves of any other Heating Assistance program that may be available, including E-HEAP.

APPLICATION PROCESSING

The application format to be employed is attached to Hamilton County's PRC Plan and may be augmented as the provider deems necessary (with the condition that no information required to determine eligibility is omitted). The application process will be administered by the selected vendor and the determination and documentation of eligibility will be its responsibility:

- The PRC applicant must complete, sign and date the application form.
- A declaration of income is provided by the applicant and listed on the application.
- The energy provider identifies and provides reasonable verification of the energy expense from their records.
- The verification of all other eligibility factors is accomplished through the written declaration of the applicant on the application form
- The selected vendor makes the eligibility determination and records it on the application form.
- Subsequent to the determination of eligibility, the vendor will invoice Hamilton County Job and Family Services for those customers found eligible under this program.
- The completed applications/eligibility determinations must accompany the invoice on which the payment is requested. Denied applications will be forwarded to HCJFS under separate cover as the determinations are made.
- The provider will make a good faith effort to comply with documentation requirements and to correctly determine eligibility based on the information provided by the applicant. The provider will be responsible for audit findings only insofar as incorrect data is provided from their records in the course of determining eligibility.

SERVICES PROVIDED

A one-time payment may be made to the energy provider by the selected vendor for each eligible energy account provided all requirements of the Contract are met.

NOTE: Under no circumstances may the payment made exceed \$1000.00 per eligible account.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the vendor will be limited to those due under the terms of the contract.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XXV – TALBERT HOUSE ALLOCATION
Effective December 1, 2005

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to incorporate language consistent with funding from The Ohio Department of Job and Family Services (ODJFS) to Talbert House. This amendment does not impact Hamilton County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to assist with expenditures related to non-medical or alcohol services for TANF eligible families in hopes of enhancing long term prospects for self-sufficiency.

ELIGIBILITY CRITERIA

- The applicant must be an adult or legally emancipated minor residing in Hamilton County.
- The assistance group (AG) is defined as the custodial parent or caretaker relative and their children under the age of 18 (or under age 19 but still enrolled in high school). The caretaker may be related naturally or by adoption and must be a father, mother, brother, sister, aunt, uncle, first cousin or from an earlier generation denoted with the prefix "great" or "grand."
- Ineligible individuals (as defined in the Hamilton County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The current total gross monthly income of all AG members is compared with a need standard of 300% of the Federal Poverty Guideline appropriate to the size of the AG. If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the family will remain eligible for the duration of the program.

APPLICATION PROCESSING

The application process will be administered by the service provider(s). The determination and documentation of eligibility will be the responsibility of the provider(s) as specified in the contract with other parties. The application format to be employed is attached to the County PRC Plan and providers may augment this format to serve their purposes but must not delete any required information.

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The contracted service provider makes the eligibility determination and records it on the application form.
- The contracted service provider retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the provider(s).

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the vendor will be limited to those due under the terms of the contract.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT XXVI - YOUTH EMPLOYABILITY AND TRAINING
Effective December 1, 2005

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to facilitate programs providing employability strategies and/or training experience for youths. These services are delivered through contracts with other public entities and/or local community service providers. This amendment does not impact Hamilton County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to offer youths an experience that will encourage the development of a work ethic and work history. The intent is to enhance their long term prospects for self-sufficiency. It is also hoped that this positive approach will provide an alternative to activity which might compromise future prospects for self-sufficiency.

ELIGIBILITY CRITERIA

- The applicant must be an adult or legally emancipated minor residing in Hamilton County.
- The assistance group (AG) is defined as the custodial parent or caretaker relative and their children under the age of 18 (or under age 19 but still enrolled in high school). The caretaker may be related naturally or by adoption and must be a father, mother, brother, sister, aunt, uncle, first cousin or from an earlier generation denoted with the prefix "great" or "grand."
- Ineligible individuals (as defined in the Hamilton County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The current total gross monthly income of all AG members is compared with a need standard of 300% of the Federal Poverty Guideline appropriate to the size of the AG. If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the family will remain eligible for the duration of the program.

APPLICATION PROCESSING

The application process will be administered by the service provider(s). The determination and documentation of eligibility will be the responsibility of the provider(s) as specified in the contract with other parties. The application format to be employed is attached to the County PRC Plan and providers may augment this format to serve their purposes but must not delete any required information.

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The contracted service provider makes the eligibility determination and records it on the application form.
- The contracted service provider retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the provider(s).

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the vendor will be limited to those due under the terms of the contract.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT – OHIO DEPARTMENT OF EDUCATION / TANF PARTNERSHIP
(Amendment #27)
Effective July 1, 2006

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to incorporate allowable TANF Projects consistent with funding from The Ohio Department of Job and Family Services (ODJFS) as it relates to School-Community Partnership allocations. This amendment does not impact Hamilton County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to assist school districts in Hamilton County with expenditures related to previously determined needy children (i.e. enrolled in free or reduced lunch programs) in hopes of enhancing long term prospects for self-sufficiency.

ELIGIBILITY CRITERIA

Eligibility for the program(s) will be defined by the Ohio Department of Education in partnership with the Ohio Department of Job and Family Services. Consistent with services being provided to potentially address each of the four TANF purposes, no upper income limit is initially defined. Additionally, once determined eligible, the family will remain eligible for the duration of the program.

ELIGIBILITY PROCESSING

The determination and documentation of eligibility will be the responsibility of the Provider(s) as specified in the agreement(s) with other parties. The contracted service Provider defines the eligibility criteria consistent with serving targeted children as defined by the Ohio Department of Education and other applicable parties.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the provider(s).

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the vendor will be limited to those due under the terms of the contract.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT – TANF DEMONSTRATION FUNDS ALLOCATION
(Amendment #28)
Effective July 1, 2006

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to incorporate language consistent with funding from The Ohio Department of Job and Family Services (ODJFS) for the purposes outlined in the approved services list under the TANF Demonstration parameters. This amendment does not impact Hamilton County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to assist with expenditures related to State approved TANF Demonstration Projects for eligible families in hopes of enhancing their long term prospects for self-sufficiency.

ELIGIBILITY CRITERIA

- The applicant must be an adult or legally emancipated minor residing in Hamilton County.
- The assistance group (AG) is defined as the custodial parent or caretaker relative and their children under the age of 18 (or under age 19 but still enrolled in high school). The caretaker may be related naturally or by adoption and must be a father, mother, brother, sister, aunt, uncle, first cousin or from an earlier generation denoted with the prefix "great" or "grand."
- Ineligible individuals (as defined in the Hamilton County PRC Plan Section 6142) are not eligible for services from PRC nor are they included in calculating the AG size (however their income is counted).
- The current total gross monthly income of all AG members is compared with a need standard of 200% of the Federal Poverty Guideline appropriate to the size of the AG. If the income is less than the need standard, the AG is eligible for this program.
- Liquid resources are not included in the calculation.
- Once determined eligible, the family will remain eligible for the duration of the program.

APPLICATION PROCESSING

The application process will be administered by the service provider(s). The determination and documentation of eligibility will be the responsibility of the provider(s) as specified in the contract with other parties. The application format to be employed is attached to the County PRC Plan and providers may augment this format to serve their purposes but must not delete any required information.

- The PRC applicant must complete, sign and date the application form.
- The verification of all eligibility factors is accomplished through the written declaration of the applicant.
- The contracted service provider makes the eligibility determination and records it on the Application Form.
- The contracted service provider retains the application for audit purposes and is responsible for any findings.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the provider(s).

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the vendor will be limited to those due under the terms of the contract.

HAMILTON COUNTY PREVENTION, RETENTION AND CONTINGENCY PROGRAM
AMENDMENT – TANF PURPOSES 3 AND/OR 4 PROJECTS

(Amendment #29)

Effective October 1, 2007

(Latest revision effective 9/01/10)

The Prevention, Retention and Contingency (PRC) Plan for Hamilton County is amended to cover contracts between community service providers and Hamilton County Job and Family Services (HCJFS) or provided directly by HCJFS staff, in hopes of providing services specifically designed to address TANF Purposes 3 (To prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies) and 4 (To encourage the formation and maintenance of two-parent families). This amendment does not affect this County's currently approved PRC Plan. Participation through this program will not bar individuals from receiving PRC assistance for any other services available under the County's PRC Plan or any other amendment to the Plan.

PURPOSE

This amendment is adopted to address the needs of families and youth. These situations may require case management, counseling and other services consistent with TANF purposes 3 and/or 4.

ELIGIBILITY CRITERIA

- The applicant must reside in Hamilton County.
- Once determined eligible, the family will remain eligible for the duration of the program.

SERVICES PROVIDED

Services will be in support of the purposes of this amendment (as cited above) and as specified in the contract between HCJFS and the provider(s) or by HCJFS staff as needed to support the family.

COMPENSATION FOR SERVICES PROVIDED

The compensation for services provided by the vendor will be limited to those due under the terms of the contract. Compensation by HCJFS staff will be determined by procedures in accordance with cost allocation methodologies at the time services are rendered.