



CCMEP Update

Vol. 1 September 13, 2018



OWEN'S Corner

Since we are entering the third year of CCMEP, we are launching this newsletter to reach more local staff with practical information about the program, including best practices from lead agencies around Ohio.

Say hello to "CCMEP Owen," our friendly cardinal from **OhioMeansJobs.com**. We're working on CCMEP marketing materials for you, and CCMEP Owen will be part of this effort. Thanks to you, CCMEP is already having a substantial impact on Ohio's young adults. In fact, Ohio has served more than 25,000 young adults through CCMEP. Braiding both TANF and WIOA youth funds has made this dramatic increase possible.

Next steps for CCMEP will include a greater focus on case management training, since quality case management is key to positive outcomes. We've also been piloting a successful case management coaching model in Stark County. We hope to expand it soon, based on outcomes and local feedback. Thanks for your commitment to serving Ohio's young adults!

–Gerrie Cotter, CCMEP Program Manager

Stark County Success Story

Jane (not her real name) was referred to Stark County CCMEP because she needed help funding her training. Her grandfather had legal custody of her, and she met WIOA income eligibility requirements. She had earned an STNA certification in high school and was working part-time at a local nursing home, but as she became older, she felt it wasn't the right work for her. Her passion was working on trucks with her brother.

After Jane's case manager, Megan, helped her get training as a welder and complete a resume, she found employment immediately out of school earning \$15 an hour! Jane is so proud that she often sends Megan thank-you emails and photos of her welding.



Engagement is Key

CCMEP case managers are key to each participant's success. Building trusting relationships with participants demonstrates that you genuinely care about their success, which helps motivate them to succeed.

Reminder: CCMEP case managers are required to engage with program participants at least once a month, per **OAC 5101:14-1-05**. Here are some examples of engagement:

- Conducting on-site visits to participants' homes, schools and work experience sites
- Providing structured and well-thought-out incentives that are tied to the education and employment goals listed on the Individual Opportunity Plan – for example, \$50 incentives for each job shadowing experience
- Offering supportive services such as rent and utility assistance, transportation resources, driver's license training courses, auto insurance and more

We are creating an engagement strategy guide and would love to hear your ideas for engaging participants. Please email them to **CCMEPQNA@jfs.ohio.gov**.

Next Edition: November 8, 2018

Scaling Up the Training

Well-trained and supported CCMEP administrators and case managers are key to participant engagement, retention and successful outcomes. We are beginning to scale up our training system to include (1) core program topics on CCMEP administration and rule compliance, (2) case management skills and (3) advanced topics such as trauma-informed care and compassion fatigue.

Regional roundtables will be hosted semi-annually, webinars will be conducted on even months, and this newsletter will be published on odd months. If you have a specific need for support, one-on-one consultations and small group facilitation are available. Stay connected, find upcoming training dates and learn more at **CCMEP Training!**

CCMEP Funding Periods Ending

With the current funding periods about to end, local agencies should make sure all expenditures are paid with the proper allocations.

The PY16 CCMEP WIOA youth funding (two-year allocation) service period ended June 30. All PY16 vouchers must be paid by Sept. 30. Agencies should review financial reports to confirm that all PY16 funds have been expended and make appropriate coding adjustments to use up outstanding balances.

CCMEPTANF funding (one-year allocation) services must be provided by Sept. 30. Agencies have until Dec. 31 to pay vouchers for services provided through Sept. 30. A new 12-month allocation will become available Oct. 1 for services provided Oct. 1, 2018, through Sept. 30, 2019.

Now would be a good time to review CCMEP reports to make sure that no client direct services still need to be paid with closing grants. If you aren't sure what reports to review, please call Mark Anderson at (614) 359-3468 or email mark.anderson@jfs.ohio.gov.

Performance Desk Aid

To ensure that counties and workforce areas receive performance credit for their efforts to support CCMEP participants as they transition to self-sufficiency, it's essential that performance data is entered into OWCMS accurately and timely.

To help with this requirement, a "CCMEP Youth Desk Aid" was created and is available on OWD's **Program Performance – WIOA and CCMEP web page**, under "Training Resources for Workforce Professionals." This 25-page manual contains definitions of the seven primary CCMEP performance measures, when they are evaluated, instructions for recording data and performance definitions.

OWCMS Updates

- In the past, the mini assessment option was available only for customers with an education status of high school or less. Effective Aug. 27, the mini assessment is now available to anyone regardless of their education status, and the full assessment will become optional.
- The auto delete feature has been turned back on in OWCMS. Cases that remain with no eligibility calculated, or that are in a potentially eligible status with no services, will delete from the database after 90 days. A chart was created to assist you: **OWCMS Auto Delete Chart**.

Out-of-School Youth Rate Waiver

According to federal WIOA law, at least 75 percent of WIOA youth program funds must be spent on services for out-of-school youth. To allow more flexibility to implement CCMEP, Ohio requested and received a waiver allowing some CCMEPTANF expenses to count in the calculation of the out-of-school youth rate when out-of-school youth are co-funded. More information about the waiver can be found in **WIOA Policy Letter 17-04**.

The key to maximizing the benefits of this waiver is co-enrollment of as many CCMEP participants as possible in both TANF and WIOA. This will increase the percentage of CCMEPTANF expenses that may be applied to the out-of-school youth rate.

Each workforce area's fiscal agent has been given a worksheet and instructions on how the new calculation works. If you have questions, please see your fiscal agent.

Have a success story to share? Let us know!

Email CCMEPQNA@jfs.ohio.gov