

**PCSA Intermediate****Expenditures**

1. How can you find out what grant the project or the RMS code maps to?  
*Master Reports > CR102 Detailed Speed Chart.*
2. Where can you go to find project code and RMS code definitions?  
*BCFTA Website RMS <http://jfs.ohio.gov/ofs/index.stm>.*
3. What report can you use to see direct expenditures and cost pool expenditures before the cost pool is allocated?  
*Unallocated Reports > CR301 Unallocated Financials.*

**Allocation Process**

1. What is an indirect costs and how is it distributed?  
*Administrative/operational costs are coded into cost pools. Cost pool costs are distributed by the RMS process. Combined agencies will also have FTE portion of the shared cost pool.*
2. What report can you review if you wanted to know more about the how the cost pool is allocated?  
*Allocated Reports > CR404 Allocated Costs by Program/Activity or CR404A. CR404 will show breakout between adoption, foster and non-allocated. CR404A does not have this break out and shows total RMS % and expenditures per RMS hit. CR404A is a Standalone PCSA report. Combined agencies can pull the LAA version of the CR404 report for the same information as the CR404A.*
3. When looking at the CR404 or CR404A report you notice that there was an increase to a particular RMS hit. What reports can you pull that will provide more details?  
*RMS Response Report > RR412 Sample Detail will tell you the amount of RMS hits the RR401 – Sample Detail Report will show more detail regarding the observation including participant and comments.*
4. What RMS report is comparable to the CR404 or CR404A report?  
*RR412 Program Activity Summary Report.*
5. What reports can be utilized to illustrate the importance of RMS to participants?  
*Allocated Reports > CR441 Cost Per Hit.*
6. How do you know if shared costs were transferred?  
*Allocated Report > CR411 Subset Transfer.*

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7. What is A, F, N?  
*IVE RMS hits breakdown into Adoption, Foster Care, and Non-Allocated using the 4281 statistics.*
8. On report can you find the A,F,N breakout?  
*Allocated Reports > CR404 and CR411 Subset Transfer Report (Combined Only) .*

### Post Allocation Processes

1. What reports provides you with more details regarding the A, F, N breakout and process?  
*Quarterly Reports > CR514 Admin and Training Costs and CR511 4281 report.*
2. What is the purpose of the Certification of Funds (COF) process?  
*Assigning non-allocated expenditures to other available funding sources, Quarterly Report >CR512 Report Certification of Funds.*
3. How do you know how much Title XX Transfer can be used on the COF?  
*The Certification of Funds CR512 report has the maximum amount available. The maximum comes from a calculation from 4281 results and the completion of 4281 questions 3a and b.*
4. What is a PAA and what report can you pull that shows all allowable PAA's?  
*Master Reports > CR112 Post Allocation Configuration Active.*
5. You think that you entered a PAA but can't remember what month. What report can you pull?  
*Financials Reports > CR455 Post Allocation Adjustments or CR454A Financial Summary by Project/Account or look at PAA SL Function.*
6. When looking at the CR454A report how do you know that it is a PAA?  
*All PAA's have an 8 Account Code (887500).*
7. You want to do a PAA for IVE Admin and Training match but are not sure of how it is broken down, what can you do?  
*Go to the PAA function enter in a \$1 and select the right combination review amount available then exit PAA and re-enter using available amount.*
8. Your director asked you to provide details of direct expenditures vs. indirect expenditures for the Chafee grant period. What report would you pull and why?  
*Use CR454A, download into excel for timeframe then sort.*

9. Your director wants to know how much will be reimbursed on the IVE contracts. What report can you review?

*Quarterly Reports > CR515 County Payment Report or CR454A.*

10. You made an error on IVE contract payment had to reverse after the 18<sup>th</sup> and enter a new amount. When will you be reimbursed for the change and what report can you review?

*Anything submitted after the 18<sup>th</sup> will delay reimbursement by another quarter see CR515 County Payment report.*

**Budget and Payments**

1. What report can you review to find out whether a payment at the treasurer’s office belongs to the agency?

*Budget/Draw Reports CR251 Voucher Activity or CR262 Draw Detail or OAKS Remittance  
<http://www.remitlookup.obm.ohio.gov/>*

2. What are the major differences between the CR251 Voucher Activity and the CR262 Draw Detail report?

<i>CR251 Voucher Activity</i>	<i>CR262 Draw Details</i>	<i>Both</i>
<i>Date range greater than 3 mts</i>	<i>Limited date range – 3 mts</i>	<i>Draw type</i>
<i>Draws by funding source</i>	<i>Show draw by date</i>	<i>Grant and Budget Reference</i>
<i>Oaks Paid date</i>	<i>Draw Status</i>	<i>Draw date</i>
<i>Oaks voucher ID</i>	<i>Shows only draw amt paid</i>	
<i>Request and paid amt</i>		

3. Where can you find allocation amounts?

*Budget/Draw > CR501 Over Under Report or CR203 Budget Notification.*

4. How do you do a search on the CR203 Budget Notification report by date range?

*From Date can be any date of service period and To Date any date of liquidation period.*

**Closeout Process**

1. How do I know what I am owed each quarter once the quarter closes?

*Review CR501 report. Grants with a liquidation period that are not IVE and do not get advanced will be reimbursed through the quarterly close process. The O/U column shows the amount to be reimbursed. SCPA and State Adoption Incentives are advanced and are only part of the closeout process if the allocations are not completely utilized. IVE Admin and Training, IVE Contracts are reimbursed after the federal claim is processed which takes about 6 months.*

**Additional Questions**

1. The Auditors are asking for you to show that you are in compliance in meeting the 18<sup>th</sup> deadline?

*Allocated Report > CR449 Allocation Compliance Report.*

2. Where can you find the cash balance?

*Quarterly Report > CR520*

3. What reports should you review if you do not balance with the County Auditor?

*Unallocated Reports > CR301 Unallocated report*

John R. Kasich, Governor  
Cynthia C. Dungey, Director

RMS	Description	Allocation	4281 Rate	Match	Non Allocated
769	IVE Custody CM	IVE	combo	50%	yes
770	IVE Non custody CM	IVE	combo	50%	yes
771	IVE Placement Judicial	IVE	combo	50%	yes
781	IVE Training 50%	IVE	combo	50%	Yes
784	IVE Training 75%	IVE	combo	<b>75%</b>	yes
787	Post Finalization Adoption	IVE	<b>AA</b>	50%	Yes
761	Intake and Investigation	none	none	none	<b>100%</b>
772	Treatment Counseling	none	none	none	<b>100%</b>
764	IVE Eligibility Determination	IVE	<b>none *</b>	50%	none
788	Sex Trafficking	IVE	<b>none *</b>	50%	none
765	Medicaid Eligibility Referral	Medicaid	none	50%	none
766	Medicaid Case Mgmt	Medicaid	none	50%	none
767	Medicaid Management	Medicaid	none	50%	none
768	Medicaid Transportation	Medicaid	none	50%	none
760	PRC Eligibility	TANF Admin**	none	none	none
762	PRC Family Pres	TANF Reg**	none	none	none
776	Kinship Navigator	TANF Reg**	none	none	none
777	KPIP	TANF Reg**	none	none	none
785	PRC custody CM	TANF Reg**	none	none	none
786	PRC non custody CM	TANF Reg**	none	none	none
773	Fee for Service	none	none	none	none
774	Chafee	Chafee	none	20%	none
779	Family First	none	none	none	none
782	Children Levy	none	none	none	none
783	Adult Levy	none	none	none	none

\*IVE eligibility ratios are not used to determine IVE reimbursement amount but are used to determine how much of the IVE payment is FC or AA

\*\*maps directly to TANF allocations if in a combined agency.