

Van Buren Triple
L. Monitoring Assessment Tool – SNAP CFDA# 10.561
Supplemental Nutrition Assistance Program (SNAP)

Background:

Authorization:

Food and Nutrition Act of 2008, as amended, Section 16, Public Law 95-113, 91 Stat. 958, 7 U.S.C. 2025; Public Law 99-198, Public Law 105-33, Public Law 105-185, Public Law 110-246, American Recovery and Reinvestment Act of 2009, Public Law 111-5.

Program Objectives:

To provide Federal financial aid to State agencies for costs incurred to operate the Supplemental Nutrition Assistance Program (SNAP). ODJFS provides this funding to county agencies to pay for administrative costs associated with SNAP. Funding amounts are determined by formula and provided to counties as an allocation by OFMS BCFTA under their subgrant agreements.

Review Objectives:

- To determine whether the agency’s process and controls are in place for sanctions; and
- To determine if direct charges to the program are allowable and meet the program needs.

Procedures:

	Program Step	Date/ Initials	Work Paper Reference
1.	From the GSA or other client narrative, review the county’s process and controls for processing and tracking Food Assistance sanctions. Determine the sufficiency of the agency’s controls and processes.		
2.	Based upon a review of the financial statement detail, select two invoices paid during the review period that were charged directly to the SNAP Program. Determine whether the costs meet the needs of the program and are allowable to the program.		
5.	Determine whether the costs of the service were charged to the appropriate financial codes.		
6.	<p>Conclusion:</p> <p>Consider whether there are any instances of non compliance or a systemic problem due to a lack of adequate internal control exists with regards to your procedures. If so, make an appropriate notation as an Issue in Auto Audit.</p> <p>Prepare a segment summary to reflect work completed and results of your testing. (Note: An example index/segment summary can be obtained from the Auto Audit Library.)</p>		