



Department of
Job and Family Services



Office of Human
Services Innovation



A New Way to Work!

CCMEP and OWCMS Eligibility



Agenda

- Recap of the eligibility determinations
 - OWF
 - WIOA
- Basic Intake
- Question Time



Eligibility



CCMEP Eligibility

- Those determined eligible for CCMEP must meet the eligibility requirements of either:
 - WIOA Youth
 - OWF
 - Both
- Mandatory vs Voluntary participants



Determining OWF Eligibility

CCMEP does not change statutory requirements for determining eligibility of OWF, thus a county agency:

1. May continue to assign an OWF applicant to job search and job readiness activities.
2. Must continue to require an appraisal of the applicant and completion of a self-sufficiency contract prior to the authorization of OWF benefits.



Streamlined OWF Appraisal

For each CCMEP mandatory participant, the initial appraisal and/or assessment shall be limited to only insuring that the individual meets the definition of a “work eligible individual.”

OAC 5101:1-3-11 (J)



The Self-Sufficiency Contract

During the initial OWF appraisal and/or assessment, the county agency will complete a self sufficiency contract with the work eligible individual that requires the individual to undergo an assessment for CCMEP and to cooperate with development of an individual opportunity plan.

Following the assessment for CCMEP, the lead agency will complete an Individualized Opportunity Plan (IOP) which will become the individual's SSC.

OAC 5101:1-3-11 (J)



Sanctions

- A failure without good cause to comply with an IOP is the same as a failure to comply with a self-sufficiency contract and will result in the imposition of a sanction.
- The county agency must rely entirely upon the lead agency, as defined in the lead agency's program plan, to determine good cause when determining a sanction.
 - Good cause standards between OWF and CCMEP must align

**All other OWF rules governing sanctions continue to apply.*



Referrals

The Lead Agency will determine the process for referring individuals to CCMEP.

Examples may include:

1. Paper form
2. E-mail
3. Phone contact



CCMEP Eligibility

- WIOA Youth Program Eligibility Application
 - JFS 03002
 - Rule 5101:14-1-02
- Basic TANF eligibility



CCMEP Eligibility

- Due to the fact that CCMEP is completely replacing the WIOA youth program and the eligibility assessment and application have been adopted, we will examine that determination process in more detail.



In-School & Out-of-School Youth

- In-School Youth (ISY)
- Out-of-School Youth (OSY)



In-School Youth Eligibility

- Attending secondary or post-secondary school
- Ages 14-21* (but, CCMEP starts at age 16)
- Low income
- Meets at least one of the seven identified criteria (barriers)

*Individuals with a disability who are attending school under state law can be over 21



Low Income

- Receives or is a member of a family that receives, or in the past 6 months has received, assistance through:
 - Supplemental nutrition assistance program (SNAP)
 - Temporary assistance for needy families (TANF)
 - Supplemental security income (SSI)



Low Income

- Family income does not exceed the higher of:
 - Poverty line
 - 70 percent of the lower living standard income level (LLSIL)
- Youth living in a high-poverty area



Low Income

- Homeless individual, homeless child or youth
- Foster child on behalf of whom State or local government payments are made
- Individual with a disability whose own income meets the income of a family whose income does not meet the requirement



Change: Low Income

New restriction on:

- Receives or is eligible to receive a free or reduced price lunch



Barriers

- Basic skills deficient
- English language learner
- Offender
- Homeless individual, homeless child or youth, runaway, or in foster care or has aged out of the foster care system



Barriers

- Pregnant or parenting
- Individual with a disability
- Requires additional assistance to complete an educational program or to secure or hold employment (5 percent)



Out-of-School Youth Eligibility

- Not attending any school
- Ages 16-24*
- Meets at least one of the eight identified criteria (barriers)



Barriers

- School dropout
- Youth who is within the age of compulsory school attendance, but has not attended school for at least the most recent complete school year calendar quarter



Barriers

- Homeless individual, homeless child or youth, runaway, or in foster care or has aged out of the foster care system
- Pregnant or parenting
- Individual with a disability
- Offender



Barriers

- Low-income individual who is a recipient of a secondary school diploma or its recognized equivalent, and:
 - Basic skills deficient, or
 - English language learner
- Low-income individual who requires additional assistance to enter or complete an educational program or to secure or hold employment



Low-Income Exception

- For in-school youth and for the out-of-school youth required to be low income, not more than 5% of youth assisted may be youth who would be covered individuals, except that the youth are not low income



Question Time

CCMEP

Basic Intake & Eligibility in WCMS



WCMS – July thru present . . .

- Basic intake - CCMEP (Yes or No)
- Barcoding Forms
 - CCMEP Assessment
 - CCMEP IOP
- CCMEP TANF services enrolled under WIOA Youth program
 - Add services on WCMS services screen

WCMS – Basic Intake tabs

WJOA Provider Staff Functions Reports LMI Administrative Help

Basic Intake

1.35.52

Name: CCMEP, NEWTON

General Additional WIOA Data CCMEP/TANF Data Special Grant

Reminder: since WIOA, Basic Intake tabs will be enabled when previous screen is completed

WJOA Provider Staff Functions Reports LMI Administrative Help

Basic Intake

1.35.52

Name: CCMEP, NEWSBIE

General Additional WIOA Data CCMEP/TANF Data Special Grant

WCMS - General tab

WJOA Provider Staff Functions Reports LMI Administrative Help

Basic Intake 1.35.52

Name: CCMEP, NEWSBIE

General Additional WIOA Data CCMEP/TANF Data Special Grant

Seeker Data

Seeker Status: OPEN Seeker Status Date: 10/05/2016 [Delete Case](#)

Intake Date: 07/12/2016 Street Address: 456 Elm Street Mailing Address: 456 Elm Street

SSN: XXX-XX-9999 [View SSN](#)

First Name: NEWSBIE City: COLUMBUS City: COLUMBUS Invalid

Middle Initial: County: FRANKLIN

Last Name: CCMEP State: OH Zip: 43228 State: OH Zip: 43228

Date of Birth: 12/13/1999 Email Address: Invalid [Email History](#)

Gender: DID NOT DECLARE Phone: Ext: Invalid

Ethnicity: DID NOT DECLARE Alternate/Message Phone: Ext: Invalid

Fax:

Race

Race	Delete
DID NOT DECLARE	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

Emergency Contact:

Phone: [Relationship Disclosure](#)

WIOA Office: WIA CENTRAL OFFICE Special Grant Office: Trade Office:

WIOA Staff: MCKAY, JULIE Special Grant Staff: Trade Staff:

Created By: WCMS [Youth turned 18 yrs](#)

Program Involvement

Program Type	Status	Status Date	Start Date	Close Date	History Data
CCMEP TANF YOUTH	POTENTIALLY ELIGIBLE	10/5/2016			
CCMEP WIOA YOUTH	CURRENTLY ENROLLED	10/5/2016	8/8/2016		

2 new programs added: CCMEP WIOA and CCMEP TANF

WCMS – New Field

The screenshot shows the 'Basic Intake' form in the WCMS application. The form is titled 'Basic Intake' and has a sub-header 'Name: CCMEP, NEWSBIE'. The form is divided into several tabs: 'General', 'Additional', 'WIOA Data', 'CCMEP/TANF Data', and 'Special Grant'. The 'General' tab is active, showing the 'Seeker Data' section. The 'Seeker Data' section includes fields for 'Seeker Status' (OPEN), 'Seeker Status Date' (10/05/2016), 'Intake Date' (07/12/2016), 'Street Address' (456 Elm Street), 'Mailing Address' (456 Elm Street), 'SSN' (XXX-XX-9999), 'First Name' (NEWSBIE), 'City' (COLUMBUS), 'Middle Initial', 'County' (FRANKLIN), 'Last Name' (CCMEP), 'State' (OH), 'Zip' (43228), 'Date of Birth' (12/13/1999), 'Gender' (DID NOT DECLARE), and 'Ethnicity' (DID NOT DECLARE). A 'Race' table is also visible at the bottom left. A dialog box titled 'Disclosure of Relationship' is overlaid on the form, asking 'Do you have a business or personal relationship with any individual who is a:' followed by a list of roles: 'Local elected official (mayor or county commissioner); Workforce Development Board member or subcommittee member; WIOA executive, supervisor or employee; OhioMeansJobs center partner employee, WIOA sub-recipient and/or contractor; or County employee?'. The 'No' radio button is selected, and there is a text field for 'If yes, provide name:'. A 'Done/Exit' button is at the bottom of the dialog box.

WIOA Provider Staff Functions Reports LMI Administrative Help

Basic Intake 1.35.52

Name: CCMEP, NEWSBIE

General Additional WIOA Data CCMEP/TANF Data Special Grant

Seeker Data

Seeker Status: OPEN Seeker Status Date: 10/05/2016 Delete Case

Intake Date: 07/12/2016 Street Address: 456 Elm Street Mailing Address: 456 Elm Street

SSN: XXX-XX-9999 View SSN

First Name: NEWSBIE City: COLUMBUS

Middle Initial: County: FRANKLIN

Last Name: CCMEP State: OH Zip: 43228

Date of Birth: 12/13/1999

Gender: DID NOT DECLARE

Ethnicity: DID NOT DECLARE

Race

Race	Delete
DID NOT DECLARE	<input type="checkbox"/>

Emergency Phone

Relationship Disclosure

Disclosure of Relationship

Do you have a business or personal relationship with any individual who is a:

- Local elected official (mayor or county commissioner);
- Workforce Development Board member or subcommittee member;
- WIOA executive, supervisor or employee;
- OhioMeansJobs center partner employee, WIOA sub-recipient and/or contractor; or
- County employee?

Yes No If yes, provide name: _____

Done/Exit

New field titled: Disclosure of Relationship – required field

WCMS – Additional tab

WJOA Provider Staff Functions Reports LMI Administrative Help

Basic Intake 1.35.52

Name: CCMEP, NEWSBIE

General Additional **WIOA Data** CCMEP/TANF Data Special Grant

Current Claimant Status NEITHER CLAIMANT NOR EXHAUSTEE

UI Status at Intake NOT CURRENT CLAIMANT AND NOT AN EXHAUSTEE

Education Level COMPLETED GRADE 11

Migrant Seasonal/Farmworker? Yes Are you returning to Farmwork Employment? No [MSFW Details](#)

Education Status IN-SCHOOL; H.S. OR LESS

Have you served in US Military? Yes No [Vet Details](#)

Are you a Spouse of Veteran? Yes No [Vet Spouse Detail](#)

Homeless Veteran? Yes No [Homeless Details](#)

Military Service

Veteran Status NON-VETERAN

Special Disabled Veteran Yes No

Campaign Veteran Yes No

Disabled Veteran Yes No

Other Veteran Yes No

Eligible Person Yes No

Non-Veteran Yes No

Chapter 31 Veteran Yes No

Transitional Service Member Yes No

Recently Separated Veteran Yes No

Active Duty Dates

Start Date End Date

TAP Workshop? Yes No

TAP Workshop Date

Valid Driver's License

State

Class

[Add](#)

Endorsement Code

[Remove](#)

No changes to this screen

WCMS – WIOA Data tab

Basic Intake

Name: CCMEP, NEWSBIE 1.35.52

General Additional **WIOA Data** CCMEP/TANF Data Special Grant

Registration Data

Citizenship: US Citizen

Documented Reason for Youth Eligibility: IN FOSTER CARE OR AGED OUT OF FOSTER

Youth Barriers Documentation: FOSTER CARE OR YOUTH PREVIOUSLY IN FO

Registered for Selective Service? Yes No Exempt

Dislocated Worker? Yes No [View Details](#)

Trade Eligible? Yes No [View Details](#)

Locked Out OH Worker? Yes No [View Details](#)

Family Size: 4

Family 6 Month Income:

Individual 6 Month Income: [View Details](#)

Public Assistance Recipient? Yes No [View Details](#)

Interested in Oil & Gas Industry? Yes No

Local Use One:

Local Use Two:

Mini Use One:

Barriers Data

Individual With a Disability? Yes No [View Details](#)

Offender? Yes No

Runaway? Yes No

English Language Learner? Yes No

Behind Grade Level? Yes No

Basic Skills Deficient? Yes No [View Details](#)

Substance Abuse? Yes No

Single Parent? Yes No

Homeless? Yes No

Subject to the Justice System? Yes No

Foster Child? Yes No

Pregnant? Yes No

Youth Requires Additional Assistance? Yes No

School Dropout? Yes No

Lacks Transportation? Yes No

Parenting? Yes No

Native or Primary Language: ENGLISH

of Children: Oldest Child Age:

Additional Data

Pell Grant Recipient? Yes No

- CCMEP TANF field has been removed
- Name change: this tab used to be the Program data tab. This was re-named to be WIOA tab – eligibility for WIOA only
- Can skip this screen if eligibility is for CCMEP TANF only

WCMS – CCMEP/TANF tab

WJOA Provider Staff Functions Reports LMI Administrative Help

Basic Intake

Name: CCMEP, NEWSBIE

General Additional WIOA Data **CCMEP/TANF Data** Special Grant

Program Data

OWF Yes No Work Required Yes No # Monthly Hours

OWF Volunteer Yes No

PRC Volunteer Yes No Begin Date

Referral Received Date 08/15/2016 CCMEP Assessment Due Date 08/25/2016

Additional

LEAP Yes No Converted WIOA Yes No

Income Verification

Are you currently repaying fraudulent public assistance (cash or food)? Yes No

Household Past 6 Months Income Upto 10 Family Members

Household Past 6 Months Income Upto 10 Family Members					
Add					
First Name	Last Name	Relationship	Income	Delete	

Household Size

Household Monthly Income

Household Size	Monthly	< Past 30 Days
1	≤\$1961	
2	≤\$2655	
3	≤\$3348	
4	≤\$4041	Yes
5	≤\$4735	
6	≤\$5428	
7	≤\$6121	
8	≤\$6815	
9	≤\$7508	
10	≤\$8201	

How to calculate CCMEP TANF eligibility:

- CRIS-e sends file to WCMS with eligible youth. The appropriate fields will be completed
- Case manager can add, update fields make youth CCMEP TANF potentially eligible

WCMS – CCMEP/TANF tab

WJOA Provider Staff Functions Reports LMI Administrative Help

Basic Intake 1.35.52

Name: CCMEP, NEWSBIE

General Additional WIOA Data **CCMEP/TANF Data** Special Grant

Program Data

OWF Yes No Work Required Yes No # Monthly Hours

OWF Volunteer Yes No

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Referral Received Date 08/15/2016 CCMEP Assessment Due Date 08/25/2016

Additional

LEAP Yes No Converted WIOA Yes No

Income Verification

Are you currently repaying fraudulent public assistance (cash or food)? Yes No

Household Past 6 Months Income Upto 10 Family Members

First Name	Last Name	Relationship	Income	Delete

Household Size

Household Monthly Income

Household Size	Monthly	< Past 30 Days
1	≤\$1961	
2	≤\$2655	
3	≤\$3348	
4	≤\$4041	Yes
5	≤\$4735	
6	≤\$5428	
7	≤\$6121	
8	≤\$6815	
9	≤\$7508	
10	≤\$8201	

How to calculate CCMEP TANF eligibility: EXAMPLE

- If OWF volunteer
 - Mark as YES
 - Input Referral Received date
 - Answer question `are you currently repaying fraudulent public assistance (cash or food) as NO
 - Update household income

WCMS - General tab

WJOA Provider Staff Functions Reports LMI Administrative Help

Basic Intake 1.35.52

Name: CCMEP, NEWSBIE

General Additional WJOA Data CCMEP/TANF Data Special Grant

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Gender: DID NOT DECLARE | Phone: | Ext: | Invalid

Ethnicity: DID NOT DECLARE | Alternate/Message Phone: | Ext: | Invalid

Fax: |

Race

Race	Delete
DID NOT DECLARE	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

[Add](#)

Emergency Contact: | Phone: | [Relationship Disclosure](#)

WJOA Office: WIA CENTRAL OFFICE | Special Grant Office: | Trade Office: |

WJOA Staff: MCKAY, JULIE | Special Grant Staff: | Trade Staff: |

Created By: WCMS | [Youth turned 18 yrs](#)

Program Involvement

Program Type	Status	Status Date	Start Date	Close Date	History Data
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CCMEP WJOA YOUTH	CURRENTLY ENROLLED	10/5/2016	8/8/2016		

Program Involvement section will display – Programs that are Potentially Eligible

WCMS – Special Grant tab

WJOA Provider Staff Functions Reports LMI Administrative Help

Basic Intake

1.35.52

Name: CCMEP, NEWSBIE

General Additional WJOA Data CCMEP/TANF Data **Special Grant**

Special Grant Details

Grant Eligibility Date	Grant Type	Grant Name	Grant Number	Grant Start Date	Grant End Date

Grant Eligibility Reason

No changes to this screen

WCMS – New CFIS Caseload View

WJOA Provider Staff Functions Reports LMI Administrative Help

Case Load View 1.35.52

Currently there are no job seeker cases in your Case load View.

WIOA

Case Load View
NAME: MCKAY, JULIE OFFICE: WIA CENTRAL OFFICE

Select	Job Seeker Name	SSN	Case Status	Pending Soft Exit	Last Updated On	Programs	CFIS Update	Remove from View	View Programs
No data									

Filter By CFIS Update

CFIS Update Past 30 days
 CFIS Update Past 90 days

Filter By Case Status

Filter By Special Grant

Grant Name
Grant Desc
Grant Number

Print

- Caseload view will default to this view, if you have cases returned from CFIS for your review
- 'uncheck' to get your caseload view

WCMS and CFIS . . .

CFIS process: WCMS services in CFIS

- Once services are entered on case in WCMS
- CFIS can pull them over
 - WCMS will send all programs that the Youth is either Eligible for or Enrolled in
 - WCMS will send all services that have been entered on the Youth case
 - CFIS Fiscal reviews approves, changes Program Affiliation or Denies each service

WCMS – RECAP

- Basic Intake and Eligibility enhancements
 - will take effect on Starting Friday, Oct 21st
 - CCMEP WIOA and CCMEP TANF are 2 new programs that eligibility can be calculated
 - Calculate CCMEP WIOA only
 - Calculate CCMEP TANF only
 - Calculate CCMEP WIOA & CCMEP TANF together
 - Program data tab changed to WIOA Data tab
 - New CCMEP/TANF data tab
- Questions: contact OMJ Help Desk at 1.888.296.7541, Option #4
- WCMS Basics 101 video:
<http://www.odjfs.state.oh.us/tutorials/owd/ita/wioabasics/wioabasics.htm>

QUESTIONS: