

**RMS CODES FOR
WORKFORCE (WIA) RANDOM MOMENT SAMPLE OBSERVATION MOMENT**

Random Moment Observation General Instructions

The information reported in webRMS is used to determine how the administrative costs are spread among the programs for federal financial participation.

PROGRAMS

Select the most appropriate program code that you are working on at the selected moment.

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| 400 | WIA | Activities and services that increase the employment, retention and earnings of participants, increase occupational skill attainment by participants, and reduce welfare dependency. |
| 401 | WIA National
Emergency Grants
(NEG) | Under the Workforce Investment Act (WIA), NEG provides emergency employment and training assistance to workers affected by major economic dislocations, such as plant closures, mass layoffs, or closures and realignments of military installations; or to provide assistance for an area that has suffered an emergency or a major disaster; or to provide additional assistance to eligible dislocated workers. |
| 410 | WIA
Administration | Costs meeting the WIA definition of administration related to workforce investment activities performed by staff exclusively identified with WIA activities. |
| 998 | Non-reimbursable | Activities that are not being reimbursed or are being reimbursed through a mechanism other than a specific program allocation, such as a special project allocation, contract, or memorandum of understanding with another family services agency or workforce development agency. |
| 999 | Position Idle | Employee was on break, at lunch, on leave or on personal business. Also, a position currently in the time study is idle when it is due to a short-term absence when the observation moment occurs and the position is not reassigned to an employee who is not currently in the time study. |

ACTIVITY CODES

Select the one activity that best describes what you are doing at the selected moment.

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| 400 | WIA
Youth Ages 14-21
Out of School | Activities related to services to an eligible youth ages 14 - 21 who is a school dropout and low income. Youth are also eligible if they have graduated from high school or hold a general equivalency diploma (GED) but have basic skills deficiencies; are unemployed; or underemployed. |
| 401 | WIA
Youth Ages 14-21
In School | Activities related to services to youth ages 14 - 21, low income, and who meet one of the following criteria: deficient in basic literacy skills; homeless; a runaway; foster child; pregnant or a parent; or who requires additional assistance to complete an educational program or to secure and maintain employment. |
| 402 | WIA
Adult Activities | Activities and expenditures related to provision of adult services. Adult services include core, intensive, and training through the "one-stop" delivery system. |
| 403 | WIA
Dislocated Worker
Activities | Activities and expenditures related to services (core, intensive, and training) for dislocated workers. Dislocated workers include individuals who have been terminated, laid off, or received a notice of termination or layoff from employment as a result of any permanent closure of, or any substantial layoff at a plant, facility, or enterprise; or were self-employed, but are now unemployed as a result of general economic conditions in the community in which the individual resides or because of natural disasters. |

404	WIA Rapid Response Activities	Services for displaced workers who have been displaced due to the closure of a business or industry.
405	WIA Administration	Activities related to the administration of Workforce Investment Act (WIA) services not related to the direct provision of WIA services. Costs of administration may be claimed in accordance with rule 5101:9-31-06(C) (2) of the Administrative Code.
408	WIA Common To Several	Activities related to more than one WIA related service.
431	Disability Employment Initiative (DEI)	Evaluation or project activities related to the Disability Employment Initiative. For use only by approved project pilot areas or comparison areas.
438	NEG OH-23 Severstal Core & Intensive Services	Services for dislocated workers affected by layoff events associated with Severstal and approved under the Severstal (OH-23) National Emergency Grant (NEG). Allowable services include Core Services as defined in WIA section 134(d)(2) and Intensive Services as defined in WIA section 134(d)(3).
490	NEG-OH 24 Masco	Services for dislocated workers affected by layoff events associated with the Masco Retail Cabinet Group, LLC
491	NEG-OH 25 Flood	Under the Workforce Investment Act (WIA), NEG provides assistance for an area that has suffered an emergency or a major disaster. Flood NEG - 25 is assistance for destruction caused by floods this (i.e., 2011) spring. These emergency funds will help local workers provide for their families as they raze destroyed buildings, repair buildings and clear streets and streams of debris.
492	NEG-OH 26 Wind Storm	Under the Workforce Investment Act (WIA), NEG provides assistance for an area that has suffered an emergency or a major disaster. Wind storm NEG - 26 is assistance for destruction caused by the severe storms and straight-line winds this (i.e., 2012) summer. These emergency funds will help local workers provide for their families as they raze destroyed buildings, repair buildings and clear streets and streams of debris.
493	NEG-OH 27 Dislocated Worker Training (DWT)	Eligibility under the DWT-funded training is limited to dislocated workers as defined in WIA section 101(9) with a priority of service on the long-term unemployed and those who have been profiled as likely to exhaust UI benefits. For the purposes of the DWT NEG, ODJFS' definition of long-term unemployed will be those individuals who have been unemployed for a minimum of 27 weeks. Funds cannot be used for supportive services; e.g., child care, mileage, lodging or per diems. Costs required to complete the training may include: <ul style="list-style-type: none"> • Tuition and fees; • Books; • Tools; • Uniforms; • Tests; • Medical immunizations/tests; and • License fees related to the training.
659	Connecting the Dots	Activities to assist emancipating youth who are transitioning out of foster care.
998	Non-reimbursable	Activities that are not being reimbursed or are being reimbursed through a mechanism other than a specific program allocation, such as a special project allocation, contract, or memorandum of understanding with another family services agency or workforce development agency.

999 Position Idle or Employee was on break, at lunch, on leave or on personal business. Also, a position currently
Invalid Response in the time study is idle when it is due to a short-term absence when the observation moment
occurs and the position is not reassigned to an employee who is not currently in the time study