

Apr-Jun 2014, Quarterly BCFTA Regional Fiscal Meeting**Policy Updates:**

FAPMTL 285 – Direct Costs (CDJFS Agencies that serve as Regional Training Centers (RTCs)): Amendment of OAC rule 5101:9-6-14.1 “Adult Services and Family Services (ASFS) Training funding” in order to include a cost of instruction allocation for consumable supplies and equipment under ASFS training. Equipment must be pre-approved by ODJFS.

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FAPMTL 286 – Changing Local Agency Organizational Structure (All Agency Types): OAC 5101:9-1-22 was rescinded and replaced with a new rule under a new title using the old OAC number. The new rule clarifies the process required for counties planning to merge or separate family services agencies or workforce development functions. As a reminder, agencies intending to merge or separate must notify ODJFS 90 days prior to the organizational change by sending a board of county commissioner resolution of intent to their ODJFS fiscal supervisor.

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FAPMTL 287 – Ohio Children’s Trust Fund (OCTF) Child Abuse and Neglect (CAN) Allocation (PCSA Agency Types): Amendment of OAC 5101:9-6-40 which provides the ability for PCSAs to receive an additional \$1,000 over and above the initial/regular \$2,000 allocation provided they collaborate with a children’s advocacy center or CAN advisory board on CAN activities such as OCTF/ODH safe sleep campaign, Governor’s anti-human trafficking campaign, CAN poster/video student contest, a child abuse or child neglect program training and promotion of OCTF statewide April campaign. See rule for specific unallowable activities. As a reminder, the allocation has an end date of 6/30/14 and a liquidation date of 9/30/14. The funding is federal and must be reported on the federal schedule under CFDA# 93.590.

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FAPMTL 288 – Title IV-E FCM Agreements Between ODJFS and County Juvenile Courts (County Juvenile Courts): Amendment of OAC 5101:9-7-08 to reflect most current funding practices by removing language regarding the Family and Children Services Information System (FACIS).

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FAPMTL 289 – County Share of Public Assistance and Mandated Share (CDJFS Agency Types): OAC 5101:9-6-31 has been updated as a result of the mandated five year rule review to reflect the most current funding practices including the implementation of CFIS.

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FAPMTL 290 – Medicaid Enhanced Eligibility Allocation (CDJFS Agency Types): Amendment of OAC 5101:9-6-05.1 to clarify that training costs are eligible for the enhanced match rate for the entire period of availability. Initially, training costs could not be claimed outside of the three months prior to the implementation date (1/1/14). Agencies may consider making direct coding adjustments to account for Medicaid Enhanced training activities coded to Medicaid/Medicaid IM on the 2012Q1 RMS sample. The allocation ends 6/30/14 and liquidates 9/30/14. Any ceiling excess on the Medicaid Enhanced Match Allocation can be moved to the Medicaid Income Maintenance Allocation via a post allocated adjustment. Agencies have the ability to move Income Maintenance Allocation to the Medicaid Income Maintenance Allocation or vice versa via the JFS 2725 process if necessary. (The Medicaid Enhanced Federal Allocation is a pass-through allocation therefore, no concern exists with ceiling excess and movement of expenditures.)

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FAPMTL 291 – Expired Allocation Rescissions (CDJFS & WDA Agency Types): OAC 5101:9-6-08 “Temporary Assistance For Needy Families (TANF) Subsidized Employment Program (SEP) Allocation” and OAC 5101:9-6-48 “Career Advancement Account (CAA) Demonstration Allocation” rules have been rescinded as a result of no current operating allocations.

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FAPL 49 – FAET Shared Services Allocations (CDJFS Agency Types): Announces the issuance of funding to support new county collaborations and shared services that serve Food Assistance Employment and Training (FAET) participants. The funding which is fifty percent federal/fifty percent state funds was allocated to the first ten agencies that identified a new shared service model submitted to the Office of Family Assistance. Each agency county received \$150,000. The allocation has an end date of 9/30/14 and a liquidation date of 12/31/14. The federal funding must be reported on the federal schedule under CFDA# 10.561.

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FAPL 50 – Fraud Awareness Allocation (CDJFS Agency Types): Announces the issuance of state funding in conjunction with the Fraud Awareness campaign titled “Fraud Costs All of Us” to agencies who submitted a local fraud awareness initiative approved by the Office of Fiscal and Monitoring Services (OFMS) Bureau of Program Integrity (BPI). Agencies with an approved plan received \$2,000. The direct code is JFSFA434-518001. The allocation has an end date of 6/30/14 and a liquidation date of 9/30/14.

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FAPL 51 – Child Support Training Services (CSEA Agency Types): Announces the issuance of federal funding to CSEA agencies for the purpose of providing training to county CSEA employees. Each agency will receive a minimum of \$1,000. Allowable training and training related activities include tuition/fees for in-state child support related training, in-state training related mileage reimbursement, lodging & meals and training materials including books. The allocation has a 4/1/14 beginning date, a 12/31/14 end date and a 3/31/14 liquidation date. The direct code is JFSFC102-518001. The funding must be reported on the federal schedule under CFDA# 93.563.

BCFTA Updates:

BCFTA Update 2014 – 12: New CSEA Incentive Receipt Code (CSEA Agency Types): A new receipt code – JFSFC905-470950 was created to code Federal Child Support Incentives which were previously coded to JFSFC908-470950. The new code was created mainly for display purposes on the CR501 Over/Under Reconciliation Report. Receipts will now map to the Federal Child Support Incentive Budget Reference along with expenditures. All receipt and expenditure coding will now be tracked on a calendar year basis. (With CY2014 being a transition year, expenditures will include the 7/1/13 thru 12/31/14 period.) Agencies need to begin utilizing the new receipt code starting with January 2014 incentives. Agencies who may not have utilized the new coding in the Jan-Mar 2014 Quarter may make a coding adjustment in the Apr-Jun 2014 quarter.

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BCFTA Update 2014 – 13: Enhanced Medicaid (CDJFS Agency Types): Announces the revision of RMS activity code definition 208 and OAC 5101:9-6-05.1 to include training activities as a result of recent federal clarification in which training costs can be charged against the entire availability period of the Medicaid Enhanced Grants. Initially, training costs could not be claimed outside of the three months prior to the implementation date (1/1/14). Agencies may consider making direct coding adjustments to account for Medicaid Enhanced training activities coded to Medicaid/Medicaid IM on the 2012Q1 RMS sample. The allocation ends 6/30/14 and liquidates 9/30/14. Any ceiling excess on the Medicaid Enhanced Match Allocation can be moved to the Medicaid Income Maintenance Allocation via a post allocated adjustment. Agencies have the ability to move Income Maintenance Allocation to the Medicaid Income Maintenance Allocation or vice versa via the JFS 2725 process if necessary. (The Medicaid Enhanced Federal Allocation is a pass-through allocation therefore, ceiling excess will not exist.)
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BCFTA Update 2014 – 6A: WIA RMS Process Change Exception for Grants that End and Liquidate the Same Quarter (CDJFS/WDA Agency Types): Establishes a new process for WDA agencies operating RMS to follow in order to properly report RMS expenditures on grants which end and liquidate on the same date. Combined – CDJFS/WDA agencies must have RMS cost reimbursements paid back to the PA for the first two months of the last quarter paid prior to the end/liquidation date. The third month's costs are realized after the end date, but prior to reporting the financials for the third month. As a result, the third month's RMS costs are reported on the monthly financial using the appropriate Project Code and 529204 Account Code. A second entry is made to offset cash using the JFSFFW102-501001. The actual reimbursement to PA must take place in the following quarter immediately after the grant ends and liquidates using JFSFFW800-529205.
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BCFTA Update 2014 – 14: Costs Associated with County Lay-off of Staff for SFY15 (All Agency Types): ODJFS must submit a request to the U.S. Department of Health and Human Services to obtain approval to claim federal financial participation for mass abnormal/severance pay costs associated with a lay-off. BCFTA is providing agencies the opportunity to provide cost estimates (to include payout of unused leave and estimated costs of unemployment benefits) associated with lay-offs for SFY15 (July 1, 2014 – June 30, 2015). Agencies have from May 7th thru COB June 13th to report these costs via Survey Monkey at <http://www.surveymonkey.com/s/3T9QNJH>. To avoid duplication of cost estimates, agencies must indicate on the current year survey estimates made in the prior year whereby the lay-off did not occur. As a reminder costs associated with early retirement incentive plans (ERIPs) are treated differently than lay-offs and fall under the guidance of FAPL 34 – Abnormal or Severance Pay. Please contact Richard Johnson at richard.johnson@jfs.ohio.gov regarding questions on lay-offs or ERIPs.
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BCFTA Alerts - CFIS HELP DESK:

BCFTA Alert 2/25/2014: Title XX Base (CDJFS Agency Types): Announces the reduction of Federal Social Services Block Grant (Title XX Base) funding as a result of the final version of the Omnibus Appropriations Bill signed by President Obama on January 19, 2014. Since FFY14 Title XX Base had initially been allocated based on a higher estimate, ODJFS had to reduce FFY14 Title XX Base allocations by 2.2%. Agency reductions to Title XX'14 were processed on 2/26/14.
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BCFTA Alert 2/27/2014: CSEA Incentives (CSEA Agency Types): Provided further clarification on how to calculate the monthly incentive based on viewing the CR203 Budget Notification Report – Subgrant Notice of Award for CY14. By taking the amount of the CR203, deduct January’s incentive received on 2/7/14 and the “bump” received on 2/28/14 found on the CR251 Voucher Activity Report and then divide the remainder by 11.

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BCFTA Alert 2/28/2013: IV-E Contract Services (PCSA Agency Types): Agencies who had utilized Project Code JFSFP839 – State Adoption Activities for the last two quarter of SFY13 had not received reimbursement through the normal reimbursement process due to an internal error. This issue has been corrected and those agencies have since been reimbursed for those quarters as of 3/7/14.

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BCFTA Alert 3/5/2014: PA/PCSA Redistribution (CDJFS & PCSA Agency Types): BCFTA posted information related to the January PA/PCSA Redistribution process on the OFMS website. The information includes amounts released and amounts requested for each funding source, by county. The information can be accessed using the following link: <http://jfs.ohio.gov/ofs/bcfta/Allocations.stm>

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BCFTA Alert 3/31/2014: Mandated Share (AA-90) Report Issue (CDJFS Agency Types): The SFY2014 Federal percentage rate that was used for the SFY14 Quarter 2 Mandated Share (AA-90) Report was incorrect. BCFTA corrected this and subsequently issued corrected reports with the updated percentage rate.

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BCFTA Alert 4/2/2014: CFIS Web System – NOW AVAILABLE (All Agency Types): A new release of the CFIS Web System moved into production. The new release included the following updates:

1. CFIS Email Alerts – users subscribed to CFIS alerts should now get email alerts.
2. CR202 Budget Change Detail – Medicaid Grants wrapping to next line corrected.
3. WR501 Over/Under Reconciliation – When fiscal agent (FA) selects aggregate report option all sub area (SA) budgets are included.

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BCFTA Alert 5/8/2014: Webinar for Ledger Reporting Update – May 19th (All Agency Types): As a reminder agencies are encouraged to tune in to the GotoMeetings Sessions to receive the latest updates on the new Ledger Reporting System being developed for official implementation on January 1, 2015. Hands-on training is slated for late October/early November.

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BCFTA Alert 5/8/2014: Pass Through Budget Increase (PA/CSEA/PCSA Agency Types): BCFTA Operations performed a review of Oct-Dec & Jan-Mar expenditures on pass through grants to estimate expenditures through September to determine whether to increase budgets. Budget increases were processed in CFIS Web on 5/8 & 5/9. This process will take place quarterly, however, agencies whose pass through budgets were not increased or increased adequately to cover anticipated increased spending in later quarters continue to have the ability to request budget increases via the JFS2725 process.

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John R. Kasich, Governor
Cynthia C. Dungey, Director

BCFTA Alert 5/15/2014: SFY15 Preliminary Budgets (PA/CSEA/PCSA Agency Types): BCFTA announced that state fiscal year 2015 preliminary grant budgets are available for viewing in CFIS Web once approved. The preliminary budgets entered were based on SFY14 amounts distributed based on statistics gathered in SFY15 and do not include House Bill No. 483 increases or any other increases. Upon the receipt of final numbers, adjustments will be made to SFY15 budgets in CFIS Web which will trigger budget notification alerts.

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BCFTA Alert 5/15/2014: CFIS Web System – NOW AVAILABLE (WDA Agency Types): CFIS Web was taken down on 5/15 to allow for two WIA enhancements. The system has been programmed to FIFO Out-of-School Youth expenditures, accruals & obligations to the oldest grant up to 30 percent of the budget at which time it will FIFO to the newer grant up to 30 percent. Once it reaches 30 percent on the second year grant, the system will FIFO back to the oldest grant. WDA's who have performed cost allocation on April expenditures prior to this update are encouraged to re-allocate April costs. Additionally, the system was updated to not allow negative accruals or obligations. If negatives are entered on the financial template or manually entered section, the user will receive an error message. As a reminder, accruals and obligations are no longer netted from month to month. Each month's accrual and obligations amounts are entered independently monthly with the system automatically reversing the prior month's amounts. The third month of the quarter's accruals and obligations are reported to OAKS and are submitted on the quarterly federal report. (Accruals and obligations must be zero on the last month of the period of availability.)

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BCFTA Alert 5/16/2014: SFY14 Year End Reminder/July 4th Draw (All Agency Types): The last opportunity to submit regular draw or net zero draw request to affect the Apr-Jun Quarter is on Friday, June 13th by 2 p.m. (June 20th issuance). The next opportunity to submit draw requests will be Thursday, July 3rd (July 11th issuance). Any budget changes/increases/decreases such as pass-through budgets, de-obligations or admin to program changes must be requested by June 23, 2014. Any requests received after this date will be processed in the first week of July.

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BCFTA Alert 5/16/2014: Additional FAET Funding (CDJFS Agency Types): Announced that an additional \$1,662,338 was obtained to assist counties in the work related to ABAWD caseloads to be allocated under FAET 100%. Counties will receive a budget notification alert when additional amount is entered in CFIS Web.

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General Updates:

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