

CCMEP in WCMS

IOP

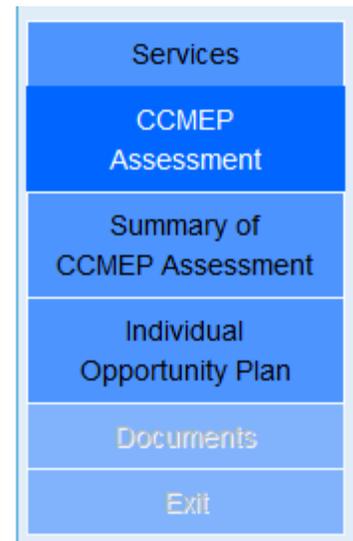
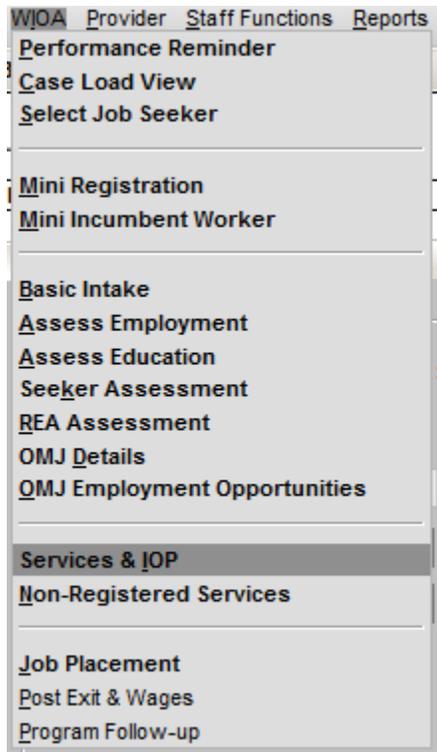


WIOA to present . . .

Since we implemented WIOA into WCMS, you have been creating WIOA Youth cases

- WIA to WIOA
- CCMEP (July 1st) created WIOA Youth / CCMEP TANF
 - Any existing case that has the program of WIOA YOUTH, will not be able to access the IOP
 - This is an issue in WCMS and will be fixed by Nov 10th
- In early 2017, we will be converting all of these WIOA Youth cases into CCMEP
 - WIOA Youth to CCMEP program (WIOA or TANF)
 - Services screen to IOP

WCMS – Renamed Menu Option



WCMS - IOP - 1st tab

WJOA Provider Staff Functions Reports LMI Administrative Help

Individual Opportunity Plan

1.35.60

Name: YOUTH, BRENDA Monster Seeker ID: Not registered

Services
CCMEP Assessment
Summary of CCMEP Assessment
Individual Opportunity Plan
Documents
Exit

Experience Summary Performance Goals Long Term Goals Short Term Goals Services

IOP Date: 10/14/2016

Employment

Current Employer Name: Hours Per Week:

Work Experience

Education

Current School/Education Program Name: Expected Graduation Date:

Degrees and Certifications

IOP - there are 5 tabs for the IOP

WCMS - IOP - 1st tab continued

Military Experience			
<input type="text"/>			
Participant Strengths			
Strength 1	<input type="text"/>	Strength 2	<input type="text"/>
Strength 3	<input type="text"/>	Strength 4	<input type="text"/>
Strength 5	<input type="text"/>	Strength 6	<input type="text"/>
Participant Challenges			
Challenge 1	<input type="text"/>	Challenge 2	<input type="text"/>
Challenge 3	<input type="text"/>	Challenge 4	<input type="text"/>
Challenge 5	<input type="text"/>	Challenge 6	<input type="text"/>
ADA Modifications	<input type="text"/>		

- Free form text fields for you to update.
- All of these fields are to gather information about their experiences (working, volunteering, school, etc)

WCMS - Performance Goal(s)

The screenshot displays the 'Individual Opportunity Plan' interface. At the top, there is a navigation menu with links for 'WIOA', 'Provider', 'Staff Functions', 'Reports', 'LMI', 'Administrative', and 'Help'. Below this, the page title 'Individual Opportunity Plan' is shown. A user profile section includes 'Name: NATE, BIG' and 'Monster Seeker ID: Not registered'. The main content area features a sidebar on the left with buttons for 'Services', 'CCMEP Assessment', 'Summary of CCMEP Assessment', 'Individual Opportunity Plan' (highlighted with a red box), 'Documents', and 'Exit'. The main area has tabs for 'Experience Summary', 'Performance Goals' (highlighted with a red box), 'Long Term Goals', 'Short Term Goals', and 'Services'. Under the 'Performance Goals' tab, there is a list of five checkboxes with corresponding text: 'Obtain employment (full or part-time)', 'Obtain a recognized post-secondary credential', 'Obtain a secondary school diploma or its recognized equivalent', 'Complete training or certification', and 'Increase earnings'. A callout bubble points to the first checkbox with the text 'Select One or More'. The bottom of the page contains a footer with the same navigation menu as the top.

These are overall goal(s). You can select more than 1 of them. You will then create long and short term goals to obtain the Performance Goal(s).

WCMS – Create Long-Term Goal(s)

WJOA Provider Staff Functions Reports LMI Administrative Help

Individual Opportunity Plan

Name: NATE, BIG 1.35.44 Monster Seeker ID: Not registered

Services CCMEP Assessment Summary of CCMEP Assessment Individual Opportunity Plan Documents Edit

Experience Summary Performance Goals Long Term Goals Short Term Goals Services

Add Long Term Goal

Type of Long Term Goal Select Type of Goal

Long Term Goal Description Get an MBA in Finance

Select Type of Goal
EDUCATION OR TRAINING
EMPLOYMENT

Employment

Long Term Goal Description	Cancel
No Long Term Goals Found	

Education or Training

Long Term Goal Description	Cancel
No Long Term Goals Found	

1. You will click 'Add Long Term Goal' button to begin
2. Select type of goal from list (see above pic)
3. Type in your goal (NO list to choose from)
4. Save your goal

WCMS – Create Short-Term Goal(s)

WJOA Provider Staff Functions Reports LMI Administrative Help

Individual Opportunity Plan

Name: NATE, BIG Monster Seeker ID: Not registered 1.35.44

Record(s) saved.

Services
CCMEP Assessment
Summary of CCMEP Assessment
Individual Opportunity Plan
Documents
Exit

Experience Summary Performance Goals Long Term Goals **Short Term Goals** Services

Add Short Term Goal

Type of Short Term Goal: EMPLOYMENT

Short Term Goal Description: on job shadowing

Long Term Goal: Relate Goal

Employment

Short Term Goal Description	Long Term Goal	Relink	Cancel
No Short Term Goals Found			

Education or Training

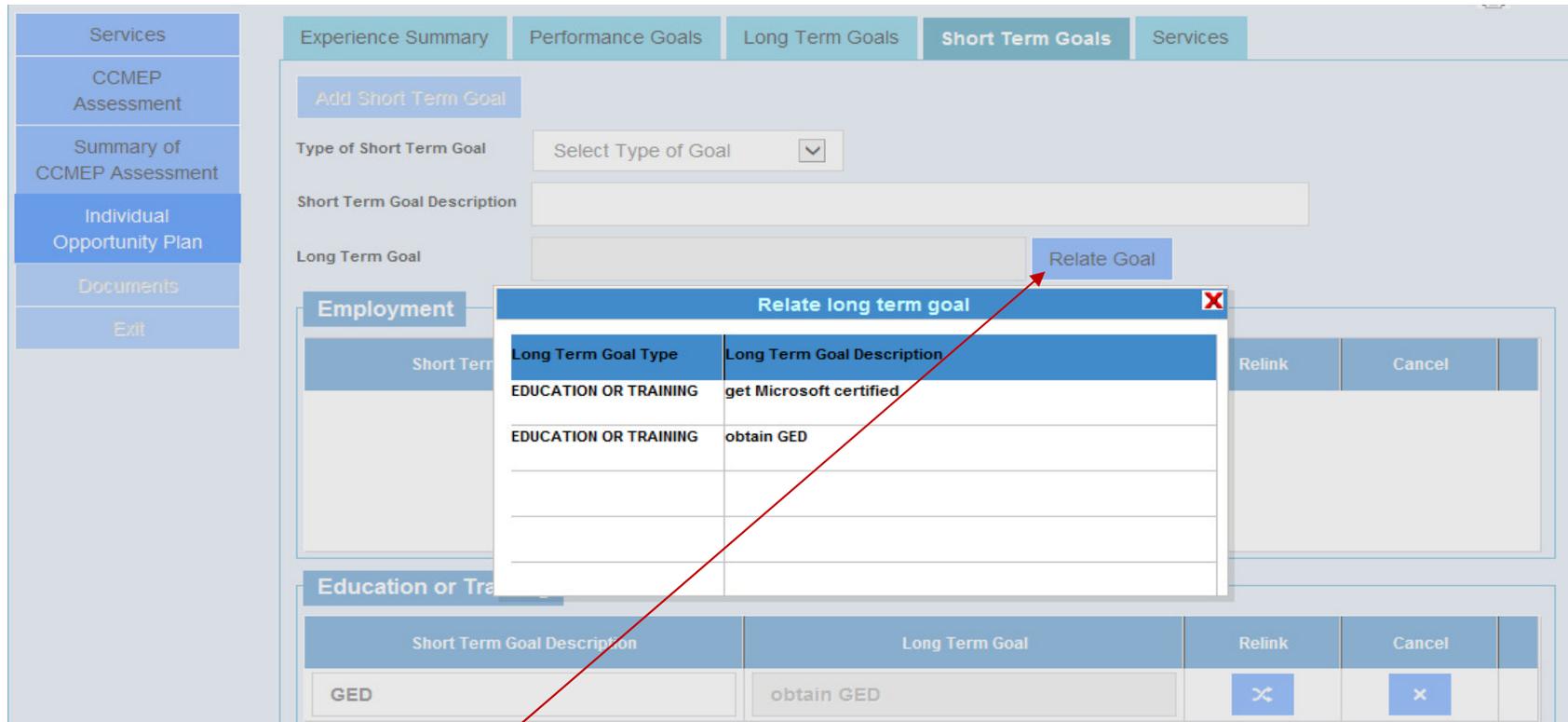
Short Term Goal Description	Long Term Goal	Relink	Cancel
short course	online job training	×	×

Option to Relate Short Term Goal to Long Term Goal

After you have entered at least (1) long term goal, you can enter short term goal(s).

1. Click on 'Add Short Term goal' button to begin
2. Select type of goal from list
3. Type in your goal (NO list to choose from)

WCMS – Relate Short Term to Long Term Goal(s)



The screenshot shows the WCMS interface with the 'Short Term Goals' tab selected. A 'Relate Goal' button is highlighted with a red arrow pointing to a 'Relate long term goal' pop-up window. The pop-up window displays a table of long-term goals for selection.

Long Term Goal Type	Long Term Goal Description
EDUCATION OR TRAINING	get Microsoft certified
EDUCATION OR TRAINING	obtain GED

1. Click on 'Relate Goal' button to relate Short Term goal with Long Term goal.
2. The Relate long term goal pop up will display
3. Select the long term goal to relate
4. SAVE your data

WCMS – Goals related, input Services

The screenshot displays the WCMS Individual Opportunity Plan interface for a user named WORMWOOD, MATILDA. The interface includes a navigation menu on the left with options like 'Services', 'CCMEP Assessment', and 'Individual Opportunity Plan'. The main content area is divided into tabs: 'Experience Summary', 'Performance Goals', 'Long Term Goals', 'Short Term Goals' (highlighted with a red box), and 'Services'. Under the 'Short Term Goals' tab, there are two sections: 'Employment' and 'Education or Training'. Each section contains a table with columns for 'Short Term Goal Description', 'Long Term Goal', 'Relink', and 'Cancel'. In the 'Employment' section, a goal 'find a part time job' is linked to 'on job training', with a 'Relink' button (marked with an 'X') and a 'Cancel' button. In the 'Education or Training' section, a goal 'short course' is linked to 'online education', with a 'Relink' button and a 'Cancel' button that is labeled 'Canceled'. A mouse cursor is pointing at the 'Relink' button in the 'Employment' section.

WIOA Provider Staff Functions Reports LMI Administrative Help

Individual Opportunity Plan

Name: WORMWOOD, MATILDA Monster Seeker ID: Not registered 1.35.41

Services

CCMEP Assessment

Summary of CCMEP Assessment

Individual Opportunity Plan

Documents

Exit

Experience Summary Performance Goals Long Term Goals **Short Term Goals** Services

Add Short Term Goal

Employment

Short Term Goal Description	Long Term Goal	Relink	Cancel
find a part time job	on job training	X	Cancel

Education or Training

Short Term Goal Description	Long Term Goal	Relink	Cancel
short course	online education	X	Canceled

You have the functionality to 'RELINK' goals as well as 'CANCEL'

WCMS – Add Intensive Service

WJOA Provider Staff Functions Reports LMI Administrative Help

Individual Opportunity Plan

Name: WORMWOOD, MATILDA Monster Seeker ID: Not registered

Record(s) saved.

Services CCMEP Assessment Summary of CCMEP Assessment Individual Opportunity Plan Documents Exit

Experience Summary Performance Goals Long Term Goals Short Term Goals **Services**

Assessment

CCMEP ASSESSMENT COMPLETED 9/29/2016 Program Assigned Please select the value

Intensive Service

Intensive Service	<input checked="" type="checkbox"/>	Start Date	07/11/2016	End Date	08/26/2016	Reason	none	Contact Log
Intensive Service	<input checked="" type="checkbox"/>	Start Date	09/22/2016	End Date	10/28/2016	Reason	nothing	Contact Log

You have the capability to update the CCMEP Youth case as receiving 'Intensive Services'. You can start and end as many times as it is necessary on the same CCMEP Youth case.

WCMS – Adding Services

The screenshot shows the 'Individual Opportunity Plan' interface for 'CRUSOE, ROBINSON'. The 'Services' tab is selected. The 'Add Service' button is circled in red, and a red arrow points to the 'Program Affiliation' dropdown menu.

Service Type	Long Term Goal	Short Term Goal	CFS Status	Service	Add Activity
Youth	Get a full	Training		ADULT MENTORING	+
Youth	Enroll in	Finish		SUPPORTIVE SERVICES	+
Youth	Enroll in	Finish		SUPPORTIVE SERVICES	+
Youth	Enroll in	Finish		FINANCIAL LITERACY ED	+

Actual Start Date: 08/26/2016
Planned End Date: 10/12/2016
Actual End Date:
Service Outcome:
Planned Cost:
Actual Cost:

From the Services Section:

1. Click on the 'Add Service' button
2. Select from the list of values for the Program Affiliation
3. Then enter the service details – service type, goals, service, also scroll down to enter Start and End dates, then SAVE.
4. You must SAVE services data, before the Add Activity button becomes enabled for you to add activities.

WCMS – Adding Activities

The screenshot shows the 'Services' page in WCMS. At the top, there are fields for Staff Name (KRISH, APARNA), Program Affiliation (CCMEP WIOA YOUT), and Age at Enrollment (16). Below this is a table of services. The third row is highlighted in yellow. To the right of this row is a blue 'Add Activity' button. A red circle highlights this button, and a red arrow points from it to the 'Activity' table below.

Service Type	Long Term Goal	Short Term Goal	CFIS Status	Service	Add Activity
Hold				HOLD	+
Youth	get Masters	Get part		ALTERNATIVE SECONDAR	+
Youth	get Masters	Get part		OCCUPATIONAL SKILLS	+

Actual Start Date: 10/04/2016, Planned End Date: 10/26/2016, Actual End Date: , Service Outcome:

Planned Cost: \$1,000.00, Actual Cost: \$0.00

ONET Code: 13-2011.00, ONET Title: Accountants and Auditors, ONET Description: Examine, analyze, and interpret

Provider: Warren County vocational, Credential Diploma or Certificate: , Date Attained:

In-Demand:

Activity Name	Update from OMJ	Staff Validated Date	Good Cause Reason	View Details	Cancel Activity
TRAINING					X
TRAINING					X

You can add activities to any service has been SAVED

1. Highlight the service row (shown in yellow above)
2. Click on the "Add Activity" button on service row
3. Activity Pop-up box will display

WCMS – Adding Activities

This is the Activity pop-up display. You will need to fill in all the required fields **AT THIS TIME ***. This is an issue that you have to fill in more fields than is necessary. We are working on updating this, new version will be available soon.
SAVE input . . .

The screenshot shows a web form titled "Add Activity/Supportive Service". The form contains the following fields:

- Activity/Service Name: STUDY SKILLS TRAINING (dropdown menu)
- *Employer/Organization/Training Facility Name: [Empty text box]
- *Street Address: [Empty text box]
- *City: [Empty text box]
- *State: OH (dropdown menu)
- *Zip Code: [Empty text box]
- *Contact First Name: [Empty text box]
- Contact Last Name: [Empty text box]
- Contact Phone Number: [Empty text box]
- Contact Email: [Empty text box]
- *Start Date: [Empty date picker]

A vertical scrollbar is visible on the right side of the form, indicating that there are more fields or content below the visible area.

WCMS – Adding Activities

Service Type	Long Term Goal	Short Term Goal	CFIS Status	Service	Add Activity
Youth <input type="checkbox"/>	obtain GED <input type="button" value="⬇"/>	GED <input type="button" value="⬇"/>		TUTORING, STUDY SKILL <input type="checkbox"/>	<input type="button" value="+"/>
Youth <input type="checkbox"/>	obtain GED <input type="button" value="⬇"/>	GED <input type="button" value="⬇"/>		SUPPORTIVE SERVICES <input type="checkbox"/>	<input type="button" value="+"/>

Actual Start Date	<input type="text" value="10/18/2016"/>	<input type="button" value="📅"/>	Planned End Date	<input type="text" value="02/23/2017"/>	<input type="button" value="📅"/>	Actual End Date	<input type="text"/>	<input type="button" value="📅"/>	Service Outcome	<input type="text"/>	<input type="button" value="⌵"/>
Planned Cost	<input type="text" value="\$0.00"/>		Actual Cost	<input type="text" value="\$0.00"/>							

Activity						
Activity Name	Update from OMJ	Staff Validated Date	Good Cause Reason	View Details	Cancel Activity	
STUDY <input type="button" value="⌵"/>		<input type="text"/>	<input type="button" value="⬇"/>	<input type="button" value="🔍"/>	<input type="button" value="✕"/>	

- To view your Activity details,
1. Click on the specific service row (highlighted in yellow above)
 2. Then the Activity row will display.
 3. Then click on View Details

WCMS – Supportive Service Activity

Individual Opportunity Plan

Name: YOUTH, BRENDA 1.35.61

Monster Seeker ID: Not registered

Services | CCMEP Assessment | Summary of CCMEP Assessment | **Individual Opportunity Plan** | Documents | Exit

Experience Summary | Performance Goals | Long Term Goals | Short Term Goals | **Services**

Assessment

CCMEP ASSESSMENT COMPLETED | 10/14/2016 | Program Assigned | Please select the value

Intensive Service

Intensive Service Start Date End Date Reason [Contact Log](#)

Services

Staff Name: MCKAY, JULIE | Program Affiliation: CCMEP TANF YOUT | Age at Enrollment: 17 | [Add Service](#)

Service Type	Long Term Goal	Short Term Goal	CFIS Status	Service	Add Activity
Youth	obtain GED	GED		TUTORING, STUDY SKILL	+
Youth	obtain GED	GED		SUPPORTIVE SERVICES	+

- You can add activities to any service has been entered
1. Highlight the service row (shown in yellow above)
 2. Click on the "Add Activity" button on service row
 3. The Supportive Service pop up will display

WCMS – Supportive Services

This is the Supportive Service pop-up display. You will need to fill in the appropriate data. Then SAVE input . . .

The image displays two overlapping windows from the WCMS interface. The top window, titled "Add Activity/Supportive Service", features a dropdown menu for "Activity/Service Name" with a list of options including CHILD CARE, COMMUNITY ASSISTANCE REFERRAL, CRIMINAL JUSTICE (DOMESTIC VIOLENCE) REFERRAL, DEPENDENT CARE, DISABILITY ACCOMMODATIONS/ADA MODIFICATIONS, EDUCATIONAL TESTING/FEE EXPENSES, HEALTH CARE ACCESS, HEALTH CARE REFERRAL, HOUSING, JVSG, OHIO MEANS JOBS.COM (OMJ) ACTIVITIES, OTHER WORKFORCE ACTIVITIES, TRANSPORTATION, TRAVEL (TIME), UNIFORMS/WORK ATTIRE, WORK ALLOWANCE, and WORK-RELATED TOOLS. The bottom window, titled "View or Edit Activity/Supportive Service", shows the same dropdown menu with "EDUCATIONAL TESTING/FEE" selected. Below this, there are input fields for "Type", "School or Testing Provider", "Test Type if application", and "Cost if applicable". A "Application/enrollmer" dropdown is also present. At the bottom right of the window are "Close" and "Save" buttons.

WCMS – Supportive Services

Service Type	Long Term Goal	Short Term Goal	CFIS Status	Service	Add Activity
Youth <input type="checkbox"/>	obtain GED <input type="checkbox"/>	GED <input type="checkbox"/>		TUTORING, STUDY SKILL <input type="checkbox"/>	<input type="button" value="+"/>
Youth <input type="checkbox"/>	obtain GED <input type="checkbox"/>	GED <input type="checkbox"/>		SUPPORTIVE SERVICES <input type="checkbox"/>	<input type="button" value="+"/>

Actual Start Date	<input type="text" value="10/18/2016"/>	Planned End Date	<input type="text" value="11/29/2016"/>	Actual End Date	<input type="text"/>	Service Outcome	<input type="text"/>
Planned Cost	<input type="text" value="\$0.00"/>	Actual Cost	<input type="text" value="\$0.00"/>				

Supportive Service Name	View Details	Cancel Activity	
EDUCATIONAL TESTING/FEE	<input type="button" value="🔍"/>	<input type="button" value="✕"/>	

- To view your Supportive Service details,
1. Click on the specific service row (highlighted in yellow above)
 2. Then the Supportive Service row will display.
 3. Then click on View Details

WCMS - IOP Printed

Ohio Department of Job and Family Services
COMPREHENSIVE CASE MANAGEMENT AND EMPLOYMENT PROGRAM (CCMEP)
INDIVIDUAL OPPORTUNITY PLAN

CCMEP provides employment, training and supportive services to mandatory and voluntary program participants based on a comprehensive assessment of each individual's employment and training needs using the CCMEP Comprehensive Assessment tool (JFS 03003). Participants will be provided services in accordance with goals outlined in their individual opportunity plans, which may include support to obtain a high school diploma, job placement, job retention support, and other supportive services necessary to achieving the plan's goals.

Applicant First Name SAM	MI	Applicant Last Name MOUZ	Applicant SSN XXX-XX-2365
Case Manager First Name AYESHA	MI	Case Manager Last Name ARIF	IOP Date 08/05/2016
Case Manager Office WIA CENTRAL OFFICE		Case Number	

Participant Strengths and Challenges/Barriers

Strength 1: _____ Strength 2: _____
 Strength 3: _____ Strength 4: _____
 Strength 5: _____ Strength 6: _____

Other Strengths: Leadership Goal-Oriented
 Career Goal Resilient
 Resourceful Smart
 Energetic Artistic

Barrier 1: _____ Barrier 2: _____
 Barrier 3: _____ Barrier 4: _____
 Barrier 5: _____ Barrier 6: _____

Other Barriers: Behind Grade Level Basic Skills Deficient
 Single Parent Foster Care

Performance Goals

Obtain employment (full or part-time)
 Obtain a recognized post-secondary credential
 Obtain a secondary school diploma or its recognized equivalent
 Complete training or certification
 Increase earnings

Long Term Goals

Employment
 No Long Term Goals Found

Education or Training

Short Term Goals

Employment
 No Short Term Goals Found

Education or Training

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Long Term Goal Type	EDUCATION OR TRAINING
Long Term Goal	Complete PHD
Short Term Goal Type	EDUCATION OR TRAINING
Short Term Goal	Complete the Project
In-Demand Jobs Is the employment or training goal in an occupational field identified as in demand?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Service	ALTERNATIVE SECONDARY SCHOOL OFFERINGS

Long Term Goal Type	EDUCATION OR TRAINING
Long Term Goal	Complete PHD
Short Term Goal Type	EDUCATION OR TRAINING
Short Term Goal	Complete the Project
In-Demand Jobs Is the employment or training goal in an occupational field identified as in demand?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Service	WORK EXPERIENCE/THE JOB TRAINING

Activity JOB SHADOWING

Activity Details Employer/Organization/Training Facility Name: Amazon ; Street Address: 2908 la grange st., City: Dublin, State: OH, Zip Code: 43017, Contact First Name: Neil ; Contact Last Name: Armstrong, Contact Phone Number: 7806590405, Contact Email: abc@yahoo.com, Start Date: 08/30/2016, End Date: 10/27/2016, Hours per Week: 16, Course Name: job shadow, Job Title: assistant ; Other activity Details: unknown.

Long Term Goal Type	EDUCATION OR TRAINING
Long Term Goal	Complete PHD
Short Term Goal Type	EDUCATION OR TRAINING
Short Term Goal	Complete the Project
In-Demand Jobs Is the employment or training goal in an occupational field identified as in demand?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Service	SUPPORTIVE SERVICES

Long Term Goal Type	EDUCATION OR TRAINING
Long Term Goal	Complete PHD
Short Term Goal Type	EDUCATION OR TRAINING
Short Term Goal	Complete the Project
In-Demand Jobs Is the employment or training goal in an occupational field identified as in demand?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Service	LEADERSHIP DEVELOPMENT OPPORTUNITIES

ADA Modifications

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NOTE: if the IOP screen is difficult to interpret your Youths plan – goals with services & activities, then suggest you print the IOP in hard copy and review this. We are working on developing an Online IOP Summary in WCMS.

WCMS - Adding Case Notes

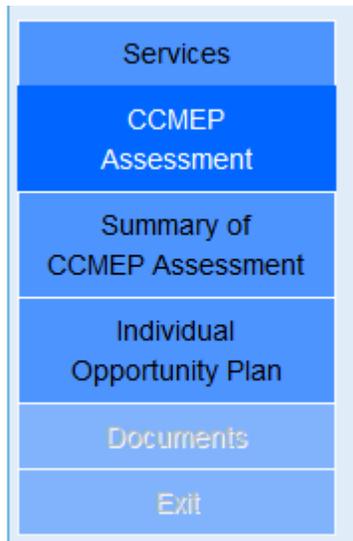
We have added CCMEP assessment, CCMEP Summary and IOP options to choose

The screenshot shows the WCMS interface with the 'Notes' window open. The window title is 'Notes' and it displays the name 'Name: CRUSOE, ROBIN'. Below the name, there is a message 'Record(s) saved.' and a 'Note type' dropdown menu. The dropdown menu is open, showing a list of note types, with 'INDIVIDUAL OPPORTUNITY PLAN' selected. The main area of the window displays a table of notes with columns for Staff, Source, Action Date, and Delete. The table contains four rows of data, all with 'AYESHA' as the staff member and 'CCMEP Assessment' as the source. The dates are 09/05/2016, 08/15/2016, 09/12/2016, and 09/13/2016. At the bottom of the window, there are 'Print Note' and 'Print All Notes' buttons. A green arrow points to the 'Note type' dropdown, and a red arrow points to the 'Add Note' icon at the top of the screen.

Staff	Source	Action Date	Delete
F,AYESHA	CCMEP Assessment	09/05/2016	<input type="checkbox"/>
F,AYESHA	CCMEP Assessment	08/15/2016	<input type="checkbox"/>
F,AYESHA	CCMEP Assessment	09/12/2016	<input type="checkbox"/>
F,AYESHA	CCMEP Assessment	09/13/2016	<input type="checkbox"/>

At the top of every screen, is an ICON that looks like a piece of paper with the corner turned down. Click on the ICON to add a note to the CCMEP Youth case.

WCMS – Documents & Exit



These 2 buttons will not be OPERATING on October 20th. These will not be available until early 2017.

- You will need to retain your barcoded forms
- You will need to retain the hard copy Assessment and IOP that you print out and get signed by the Youth/Parent or Guardian
- To upload these to the WCMS CCMEP Youth case

WCMS – Exit

WJA Provider Staff Functions Reports LMI Administrative Help

Services

ACTIVE Work Readiness Plan 1.34.22.3

Name: YOUTH, CCMEP

Record(s) saved.

Services Exit

Services

Staff Assigned: MCKAY, JULIE Program Affiliation: WIOA YOUTH

Add

Service Type	Service/Activity	CFIS Status	Provider	Program	TAA Funde...
Youth	TUTORING, STUDY SKILLS, DROP OUT PREVENT				
Youth	OCCUPATIONAL SKILLS TRAINING/ITA		Knox Technical Center	Firefighter I	

ONET Code ONET Description

ONET Title

Actual Start Date: 07/18/2016 Planned End Date: 12/19/2016 Actual End Date: [calendar icon]

School: In School Age at Enrollment: 17 Pay For Performance: [checkbox] Leading to Credential: [checkbox]

ITA: [checkbox] Planned Cost: \$0.00 Actual Cost: \$0.00

Waiver: [dropdown] In-Demand: [checkbox] Local Area Demand: [checkbox]

Instruction: [dropdown] Non-Registered Services: [checkbox]

WIA Credential, Diploma, or Certificate: [dropdown] Date Attained: [calendar icon]

Service/Activity Outcome: [dropdown] Create New Provider

Services

Staff Name: MCKAY, JULIE Program Affiliation: CCMEP TANF YOUT Age at Enrollment: 17 Add Service

Service Type	Long Term Goal	Short Term Goal	CFIS Status	Service	Add Activity
Youth	obtain GED	GED		SUPPORTIVE SERVICES	+
Youth	obtain GED	GED		TUTORING, STUDY SKILL	+

Actual Start Date: 10/18/2016 Planned End Date: 11/29/2016 Actual End Date: [calendar icon] Service Outcome: [dropdown]

Planned Cost: \$0.00 Actual Cost: \$0.00

Supportive Service

Supportive Service Name	View Details	Cancel Activity	
EDUCATIONAL TESTING/FEE	[magnifying glass icon]	[X icon]	

EXIT CASE: for the WCMS Exit process to happen, you still need to enter an **ACTUAL END DATE** on all your services. If your case has services on the OLD Services and IOP screen, you need to end all services in both screens.



CCMEP Performance

OWCMS and Performance Measurement



When will CCMEP performance measures be evaluated?

- CCMEP Intermediate Measures
 - During Enrollment
- CCMEP Primary Measures
 - After Program Exit



CCMEP Intermediate Performance Measures

- A. Measureable Skills Gain
- B. Job Placement



Measurable Skills Gain

- Measurable Skills Gain Rate:
 - Percentage of program participants who, during a program year, are in an education or training program leading to a recognized postsecondary credential or employment and who are achieving measurable skill gains toward such a credential.



Measurable Skills Gain

- Gains will be based on attainment of one of the following:
 - 1) gain in at least one educational functioning level;
 - 2) secondary/post-secondary transcript/report card showing that the participant is achieving the state unit's policies for academic standards;
 - 3) satisfactory or better progress report towards established milestones from the employer/training provider who is providing training; or
 - 4) successful completion of an exam that is required for a particular occupation, or progress in attaining technical or occupational skills as evidenced by trade-related benchmarks such as knowledge-based exams.



Measurable Skills Gain: Data Source

- Gain #1 - Education Assessment -> Literacy and Numeracy Tab
- Gain 2, 3, or 4 - Education Assessment -> Skills Gain Tab



Measurable Skills Gain: Data Source

WIA Provider Staff Functions Reports LMI Administrative Help

Performance Reminder
Case Load View
Select Job Seeker

1.31.19

Special Grant

Seeker Status Date 02/01/2014 [Delete Case](#)

Street Address 1 main st Mailing Address 1 main st

[View SSN](#)

City COLUMBUS City COLUMBUS Invalid

County FRANKLIN

State OH Zip 43266 - State OH Zip - 43266

Email Address Invalid
[Email History](#)

Phone Ext Invalid

Alternate/Message Phone Ext Invalid

Fax

Ethnicity NOT HISPANIC OR LATINC ▾

Race

2

Educational Functioning Level:

Education History Literacy and Numeracy Skills Gain

Filter By Assessment Year

Test Record

Add

Test Name	Functional Area	Test Score	Educational Functioning Level	Grade Level	Test Date	Delete
TABE 9 M Complete Batter	Total Math	581	Low Adult Secondary Educa	10	11/13/2014	<input type="checkbox"/>
TABE 9 M Complete Batter	Total Math	455	Low Intermediate Basic Edu	4.4	09/15/2014	<input type="checkbox"/>

Correlation

Assessment Year

Pre-Test/Baseline						Post Test				Gains		Assessment Year
Test Type	Functional Area	Test Date	Test Score	Educational Functioning Level	Grade Level	Test Score Goal	Test Score	Educational Functioning Level	Grade Level	Test Date	Gains	Assessment Year
TABE M	Total Math	09/15/2014	455	Low Intermediate Be	4.4	506	581	Low Adult Secondar	10	11/13/2014	Y	1



Basic Skills Assessment

- Beginning ABE Literacy
- Beginning Basic Education
- Low Intermediate Basic Education
- High Intermediate Basic Education
- Low Adult Secondary Education
- High Adult Secondary Education



Measurable Skills Gain: Data Source

Education Assessment

Name: CASETST, PHIL 06-APR-2015 1.29.57

Education History Literacy and Numeracy Skills Gain

Skills Gain

Skills Gain Secondary/Post-Secondary Transcript/Report Card (WIOA) ▼

Date of Skill Gains

Education History Literacy and Numeracy Skills Gain

Skills Gain

Skills Gain Secondary/Post-Secondary Transcript/Report Card (WIOA)

Date of Skill Gains Skills Progression
Training Milestone



Job Placement

- Job Placement:
 - The percentage of program participants placed in new unsubsidized employment during program participation (i.e., on or prior to the date of program exit).
 - WCMS -> OMJ Employment Opportunities: Status of “Hired”.



Job Placement: Data Source

WIA Provider Staff Functions Reports LMI Administrative Help

Performance Reminder
Case Load View
Select Job Seeker

Mini Registration
Mini Incumbent Worker

Basic Intake
Assess Employment
Assess Education
Seeker Assessment
REA Assessment
OMJ Details
OMJ Employment Opportunities

Services
Non-Registered Services

Job Placement
Post Exit & Wages
Program Follow-up

Special Grant

1.31.19

Seeker Status Date 02/01/2014 [Delete Case](#)

Street Address 1 main st Mailing Address 1 main st

[View SSN](#)

City COLUMBUS Invalid

County FRANKLIN

State OH Zip 43266 - State OH Zip - 43266 Invalid

Email Address Invalid

[Email History](#)

Phone Ext Invalid

Alternate/Message Phone Ext Invalid

Fax

Ethnicity NOT HISPANIC OR LATINC

Race



Job Placement: Data Source

+ Add

OMJ Job Leads

ONET Code 

Job Title Status 

Job URL

Employer Name Status Date Change 

Employer Phone Wage Amount Wage Interval  Stop Job Referral E mails? Yes No

Non-Traditional Employment  Training Related 

Created By Created By Office Created Date

[Return to Jobs](#)

Historical Transactions

User Name	Date/Time	Job Title	Job URL	Employer Name	Change Type	Original Status	New Status
-----------	-----------	-----------	---------	---------------	-------------	-----------------	------------



Closing and Exit Measurement

- **“Closing”** a CCMEP Program Participant
- Case Manager enters information in WCMS Location: Services Menu -> Exit Tab -> Close Program -> Close Reason
 - (1) Successfully entered post-secondary education, military, or employment
 - (2) Awarded SSI/SSDI and made application for services with OOD
 - (3) Failed to utilize CCMEP services
 - (4) Not eligible for TANF or WIOA; lead agency shall issue a notice of adverse action



Closing and Exit Measurement

WIOA Provider Staff Functions Reports LMI Administrative Help

Performance Reminder
Case Load View
Select Job Seeker

1.35.61
Monster Seeker ID: Not registered

Basic Intake
Assess Employment
Assess Education
Seeker Assessment
REA Assessment
OMJ Details
OMJ Employment Opportunities

Services & IOP
Non-Registered Services

Job Placement
Post Exit & Wages
Program Follow-up

Education Employment Military Legal Challenges Personal Well-Being Interest and Aptitudes

Secondary Education Post-Secondary Education

OhioMeansJobs.com username or email? Yes No

Do you have a high school diploma or GED? Yes No

If No, Would you like to obtain your HS diploma? Yes No

If No, Would you like to obtain a GED? Yes No

Are you currently in high school? Yes No

If Yes, where are you attending?
Test High School

Are you on target to graduate/complete (grade)? Yes No

Have you ever been tested for a learning disability/challenge? Yes No Do Not Know

Do/did you have an Individualized Education Plan (IEP) while in school? Yes No

Is English your primary language? Yes No

Services



1.30

Name: DASER, DAN

Services Exit

Employment Status at Participation

Long-Term Unemployed Enrollment Date

Youth School Status at Exit Seeker Exit Date

Seeker Exit Reason

[Close Program](#) [Close Special Grant](#) [Re-open Program/Grant](#)

Program Summary

SpecialGrant/Program Name	Program Status	Enrollment Date	Close Date	
JOB PLACEMENT	ENROLLED	1/16/2015	1/16/2015	
WIA ADULT	ENROLLED	5/15/2014		
WIA DISLOCATED WORKER	CLOSED	9/20/2014	1/5/2015	
DWT NEG	CLOSED	12/25/2014	6/30/2015	

Enrolled In Education?

Yes No

Services



1.31.19

Name: CASETEST, PHIL

Services Exit

Employment Status at Participation

Long-Term Unemployed Enrollment Date

Youth School Status at Exit Seeker Exit Date

Seeker Exit Reason

[Close Program](#) [Close Special Grant](#) [Re-open Program/Grant](#)

Program Summary

SpecialGrant/Program Name	Program Status	Enrollment Date	Close Date
WIOA ADULT	ENROL		
WIOA DISLOCATED WORKER	ENROL		
H-1B TECHNICAL SKILLS	ENROL		

Enrolled In Education?

Yes No

Close Program

Program Name

Actual Start Date

Planned End Date

Close Reason

Close Date

Individual Service Strategy Date

[OK](#) [Cancel](#)



Services & IOP EXIT

- **“Exiting”** a CCMEP Program Participant with IOP
- Case Manager enters information in WCMS Location: Services & IOP Menu -> Exit Tab -> Exit Program -> Exit Reason
 - (1) Successfully entered post-secondary education, military, or employment
 - (2) Awarded SSI/SSDI and made application for services with OOD
 - (3) Failed to utilize CCMEP services
 - (4) Not eligible for TANF or WIOA; lead agency shall issue a notice of adverse action



Services & IOP Menu

WIOA Provider Staff Functions Reports LMI Administrative Help

Performance Reminder
Case Load View
Select Job Seeker

1.35.61
Monster Seeker ID: Not registered

Basic Intake
Assess Employment
Assess Education
Seeker Assessment
REA Assessment
OMJ Details
OMJ Employment Opportunities

Services & IOP
Non-Registered Services

Job Placement
Post Exit & Wages
Program Follow-up

Education Employment Military Legal Challenges Personal Well-Being Interest and Aptitudes

Secondary Education Post-Secondary Education

OhioMeansJobs.com username or email? Yes No

Do you have a high school diploma or GED? Yes No

If No, Would you like to obtain your HS diploma? Yes No

If No, Would you like to obtain a GED? Yes No

Are you currently in high school? Yes No

If Yes, where are you attending?
Test High School

Are you on target to graduate/complete (grade)? Yes No

Have you ever been tested for a learning disability/challenge? Yes No Do Not Know

Do/did you have an Individualized Education Plan (IEP) while in school? Yes No

Is English your primary language? Yes No



IOP EXIT

WJOA Provider Staff Functions Reports LMI Administrative Help

CCMEP Assessment

1.35.61

Name: YOUTH, SYDNEY N. Monster Seeker ID: Not registered

Services

CCMEP Assessment

Summary of CCMEP Assessment

Individual Opportunity Plan

Documents

Exit

Education Employment Military Legal Challenges Personal Well-Being Interest and Aptitudes

Secondary Education Post-Secondary Education

OhioMeansJobs.com username or email? Yes No

Do you have a high school diploma or GED? Yes No

If No, Would you like to obtain your HS diploma? Yes No

If No, would you like to obtain a GED Yes No

Are you currently in high school? Yes No

If Yes, where are you attending?

Are you on target to graduate/complete (grade)? Yes No

Have you ever been tested for a learning disability/challenge? Yes No Do Not Know

Did you have an Individualized Education Plan (IEP) while in school? Yes No

Is English your primary language? Yes No



CCMEP Primary Performance Measures

1. Employment 2nd Quarter After Exit
2. Employment 4th Quarter After Exit
3. Education, Training or Employment 2nd Quarter After Exit
4. Education, Training or Employment 4th Quarter After Exit
5. Credential Attainment Rate
6. Median Earnings 2nd Quarter After Exit
7. Effectiveness in Serving Employers (i.e., Employer Retention)



Employment Measures

- Performance will be measured in the 2nd quarter and 4th quarter after exit quarter provided WIOA Youth participants meet the following criteria:
 - Numerator: Verifiable employment (wage record data or supplemental data) in measurement quarter (2nd and 4th post-exit quarter).
 - Denominator: All program participant exiters.



WCMS Post Exit and Wages

WIA Provider Staff Functions Reports LMI Administrative Help

Performance Reminder
Case Load View
Select Job Seeker

Mini Registration
Mini Incumbent Worker

Basic Intake
Assess Employment
Assess Education
Seeker Assessment
REA Assessment
OMJ Details
OMJ Employment Opportunities

Services
Non-Registered Services

Job Placement
Post Exit & Wages
Program Follow-up

Ethnicity NOT HISPANIC OR LATINC

Race

1.31.19

Special Grant

Seeker Status Date 02/01/2014 [Delete Case](#)

Street Address 1 main st Mailing Address 1 main st

[View SSN](#)

City COLUMBUS City COLUMBUS Invalid

County FRANKLIN

State OH Zip 43266 State OH Zip - 43266

Email Address Invalid
[Email History](#)

Phone Ext Invalid

Alternate/Message Phone Ext Invalid

Fax

Supplemental Employment

Q1 Post Exit Q2 Post Exit Q3 Post Exit Q4 Post Exit

Employed In Q1 After Exit Quarter? Is Employment Training-Related?

Occupational Code (ONET) ↓ Method Used

Entered Non-Traditional Employment?

Wages Exceed 200% of Poverty Yes No Missing Data - Unable to determine

WIA Credential, Diploma, or Certificate ▼ Date Attained

Placement Information ↓ Exit Date Date of Placement

Trade Credential Received ▼ Date Trade Credential Received

Supplemental Source of Data

Enter the information below for any source of wages received from employment during the quarter.
Examples would be the primary job or secondary job; and either full time, part time, temporary or seasonal employer.



Total Q1 Supplemental Wages

Pre-Employment During Case Management

Supplemental Employment:

Q1 Post Exit Q2 Post Exit Q3 Post Exit Q4 Post Exit

Employed In Q1 After Exit Quarter? Is Employment Training-Related?

Occupational Code (ONET) Method Used

Entered Non-Traditional Employment?

Wages Exceed 200% of Poverty Yes No Missing Data - Unable to determine

WIA Credential, Diploma, or Certificate Date Attained

Placement Information Exit Date Date of Placement

Trade Credential Received Date Trade Credential Received

Supplemental Source of Data

Enter the information below for any source of wages received from employment during the quarter.
Examples would be the primary job or secondary job; and either full time, part time, temporary or seasonal employer.

 **Add**

Delete?

Self Employed? Yes No

Supplemental Earnings From Employer

Employer Name

Employer City

Employer State

Total Q1 Supplemental Wages

Pre-Employment During Case Management



Education, Training or Employment Measures

- Performance will be measured in the 2nd quarter and 4th quarter after exit quarter provided WIOA Youth participants meet the following criteria:
 - Numerator: Verifiable employment (wage record data or supplemental data) in measurement quarter (2nd and 4th post-exit quarter) ***or enrolled in post-secondary education or training program.***
 - Denominator: All program participant exiters.

Placement Information:

Q1 Post Exit Q2 Post Exit Q3 Post Exit Q4 Post Exit

Employed In Q1 After Exit Quarter? Is Employment Training-Related?

Occupational Code (ONET) ↓ Method Used

Entered Non-Traditional Employment?

Wages Exceed 200% of Poverty Yes No Missing Data - Unable to determine

WIA Credential, Diploma, or Certificate ↓ Date Attained

Placement Information ↓ Exit Date Date of Placement

Trade Credential Received ↓ Date Trade Credential Received

Supplemental Source of Data

Enter the information below for any source of wages received from employment during the quarter.
Examples would be the primary job or secondary job; and either full time, part time, temporary or seasonal employer.

Delete?

Self Employed? Yes No

Supplemental Earnings From Employer

Employer Name

Employer City

Employer State

Total Q1 Supplemental Wages

Pre-Employment During Case Management

Placement Information:

Q1 Post Exit | Q2 Post Exit | Q3 Post Exit | Q4 Post Exit

Employed In Q1 After Exit Quarter? Is Employment Training-Related?

Occupational Code (ONET) ↓ Method Used

Entered Non-Traditional Employment?

Wages Exceed 200% of Poverty Yes No Missing Data - Unable to determine

WIA Credential, Diploma, or Certificate Date Attained

Placement Information ↓ Exit Date Date of Placement

Trade Credential Received

Supplemental Source of Data
Enter the information below for any source of wages received from employment during the exit quarter.
Examples would be the primary job or secondary job; and either full time, part time, or contract.

Placement Information ✕

Placement Information
IN POSTSECONDARY EDUCATION
IN ADVANCED TRAINING
IN MILITARY SERVICE
IN A QUALIFIED APPRENTICESHIP
IN OCCUPATIONAL SKILLS TRAINING



Credential Attainment Measure

- Credential Attainment Rate:

- The percentage of program participants that were in an education or training program while enrolled in CCMEP who obtain a recognized post-secondary credential, or a secondary school diploma or its recognized equivalent during participation in or within one year after exit from CCMEP.
- Youth program participants who obtain a secondary school diploma or its recognized equivalent shall be included in the percentage counted as meeting the criterion if such participants, in addition to obtaining such diploma or its recognized equivalent, have obtained or retained employment or are in an education or training program leading to a recognized post-secondary credential within one year after exit from CCMEP.

Credential Attainment:

Q1 Post Exit Q2 Post Exit Q3 Post Exit Q4 Post Exit

Employed In Q1 After Exit Quarter? Is Employment Training-Related?

Occupational Code (ONET) Method Used

Entered Non-Traditional Employment?

Wages Exceed 200% of Poverty Yes No Missing Data - Unable to determine

WIA Credential, Diploma, or Certificate Date Attained

Placement Information Date of Placement

Trade Credential Received Date Trade Credential Received

Supplemental Source of Data

Enter the information below for any source of supplemental wages. Examples would be the primary job or seasonal employer.

- High School Diploma
- GED
- Youth Certificate
- AA or AS Degree
- BA or BS Degree
- Post Graduate Degree
- Occupational Skills Licensure
- Occupational Skills Certificate
- Other Recognized Credential, Diploma, or Certificate

No data

Total Q1 Supplemental Wages

Pre-Employment During Case Management



Earnings Measure

■ Median Earnings

- All Employed participants with reported wages in the 2nd quarter after exit quarter.
- Median Earnings Calculation: Value of 2nd quarter after exit wages that represent the mid-point between the value of the lowest wage reported and the value of the highest wage reported.

Supplemental Earnings:

Q1 Post Exit | Q2 Post Exit | Q3 Post Exit | Q4 Post Exit

Employed In Q1 After Exit Quarter? Is Employment Training-Related?

Occupational Code (ONET) Method Used

Entered Non-Traditional Employment?

Wages Exceed 200% of Poverty Yes No Missing Data - Unable to determine

WIA Credential, Diploma, or Certificate Date Attained

Placement Information Exit Date Date of Placement

Trade Credential Received Date Trade Credential Received

Supplemental Source of Data

Enter the information below for any source of wages received from employment during the quarter.
Examples would be the primary job or secondary job; and either full time, part time, temporary or seasonal employer.

Delete?

Self Employed? Yes No

Supplemental Earnings From Employer

Employer Name

Employer City

Employer State

Total Q1 Supplemental Wages

Pre-Employment During Case Management





Effectiveness in Serving Employers Measure

● Employer Retention:

- The percentage of program participants who were in unsubsidized employment during the second quarter after exit who during the fourth quarter after exit are employed with the same employer.
- Measured by using wage records to identify whether or not a participant matched the same Federal employer identification number in the 2nd and 4th quarters after exit



Questions?

CCMEPQNA@jfs.ohio.gov



Contact Information

1.888.296.7541, Option #4

OR

email us at: **OMJ-Help-Desk@jfs.ohio.gov**