

#### WHAT CONTRACTUAL ARRANGEMENTS SHOULD BE IN PLACE?

- If the CDJFS is the administrative agent, then no contract is required between the CDJFS and the FCFC (ORC 121.37).
- If the CDJFS is not the administrative agent, and the money is to go to the administrative agent, then there should be a contract between the CDJFS and the administrative agent (ORC 121.37).
- If a CDJFS contracts on behalf of an administrative agent, then there should be an MOU between the CDJFS and the administrative agent (recommended only).