



Ohio Learn to Earn

Employer Frequently Asked Questions

Where will I find trainees?

Employers should log on to www.ohiomeansjobs.com and select "Post a job/training opportunity." After a training opportunity has been submitted, Ohio Department of Job and Family Services (ODJFS) workforce specialists will help employers complete a training order and select prescreened trainees whose educational skills and occupational history match the employer's training needs.

What if the trainee is not a good match for the position?

The employer or the trainee may end the training opportunity for any reason. If employers would like assistance communicating their desire to terminate the training opportunity, they can contact the designated workforce specialist for help.

Do I need to have a position available to participate in this program?

Yes. A full-time position must be available or anticipated to be available within a reasonable time after the training ends. Although the program does not guarantee employment, it is designed to encourage hiring opportunities.

What am I obligated to provide the trainee?

A training opportunity in which the trainee receives supervision based on a pre-authorized training plan.

Do I have to hire the trainee after the training ends?

No. There is no promise of a job.

What should I do if I have to change the training plan?

You must notify your designated ODJFS workforce specialist.

What are my obligations if I hire the trainee? Or if the trainee refuses a job offer?

At the end of the training, the designated ODJFS workforce specialist will contact the employer and trainee(s) to document the training experience. This will give you an opportunity to notify ODJFS about any hiring plans or hiring refusals.

Do trainees have to train for my company, or can I place them somewhere else?

They must train for the company for which the training plan is authorized. Training plans will be authorized only for employers that provide direct training.

Can claimants have more than six weeks to train?

No. Claimants can participate only for up to six weeks, up to 24 hours a week.

How many trainees can one employer have at any given time?

An employer may have one trainee for each full-time job opening with a corresponding approved training agreement.

Who covers the trainee under workers' compensation?

In the event of an on-site injury, workers' compensation costs will be paid by ODJFS.

How do I get more information about the Ohio Learn to Earn program?

Once the program goes live, employers can call 1-888-296-7541 and press option 3. Employers also can log on to www.ohiomeansjobs.com or email questions to OL2E@jfs.ohio.gov.