

## July - December 2016, Quarterly BCFTA Policy Updates

### Policy Updates:

**FAPMTL351 - "ProtectOhio" Funding – (PCSA)** - Amended as part of the five year rule review. The ProtectOhio waiver ended September 30, 2015. ODJFS received a waiver extension that ends September 30, 2016. Once ODJFS receives another waiver, this rule will be revised to reflect changes in the federal terms and conditions.

**FAPMTL353 - State Adoption Incentive Program Allocation – (PCSA)** - Beginning with state fiscal year (SFY) 2017, incentives must be expended at one-hundred percent and will no longer be used to draw down additional Title IV-E adoption administrative funds.

**FAPMTL354 - Public Children Services Agency (PCSA) Financing – (PCSA)** - Changes were made to reflect current rule writing guidelines as the result of an internal five year review.

**FAPMTL355 - Refugee Targeted Assistance Allocation – (PA)** - As the result of an internal five year review the language is being updated to reflect current program rules and funding practices.

**FAPMTL356 - Title IV-E Direct Contract Costs – (PCSA)** – As a result of a five-year rule review 5101:9-4-09 is updated with current funding practice language.

**FAPMTL358 – 5 Year Rule Review – (CSEA)** – OAC sections 5101:9-6-83, 5101:9-7-02.1, 5101:9-7-23, were reviewed and no changes are noted.

**FAPMTL359 - State Social Services Operating Allocation – (PA)** – Updated rule language as a result of a five year rule review.

**FAPMTL360 - Reporting Collections and Earnings on Erroneous Payment Recoveries – (PA)** - Effective October 1, 2016 ODJFS will calculate food assistance (FA) earnings on collections and issue the amount as an electronic funds transfer (EFT) to the county.

**FAPMTL361 - Workforce Investment Act (WIA) Administration Adjustment Rescission – (PA)** – Due to clarification of the allocability of WIOA administrative costs, this rule is rescinded as the process of using the JFS 01869 to allocate administrative costs is no longer necessary.

**FAPMTL364 - Public Assistance (PA) Financing and Cash Management – (PA)** – Updates to CFR references, description of the cash on hand calculation done by CFIS, and update to the interest reconciliation liability as a result of a five-year rule review.

**FAPMTL365 - Food Assistance Employment and Training [FAET] Operating Allocation – (PA)** - The FAET Operating allocation will consist of fifty percent federal funding and requires a fifty per cent state or local match. This allocation is used once a county department of job and family services (CDJFS) has exhausted their FAET 100% allocation. The CDJFS may move excess expenditures from the FAET 100% allocation to the FAET operating allocation by performing to post allocation adjustments to move fifty per cent of the ceiling excess to the FAET operating allocation, and move the other fifty per cent of the ceiling excess to the FA income maintenance allocation

**FAPL67 – Food Assistance Employment and Training (FAET) Participant Allowance Allocation - (PA)** – As a result, of reviewing past spending trends for the FAET Participation allowance expenses paid through CRIS-E and the expenditures claimed against the FAET Participant Allowance allocation issued through BCFTA the following budget adjustments will be made: ODJFS will calculate the FAET Participant Allowance allocation in accordance with rule 5101:9-6-09 of the Administrative Code and provide the county with their initial budget. ODJFS will then reduce each county's budget by their projected CRIS-E expenditure amount. The amount of the FAET Participant Allowance allocation reduction will be the greater of the average of the county's last two years CRIS-E participant allowance expenses or the total of the county's last four completed quarters' CRIS-E expenses.

**FAPL68 - Food Assistance Employment and Training (FAET) Participant Allowance Allocation – (PA)** – Supersedes FAPL67, ODJFS will continue to use the methodology as described in rule 5101:9-6-09 of the OAC to ensure all counties receive the necessary funding to provide services for the FAET program.

**FAPL69 - American Job Center [AJC] Branding – (WIOA)** – Funding to help local areas implement the new (AJC) branding requirements required by DOL.

#### **BCFTA Updates:**

**BCFTA Update 2016-06 - New Post Allocated Adjustment for Public Children Services Agency - (PCSA)** - Beginning in the Apr-Jun 2016 quarter, the Bureau of County Finance and Technical Assistance created a new post allocated adjustment (PAA) to allow PCSAs to use Community & Protective Services to fund IV-E administrative expenditures.

**BCFTA Update 2016-07 – FAET Period of Availability – (PA)** – ODJFS received clarification of the actual date final federal reports are due to FNS. As a result effective immediately, there will no longer be a liquidation period for the FAET allocations. FAET allocations will continue to have an end date of 9/30.

**BCFTA Update 2016-02A – State Adoption Incentive – (PCSA)** – OAC 5101:9-6-59 has been revised to state that counties may no longer use State Adoption Incentives (SAI) to draw down additional Title IV-E adoption administrative funds. This BCFTA Update provides instruction for the use of the incentives for direct expenditures and for non-allocated costs.

**BCFTA Update 2016-08 - Food Assistance Earnings – (PA)** - Beginning with the October – December 2016 quarter, Public Assistance (PA) agencies will no longer be required to calculate and report Food Assistance (FA) earnings on erroneous payments in the County Finance & Information System (CFIS). The Bureau of County Finance and Technical Assistance (BCFTA) will pay FA earnings based on FA repayments and benefit reductions reported in CRISE, by using the GBV030RB Control D report.

**BCFTA Update 2016-09 - 4281 SACWIS Changes – (PCSA)** - Beginning with the Jul-Sept 2016 SACWIS quarter, the SACWIS Help Desk will no longer process requests to edit the following 4281 statistics after the SACWIS quarter is closed: Non-Title IV-E Children in Living Arrangements with Incomes less than 200% of Poverty Level (Part Three, item 3), and Staff Counts (Part Four, item 1).

**BCFTA Update 2016-10 - Regional Training Center CFDA Funding Calendar Year 2016 – (PCSA)** - CY2016 percentages by funding source for the Regional Training Center (RTC) reimbursements. Only needed by the RTC counties.

**BCFTA Update 2016-11 - ProtectOhio on the Certification of Funds (COF) – (PCSA)** – Details on how to use Protect Ohio funding on the Certification of Funds. Waiver agencies using the ProtectOhio funding on the COF must manually calculate the amount of federal funding and the corresponding required match in order to complete the entries on the COF.

### **BCFTA Alerts – CFIS Help Desk:**

**BCFTA Alert 07/01/2016 – CFIS Ledger Reporting Module Support - (All)** – Any questions regarding the CFIS Ledger Reporting (LR) Module will be addressed by the Ledger Reporting Peer Support Group (PSG). All questions should be logged into the SharePoint solution that was built specifically for the LR system. A link to the SharePoint solution is included in the alert.

**BCFTA Alert 07/01/2016 – REMINDER – County Banking Updates/Changes - (All)** - All updates or changes to banking information requires counties to complete an Authorization Agreement for Direct Deposit of EFT Payments (OBM-4310) form which is found on the Ohio Shared Services (OSS) website. Once the form is submitted it can take up to 30 days for the process to be complete. It is critical that counties notify BCFTA by e-mailing the CFIS Help DESK as soon as this form is submitted to OSS. This will allow BCFTA time to make the proper changes to issue paper checks for all county draws and state payments. If BCFTA is not made aware of the banking changes right away, it could result in a county draw or state payment being delayed.

**BCFTA Alert 07/08/2016 - Fwd: BWC rebate message - (PA)** - On Wednesday June 28, counties were notified that BWC refunds/rebates must be reported as a receipt against current TANF and/or FAET funding and disbursed before requesting additional cash payments. If local records are not available to determine the BWC premiums paid for the period January 2005 – December 2014, agencies will use control-D report

GWP079RA to calculate the premiums. Currently, the GWP079RA is only available from April 2008 forward; therefore, agencies will use the percentage breakdown between OWF and FAET from April 2008 through December 2014 to calculate the amount to be reported against each program.

**BCFTA Alert 08/03/2016 - Enhanced Medicaid State Match - (PA)** - The SFY17 Enhanced Medicaid budget has been approved by the Ohio Department of Medicaid (ODM) and the Office of Budget and Management but the budget transfer is still pending at the State level. Therefore, BCFTA is unable to allocate the funding to county agencies. ODM has also approved an additional \$5 million of SFY17 Enhanced Medicaid State Match. This additional funding (federal and state) will be issued as a budget increase once it becomes available.

**BCFTA Alert 08/05/2016 - Federal Chafee and ESSA Allocations - (PCSA)** - Last October BCFTA communicated the intent to align the Federal Chafee and ESSA allocations with their respective State Match allocations. Due to limitations beyond the control of BCFTA, these allocations cannot be set up on a state fiscal year basis. Therefore, a budget adjustment has been completed to provide funding for the remaining three months of the federal year (FFY16). Going forward, the federal and state allocations for ESSA and Chafee will be set up on their respective state or federal fiscal year as they have been in the past.

**BCFTA Alert 8/25/2016 – FAET Funding - (PA)** - The federal Food and Nutrition Service has notified ODJFS they will not be providing additional FAET funding to Ohio for FFY16. ODJFS will offer a special redistribution period for FAET 100% funds.

**BCFTA Alert 8/30/2016 - Nonrecurring Adoption - (PCSA)** - BCFTA will no longer issue funds for this allocation. The Office of Families and Children will issue these funds through SACWIS. For applications dated after June 30, 2016 the expenditures will be coded JFSFP899.

**BCFTA Alert 10/3/2016 - BCFTA - BWC Rebates/Refunds - (PA)** - If your county was unable to use the FAET portion of the Refund/Rebate, and did not draw additional FAET funding after receipt of the refund/rebate, you may utilize the funding in FFY17. During FFY17 counties will utilize the refund/rebate by moving FAET 100% expenditures to this new budget reference (JFSCAFBR) by a post allocated adjustment each quarter. Coding for the PAA will be available with the October financials. Counties may not draw additional FAET 100% funding until their BWC refund/rebate has been fully utilized.

**BCFTA Alert 10/18/2016 - BCFTA Alert - FFY17 Allocations - (PA)** – FAET Allocations have been approved and are available in CFIS. Special note: Counties unable to utilize their FAET funding are encouraged to release FAET for redistribution to other counties during the January redistribution process.

**BCFTA Alert 12/1/2016 – BCFTA - BWC Rebate Reminder - (PA)** - Counties may not draw additional FAET 100% funding until their BWC refund/rebate has been fully utilized.

**BCFTA Alert 12/2/2016 - BCFTA Alert - 4282 Social Service Block Grant Quarterly Summary - (PA)**  
– Attached was a listing of county staff that should have access to Title XX reporting of recipient data (JFS 04282 Social Service Block Grant Quarterly Summary). County staff were asked to review their county's information and respond to the CFIS Help Desk no later than COB December 12<sup>th</sup> with either approval of list or changes to list.

**BCFTA Alert 12/8/2016 - BCFTA Alert - Two New Project Codes - (PCSA)** – Two new project codes for expenditures and reimbursements that are managed through some system other than CFIS. The expenditure code is JFSFP887, the receipt code is JFSFP905. There are exclusions for the instances where a unique expenditure or receipt code already exist.