

Child Support Cash Activity Tracking & Effect

Description	Examples	Allocated \$ (Under) Over Advanced - Regular Grants (Federal & GRF)	Restricted \$ Unspent IV-D Incentives	Local \$ Adjusted Cash Balance
State Advances	Draw and quarterly closeout draw amounts, receipted as JFSFC908	Positive		
Federal Incentives Received	Monthly incentive amount advanced to the agency, receipted as JFSFC905		Positive	
Child Support - Federal Expenditures	66% of the net amount of federal expenditures, program income receipts, and recoded incentives	Negative		
Child Support - State Match Expenditures	34% of the net amount of federal expenditures, program income receipts, and recoded incentives	Negative		
Child Support - State Match Expenditures - Ceiling Excess	Amount by which the 34% of federal expenditures exceeds the State Match allocation	Positive		Negative
Federal Incentives Expenditures	Total amount of incentives recoded		Negative	
Local Receipts	Net amount of receipts for deposits from the PA fund, county commissioners, non-reimbursable funds like recovery from obligors, recovered genetic testing fees, non-IVD collections without a withholding order, collections from recoupments, and RMS expenditures under Program code 998			Positive
Non-Reimbursable Administration	Net of non-reimbursable expenditures, non-reimbursable receipts, depreciation claim offset entries, and difference in contract offset coding			Positive or Negative
Non IV-D Local	Costs allocated as Non IV-D via RMS			Negative
Child Support Training	Expenditures specific to the Child Support Training allocation	Negative		
Shared Admin Costs - Combined Agency	Subset transfer amount represents shared costs paid in PA fund in combined agencies that must be allocated by RMS and then reimbursed to the PA fund			Positive
Shared Cost Transfer - Combined Agency	Expenditure to repay the PA fund for shared costs in combined agencies			Negative

Difference in Contract

Many agencies choose to pay difference in contract on IV-D contracts which has the effect of preserving Child Support State Match while reducing IV-D disbursements from the local account and maintaining the full federal IV-D claim amount for reimbursement. Difference in contract has the effect of increasing the adjusted cash balance prior to the Child Support State Match being completely spent. Difference in contract has a net effect of zero on the adjusted cash balance after the Child Support State Match has been completely spent. (Difference in contract amounts are coded to Project - JFSFC101.)

Date	Check Book Balance per 02750	Description	Allocated \$ (Under) Over Advanced - Regular Grants (Federal & GRF)	Restricted \$ Unspent IV-D Incentives	Local \$ Adjusted Cash Balance
11/30/15	\$85,000.00	Balances	-\$80,000.00	\$175,000.00	-\$10,000.00
December, 2015		State Advances	\$118,823.53		
December, 2015		Federal Incentives Received		\$10,000.00	
December, 2015		Child Support - Federal Expenditures	-\$38,823.53		
December, 2015		Child Support - State Match Expenditures	-\$20,000.00		
December, 2015		Child Support - State Match Expenditures - Ceiling Excess	\$20,000.00		-\$20,000.00
December, 2015		Federal Incentives Expenditures		\$0.00	
December, 2015		Local Receipts			\$1,000.00
December, 2015		Non-Reimbursable Administration			\$5,000.00
December, 2015		Non IV-D Local			\$0.00
December, 2015		Child Support Training	\$0.00		
December, 2015		Shared Admin Costs - Combined Agency			\$0.00
December, 2015		Shared Cost Transfer - Combined Agency			\$0.00
12/31/15	\$161,000.00	Balances	\$0.00	\$185,000.00	-\$24,000.00

When an agency is in ceiling excess, the \$5,000 difference in contract amount above for the month of December has an offsetting entry of -\$5,000 on the line for “Child Support – State Match Expenditures – Ceiling Excess” within the -\$20,000 resulting in a net zero affect on adjusted cash balance.

Recoding IV-D Financial Activity to Federal Incentives to Reduce Child Support State Match Ceiling Excess

If an agency's Child Support State Match is in ceiling excess by \$34,000.00 and they have available Federal Incentives, they could recode IV-D expenditures previously allocated to Child Support Federal and Child Support State Match to alleviate the ceiling excess. The net affect is shown below. (Please note that expenditures are negative and receipts are positive on the cash activity tracking spreadsheet.) Child Support Federal Expenditures are reduced by \$66,000.00 and Child Support State Match expenditures are reduced by \$34,000.00. The total of the two \$100,000.00 is applied to Federal Incentives reducing the Federal Incentive balance by \$100,000.00. The net effect of the adjustment eliminates the Child Support State Match ceiling excess of \$34,000.00 while increasing the adjusted cash balance by \$34,000.00.

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11/30/15		Balances			
December, 2015		State Advances			
December, 2015		Federal Incentives Received			
December, 2015		Child Support - Federal Expenditures	\$66,000.00		
December, 2015		Child Support - State Match Expenditures	\$34,000.00		
December, 2015		Child Support - State Match Expenditures - Ceiling Excess	-\$34,000.00		\$34,000.00
December, 2015		Federal Incentives Expenditures		-\$100,000.00	
December, 2015		Local Receipts			
December, 2015		Non-Reimbursable Administration			
December, 2015		Non IV-D Local			
December, 2015		Child Support Training			
December, 2015		Shared Admin Costs - Combined Agency			
December, 2015		Shared Cost Transfer - Combined Agency			
12/31/15	\$0.00	Balances	\$66,000.00	-\$100,000.00	\$34,000.00

Check Book Balance Greater Than IV-D Unspent Incentives

The below example is a screen shot detailing Child Support cash activity tracking. In this example, you'll notice that the "Unspent IV-D Incentives" balance of \$185,000 at the end of December 31, 2015 is greater than the "Check Book Balance" of \$161,000. This indicates that the agency is incorrectly utilizing federal incentives as match. The Unspent IV-D Incentives balance should never be greater than the Check Book Balance.

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December, 2015		Child Support - State Match Expenditures - Ceiling Excess	\$20,000.00		-\$20,000.00
December, 2015		Federal Incentives Expenditures		\$0.00	
December, 2015		Local Receipts			\$1,000.00
December, 2015		Non-Reimbursable Administration			\$5,000.00
December, 2015		Non IV-D Local			\$0.00
December, 2015		Child Support Training	\$0.00		
December, 2015		Shared Admin Costs - Combined Agency			\$0.00
December, 2015		Shared Cost Transfer - Combined Agency			\$0.00
12/31/15	\$161,000.00	Balances	\$0.00	\$185,000.00	-\$24,000.00

↑
Check Book Balance

↑
Unspent IV-D Incentives

Child Support State Match Ceiling Excess

A Child Support State Match Ceiling Excess reduces the local adjusted cash balance. When State Child Support Match is in ceiling excess, the agency is receiving federal reimbursement only.

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December, 2015		Child Support - State Match Expenditures - Ceiling Excess	\$20,000.00		-\$20,000.00
December, 2015		Federal Incentives Expenditures		\$0.00	
December, 2015		Local Receipts			\$1,000.00
December, 2015		Non-Reimbursable Administration			\$5,000.00
December, 2015		Non IV-D Local			\$0.00
December, 2015		Child Support Training	\$0.00		
December, 2015		Shared Admin Costs - Combined Agency			\$0.00
December, 2015		Shared Cost Transfer - Combined Agency			\$0.00
12/31/15	\$161,000.00	Balances	\$0.00	\$185,000.00	-\$24,000.00

Child Support State Match Ceiling Excess of \$20,000 for December is shown reducing the Adjusted Cash Balance

Local Receipts, Non-Reimbursable Admin and Non IV-D Local

Non-Reimbursable Administration, Local Receipts and Non IV-D Local all impact the adjusted cash balance. Local Receipts typically increase the adjusted cash balance. Non IV-D Local typically reduces the adjusted cash balance. Non-Reimbursable Admin can either increase or decrease the adjusted cash balance.

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December, 2015		Child Support - State Match Expenditures - Ceiling Excess	\$20,000.00		-\$20,000.00
December, 2015		Federal Incentives Expenditures		\$0.00	
December, 2015		Local Receipts			\$1,000.00
December, 2015		Non-Reimbursable Administration			\$5,000.00
December, 2015		Non IV-D Local			\$0.00
December, 2015		Child Support Training	\$0.00		
December, 2015		Shared Admin Costs - Combined Agency			\$0.00
December, 2015		Shared Cost Transfer - Combined Agency			\$0.00
12/31/15	\$161,000.00	Balances	\$0.00	\$185,000.00	-\$24,000.00