

RECORDING IV-D ADMINISTRATIVE FEES AND IRS ADJUSTMENTS

During any month in which ODJFS reduces a CSEA's earned IV-D Administrative Fees for their IRS Adjustments, a CSEA should record the receipt in the following manner:

- 1) The actual amount of IV-D Administrative Fees received by the CSEA from PAAR is coded to 152-421525.
- 2) The amount of IRS Adjustments is coded to 152-421525. (The effect of this transaction will provide the gross amount of IV-D Administrative Fees earned).

Therefore, the combination of these entries should total 100% of the earned IV-D Administrative Fees. This amount should agree with the total IV-D Administrative Fees reflected on the PAAR/SARP reports.

- 3) IRS Adjustments are also coded as negative receipts to 899-426053 as a non-reimbursable activity.

The transactions to record a receipt of \$69,730.17 from PAAR representing gross IV-D Administrative Fees of \$72,642.39 reduced by IRS Adjustments of \$2,912.22 are as follows:

Receipt to code 152-421525	(\$69,730.17)	(amount actually received from PAAR - IV-D Admin Fees)
Receipt to code 152-421525	(\$ 2,912.22)	(amount of IRS Adjustments - IV-D Admin Fees)
Negative Receipt to code 899-426053	\$ 2,912.22	(amount of IRS Adjustments)

Net IV-D Receipts reported on JFS 02750 (\$69,730.17)

The combined entries to code 152 total the actual earned IV-D Administrative Fees of \$72,642.39 and the amount coded to 899 as a negative receipt is the total amount of IRS Adjustments.

ADJUSTMENT RECOVERY

When an agency recoups or recovers IRS adjustments, the receipt is coded to 903-471000 and effectively offsets the negative receipts coded to 899-426053 over time.

IN SUMMARY

IV-D Administrative Fees are coded as **receipts to code 152-421525**

IRS Adjustments are coded as **negative receipts to code 899-426053**

Recovered IRS Adjustments are coded as **receipts to code 903-471000**

CSEAs will continue to report other activity on the PAAR / SARP reports as follows:

- NDNA Wage Administrative Fees are coded as receipts to code 159-421525 (from QFR199RA – Administrative Fees Report).
- Medical support payments are coded as receipts to code 903-471000.

COUNTY: [REDACTED]

SCREEN 01 OF 04

DESCRIPTION	BREAKDOWN	TOTAL
POUNDAGE	.00	76990.83
IV-D CASE POUNDAGE	72642.39	.00
NON IV-D CASE POUNDAGE	4348.44	.00
FUTURE CASE POUNDAGE	.00	.00
IV-D FUTURE CASE POUNDAGE	.00	.00
NON IV-D FUTURE CASE POUNDAGE	.00	.00
NON-PA APPLICATION FEES	.00	116.00
ABSORBED APPLICATION FEES	116.00	.00
NON-ABSORBED APPLICATION FEES	.00	.00
COURT COST	.00	.00
RECOVERED COURT COST PAID (IV-D)	.00	.00
RECOVERED COURT COST PAID (NON IV-D)	.00	.00
CLERK OF COURT FEES	.00	.00
RECOVERED CLERK OF COURT FEES (IV-D)	.00	.00
RECOVERED CLERK OF COURT FEES (NON IV-	.00	.00

COUNTY: [REDACTED]

SCREEN 02 OF 04

DESCRIPTION	BREAKDOWN	TOTAL
RECOVERED CLERK OF COURT FEES (NON IV-	.00	.00
ADDITIONAL ORDERED FEES	.00	.00
RECOVERED FEES PAID (IV-D)	.00	.00
RECOVERED FEES PAID (NON IV-D)	.00	.00
LAB FEES - STATE CONTRACTS	.00	.00
GENEPROOF TECHNOLOGIES	.00	.00
GENETIC DESIGN	.00	.00
LAB CORP	.00	.00
ORCHID CELLMARK	.00	.00
BALTIMORE RH TYPING LAB	.00	.00
GOOD SAMARITAN LAB	.00	.00
NATIONAL LEGAL LAB	.00	.00
MEDICAL LABORATORY SPECIALIST	.00	.00
LONG BEACH GENETICS	.00	.00
MOLECULAR PATHOLOGY	.00	.00

NEXT TRAN: _____ PARMS: _____ MORE...

SARP

SUMMARY ACCOUNTING REPORT INQUIRY

02/04/13 13:15

01/01/2013 THRU 01/31/2013

COUNTY: [REDACTED]

SCREEN 03 OF 04

DESCRIPTION	BREAKDOWN	TOTAL
MOLECULAR PATHOLOGY	.00	.00
RELIAGENE	.00	.00
DNA DIAGNOSTICS	.00	.00
LABCORP	.00	.00
UNKNOWN	.00	.00
LAB FEES COUNTY CONTRACTS	.00	.00
GENEPROOF TECHNOLOGIES	.00	.00
GENETIC DESIGN	.00	.00
LAB CORP	.00	.00
ORCHID CELLMARK	.00	.00
BALTIMORE RH TYPING LAB	.00	.00
GOOD SAMARITAN LAB	.00	.00
NATIONAL LEGAL LAB	.00	.00
MEDICAL LABORATORY SPECIALIST	.00	.00
LONG BEACH GENETICS	.00	.00

NEXT TRAN: _____ PARMS: _____ MORE...

SARP

SUMMARY ACCOUNTING REPORT INQUIRY

02/04/13 13:15

01/01/2013 THRU 01/31/2013

COUNTY: [REDACTED]

SCREEN 04 OF 04

DESCRIPTION	BREAKDOWN	TOTAL
LONG BEACH GENETICS	.00	.00
MOLECULAR PATHOLOGY	.00	.00
RELIAGENE	.00	.00
DNA DIAGNOSTICS	.00	.00
UNKNOWN	.00	.00
INTEREST ON ASSIGNED ARREARS	.00	150.00
UNCLAIMED COLLECTION THAT LOST UNCLAIMED	.00	.00
MEDICAL SUPPORT (STATE)	.00	19510.81
MEDICAL SUPPORT (COUNTY)	.00	3443.08
MEDICAL SUPPORT MANUAL ADJUSTMENT (STATE)		.00
MEDICAL SUPPORT DISBURSEMENT (STATE)		19510.81
MEDICAL SUPPORT MANUAL ADJUSTMENT (COUNTY)		.00
MEDICAL SUPPORT DISBURSEMENT (COUNTY)		3443.08

NEXT TRAN: _____ PARMS: _____

Monthly SARP Spreadsheet Example
(Summary Tab)

Previous Negative Balance	Net Sarp Amount	Minus (-) Fee Adjustment	Expenditures	Minus (-) IRS Recoupment Amount	Amount of Admin Fee Check
\$0.00	\$76,990.83	\$0.00	\$0.00	(\$2,912.22)	\$74,078.61

This total equals the amount from SETS

Fee adj. total from 1st tab

Exenditures from adj. total on 1st tab

Total from tax adj. tab

Amount of SARP check to be issued to County

1REPORT: QFR199RA
SYSTEM: SETS
TITLE: ADMINISTRATIVE FEES REPORT
PERIOD: OCTOBER 2009
COUNTY: ADAMS

OHIO DEPARTMENT OF JOB AND FAMILY SERVICES
FINANCIAL MANAGEMENT

PAGE: 1
RUN DATE: 10/30/2009
RUN TIME: 13:50
AS OF DATE: 10/30/2009

WAGE NDNA
PAY SOURCE AMT #OF CASES

DOSP	.00	0
EMPL	57.96	5
FINA	.00	0
MLTA	.00	0
MLTR	.00	0
RETI	.00	0

TOTAL 57.96 5

1REPORT: QFR199RA
SYSTEM: SETS
TITLE: ADMINISTRATIVE FEES REPORT
PERIOD: OCTOBER 2009
COUNTY: ALLEN

OHIO DEPARTMENT OF JOB AND FAMILY SERVICES
FINANCIAL MANAGEMENT

PAGE: 2
RUN DATE: 10/30/2009
RUN TIME: 13:50
AS OF DATE: 10/30/2009

WAGE NDNA
PAY SOURCE AMT #OF CASES

DOSP	.00	0
EMPL	566.02	30
FINA	26.99	3
MLTA	.00	0
MLTR	.00	0
RETI	.00	0

TOTAL 593.01 33

1REPORT: QFR199RA
SYSTEM: SETS
TITLE: ADMINISTRATIVE FEES REPORT
PERIOD: OCTOBER 2009
COUNTY: ASHLAND

OHIO DEPARTMENT OF JOB AND FAMILY SERVICES
FINANCIAL MANAGEMENT

PAGE: 3
RUN DATE: 10/30/2009
RUN TIME: 13:50
AS OF DATE: 10/30/2009

WAGE NDNA
PAY SOURCE AMT #OF CASES

DOSP	.00	0
EMPL	815.77	35
FINA	8.25	1
MLTA	.00	0
MLTR	.00	0
RETI	.00	0

TOTAL 824.02 36