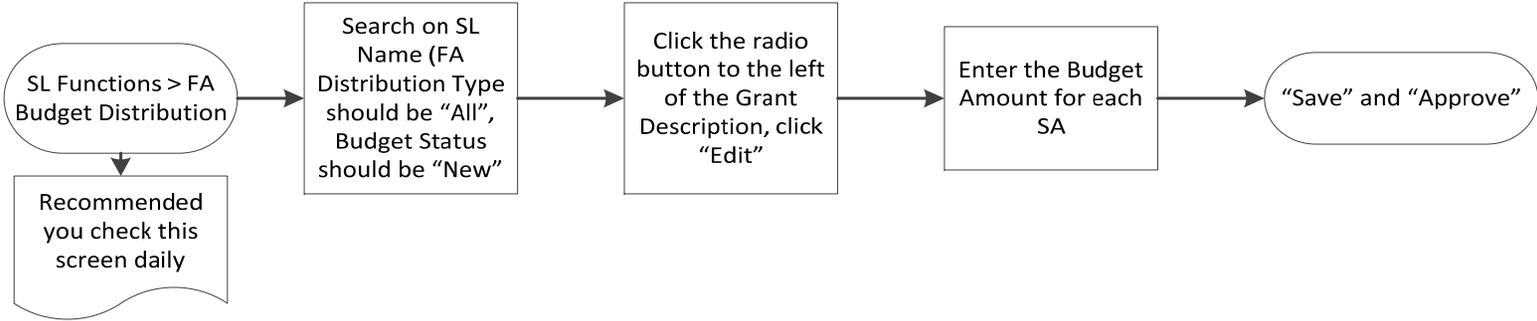
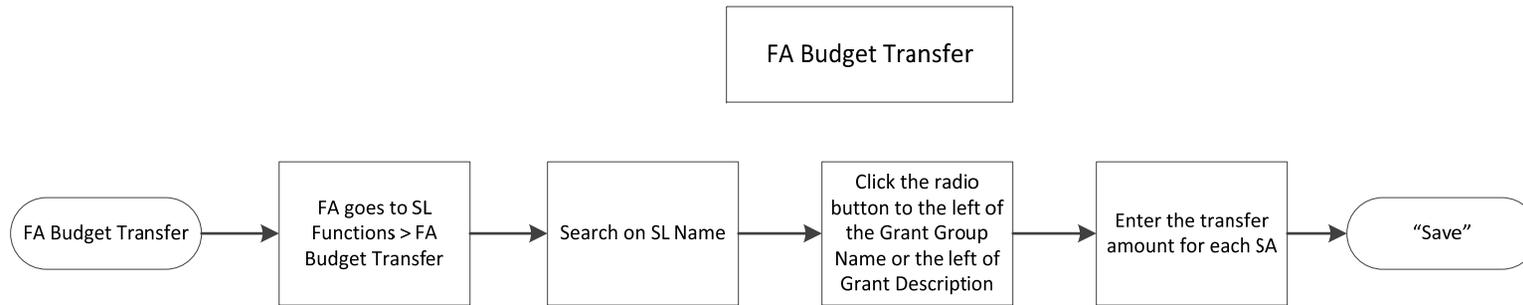


FA Budget Distribution

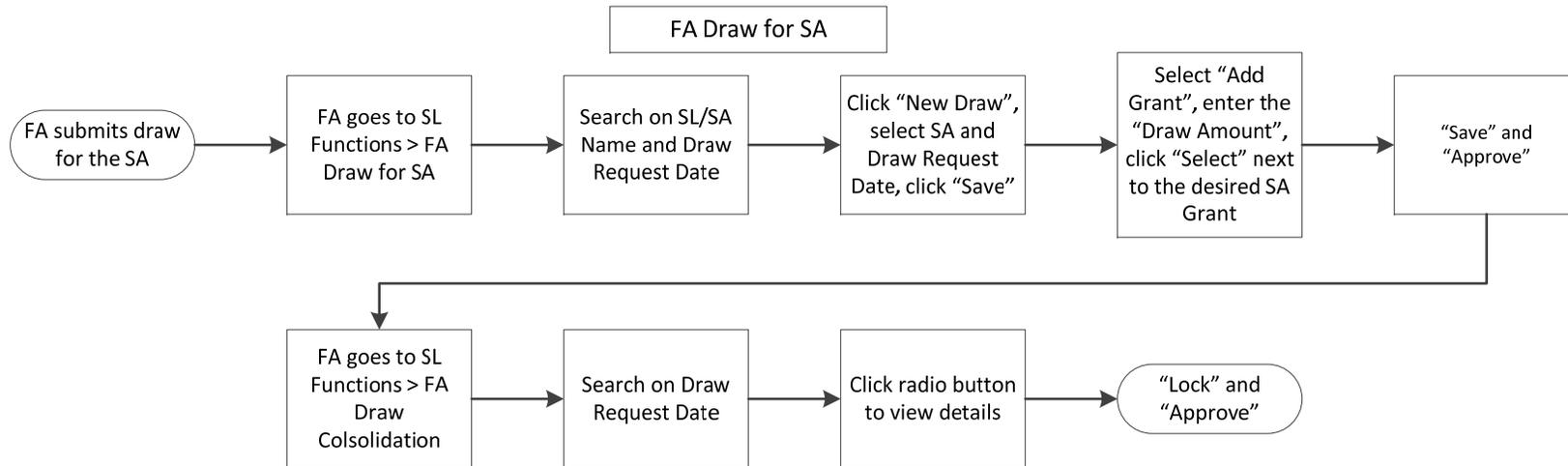
When you receive a new, increased or decreased allocation/budget you must distribute the budget to your SA(s)



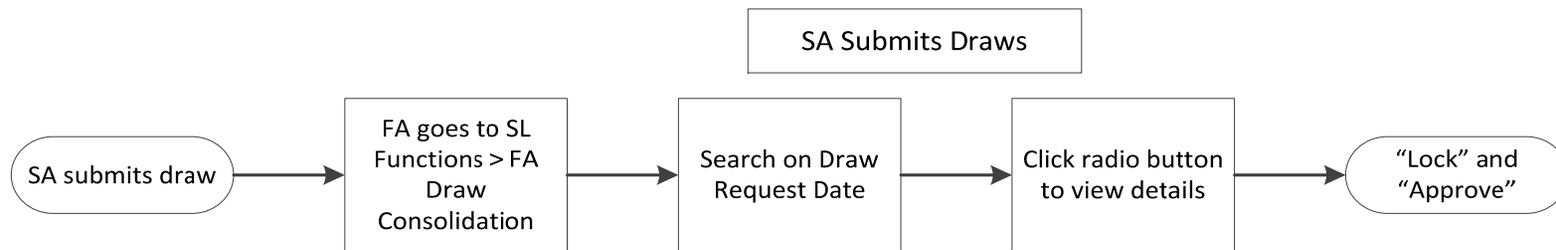
Notes:



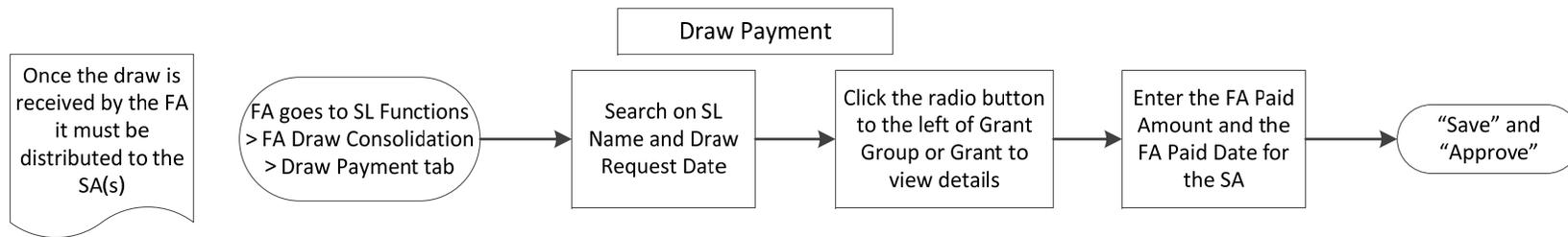
Notes: _____



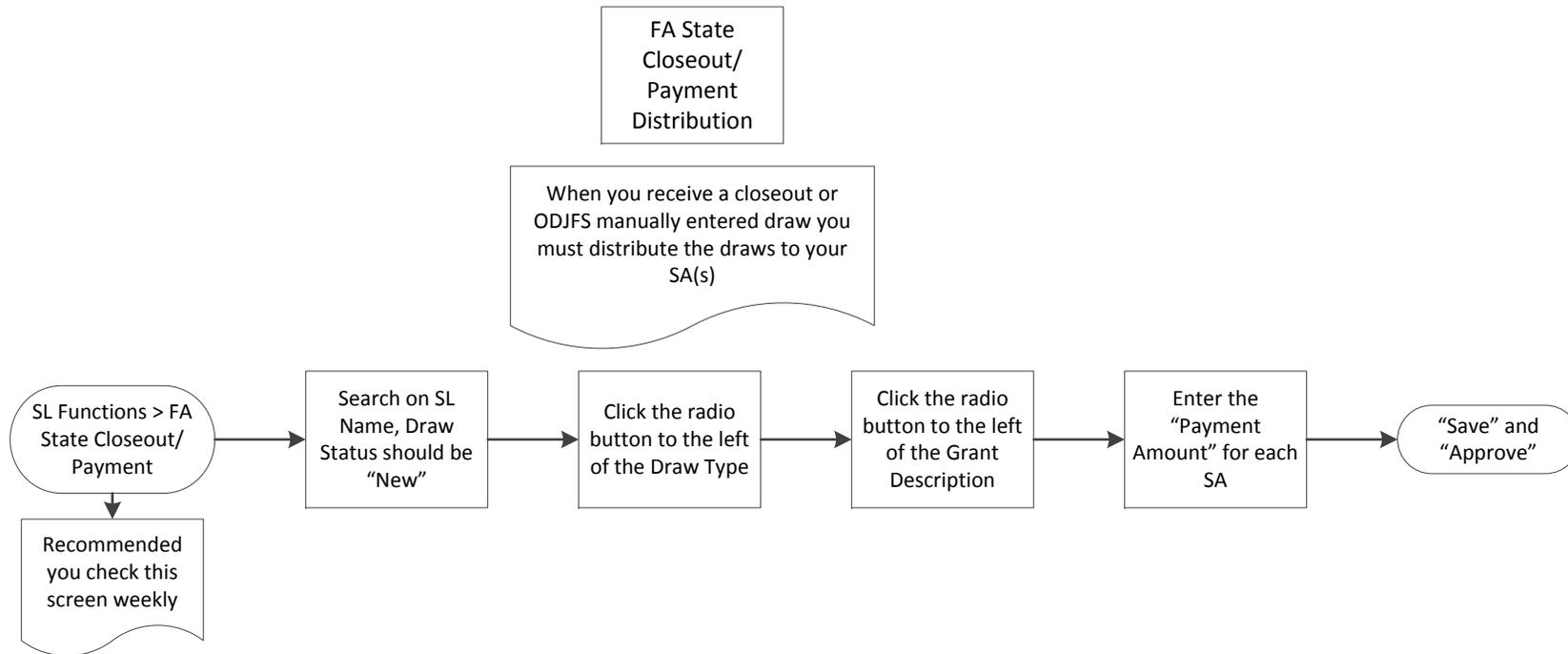
Notes: _____



Notes: _____



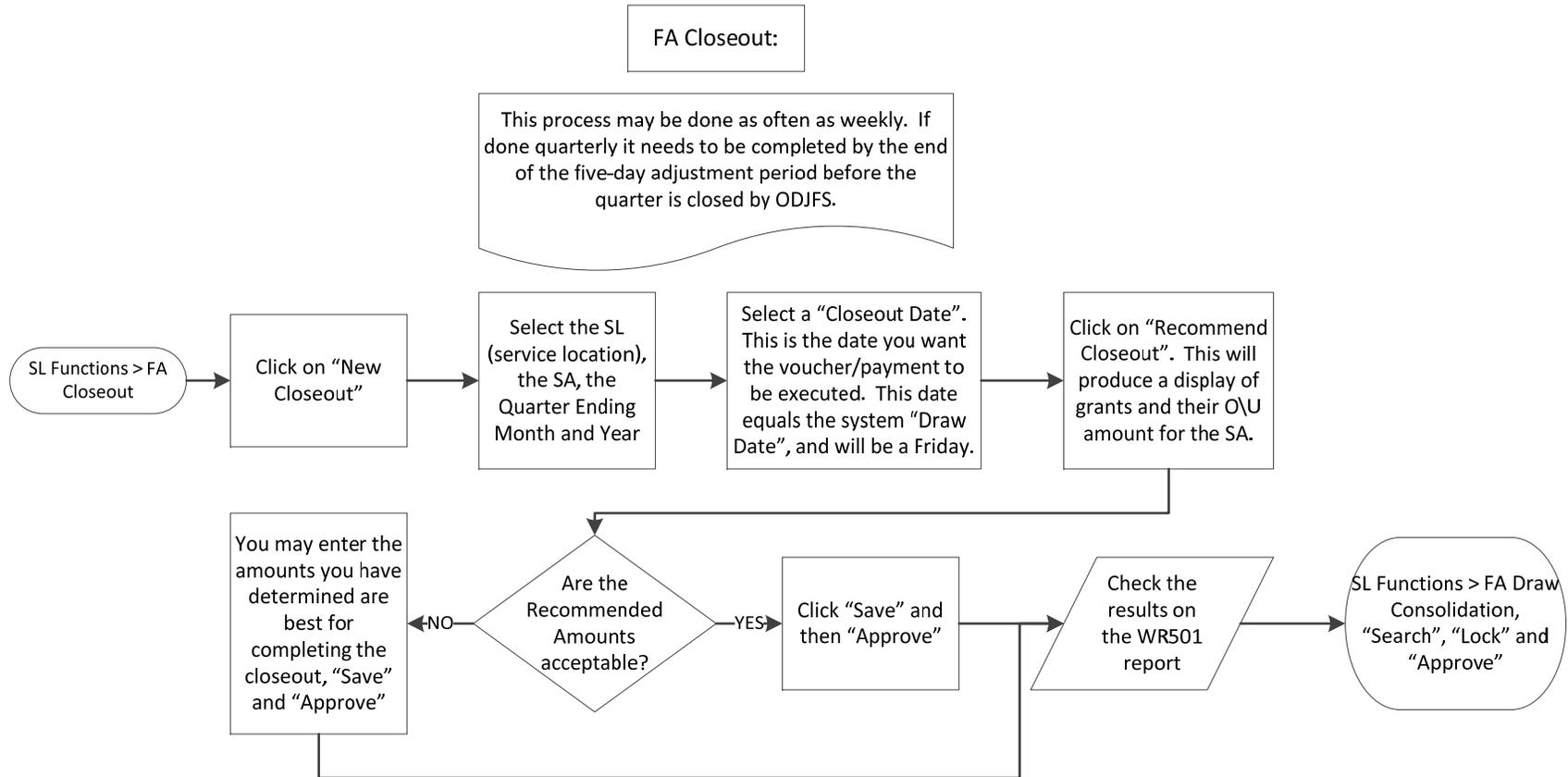
Notes: _____



Notes:

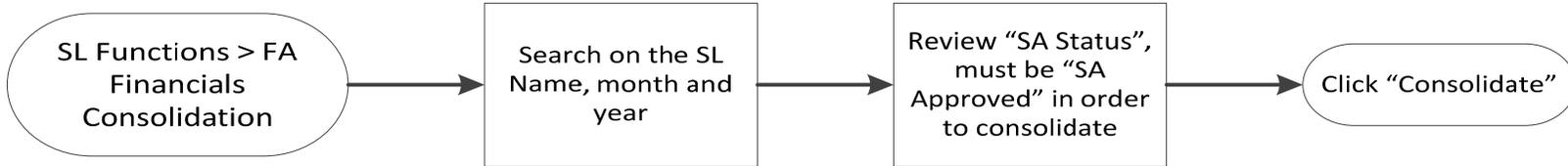
FA Closeout:

This process may be done as often as weekly. If done quarterly it needs to be completed by the end of the five-day adjustment period before the quarter is closed by ODJFS.

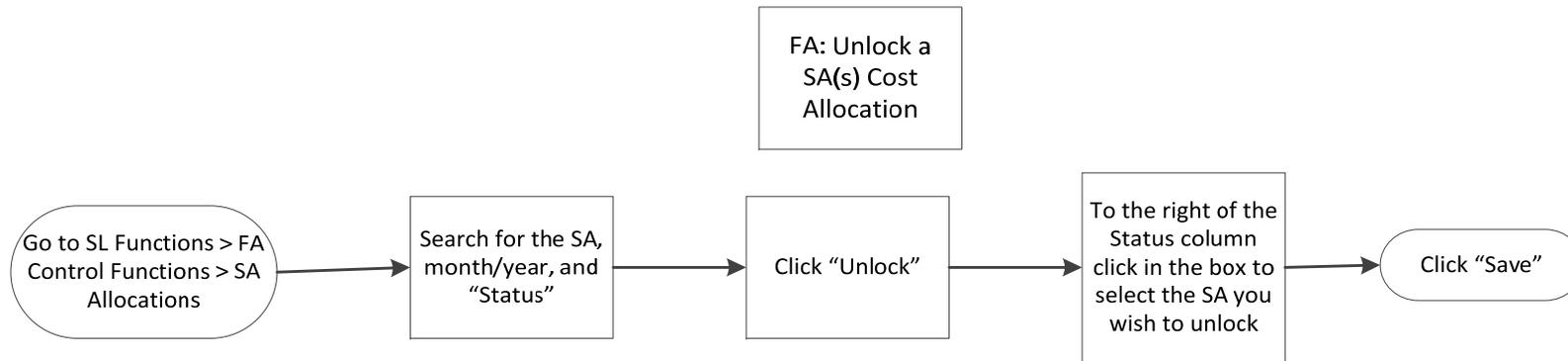


Notes: _____

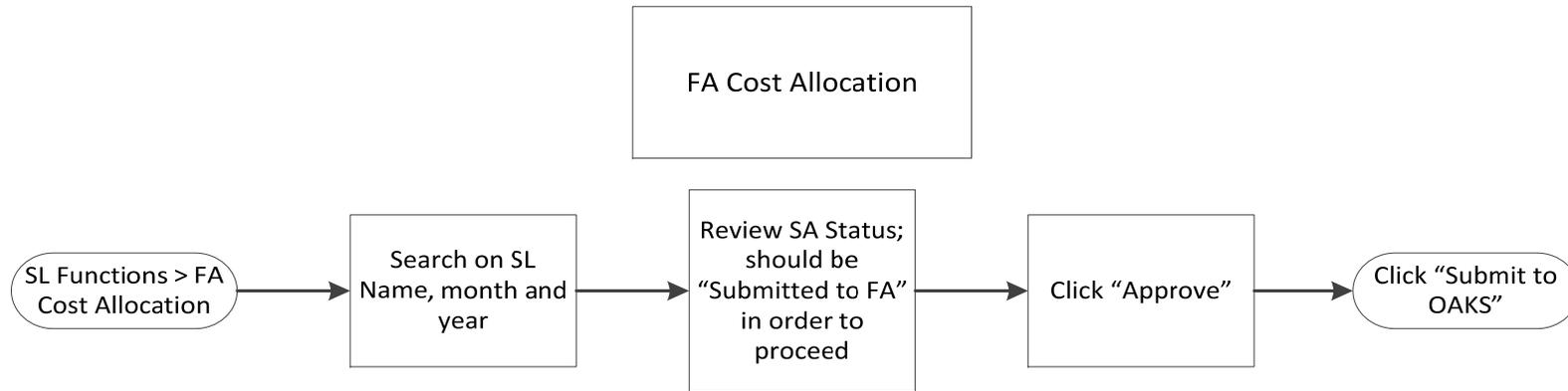
FA Financials
Consolidation



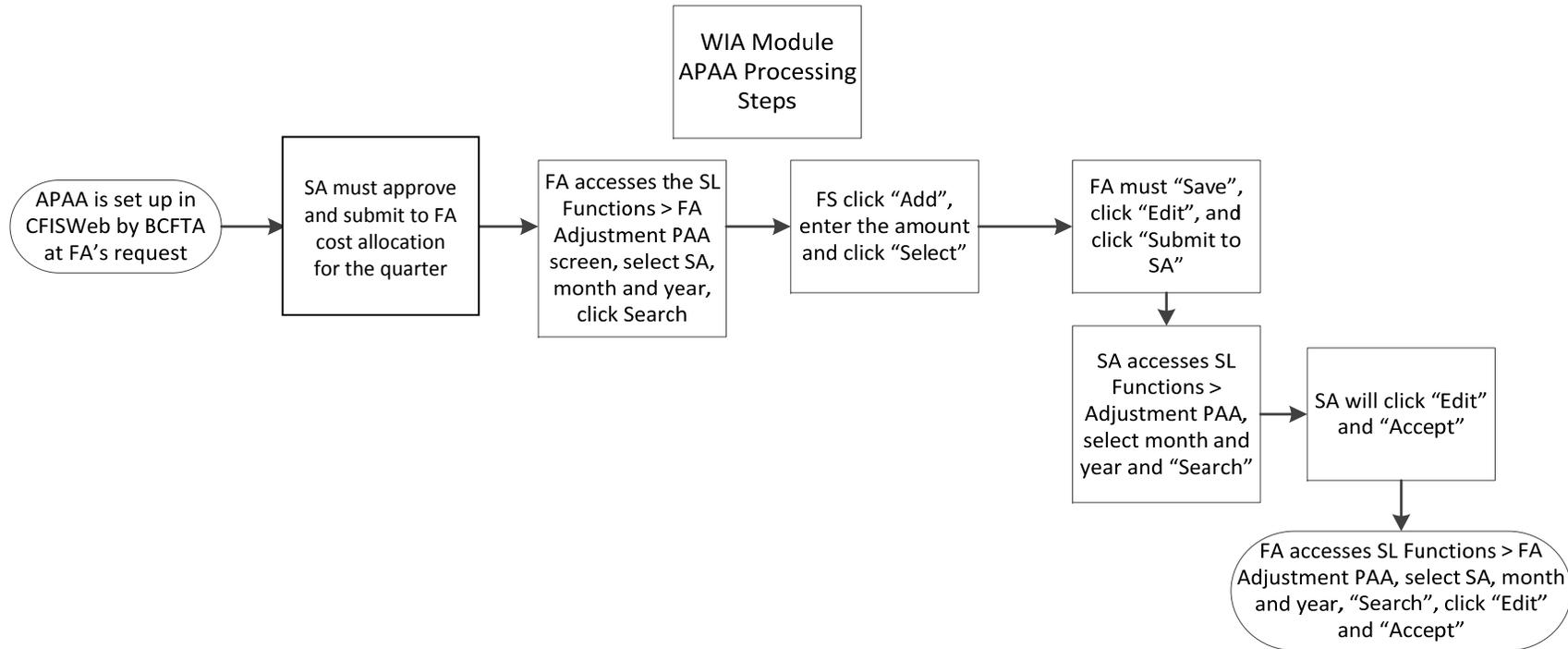
Notes: _____



Notes: _____

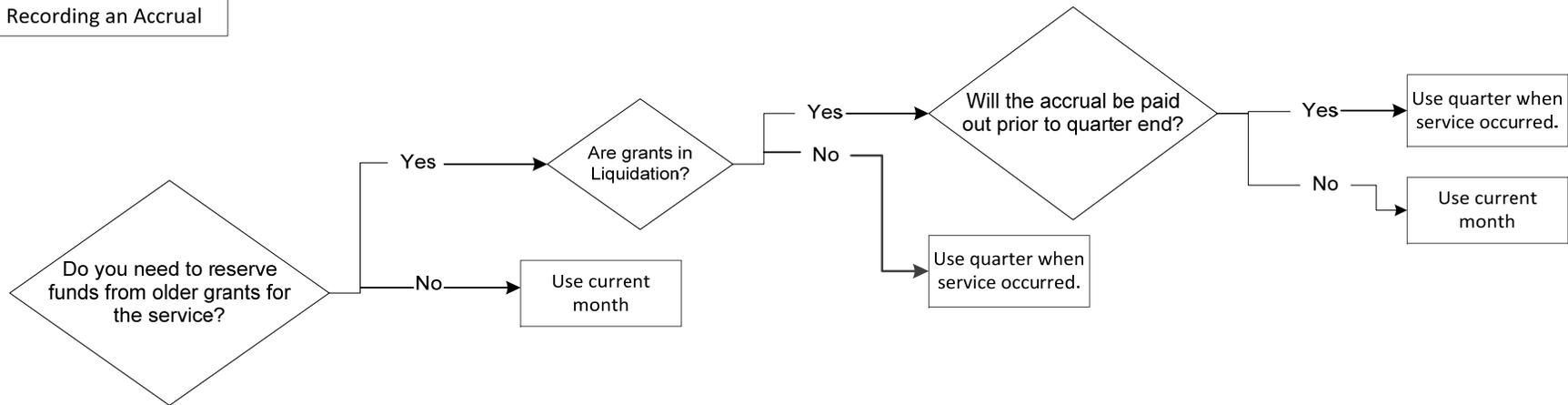


Notes: _____

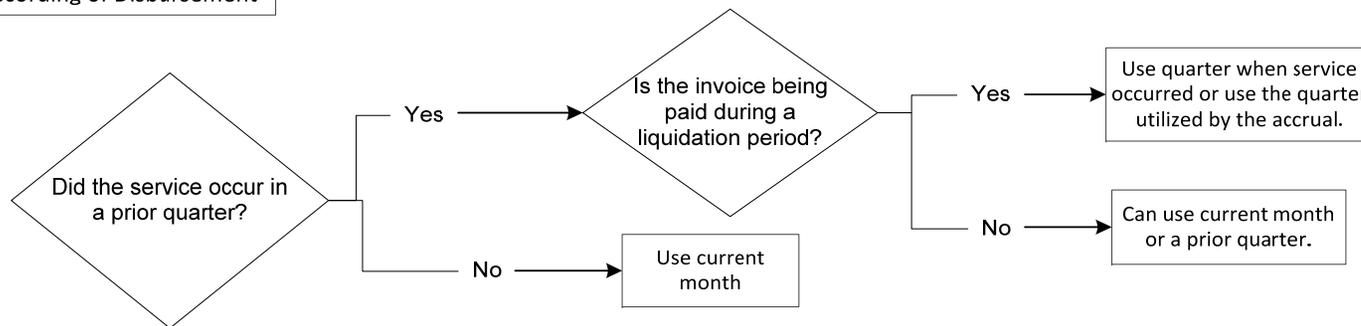


Notes:

Recording an Accrual



Recording of Disbursement



Notes: _____

