



CCMEP Fiscal Transaction Processing

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Client Limits and Set-Aside

- How are your client limits working?
 - Are they what you expected?

- Set-Aside needs to be added every year (Master > CLT Fiscal Functions)
 - Time to add SFY 18 amounts so case workers can assign services



CCMEP – Direct or Pooled

- Services are defined as direct or pooled
- Direct services will always have a \$ figure attached in CLT
- Pooled costs will show in CLT but will not have \$ attached to the client



CCMEP LR Expenditures

- Services are paid by one of three options in Vouchers
 - Add Line
 - Add Line from PO
 - Add Line form SVC



CCMEP LR Receipts

- CCMEP WIOA draws post to CCMEP
- CCMEP TANF draws post to PA for PA Lead
 - TO CCMEP WIOA for WDA Lead
- Direct Services refunds handled through Service Voucher Reversal



LR Consolidation

- LR Consolidation and Accounting Period close required to process CCMEP financials
- Consolidation pushes the financial data to the SA Functions > Financials



SA Functions

1. Financials – approved
2. Cost Allocation – allocated and approved
3. Fiscal Agent – notified financials are complete
4. If end of quarter Submit to FA



PA Lead Agency

- Retrieve CCMEP data in SL Functions > Monthly Financials and approve
- Reimport any time a change is made in CCMEP



What if?

- If I have to make a change in PA financials does it impact my CCMEP import? No.
- When do I need to reimport CCMEP? Anytime a change is made in CCMEP the data must be re-imported.



Reversing From OAKS

- How far do I need to reverse?
 - As long as the correction does not involve CCMEP you don't have to re-import CCMEP
 - If it involves CCMEP you will have to work with the Fiscal Agent to reverse the entire financials



If in doubt

- If you aren't sure you have the latest data re-import CCMEP
 - It will never cause a problem to re-import
- If you don't Retrieve the latest data it will stop you from submitting PA to OAKS



Submitting to OAKS

- CCMEP must be submitted to FA first
- Process all Service Locations (SL)
- The SL submit to OAKS order is:
 - PA
 - CSEA
 - PCSA