

# Workforce Inventory of Education and Training

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# Agenda

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Overview of redesign process

Process for enrollment

Required elements

Ratings and site visits

Providers for non-ITA training

WIOA impacts

Provider search

Demo of “test” site

# Overview of Design Process

Streamline the process for enrollment as an eligible training provider

Questionnaire

Focus group

- Approval process
- Compliance and performance
- Evaluation process

# Process for Enrollment

Online “application” for training providers

If meet all thresholds, automatically approved

If doesn't meet all thresholds, pending approval upon state review

Required annual renewal: review and update of provider and program information annually

Provider search will identify programs as “in demand”

# Required Elements

## Provider information

- Name and demographics
- Type of institution
- Number of years in business
- Graduation rate
- Employment and retention rates
- Earnings rate

# Required Elements

## Program information

- Name
- Location
- CIP code / title
- O\*NET code / title
- Credit or clock hours
- Duration
- Type of attainment
- Synopsis
- Prerequisites
- Accreditation
- Tuition
- Fees

# Ratings and Site Visits

Local area staff will be able to rate providers on:

- Facilities
- Programs
- Administration

Local area staff also will be able to document site visits to providers and rate the location assessed during the visits

# Providers for Non-ITA Training

Local area staff will register training providers for the following WIOA training:

- Customized training
- Entrepreneurial training
- Incumbent worker training
- Job readiness training
- On-the-job training

# WIOA Impacts



Data on ADA compliance and accommodations

Inclusion of registered apprenticeship programs

Provider performance data

Program performance data

Provider “scorecard”

# Provider Search

Search by provider, program, location, type of attainment or O\*NET code

Compare providers

Compare programs

Identification of in-demand

View ratings



# **Workforce Inventory of Education and Training**

**DEMO**

# Workforce Inventory of Education & Training Home Page



## Workforce Inventory of Education and Training

### Search for Workforce Training Providers

Provider Name

Program Name

Quick Search

Advanced Search

### Log In to system

User Name

Password

Password is case sensitive

Sign In

Not a Registered Training Provider?

Register as a Training Provider

# WIET: General - Search for Provider

## Training Provider Search Results

Provider Name ↕	Program Name ↕	Location/Program Info ↕
SHEET METAL WORKERS LOCAL 33	WELDING 101	SHEET METAL PLANT #1

New Quick Search

Save Search Results

Advanced Search

# WIET: Search for Provider

## Workforce Inventory of Education and Training

### Search for Workforce Training Providers

**Provider Name**

sheet metal

**Program Name**

Quick Search

Advanced Search

### Log In to system

**User Name**

**Password**

Password is case sensitive

Sign In

Not a Registered Training Provider?

Register as a Training Provider

# WIET: Staff Log In with Existing Credentials



## Workforce Inventory of Education and Training

**Search for Workforce Training Providers**

**Provider Name**

**Program Name**

**Quick Search**

**Advanced Search**

**Log In to system**

**User Name**

**Password**

**Password is case sensitive**

**Sign In**

Not a Registered Training Provider?  
**Register as a Training Provider**



# WIET: Staff Home Page

Home

OWCMS Staff Home

OhioHigherEd

OhioMeansJobs

Ohio.gov

MCKAYJ

Help

## Staff Home

Search Providers

Selecting this option will take user to the **Staff -Search Providers** page, where user can search for Providers created by Staff members.

Create Provider

Selecting this option will take user to the **Staff -Create Provider** page, where user can create a new Provider.

## List of Providers created by **MCKAYJ**

FILTER BY:

- All
- APPROVED
- REJECTED
- EXPIRED
- CLOSED

Sorry - No records found.

# WIET: Staff Home Page

Staff provider information saved successfully.

## Staff -Create Provider

Provider Name	<input type="text" value="Stark County Workshops"/>
Address	<input type="text" value="5858 Cypress Lane"/>
Zip	<input type="text" value="43229"/>

Select	City	County	State
<input checked="" type="radio"/>	COLUMBUS	FRANKLIN	OH

Phone	<input type="text" value="(740) 555-1919"/>
Staff Email	<input type="text" value="julie.mckay@jfs.ohio.gov"/>
Re-type Staff Email	<input type="text" value="julie.mckay@jfs.ohio.gov"/>

[Save](#) [Return to Staff Home](#)

# WIET: Staff Home Page

## Staff Home

Search Providers

Selecting this option will take user to the **Staff -Search Providers** page, where user can search for Providers created by Staff members.

Create Provider

Selecting this option will take user to the **Staff -Create Provider** page, where user can create a new Provider.

### List of Providers created by *MCKAYJ*

FILTER BY:

- All
- APPROVED
- REJECTED
- EXPIRED
- CLOSED

Provider Name ↕	Provider Status ↕	County ↕	Activate Provider	Inactivate Provider	Renew Provider
ACME INC	APPROVED	FRANKLIN			
Stark County Workshops	APPROVED	FRANKLIN			

# WIET: Staff Search for Providers

## Staff - Search Providers

**Provider Status**

APPROVED  
REJECTED  
EXPIRED  
CLOSED

**Provider Name**

**County**

ADAMS  
ALLEN  
ASHLAND  
ASHTABULA  
ATHENS

**Zip**

Search Providers

# Workforce Inventory of Education & Training Home Page



## Workforce Inventory of Education and Training

**Search for Workforce Training Providers**

**Provider Name**

**Program Name**

**Quick Search**

**Advanced Search**

**Log In to system**

**User Name**

**Password**

**Password is case sensitive**

**Sign In**

Not a Registered Training Provider?  
**Register as a Training Provider**

# WIET: Registering as Provider

## Training Provider Registration

Please enter a valid \*FEIN

Submit

Cancel

## Training Provider Registration

Please enter a valid \*FEIN

A Training Provider has already registered with the same FEIN.  
You may contact the following individual for more information on this Training  
Provider:

Provider Contact Name :Bryan Adams

Provider Contact Phone :6143878888

Provider Contact Email :Bryan.Adams@jfs.ohio.gov

Submit

Cancel

# WIET: Provider Registration

## Training Provider Registration

### Provider Information

**\*Provider Name**

**FEIN** 995551212

**\*Address**

**\*Zip**

Select	City	County	State
<input checked="" type="radio"/>	HILLIARD	FRANKLIN	OH

**Website**

**Phone**

**\*Type of Training/Education Institution**

**\*Public or Private?**

**\*Non-Profit or For Profit?**

**Faith Based**

**\*Accredited By**

[US DOE's Accreditation Agency List](#)

# WIET: Provider Registration Cont.

## Training Provider Registration

### Provider Information

**\*Provider Name**

**FEIN** 995551212

**\*Address**

**\*Zip**

Select	City	County	State
<input checked="" type="radio"/>	HILLIARD	FRANKLIN	OH

**Website**

**Phone**

**\*Type of Training/Education Institution**

**\*Public or Private?**

**\*Non-Profit or For Profit?**

**Faith Based**

**\*Accredited By**

[US DOE's Accreditation Agency List](#)

# WIET: Provider Registration Cont.

*Accredited By	<input type="text" value="OTHER -- Other"/>
	<a href="#">US DOE's Accreditation Agency List</a>
*Accredited By Other Comments	<input type="text" value="the student will acquire the recommended and accepted certificate that is recognized for cosmetology"/>
Is Financial Aid and/or Grants available?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Are Scholarships available?	<input type="radio"/> Yes <input checked="" type="radio"/> No
*Are you registered with the Ohio Secretary of State?	<input checked="" type="radio"/> Yes <input type="radio"/> No
	<a href="#">The Ohio Secretary of State's business search page</a>
*Are you on US Department of Education's Debarment List?	<input type="radio"/> Yes <input checked="" type="radio"/> No
	<a href="#">The US Department of Education's System for Award Management website</a>
*Number of Years in Business	<input type="text" value="14"/>
*Graduation Rate	<input type="text" value="55"/>
% Graduates Employed within 6 Months of Graduation	<input type="text"/>
% Graduates Employed within 12 Months of Graduation	<input type="text"/>
*Average Annual Wages at Placement	<input type="text" value="\$17.50"/>

# WIET: Provider Registration Cont.

## Contact Information

\*First Name

Middle Initial

\*Last Name

\*Address

\*Zip

Select	City	County	State
<input checked="" type="radio"/>	HILLIARD	FRANKLIN	OH

\*Phone

Fax Number

\*Email Address

\*Re-type Email Address

Primary Contact  The Primary Contact will have the ability to add, update, and delete other Contacts.

\*User Name

\*Password

\*Re-type Password

\* = Required

Submit

Cancel

# WIET: Provider Registration - Errors

## Training Provider Registration

**Invalid Website.**  
Either Graduates Employed within 6 Months or 12 Months are required.  
Password must contain only alphanumeric characters.

### Provider Information

\*Provider Name

FEIN

\*Address

\*Zip

Select	City	County	State
<input checked="" type="radio"/>	HILLIARD	FRANKLIN	OH

Website **Invalid Website.**

Phone

\*Type of Training/Education Institution

\*Public or Private?  Public  Private

\*Non-Profit or For Profit?  Non-Profit  For Profit

Faith Based

\*Accredited By   
[US DOE's Accreditation Agency List](#)

\*Accredited By Other Comments

# WIET: Pending Approval ?!?

## Registration Confirmation - Pending Approval

Thank you for registering with the Workforce Inventory of Education and Training (WIET) system. You will receive an email with your User Name and Password. **However, you will not be able to log in until your account has been reviewed by a WIET Administrator. You should retain that email for future reference.**



**If your account is approved,** you will receive an email that contains a validation link. You must click on the link in this email message within 8 days to validate your account. Once this has been completed, you will then be able to log into the system.

**If your account is not approved,** you will receive an email indicating so. If you don't receive any notification on your account status email within 8 days, you may contact the OhioMeansJobs Help Desk at 1-888-296-7541 and select Option 4.

A Provider's may NOT APPROVED at first, may be sent to the State Pending List. Due to insufficient answers, bad language, not meeting the Provider Criteria properly. The State Admin will review and work with the Provider to see if they can be APPROVED (may need to update registration).

# WIET: Approved Provider

## Registration Confirmation - Approved



Thank you for registering with the Workforce Inventory of Education and Training (WIET) system.

You will receive two separate emails. One email will contain your User Name and Password. The other email will contain a validation link.

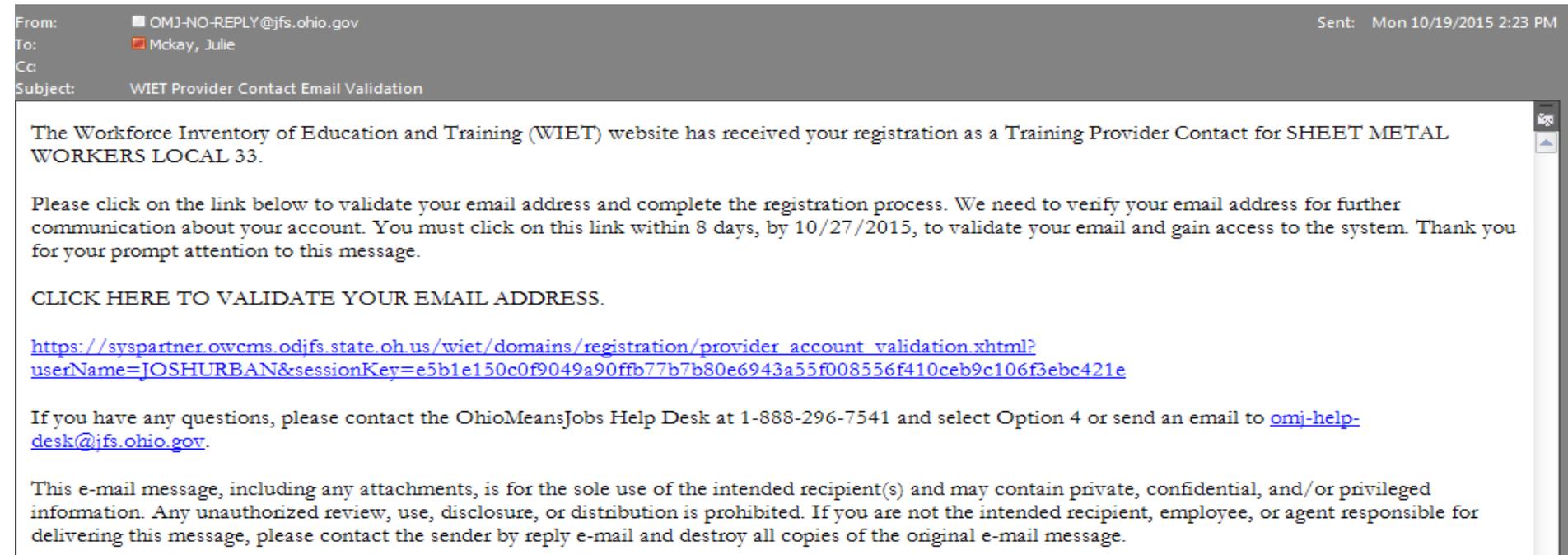
**You must click on the link in this email message within 8 days to validate your account.**

Once this has been completed, you will then be able to log into the system.

When you log into the system, you will be able to manage your Provider and Contact information, Programs, and Locations.

From	Categories	Subject	Received	Size
Date: Today				
OMJ-NO-REPLY...		WIET Provider Contact Email Validation	Mon 10/19/2015 2:24 ...	3 KB
OMJ-NO-REPLY...		WIET Provider Contact Account Information	Mon 10/19/2015 2:24 ...	2 KB

# WIET: Approved – Email Confirmation



The Provider will click on the link above. This will enable the Provider to be able to add the Programs they are offering.

# WIET: Username/Password Confirmation

**From:** OMJ-NO-REPLY@jfs.ohio.gov [mailto:OMJ-NO-REPLY@jfs.ohio.gov]

**Sent:** Monday, October 19, 2015 2:22 PM

**To:** Mckay, Julie

**Subject:** WIET Provider Contact Account Information

Thank you for registering on the Workforce Inventory of Education and Training (WIET) website. Your user account information is listed below.

Please note that if your account is approved, you will receive a separate message to validate your email address before you can log into the system. Please retain this email for future reference.

**User Name:**

**Password:**

If you have any questions, please contact the OhioMeansJobs Help Desk at 1-888-296-7541 and select Option 4 or send an email to [omj-help-desk@jfs.ohio.gov](mailto:omj-help-desk@jfs.ohio.gov).

This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain private, confidential, and/or privileged information. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, employee, or agent responsible for delivering this message, please contact the sender by reply e-mail and destroy all copies of the original e-mail message.

Your email address has been validated and your account is now active. You may now log into the WIET System.

Login

# WIET: Provider Login Home Page

## Workforce Inventory of Education and Training

### Search for Workforce Training Providers

Provider Name

Program Name

Quick Search

Advanced Search

### Log In to system

User Name

joshurban

Password

.....

Password is case sensitive

Sign In

Not a Registered Training Provider?

Register as a Training Provider

Forgot Provider User Name

Forgot Provider Password

# WIET: Provider Home Page



[Provider Home](#)

[OhioHigherEd](#)

[OhioMeansJobs](#)

[Ohio.gov](#)

[joshurban](#)

[Help](#)

## Provider Home

[Manage/Renew Provider Information](#)

[Manage Programs](#)

[Manage Locations](#)

[Manage Contact Information](#)

<b>Provider Name</b>	SHEET METAL WORKERS LOCAL 33
<b>FEIN</b>	346751847
<b>Provider Renewal Date</b>	10/18/2016
<b>Contact First Name</b>	Josh
<b>Contact Last Name</b>	Urban

# WIET: Provider Home – Menu Options

The screenshot displays the 'Provider Home' interface. At the top, there is a navigation bar with links for 'Provider Home', 'OhioHigherEd', 'OhioMeansJobs', and 'Ohio.gov'. A user profile for 'joshurban' is shown with a 'Help' dropdown. Below the navigation bar, the main heading is 'Provider Home'. On the left side, there are four blue buttons: 'Manage/Renew Provider Information', 'Manage Programs', 'Manage Locations', and 'Manage Contact Information'. On the right side, there is a table with the following data:

Provider Name	SHE
FEIN	346
Provider Renewal Date	10/
Contact First Name	Josh
Contact Last Name	Urban

A dropdown menu is open for the user 'joshurban', listing the following options: 'Provider Home', 'Add New Program', 'Add New Location', 'Add New Contact', 'Manage Programs', 'Manage Locations', 'Manage Contact Information', 'Change User Name', 'Change Password', and 'Logout'.

# WIET: Adding New Location

## Add New Location

**\*Location Name**

**Online**

**Address**

**Zip**

Select	City	County	State
<input checked="" type="radio"/>	COLUMBUS	FRANKLIN	OH
<input type="radio"/>	NEW ROME	FRANKLIN	OH

**Phone**

**Website**

# WIET: Adding New Program

## Add New Program

Your Location has been saved and available in Location Name(s) list to choose

\*Program Name

WELDING 101

Program<br>Renewal Date

10/18/2016

Add New Location

\*Location Name(s)

Available

SHEET METAL PLANT #1

Selected

» Select All

» Select

« Remove

« Remove All

# WIET: Adding New Program Cont.

## Program CIP Search

To locate a **Classification of Instructional Programming (CIP) Code**, please select **Search by** type, enter a search term or number in the **Search for** field, and click **Search**

To search the **Classification of Instructional Programming (CIP) Titles**, type in a word that you wish to find in a title. For example, if you type "Food" in the **Search for** field, the system returns subject titles with "Food" in the title, such as "Food Science".

To search by CIP Code, type in a number using format 99.9999.

Once the search is complete, the system will display the codes and titles that match your search. To select a specific CIP Code, click on the link in the CIP Code column.

Search by

CIP Title ▼

Search for

welding

### CIP Search Results:

CIP Code ↕	CIP Title ↕
<a href="#">48.0508</a>	Welding Technology/Welder

Search

Back to Add Program

# WIET: Adding Program Cont.

**Search for CIP Codes/Titles**

**Classification of Instructional Programming (CIP)**

\*CIP Code: 48.0508

\*CIP Title: Welding Technology/Welder

**Search for Occupation O\*NET Codes/Titles**

**Occupation**

\*O\*NET Code: 51-4122.00

\*O\*NET Title: Welding, Soldering, and Brazing Machine Setters, Op

\*Credit/Clock Hours for Program: 4

\*Credit Hours or Clock Hours:  Credit Hours  Clock Hours

\*Do Credit Hours Articulate (Transfer) to Another Institution?: Yes

\*Program Duration: 1 Year or less Weeks # of Weeks/Months: 6

\*Program Term: Annual

\*Type of Attainment Given: Industry Recognized Certificate/Credential

**Other Attainment Description**

**\*Program Synopsis**

This course will teach the basics of Welding in all areas. This certificate will allow the student to get an entry level position to be further trained on the job.

**Program Website**

# WIET: Adding Program Cont.

*Program Prerequisites	<input type="text" value="none"/>
*Program Accreditation	<input type="text" value="accreditation"/>
*Tuition Fee(s)	<input type="text" value="\$10.00"/>
Explanation for No Tuition Fee	<input type="text" value=""/>
Registration Fee(s)	<input type="text" value=""/>
Pre-Screening Fee(s)	<input type="text" value=""/>
Book Fee(s)	<input type="text" value=""/>
Supplies/Materials Fee(s)	<input type="text" value=""/>
Tool Fee(s)	<input type="text" value=""/>
Testing/Exam Fee(s)	<input type="text" value=""/>
Graduation Fee(s)	<input type="text" value=""/>
Other Fee(s)	<input type="text" value=""/>
Other Fee Description	<input type="text" value=""/>
Total Fee(s)	<input type="text" value="\$10"/>
Additional Fee Information	<input type="text" value=""/>

# WIET: Adding Program Cont.

Total Fee(s)

\$10

Additional Fee Information

Refund Policy

Refund Policy Terms

Save

Return to Manage Programs

# WIET: Program Added and Approved

## Program Confirmation - Approved



Your Program has been saved and will be available for the public to view.

You will need to renew it one year from today.

[Return to Manage Programs](#)

## Manage Programs

[Add New Program](#)

Program Name ▾	Program Status ▾	Program Renewal Date ▾	Location Name(s)	CIP Code	CIP Title	Delete Program	Renew Program
WELDING 101	APPROVED	10/18/2016	SHEET METAL PLANT #1	48.0508	Welding Technology/Welder		

# WIET: Update/Add New Provider Locations

## Training Provider Locations

Add New Location

Location Name ↕	Online ↕	Address ↕	City ↕	State ↕	Zip ↕	Delete
SHEET METAL PLANT #1	<input type="checkbox"/>	1414 Dusty Road	COLUMBUS	OH	43228	

# WIET: Update Locations

## Location Information

\*Location Name

SHEET METAL PLANT #1

Online

Address

1414 Dusty Road

Zip

43228

Select

City

County

State

COLUMBUS

FRANKLIN

OH

NEW ROME

FRANKLIN

OH

Phone

(614) 555-1616

Website

sheetmetalworks.com

Save

Return to Manage Locations

# WIET: Update/Add Contacts

## Manage Contact Information

Add New Contact

Last Name ↕	First Name ↕	User Name ↕	City ↕	State ↕	Zip ↕	Primary Contact ↕	Delete Contact
Urban	Josh	JOSHURBAN	COLUMBUS	OH	43228	<input checked="" type="radio"/>	

# WIET: Update Contacts

## Contact Information

**\*First Name**

**Middle Initial**

**\*Last Name**

**\*Address**

**\*Zip**

Select	City	County	State
<input checked="" type="radio"/>	COLUMBUS	FRANKLIN	OH
<input type="radio"/>	NEW ROME	FRANKLIN	OH

**\*Phone**

**Fax Number**

**\*Email Address**

**\*Re-type Email Address**

Save

Return to Manage Contact Information

# WIET: Implementation ?!?



## Timeline Plans



# Questions?



[WIAQNA@jfs.ohio.gov](mailto:WIAQNA@jfs.ohio.gov)

888-296-7541

Option 3