Ohio | Department of Job and Family Services

Ted Strickland, Governor
Douglas E. Lumpkin, Director

September 30, 2010

Mr. Henry Williams, Director
Division of Cost Allocation
U. S. Department of Health and Human Services
1301 Young Street, Room 732
Dallas, TX 75202

Dear Mr. Williams:

This letter serves to inform you of our intent to revise the Ohio Department of Job and Family Services (ODJFS) Cost Allocation Plan (CAP), effective October 1, 2010. In accordance with 45 CFR 95.509 (A)(1), "The procedures shown in the existing cost allocation plan have become outdated because of organizational changes, changes in federal law or regulations, or significant changes in program levels affecting the validity of the approved cost allocation procedures," we are required to prepare a plan amendment.

In order for you to assess the department's operations, we have provided the necessary information and supporting documentation required by the U.S. Department of Health and Human Services, Division of Cost Allocation. State level organizational and program changes to the plan for State Fiscal Year 2011 are summarized in this correspondence. For a summary of county level program changes, see pages 3 and 4. Our cost allocation plan certifications (standard and ARRA) effective October 1, 2010 are included in **Attachment A.**

State Level

Section II-D ***Effort Reporting*** was amended to reflect changes to the effort reporting cost pools as described under Section IV-D. Cost pool JFS0026100 (page D-30) was added. Cost Pools JFS0010400 (page D-32), JFS0014900 (page D-11), JFS0020200 (page D-20) were revised. **(Attachment B)**

Section IV-A ***Table of Organization*** was amended to summarize the active operating units within the agency's structure. Department JFS701600 was added and department JFS704400 was deactivated. **(Attachment C)**

Section IV-B ***Description of State Administration Functions and Areas (Attachment D)*** was amended to reflect the changes described below:

Director's Office – JFS05	
JFS050002	Activate JFSCW50120 for salaries and related costs, but deactivate it in other costs.

Federal reporting chartfield JFSCW50120 will be added to the cost allocation plan for salaries and related costs to accommodate two employees in the Children's Trust Fund section who will be charged to federal funds.

Fiscal & Monitoring Services – JFS15	
JFS150002	Department full description narrative changed.
JFS154001	Department full description narrative changed.
JFS155001	Department full description narrative change. Activate association with JFS0026100 for salaries and related costs. Activate association with JFS0020600 for other costs. Deactivate association with JFS0023600 for salaries and related costs.

Department JFS155001- Grants Management and Federal Reporting – assigned to new cost pool JFS0026100 with effort reporting methodology for salaries and related costs. The department also requested to add a department/reporting chart field relationship JFS0020600 for contract costs and related charges to pay for Auditor of State fees. Finally, Grants Management and Federal Reporting wanted to deactivate reporting chart field JFS0023600 for salaries and related costs, but kept it in other costs.

Ohio Health Plans – JFS50	
JFS506001	Deactivate association with JFSMEL0120 for salaries and related costs.

All salaries and related costs for Money Follows the Person are eligible for 100% federal reimbursement. JFSMEL0120 50% FFP was deactivated as it is no longer needed.

Unemployment Compensation – JFS70	
JFS700002	Deactivate association with JFSUI1052S for salaries and related costs.
JFS701001	Deactivate association with JFSUI1052S for salaries and related costs.
JFS701200	Deactivate association with JFSUI1052S for salaries and related costs.
JFS701400	Deactivate association with JFSUI1052S for salaries and related costs.
JFS701600	New department – Employee Resource Info Center. Activate association with JFSUI10520, JFSUI60180 and JFSUIM018S for salaries and related costs. .
JFS703001	Deactivate association with JFSUI1052S for salaries and related costs.
JFS703100	Name Change to Reporting and Security. Narrative Change. Deactivate association with JFSUI1052S for salaries and related costs.
JFS703200	Deactivate department. Deactivate association with JFSUI10520, JFSUI1052S, JFSUI60180 and JFSUIM018S for salaries and related costs.
JFS703300	Narrative Change. Deactivate association with JFSUI1052S for salaries and related costs.
JFS703400	New department – Recovery & Reconsideration. Activate association with JFSTR20520, JFSUI10520, JFSUI60180 and JFSUIM018S for salaries and related costs.
JFS704001	Deactivate association with JFSUI1052S for salaries and related costs.
JFS704200	Deactivate association with JFSUI1052S for salaries and related costs.
JFS704400	Deactivate department. Deactivate association with JFSUI10520, JFSUI1052S, JFSUI60180 and JFSUIM018S for salaries and related costs.
JFS704500	Deactivate association with JFSUI1052S for salaries and related costs.
JFS705001	Deactivate association with JFSUI1052S for salaries and related costs.
JFS705100	Deactivate association with JFSUI1052S for salaries and related costs.
JFS705300	Deactivate association with JFSUI1052S for salaries and related costs.
JFS705600	Deactivate association with JFSUI1052S for salaries and related costs.
JFS706001	Deactivate association with JFSUI1052S for salaries and related costs.
JFS706100	Deactivate association with JFSUI1052S for salaries and related costs.
JFS706200	Deactivate association with JFSUI1052S for salaries and related costs.

Unemployment Compensation requested to create two new departments under Tax Operations department and Program Services. They also requested to deactivate JFSUI1052S Reporting chart field from their departments as the grants are closed now.

See **Attachment E** for the updated annual expenditure estimates and **Attachment F** for estimated expenditures by reporting chartfield.

Section IV-D ***State Level Cost Pool Allocation Methodology (Attachment G)***

Cost Pools – Activated and Deactivated Program RCFs	
JFS0010400	Activate association with JFS0012000 and JFS0023800
JFS0014900	Activate association with JFSME30210.
JFS0020200	Activate association with JFSRE40120 and JFSRE90120.
JFS0020600	Activate association with JFS0026100
JFS0023600	Activate association with JFS0026100
JFS0026100	Activate association with JFS0015000, JFS0015200, JFS0016700, JFS0020200, JFS0023600, JFS0027400, JFS90J1500, JFSCO40120, JFSCS10110, JFSCW20120, JFSCW30120, JFSCW40120, JFSCW50120, JFSES52010, JFSFC10310, JFSFC20120, JFSFC40910, JFSFS502R0, JFSME3241F, JFSMEL0120, JFSSS30120, JFSTA22120, JFSTR20520, JFSUI10520, JFSVE30710, JFSVE40710, JFSWI10520, and JFSWIA0320
JFS0027100	Activate association with JFS0026100
JFS0027500	Deactivate association with JFS0010300, JFS0010400, JFS0012700, JFS0023700, and JFS0027400.

County Level (Attachment H)
Effective September 1, 2010, the RMS program codes listed below will have the following changes:

The program code listed below was removed in IM RMS and SS RMS – funding ended:
402 – WIA Stimulus

The activity codes listed below were removed in IM RMS and SS RMS – funding ended:
108 – TANF Summer Youth Only
409 – WIA Youth Ages 22 – 24 In School
410 – WIA Youth Ages 22 – 24 Out of School
763 – Child Welfare PRC – Treatment and Counseling

The new program codes listed below were added in IM RMS and SS RMS:
785 – CW PRC Custody Case Management
786 - CW PRC Non-Custody Case Management

The amended codes description/definition listed below were updated in IM RMS and SS RMS:
762 – PRC Family Preservation Activities
770 – Child Welfare Non-custody Case Management

The program code listed below was removed in WIA RMS – funding ended:
402 – WIA Stimulus

The activity codes listed below were removed in WIA RMS – funding ended:
409 – WIA Youth Ages 22 – 24 In School
410 – WIA Youth Ages 22 – 24 Out of School

The new activity codes listed below were added in WIA RMS:
473 – NEG OH-20 Funded Core and Intensive Services
481 – NEG-22 CORE Intensive Services

The activity code listed below was removed in PCSA RMS – funding ended:
763 – Child Welfare PRC – Treatment and Counseling

The new activity codes listed below were added in PCSA RMS:

785 – CW PRC Custody Case Management
786 - CW PRC Non-Custody Case Management

The amended codes description/definition listed below were updated in PCSA RMS:
762 – PRC Family Preservation Activities
770 – Child Welfare Non-custody Case Management

Thank you for working with ODJFS to improve Ohio's Cost Allocation Plan. If you have any questions related to the changes described in this submission, please contact Mark Wilson at (614) 387-0789.

Sincerely,

Michael B. Colbert, Chief Fiscal Officer
Office of Fiscal and Monitoring Services

MBC:mw

Attachments:
A Plan Certifications (Standard and ARRA)
B Section II-D (Effort Reporting)
C Section IV-A (Tables of Organization)
D Section IV-B (Description of State Administration Functions and Areas)
E Section IV-C (Estimated Annual Expenditures)
F Summary of Expenditures by Reporting Chartfield
G Section IV-D (State Level Cost Pool Allocation Methodology)
H Exhibits: JFS 02710-IMRMS, JFS 027111-WIA RMS, JFS 02714-SSRMS, and JFS 02715 PCSA-RMS

Cost Allocation Plan

Ohio Department of Job and Family Services

Office of Fiscal & Monitoring Services
Budget & Cost Management

State Fiscal Year 2011
July 1, 2010 - June 30, 2011

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Ohio Department of Job and Family Services

CERTIFICATION

Public Assistance Cost Allocation Plan/Amendment

Date Plan/Amendment Submitted: Sept 30, 2010
Proposed Effective Date: October 1, 2010 (State Fiscal Year 2011)

In accordance with 45 CFR 95.507 (b) (8), I certify that:

(i) The information contained in the proposed cost allocation plan/amendment was prepared in conformance with Office of Management and Budget Circular A-87 (2 CFR Part 225).

(ii) The costs are accorded consistent treatment through the application of generally accepted accounting principles appropriate to the circumstances.

(iii) An adequate accounting and statistical system exists to support claims that will be made under the cost allocation plan/amendment; and

(iv) The information provided in support of the proposed cost allocation plan/amendment is accurate.

Signature: _____ Date: 9/29/10

Name: Michael B. Colbert Title: Chief Fiscal Officer

DHHS DIVISION OF COST ALLOCATION (DCA) CERTIFICATE OF AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) PUBLIC ASSISTANCE COST ALLOCATION PLAN (PACAP)

This is to certify that I have reviewed the public assistance cost allocation plan submitted herewith and to the best of my knowledge and belief:

1. All costs included in this proposal effective **October 1, 2010**, are allowable in accordance with the requirements of 2 CFR Part 225, Cost Principles for State, Local, and Indian Tribal Governments (OMB Circular A-87), the American Recovery and Reinvestment Act of 2009, and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan.

2. All costs included in this proposal are properly allocable to Federal ARRA awards on the basis of a beneficial or causal relationship between the expenses incurred and the ARRA awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

Ohio Department of Job and Family Services
Governmental Unit

Signature

Michael B. Colbert
Name of Official

Chief Fiscal Officer
Title

September 30, 2010
Date of Execution

Section I
Overview of ODJFS

The Ohio Department of Job and Family Services (ODJFS) is responsible for the administration of public assistance and workforce development programs in a manner that recognizes and preserves individual rights, responsibilities, and dignity. Specifically, the department administers the Temporary Assistance for Needy Families (TANF), Medicaid (Title XIX), Food Stamp Administration, Child Welfare (Title IV-B), Child Support (Title IV-D), Foster Care and Adoption (Title IV-E), Social Services (Title XX), Unemployment Compensation and related federal grants, Workforce Investment Act (WIA), and Wagner-Peyser programs, along with other grants received from the United States departments of Health and Human Services (HHS), Agriculture (USDA), Labor (DOL) and Homeland Security.

The administration and funding of programs within ODJFS is a cooperative partnership among federal, state, and local governments. Many of our programs are supervised centrally by the department and administered locally by a combination of county entities, which include 88 county departments of job and family services (CDJFSs), some with separate public children services agencies (PCSAs), some with separate child support enforcement agencies (CSEAs), and local workforce investment boards (LWIBs).

Ohio's approach to integrating the coordination and delivery of public assistance and employment programs at the state and local levels is unique: the strategic objective of the department's evolving organizational structure is to assure that individuals receive the best possible and most timely assistance to achieve independence and self-sufficiency in the transition from public assistance to employment.

In this document, we present the cost allocation plan (CAP) of ODJFS for July 2010 through June 2011. We intend for this plan to provide the necessary information and supporting documentation needed for the U.S. Department of Health and Human Services, Division of Cost Allocation, to assess our department's operations.

Including this overview section, the CAP is organized into the following five (5) sections:

- Section II presents details of the department's cost allocation methodology and procedures to maintain the integrity of the data used for cost allocation.
- Section III describes the programs administered to assist Ohio families, children, military veterans, refugees, workforce, and employers.
- In Section IV, we present the heart of the CAP: table of organization of ODJFS, which illustrates the operational units within the department; a thorough description of the administrative functions provided by each operational unit and the programs to which administrative costs are charged; estimated expenditures and a summary that shows the new accounting codes and any cost impact; and the methodologies we used to establish the cost pools that distribute administrative costs.
- Since many of our services are delivered through local agencies, Section V describes the organizational structure and cost allocation methodologies of the county agencies that deliver ODJFS services.

Section II

Overview of the Cost Allocation Methodology

In this section, we present detailed information on the department's cost allocation methodology and the procedures developed to maintain the integrity of the data used for cost allocation. Section II contains four (4) main parts:

- Section II-A Cost Allocation Methodology
- Section II-B Stipulation
- Section II-C Medicaid Administrative Claiming for Schools
- Section II-D Effort Reporting

Section II-A discusses ODJFS' treatment of costs for allocation purposes, including central services and maintenance, training, depreciation, large-scale shared technology infrastructure and services, and the costs that ODJFS pays for the state-level cost allocation plan (SWCAP). Additionally, Section II-A presents the account coding structure that we use to organize financial transactions and match funding sources with expenditures: the coding minutiae that track the numerous pieces of information associated with every financial transaction. Finally, Section II-A presents the department's internal control procedures to maintain the integrity and consistency of the relationships among these codes.

Section II-B is the department's statement of stipulation that, whenever this agency claims costs that were provided by a government entity outside of ODJFS, we will provide the supporting documentation at the request of the U.S. Department of Health and Human Services, Division of Cost Allocation or other Federal component as required.

Section II-C presents the cost allocation techniques used by the Medicaid Administrative Claiming Methodology for Schools program.

Section II-D includes the effort reporting system used by several groups in the agency to document time worked by employees, which, in turn, is used to allocate pooled costs to many of the federal and state programs we administer. This section details the method used to track and distribute time, the activities or programs to which employees may report time, and the cost pools that are affected by effort reporting.

Section II-A

Cost Allocation Methodology

Treatment of Costs

The Ohio Department of Job and Family Services charges all costs either directly to a specific state or federal program, or to a cost pool which is used to allocate expenses when two (2) or more federal or state programs benefit from a single activity or purchase. This cost allocation plan includes details on all active cost pools. The methodology and description of each cost pool is explained in Section IV-D.

1. Administrative Costs Categories

Administrative costs include all costs incurred by ODJFS except expenditures for financial assistance, medical vendor payments and payments to third parties in compensation for services and goods provided directly to program recipients. Section IV-B of this plan summarizes all administrative cost assignments with regards to salaries (staff payroll and fringe benefits) and related costs (general operating expenses including personal service contracts, general office supplies, travel, copies, telephone, printing and depreciation charges related to office equipment). Administrative costs are in support of the various programs administered or supervised by ODJFS and fall into three categories: direct, apportioned direct (intermediate) and indirect costs.

Direct costs are those costs that can be specifically identified to a particular program (the ultimate cost objective where costs are finally lodged after completion of the costing process). The program is subject to one rate of federal financial participation as well as a specific programmatic activity which is subject to an incentive federal financial participation rate (i.e., MMIS). These costs require no further allocation.

Apportioned Direct/Intermediate costs are captured in cost pools when a given element of cost can be specifically identified with, or allocated to, an overall function that supports more than one program within that function, i.e., JFS0010200 – State Hearings (see Section IV-D for full description).

Overhead Indirect costs are costs incurred for a common or joint purpose and cannot be specifically identified to a particular program or intermediate cost pool, i.e., JFS0023600 – Statewide Indirect Costs (see Section IV-D for a full description).

2. Department-Wide Administration

Overhead Indirect Costs

Overhead indirect costs are administrative costs related to ODJFS functions that do not directly support a specific project or service and expenditures cannot be attributed to service recipients. These administrative costs are incurred for common objectives that benefit programs administered by the grantee and are not readily assignable to a particular program funding stream. Examples of administrative costs related to the general management of the grantee are accounting, budgeting, personnel, procurement and legal services.

Federal Financial Participation Rate of Department-Wide Pool Costs

Cost pools (overhead indirect) allocated to Title XIX (related to skilled medical personnel costs), are claimed at the regular 50% FFP rate, not at the enhanced rate.

Costs associated with pools directly attributable to the development and/or operation of MMIS (Medicaid Management Information Systems), MITS (Medicaid Information Technology System) and HIPAA (Health Insurance Portability Accountability Act) are claimed at enhanced FFP rates. These apportioned direct pools

include JFS0011700, JFS0012200, JFS0014900, JFS0015500, JFS0015600, JFS0015700, JFS0015800, and JFS0018400, JFS0029100, JFS0029200, JFS0029400, JFS0029600 and JFS0029900 (see Section IV-D for full descriptions). In this section, see *3-Special Issues* for more information on MITS costs. Pooled costs which cannot be specifically identified with the development or operation of these systems are claimed at the 50% FFP rate. Such costs are usually indirect costs including the staff costs associated with agency-wide functions, i.e. accounting, legal matters and general administration.

3. Other Types of Costs

State of Ohio Reimbursement for Indirect Costs

Annually, the State of Ohio's central accounting office, Office of Budget and Management (OBM), publishes the statewide cost allocation plan (SWCAP) which outlines the costs that ODJFS owes for statewide services provided to the department. Quarterly, ODJFS assigns one quarter of the federally approved amount to cost pool JFS0023600.

Equipment Depreciation

Depreciation is calculated in conformity with the State of Ohio's Capital Asset policy with the methodology, conventions and estimated useful lives that the Department of Administrative Services (DAS) has adopted for Fixed Assets Management System (FAMS). ODJFS depreciates any capital expenditures purchased equal to or in excess of $5,000 per unit. Note: an awarding agency (i.e., Department of Labor) may allow equipment directly attributable to a specific program to be depreciated using a higher threshold or expensed immediately with no depreciation.

The agency uses straight-line depreciation for all purchases and maintains a quarterly depreciation schedule for depreciable items which includes the following information: item description, reporting chartfield, voucher (a payment document) number, purchase order (a purchasing document) number, amount of purchase, and the quarterly amount of depreciation. The quarterly amount of depreciation is determined through the following steps: 1) The annual depreciation is calculated by dividing the purchase price (net of all applicable credits) by the years of useful life, 2) The annual depreciation amount is divided by four (4) to establish the quarterly depreciation rate. Instead of charging the benefiting reporting chartfield for the entire purchase price in the quarter of the initial purchase, the quarterly depreciation amount is charged for the initial quarter and all subsequent quarters for the entirety of its useful life until the item has been fully depreciated. The full depreciation amount must not exceed the total purchase price (net of all applicable credits) for any item. The amount established as the quarterly depreciation rate is then charged to the appropriate program(s) on a quarterly basis using the methodology established for the benefiting organizational unit.

Office of Information Technology (OIT)

The Ohio Department of Administrative Services (DAS) Computer Services Division has legal authority over the purchase and maintenance of the state's computer and network infrastructure. Within this division, the Office of Information Technology (OIT) group provides computing and networking services and related support to state agencies, including ODJFS. OIT rates are compared with third-party private industry rates annually. OIT services and usage charges for the IBM mainframe are identified by job number. The job is identified to a reporting chartfield defined to an individual benefiting program or cost pool. Additionally, ODJFS maintains a network to support state and county applications.

4. Special Issues

Facility Costs

Effective with the Cost Allocation Plan submission July 1, 2005, State Fiscal Year 2006, the Ohio Department of Job and Family Services implemented a new distribution methodology for the claiming of rent and associated costs for all facilities utilized by ODJFS. Three pools were established categorizing ODJFS occupied facilities based on ownership status. Pool JFS0027000 captures costs related to buildings owned by ODJFS; Pool JFS0027100 captures costs related to facility space leased from the Ohio Building Authority; and Pool JFS0027200 captures costs related to commercially leased facility space. The costs identified to these pools include rent, maintenance, utilities, renovation, and other related facility costs. **Interest will be charged accordingly to the common cost pool.** On a quarterly basis, the costs associated with each facility type are distributed to each benefiting program by Reporting Chartfield (RCF) based on the ratio of the number of FTEs located in the buildings associated with each facility cost pool coded to each RCF, to the total number of employees located in the buildings associated with each facility cost pool. See Section IV-D (JFS0027000, JFS0027100 and JFS0027200) for a detailed description of the facility cost pools and the associated distribution methodologies.

Medicaid Information Technology System (MITS)

The basis of MITS development is to replace the existing Medicaid Management Information System (MMIS). The current MMIS is more than twenty (20) years old, comprised of stand-alone mainframe systems and supplemented by some client-server applications and a Decision Support System. The new Ohio MITS will be a more flexible and responsive automated claims and transaction processing system. It will include a modular information management and retrieval system that will enhance the State's program management, claims processing, and reporting capabilities. Staff assigned to effort reporting pools in the Office of Ohio Health Plans (OHP) certify their effort to the MITS project using the effort reporting methodology. Their payroll and related costs are captured in cost pool JFS0011700, JFS0014900, JFS0029100, JFS0029200, JFS0029400, JFS0029600 and JFS0029900 (see Section IV-D for full descriptions).

Staff in Information Services work on several projects including the MITS project, and their payroll and fringe benefits as well as general operating expenses associated with JFS452001, JFS453001, JFS455001 and JFS456001 are captured in cost pool JFS0018400 - MIS Enterprise Staff Pool (see Section IV-D for full description).

Additionally, five new cost pools were created to replace the MITS reporting Chartfields to further allocate costs among programs—Medicaid, SCHIP and other non-federal programs such as disability medical assistance and the Children's expansion. The new pools include JFS0015400 – MITS DDI 50%; JFS0015500 – MITS DDI 75% In-House; JFS0015600 – MITS DDI 90% In-House; JFS0015700 MITS DDI 75% - Private; and JFS0015800 – MITS DDI 90% Private. For enhanced rate federal financial participation, a distinction is made between in-house costs and private contractor costs. Therefore, when staff effort report, cost pools JFS0015400, JFS0015500, and JFS0015600 are used to certify MITS effort. Cost pools JFS0015400, JFS0015700 and JFS0015800 are used for private contractors to capture and allocate costs. For each cost pool a secondary cost allocation will be performed to take the total costs and allocate them between programs based on the claims/encounter data processed by the MMIS. A report will be generated of all claims processed in the current quarter that reflects the program for which the claim/encounter record was processed. See Section IV-D for more cost pool information.

The Center for Medicare and Medicaid Services (CMS) approved the MITS PAPD effective September 9, 2004. In addition, CMS approved the IAPD and the cost allocation methodologies included therein, effective June 13, 2007.

Methodology for SACWIS Cost Distribution

ODJFS has a federally approved APD for developmental costs directly attributable to the Statewide Automated Child Welfare System (SACWIS) design, development, testing, training, and equipment. Staff assigned to JFS856001, JFS856200, JFS856300 and JFS856400 in the Office of Families and Children (OFC) certify their effort within cost pool JFS0014700 to the SACWIS project using the effort reporting methodology. This effort reporting pool captures their payroll and fringe benefits as well as general operating expenses (see Section IV-D for full description).

Staff in Information Services work on several projects including the SACWIS project, and their payroll and fringe benefits as well as general operating expenses associated with the section were captured in cost pool JFS0018400 - MIS Enterprise Staff Pool (see Section IV-D for full description).

Child Care Secondary Distribution

The child care portion of each cost pool will have a secondary distribution through Pool JFS0016700. Costs will be further allocated to the TANF and Social Service Block Grant programs based on the child care caseload statistics. The Category of Caseloads in the distribution is as follows: Title XX, TANF, and CCDF. Child care and cases relative to special needs will be allocated to state funds only (JFS90J1500); cases relative to Ohio Works First (OWF), transitional child care and non-guaranteed child care 101% or greater than the federal poverty level (FPL) will be allocated to TANF; and non-guaranteed child care less than or equal to 100% FPL will be allocated to the Child Care Development Fund (CCDF).

"Other" Costs

When required by a program, ODJFS incurs expenses that are non-routine to the operating expenditures of an organizational unit. These costs may include legal settlements coded to state funds and travel related to program-specific conferences. Other types of non-routine costs may include payments made or expenses incurred for program-specific data processing services or contract payments for projects related to specific programs. Where the non-routine costs are incurred, a description of the costs is shown in Section IV-B under the "other" category of expense. The description will specifically identify the nature of the cost and its program assignment. For example, the salaries and general operating expenses of the Deputy Director's in the Office of Families and Children (see Section IV-B, JFS850002) are charged to cost pool JFS0012700. When staff coded to this operating unit travel to attend Food Stamp State Exchange conferences, conference fees and travel expenses are charged directly to the program through reporting Chartfield JFSFS30120. JFSFS30120 represents the Food Stamp State Exchange activity and is mapped directly to a line on the Food Stamp federal report. It is used for travel expenses and described under "other" costs associated with JFS850002.

Fringe Benefits

The State of Ohio provides eligible employees with quality, affordable and competitive fringe benefits package. Fringe benefits or personnel benefits include cash payments (from the agency, not funds withheld from employee compensation) to other funds for the benefit of ODJFS employees or direct payments to these employees. Personnel benefits include: Insurance and annuities, which are the employer's share of payments for life insurance, health insurance, employee retirement (including payments to finance Ohio's Public Employees Retirement System), work injury disabilities or death. Costs related to personnel benefits are allocated in the same manner as payroll costs.

5. Allocation Methodologies

ODJFS uses a variety of methodologies to allocate costs to various state and federal programs. Section IV-B of this plan outlines ODJFS' operating units, cost assignments, and the methodologies used to distributed those administrative costs. Additionally, Section IV-D provides the allocation methodologies for all cost pools (apportioned direct and overhead indirect). For salaries and related costs, the methodologies fall into three (3) classes: personnel activity report, certification and substitute systems. An example of each is described below.

Personnel Activity Report (Effort Reporting)

Formal effort reporting is an essential part of the process required by the federal government's OMB Circular A-87 to ensure that salaries and wages charged directly and indirectly to sponsored programs are appropriately recorded. Effort reporting is done on an individual basis to assure that the work was performed by that individual, the time and effort reported is appropriate and reasonable, and that the distribution of dollars is representative of the work activities. Effort is certified on a bi-weekly basis for employees working solely on a single Federal award or cost objective, or multiple programs. The certifications are verified by the individual, or in extenuating circumstances, the certification may be made on behalf of the individual by a supervisory official who has direct knowledge of that individual's activities.

Effort reporting data is aggregated in an agency-wide database and reports are available that classify data by operating unit (department), RCF, cost pool, or other criteria. Each cost pool that is subject to effort reporting is assigned a set of operating units (departments) from which effort reporting statistics are drawn to determine the pool's distribution. Generally, administration, vacation, holiday, and sick time are not used in the pool calculations. Current quarter costs are distributed based on current quarter effort reporting statistics. See Section II-D of this plan for a complete overview of the operating units assigned to effort reporting pools. Also see Section IV-B, JFS070002 and its salaries and related cost assignment to cost pool JFS0011900.

Certification

"Where employees are expected to work solely on a single Federal award or cost objective, charges for their salaries and wages will be supported by periodic certifications that the employees worked solely on that program for the period covered by the certification." In order to follow this requirement contained in Federal Circular A-87 (Cost Principles for State and Local Governments), ODJFS requires staff assigned directly to a federal or state program reporting chartfield to certify their time bi-weekly. These certifications are approved by the "supervisory official having first hand knowledge of the work performed by the employee." See Section IV-B, JFS400002 and its salaries and related cost assignment to program reporting chartfield JFSCS10110.

Substitute Systems

Substitute systems are a class of methodologies that are neither effort reporting nor certification. Examples of substitutes systems include: State Hearing cases (JFS0010200), Medicaid and Disability Assistance claims (JFS0012200), fraud control tasks (JFS0014600) and random moment sample results (JFS0012300). The most common substitute system for ODJFS is full-time equivalents. A full-time equivalent (FTE) is a standard federal government measure for reporting on employment and personnel compensation, and is intended to represent the equivalent of a single person employed for the entire fiscal year, e.g., one full time employee generally represents one FTE; two employees who work only half-time will count as one FTE. The actual calculation is: total number of regular straight-time hours paid to an employee divided by the number of compensable hours (80 hours in one pay period). Overtime and holiday hours worked by an employee are excluded from the FTE calculation. However, regular annual, sick, and holiday leave hours taken during the year and paid as part of basic salary are included. Leave hours for lump sum annual leave payments and leave without pay are excluded. See Section IV-B, JFS150002 and its salaries and related cost assignment to cost pool JFS0023600.

Section IV-D describes all cost pool methodologies used in allocating state level administrative costs. Cost pools (JFS0012300, JFS0012400, JFS0013300 and JFS0018100) with random moment sample results as an allocation base are consistent with Exhibit 7, Title IV-E Administration and Training Claim; Section V of this plan.

Account Coding

1. Overview

Coding Elements

For ODJFS, the basis for aligning funding with costs, including indirect costs, is the account coding structure. The account coding structure consists of multiple codes that identify important elements: funding source, the unit initiating the transaction, and the benefiting program for all financial transactions in the agency. The objective of this coding structure is to organize and document the accounting of financial transactions, to simplify financial reporting and grant award reconciliations, and to maintain the integrity of federal and state funds. ODJFS chart of accounts were overhauled, changing the appearance of the cost allocation plan, and are now represented by Chartfield elements. Effective July 1, 2007, the State of Ohio moved from its legacy accounting system (Central Accounting System – CAS), to a more sophisticated web-based knowledge system (Ohio Administrative Knowledge System-OAKS), incorporating all of the key components of our state's business.

Each transaction is reviewed to ensure proper and consistent coding. Additionally, internal documents, including purchase requisitions, print orders, encumbrances, and commitments, must specify the purpose and intent of each transaction and contain proper authorization before the department will commit, encumber, or disburse funds.

Prior to July 1, 2007, a sample payroll coding strip:

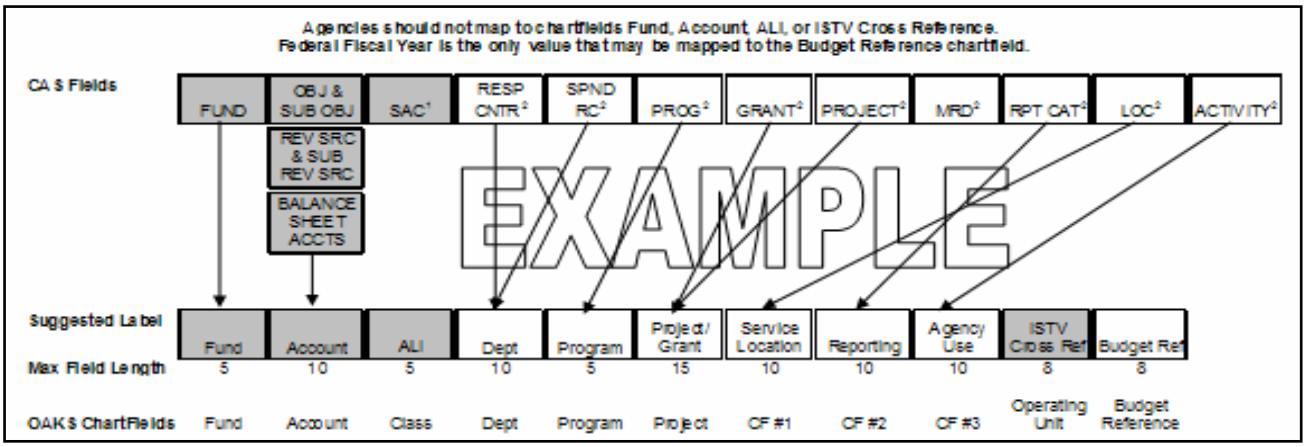
FUND	SPRC	SAC	ADRC	GRANT	RCAT
GRF	MD60	4ZP1	0409	POOL	0049

This coding strip would be used to code a payroll expenditure (4ZP1) associated with the Bureau of Home and Community Services, in the Office of Ohio Health Plans (ADRC - 0409, SPRC – MD60) to the General Revenue Fund (GRF) to be distributed by the OHP Home and Community Cost Pool (Grant – POOL, RCAT – 0049).

As of July 1, 2007, a sample payroll coding strip:

FUND	ACCT	ALI	DEPTID	PROGRAM	GRT/PROJ	REPORTING	BUDRF
GRF	501001	600425	JFS506001	7705B	JFSFPOOL	JFS0014900	JFSOTHER

This coding strip represents the conversion from CAS to OAKS. The figure below maps the CAS fields to the new OAKS Chartfields.



As of July 1, 2007, all administrative financial transactions are recorded by OAKS, which serves as the system of record for all appropriated financial transactions for the state of Ohio, including ODJFS. The State's central accounting office, Office of Budget and Management (OBM), manages OAKS and has the ability to provide detail journal files through the data warehouse to ODJFS for analysis and reporting. OAKS captures the complete account coding for each transaction, including the following coding elements or Chartfields:

Fund

The **Fund** Chartfield defines a fiscal and accounting entity with a self balancing set of accounts. A fund consists of cash and other financial resources together with related liabilities and residual equities.

Code construction: A five character maximum field, the first three characters represent the fund code used in CAS and the fourth character is always zero.

The **Fund Group** Chartfield was developed statewide and refers to a particular grouping of funds administered by ODJFS. Due to the numerous fund codes, there have been six fund groups established to better represent the financial infrastructure.

Code construction: A three character alphabetic field referring to the particular type of grouping of funds.

- GRF General revenue fund
- GSF General service fund
- AGY Agency fund
- RED Redistribution (holding) fund
- SSR State special revenue fund
- FED Federal special revenue fund

Account

The **Account (ACCT)** Chartfield defines the purpose of the transaction and classifies accounts as Balance Sheet Account, Revenue Source, or Expense (Object or Object/Sub-Object).

Code construction: A 10 character maximum field, the first character (Category) is either 4 (Revenue Source), 5 (Expense—Object/Sub-Object), or 8 (Operating Transfers-Balance Sheet). For Revenue Source Chartfield elements, the second character is the Revenue Class, and the next four characters are arbitrarily assigned, unique number within the Revenue Class. For Expense—Object/Sub-Object Chartfield elements, the next three characters are the object code used in CAS, and the last two characters are the sub-object code used in CAS. For Balance Sheet Chartfield elements, the second character is "8", and the next four characters are the Balance Sheet codes used in CAS and the remaining characters are zero.

ALI

The Appropriation Line Item **(ALI)** Chartfield identifies funds appropriated by the specific Legal authority (e.g. Biennial budget bill or Controlling Board Action).

Code construction: A six character field which the first three characters are always 6-0-0, this represents the state budget reference for ODJFS. The last three characters are the specific line item reference in the state budget.

Department

The Department **(DEPT)** Chartfield represents an operating unit within ODJFS and is one of the most fundamental account codes for cost allocation purposes. The Department Chartfield is a combination of the Administrative Responsibility Center (ADRC) and the Spending Responsibility Center (SPRC) from the CAS coding structure.

The following types of routine operating expenses are typically charged to a Department: payroll and fringe benefits, personal service contracts for temporary administrative staff, general office supplies, telephone and travel. Generally, travel expenses are assigned to the Department and reporting chartfield of the traveler and distributed in the same manner as the payroll reporting chartfield. However, when a grant allows for travel expenditures directly, costs are identified and assigned to the program that they benefit. The organization hierarchy now uses levels to facilitate a drill-down method across the State for agencies formerly using the Central Accounting System (CAS). The system of record (OAKS) uses the Department Chartfields to identify the hierarchy of a department. Level one represents the State of Ohio. Level two represents the agency (JFS). Level three represents the offices within the agency. Levels four, five, and six are the operating units within the offices and could represent a bureau, section or unit. Section IV-A and IV-B present the hierarchy of ODJFS from level three to level five.

Code construction: A nine character field, in which the first three characters are always JFS. The next two characters refer to the Office (level three). The next character refers to the Bureau (level four). The next character refers to the Section (level five). The final two characters refer to the unit (level six).

Program

The **Program** Chartfield captures the cost of providing a specific good or service in response to an identified social or individual need.

Code construction: A four character field , the first two characters refer to the program series and the last two characters refer to the specific program components within the program.

Grant/Project

The **Grant** Chartfield tracks grant transactions, which can cross fiscal years, funds, etc. Notably, a grant number is established yearly for each federal grant award, so a grant number identifies the federal fiscal year (FFY) of an award. For example, Grant number JFSFM950 represents the FFY 2007 Unemployment Insurance Grant award and Grant number JFSFM959 represents the FFY 2007 Child Support Grant award. Grant numbers are also associated with a Reporting Chartfield (RCF). However, grant numbers for all cost pools are identified by the four (4)-character designation POOL and appear as JFSFPOOL, in a valid strip of coding.

Code construction: A fifteen character field of which ODFJS uses four characters. For ODJFS, the first four characters are always JFSF. The fifth and sixth characters are always alpha numeric and represent the federal fiscal year, and the next two are numeric. With the enactment of the American Recovery and Reinvestment Act, there is a modification to the last character in the grant chartfield that includes an “S” to represent stimulus funding/coding. The grant codes are identical to the grant codes established in CAS, prefixed by JFSF, prior to October 1, 2007.

Reporting

The **Reporting (RPTG or RCF)** Chartfield fulfills agency reporting requirements for operations, cost centers or tasks.

Code construction: A ten character code, the first three characters are always JFS. The next two characters refer to a major program, the next character refers to the report number within a major program. The following two characters refer to the report line of the federal report. The ninth character refers to the column of the Federal report. The last character is used to refer to additional column elements (footnotes) depending upon the construction of the federal report. **Example: JFSTA22110, represents TANF (TA) as the major program.** Cost pools are also assigned a Reporting Chartfield. The first three characters are still JFS. In the case of cost pools, "00" is prefix for the cost pools. The next four characters are available for numbering cost pools. If a cost pool was active in CAS, the number is referenced in the reporting Chartfield by the next two characters. The table below outlines the major program codes used in the reporting chartfield structure:

Major Program	Description
00	**Cost Pools**
90	**State Funds Only**
CC	**Child Care**
CO	**Compassion**
CS	**Child Support**
CW	**Child Welfare**
ES	**Employment Services**
FC	**Foster Care**
FS	**Food Stamps**
LM	**Labor Market Information**
ME	**Medicaid**
RE	**Refugee**
SS	**Social Services**
TA	**Temporary Assistance for Needy Families**
TR	**Trade Training**
UI	**Unemployment Insurance**
VE	**Veterans**
WI	**Workforce Investment Act**

With the enactment of the American Recovery and Reinvestment Act, there is a modification to the reporting chartfields that includes an "S" and replaces the last character to represent stimulus funding/coding. For example, a stimulus grant related to the Workforce Investment Act was assigned reporting chartfield JFSWIA012S. The expenditures that were previously assigned to JFSWIA0120 that qualify for ARRA activities are now captured by JFSWIA012S.

Budget Reference

The **Budget Reference** Chartfield is used to breakdown an ALI into units for control, tracking and reporting.

Code construction: An eight character field referencing a specific level of budget detail or payment tracking objective.

2. Account Coding Relationships

All of the accounting code structures (FUND, ACCT, ALI, DEPTID, PROGRAM, GRT/PROJ, REPORTING, and BUDRF) combine to form a coding strip used for all financial transactions in the agency. The relationships among the account codes are important because the codes identify key pieces of information about every financial transaction such as: which office is making the purchase, for what program or purpose, and from what funding source. They are also important because the Office of Fiscal and Monitoring Services has approved certain relationships, especially Department-Reporting relationships, which are integral to federal reporting. Approved Department-Reporting relationships are documented in this cost allocation plan (CAP), and have been converted into a more stable, robust platform. The new system is the Chart of Accounts Planning Information System (CAPIS).

To initiate a purchase of goods or services in ODJFS, the requestor submits a request-to-purchase (RTP) electronic form to Accounting in the Office of Fiscal and Monitoring Services (OFMS). The request includes the coding strip information, purchasing document type, document date, benefiting organizational unit, requestor, approving authority, vendor data, type and number of items requested, and source documentation to justify the purchase. Staff in Accounting verify the appropriateness of the account coding strip.

3. Account Coding Data Integrity Procedures

Creating the relationships between the Chartfields makes for a more consistent and efficient database with limitless reporting capabilities for State and Federal programs, further decreasing the risk of using money from a fund source that was not intended for other purposes. ODJFS will use the speedchart feature within OAKS to decrease the number of keying errors and reduce the number of manual adjustments. The Chartfield relationships are key elements that provide the blueprint for the creation of speedcharts and identifying specific pieces of information for every financial transaction processed. The purpose of speedcharts is to allow one code to be entered with an amount and result in the transaction being split properly with all the necessary valid coding combinations. Each speedchart has a unique ID. The ID is an intelligent code which represents a full line of coding, i.e., FUND, ACCT, ALI, DEPTID, PROGRAM, GRT/PROJ, REPORTING, and BUDRF.

Weekly review meetings are held and ensure that the proper changes and updates have been made and agree with the CAP. Additionally, each quarter, expenditure documents are selected randomly for review. Recommendations for adjustments are initiated as required.

Section II-B

Statement of Stipulation

Whenever costs are claimed for services provided by a governmental agency outside of ODJFS, the claim will be supported by a written agreement that includes, at a minimum, the following elements:

- The specific service(s) being purchased;
- The basis upon which the billing is made by the provider agency (for example, time reports or the number of homes inspected); and
- A stipulation that the billing is based on the actual cost incurred.

Section II-C

Medicaid Administrative Claiming Methodology

Medicaid School Program (MSP):

The Medicaid School Program (MSP) enables eligible providers of MSP services to receive reimbursement for provision of direct services, targeted case management (TCM) and administrative activities.

MSP is a cost based reimbursement program. All MSP providers are required to participate in a statewide random moment time study (RMTS) and, using the results of the time study, complete and submit an annual cost report. MSP providers certify that they possess sufficient appropriate funds to meet the non-federal share (match) of the total allowable expenditures.

The methodology for reimbursement is outlined in the state plan amendment (SPA) approved by the Centers for Medicare and Medicaid Services (CMS) and promulgated in the Ohio Administrative Code relating to the MSP.

Methodology for Department of Health:

The Medicaid Administrative Claiming Methodology for the Ohio Department of Health (ODH) enables department and local health authorities (LHA) to receive reimbursement for Medicaid outreach and administrative activities.

Claims are based on time studies completed by ODH, LHAs, school districts, LEAs, and ESCs. Costs are recorded in the Ohio Administrative Knowledge System (OAKS), the system of record, with the match provided by ODH, LHAs, school districts, LEAs, and ESCs.

The methodology for claiming these costs is outlined in a separate document, the Medicaid Administrative Claiming Methodology Guide approved by the Centers for Medicare and Medicaid Services (CMS) on June 5, 2007. This guide outlines the administrative participant categories, time study activity codes, a summary of administrative activity codes, and applicable Medicaid discounts.

Methodology for the Ohio Department of Developmental Disabilities

The Medicaid Administrative Claiming (MAC) for the Ohio Department of Developmental Disabilities (DODD) enables the department , County Boards of Developmental Disabilities and Council of Governments (COG) to receive reimbursement for selected administrative activities that assist individuals in enrolling and accessing Medicaid-covered services. The amount that a developmental disability (DD) entity may bill for administrative activities is based on a Random Movement Time Study (RMTS) model approved by the Centers for Medicare and Medicaid Services (CMS).

The methodology for claiming these costs is outlined in a separate document, **"**Guide to Medicaid Administrative Claiming (MAC) using the Random Moment Time Studies (RMTS) Methodology", approved by the CMS effective July 1, 2010. This guide outlines the RMTS, activity codes, a summary of administrative activity activities, and determination of Medicaid Eligibility rates.

Section II-D

Effort Reporting

Formal effort reporting is an essential part of the process required by the federal government's OMB Circular A-87 to ensure that salaries and wages charged directly and indirectly to sponsored programs are appropriately recorded. Effort reporting is done on an individual basis to assure that the work was performed by that individual, the time and effort reported is appropriate and reasonable, and that the distribution of dollars is representative of the work activities.

The Ohio Department of Job and Family Services (ODJFS) uses an electronic effort reporting system called Timekeep to allocate costs, associated with pools based on an effort reporting methodology, to various federal and state programs. In each of the operating units (departments) identified for effort reporting, employees record the number of hours dedicated to specific activities relating to program grants through the use of activity codes and reporting chartfield codes. **Those operating units (departments) are identified within this section.**

By incorporating a certification module into our Timekeep system, effort is certified on a bi-weekly basis for employees working solely on a single Federal award or cost objective, or multiple programs. The certifications are verified by the individual, or in extenuating circumstances, the certification may be made on behalf of the individual by a supervisory official who has direct knowledge of that individual's activities. Effort certification is only acceptable for an individual working on one Federal program during the covered period; however, this module is also used to document effort for employees who provide services to multiple programs.

When effort reporting in Timekeep, employees do not have the option of pre-populating time, but must record their activities on a daily basis. Electronic employee signatures are required on all employee time data submissions. If an employee performs an activity outside the scope of his/her assigned cost pool, a manual adjustment to the pool data will be performed. Staff in the Office of Fiscal and Monitoring Services will perform the manual adjustment upon receipt of a written notification from the employees Activity Tracking Coordinator with the signature of the employee. Leave time that is recorded to activity code “9999” is not used in the computation of cost pool distribution percentages. Employees record general administrative activities by assigning effort to the activity code representing the pool itself.

Effort reporting is performed by staff in ***program offices*** (Governor’s Faith Based and Community Initiatives, Local Operations, Ohio Health Plans, Workforce Development, and Families and Children) at the level four department and below. Employees’ payroll and other related costs are coded to a cost pool and distributed by the Timekeep statistical data. Activity codes are available to them representing both their payroll cost pool and those reporting chartfields (RCFs) within the pool distribution. Supervisory staff above this level, along with their administrative staff, will have only their department’s payroll cost pool available to them in Timekeep. Effort reporting performed by staff in ***support/administrative offices*** (Information Services, Fiscal and Monitoring Services, and Legal and Acquisition Services) record general administrative activities by assigning effort to the activity code representing the pool itself. Employees at the level five department and below, whose payroll costs are coded to a cost pool and distributed by Timekeep data, have activity codes available to them representing both their payroll cost pool and those reporting chartfields (RCFs) within the pool distribution. Supervisors above this level, along with their administrative staff, will have only their department’s payroll cost pool available to them in Timekeep.

Effort reporting data is aggregated in an agency-wide database and reports are available that classify data by operating unit (department), RCF, cost pool, or other criteria. Each cost pool that is subject to effort reporting is assigned a set of operating units (departments) from which effort reporting statistics are drawn to determine the pool’s distribution. General administration, vacation, holiday, and sick time are not used in the pool calculations. Current quarter costs are distributed based on current quarter effort reporting statistics. This section details cost pools with effort reporting methodology.

GOVERNOR'S FAITH-BASED AND COMMUNITY INITIATIVES

Governor's Faith-Based and Community Initiatives

The Governor's Faith-Based and Community Initiatives - JFS070002 staff provide administrative support benefiting several State and Federal programs (Section IV-D provides a list of programs and defines Cost Pool JFS0011900). Therefore, those employees' payroll and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0011900), are assigned to Cost Pool JFS0011900 which distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to Department JFS070002 and Cost Pool JFS0011900, record their hours to the appropriate effort reporting chartfields (RCFs), shown below, on a daily basis. Supervisors at or above the chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff assigned to Department JFS070002 and coded to cost pool JFS0011900 can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with Department JFS070002 and pool JFS0011900, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0011900 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to department JFS070002 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0011900, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0011900 as General administration, are excluded in the calculation of these percentages. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0011900 *distribution base:*

JFS0011900 - GOFBCI Cost Pool	
JFS9071400	Faith Based Initiative – Program Administration
JFSCO40120	Healthy Marriage Grant– Program Administration
JFSTA22110	TANF – Program Administration

OFFICE OF LOCAL OPERATIONS

Call Centers and Processing Centers

Call Centers, Processing Centers and certain staff in the Deputy's Office in the Office of Local Operations (see page 5 for department listing) provide administrative support benefiting several State and Federal programs (Section IV-D provides the list of programs and defines Cost Pool JFS0014400). Therefore, staff payroll and fringe benefits, as well as general operating expenses associated with Local Operations are assigned to Cost Pool JFS0014400 and costs are distributed based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to Local Operations record their hours to the appropriate effort RCFs shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Generally staff coded to Local Operations report their effort to the RCFs and activities listed below; however, if an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with Local Operations, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0014400 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS300002, JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060, JFS301070, JFS301080, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230 and JFS302250 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to Cost Pool JFS0014400, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0014400 as General administration, are excluded in the calculation of these percentages. Current quarter costs are distributed based on current quarter statistics. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Cost pools and program RCFs available in Timekeep to staff whose hours make up the Cost Pool JFS0014400 distribution base:

JFS0014400 - Call Centers/Processing Centers			
JFS0010200	State Hearings	JFSUI20520	Emergency Unemployment Compensation
JFS0023600	Statewide Indirect	JFSUI30520	DUA
JFS9021400	Children's Buy-In	JFSUI40520	DUA
JFS90J1500	FCJFS Auto dialer	JFSUI70520	DUA
JFSES52010	Employment Services	JFSUI80520	DUA
JFSES52020	Migrant and Seasonal Farm Workers	JFSUI90520	DUA
JFSUI10520	Unemployment Insurance – Admin	JFSUIM018S	Modernization
JFSUI12010	Reemployment & Eligibility Assessment	JFSWIA0120	WIA – Statewide Administration

See page 5 for activity codes available to staff in Local Operations

One Stop Systems

One Stop Systems (see page 5 for department listing) provide administrative support benefiting several State and Federal programs (Section IV-D provides the list of programs and defines Cost Pool JFS0015300) . Therefore, staff payroll and fringe benefits, as well as general operating expenses associated with One Stop Systems, are assigned to Cost Pool JFS0015300, and costs are distributed based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to One Stop Systems record their hours to the appropriate effort RCFs shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in the One Stop Systems can report their effort to the RCFs and activities listed below; however, if an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with One Stop Systems, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0015300 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS305001, JFS305100, JFS305200, JFS305300, JFS305400, JFS305500, JFS305600 and JFS305700, during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0015300, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0015300 as General administration, are excluded in the calculation of these percentages. Current quarter costs are distributed based on current quarter statistics. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Cost pools and program RCFs available in Timekeep to staff whose hours make up the Cost Pool JFS0015300 distribution base:

JFS0015300 - One-Stops			
JFS90J1500	Generic Activity (STFO)	JFSUI30520	DUA
JFSES2052S	Reemployment Services –ARRA	JFSUI40520	DUA
JFSES52010	Employment Services	JFSUI60180	Reed Act
JFSES5201S	Employment Services –ARRA	JFSUI70520	DUA
JFSES52020	Migrant and Seasonal Workers	JFSUI80520	DUA
JFSES5202S	Migrant and Seasonal Workers – ARRA	JFSUI90520	DUA
JFSTR20520	Trade Program	JFSUIM018S	Modernization
JFSUI10520	Unemployment Insurance – Admin	JFSWI10520	WIA Rapid Response
JFSUI12010	Reemployment & Eligibility Assessment	JFSWIA0120	WIA – Statewide Administration
JFSUI20520	Emergency Unemployment Compensation 08	JFSWIL052S	Auto NEG

See page 5 for activity codes available to staff in Local Operations One-Stops

Call & Processing Center Departments

JFS301001
JFS301010
JFS301020
JFS301030
JFS301040
JFS301060
JFS301070
JFS301080
JFS302001
JFS302110
JFS302120
JFS302130
JFS302140
JFS302150
JFS302160
JFS302170
JFS302180
JFS302190
JFS302210
JFS302220
JFS302230
JFS302250

One-Stop System Departments

JFS305001
JFS305100
JFS305200
JFS305300
JFS305400
JFS305500
JFS305600
JFS305700

*****JFS300002- Certain staff in the Deputy Director's Office use JFS0014400 to capture payroll costs and track effort.

Activity codes available to staff in Local Operations:

- Appeals
- Benefit Payment Control
- Call/PRCS Centers
- Continued Claims
- DVOP-Out stationed
- ES-One Stop
- ES-Shared-One Stop
- ES-Support/Mgmt-One Stop
- FCJFS Auto dialer
- General Administration
- Initial Claims
- Multi-Claimant Services
- Non-Monetary Determination
- Rapid Response-One Stop
- Support/Management
- TAA NAFTA/Contract
- UC Re-Employment Services
- UC Re-Employment Services Orientation

OFFICE OF OHIO HEALTH PLANS

OHP Office of Deputy Director

Certain staff within the Ohio Health Plans Deputy Director's Office JFS500002, provide administrative support benefiting several State and Federal programs (see section IV-D, pool JFS0029900 for a list of programs). Therefore, salaries and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0029900) for certain staff associated with JFS500002, are assigned to Cost Pool JFS0029900 which distributes costs based on employee effort reporting data using the Timekeep effort reporting system. Certain employees coded to department JFS500002 record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Certain staff in department JFS500002 report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution basis of Cost Pool JFS0029900, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029900 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029900 in Department JFS500002. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029900, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029900 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0029900 distribution base:

JFS0029900 - OHP Operations Pool	
JFS0011800	Medicaid/DA Prior Authorization
JFS0012200	Medicaid/DA (MIS)
JFS0014500	Medicaid/SCHIP - General Administration
JFS0015400	MITS (50%) – General Administration
JFS0015500	MITS (75% In-House) – General Administration
JFS0015600	MITS (90% In-House) - General Administration
JFSME30210	HIPAA – General Administration (HIPAA 90%)
JFSME30511	Title XX Skilled Medical
JFSME30610	HIPAA - General Administration (HIPAA 75%)
JFSME3241F	Title XIX Regular Admin – Other Financial Participation

OHP Project Management

OHP Project Management staff in JFS500100 provide administrative support benefiting several State and Federal programs (see section IV-D, pool JFS0011700 for list of programs). Therefore, all staff payroll and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0011700) associated with JFS500100, are assigned to Cost Pool JFS0011700 which distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to department JFS500100 record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in department JFS500100 report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution basis of Cost Pool JFS0011700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0011700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0011700 in Department JFS500100. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0011700, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0011700 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0011700 distribution base:

JFS0011700 - OHP Project Management Pool	
JFS0014500	Medicaid/SCHIP - General Administration
JFS0015400	MITS (50%) – General Administration
JFS0015500	MITS (75% In-House) – General Administration
JFS0015600	MITS (90% In-House) - General Administration
JFSME30210	HIPAA – General Administration (HIPAA 90%)
JFSME30610	HIPAA - General Administration (HIPAA 75%)
JFSME3241F	Title XIX Regular Admin – Other Financial Participation

OHP Deputy Director Departments

Within the Office of Ohio Health Plans, staff in departments JFS500300 and JFS500500, provide administrative support benefiting several State and Federal programs (see section IV-D, pool JFS0029100). Therefore, all staff payroll and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0029100) associated with, are assigned to Cost Pool JFS0029100. This cost pool distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to JFS500300 and JFS500500, record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

All staff in JFS500300 and JFS500500 can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution basis of Cost Pool JFS0029100, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029100 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029100 in JFS500300 and JFS500500. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029100, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029100 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0029100 distribution base:

JFS0029100 - Research & Reporting Pool	
JFS0011800	Medicaid/ DA Prior Authorization Pool – General Administration
JFS0012200	Medicaid / DA (MIS) Pool – General Administration
JFS0014500	Medicaid /SCHIP Pool – General Administration
JFS0015400	MITS (50%) – General Administration
JFS0015500	MITS (75% In-House) – General Administration
JFS0015600	MITS (90% In-House) - General Administration
JFSME30210	HIPAA / MMIS In-House Activities 90%
JFSME30511	Title XIX Skilled Medical
JFSME30610	HIPAA / MMIS In-House Activities 75%
JFSME3241B	Title XIX – Program Integrity – Fraud, Waste and Abuse Activities
JFSME3241F	Title XIX Regular Admin – Other Financial Participation
JFSMEP0120	Neonatal Outcome Improvement

Policy & Health Plan Services

Policy & Health Plan Services staff in department – JFS502001 provide administrative support benefiting several State and Federal programs (see section IV-D, pool JFS0029200). Therefore, all staff payroll and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0029200) associated with JFS502001, are assigned to Cost Pool JFS0029200. This cost pool distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to JFS502001 record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in JFS502001 can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution basis of Cost Pool JFS0029200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029200 in JFS502001 Policy & Health Plan Services. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029200, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0029200 distribution base:

JFS0029200 - Policy & Health Plan Services Pool	
JFS0014500	Medicaid/SCHIP Pool – General Administration
JFS0015400	MITS (50%) – General Administration
JFS0015500	MITS (75% In-House) – General Administration
JFS0015600	MITS (90% In-House) - General Administration
JFSME30110	Family Planning Services
JFSME30511	Title XIX Skilled Medical
JFSME30610	HIPAA / MMIS In-House Activities
JFSME3241F	Title XIX Regular Admin – Other Financial Participation
JFSMEP0120	Neonatal Outcome Improvement

Provider Services

Provider Services staff in department JFS504001 provide administrative support benefiting several State and Federal programs (see section IV-D, pool JFS0029400). All staff payroll and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0029400) associated with, are assigned to Cost Pool JFS0029400. This cost pool distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to Provider Services record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in Provider Services can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution basis of Cost Pool JFS0029400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029400 in JFS504001 - Provider Services. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029400, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0029400 distribution base:

JFS0029400 - Provider Services Pool	
JFS0012200	Medicaid/DAS (MIS) – General Administration
JFS0014500	Medicaid/SCHIP Pool – General Administration
JFS0015400	MITS (50%) – General Administration
JFS0015500	MITS (75% In-House) – General Administration
JFS0015600	MITS (90% In-House) - General Administration
JFSME3241B	Title XIX – Program Integrity – Fraud, Waste and Abuse Activities
JFSME3241F	Title XIX Regular Admin – Other Financial Participation

Long-Term Care Services & Support

Long-Term Care Services & Support staff in department JFS506001 provide administrative support benefiting several State and Federal programs (see section IV-D, pool JFS0014900). All staff payroll and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0014900) associated with, are assigned to Cost Pool JFS0014900. This cost pool distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to JFS506001 record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in JFS506001 can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution basis of Cost Pool JFS0014900, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014900 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0014900 in JFS506001 Long-Term Care Services & Support. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0014900, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014900 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0014900 distribution base:

JFS0014900 – Long-Term Care Services Pool	
JFS0015400	MITS (50%) – General Administration
JFS0015500	MITS (75% In-House) – General Administration
JFS0015600	MITS (90% In-House) - General Administration
JFS90J1500	Generic Activity (STFO)
JFSME30210	Minimum Data Set (MDS 3.0) – General Administration
JFSME30511	Title XIX Skilled Medical
JFSME3241F	Title XIX Regular Admin – Other Financial Participation

Consumer & Operational Support

Consumer & Operational Support staff in department JFS507001 provide administrative support benefiting several State and Federal programs (see section IV-D, pool JFS0029600). All staff payroll and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0029600) associated with, are assigned to Cost Pool JFS0029600. This cost pool distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to Consumer & Operational Support record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in Consumer & Operational Support can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution basis of Cost Pool JFS0029600, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029600 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029600 in JFS507001 - Consumer & Operational Support. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029600, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0029600 distribution base:

JFS0029600 – Consumer & Operational Support Pool	
JFS0014500	Medicaid/SCHIP Pool – General Administration
JFS0015400	MITS (50%) – General Administration
JFS0015500	MITS (75% In-House) – General Administration
JFS0015600	MITS (90% In-House) - General Administration
JFS9021400	Children's Buy-In Program
JFSME30511	Title XIX Skilled Medical
JFSME3241F	Title XIX Regular Admin – Other Financial Participation

OFFICE OF WORKFORCE DEVELOPMENT

Resource & Info Management

Resource & Info Management staff in JFS750400 provide administrative support benefiting several State and Federal programs (Section IV-D lists the associated programs). Staff payroll and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0018800), are assigned to Cost Pool JFS0018800 which distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to department JFS750400 and Cost Pool JFS0018800, record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff assigned to department JFS750400 and coded to Cost Pool JFS0018800 can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with department JFS750400 pool JFS0018800, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0018800 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to department JFS750400 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0018800, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0018800 as General administration, are excluded in the calculation of these percentages. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0018800 distribution base:

JFS0018800 – Resource & Info Mgmt Pool	
JFS0011200	OWD Supportive Services Cost Pool – General Administration
JFS0015200	LMI Cost Pool - OWD Administration Of Multiple Programs
JFS0017900	Veteran Services Cost Pool – General Administration
JFSES52010	Employment Services
JFSWI10520	WIA Rapid Response
JFSWIA0120	WIA 10% Other Statewide Activities
JFSWIA012S	WIA 10% Other Statewide Activities - ARRA
JFSWIA0320	WIA Statewide Administration
JFSWIF0520	Disability Navigator
JFSWIS052S	ARRA OJT NEG-ARRA
JFSWIT0520	Formula Funds Replenishment -

WIA

WIA and Apprenticeship staff in JFS751001 and JFS751100, respectively, provide administrative support benefiting several State and Federal programs (see section IV-D, pool JFS0016200). Therefore, all staff payroll and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0016200) associated with departments JFS751001 and JFS751100 are assigned to Cost Pool JFS0016200. This cost pool distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to departments JFS751001 and JFS751100, record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in departments JFS751001 and JFS751100 can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with departments JFS751001 and JFS751100, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0016200 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS751001 and JFS751100 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0016200, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0016200 as General administration, are excluded in the calculation of these percentages.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0016200 distribution base:

JFS0016200 – WIA Cost Pool	
JFSES2052S	Reemployment Services –WDF ARRA
JFSES52010	Employment Services - WFD All Purpose
JFSES52020	Employment Services - WFD All Purpose
JFSWI10520	Rapid Response - WFD All Purpose
JFSWIA0120	WIA 10% Youth, Adult And Dislocated Workers (Other Statewide Activities) - WFD All Purpose
JFSWIA012S	WIA 10% Youth, Adult And Dislocated Workers (Other Statewide Activities) – WFD- ARRA
JFSWIA0320	WIA 5% Youth, Adult And Dislocated Workers (Statewide Administration) - WFD All Purpose
JFSWIA032S	WIA 5% Youth, Adult And Dislocated Workers (Statewide Administration) - WFD ARRA
JFSWIF0520	Disability Navigator – WFD All Purpose
JFSWIN0520	Apprenticeship – WFD All Purpose
JFSWIR0520	Career Pathways Technical Assistance
JFSWIS052S	On the Job Training –ARRA
JFSWIT0520	Formula Funds Replenish

Rapid Response

Rapid Response staff in JFS750200 provide program policy and oversight for the State's Rapid Response activities and participates in the State's early warning system. Staff respond to Worker Adjustment and Retraining Notifications (WARN) of plant closures or mass layoffs by contacting affected employers and workers within 48 hours to identify the mix of services required to place workers in new jobs. This function is required by the Economic Dislocation and Worker Adjustment Act.

Staff assigned to department JFS750200 can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

National Emergency Grants (NEG) are discretionary awards by the Secretary of Labor that temporarily expand service capacity at the State and local levels through time-limited funding assistance in response to significant dislocation events. Significant events are those that create a sudden need for assistance that cannot reasonably be expected to be accommodated within the ongoing operations of the formula-funded Dislocated Worker program, including the discretionary resources reserved at the State level.

To determine the quarterly distribution basis of Cost Pool JFS0013200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0013200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to department JFS750200. General administration, vacation, holiday and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to pool JFS0013200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.
Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0016200 distribution base:

JFS0013200 - Rapid Response Cost Pool	
JFSWI10520	Rapid Response - WFD All Purpose
JFSWI1052S	Rapid Response - WFD ARRA Purpose
JFSWIK0520	Wilmington Airpark – WFD All Purpose
JFSWIL052S	Auto NEG - ARRA
JFSWIM052S	GE Lighting- ARRA
JFSWIS052S	ARRA OJT- ARRA
JFSWIT0520	Formula Funds Replenishment – WFD All Purpose

Veterans Services

The Veterans Services Department- JFS757100 is responsible for administering and ensuring compliance with the Disabled Veterans Outreach Program (DVOP) and Local Veterans Employment Representative (LVER) program that provides employment and training services and support to veterans and other eligible persons, as required by the Jobs for Veterans Act P.L. 107-288 under Title 38, Chapter 41, United States Code (USC). All employees coded to Veterans Services record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in Veterans Services can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution basis of Cost Pool JFS0017900, effort reporting data recorded by staff is downloaded from the Time keep effort reporting system. To determine the percentage of Cost Pool JFS0017900 costs are distributed to each program RCAT, the number of hours coded to each program RCAT is divided by the total hours coded to all RCATs by staff coded to JFS757100. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to JFS0017900 during the covered period and distributed to the appropriate program RCATS.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Time keep for staff whose hours make up the Cost Pool JFS0017900 distribution base:

JFS0017900	**Veteran Services Cost Pool**

JFSES52020	Employment Services – WFD All Purpose
JFSVE30710	Local Veterans Outreach – WFD All Purpose
JFSVE40710	Disabled Veterans Outreach Program – WFD All Purpose
JFS9060600	Military Injury Relief Fund – WFD All Purpose

Wagner Peyser Services

Wagner Peyser Services staff in JFS757001 provide administrative support benefiting several State and Federal programs (see section IV-D, pool JFS0011200 for list of programs). Staff payroll and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0011200) associated with department JFS757001 are assigned to Cost Pool JFS0011200. This cost pool distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to Support Services record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in Wagner Peyser & Veteran Services (JFS757001) can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with Local Area Support and Oversight, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0011200 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to JFS757001 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0011200, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0011200 as General administration, are excluded in the calculation of these percentages.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0011200 *distribution base:*

JFS0011200 - Employer Services Pool	
JFS9060100	Ohio Training Tax Credit - WFD All Purpose
JFSES10520	Alien Labor Certification – FFP 100% - WFD All Purpose
JFSES40520	Work Opportunities Tax Credit – WFD All Purpose
JFSES2052S	Reemployment – WFD - ARRA
JFSES52010	Employment Services - WFD All Purpose
JFSES5201S	Employment Services - WFD - ARRA
JFSES52020	Wagner/Peyser - WFD All Purpose
JFSES5202S	Wagner/Peyser - WFD - ARRA
JFSWI10520	WIA Rapid Response – WFD All Purpose
JFSWIA0120	WIA 10% Youth, Adult And Dislocated Workers (Other Statewide Activities) - WFD All Purpose
JFSWIA012S	WIA 10% Youth, Adult And Dislocated Workers (Other Statewide Activities) – WFD- ARRA
JFSWIA0320	WIA 5% Youth, Adult And Dislocated Workers (Statewide Administration) - WFD All Purpose
JFSWIA032S	WIA 5% Youth, Adult And Dislocated Workers (Statewide Administration) – WFD - ARRA

Labor Market Information and Subordinate Departments

Labor Market Information (LMI) staff in departments, JFS758001, JFS758100 and JFS758200 provide administrative support benefiting several State and Federal programs (see section IV-D, pool JFS0015200 for list of programs). Therefore, all staff payroll and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0015200) associated with, are assigned to Cost Pool JFS0015200. This cost pool distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to LMI record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in LMI can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with JFS758001, JFS758100 and JFS758200, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0015200 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to JFS758001, JFS758100 and JFS758200 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0015200, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0015200 as General administration, are excluded in the calculation of these percentages. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0015200 distribution base:

JFS0015200 - LMI	
JFS9060200	Replacement Rate Research (RRR) - WFD All Purpose
JFS9060300	LMI Data Network – WFD All Purpose
JFS9060400	Labor Market Projections – General Administration
JFSES30520	ALMIS One-Stop - WFD All Purpose, OWD Administration Of Multiple Programs
JFSES52010	Employment Services - WFD All Purpose
JFSES52020	LMI Analyst - 90 % (ES Grant) - WFD All Purpose
JFSLM10630	BLS Current Employment Statistics (CES) - WFD All Purpose
JFSLM10650	BLS Local Area Unemployment Statistics (LAUS) - WFD All Purpose
JFSLM10670	BLS Occupational Employment Statistics (OES) - WFD All Purpose
JFSLM10690	BLS Administrative Industry Statistics (ES-202) - WFD All Purpose
JFSLM106B0	BLS Mass Layoff Statistics (MLS) - WFD All Purpose
JFSLM20630	ES-202 AAMC NAICS - WFD All Purpose
JFSLM30630	AAMC2-Mass Layoff Statistics(MLS) – WFD All Purpose
JFSLM40630	LMI - LAUS AAMC – WFD All Purpose
JFSLM50630	LMI OES AAMC – WFD All Purpose
JFSUI10520	Unemployment Insurance – Admin - WFD All Purpose
JFSWIO052S	Green Capacity Building – WFD ARRA
JFSWIP052S	Indiana Auto Project – WFD ARRA
JFSWIQ052S	LMI E-Learning Module – WFD ARRA

OFFICE OF FAMILIES & CHILDREN

Child Care and Development

Child Care and Development - JFS851001, and its subordinate departments JFS851100, and JFS851200 provide administrative support benefiting several State and Federal programs (Section IV-D provides a list of programs and defines Cost Pool JFS0018200). Therefore, staff payroll and fringe benefits, as well as general operating expenses associated with departments JFS851001, JFS851100, and JFS851200, are assigned to Cost Pool JFS0018200, which distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to departments JFS851001, JFS851100, and JFS851200 record their hours to the appropriate effort RCFs shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in departments JFS851001, JFS851100, and JFS851200 can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with departments JFS851001, JFS851100, and JFS851200, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0018200 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS851001, JFS851100, and JFS851200 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0018200, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, sick time, as well as hours coded to Cost Pool JFS0018200 as General administration, are excluded in the calculation of these percentages. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the cost pool JFS0018200 distribution base:

JFS0018200 - Child Care & Development Pool	
JFS0016700	CCDF Administration - General Administration
JFSCC10330	CCDF Quality - General Administration
JFSTA22120	TANF-MOE-Administration – General Administration

Refugee Program Services

Refugee Program Services - JFS852300 provides administrative support benefiting several State and Federal programs (Section IV-D provides a list of programs and defines Cost Pool JFS0020200). Therefore, staff payroll and fringe benefits, as well as general operating expenses associated with department JFS852300, are assigned to Cost Pool JFS0020200, which distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to department JFS852300 record their hours to the appropriate effort RCFs shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in department JFS852300 can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with department JFS852300, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0020200 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS852300 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0020200, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, sick time, as well as hours coded to Cost Pool JFS0020200 as General administration, are excluded in the calculation of these percentages. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the cost pool JFS0020200 distribution base:

JFS0020200 – Refugee Program Services Pool	
JFSRE10230	Refugee Cash and Medical – General Administration
JFSRE40120	Refugee School Impact – General Administration
JFSRE50120	Refugee Targeted Assistance – General Administration
JFSRE70120	Refugee Social Services – General Administration
JFSRE80120	Refugee Preventive Health – General Administration
JFSRE90120	Older Refugee – General Administration

Program Agreements/Monitoring

Program Agreements/Monitoring - JFS852400 provides administrative support benefiting several State and Federal programs (Section IV-D provides a list of programs and defines Cost Pool JFS0017600). Therefore, staff payroll and fringe benefits, as well as general operating expenses associated with department JFS852400, are assigned to Cost Pool JFS0017600, which distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to department JFS854600 record their hours to the appropriate effort RCFs shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in department JFS852400 can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with department JFS852400, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0017600 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS852400 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0017600, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, sick time, as well as hours coded to Cost Pool JFS0017600 as General administration, are excluded in the calculation of these percentages. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the cost pool JFS0017600 distribution base:

JFS0017600 – OFC Agreements Pool	
JFSFS502R0	Food Stamps - General Administration
JFSFS80520	SNAP Part Grnt - Federal
JFSFS90520	Underserved Elderly Federal
JFSTA22110	TANF Federal - General Administration

Child Care Automated Systems

Child Care Automated Systems - JFS854600 provides administrative support benefiting several State and Federal programs (Section IV-D provides a list of programs and defines Cost Pool JFS0018300). Therefore, staff payroll and fringe benefits, as well as general operating expenses associated with department JFS854600, are assigned to Cost Pool JFS0018300, which distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to department JFS854600 record their hours to the appropriate effort RCFs shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in department JFS854600 can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with department JFS854600, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0018300 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS854600 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0018300, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, sick time, as well as hours coded to Cost Pool JFS0018300 as General administration, are excluded in the calculation of these percentages. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the cost pool JFS0018300 distribution base:

JFS0018300 – Child Care Automated Pool	
JFS0016700	CCDF Administration - General Administration
JFSCC11230	Child Care Non-Direct Services - General Administration
JFSTA22210	TANF Systems - General Administration

OFC Automated Systems

Automated Systems – JFS856001, JFS856200, JFS856300, and JFS856400 provide administrative support benefiting FACSIS and SACWIS. Therefore, staff payroll and fringe benefits, as well as general operating expenses associated with departments JFS856001, JFS856200, JFS856300, and JFS856400 are assigned to Cost Pool JFS0014700 (Section IV-D provides a list of programs and defines Cost Pool JFS0014700). This cost pool distributes costs based on employee effort reporting data using the Timekeep effort reporting system. Employees coded to departments JFS856001, JFS856200, JFS856300, and JFS856400 record their hours to the appropriate effort RCFs shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in departments JFS856001, JFS856200, JFS856300, and JFS856400 can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with JFS856001, JFS856200, JFS856300, and JFS856400 data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0014700 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS856001, JFS856200, JFS856300, and JFS856400 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0014700, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0014700 as General administration, are excluded in the calculation of these percentages. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0014700 distribution base:

JFS0014700 - SACWIS/FACSIS	
JFS0012300	FACSIS - General Administration, Production, Development & Testing
JFS0012400	SACWIS Operational – General Administration
JFSCC11230	CCDF - Non-Direct Services - Quality
JFSFC41120	SACWIS - General Administration, Development & Testing

Cash & Food Assistance Technical Assistance/Oversight

Cash & Food Assistance Technical Assistance/Oversight and its subordinate departments (JFS855001, JFS855100, JFS855400 and JFS855500) provide administrative support benefiting several State and Federal programs (Section IV-D provides a list of programs and defines Cost Pool
). Therefore, staff payroll and fringe benefits, as well as general operating expenses associated with Cash & Food Assistance Technical Assistance/Oversight, are assigned to Cost Pool JFS0019400, which distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to Cash & Food Assistance Technical Assistance/Oversight record their hours to the appropriate effort RCFs shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in Cash & Food Assistance Technical Assistance/Oversight can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with Cash & Food Assistance Technical Assistance/Oversight, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0019400 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to Cash & Food Assistance Technical Assistance/Oversight during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0019400, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0019400 as General administration, are excluded in the calculation of these percentages. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0019400 distribution base:

JFS0019400 – CFA TECH ASST/OVERSIGHT POOL	
JFS9071800	STFO - Disability Financial Assistance
JFSFS502R0	Food Stamp
JFSFS502T0	Supplemental Nutrition Assistance Program (SNAP)
JFSRE10230	Refugee Cash And Medical
JFSTA22110	TANF Administration
JFSTA22120	TANF MOE Administration, TANF Quality Control Review Program

Activities available to staff in departments *JFS855001, JFS855100, JFS855400 and JFS855500.*

- General Administration
- Quality Reviews
- Food Stamp Exchange
- TANF

Protection Services Child/Adult

Protection Services Child/Adult JFS859001, Substitute Care/Permanency Services JFS859100 and Child and Adult Protection JFS859300, provide administrative support benefiting several State and Federal programs (Section IV-D provides a list of programs and defines Cost Pool JFS0023800). Therefore, staff payroll and fringe benefits, as well as general operating expenses associated with departments JFS859001, JFS859100 and JFS859300, are assigned to Cost Pool JFS0023800, which distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to departments JFS859001, JFS859100 and JFS859300 record their hours to the appropriate effort RCFs shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in departments JFS859001, JFS859100 and JFS859300 can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with departments JFS859001, JFS859100 and JFS859300, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0023800 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS859001, JFS859100 and JFS859300 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0023800, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0023800 as General administration, are excluded in the calculation of these percentages. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0023800 distribution base:

JFS0023800 – Protect Svcs Child/Adult Pool	
JFS0011100	Child Welfare Support Cost Pool
JFS0012000	Child Foster Care Cost Pool
JFSCW30120	Title IV-B Regular
JFSFC20120	Independent Living
JFSSS30120	Title XX - Direct
JFS90J0400	Putative Father Registry

Activities available to staff in departments JFS859001, JFS859100 and JFS859300.

- General Administration
- Placement
- Kinship
- Title XX
- MEPA
- Foster Care Licensing
- Child Protective Services
- Adoption Policy
- Title IV-E FCM Policy
- ICAMA
- OAPL
- PFR
- ICPC
- Help Desk

OFFICE OF INFORMATION SERVICES

Management Information Services Enterprise

IT Portfolio Management (JFS452001), Application Development (JFS453001), Architecture and Engineering (JFS455001), and Production and Operations (JFS456001) staff payroll are coded to JFS0018400 (MIS Enterprise Cost Pool) as they provide system and administrative support benefiting several State and Federal programs (see section IV-D, pool JFS0018400 –for list of programs). Therefore, all staff payroll and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0018400) associated with all departments in MIS except JFS450002, are assigned to Cost Pool JFS0018400. This cost pool distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to Information Systems record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in MIS (except the Deputy Director's staff) can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with JFS452001, JFS453001, JFS455001, and JFS456001, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0018400 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to JFS452001, JFS453001, JFS455001, and JFS456001 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0018400, are distributed to the appropriate RCFs based on these percentages. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0018400 distribution base:

JFS0018400 - MIS Enterprise Staff Cost Pool			
JFS0011500	CRIS-E	JFSFS80520	SNAP Part Grnt – Federal
JFS0012200	MIS/Medicaid	JFSLM10690	BLS Administrative Industry Statistics
JFS0012400	SACWIS	JFSME30210	HIPAA 90%
JFS0015400	MITS (50%)	JFSME30610	HIPAA 75%
JFS0015500	MITS (75% In-House)	JFSUI10520	Unemployment Insurance - Admin
JFS0015600	MITS (90% In-House)	JFSUI1052S	Unemployment Insurance - Stimulus
JFS0023000	Network/Ad Hoc Computer Services	JFSUI20520	Emergency Unemployment Compensation
JFSCC11230	CCDF Non-Direct Services	JFSUIM018S	Modernization
JFSCS10610	SETS General	JFSWIA0120	WI-SWA-State Wide Adult
JFSES2052S	Reemployment Services –ARRA	JFSWIA012S	WIA Youth, Adult And Dislocated Workers
JFSES52010	Employment Services	(Other Statewide Activities) – WFD- ARRA Purpose	
JFSES5201S	Employment Services –ARRA		
JFSFC41120	SACWIS		

Activities available to staff in departments JFS452001, JFS453001, JFS455001, and JFS456001.

- General Administration
- Training
- Portfolio Management
- Application Development
- Architecture & Engineering
- Production / Operations

OFFICE OF FISCAL AND MONITORING SERVICES

Monitoring & Consulting Services

Monitoring & Consulting Services (JFS157001), Consulting & Monitoring (JFS157100), and State Agency & TANF (JFS157200) provide administrative support benefiting several State and Federal programs (see section IV-D, pool JFS0028700 for list of programs). Therefore, all staff payroll and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0028700) associated with departments JFS157001, JFS1571000, and JFS157200 , are assigned to Cost Pool JFS0028700 which distributes costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to departments JFS157001, JFS157100, and JFS157200 record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in departments JFS157001, JFS157100, and JFS157200 can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with departments JFS157001, JFS157100, and JFS157200, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0028700's expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS157001, JFS157100, and JFS157200 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0028700, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0028700 as General administration, are excluded in the calculation of these percentages.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0028700 distribution base:

JFS0028700 - Monitoring & Consulting Services Cost Pool	
JFS0014500	Medicaid/Chip Pool - General Administration
JFS0016700	CCDF Administrative Cost Pool
JFS0023600	Statewide Indirect Pool - General Administration
JFSCS10110	Child Support- General Administration
JFSCW30120	Title IV-B - General Administration
JFSES40520	WOTC - General Administration
JFSFC40910	Title IV-E – Foster Care - General Administration
JFSFS502R0	Food Stamps - General Administration
JFSME3241B	Title XIX – Program Integrity – Fraud, Waste and Abuse Activities
JFSME3241F	Title XIX Regular Admin – Other Financial Participation
JFSSS30120	Title XX - General Administration
JFSTA22110	TANF Federal - Administration
JFSTA22120	TANF - General Administration
JFSWIA012S	WIA 10% Youth, Adult And Dislocated Workers (Other Statewide Activities) – WFD- ARRA
JFSWIA0320	WIA Statewide Administration
JFSWIA032S	WIA - General Administration

OFFICE OF FISCAL AND MONITORING SERVICES

County Finance and Technical Assistance/Operations Section

Operations Section of County Finance and Technical Assistance (JFS154001) monitors and evaluates the fiscal aspects of administrative and programmatic operational revenue and expenditures of CDJFS, CSEA, and the PCSA board (see section IV-D, pool JFS0020500 for list of programs). Therefore, Operations Section staff payroll and fringe benefits, as well as general operating expenses (as defined in IV-D, JFS0020500) associated with departments JFS154001, are assigned to Cost Pool JFS0020500 which distributes costs based on employee effort reporting data using the Timekeep effort reporting system. Only Operations Section employees coded to departments JFS154001 record their hours to the appropriate effort RCFs, shown below, on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

Staff in Operations Section (JFS154001) can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with Operations Section , data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0020500's expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS154001 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0020500, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0020500 as General administration, are excluded in the calculation of these percentages.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0020500 distribution base:

JFS0020500 – County Finance Operations Cost Pool	
JFS9071800	Disability Financial Assistance
JFS90J1500	Generic Activity - STFO
JFSCC10230	CCDF - Administration
JFSCS10110	Child Support- General Administration
JFSCS1011S	Child Support - Stimulus
JFSCW30120	Title IV-B - General Administration
JFSFC10120	Adoption Assistance IV-E
JFSFC20120	FC Chafee Independence Program – General Administration
JFSFC40910	Title IV-E – Foster Care - General Administration
JFSFS10210	Emergency Food Distribution
JFSFS502R0	Food Stamps - General Administration
JFSFS502RS	Food Stamps – Stimulus
JFSME23030	State Children's Insurance Program
JFSME3241F	Title XIX Regular Admin – Other Financial Participation
JFSRE10230	Refugee Regular Admin
JFSRE50120	Refugee Targeted Assistance Mandatory
JFSRE70120	Refugee – Social Services
JFSSS30120	Title XX - General Administration
JFSTA22110	TANF Federal - Administration
JFSTA22120	TANF MOE – Administration
JFSWI10520	WIA Rapid Response – Dislocated worker
JFSWIA0120	WIA Other Statewide Activity

OFFICE OF FISCAL AND MONITORING SERVICES

County Finance and Technical Assistance/Operations Section

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0020500 distribution base:

JFS0020500 – County Finance Operations Cost Pool

JFSWIA012S	WIA 10% Youth, Adult And Dislocated Workers (Other Statewide Activities) – WFD- ARRA
JFSWIA0320	WIA Statewide Administration
JFSWIA032S	WIA - General Administration Stimulus

OFFICE OF FISCAL AND MONITORING SERVICES

Grants Management & Federal Reporting

Grants Management and Federal Reporting – JFS155001 – performs daily federal cash draws, prepares quarterly PMS272 reports and reconciles/reports federal grant status. The department compiles the annual Schedule of Federal Financial Assistance; manages fiscal transactions and reports relating to select custodial accounts; and coordinates General Ledger financial reporting. Grants Management and Federal Reporting staff collaborate to prepare the quarterly and annual expenditure reports for many federal grant programs, including TANF, WIA, UC, Food Stamps, title XIX Medicaid/Healthy Start, Title XX Social Services, Title IV-E, Child Care Development Fund (CCDF), LMI, Veteran Services, Refugee Services, Employment Services, and One Stop/ALMIS-State LMI-TAT-Other (ALMIS). There are three (3) sub-departments in Grants Management and Federal Reporting: Cash Management, TANF/Title IV/DOL Reporting, and MED/title XX/HHS Reporting. The internal Audit staff in this department establish and maintain stable lines of communication with other state agencies, federal agencies, and ODJFS offices for the purpose of resolving audit findings. The Internal Audit staff serve as the entry point and coordinator for all external audits such as the Auditor of State Single Audit. In addition, staff monitor responses and corrective action plans as a result of external and internal monitoring for resolution of findings.

Staff in Grants Management and Federal Reporting (JFS155001) can report their effort to the RCFs and activities listed below. If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with departments JFS155001, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0026100's expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS155001 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0026100, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0026100 as General administration, are excluded in the calculation of these percentages.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0026100 distribution base:

JFS0026100 - GRANTS MGMT & FED RPTG	
JFS0015000	OHP Admin Cost Pool
JFS0015200	LMI
JFS0016700	CCDF Administrative Cost Pool
JFS0020200	Refugee Program Services Pool
JFS0023600	Statewide Indirect Pool - General Administration
JFS0027400	Services to Employers
JFSCO40120	Healthy Marriage Promotion
JFSCS10110	Child Support- General Administration
JFSCW20120	Child Abuse and Neglect State
JFSCW30120	Title IV-B - General Administration
JFSCW40120	Children's Justice Grants
JFSCW50120	Community Based Child Abuse
JFSES52010	Employment Services
JFSFC10310	Adoption Assistance – state & local Administration
JFSFC20120	Independent Living

OFFICE OF FISCAL AND MONITORING SERVICES

Grants Management & Federal Reporting

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0026100 distribution base:

JFS0026100 - GRANTS MGMT & FED RPTG

JFSFC40910	Title IV-E – Foster Care - General Administration
JFSFS502R0	Food Stamps - General Administration
JFSME3241F	Title XIX Regular Admin – Other Financial Participation
JFSMEL0120	Money Follows The Person
JFSSS30120	Title XX - General Administration
JFSTA22120	TANF - General Administration
JFSTR20520	Trade Adjustment Assistance
JFSUI10520	Unemployment Insurance – Admin
JFSVE30710	Local Veteran's Employment Rep
JFSVE40710	Disabled Veteran's Outreach Program
JFSWI10520	WIA Rapid Response – Dislocated Workers ETA
JFSWIA0320	WIA Statewide Administration
JFS90J1500	State Funds Only

OFFICE OF LEGAL AND ACQUISITION SERVICES

Legal Services

Office of Legal and Acquisition Services (OLAS) – JFS190002 – provides a variety of legal and acquisition services throughout Ohio Department of Job and Family Services (ODJFS). All staff payroll and fringe benefits, as well as general operating expenses associated with department JFS190002 are assigned to Cost Pool JFS0010400 which distribute costs based on employee effort reporting data using the Timekeep effort reporting system. All employees coded to departments JFS190002 record their hours to the appropriate effort RCFs on a daily basis. Supervisors at or above the Chief level and their administrative staff, record all of their effort as "General Administrative" effort because their supervisory/administrative support role is an ever-present component of their daily activities.

If an employee performs an activity that benefits a program or activity outside of the activities shown below, a manual adjustment to the pool data will be performed by staff in the Office of Fiscal and Monitoring Services upon receipt of a written notification from the employee's Activity Tracking Coordinator, signed by the employee.

To determine the quarterly distribution of expenditures associated with departments JFS190002, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0010400's expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS190002 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0010400, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0010400 as General administration, are excluded in the calculation of these percentages. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

Cost pools, program RCFs and activity codes available in Timekeep for staff whose hours make up the Cost Pool JFS0010400 distribution base:

JFS0010400 - Legal Services Cost Pool	
JFS0012700	Families & Children Administration
JFS0012000	Child Foster Care
JFS0015900	Local Operations
JFS0016100	OWD
JFS0016700	CCDF Admin pool
JFS0020600	State Level Indirect
JFS0023800	Protective Services Child/Adult
JFS90J1500	State Funds only
JFSCS10110	Child Support- General Administration
JFSFC10310	FC – AA – State and Local Administration
JFSFS502R0	Food Stamps - General Administration
JFSME3241F	Title XIX Regular Admin – Other Financial Participation
JFSSS30120	Title XX - General Administration
JFSTA22120	TANF - General Administration
JFSUI10520	Unemployment Insurance – Admin

Section III

Current Program Descriptions

The Ohio Department of Job and Family Services (ODJFS) develops and oversees programs and services designed to help Ohioans become independent through education, employment, job skills, and training. Other ODJFS programs help to ensure a safe and healthy environment for individuals and families who need help caring for their basic needs due to temporary or permanent situations.

Programs are funded by state and federal entities, and some are administered locally by County Departments of Job and Family Services (CDJFSs), Public Children Services Agencies (PCSAs), Child Support Enforcement Agencies (CSEAs), and local Workforce Investment boards (WIBs). Other programs, including employment services programs, are administered directly by the department. The following is a brief description of each program series and funding sources.

Services to Families

1. Ohio Health Plans

The Ohio Health Plan programs consists of publicly financed health programs which include: Medicaid (Title XIX), the State Children's Health Insurance Program (Title XXI), the Medicaid Managed Care Program and the Disability Assistance Medical Program. Through each of these programs the department offers a variety of health coverage options to consumers including children, pregnant women, families, seniors, and people with disabilities.

a. Medicaid

Title XIX of the Social Security Act, referred to as Medicaid, is the primary program that provides medical assistance to persons with low incomes and resources in Ohio. Medicaid became law in 1965 as a jointly funded cooperative venture between the federal and state governments to assist states in the provision of adequate medical care to eligible needy persons. Within broad national guidelines, which the federal government provides, each state establishes its own eligibility standards, determines the type, amount, duration, and scope of services, sets the rate of payment for services and administers its own program. The portion of the Medicaid program, which is paid by the federal government, is determined annually for each state by a formula that compares the state's average per capita income level with the national average.

Although the Social Security Act lists over 60 different categories of people who are eligible for Medicaid, the eligibility can be grouped into two general categories: Covered Families and Children (CFC) and the Aged, Blind, or Disabled (ABD). It should be noted that the federal government's other major health care program, Medicare, which assists the elderly, has no state government participation.

Ohio's Medicaid program provides a comprehensive package of services. Included in those services are inpatient and outpatient hospital services, long-term care, physician services,

prescribed drugs, dental, and a variety of other health-related services. The Department of Job and Family Services is recognized by the Federal government as Ohio's single state Medicaid agency. As the single state Medicaid agency, the Department is responsible for ensuring that Medicaid is administered within federal guidelines. The Department makes payments for medical and health-related services delivered to Medicaid-eligible Ohioans through authorized medical service providers for claims. The County Job and Family Services Departments (CDJFSs) are responsible for eligibility determination.

Medicaid-related services are also provided by several other departments including: Aging, Alcohol and Drug Addiction Services, Mental Health, Education, and Mental Retardation and Developmental Disabilities. Federal funding for these services flow from the federal government and are passed through the Department of Job and Family Services to the aforementioned agencies.

b. Medicaid Managed Care

The Medicaid Managed Care Program, through Medicaid-serving managed care plans (MCPs), provides health services to a portion of Ohio's Medicaid population. MCPs cover Medicaid consumers in the Covered Families and Children and Healthy Start programs in selected counties. Managed care offers an opportunity to assure access to a primary care provider, emphasize preventive care, and encourage the appropriate utilization of services in the most cost-effective settings.

c. State Children's Health Insurance Program (S-CHIP)

The Balanced Budget Act (BBA) of 1997 amended the Social Security Act, to include

Title XXI, the State Children's Health Insurance Program (S-CHIP). Designed to provide increased access to health coverage for children in families with income too high to qualify for Medicaid (Title XIX) but too low to afford private coverage, S-CHIP provides match funds to states. When the BBA was passed in August of 1997, Ohio opted to implement S-CHIP as a Medicaid expansion of the Healthy Start program. Healthy Start is Ohio's health coverage program for children and pregnant women, and it has existed since 1989.

Under Title XXI, the federal government matches state spending for S-CHIP at a higher rate than that for Medicaid.

d. Health Insurance Portability and Accountability Act of 1996 (HIPAA)

HIPAA is the single most significant Federal legislation affecting the health care industry since the creation of the Medicare and Medicaid programs in 1965. The Act improves the portability and continuity of health insurance coverage for millions of American workers and their families. The Act also gives HHS the authority to mandate the use of standards for the electronic exchange of health care data; to specify what medical and administrative code sets should be used within those standards; to require the use of national identification systems for health care patients, providers, payers (or plans), and employers (or sponsors); and to specify the types of measures required to protect the security and privacy of personally identifiable health care information.

HIPAA regulations define covered entities as health plans, health-care clearinghouses and health-care providers.

e. Healthy Start & Healthy Families

Healthy Start & Healthy Families are Medicaid programs that provide eligible families, children (up to age 19) and pregnant women with limited income access to comprehensive health coverage. This program provides coverage to Ohio families for doctor visits, prescriptions, hospital care, immunizations, vision & dental care, substance abuse, and mental health services. Families who qualify for Healthy Start & Healthy Families will receive covered services at no cost.

f. Disability Assistance Medical Program

Disability Assistance Medical (DA) is a state and county funded program that provides medical assistance to persons ineligible for public assistance programs that are supported in whole, or in part, by federal funds. The program provides eligible individuals assistance to help with the costs of health care. DA medical assistance will provide limited benefits to certain individuals and families who meet program and eligibility requirements as determined by state law or rules.

2. Families & Children

Providing adequate family support is a very important component in moving people from public assistance toward self-sufficiency. Within the Office of Families and Children (OFC), the family stability programs assure quality services to promote employment, self-sufficiency, family stability, and personal responsibility, and to establish a safety net for emergency needs for Ohio citizens. These objectives are met through policy development, county guidance and support and collaboration with county agencies that operate employment, prevention and emergency services through cash assistance, Food Stamps, social service and employment services. Additionally, OFC develops and administers programs and services designed to protect children and vulnerable adults and to preserve and strengthen families. OFC provides an umbrella for a continuum of care from prevention and protection to permanency. The federal and state program services administered by OFC are provided through the CDJFS, departments or public children services agencies, and the caseworkers in those agencies. The programs operate using the Social Services Block Grant (SSBG) Title XX, Foster Care, Adoption Assistance and other federal and state programs to provide a range of child welfare, adult services and child protective services, child foster care, and adoption assistance services.

a. Temporary Assistance for Needy Families (TANF)

TANF is a federal, state and county funded program that provides cash assistance and services to eligible families. In Ohio, TANF consists of programs designed to serve the needs of low-income families and to provide supplemental support to child care, through the Ohio Works First (OWF) and the Prevention, Retention and Contingency (PRC) programs, which were established by the Ohio General Assembly in House Bill 408 to build on welfare reform provisions in the federal Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) enacted by congress in 1996. Implementation is governed by the Ohio Revised Code Section 5101.80. Programs may be established by the Ohio General Assembly or by Executive Order of the Governor.

OWF provides time-limited cash assistance to eligible families who meet program requirements. As enacted by the State of Ohio in OWF, with certain exceptions the program has a 36-month limit on the length of time that an individual can receive assistance.

The PRC program provides job training, employment assistance and work support services to assist families in finding that first, next or better job. As families move into regular, meaningful employment, it is imperative that they are given the opportunities to access support services to help them maintain their jobs.

To participate in OWF, an assistance group must include at least one of the following: 1) a minor child residing with a parent, specified relative, guardian or custodian; 2) a parent residing with and caring for a minor child receiving Supplemental Security Income (SSI) or adoption assistance; 3) A specified relative residing with and caring for a minor child receiving foster care or 4) a woman at least six months pregnant. Income eligibility requirements are set in law based on gross income standards and countable income as compared to payment standards.

To participate in the PRC program, an assistance group must include at least one minor child or pregnant woman. Each CDJFS provides a PRC plan which specifies how the program is developed and administered at the county level.

b. Help Me Grow

The Help Me Grow (HMG) program, designed to be the umbrella for services to families with children birth to three years old, was enacted as a part of the budget bill Amended Substitute HB 299. HMG integrates Early Start, Early Start Expansion, Early Intervention and Welcome Home into a single program so that services can be better coordinated, expanded and enhanced. The program operation is supervised by the Ohio Department of Health (ODH). ODJFS supports the HMG program with financial support, technical assistance maximizing PRC funds, and program referrals. ODJFS designates PRC funds to each county to support the Help Me Grow Program, with the CDJFS and the County Family and Children First Council (CFCFC) governing the transfer and utilization of the PRC funds. The goal of HMG is to enable families to create an environment conducive to the growth and development of young children.

c. Disability Assistance Cash Program

Disability Assistance Cash (DA) is a state and county funded program, which provides cash assistance to persons ineligible for public assistance programs that are supported in whole, or in part, by federal funds. The program provides eligible individuals cash assistance to help meet basic needs. DA cash assistance will provide limited monthly cash benefits to certain individuals and families who meet program and eligibility requirements as determined by state law or rules.

d. Food Assistance

The Food Assistance program is intended to enhance the health and improve the nutrition of needy families by increasing the household's purchasing power. Benefits are provided to eligible households through the Ohio Direction Card Electronic Benefit Transfer (EBT) system. The card is similar in appearance and performs like a bank debit card to purchase nutritious food. Paper coupons are no longer available. Federal funds pay all Food Stamp benefit costs.

A household may be eligible for food stamps if its income and resources are within federal guidelines based on the number of individuals in the home. Two out of every three recipients are children residing in low-income, single-parent households.

e. Special Populations

The Refugee Services programs are mandated by federal law and require Ohio to participate in coordinating services to refugees. Programs consist of services of cash assistance, medical services, employment aid and supportive social services. These programs support services to refugees such as: meeting basic needs, medical screening for refugees entering the United States, English as a Second Language (ESL) classes, translator and translator-training programs, and services to special populations such as elderly refugees.

f. Child Care

Child care services are provided to children of eligible parents in order to support their work and training efforts and to help families achieve self-sufficiency.

Eligibility determination and payment for service delivery of subsidized care are provided by the 88 CDJFSs with the state department providing training, technical assistance, grant administration, and fiscal monitoring. The state department is responsible for licensing child-care centers.

For subsidized care, children and their families are served through one comprehensive child-care delivery system. Eligibility for subsidized care is guaranteed for any families who are eligible for OWF who need child care while the parents are employed or in a training or education program, or for one year after eligibility for OWF ceases. The Child Care services fee schedule that applies to all families receiving subsidized care and the income requirements are determined by state law.

g. Adult Protective Services

The adult protective services program addresses the needs of Ohio's vulnerable adults and families by providing services designed to bring about and continue self-support and self-sufficiency. The services are provided directly by the 88 CDJFSs with the ODJFS providing program planning, technical assistance, training and monitoring. Activities include protective services, homemaker services, guardian services, and other related services funded through the federal and state funds.

The population served includes adults and families who are in need of services to restore, maintain, or improve their capabilities for self-support, self-care and independent living and to strengthen family life. This includes adults who are at-risk for abuse, neglect or exploitation and victims of domestic violence. For the refugee resettlement program, a refugee is defined as a person who is either outside the country of their nationality or outside the country in which they last habitually resided and they claim no nationality. Further, eligible persons are unable or unwilling to return to or have the protection of that country because of persecution or a well-founded fear of persecution because of race, religion, nationality, or membership in a particular social group or political opinion.

h. Child Protective Services

ODJFS operates a number of programs intended to promote the safety and stability of children, including prevention services, protective services, foster care, and adoption services to support the safety of children and the stabilization of families. The services are provided directly by the CDJFSs and PCSAs with the ODJFS providing program planning, technical assistance, training and monitoring. Ohio licenses a statewide network of family foster, group homes and child residential centers for children whose natural parents are either unable or unwilling to provide for their needs. The Ohio Children's Trust Fund (OCTF) also works to eliminate the problem of child abuse and neglect. The goal of OCTF is to accommodate the Community Based Family Resource Center Initiative (CBFRC). The main thrust of the CBFRC initiative is to provide integrated neighborhood or community-based services for high-risk families.

i. Child Foster Care and Adoption

The child foster care and adoption program is administered by the county public children services agencies under state supervision. The program is responsible for increasing the proportion of Ohio's adoptable children living in stable, permanent homes by providing pre- and post-adoption services. The state has increased its adoption efforts, which has resulted in a steady increase in individuals qualifying for adoption assistance payments and services.

ODJFS received a Title IV-E waiver from the federal government to implement a demonstration of a managed care delivery system for Title IV-E foster care services. Fourteen counties are participating on the Protect OHIO waiver, a demonstration project operated under Section 1130 of the Social Security Act. Through cost effectiveness the program has allowed Ohio to improve outcomes for children and promote efficiency and accountability in the operation of Title IV-E.

AdoptOHIO is designed to reduce the number of children waiting for a family. In addition, placement services is responsible for the development and oversight of administrative rules, policies, programs and resources for children who are removed from their homes and placed in out-of-home care. Out-of-home care covers a range of settings, including relative homes, foster family homes, group homes and residential treatment centers.

3. Child Support

The objective of the child support enforcement is to enable children in Ohio to receive the financial and medical support to which they are entitled from a non-custodial parent. The program provides a variety of services including location activities, enforcement, paternity establishment, the establishment and the enforcement of financial and medical obligations. The program is a cooperative venture between the federal, county and state governments. The program is administered locally by the 88 CSEA providing services to the residents of that county as well as any other counties and states over which the county court may have jurisdiction. Funding reflects administrative costs to operate the program.

Based upon the determination of the local Board of County Commissioners, the responsibility for carrying out child support related activities can vary from county to county. The local Child Support Enforcement Agency (CSEA) can be a part of the County Department of Job and Family Services, an adjunct to the county prosecutor's office, the court or a stand-alone agency under the local commissioners. Regardless of the designation, the local CSEA has the responsibility for the direct administration and provision of services to all individuals in need of child support services.

Federal welfare reform legislation requires that states operate a centralized collection and disbursement system. In Ohio, the Support Enforcement Tracking System (SETS) is the statewide computer system designed to calculate, monitor and track child support payments. All aspects of collection and distribution of child support payments including billing, payment collection, disbursement, financial correction and recoupment and reconciliation are passed through the Child Support Payment Central unit (CSPC), Ohio's centralized collection and disbursement unit. This includes cases for individuals on public assistance, as well as those who are not, even if services were not formally requested

B. Services to Employers

1. Unemployment Compensation Insurance

The Unemployment Insurance (UI) system is mandated by both federal and state law. Funds for administration of the Unemployment Insurance Program are provided primarily by the U.S. Department of Labor (USDOL) from revenues collected from employers by the Internal Revenue Service pursuant to the Federal Unemployment Tax Act (FUTA). Benefits are paid through the Unemployment Compensation Trust Fund, which is funded through state insurance taxes that are paid by employers and collected by ODJFS. Employees delivering services for the Unemployment Insurance program are located in state offices.

The Trade Adjustment Assistance (TAA) program provide re-employment assistance to workers who have lost their jobs or whose work hours and wages are reduced as a result of increased imports and foreign competition. Employees delivering services for TAA are located both in state offices and local offices.

a. Reed Act

The term ‘‘Reed Act’’ refers to a part of the Employment Security Financing Act of 1954. This legislation amended Titles IX and XII of the Social Security Act (SSA) and established the basic structure of the Unemployment Trust Fund (UTF). The amendments to Title IX, among other things, provided, under certain conditions, for the transfer of excess funds in the Employment Security Administration Account (ESAA) in the UTF to the individual State accounts in the UTF (Section 903(a)(1), SSA). These transferred funds are commonly referred to as ‘‘Reed Act’’ funds.

Under the SSA, the primary purpose of Reed Act funds is the payment of ‘‘cash benefits to individuals with respect to their unemployment, exclusive of expenses of administration’’ (Section 903(c)(1), SSA). However, subject to conditions specified in Section 903(c)(2), SSA, a State is permitted, at its discretion, to use Reed Act funds for ‘‘the administration of its unemployment compensation law and public employment offices’’. Title III, SSA, governs the use of Federal grant funds for the administration of the unemployment compensation (UC) programs by States. Section 302(a), SSA, addresses the uses of UC granted funds as follows: The Secretary of Labor shall from time to time certify to the Secretary of the Treasury for payment to each State which has an unemployment compensation law approved by the Secretary of Labor under the Federal Unemployment Tax Act, such amounts as the Secretary of Labor determines to be necessary for the proper and efficient administration of such law during the fiscal year for which such payment is to be made. Section 303(a)(8), SSA, requires, as a condition of receiving UC administrative grants, that State laws include provision for: the expenditure of all moneys received pursuant to section 302 of this title solely for the purposes and in the amounts found necessary by the Secretary of Labor for the proper and efficient administration of such State law.

ODJFS utilizes Reed Act funding to support functions within Unemployment Compensation, Workforce Development and Local Operations. For example, ODJFS is replacing its existing UC Tax System with funds provided by Reed Act. Other uses of the funding include equipment purchases and training program for policy and delivery staff, Local Operations transition (which includes MIS costs), operation of One Stops and improving LMI systems.

2. Employment Services

The Employment Services (ES) program matches qualified job seekers to vacant positions in business and industry. Funds for administration of the Employment Services Program are provided primarily by the U.S. Department of Labor (USDOL). Staff provides job search and placement services for Ohioans seeking employment and employer services for the state's employers. Information about job vacancies, career options, relevant employment trends, and instruction on how to conduct a job search, write a resume, or interview with an employer is available to job seekers and those seeking advancement.

Targeted services are provided to Unemployment Insurance (UI) claimants, so that they return more quickly to the workforce, as well as for other targeted groups, such as veterans, and migrant and seasonal farm workers, who may need more intensive services.

ODJFS has transitioned Ohio's employment system to a One-Stop service delivery system with the goal of making services more seamless to customers (both job seekers and employers) and integrating labor exchange services with other employer services.

a. SCOTI

The Sharing Career Opportunities and Training Information (SCOTI) system consolidates all of the Workforce Investment Act (WIA) and the Wagner-Peyser Act activities into one homogeneous system for use throughout the state. It is a key system in the implementation of the "One Stop" service centers allowing integrated case management of the applicant for WIA and Wagner-Peyser Act benefits.

WIA requires states to provide training programs for youth and displaced workers to prepare them for entry or re-entry into the job market. The Wagner-Peyser Act requires states to provided job search and job matching service to laid-off workers collecting unemployment benefits.

The goal of Wagner-Peyser Act activities of the SCOTI system is to match employers looking for employees with employees looking for work. Most citizens collecting unemployment benefits are required to register for the employment assistance provided under the state's Wagner-Peyser Act activities. Ohio is measured by the number of people who gain employment as a result of the job matching activities performed by the Office of Workforce Development.

The goal of the state's WIA activities is to successfully train Ohio's youth and displaced workers in skills that produce employment opportunities. The training programs provided under this program are carefully managed and monitored to ensure individuals starting the various training programs complete them successfully and obtain employment as a direct result of the training.

3. Labor Market Information

The Labor Market Information (LMI) program collects, collates, analyzes, and disseminates economic information. The results of surveys, projections, and tallies are published in monthly, quarterly, and annual reports. The program provides the outlook for labor demand and supply in Ohio. Labor market projections are used primarily for planning education and training programs and for career counseling. These projections play a key role in market analysis and planning service delivery for state and local workforce investment areas. Most of the information resources and funding comes from participation in the federal/state cooperative programs for the collection and reporting of labor force and industry data. Employees delivering services for Labor Market Projections Programs are located in state offices.

4. Workforce Development

a. Workforce Investment Act (WIA)

ODJFS is dedicated to supporting and enhancing state and local workforce development initiatives that address the needs of workers, families and employers throughout Ohio. The department provides quality services to counties, businesses, service providers, and partners in order to assist Ohioans remove barriers, enter employment, maintain employment, and gain self-sufficiency and independence. The programs also assist Ohio's businesses with recruitment of skilled workers; technical assistance with identification of funds and resources for skills training for new and incumbent workers; programs to provide federally and state required training programs; and other support services tailored to meet specific business needs. The programs support both public and private agencies/businesses and accomplish its work through collaboration and partnerships with these entities.

The Governor's Workforce Policy Board (GWPB) acts as the state oversight body for Workforce Development activities. They regularly assess Ohio's employment needs and draft strategic plans to address them. The board also helps the Governor set performance goals under a 5-year strategic plan, continuously improving the statewide workforce development system and guiding local boards that shape system policy at the local level. The Board's membership represent a range of groups including business, organized labor, government, education, social service agencies and others who have a stake in employment and training issues.

WIA programs are developed by state employees and administered Workforce Investment Boards (WIBs). The WIBs are responsible for Core Services, Intensive Services, Training Services, and Youth Activities related to the adult, dislocated worker, and youth populations of WIA Title I.

- Core Services consists of activities such as outreach, intake, worker profiling, orientation to information and services available through the one-stop system, initial assessments, job search and placement assistance, career counseling, provision of employment statistics, labor marker information, performance measure information, other information for employment and training purposes, assistance to establishing eligibility for Welfare to Work, Social Security, etc., and follow-up services.
- Intensive Services consists of activities such as out-of-area job search, job search assistance, literacy activities related to basic workforce readiness, relocation assistance, internships, and work experience.
- Training Services consists of activities such as occupational skills training, on-the-job training, programs that include cooperative education, training programs operated by private sector, skill upgrading and retraining, entrepreneurial training, job readiness training, adult education and literacy activities provided in combination with these services, and customized training conducted with the commitment by an employer to hire upon successful completion.
- Youth Services consists of activities such as tutoring, study skills training, instruction leading to secondary school completion, drop out prevention, alternative secondary school services, summer employment opportunities, work experience, occupational skills training, leadership development opportunities, supportive services, adult mentors, follow-up services (12 months), and counseling.

b. Special Populations

ODJFS focus is to increase the number of faith-based and community based organizations serving as committed and active partners. By using proven faith-based and community based venture partners already involved in workforce development in four regions in Ohio: northwest Ohio, and Cuyahoga, Franklin and Montgomery the department provides access to services for migrants, refugees and new Americans. Information and programs for Seasonal Farm workers, Refugee Services, Apprenticeship services, Foreign Labor Certification and Women's career resources are available to assist business, public and nonprofit partners. Employees delivering services for Special Populations Program are located in both state and county/local offices.

The Foreign Labor Certification program assists employers who wish to hire foreign/alien workers on a temporary or permanent basis. Program staff assists employers in performing an adequate test of the labor market to determine the availability of United States workers in the market as required by federal law.

The Migrant Seasonal Farm Worker (MSFW) program participates in employment related activities with and on behalf of, agricultural employers, migrants and seasonal farm workers and services providers.

The Women's Recognition Program provides resource information to women seeking a wide range of careers including women entrepreneurs. Programs such as The Women's Hall of Fame

provide public recognition of the contributions Ohio women have made to the growth and progress of our state, our nation and our world.

The Apprenticeship Council Program oversees the development of workforce skills through apprentice programs. These programs are governed by rules used by the State Bureau of Apprenticeship and Training. These rules are used to monitor apprenticeship programs for compliance with the appropriate state and federal laws. Joint employer and labor groups, individual employers and/or employer associations sponsor apprenticeship programs.

c. Business Tax Credits

ODJFS is responsible for processing the Work Opportunity Tax Credit (WOTC) and Welfare-to-work Tax Credit (WtW) requests of Ohio employers for federal tax credits that meet the criteria specified by the federal legislation for both of these programs; and the Ohio Training Tax Credit (OTTC) which provides tax credits against Ohio corporate franchise taxes to offset the cost of training current workers.

The Work Opportunity Tax Credit (WOTC) offers employers a credit against their federal tax liability for hiring individuals who have experienced difficulty in obtaining employment. Credits may be available to employers who hire people who fall into the following categories: TANF and food stamp recipients, ex-felons, persons with disabilities, certain categories of veterans, and youth and residents of Empowerment Zones/Enterprise Communities (EZ/EC) areas.

d. Veterans Affairs

ODJFS is responsible for administrating and ensuring compliance of the Disabled Veterans Outreach Program Specialist (DVOP) and Local Veterans Employment Representative (LVER) grant in providing direct employment and training-related services and supportive services to veterans as required by federal law.

The Disabled Veterans Outreach Program (DVOP) primary responsibility is in serving disabled veterans. The DVOP must assess the individual needs of the disabled veterans, and then assure proper access for the disabled veteran to available services within ODJFS and other government and private sector agencies/organizations.

The Local Veterans Employment Representative (LVER) is responsible for the functional supervision of registration, referral of eligible veterans, and other services in the Employment Services Field Offices and reports to the field office manager. The LVER engages in job development activities, initiates/participates in job fairs, job skills seminars, and other activities designed to assist veterans in obtaining employment.

Section IV

Overview of Administrative Costs

In this section, we present information essential to support the allocation of administrative costs to federal awards, particularly noting any changes since the last submission of the cost allocation plan (CAP). Sections IV-B and IV-D are in the Chart of Accounts Planning Information System (CAPIS) where fields indicate changes from a prior submission: **A** denotes an addition from previous plan, the month added, and **D** denotes a deactivation of a code or coding relationship with the applicable month changed. Descriptions of the administrative functions, organizational changes, cost impact, quarterly expenditure estimates, and state level cost pool allocation methodology are presented in detail.

Section IV consists of four (4) main parts:

- Section IV-A Table of Organization
- Section IV-B Description of State Administrative Functions and Areas
- Section IV-C Annual Expenditure Estimates
- Section IV-D State Level Cost Pool Allocation Methodology

Section IV- A outlines the agency's organizational structure to show the general structure of the department and how programs and functions are divided.

Building from the table of organization, Section IV-B describes in detail the functions and staff roles for all the operational units included in Section IV-A. Additionally, this section includes all the Reporting Chartfields (RCFs or RPTG) to which each operating unit may charge and for what purpose. These Department-Reporting (DEPT-RPTG) relationships have been thoroughly examined by staff throughout the Office of Fiscal Services staff with expertise in budget analysis, cost allocation, and accounting rules. The DEPT-RPTG coding relationships displayed in this section conform exactly to the coding relationships recorded in the State's the system of record, Ohio Administrative Knowledge System (OAKS).

Section IV-C summarizes the organizational changes, other DEPT-RPTG relationship changes that have taken place since the last submission of the CAP, as well as annual expenditure estimates by department (DEPT). The cost impact of the CAP amendments is submitted separately as an exhibit.

Section IV-D illustrates the cost pools that allocate expenses when two (2) or more federal or state programs benefit from a single activity or purchase. For each cost pool, we include the following information: the operating units (departments) whose costs go into the cost pool, the direct-charged program Reporting Chartfields to which the pool distributes costs, the detailed methodology by which costs are distributed, and the source of the data that is subject to the methodology.

Section IV-A

ODJFS Table of Organization

The Ohio Department of Job and Family Services (ODJFS) table of organization is presented in a linear fashion; it is automatically generated from the OAKS-CAPIS (Ohio Administrative Knowledge System and Chart of Accounts Planning Information System), which ensures that the structure of the table aligns with the structure of the details provided in Section IV-B Description of State Administrative Functions and Areas. ODJFS is administered by a director and three (3) assistant directors. The organization hierarchy now uses levels to facilitate a drill-down method across the State for agencies formerly using the Central Accounting System (CAS). The system of record (OAKS) uses the Department Chartfield to identify the hierarchy of a department. Level one represents the State of Ohio. Level two represents the agency (JFS). Level three represents the offices within the agency. Levels four, five, and six are the operating units within the offices and could represent a bureau, section or unit. Section IV-A and IV-B present the hierarchy of ODJFS from Level three to Level five.

Office	*Department*	
Director's Office		**A**
JFS050000	DIRECTOR'S OFFICE	A
1	**<<< Number of Departments Reported**	
GOV FAITH BASED INITIATIVES		**A**
JFS070000	GOV FAITH BASED INITIATIVES	A
JFS071000	FATHERHOOD COMMISION	A
2	**<<< Number of Departments Reported**	
Employee & Business Services		**A**
JFS100000	EMPLOYEE & BUSINESS SERVICES	A
JFS100600	CHIEF INSPECTOR	A
JFS102000	EMPLOYEE SERVICES	A
JFS103000	BUSINESS SERVICES	A
JFS104000	EMPLOYEE & ORGANIZATIONAL DEV	A
5	**<<< Number of Departments Reported**	
FISCAL & MONITORING SERVICES		**A**
JFS150000	FISCAL & MONITORING SERVICES	A
JFS150100	DATA MANAGEMENT & REPORTING	A
JFS151000	ACCOUNTING	A
JFS152000	BUDGET & COST MANAGEMENT	A
JFS154000	CNTY FINANCE & TCH ASST	A
JFS155000	GRANTS MGMT & FEDERAL RPTG	A
JFS156000	PROGRAM INTEGRITY	A
JFS156100	QUALITY ASSESS & MONITORING I	A
JFS156200	QUALITY ASSESS & MONITORING II	A
JFS157000	MONITORING & CONSULTING SVCS	A
JFS157100	CONSULTING & MONITORING	A
JFS157200	STATE AGENCY & TANF	A
JFS158000	AUDIT & CONSULTING SVCS	A
JFS158100	L/T CARE & MEDICAID AUDIT	A
JFS158200	SURVEILNC/UTILIZATION/REVIEW	A
15	**<<< Number of Departments Reported**	
LEGAL & ACQUISITION SERVICES		**A**
JFS190000	LEGAL & ACQUISITION SERVICES	A
JFS191000	STATE HEARINGS	A
JFS192000	CONTRACTS & ACQUISITIONS	A
3	**<<< Number of Departments Reported**	
Local Operations		**A**
JFS300000	LOCAL OPERATIONS	A
JFS301000	CALL CENTERS	A
JFS301010	AKRON CC	A
JFS301020	CINCINNATI CC	A
JFS301030	COLUMBUS CC	A
JFS301040	DAYTON CC	A
JFS301060	TOLEDO CC	A
JFS301070	LORAIN CC	A
JFS301080	THE PLAINS CC	A

Office	*Department*		
	JFS302000	PROCESSING CENTERS	A
	JFS302110	CANTON PC	A
	JFS302120	RICHMOND HEIGHTS PC	A
	JFS302130	MANSFIELD PC	A
	JFS302140	RENO PC	A
	JFS302150	BRIDGEPORT PC	A
	JFS302160	YOUNGSTOWN PC	A
	JFS302170	BOWLING GREEN PC	A
	JFS302180	CHILLICOTHE PC	A
	JFS302190	FT LORAMIE PC	A
	JFS302210	IRONTON PC	A
	JFS302220	LIMA PC	A
	JFS302230	TIFFIN PC	A
	JFS302250	FRANKLIN PC	A
	JFS305000	ONE STOP REGIONS	A
	JFS305100	OS REGION 1 - NORTHWEST	A
	JFS305200	OS REGION 2 - NORTHEAST	A
	JFS305300	OS REGION 3 - EAST	A
	JFS305400	OS REGION 4 - SOUTHEAST	A
	JFS305500	OS REGION 5 - SOUTHWEST	A
	JFS305600	OS REGION 6 - CENTRAL	A
	JFS305700	OS REGION 7 - WEST	A
	31	**<<< Number of Departments Reported**	
Child Support			**A**
	JFS400000	CHILD SUPPORT	A
	JFS400100	OCS FISCAL & MONITORING	A
	JFS401000	OCS INFORMATION SVCS	A
	JFS401100	OCS SYSTEMS & DATA	A
	JFS402000	OCS PROGRAM SERVICES	A
	JFS402300	OCS COUNTY SUPPORT	A
	6	**<<< Number of Departments Reported**	
INFORMATION SERVICES			**A**
	JFS450000	INFORMATION SERVICES	A
	JFS452000	IT PORTFOLIO MANAGEMENT	A
	JFS453000	APPLICATION DEVELOPMENT	A
	JFS455000	ARCHITECTURE AND ENGINEERING	A
	JFS456000	PRODUCTION AND OPERATIONS	A
	5	**<<< Number of Departments Reported**	
Ohio Health Plans			**A**
	JFS500000	OHIO HEALTH PLANS	A
	JFS500100	OHP PROJECT MGMT	A
	JFS500300	HEALTH SERVICES RESEARCH	A
	JFS500500	RATE SETTING & COST SETTLING	A
	JFS502000	POLICY & HEALTH PLAN SVCS	A
	JFS504000	PROVIDER SERVICES	A
	JFS506000	LONG-TERM CARE SVCS & SUPPORT	A
	JFS507000	CONSUMER & OPERATIONAL SUPPORT	A
	8	**<<< Number of Departments Reported**	

Office	*Department*	
EXTERNAL AFFAIRS		**A**
JFS640000	EXTERNAL AFFAIRS	A
1	**<<< Number of Departments Reported**	
Unemployment Compensation		**A**
JFS700000	UNEMPLOYMENT COMPENSATION	A
JFS701000	TAX OPERATIONS	A
JFS701200	CONTRIBUTION	A
JFS701400	WAGE RECORD	A
JFS701600	EMPLOYER RESOURCE INFO CTR	A
JFS703000	PROGRAM SERVICES	A
JFS703100	REPORTING & SECURITY	A
JFS703300	FINANCE	A
JFS703400	RECOVERY & RECONSIDERATION	A
JFS704000	REVIEW & SYSTEMS SUPPORT	A
JFS704200	OJI SYSTEM SUPPORT	A
JFS704500	REDETERMINATIONS & APPEALS	A
JFS705000	POLICY & PAYMENTS	A
JFS705100	SPECIAL CLAIMS	A
JFS705300	TRADE & REA	A
JFS705600	UC TECHNICAL SERVICES	A
JFS706000	INTEGRITY ASSURANCE	A
JFS706100	BENEFIT PAYMENT CONTROL	A
JFS706200	COMPLIANCE	A
19	**<<< Number of Departments Reported**	
Workforce Development		**A**
JFS750000	WORKFORCE DEVELOPMENT	A
JFS750200	RAPID RESPONSE	A
JFS750400	RESOURCE & INFO MGMT	A
JFS751000	WIA	A
JFS751100	APPRENTICESHIP	A
JFS757000	WAGNER PEYSER SVCS	A
JFS757100	VETERANS SERVICES	A
JFS758000	LABOR MARKET INFOR	A
JFS758100	LABOR MARKET COOPERATIVE	A
JFS758200	LABOR MARKET RESEARCH	A
JFS758400	LABOR MARKET SPECIAL PROJECTS	A
11	**<<< Number of Departments Reported**	
UC Review Commission		**A**
JFS790000	UC REVIEW COMMISSION	A
1	**<<< Number of Departments Reported**	
FAMILIES & CHILDREN		**A**
JFS850000	FAMILIES & CHILDREN	A
JFS850200	OFC FAMILY ASSISTANCE	A
JFS850300	OFC CHILD/ADULT PROTECTION	A
JFS851000	CHILD CARE DEVELOPMENT	A
JFS851100	POLICY, TA & MONITORING	A
JFS851200	CENTER MONITORING	A

Office	*Department*		
	JFS852000	FAMILY ASST POLICY INITIATIVES	A
	JFS852200	CASH & FOOD ASSISTANCE	A
	JFS852300	OFC REFUGEE PROGRAM SVCS	A
	JFS852400	PROGRAM AGREEMENTS/MONITORING	A
	JFS854000	OFC OPERATION SUPPORT	A
	JFS854100	ELECTRONIC BENEFIT TRANSFER	A
	JFS854400	OFC AUTOMATED SYSTEMS TRAINING	A
	JFS854500	CFA HELP DESK	A
	JFS854600	CHILD CARE AUTOMATED SYSTEMS	A
	JFS855000	CFA TECHNICAL ASST & OVERSIGHT	A
	JFS855100	OFC COUNTY OVERSIGHT	A
	JFS855400	OFC PROGRAM POLICY	A
	JFS855500	CUSTOMER SVC/AUDIT RESOLUTION	A
	JFS856000	OFC AUTOMATED SYSTEMS	A
	JFS856200	SACWIS BUSINESS SUPPORT	A
	JFS856300	INTEGRATED HELP DESK	A
	JFS856400	SACWIS INITIATIVES & DATA RPTG	A
	JFS858000	CHILD & ADULT TECHNICAL ASST	A
	JFS858100	FOSTER CARE LICENSING	A
	JFS858200	CHILD PROTECT OVERSGHT & EVAL	A
	JFS859000	PROTECTION SVCS CHILD/ADULT	A
	JFS859100	SUBSTITUTE CARE/PERMANENCY SVC	A
	JFS859300	CHILD & ADULT PROTECTION	A
	29	**<<< Number of Departments Reported**	

Total number of Offices Reported:

Total number of Departments Reported: **137**

Section IV-B

Description of State Administration Functions and Areas

This section builds on the table of organization presented in Section IV-A and describes the programs administered by the Ohio Department of Job and Family Services (ODJFS) and the relationships to the organizational hierarchy. Relationships between grants and the organization are identified by using the Department-Reporting coding convention, which is recorded on every obligation or expense item recorded in the Ohio Administrative Knowledge System (OAKS), the system of record for the state. The function for each department is fully described and lists all Reporting Chartfields to which each specific operating unit may charge.

JFS050002 DIRECTOR'S OFFICE A July 2008

The Ohio Department of Job and Family Services (ODJFS) is headed by a director who is appointed by the governor and serves as a member of the governor's cabinet. The Director's Office - JFS050002 - has statutory responsibility for providing the strategic direction and vision for the department and for the supervision of the administration of all job and family services performed by the department and the local agencies supervised by the department. Staff in the director's office provide administrative support for all programs. Assistant directors are responsible for the oversight of specific areas of responsibility, and a chief of staff is in charge in the absence of the director. Day-to-day operation of the programs and support functions of the agency are delegated to the appropriate deputy director. Personal service contracts signed and approved by the director's office are charged to the benefitting programs.

The chief of staff assists the Director in developing and implementing agency rules, policies and procedures for the following designated areas or operating units: Services to Employers, Child Support, Children's Trust Fund, Information Services, Legal and Acquisition Services, and Families and Children. Executive staff in this area are assigned to JFS0027500 for payroll and related costs.

The executive staff for Services to Employers assist the Director and chief of staff in developing and implementing agency rules, policies and procedures for the following designated offices: Local Operations, Unemployment Compensation and Workforce Development. Executive staff in this area are assigned to JFS0027400 for payroll and related costs.

The Director's Office also includes staff from the Governor's Early Childhood Cabinet with a mission to unite key state agencies around the common goal of promoting school readiness by setting and coordinating state policy and programs which serve Ohio's children, prenatal to six years of age. The cabinet performs activities based on the child care subsidy program, the Early Learning Initiative, Help Me Grow and other TANF activities. Staff in this area are assigned to JFSTA22110 for payroll and related costs.

In addition, the Executive Director of the Ohio Children's Trust Fund and staff are housed within this department. The mission of the Ohio Children's Trust Fund is to provide leadership in promoting child abuse and neglect prevention before child maltreatment occurs. The Ohio Children's Trust Fund accomplishes this through identification, support and evaluation of effective child abuse prevention strategies, as well as funding and supporting programs in communities. Staff in this area are assigned to JFS90J0500 for payroll and related costs.

Salaries and Related Costs

CP/RPRT JFS0023600 PO.OLS - LINE 36 STATEWIDE INDIRECT - COL 1 This Period **A** July 2007

Staff and related costs assigned to ODJFS's Office of the Director

To determine the distribution of expenditures coded to JFS0023600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. County FTE data is available quarterly. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0023600 distribution.

The allocation base is the ratio of the number of direct and indirect state and county level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state and county level FTEs by program activities or cost pool for all programmatic activities in ODJFS (denominator). Staff included in JFS0023600, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0023600 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

CP/RPRT	JFS0027400	PO.OLS - LINE 274 SVCS TO EMPLOYERS POOL - COL 2 This Period	**A**	July 2009

Salaries and related costs for Services to Families staff executives within the Director's Office

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) for all DOL departments overseen by the administrator to the total number of direct program activity and cost pool FTEs for all programmatic activities in all DOL departments overseen by the administrator (denominator). Staff included in JFS0027400, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0027400 during the covered period and distributed to the appropriate program Reporting Chart fields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs distribution based on current quarter statistics

> ***SUBSTITUTE SYSTEMS***

CP/RPRT	JFS0027500	PO.OLS - LINE 275 CHIEF OF STAFF POOL - COL 2 This Period	**A**	July 2009

Salaries and related costs for the Chief of Staff executives within the Director's Office

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) for all departments overseen by the Chief of Staff to the total number of direct program activity and cost pool FTEs for all programmatic activities for all departments overseen by the Chief of Staff (denominator). Staff included in JFS0027500, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0027500 during the covered period and distributed to the appropriate program Reporting Chart fields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs distribution based on current quarter statistics

> ***SUBSTITUTE SYSTEMS***

CP/RPRT	JFS90J0500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 5 CHILDREN'S TRUST FUND - COL 1 This Period	**A**	April 2008

Salaries and related costs associated with the state funded Children's Trust Fund.

> ***CERTIFICATION***

CP/RPRT	JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	**A**	July 2007

Staff salaries and other non-routine payments not chargeable to federal funds, i.e. settlement agreements

> ***CERTIFICATION***

CP/RPRT	JFSCW50120	93.590 - COMMUNITY-BASED CHILD ABUSE PR SF-269 - Community Based Family Resource Program Grant - LINE 10A Total Outlays - COL 2 This Period	**A**	October 2010

Salaries and related costs for Community Based Family Resource Program

> ***CERTIFICATION***

CP/RPRT	JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	**A**	July 2007

Salaries and related costs for staff in the Director's Office associated with the Governor's Early Childhood Cabinet

> ***CERTIFICATION***

Other Costs

CP/RPRT	JFSCO40120	93.086 - HEALTHY MARRIAGE PROMOTION AND SF-269 - HEALTHY MARRIAGE PROMOTION AND - LINE 10A Total Federal Outlays - COL 2 This Period	**A**	July 2008

Contracts and other personal services related to the Healthy Marriage Grant.

JFS070002 GOV FAITH BASED INITIATIVES A July 2008

The Governor's Faith-Based and Community Initiatives staff serve as a catalyst for effective public-private partnerships in an effort to improve lives and strengthen communities so that people are better served, communities are empowered, and lives are transformed. Faith and community-based organizations are critical partners in mobilizing communities and resources. These organizations share a public mission with government to serve those in need, and they possess unique strengths. The staff promote partnerships between and among faith-based and community organizations, nonprofits, and government entities working to reduce poverty and strengthen communities.

The Governor's Faith-Based and Community Initiatives department is responsible for working with relevant agencies to identify ways to reduce barriers to work supports while looking for ways to decrease the administrative costs associated with these work supports. Through a privately funded Living Cities Grant, GOFBCI employs a Benefits and Work Supports Project Director.

Salaries and Related Costs

CP/RPRT JFS0011900 PO.OLS - LINE 19 GOFBCI COST POOL - COL 1 This Period **A** July 2008

Salaries and related costs for the GOFBCI

To determine the quarterly distribution basis of Cost Pool JFS0011900, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0011900 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by certain staff coded to JFS070002 - Governor's Faith Based and Community Initiatives. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0011900 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

CP/RPRT JFS91P0110 ST.FOS - State Funds Only - LIVING CITIES GRANT - LINE 01 LIVING CITIES GRANT - COL 01 LIVING CITIES GRANT **D** April 2010

Salaries and related costs for the Living Cities grant.

> ***CERTIFICATION***

Other Costs

CP/RPRT JFS90J1500 ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period **A** July 2008

Costs related to other expenditures which are strictly STFO and can not be charged to a Federal program.

CP/RPRT JFSCO40120 93.086 - HEALTHY MARRIAGE PROMOTION AND SF-269 - HEALTHY MARRIAGE PROMOTION AND - LINE 10A Total Federal Outlays - COL 2 This Period **A** July 2008

Contracts and other personal services related to the Healthy Marriage Grant.

CP/RPRT JFSFS502O0 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 24 EBT ISSUANCE **A** July 2008

Costs related to the Food Stamp Outreach program for agreements/services.

CP/RPRT JFSTA22110 93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure **A** October 2008

Costs associated with the Ohio Benefit Bank TANF portion.

CP/RPRT	JFSTA22410	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6M Other - COL A Federal	**A**	July 2008

Costs associated with providing assistance to needy families to care for children; costs associated with the promotion of job preparation, work, and marriage.

JFS071001 FATHERHOOD COMMISSION A July 2009

The Ohio Commission on Fatherhood (OCF) awards grants to nonprofit, faith-based, and community organizations to implement partnerships based on effective regional fatherhood specific programs throughout Ohio. These programs provide fatherhood specific programs to low income, incarcerated or other at risk men. The programs assist men to develop strong and healthy relationships with their children and to become responsible care givers. Some fatherhood programs are working with teenagers to prevent premature fatherhood. To successfully manage these grants, OCF staff maintain communication by telephone, e-mail and on-site visits; process monthly invoices; review monthly program reports; and provide technical assistance to grant funded programs.

In order to accomplish its mission, the Ohio Commission on Fatherhood will seek federal and foundation grants. OCF staff must identify funding opportunities, communicate with potential financial supporters, secure partners, complete the grant application, implement and evaluate the grant program and publish the findings. OCF is also responsible for preparing an annual report that identifies resources available to fund fatherhood related programs, documenting OCF successes in the community and sharing lessons learned.

Salaries and Related Costs

CP/RPRT	JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure Salaries and related costs for Fatherhood Commission. ***> CERTIFICATION***	**A**	July 2009

JFS100002 EMPLOYEE & BUSINESS SERVICES A July 2007

The Office of Employee and Business Services - JFS100002 - provides support to the agency's program areas that develop and oversee programs to provide cash, food, medical assistance, protective care, child day care services, child support, jobs, education, and training to the citizens of Ohio. In addition, the Office of the Deputy Director provides project management for strategic planning, business development and management of the Human Capital database, oversees internal mail services, and provides oversight and coordinates all support functions and activities throughout the office.

Salaries and Related Costs

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **A** January 2010

Salaries and related costs for Employee and Business Services staff

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0020600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0020600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

CP/RPRT JFS0023600 PO.OLS - LINE 36 STATEWIDE INDIRECT - COL 1 This Period **D** December 2009

Staff and related costs for OEBS's Office of the Deputy Director

To determine the distribution of expenditures coded to JFS0023600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. County FTE data is available quarterly. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0023600 distribution.

The allocation base is the ratio of the number of direct and indirect state and county level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state and county level FTEs by program activities or cost pool for all programmatic activities in ODJFS (denominator). Staff included in JFS0023600, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0023600 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFS0020400 PO.OLS - LINE 04 PRODUCTION MAIL - COL 1 This Period **A** July 2007

Costs related to agency postage and DAS mail administration

CP/RPRT JFS90J1500 ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period **A** April 2010

Other state activity not charged to federal funds, including salaries and related costs for loaned staff.

JFS100100 FACILITY OPERATIONS D December 2009

Facility Operations - JFS100100 - manages the facilities leased and owned by ODJFS. The office acts as a liaison between ODJFS and the Ohio Department of Administrative Services (DAS), Ohio Building Authority (OBA), and various private and public entities. Additionally, Facility Operations staff oversee the agency's asset management program, and coordinate ODJFS Health and Safety program; manage day-to-day housing issues; provide oversight and coordination of building maintenance issues for facilities located across the state; handle real estate lease obligations; organize office space planning and design; and coordinate capital renovation projects.

Salaries and Related Costs

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **D** December 2009

Staff and related costs for the Bureau of Facilities Services

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0020600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0020600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFS0015300 PO.OLS - LINE 53 ONE STOP - COL 1 This Period **D** December 2009

Facility costs associated with One Stops

CP/RPRT JFS0027000 PO.OLS - LINE 70 STATE OWNED BUILDINGS - COL 1 This Period **D** December 2009

Costs for State-owned facilities

CP/RPRT JFS0027100 PO.OLS - LINE 71 OHIO BUILDING AUTHORITY LEASED - COL 1 This Period **D** December 2009

Costs for OBA facilities

CP/RPRT JFS0027200 PO.OLS - LINE 72 COMMERICAL LEASES - COL 1 This Period **D** December 2009

Costs for Commercial facilities

CP/RPRT JFSCS10110 93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims **D** December 2009

The Plains facilities costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Supplies and personal service contracts directly related to the Local Office transition plan

JFS100400 INFORMATION CONTENT MANAGEMENT D December 2009

Information Management - JFS100400 - provides ODJFS operational support services by managing ODJFS forms program, publishing administrative rules and program policy handbooks and handbook updates, monitoring the agency's record warehouse and pick up and delivery of internal mail, including printing. Information Management staff are responsible for the customers including county agencies, service providers (Medicaid, Child Care), public and private non-profit organizations, advocacy groups and general public. In addition, Information Management staff manage and inventory ODJFS forms and records with an emphasis on converting documents from paper to electronic format for network, internet, and innerweb applications. Finally, the staff manage the agency's fleet management program.

Salaries and Related Costs

CP/RPRT JFS0023600 PO.OLS - LINE 36 STATEWIDE INDIRECT - COL 1 This Period **D** December 2009

Salaries and related costs for the Information Content Management Section

To determine the distribution of expenditures coded to JFS0023600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. County FTE data is available quarterly. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0023600 distribution.

The allocation base is the ratio of the number of direct and indirect state and county level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state and county level FTEs by program activities or cost pool for all programmatic activities in ODJFS (denominator). Staff included in JFS0023600, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0023600 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFS0010200 PO.OLS - LINE 02 STATE HEARINGS - COL 1 This Period **D** December 2009

Print orders and postage related to distribution for State Hearings

CP/RPRT JFS0010500 PO.OLS - LINE 05 COUNTY OPERATIONS - COL 1 This Period **D** December 2009

Print orders for County Operations

CP/RPRT JFS0011100 PO.OLS - LINE 11 CHILD WELFARE SUPPORT - COL 1 This Period **D** December 2009

Print orders for Child Welfare Program Support

CP/RPRT JFS0011200 PO.OLS - LINE 12 EMPLOYER SERVICES COST POOL - COL 1 This Period **D** December 2009

Print orders for Employer Services - Labor Exchange

CP/RPRT JFS0011500 PO.OLS - LINE 15 CRIS-E COMMON (REGULAR FFP) - COL 1 This Period **D** December 2009

Postal fees and postage related to CRIS-E COMMON

CP/RPRT JFS0012000 PO.OLS - LINE 20 CHILD FOSTER CARE - COL 1 This Period **D** December 2009

Print orders for Foster Care

CP/RPRT	JFS0012100	PO.OLS - LINE 21 ADOPTION SERVICES - COL 1 This Period Print orders for Adoption Services	**D**	December 2009
CP/RPRT	JFS0012700	PO.OLS - LINE 27 FAMILIES & CHILDREN ADMIN POOL - COL 1 This Period Print orders for Family Stability	**D**	December 2009
CP/RPRT	JFS0012800	PO.OLS - LINE 28 TANF - DA - COL 1 This Period Print orders for TANF/DA	**D**	December 2009
CP/RPRT	JFS0014400	PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period Print orders for Local Operations Call and Processing Centers	**D**	December 2009
CP/RPRT	JFS0014500	PO.OLS - LINE 45 MEDICAID / SCHIP - COL 1 This Period Print orders for Medicaid/SCHIP	**D**	December 2009
CP/RPRT	JFS0014600	PO.OLS - LINE 46 FRAUD CONTROL - COL 1 This Period Print orders for Fraud Control	**D**	December 2009
CP/RPRT	JFS0014700	PO.OLS - LINE 47 SACWIS/ FACSIS - COL 1 This Period Print costs for SACWIS/FACSIS	**D**	December 2009
CP/RPRT	JFS0015200	PO.OLS - LINE 52 LMI - COL 1 This Period Print orders for the Bureau of Labor Market Information	**D**	December 2009
CP/RPRT	JFS0015300	PO.OLS - LINE 53 ONE STOP - COL 1 This Period Print orders for One-Stops	**D**	December 2009
CP/RPRT	JFS0015900	PO.OLS - LINE 59 LOCAL OPERATIONS - COL 1 This Period Local Operations print orders	**D**	December 2009
CP/RPRT	JFS0016100	PO.OLS - LINE 61 OWD - COL 1 This Period Print orders for Ohio Workforce Development	**D**	December 2009
CP/RPRT	JFS0016700	PO.OLS - LINE 67 CCDF ADMIN POOL - COL 1 This Period Postal fees and postage related to CCDF ADMIN	**D**	December 2009

CP/RPRT	JFS0020400	PO.OLS - LINE 04 PRODUCTION MAIL - COL 1 This Period Administrative overhead costs related to production mail fulfillment and various post office service fees.	**D**	December 2009
CP/RPRT	JFS0020600	PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period Administrative overhead costs related to production mail fulfillment and various post office service fees.	**D**	December 2009
CP/RPRT	JFS0021000	PO.OLS - LINE 210 AUTOMATED SYSTEMS COST POOL - COL 1 This Period Print orders for Automated Systems	**D**	September 2009
CP/RPRT	JFS0022600	PO.OLS - LINE 226 FAMILY SERVICES COST POOL - COL 1 This Period Print orders for Family Services - OCF	**D**	December 2009
CP/RPRT	JFS0023700	PO.OLS - LINE 37 INFORMATION SERVICES POOL - COL 1 This Period Print orders for Management Information Services	**D**	December 2009
CP/RPRT	JFS90J0500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 5 CHILDREN'S TRUST FUND - COL 1 This Period Print orders for the State Children's Trust Fund	**D**	December 2009
CP/RPRT	JFS90J0700	ST.FOS - State Funds Only STFO - Other State Activity - LINE 7 HEALTHY START - COL 1 This Period Print orders for the Healthy Start	**D**	December 2009
CP/RPRT	JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period Other administrative costs not charged to federal funds	**D**	December 2009
CP/RPRT	JFS90S0200	ST.FOS - State Funds Only STFO - State Apprenticeship Council - LINE 2 APPRENTICESHIP COUNCIL - COL 1 This Period Print orders for Apprenticeship Council	**D**	December 2009
CP/RPRT	JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims Costs associated with print orders and production mail fulfillment including various postal service fees for Child Support	**D**	December 2009
CP/RPRT	JFSCS10610	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 4 ADP costs - COL 1 Current Quarter Claims Postal fees and postage related to SETS	**D**	December 2009
CP/RPRT	JFSCW10120	93.556 - PROMOTING SAFE & STABLE FAMILI SF-269 - PROMOTING SAFE AND STABLE FAMI - LINE 10A Total Outlays - COL 2 This Period Print orders for Child Abuse and Neglect	**D**	December 2009

CP/RPRT	JFSCW20120	93.669 - CHILD ABUSE AND NEGLECT STATE SF-269 - Child Abuse and Neglect Basic Grant - LINE 10a Total Outlays - COL 2 This Period Print orders for Child Abuse and Neglect	**D**	December 2009
CP/RPRT	JFSCW40120	93.643 - CHILDREN'S JUSTICE GRANTS TO S SF-269 - Children's Justice Act - LINE 10a Total Outlays - COL 2 This Period Print orders for Children's Justice Act	**D**	December 2009
CP/RPRT	JFSES30520	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - ONE STOP/ALMIS-STATE LMI-TAT-OTHER - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Print orders for One Stop	**D**	December 2009
CP/RPRT	JFSES40520	17.271 - WORK OPPORTUNITY TAX CREDIT PR ETA-9130 - ES NAT'L ACT-WORK OPPORTUNITIES TAX CREDIT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Print orders for ES Nat'l Act-Work Opportunities Tax Credit	**D**	December 2009
CP/RPRT	JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD Print orders for employment services	**D**	December 2009
CP/RPRT	JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD Print orders for Migrant & Seasonal Farm Workers @ 10% Wagner/Peyser	**D**	December 2009
CP/RPRT	JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other Print orders for Food Stamp	**D**	December 2009
CP/RPRT	JFSME23030	93.767 - STATE CHILDREN'S INSURANCE PRO CMS 21 Base - State Children's Health Expenditures By Type of Service For The Title XXI Program Expenditures In This Quarter - LINE 27 Administration - COL C Total Computable Costs related to SCHIP postage and printing	**D**	December 2009
CP/RPRT	JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable Costs associated with print orders and production mail fulfillment including various postal service fees for Medicaid program	**D**	December 2009
CP/RPRT	JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin Print orders for Refugee Resettlement Cash and Medical Assitance	**D**	December 2009
CP/RPRT	JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period Print orders for Social Services Block Grant	**D**	December 2009
CP/RPRT	JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE Postal fees and postage related to TANF	**D**	December 2009

CP/RPRT	JFSTR20520	17.245 - TRADE ADJUSTMENT ASSISTANCE - SF-269 - Trade Training - Admin Report - LINE 5 Federal Share of Expenditures - COL 2 This Period Print order for Trade Training	**D**	December 2009
CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Cost related to production mail fulfillment and various post office service fees. Also, print orders for Unemployment Insurance Services	**D**	December 2009
CP/RPRT	JFSVE30120	17.804 - LOCAL VETERAN'S EMPLOYMENT REP SF-269A - Local Veterans Employment Rep - LINE 10A Total Outlays - COL 2 This Period Print orders for Local Veterans Employment Rep Program	**D**	September 2009
CP/RPRT	JFSVE40120	17.801 - DISABLED VETERAN'S OUTREACH PR SF-269A - Disabled Veterans Outreach Program - LINE 10A Total Outlays - COL 2 This Period Print orders for Disabled Veterans Outreach Program	**D**	September 2009
CP/RPRT	JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period Print orders for Workforce Investment Act	**D**	December 2009

JFS100500 CIVIL RIGHTS/LABOR RELATIONS D December 2009

Civil Rights/Labor Relations (CR/LR) - JFS100500 - is responsible for the enforcement of Title VII, Americans with Disabilities Act (ADA), and Age Discrimation in Employment Act (ADEA) as these laws apply to Ohio Department of Job and Family Services employees; enforces other laws that apply to program participants who seek services from ODJFS' subrecipients; CR/LR coordinates ODJFS Alternative Dispute Resolution Program. In addition, CR/LR is responsible for coordinating and administering labor relation programs for ODJFS; oversees ODJFS' progressive discipline for bargaining unit and exempt employees, and ensure compliance with the provisions of the bargaining unit contracts (Service Employees International Union District 1199 and Ohio Civil Service Employee Association/American Federation of State, County, and Municipal Employees), the Ohio Revised Code, and the Ohio Administrative Code. CR/LR staff administer the performance evaluation process, and Employee Assistance Program; develop and conduct training for managers on the provisions of pertinent contract and labor laws, policies, and procedures. Staff also represent the ODJFS at mediation, arbitration, State Employment Relations Board, and State Personnel Board of Review meetings and provide technical assistance and advice to all levels of management within ODJFS. CR/LR assists ODJFS and county agencies in ensuring a culturally competent workplace; provides training and technical assistance, including some written and oral translation services; allocates diversity funding to county agencies; participates on the Statewide Diversity Committee and other community committes and councils that address services to Ohio's varied cultural groups.

Salaries and Related Costs

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **D** December 2009

Salary and related costs assigned to Civil Rights/Labor Relations department

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0020600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0020600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

JFS100600 CHIEF INSPECTOR A July 2009

Office of Employee and Business Services (EBS) has added two functions of the former Office of the Chief Inspector (OCI), Security and Investigations (S&I) to its table of organization. The newly created department is Chief Inspector (JFS100600).

The overall responsibility of Chief Inspector department is to ensure that all programs administered or supervised by ODJFS comply with state and federal laws, rules and regulations as they relate to or involve internal controls, security, safety practices and ethical or legal considerations for ODJFS staff through technical assistance, coordination and inquiry. The Internal Investigations, Office Security and Emergency Preparation duties will continue to be maintained by the S&I staff after it transfers to EBS.

Internal Investigations is responsible for conducting investigations including but not limited to; fraud, damage to state property, employee misconduct, workplace violence, misuse of ODJFS computer systems, contract monitoring, ethical violations, and any matter at the director, assistant directors or deputy director's request. Investigations will also investigate any event with the potential for extensive media coverage.

Security services are provided by staff to ODJFS owned and leased office buildings throughout the state of Ohio. Alarms, cameras and all other security related equipment is purchased, monitored and maintained by EBS Security. Security establishes security measures at current and future sites by conducting security risk assessments; recommending and overseeing the installation of appropriate security devices; monitoring building alarm systems; and preparing photo identification access cards for all staff, contractors and visitors.

S&I also coordinates the emergency preparedness effort of all ODJFS Offices. Emergency preparedness includes, but is not limited to, ensuring each office maintains a list of essential employees and Continuity of Operations Plans (COOP), acting as a liaison to the Ohio Emergency Management Agency (EMA), participating in Emergency Operations Center (EOC) drills, maintaining the emergency communication tools.

Salaries and Related Costs

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **A** July 2009

Salaries and related costs for Chief Inspector staff

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0020600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0020600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

Other Costs

CP/RPRT JFS0010500 PO.OLS - LINE 05 COUNTY OPERATIONS - COL 1 This Period **A** July 2009

Contracts and services related to Office of Chief Inspector

CP/RPRT JFS90J1500 ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period **A** July 2009

Contracts and services for Office of Chief Inspector

JFS102001 EMPLOYEE SERVICES A July 2007

Employee Services - JFS102001 - is responsible for managing all human resources activities for ODJFS. Employee Services develops and implements all human resource programs and policies, approves all personnel actions, and is responsible for the agency-wide Internal Policies and Procedures Manual and various employee oriented projects. Employee Services administers all actions that relate to talent acquisition, career development, organizational development, compensation and classification management as well payroll and Family Medical Leave Act administration for the agency.

In addition, Employee Services is responsible for the enforcement of Title VII, Americans with Disabilities Act (ADA), and Age Discrimination in Employment Act (ADEA) as these laws apply to Ohio Department of Job and Family Services employees; enforces other laws that apply to program participants who seek services from ODJFS' subrecipients; coordinates ODJFS Alternative Dispute Resolution Program; administers labor relation programs for ODJFS; oversees ODJFS' progressive discipline for bargaining unit and exempt employees, and ensures compliance with the provisions of the bargaining unit contracts (Service Employees International Union District 1199 and Ohio Civil Service Employee Association/American Federation of State, County, and Municipal Employees), the Ohio Revised Code, and the Ohio Administrative Code.

Also, Employee Services staff administer the performance evaluation process, and Employee Assistance Program; develop and conduct training for managers on the provisions of pertinent contract and labor laws, policies, and procedures; represent ODJFS at mediation, arbitration, State Employment Relations Board, and State Personnel board of Review meetings and provide tecnical assistance and advice to all levels of management within ODJFS; assist ODJFS and county agencies in ensuring a culturally competent workplace; provide training and technical assistance, including some written and oral translation services; allocate diversity funding to county agencies; participate on the Statewide Diversity Committee and other community committes and councils that address services to Ohio varied cultural groups. Furthermore, certain staff assist in writing position descriptions, processing position actions and other general duties related to Employee Services work for the following designated offices: Local Operations, Unemployment Compensation and Workforce Development. Staff performing these functions are assigned to JFS0027400 for salaries and related costs.

Salaries and Related Costs

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **A** July 2007

Staff and related costs for Employee Services staff

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0020600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0020600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

CP/RPRT JFS0027400 PO.OLS - LINE 274 SVCS TO EMPLOYERS POOL - COL 2 This Period **A** April 2010

Payroll and related costs

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) for all DOL departments overseen by the administrator to the total number of direct program activity and cost pool FTEs for all programmatic activities in all DOL departments overseen by the administrator (denominator). Staff included in JFS0027400, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0027400 during the covered period and distributed to the appropriate program Reporting Chart fields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs distribution based on current quarter statistics

> ***SUBSTITUTE SYSTEMS***

JFS103001 BUSINESS SERVICES A January 2010

Business Services (JFS103001) manages the facilities leased and owned by ODJFS. The office acts as a liaison between ODJFS and Ohio Department of Administrative Services (DAS), Ohio Building Authority (OBA), and various private and public entities. Business Services staff oversee the agency's asset management program and coordinate ODJFS Health and Safety program; manage day-to-day housing issues; provide oversight and coordination of building maintenance issues for facilities located across the state; handle real estate lease obligations; organize office space planning and design; coordinate capital renovation projects. In addition, Business Services staff manage ODJFS forms program, print services, publishing administrative rules and program policy handbooks and handbook updates; maintain the agency's forms warehouse; pickup and delivery of internal mail. The staff are responsible for the administrative overhead for postal fees and postage related to mailing and shipping of printed documents for all ODJFS customers including county agencies, service providers (Medicaid, Child Care, etc.), public and private non-profit organizations, advocacy groups, and the general public. Also, the staff manage inventory for ODJFS forms and records (with an emphasis on converting documents from paper to electronic format for network, Internet, and Innerweb applications) and manage the agency's fleet management program.

Salaries and Related Costs

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **A** January 2010

Salaries and related costs for Business Services staff

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0020600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0020600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFS0010200 PO.OLS - LINE 02 STATE HEARINGS - COL 1 This Period **A** January 2010

Mailing and printing cost

CP/RPRT JFS0010500 PO.OLS - LINE 05 COUNTY OPERATIONS - COL 1 This Period **A** January 2010

Mailing and printing costs

CP/RPRT JFS0011100 PO.OLS - LINE 11 CHILD WELFARE SUPPORT - COL 1 This Period **A** January 2010

Mailing and printing costs

CP/RPRT JFS0011200 PO.OLS - LINE 12 EMPLOYER SERVICES COST POOL - COL 1 This Period **A** January 2010

Mailing and printing costs

CP/RPRT JFS0011500 PO.OLS - LINE 15 CRIS-E COMMON (REGULAR FFP) - COL 1 This Period **A** January 2010

Mailing and printing costs

CP/RPRT	JFS0012000	PO.OLS - LINE 20 CHILD FOSTER CARE - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS0012100	PO.OLS - LINE 21 ADOPTION SERVICES - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS0012700	PO.OLS - LINE 27 FAMILIES & CHILDREN ADMIN POOL - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS0012800	PO.OLS - LINE 28 TANF - DA - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS0014400	PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS0014500	PO.OLS - LINE 45 MEDICAID / SCHIP - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS0014600	PO.OLS - LINE 46 FRAUD CONTROL - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS0014700	PO.OLS - LINE 47 SACWIS/ FACSIS - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS0015200	PO.OLS - LINE 52 LMI - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS0015300	PO.OLS - LINE 53 ONE STOP - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS0015900	PO.OLS - LINE 59 LOCAL OPERATIONS - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS0016100	PO.OLS - LINE 61 OWD - COL 1 This Period Mailing and printing costs	**A**	January 2010

CP/RPRT	JFS0016700	PO.OLS - LINE 67 CCDF ADMIN POOL - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS0020400	PO.OLS - LINE 04 PRODUCTION MAIL - COL 1 This Period Mailing and printing costs and various postal service fees	**A**	January 2010
CP/RPRT	JFS0023600	PO.OLS - LINE 36 STATEWIDE INDIRECT - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS0023700	PO.OLS - LINE 37 INFORMATION SERVICES POOL - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS0027000	PO.OLS - LINE 70 STATE OWNED BUILDINGS - COL 1 This Period Costs for state-owned facilities	**A**	January 2010
CP/RPRT	JFS0027100	PO.OLS - LINE 71 OHIO BUILDING AUTHORITY LEASED - COL 1 This Period Costs for OBA facilities	**A**	January 2010
CP/RPRT	JFS0027200	PO.OLS - LINE 72 COMMERICAL LEASES - COL 1 This Period Costs for commercial facilities	**A**	January 2010
CP/RPRT	JFS90J0500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 5 CHILDREN'S TRUST FUND - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS90J0700	ST.FOS - State Funds Only STFO - Other State Activity - LINE 7 HEALTHY START - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFS90S0200	ST.FOS - State Funds Only STFO - State Apprenticeship Council - LINE 2 APPRENTICESHIP COUNCIL - COL 1 This Period Mailing and printing cost	**A**	January 2010
CP/RPRT	JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims Mailing and printing costs.	**D**	January 2010

CP/RPRT	JFSCS10610	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 4 ADP costs - COL 1 Current Quarter Claims Mailing and printing cost	**A**	January 2010
CP/RPRT	JFSCW10120	93.556 - PROMOTING SAFE & STABLE FAMILI SF-269 - PROMOTING SAFE AND STABLE FAMI - LINE 10A Total Outlays - COL 2 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFSCW20120	93.669 - CHILD ABUSE AND NEGLECT STATE SF-269 - Child Abuse and Neglect Basic Grant - LINE 10a Total Outlays - COL 2 This Period Mailing and Printing costs	**A**	January 2010
CP/RPRT	JFSCW40120	93.643 - CHILDREN'S JUSTICE GRANTS TO S SF-269 - Children's Justice Act - LINE 10a Total Outlays - COL 2 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFSES30520	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - ONE STOP/ALMIS-STATE LMI-TAT-OTHER - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Mailing and printing costs	**A**	January 2010
CP/RPRT	JFSES40520	17.271 - WORK OPPORTUNITY TAX CREDIT PR ETA-9130 - ES NAT'L ACT-WORK OPPORTUNITIES TAX CREDIT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Mailing and printing costs	**A**	January 2010
CP/RPRT	JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD Mailing and printing costs	**A**	January 2010
CP/RPRT	JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD Mailing and printing costs	**A**	January 2010
CP/RPRT	JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other Mailing and printing costs	**A**	January 2010
CP/RPRT	JFSME23030	93.767 - STATE CHILDREN'S INSURANCE PRO CMS 21 Base - State Children's Health Expenditures By Type of Service For The Title XXI Program Expenditures In This Quarter - LINE 27 Administration - COL C Total Computable Mailing and printing costs	**A**	January 2010
CP/RPRT	JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable Mailing and printing costs	**A**	January 2010
CP/RPRT	JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin Mailing and printing costs	**A**	January 2010

CP/RPRT	JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE Mailing and printing costs	**A**	January 2010
CP/RPRT	JFSTR20520	17.245 - TRADE ADJUSTMENT ASSISTANCE - SF-269 - Trade Training - Admin Report - LINE 5 Federal Share of Expenditures - COL 2 This Period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Mailing and printing costs	**A**	January 2010
CP/RPRT	JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period Mailing and printing costs	**A**	January 2010

JFS104001 EMPLOYEE & ORGANIZATIONAL DEV A January 2010

Employee & Organizational Development (JFS104001) provides training, learning opportunities, employee recognition services, training support and administers employee oriented projects related to organizational development for ODJFS staff; to develop an efficient and effective workforce for the state. The department provides subject matter training for state employees who perform activities related to the administration or direct activities of each of these federal programs.

Staff manage day-to-day operations, planning, and administration of the bureau. In addition to the general bureau administration, Employee & Organizational Development consists of the Personnel Development, Talent Development, and Employee Recognition Services.

Salaries and Related Costs

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **A** January 2010

Salaries and related costs for Employee & Organizational Development staff

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0020600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0020600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

CP/RPRT JFS0023600 PO.OLS - LINE 36 STATEWIDE INDIRECT - COL 1 This Period **D** December 2009

Staff and related costs for PDQS

To determine the distribution of expenditures coded to JFS0023600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. County FTE data is available quarterly. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0023600 distribution.

The allocation base is the ratio of the number of direct and indirect state and county level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state and county level FTEs by program activities or cost pool for all programmatic activities in ODJFS (denominator). Staff included in JFS0023600, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0023600 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

JFS104100 PERSONNEL DEVELOPMENT D December 2009

Personnel Development - JFS104100 - provides training and educational and developmental services to meet the needs of state (ODJFS) and county (CDJFS) employees. The services that this section delivers provide the knowledge, skills, and behaviors that enable employees to do their jobs efficiently and effectively. Classroom training programs for skill development include leadership development, technical training, basic workplace skills training, new employee orientation, and department-mandated training. Training may be provided by developing specialized curricula or by determining alternative modes of delivery. Personnel Development staff also manage ODJFS's 104-site videoconference network and coordinate professional continuing education credentialing.

Salaries and Related Costs

CP/RPRT JFS0023600 PO.OLS - LINE 36 STATEWIDE INDIRECT - COL 1 This Period **D** December 2009

Staff and related costs for the Personnel Development Section

To determine the distribution of expenditures coded to JFS0023600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. County FTE data is available quarterly. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0023600 distribution.

The allocation base is the ratio of the number of direct and indirect state and county level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state and county level FTEs by program activities or cost pool for all programmatic activities in ODJFS (denominator). Staff included in JFS0023600, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0023600 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

Other Costs

CP/RPRT JFS0013300 PO.OLS - LINE 33 PCSA TRAINING - COL 1 This Period **D** December 2009

Training costs for Public Children Services Agency (PCSA) staff

CP/RPRT JFSCS10110 93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims **D** December 2009

Training costs for Child Support program staff

JFS150002 FISCAL & MONITORING SERVICES A July 2009

The Office of Fiscal and Monitoring Services (OFMS) - JFS150002 - is responsible for all appropriated financial operations within the Ohio Department of Job and Family Services (ODJFS). OFMS also provides a focal point in the department for program research, evaluation, quality reviews, and auditing to better determine the effectiveness of policies and program compliance.

The Office of the Deputy Director makes recommendations to executive staff on program design and policy development and facilitates coordination of research and auditing agendas. Deputy staff coordinate and integrate communication and strategy throughout the office, and provide managerial, information technology, and administrative support.

In addition to the Office of the Deputy Director, OFMS is organized into seven (7) bureaus: Accounting, Budget and Cost Management, County Finance and Technical Assistance, Grants Management and Federal Reporting, Program Integrity, Monitoring and Consulting Services, and Audit and Consulting Services.

Salaries and Related Costs

CP/RPRT JFS0023600 PO.OLS - LINE 36 STATEWIDE INDIRECT - COL 1 This Period **A** July 2007

Staff and related costs for OFMS/ Office of the Deputy Director

To determine the distribution of expenditures coded to JFS0023600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. County FTE data is available quarterly. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0023600 distribution.

The allocation base is the ratio of the number of direct and indirect state and county level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state and county level FTEs by program activities or cost pool for all programmatic activities in ODJFS (denominator). Staff included in JFS0023600, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0023600 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **A** July 2009

Contract costs and related charges to pay for Auditor of State fees.

CP/RPRT JFS90J1500 ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period **A** April 2010

Other state activity not charged to federal funds, including salaries and related costs for loaned staff.

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **A** July 2007

Contract costs and related charges for the Office of the Deputy Director

JFS150100 DATA MANAGEMENT & REPORTING A January 2010

Data Management and Reporting (JFS150100) staff produce many of the Ohio Department of Job and Family Services' statistical reports required by federal and state regulations. The staff construct and manage performance measurements and accountability systems related to auditing, monitoring, and program integrity work performed in the Office of Fiscal and Monitoring Services.

Salaries and Related Costs

CP/RPRT JFS0023600 PO.OLS - LINE 36 STATEWIDE INDIRECT - COL 1 This Period **A** January 2010

Salaries and related costs for Data Management and Reporting staff

To determine the distribution of expenditures coded to JFS0023600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. County FTE data is available quarterly. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0023600 distribution.

The allocation base is the ratio of the number of direct and indirect state and county level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state and county level FTEs by program activities or cost pool for all programmatic activities in ODJFS (denominator). Staff included in JFS0023600, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0023600 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

JFS151001 ACCOUNTING A July 2007

Accounting - JFS151001 - provides fiscal control of and accountability for all revenue and appropriated fund disbursements for ODJFS. In addition to the bureau office staff, who provide management and administrative support, the bureau consists of three (3) sections: Accounts Payable, Accounts Receivable and Accounting Information.

Salaries and Related Costs

CP/RPRT JFS0023600 PO.OLS - LINE 36 STATEWIDE INDIRECT - COL 1 This Period **A** July 2007

Staff and related costs for the Bureau of Accounting

To determine the distribution of expenditures coded to JFS0023600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. County FTE data is available quarterly. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0023600 distribution.

The allocation base is the ratio of the number of direct and indirect state and county level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state and county level FTEs by program activities or cost pool for all programmatic activities in ODJFS (denominator). Staff included in JFS0023600, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0023600 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

JFS152001 BUDGET & COST MANAGEMENT A April 2010

Budget and Cost Management (BCM) - JFS152001 - is responsible for obtaining, monitoring, and analyzing all levels and sources of funding for ODJFS. The bureau coordinates the development of Ohio Department of Job and Family Services' biennial budget submission: calculating funding levels with projection models, coordinating all internal funding requests, and producing the narrative justifications for the entire agency. BCM staff develop and monitor the family support, workforce, and food and nutrition programs' portion of departmental budgets, including the process for securing and distributing state and federal funds for specific time periods and cost centers. BCM staff review and coordinate state Controlling Board requests for the agency; ensure that requests are complete and accurate; and develop policies and procedures for the internal biennium budget process and state Controlling Board requirements. The bureau also assists in the management of the biennial budget through the legislative process, including preparing for hearings, estimating the cost of legislative proposals, and responding to requests for information. The bureau implements and manages the biennial budget on an annual basis for the department's administration and program offices. This process encompasses preparing federal budget requests and reports, coordinating state Controlling Board appropriation requests, monitoring and analyzing appropriation line items (ALIs) and analyzing the agency's state-level expenditures. In addition, BCM staff are responsible for developing and maintaining ODJFS's Cost Allocation Plan (CAP); prepare the Administrative Cost Report; create and maintain ODJFS' Chart of Account (COA) and oversight of the agency's payroll coding.

Salaries and Related Costs

CP/RPRT JFS0023600 PO.OLS - LINE 36 STATEWIDE INDIRECT - COL 1 This Period **A** July 2007

Staff and related costs for the Bureau of Budget and Cost Management

To determine the distribution of expenditures coded to JFS0023600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. County FTE data is available quarterly. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0023600 distribution.

The allocation base is the ratio of the number of direct and indirect state and county level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state and county level FTEs by program activities or cost pool for all programmatic activities in ODJFS (denominator). Staff included in JFS0023600, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0023600 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

JFS154001 CNTY FINANCE & TCH ASST A July 2007

County Finance and Technical Assistance - JFS154001 - is a central clearinghouse for all fiscal policy related to county agencies and central fiscal office standard operating procedures. Staff in County Finance and Technical Assistance are responsible for processing, analyzing, and reporting county financial data and providing fiscal-related technical assistance to County Departments of Job and Family Services (CDJFSs), Child Support Enforcement Agencies (CSEAs), Public Children Services Agencies (PCSAs), and Workforce Development Agencies (WDAs). Major functions of this bureau include calculating and distributing county agency allocations and county draws, reimbursements, and incentives; completing county financial reports; developing fiscal policy and monitoring compliance with corrective action plans at the local level; providing training and technical assistance, and performing financial subrecipient reviews. The department consists of three (3) sections: County Finance Operations; Policy and Analysis; and Technical Assistance.

County Finance Operations is organized into two (2) units: Public Assistance/Child Welfare; and Child Support Enforcement/Workforce Development. Each of these units prepares, calculates, and monitors annual state fiscal year allotments and grant allocations for programs administered by County Departments of Job and Family Services (CDJFSs), Child Support Enforcement Agencies (CSEAs), and Workforce Development Agencies (WDAs) based on formulas developed by ODJFS and found in the Ohio Revised Code (ORC) and the Ohio Administrative Code (OAC), and formulas based on federal law.

Policy and Analysis is organized into two (2) units: the Policy Unit and the Analysis Unit. The Fiscal Policy Unit serves as a central clearinghouse for all fiscal policy. The analysis Unit reviews fiscal reports and provides fiscal analysis of cash balances, cash draws, quarterly reconciliation reports, quarterly RMS results, and funding implications for counties.

Technical Assistance monitors and evaluates the fiscal aspects of administrative and programmatic operational revenue and expenditures of CDJFSs, CSEAs, and the PCSA board; provides technical assistance to county agencies in all aspects of fiscal reporting and county fiscal training; provides technical assistance to county agencies on procurement (building and equipment) policies; advises counties on the impact of Federal Circulars A-87 and A-133.

Salaries and Related Costs

CP/RPRT JFS0010500 PO.OLS - LINE 05 COUNTY OPERATIONS - COL 1 This Period **A** July 2007

Staff and related costs for the Bureau of County Finance and Technical Assistance

Costs are distributed to the allocable programs administered at the county level based on annual percentages derived from all salaries and costs for CDJFSs, CSEAs, and PCSAs and within the major program categories: IM, SS,CS,CW, and WIA.

> SUBSTITUTE SYSTEMS

CP/RPRT JFS0020500 PO.OLS - LINE 05 COUNTY OPERATIONS POOL - COL 1 THIS PERIOD **A** July 2010

Staff salaries and related costs for County Operations section

To determine the quarterly distribution of expenditures associated with Operations Section , data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0020500's expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS154001 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0020500, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0020500 as General administration, are excluded in the calculation of these percentages.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFS0021500 PO.OLS - LINE 15 CFIS SUPPORT POOL - COL 1 THIS PERIOD **A** July 2010

County web portal contract

JFS155001 GRANTS MGMT & FEDERAL RPTG A April 2010

Grants Management and Federal Reporting - JFS155001 - performs daily federal cash draws, prepares quarterly PMS272 reports and reconciles/reports federal grant status. This department compiles the annual Schedule of Federal Financial Assistance; manages fiscal transactions and reports relating to select custodial accounts; and coordinates General Ledger financial reporting. Staff collaborate to prepare the quarterly and annual expenditure reports for many federal grant programs, including TANF, WIA, UC, Food Stamps, Title XIX Medicaid/Healthy Start, Title XX Social Services, Title IV-E, Child Care Development Fund (CCDF), LMI, Veteran Services, Refugee Services, Employment Services, and One Stop/ALMIS-State LMI-TAT-Other (ALMIS). Grants Management and Federal Reporting department is divided into three (3) sub-departments: Cash Management, TANF/Title IV/DOL Reporting, and MED/Title XX/HHS Reporting.

The Internal Audit staff in this department establish and maintain stable lines of communication with other state agencies, federal agencies, and ODJFS offices for the purpose of resolving audit findings. The Internal Audit staff serve as the entry point and coordinator for all external audits such as the Auditor of State Single Audit. In addition, staff monitor responses and corrective action plans as a result of external and internal monitoring for resolution of findings.

Salaries and Related Costs

CP/RPRT JFS0026100 PO.OLS - LINE 261 Grants Mgmt & Fed Rptg - COL 2 THIS PERIOD **A** October 2010

Salaries and related costs for Grants Mgmt & Federal Reporting staff

To determine the quarterly distribution basis of Cost Pool JFS0026100, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0026100 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to department JFS155001. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to pool JFS0026100 during the covered period and distributed to the appropriate program Reporting Chartfields.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **A** October 2010

Contract costs and related charges to pay for Auditor of State fees

CP/RPRT JFS0023600 PO.OLS - LINE 36 STATEWIDE INDIRECT - COL 1 This Period **A** September 2010

Other costs for Grants Mgmt & Federal Rptg

JFS156001 PROGRAM INTEGRITY A July 2009

The Bureau of Program Integrity (BPI) - JFS156001 - develops methodologies and conducts statewide evaluations to ensure the quality and integrity of operations at all levels--state, county, and local-- ODJFS programs.

The BPI staffs review the following programs: Medicaid, Temporary Assistance to Need Families (TANF), Child Care, Child Welfare, Workforce Investment Act (WIA), and Food Stamps. In addition, BPI staffs produce reports for federal, state, and county groups; develop support information databases; review quality assessment reports for evaluate training needs, improve performance, and assist in policy development.

Salaries and Related Costs

CP/RPRT JFS0018900 PO.OLS - LINE 89 BUREAU OF PROGRAM INTEGRITY - COL 1 This Period **A** July 2009

Salaries and related costs for Program Integrity staff

To determine the distribution of expenditures coded to JFS0018900, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0018900 distribution.

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in Departments JFS156100 and JFS156200 to the total number of direct program activity and cost pool FTEs for all programmatic activities in Departments JFS156100 and JFS156200 (denominator). These ratios are converted into percentages and applied to all costs coded to JFS0018900 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs distribution based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFS0010500 PO.OLS - LINE 05 COUNTY OPERATIONS - COL 1 This Period **A** July 2009

Contracts and services for Office of Program Integrity

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **A** July 2009

Contracts and services for Office of Program Integrity

CP/RPRT JFSME3241B 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable **A** July 2009

Special provider audits, data mining, and other administrative and legal costs related to program integrity activities

JFS156100 QUALITY ASSESS & MONITORING I A July 2009

Quality Assessment and Program Monitoring section 1 (QAPM1) - JFS156100 - QAPM1 staff conduct numerous critical evaluations of federal human service programs. For examples, Title IV-E Foster Care maintenance quality control review, which also evaluate counties eligibility determination; and the Child Care reviews, which evaluate recipient eligibility for child care services paid.

QAPM1 staff administer the state tax refund offset programs, for the collection of delinquent cash assistance overpayment and Food Stamp debts; work with the Office of Information Services to develop better systems to prevent frauds in the Medicaid, DA, Food Stamp, and Child Care programs. The QAPM1 staff also maintain the investigators' hand book and interview guide for county staff; conduct Stop Welfare Fraud Month campaign activities; and provide training, monitoring, and technical assistance to county departments.

In addition, QAPM1 staff formulate data exchange match procedure to ensure that state and county operation comply with state and federal statues; review overall program performance and recommend ways to improve operational effectiveness and efficiency; provide oversight of program operators to ensure continuous improvement and accountability to customers and Ohio tax payers.

Salaries and Related Costs

CP/RPRT JFS0014600 PO.OLS - LINE 46 FRAUD CONTROL - COL 1 This Period **A** July 2009

Salaries and related costs for Quality Assessment & Program Monitoring I staff

The allocation base is the ratio of the number of fraud control tasks performed for each program to the total number of fraud tasks performed for all programs. Quarterly, Fiscal Services receives a file from Quality Assessment & Monitoring 1 containing fraud control task performed by each program.

Current quarter costs distribution based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

CP/RPRT JFS0016700 PO.OLS - LINE 67 CCDF ADMIN POOL - COL 1 This Period **A** April 2010

Staff salaries and related cost for Quality Assessment & Program Monitoring I staff

To determine the distribution of expenditures coded to Pool JFS0016700, distributions will be performed applying the percentages derived from a report generated by the Child Care Information Data System (CCIDS). The report is based on all childcare caseload statistics in the prior quarter. To calculate the percentage applied to State Funds Only, total caseloads for special needs, and protective child care categories are divided by all caseloads for all categories. To calculate the percentage applied to TANF, total caseloads for OWF, transitional childcare and non-guaranteed childcare (FPL greater or equal to 101%) categories are divided by all caseloads for all categories. To calculate the percentage applied to CCDF, total caseloads for the non-guaranteed child care (FPL less than or equal to 100%) are divided by all caseloads for all categories.

Current quarter costs are distributed based on previous quarter activities.

> ***SUBSTITUTE SYSTEMS***

CP/RPRT JFS0019000 PO.OLS - LINE 90 QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 1 - COL 1 This Period **A** July 2009

Salaries and related costs for Quality Assessment & Program Monitoring I staff

To determine the distribution of expenditures coded to JFS0019000, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0019000 distribution.

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities (numerator) to the total number of direct program activities (denominator) in department JFS156100. These ratios are converted into percentages and applied to all costs coded to JFS0019000 during the covered period and distributed to the appropriate program reporting chartfields. Staff included in JFS0019000, for allocation, are excluded from this calculation.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

CP/RPRT	JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute Salaries and related costs for Quality Assessment & Program Monitoring I staff > ***CERTIFICATION***	**A**	July 2009
CP/RPRT	JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable Salaries and related costs for QAM I staff performing program integrity/fraud, waste and abuse activities > ***CERTIFICATION***	**A**	July 2009
CP/RPRT	JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period Salaries and related costs for Quality Assessment & Program Monitoring I staff > ***CERTIFICATION***	**A**	July 2009
CP/RPRT	JFSWIA012S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Salaries and related costs for Quality Assessment & Program Monitoring I staff. > ***CERTIFICATION***	**D**	December 2009

Other Costs

CP/RPRT	JFSFS30120	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period Contracts and services for office of Quality Assessment & Monitoring 1	**A**	July 2009

JFS156200 QUALITY ASSESS & MONITORING II A July 2009

Quality Assessment and Program Monitoring II (QAPM2) - JFS156200 - QAPM2 staff conduct assessments of the federal human service programs. For examples, Ohio Works First (OWF) quality control reviews, which evaluate whether program eligibility and level of benefit for OWF cases are determined correctly;Federal Food Stamp Quality Control Reviews, which determine whether the state may receive bonuses or is sanctioned; county-level Top Error Element Reviews (TEER) of Food Stamp cases.

QAPM2 staff examine county and state data to determine error-prone policies; recommend policy changes; research other states' practices; determine system enhancements that relate to error reduction quality work; conduct special review; coordinate conference for county and state staff; provide state and county staff with quality resources, such as data charts, desk guides, and calendars.

Also, QAPM2 staff assist counties in using data matches; identify casual factors that may prevent Ohio Department of Job and Family Services (ODJFS) and County Department of Job and Family Services (CDJFS) from meeting performances standards; serve as a liaison to ODJFS Office of Management Information Services to assist in the modification of Client Registry Information System-Enhances (CRIS-E), TANF, Medicaid, and Food Stamp eligibility determination and benefit issuance system.

In addition, QAPM2 staff develop and perform federal mandated Food Stamp Management Evaluation (FSME) activities for the Food Stamp program.

Salaries and Related Costs

CP/RPRT JFS0019100 PO.OLS - LINE 91 QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 2 - COL 1 This Period **A** July 2009

Salaries and related costs for Quality Assessment & Program Monitoring II staff

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities (numerator) to the total number of direct program activities (denominator) in department JFS156200. These ratios are converted into percentages and applied to all costs coded to JFS0019100 during the covered period and distributed to the appropriate program reporting chartfields. Staff included in JFS0019100, for allocation, are excluded from this calculation.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

CP/RPRT JFSFS50240 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 4 Reporting Mgmt. Eval. **A** July 2009

Salaries and related costs for Quality Assessment & Program Monitoring II staff

> ***CERTIFICATION***

CP/RPRT JFSFS502R0 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other **A** July 2009

Salaries and related costs for Quality Assessment & Program Monitoring II staff

> ***CERTIFICATION***

CP/RPRT JFSTA22120 93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE **A** April 2010

Salaries and related costs for Quality Assessment & Program Monitoring II staff

> ***CERTIFICATION***

Other Costs

CP/RPRT JFSFS50280 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 8 FAIR HEARINGS **A** July 2009

Contracts and services for office of Quality Assessment & Monitoring 2

JFS157001 MONITORING & CONSULTING SVCS A July 2009

Monitoring and Consulting Services - JFS157001 - monitors and advises ODJFS sub-recipients and vendors of the U.S Office of Management and Budget (OBM) Circular A-133 and other federal requirements. Clients include public and private providers, contractors, grantees, sub-recipients, and state and county agencies. The bureau staff provides management and administrative support to the Consulting and Monitoring and State Agency and TANF Sections.

Salaries and Related Costs

CP/RPRT JFS0028700 PO.OLS - LINE 87 MONITORING & CONSULTING SERVICES COST POOL - COL 1 This Period **A** July 2009

Salaries and related costs for Monitoring & Consulting Services staff

To determine the quarterly distribution basis of Cost Pool JFS0028700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0028700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to departments JFS157001, JFS157100, and JFS157200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0028700 during the covered period and distributed to the appropriate program Reporting Chartfields.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSME3241B 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable **A** July 2009

Special provider audits, data mining, and other administrative and legal costs related to program integrity activities

CP/RPRT JFSME3241F 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable **A** July 2009

Contracts and services related to Monitoring & Consulting Services

JFS157100 CONSULTING & MONITORING A July 2009

Consulting and Monitoring - JFS157100 - performs required monitoring, pursuant to OMB Circular A-133 and various provisions of federal and state statute, federal regulations and state administrative rules, of County Department of Job and Family Services (CDJFS), Child Support Enforcement Agencies (CSEA), Public Children Services Agencies (PCSA), public and private Medicaid providers, Title IV-E child welfare providers, other sub-recipients, and local areas and sub-areas under the Work Investment Act (WIA), with an emphasis on the three major types of county family services agencies, Title IV-E child welfare providers and WIA local areas and sub-areas. Staff includes auditors who serve as advisors to ODJFS staff, local agency staff and other state and local officials to establish sound internal control systems, financial reporting, cost models, cost allocation methodologies an more efficient administration in compliance with applicable legal requirements. Management and clerical staff provide support for the Section, including scheduling monitoring visits, assigning personnel, tracking the status of reviews and assessments, and providing high-level consulting services to clients.

Salaries and Related Costs

CP/RPRT JFS0028700 PO.OLS - LINE 87 MONITORING & CONSULTING SERVICES COST POOL - COL 1 This Period **A** July 2009

Salaries and related costs for Consulting & Monitoring staff

To determine the quarterly distribution basis of Cost Pool JFS0028700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0028700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to departments JFS157001, JFS157100, and JFS157200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0028700 during the covered period and distributed to the appropriate program Reporting Chartfields.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSWIA0320 17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period **A** July 2009

Contracts and services related to Consulting & Monitoring

CP/RPRT JFSWIA032S 17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **A** July 2009

Contracts and services related to Consulting & Monitoring

JFS157200 STATE AGENCY & TANF A July 2009

State Agency and TANF - JFS157200 - performs required monitoring, pursuant to OMB Circular A-133 and various provisions of federal and state statute, federal regulations and state administrative rules, of sub-recipient state agencies, County Department of Job and Family Services (CDJFS), Child Support Enforcement Agencies (CSEA), Public Children Services Agencies (PCSA), public and private Medicaid providers, Title IV-E child welfare providers, and other sub-recipients, with an emphasis on sub-recipient state agencies. Staff includes auditors who serve as advisors to ODJFS staff, local agency staff and other state and local officials to establish sound internal control systems, financial reporting, cost models, cost allocation methodologies an more efficient administration in compliance with applicable legal requirements. Management and clerical staff provide support for the Section, including scheduling monitoring visits, assigning personnel, tracking the status of reviews and assessments, and providing high-level consulting services to clients.

Salaries and Related Costs

CP/RPRT JFS0028700 PO.OLS - LINE 87 MONITORING & CONSULTING SERVICES COST POOL - COL 1 This Period **A** July 2009

Salaries and related costs for State Agency & TANF staff

To determine the quarterly distribution basis of Cost Pool JFS0028700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0028700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to departments JFS157001, JFS157100, and JFS157200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0028700 during the covered period and distributed to the appropriate program Reporting Chartfields.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSME3241B 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable **A** July 2009

Special provider audits, data mining, and other administrative and legal costs related to program integrity activities

CP/RPRT JFSME3241F 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable **A** July 2009

Contracts and services related to State Agency & TANF

JFS158001 AUDIT & CONSULTING SVCS A July 2009

Audit and Consulting Services - JFS158001 - monitors and advises ODJFS sub-recipients and vendors of the U.S Office of management and Budget (OBM) Circular A-133 and other federal requirements. Clients include public and private providers, contractors, grantees, sub-recipients, and state and county agencies. The bureau staff provides management and administrative support to the Auditing and SURS Sections.

Salaries and Related Costs

CP/RPRT JFS0017100 PO.OLS - LINE 171 AUDIT & CONSULTING SVCS POOL - COL 2 This Period **A** July 2009

Salaries and related costs for Audit & Consulting Services staff

To determine the distribution of expenditures coded to JFS0017100, payroll data by Reporting is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0017100 distribution.
The allocation base is the ratio of the number of direct FTEs by program activities (numerator) in department JFS158001 to the total number of direct RCF FTEs by program activities for all programmatic activities in departments JFS158100 and JFS158200 (denominator). Staff coded go JFS0017100, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0017100 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

Other Costs

CP/RPRT JFSME3241B 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable **A** July 2009

Special provider audits, data mining, and other administrative and legal costs related to program integrity activities

CP/RPRT JFSME3241F 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable **A** July 2009

Contracts and services related to Audit & Consulting Services

JFS158100 L/T CARE & MEDICAID AUDIT A July 2009

Long Term Care & Medicaid Audit - JFS158100 - conducts audit engagements and reviews of public and private Medicaid and Title IV-E child welfare providers. Staff includes auditors who serve as advisors to ODJFS staff and auditees to establish sound internal control systems, financial reporting, cost models, and cost allocation methodology. Management and clerical staff provide support for the Section including scheduling audits and reviews, assigning personnel, tracking the status of reviews and assessments and reviewing working papers for adequate support documentation of findings. The Title IV-E cost reports audit information is used to set the level of federal participation for all Title IV-E eligible children and cost eligibility rates.

Salaries and Related Costs

CP/RPRT JFS0017200 PO.OLS - LINE 172 MEDICAID & L/T CARE POOL - COL 2 This Period **D** December 2009

Salaries and related costs for Long-Term Care & Medicaid Audit staff

To determine the quarterly distribution basis of Cost Pool JFS0017200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0017200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield are divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS158100. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0017200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

CP/RPRT JFSME3241F 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable **A** January 2010

Salaries and related costs for Long Term Care & Medicaid Audit

> ***CERTIFICATION***

Other Costs

CP/RPRT JFSME3241B 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable **A** July 2009

Special provider audits, data mining, and other administrative and legal costs related to program integrity activities

JFS158200 SURVEILNC/UTILIZATION/REVIEW A July 2009

Surveillance and Utilization Review - JFS158200 - performs federally mandated surveillance and utilization review (SUR) work to protect the fiscal integrity of the Medicaid program. Surveillance and Utilization Review staff perform data mining functions of Medicaid claims in order to analyze an individual provider's billing habits as well as individual CPT codes to review Medicaid billings for compliance issues. The staff also analyzes Medicaid payment information to identify delivery patterns of providers' services to determine compliance with Medicaid rules. Based on this analysis, the SUR Section performs audits and limited reviews of Medicaid provider claims and records to determine whether there are instances of fraud, waste, abuse or overpayments of federal and state monies. SUR reviews client records for medical necessity to determine whether services were adequately provided in accordance with a recipient's needs and that the services were adequately documented.

Salaries and Related Costs

CP/RPRT JFS0014500 PO.OLS - LINE 45 MEDICAID / SCHIP - COL 1 This Period **D** December 2009

Salaries and related costs for Surveillance, Utilization and Review staff

To determine the allocation base of JFS0014500, the average count for Medicaid benefits and the average count for SCHIP eligible recipients are gathered and identified. The sum total of Medicaid- and SCHIP-eligible recipients are assigned as the denominator. To determine the percentage of Medicaid-eligible recipients and SCHIP-eligible recipients, the eligible recipients for each program is divided by the total number of eligible recipients Medicaid is assigned to JFSME3241F and SCHIP is assigned to JFSME23030.

Previous quarter statistics distribute current quarter expenditures.

> ***SUBSTITUTE SYSTEMS***

CP/RPRT JFSME30511 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable **A** July 2009

Salaries and related costs for Skilled medical staff within Surveillance, Utilization and Review

> ***CERTIFICATION***

CP/RPRT JFSME3241B 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable **A** January 2010

Salaries and related costs for Surveillance/Utilization/Review staff

> ***CERTIFICATION***

Other Costs

CP/RPRT JFSME30610 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 4A Operation Of An Approved MMIS Costs of In-House Activities Plus State Agencies and Institutions - COL A Total Computable **A** July 2009

Contracts and services related to Surveillance and Utilization Review

CP/RPRT JFSME31010 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 6 Peer Review Organizations - COL A Total Computable **A** July 2009

Contracts and services related to Surveillance and Utilization Review

CP/RPRT JFSME3241F 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable **A** July 2009

Contracts and services related to Surveillance and Utilization Review

JFS190002 LEGAL & ACQUISITION SERVICES A July 2009

Office of Legal & Acquisition Services - JFS190002 - provides a variety of legal services throughout the department. With the goal of preventing adverse court decisions, the Office of the Deputy Director manages all litigation involving ODJFS to ensure that all elements necessary for successful representation are coordinated between ODJFS program staff and the attorney general's office. The office provides legal counsel to all ODJFS working units by supplying written legal opinions; participating in policy development; drafting legislation; reviewing pending legislation and rule and policy material related to all substantive programs; and reviewing and advising on ethics, personnel, equal employment opportunity (EEO), and other administrative laws.

Additionally, the Office of the Deputy Director administers a centralized public records service for members of the public, information services, accounting firms, law firms, financial institutions, appraisers, legislators, and other governmental agencies that seek to obtain ODJFS records. Office staff provide legal advice to ODJFS staff regarding the legal requirements of public records and client confidentiality. The office furnishes legal services to the Governor's Workforce Policy Board.

Legal Services administers several adjudication systems, including the Chapter 119 formal hearings for Medicaid providers and child day care and foster care licenses. This office processes and administers, in accordance with section 5101.24 of the Ohio Revised Code (ORC), administrative reviews for the county agencies disputing certain proposed actions; administers, in accordance with section 5101.35 of the ORC and relevant federal hearing requirements, the agency's administrative appeal system, a due process appeal for applicants and recipients of public assistance who are dissatisfied with the result of their individual state hearing; and administers the agency's clearance and rule-filing process and the rule-review procedures required by Chapters 111 and 119 of the ORC. When necessary to satisfy program regulations, classified advertisements giving notice of public hearings are placed in newspapers. Costs related to these advertisements are charged directly to the programs that benefit.

In addition the Office of the Deputy Director, Legal Services contains the Bureau of State Hearings.

Salaries and Related Costs

CP/RPRT JFS0010300 PO.OLS - LINE 103 LEGAL & ACQUISITION SVCS POOL - COL 2 This Period **A** July 2009

Salaries and related costs for Legal & Acquisition Services staff

To determine the distribution of expenditures coded to JFS0010300, payroll data by Reporting is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0010300 distribution.

The allocation base is the ratio of the number of FTEs by program activities (numerator) in Office of Legal and Acquisition Services to the total number Reporting Chartfield FTEs by all programmatic activities in department JFS190002 (denominator). Staff included in JFS0010300, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0010300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

CP/RPRT	JFS0010400	PO.OLS - LINE 104 LEGAL SERVICES POOL - COL 2 This Period	**A**	July 2009

Salaries and related costs for Legal Services staff

To determine the quarterly distribution basis of Cost Pool JFS0010400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0010400 costs distributed to state and federal programs, i.e., Adoption Assistance, Child Care, Child Support, Food Stamps, Medicaid, and TANF program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield are divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS190002. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0010400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT	JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	**A**	July 2007

General administrative costs not charged to federal funds

CP/RPRT	JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable	**A**	July 2009

Special provider audits, data mining, and other administrative and legal costs related to program integrity activities

CP/RPRT	JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	**A**	July 2009

Medicaid-specific legal costs, including policy, announcements, and public hearing notices

CP/RPRT	JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	**A**	July 2007

TANF-specific legal costs, including policy, announcements, and public hearing notices

CP/RPRT	JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	**A**	July 2007

TANF-specific legal costs, including policy, announcements, and public hearing notices

JFS191001 STATE HEARINGS A July 2007

State Hearings - JFS191001 - is an operational unit of the Office of Legal Services and is responsible for providing administrative support and technical assistance as well as the actual conduct and issuance of all state hearings throughout Ohio. The bureau includes a central office unit and hearings staff in each ODJFS district office. The administrative support functions of the bureau include: offering central processing and tracking of hearing requests in both the hearing tracking system and the CRIS-E system; determining compliance achievement; generating reports on pending balances and monthly production; producing required state and federal reports; establishing and maintaining standard procedures to process, schedule, conduct, and issue decisions in compliance with state and federal regulations for the Temporary Assistance for Needy Families (TANF), Medicaid, Food Stamps, Child Support, Day Care, Adoption Assistance, and Social Services Programs; scheduling and conducting hearings; and issuing decisions within the strict time frames required by state and federal regulations.

Salaries and Related Costs

CP/RPRT JFS0010200 PO.OLS - LINE 02 STATE HEARINGS - COL 1 This Period **A** July 2007

Staff and related costs for the Bureau of State Hearings

To determine the percentage of JFS0010200 expenses distributed to each program, the number of cases for each program is divided by the total number of cases for all programs. These percentages are applied to all staff payroll and general operating expenses coded to JFS0010200 during the covered period and distributed to the appropriate program.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

JFS192001 CONTRACTS & ACQUISITIONS A July 2009

Contracts and Acquisitions (JFS192001) develops all ODJFS personal service contracts, grant agreements, interagency agreements, and amendments, and supervises all purchasing. The bureau provides technical assistance to all ODJFS program areas on each aspect of the procurement of goods and services, including selecting a vendor, developing requests for proposal (RFPs), and securing various state and federal approvals. The bureau supervises and coordinates all submissions to the state Controlling Board and works with the Ohio Department of Administrative Services (DAS) on issues related to personal service contracts and RFPs. Additionally, the bureau collaborates with ODJFS training staff to develop and provide instruction for ODJFS contract managers; coordinates the tracking and planning of ODJFS personal service procurements; develops and implements policies and procedures for contract related activities; and performs those functions necessary for communicating Federal Grant requirements.

Salaries and Related Costs

CP/RPRT JFS0010600 PO.OLS - LINE 06 CONTRACTS & ACQUISITIONS SERVICES POOL - COL 1 Total Computable **A** January 2010

Salaries and related costs for Contracts & Acquisitions staff

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0010600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0010600 during the covered period and distributed to the appropriate program Reporting
Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **D** December 2009

Salaries and related costs for Contract and Acquisition staff

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0020600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0020600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

JFS192100 CONTRACT ADMINISTRATION D December 2009

Contract Administration (CA) - JFS192100 - has the overall responsibility and authority over the development and preparation of all departmental personal service contracts, interagency agreements, grant agreements, other contractual documents to ensure that these documents comply with all state and federal requirements. Contract Administration ensures contracts and grants are legally supportable, programmatically responsive, and provide Ohio Department of Job and Family Services (ODJFS) with the services and products that meet the agency's needs as efficiently, effectively, and economically as possible. Staff in this section supervise and submit all of the agencies Controlling Board requests. Contract Administration also collaborates with ODJFS training staff to develop and provide instruction for ODJFS contract managers and other involved parties. In addition, CA has the overall responsibility for tracking Federal Grant requirements and related information for the office; develops and implements policies and procedures for contract related activities.

Salaries and Related Costs

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **D** December 2009

Salaries and related costs for Contract Administration staff

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0020600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0020600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

JFS192200 ACQUISITION MANAGEMENT D December 2009

Acquisition Management (AM) - JFS192200 - is responsible for processing all purchase requests for general commodities and computer hardware and software for Ohio Department of Job and Family Services (ODJFS). AM staff are responsible for preparation and release of all non-IT Requests for Proposal and supervise the review and evaluation of proposals so that awards are made as a result of fair and open competition. The staff ensure that all requests comply with state and federal requirements. AM department records, maintains, and reports ODJFS' fixed assets, and staff serve as the main link with the Department of Administrative Services (DAS) for all state procurement agreements and non IT personal services. In addition, AM develops and presents training to agency requisitioners and other interested parties on procurement, purchasing and asset management.

Salaries and Related Costs

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **D** December 2009

Salaries and related costs for Acquisition Management staff

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0020600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0020600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

JFS300002 LOCAL OPERATIONS A July 2008

Office of Local Operations JFS300002 (level three, formerly LC00) provides unemployment compensation (UC), employment services, and veteran services to Ohioans in locations throughout the state. The Office of Central Administration, located in Columbus with other central state government offices, coordinates and delivers support services--including general administration, training, human resources, and budget--necessary for the successful delivery of program services across many locations. As policy shifts impact the delivery of services, the Office of Central Administration manages and coordinates the changes that will occur statewide at numerous Call Centers, Processing Centers, and One-Stops. Certain staff in the Deputy Director's Office use JFS0014400 to capture payroll costs and track effort.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2008

Salaries and related costs for certain staff in the deputy's office

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

CP/RPRT JFS0015900 PO.OLS - LINE 59 LOCAL OPERATIONS - COL 1 This Period **A** July 2007

Salaries and related costs for the Deputy Director's Office.

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in the Office of Local Operations to the total number of direct program activity and cost pool FTEs for all programmatic activities in the Office of Local Operations (denominator). Staff included in JFS0015900, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0015900 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFS90J1500 ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period **A** April 2010

General administrative costs not charged to federal funds

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Opearations

JFS301001 CALL CENTERS A July 2007

Call Centers - JFS301001- are responsible for registering unemployment compensation claimants and/or taking applications for unemployment compensation benefits via telephone. Additionally, Call Centers are responsible for initiating the work registration process for claimants who are required to seek employment as a condition of receiving unemployment compensation benefits

Salaries and Related Costs

CP/RPRT	JFS0014400	PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period	A	July 2007

Salaries and related costs for the Local Operations Call Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	July 2008

For UI specific mail postage expenses

CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended	D	December 2009

Maintenace, equipment costs and personal service contracts for training directly related to Local Operations

CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended	D	December 2009

For UI special Administration related costs.

CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended	A	April 2009

Costs related to UI Modernization

NO SSW

CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	D	April 2009

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JFS301010 AKRON CC A July 2009

Call Centers in Akron - JFS301010 are responsible for registering unemployment compensation claimants and/or taking applications for unemployment compensation benefits via telephone. Additionally, Call Centers are responsible for initiating the work registration process for claimants who are required to seek employment as a condition of receiving unemployment compensation benefits.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2007

Salaries and related costs for the Akron Call Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS301020 CINCINNATI CC A July 2009

Call Centers in Cincinnati - JFS301020 are responsible for registering unemployment compensation claimants and/or taking applications for unemployment compensation benefits via telephone. Additionally, Call Centers are responsible for initiating the work registration process for claimants who are required to seek employment as a condition of receiving unemployment compensation benefits.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2007

Salaries and related costs for the Cincinnati Call Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS301030 COLUMBUS CC A July 2009

Call Centers in Columbus - JFS301030 are responsible for registering unemployment compensation claimants and/or taking applications for unemployment compensation benefits via telephone. Additionally, Call Centers are responsible for initiating the work registration process for claimants who are required to seek employment as a condition of receiving unemployment compensation benefits.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2008

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS301040 DAYTON CC A July 2009

Call Centers in Dayton - JFS301040 are responsible for registering unemployment compensation claimants and/or taking applications for unemployment compensation benefits via telephone. Additionally, Call Centers are responsible for initiating the work registration process for claimants who are required to seek employment as a condition of receiving unemployment compensation benefits.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2007

Salaries and related costs for the Dayton Call Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS301060 TOLEDO CC A July 2009

Call Centers in Toledo - JFS301060 - are responsible for registering unemployment compensation claimants and/or taking applications for unemployment compensation benefits via telephone. Additionally, Call Centers are responsible for initiating the work registration process for claimants who are required to seek employment as a condition of receiving unemployment compensation benefits.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2007

Salaries and related costs for the Toledo Call Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS301070 LORAIN CC A January 2010

Call Centers in Lorain - JFS301070 - are responsible for registering unemployment compensation claimants and/or taking applications for unemployment compensation benefits via telephone. Additionally, Call Centers are responsible for initiating the work registration process for claimants who are required to seek employment as a condition of receiving unemployment compensation benefits.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** January 2010

Salaries and related costs for the Lorain Call Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS301080 THE PLAINS CC A January 2010

Call Centers in Plains - JFS301080 - are responsible for registering unemployment compensation claimants and/or taking applications for unemployment compensation benefits via telephone. Additionally, Call Centers are responsible for initiating the work registration process for claimants who are required to seek employment as a condition of receiving unemployment compensation benefits.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** January 2010

Salaries and related costs for The Plains Call Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

JFS302001 PROCESSING CENTERS A July 2007

Processing Centers - JFS302001 - support citizens from the 88 Ohio counties through different locations. The role of the processing centers is to fully process unemployment claims after filing. Their primary responsibility is to adjudicate any issues which arise in UC claims. This includes all activity in the claim from data collection to claim determination and payment. Processing Centers also deliver UC presentations in mass layoff rapid response meetings on a state wide basis.

Salaries and Related Costs

CP/RPRT	JFS0014400	PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period Salaries and related costs for Processing Center staff To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool. Current quarter costs are distributed based on current quarter statistics. > ***PERSONNEL ACTIVITY REPORT***	**A**	April 2009

Other Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period For UI specific mail postage expenses	**A**	April 2009
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Maintenance, equipment costs and personal service contracts for trainng directly related to Local Operations	**D**	December 2009
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended For American Recovery and Reinvestment Act related costs.	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization	**A**	April 2009

NO SSW

CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD > **?**	**D**	April 2009

JFS302110 CANTON PC A July 2009

Canton Processing Center - JFS302110 - is responsible for completing the work involved in processing and adjudicating UC claims. JFS302110 staff are responsible for responding to separation issues that arise in connection with UC applications. The staff handle unique issues, such as whether or not a claimant was able and available for work and/or whether a claimant's earnings and income will affect his/her claim. Staff also conduct fact-finding interviews with employers and claimants to ensure that the State of Ohio meets the U.S. Department of Labor's desired level of achievement.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2009

Salaries and related costs for the Canton Processing Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Operations

JFS302120 RICHMOND HEIGHTS PC A July 2009

Richmond Heights Processing Center - JFS302120 - is responsible for completing the work involved in processing and adjudicating UC claims. JFS302120 staff are responsible for responding to separation issues that arise in connection with UC applications. The staff handle unique issues, such as whether or not a claimant was able and available for work and/or whether a claimant's earnings and income will affect his/her claim. Staff also conduct fact-finding interviews with employers and claimants to ensure that the State of Ohio meets the U.S. Department of Labor's desired level of achievement.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2009

Salaries and related costs for the Richmond Heights Processing Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Operations

JFS302130 MANSFIELD PC A July 2009

Mansfield Processing Center - JFS302130 - is responsible for completing the work involved in processing and adjudicating UC claims. JFS302130 staff are responsible for responding to separation issues that arise in connection with UC applications. The staff handle unique issues, such as whether or not a claimant was able and available for work and/or whether a claimant's earnings and income will affect his/her claim. Staff also conduct fact-finding interviews with employers and claimants to ensure that the State of Ohio meets the U.S. Department of Labor's desired level of achievement

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2009

Salaries and related costs for the Mansfield Processing Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Operations

JFS302140 RENO PC A July 2009

Reno Processing Center - JFS302140 - is responsible for completing the work involved in processing and adjudicating UC claims. JFS302140 staff are responsible for responding to separation issues that arise in connection with UC applications. The staff handle unique issues, such as whether or not a claimant was able and available for work and/or whether a claimant's earnings and income will affect his/her claim. Staff also conduct fact-finding interviews with employers and claimants to ensure that the State of Ohio meets the U.S. Department of Labor's desired level of achievement.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2009

Salaries and related costs for the Reno Processing Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Operations

JFS302150 BRIDGEPORT PC A July 2009

Bridgeport Processing Center - JFS302150 - is responsible for completing the work involved in processing and adjudicating UC claims. JFS302150 staff are responsible for responding to separation issues that arise in connection with UC applications. The staff handle unique issues, such as whether or not a claimant was able and available for work and/or whether a claimant's earnings and income will affect his/her claim. Staff also conduct fact-finding interviews with employers and claimants to ensure that the State of Ohio meets the U.S. Department of Labor's desired level of achievement.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2009

Salaries and related costs for the Bridgeport Processing Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Operations

JFS302160 YOUNGSTOWN PC A July 2009

Youngstown Processing Center - JFS302160 staff is responsible for completing the work involved in processing and adjudicating UC claims. Staff are responsible for responding to separation issues that arise in connection with UC applications. The staff handle unique issues, such as whether or not a claimant was able and available for work and/or whether a claimant's earnings and income will affect his/her claim. Staff also conduct fact-finding interviews with employers and claimants to ensure that the State of Ohio meets the U.S. Department of Labor's desired level of achievement.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2009

Salaries and related costs for the Youngstown Processing Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Operations

JFS302170 BOWLING GREEN PC A July 2009

Bowling Green Processing Center - JFS302170 - is responsible for completing the work involved in processing and adjudicating UC claims. Staff are responsible for responding to separation issues that arise in connection with UC applications. The staff handle unique issues, such as whether or not a claimant was able and available for work and/or whether a claimant's earnings and income will affect his/her claim. Staff also conduct fact-finding interviews with employers and claimants to ensure that the State of Ohio meets the U.S. Department of Labor's desired level of achievement.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2009

Salaries and related costs for the Bowling Green Processing Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Operations

JFS302180 CHILLICOTHE PC A July 2009

Chillicothe Processing Center - JFS302180 - is responsible for completing the work involved in processing and adjudicating UC claims. JFS302180 staff are responsible for responding to separation issues that arise in connection with UC applications. The staff handle unique issues, such as whether or not a claimant was able and available for work and/or whether a claimant's earnings and income will affect his/her claim. Staff also conduct fact-finding interviews with employers and claimants to ensure that the State of Ohio meets the U.S. Department of Labor's desired level of achievement.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2009

Salaries and related costs for the Chillicothe Processing Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Operations

JFS302190 FT LORAMIE PC A July 2009

Ft. Loramie Processing Center - JFS302190 staff is responsible for completing the work involved in processing and adjudicating UC claims. Staff are responsible for responding to separation issues that arise in connection with UC applications. The staff handle unique issues, such as whether or not a claimant was able and available for work and/or whether a claimant's earnings and income will affect his/her claim. Staff also conduct fact-finding interviews with employers and claimants to ensure that the State of Ohio meets the U.S. Department of Labor's desired level of achievement.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2009

Salaries and related costs for the Ft. Loramie Processing Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Operations

JFS302210 IRONTON PC A July 2009

Ironton Processing Center - JFS302210 - is responsible for completing the work involved in processing and adjudicating UC claims. JFS302210 staff are responsible for responding to separation issues that arise in connection with UC applications. The staff handle unique issues, such as whether or not a claimant was able and available for work and/or whether a claimant's earnings and income will affect his/her claim. Staff also conduct fact-finding interviews with employers and claimants to ensure that the State of Ohio meets the U.S. Department of Labor's desired level of achievement.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2009

Salaries and related costs for the Ironton Processing Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Operations

JFS302220 LIMA PC A July 2009

Lima Processing Center - JFS302220 - is responsible for completing the work involved in processing and adjudicating UC claims. JFS302220 staff are responsible for responding to separation issues that arise in connection with UC applications. The staff handle unique issues, such as whether or not a claimant was able and available for work and/or whether a claimant's earnings and income will affect his/her claim. Staff also conduct fact-finding interviews with employers and claimants to ensure that the State of Ohio meets the U.S. Department of Labor's desired level of achievement.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2009

Salaries and related costs for the Lima Processing Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Operations

JFS302230 TIFFIN PC A July 2009

Tiffin Processing Center - JFS302230 - is responsible for completing the work involved in processing and adjudicating UC claims. JFS302230 staff are responsible for responding to separation issues that arise in connection with UC applications. The staff handle unique issues, such as whether or not a claimant was able and available for work and/or whether a claimant's earnings and income will affect his/her claim. The processing center staff also conduct fact-finding interviews with employers and claimants to ensure that the State of Ohio meets the U.S. Department of Labor's desired level of achievement.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2009

Salaries and related costs for the Tiffin Processing Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Operations

JFS302240 CLEVELAND FIELD PC D September 2009

Cleveland Processing Center - JFS302240 - is responsible for completing the work involved in processing and adjudicating UC claims. JFS302240 staff are responsible for responding to separation issues that arise in connection with UC applications. The staff handle unique issues, such as whether or not a claimant was able and available for work and/or whether a claimant's earnings and income will affect his/her claim. The processing center staff also conduct fact-finding interviews with employers and claimants to ensure that the State of Ohio meets the U.S. Department of Labor's desired level of achievement.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **D** September 2009

Salaries and related costs for the Cleveland Processing Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** September 2009

Maintenace, equipment costs and personal service contracts for training directly related to Local Operations

JFS302250 FRANKLIN PC A July 2009

Franklin Processing Center - JFS302250 - is responsible for completing the work involved in processing and adjudicating UC claims. JFS302250 staff are responsible for responding to separation issues that arise in connection with UC applications. The staff handle unique issues, such as whether or not a claimant was able and available for work and/or whether a claimant's earnings and income will affect his/her claim. The processing center staff also conduct fact-finding interviews with employers and claimants to ensure that the State of Ohio meets the U.S. Department of Labor's desired level of achievement.

Salaries and Related Costs

CP/RPRT JFS0014400 PO.OLS - LINE 44 CALL CTRS/PROCESSING CTRS - COL 1 This Period **A** July 2009

Salaries and related costs for the Franklin Processing Center

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenace, equipment costs and personal service contracts for training directly related to Local Operations

JFS305001 ONE STOP REGIONS A July 2009

One Stop Regions - JFS305001 - represents the One-Stop concept as an ongoing commitment by ODJFS to participate in the WIA-mandated One-Stop system that provides integrated workforce development services to the citizens of Ohio: Wagner-Peyser employment services, including labor exchange and migrant and seasonal farm worker activities; unemployment compensation, including referral and unemployment compensation re-employment services; Trade Adjustment Assistance (TAA); and rapid response activities, provide labor market information and re-employment and eligibility assessment (REA). These services are provided statewide by district.

Salaries and Related Costs

CP/RPRT JFS0015300 PO.OLS - LINE 53 ONE STOP - COL 1 This Period **A** July 2009

Salaries and related costs for One Stop Regions

To determine the quarterly distribution basis of Cost Pool JFS0015300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0015300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to all One Stop departments JFS305001, JFS305100, JFS305200, JFS305300, JFS305400, JFS305500, JFS305600 and JFS305700 in the Office of Local Operations . General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0015300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSES2052S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD **D** October 2010

For American Recovery Reinvestment Act related activities.

CP/RPRT JFSES5201S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A 90% - COL 1 90% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities.

CP/RPRT JFSES5202S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS - COL 2 10% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities.

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Opearations

CP/RPRT JFSUIM018S 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended **A** July 2009

Costs related to UI Modernization

NO SSW

CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **> ?**	**D**	July 2009

JFS305100 OS REGION 1 - NORTHWEST A July 2009

One-Stop Region 1 - NORTHWEST (JFS305100) represents the One-Stop concept as an ongoing commitment by ODJFS to participate in the WIA-mandated One-Stop system that provides integrated workforce development services to the citizens of Ohio: Wagner-Peyser employment services, including labor exchange and migrant and seasonal farm worker activities; unemployment compensation, including referral and unemployment compensation re-employment services; Trade Adjustment Assistance (TAA); and rapid response activities, provide labor market information and re-employment and eligibility assessment (REA). The following counties are included in Northwest Region One Stop systems: Williams, Fulton, Lucas, Ottawa, Erie, Huron, Sandusky, Seneca, Wood, Henry, Defiance, Hancock, and Wyandot.

Salaries and Related Costs

CP/RPRT JFS0015300 PO.OLS - LINE 53 ONE STOP - COL 1 This Period **A** July 2009

Salaries and related costs for One Stop Region 1 - Northwest

To determine the quarterly distribution basis of Cost Pool JFS0015300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0015300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to all One Stop departments JFS305001, JFS305100, JFS305200, JFS305300, JFS305400, JFS305500, JFS305600 and JFS305700 in the Office of Local Operations . General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0015300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSES2052S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD **D** October 2010

For American Recovery Reinvestment Act related activities.

CP/RPRT JFSES5201S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A 90% - COL 1 90% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities.

CP/RPRT JFSES5202S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS - COL 2 10% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities.

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Opearations

JFS305200 OS REGION 2 - NORTHEAST A July 2009

One-Stop Region 2 - NORTHEAST (JFS305200) represents the One-Stop concept as an ongoing commitment by ODJFS to participate in the WIA-mandated One-Stop system that provides integrated workforce development services to the citizens of Ohio: Wagner-Peyser employment services, including labor exchange and migrant and seasonal farm worker activities; unemployment compensation, including referral and unemployment compensation re-employment services; Trade Adjustment Assistance (TAA); and rapid response activities, provide labor market information and re-employment and eligibility assessment (REA). The following counties are included in Northeast Region One Stop systems: Cuyahoga, Lorain, and Lake.

Salaries and Related Costs

CP/RPRT JFS0015300 PO.OLS - LINE 53 ONE STOP - COL 1 This Period **A** July 2009

Salaries and related costs for One Stop Region 2 - Northeast

To determine the quarterly distribution basis of Cost Pool JFS0015300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0015300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to all One Stop departments JFS305001, JFS305100, JFS305200, JFS305300, JFS305400, JFS305500, JFS305600 and JFS305700 in the Office of Local Operations . General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0015300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSES2052S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD **D** October 2010

For American Recovery Reinvestment Act related activities

CP/RPRT JFSES5201S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A 90% - COL 1 90% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities

CP/RPRT JFSES5202S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS - COL 2 10% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Opearations

JFS305300 OS REGION 3 - EAST A July 2009

One-Stop Region 3 - EAST (level five) represents the One-Stop concept as an ongoing commitment by ODJFS to participate in the WIA-mandated One-Stop system that provides integrated workforce development services to the citizens of Ohio: Wagner-Peyser employment services, including labor exchange and migrant and seasonal farm worker activities; unemployment compensation, including referral and unemployment compensation re-employment services; Trade Adjustment Assistance (TAA); and rapid response activities, provide labor market information and re-employment and eligibility assessment (REA). The following counties are included in East Region One Stop systems: Ashtabula, Geauga, Trumbull, Medina, Ashland, Summit, Portage, Wayne, Stark, Mahoning, Columbiana, Holmes and Tuscarawas.

Salaries and Related Costs

CP/RPRT JFS0015300 PO.OLS - LINE 53 ONE STOP - COL 1 This Period **A** July 2009

Salaries and related costs for One Stop Region 3 - East

To determine the quarterly distribution basis of Cost Pool JFS0015300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0015300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to all One Stop departments JFS305001, JFS305100, JFS305200, JFS305300, JFS305400, JFS305500, JFS305600 and JFS305700 in the Office of Local Operations . General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0015300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSES2052S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD **D** October 2010

For American Recovery Reinvestment Act related activities

CP/RPRT JFSES5201S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A 90% - COL 1 90% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities

CP/RPRT JFSES5202S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS - COL 2 10% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Opearations

JFS305400 OS REGION 4 - SOUTHEAST A July 2009

One-Stop Region 4 - SOUTHEAST (JFS305400) represents the One-Stop as an ongoing commitment by ODJFS to participate in the WIA-mandated One-Stop system that provides integrated workforce development services to the citizens of Ohio: Wagner-Peyser employment services, including labor exchange and migrant and seasonal farm worker activities; unemployment compensation, including referral and unemployment compensation re-employment services; Trade Adjustment Assistance (TAA); and rapid response activities, provide labor market information and re-employment and eligibility assessment (REA). The following counties are included in Northwest Region One Stop systems: Licking, Coshocton, Carroll, Jefferson, Harrison, Belmont, Guernsey, Muskingum, Perry, Morgan, Noble, Monrow, Hocking, Athens, Washington, Meigs, and Vinton.

Salaries and Related Costs

CP/RPRT JFS0015300 PO.OLS - LINE 53 ONE STOP - COL 1 This Period **A** July 2009

Salaries and related costs for One Stop Region 4 - Southeast

To determine the quarterly distribution basis of Cost Pool JFS0015300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0015300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to all One Stop departments JFS305001, JFS305100, JFS305200, JFS305300, JFS305400, JFS305500, JFS305600 and JFS305700 in the Office of Local Operations . General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0015300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSES2052S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD **D** October 2010

For American Recovery Reinvestment Act related activities

CP/RPRT JFSES5201S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A 90% - COL 1 90% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities

CP/RPRT JFSES5202S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS - COL 2 10% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Opearations

JFS305500 OS REGION 5 - SOUTHWEST A July 2009

One-Stop Region 5 - SOUTHWEST (JFS305500) represents the One-Stop as an ongoing commitment by ODJFS to participate in the WIA-mandated One-Stop system that provides integrated workforce development services to the citizens of Ohio: Wagner-Peyser employment services, including labor exchange and migrant and seasonal farm worker activities; unemployment compensation, including referral and unemployment compensation re-employment services; Trade Adjustment Assistance (TAA); and rapid response activities, provide labor market information and re-employment and eligibility assessment (REA). The following counties are included in Southwest Region One Stop systems: Butler, Warren, Hamilton, Clermont, Brown, Adams, Scioto, Pike, Jackson, Gallia, and Lawrence.

Salaries and Related Costs

CP/RPRT JFS0015300 PO.OLS - LINE 53 ONE STOP - COL 1 This Period **A** July 2009

Salaries and related costs for One Stop Region 5 - Southwest

To determine the quarterly distribution basis of Cost Pool JFS0015300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0015300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to all One Stop departments JFS305001, JFS305100, JFS305200, JFS305300, JFS305400, JFS305500, JFS305600 and JFS305700 in the Office of Local Operations . General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0015300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSES2052S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD **D** October 2010

For American Recovery Reinvestment Act related activities

CP/RPRT JFSES5201S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A 90% - COL 1 90% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities

CP/RPRT JFSES5202S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS - COL 2 10% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Opearations

JFS305600 OS REGION 6 - CENTRAL A July 2009

One-Stop Region 6 - CENTRAL (JFS305600) represents the One-Stop as an ongoing commitment by ODJFS to participate in the WIA-mandated One-Stop system that provides integrated workforce development services to the citizens of Ohio: Wagner-Peyser employment services, including labor exchange and migrant and seasonal farm worker activities; unemployment compensation, including referral and unemployment compensation re-employment services; Trade Adjustment Assistance (TAA); and rapid response activities, provide labor market information and re-employment and eligibility assessment (REA). The following counties are included in Central Region One Stop systems: Crawford, Richalnd, Marion, Morrow, Delaware, Knox, Franklin, Fairfield, Pickaway, and Ross.

Salaries and Related Costs

CP/RPRT JFS0015300 PO.OLS - LINE 53 ONE STOP - COL 1 This Period **A** July 2009

Salaries and related costs for One Stop Region 6 - Central

To determine the quarterly distribution basis of Cost Pool JFS0015300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0015300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to all One Stop departments JFS305001, JFS305100, JFS305200, JFS305300, JFS305400, JFS305500, JFS305600 and JFS305700 in the Office of Local Operations . General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0015300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSES2052S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD **D** October 2010

For American Recovery Reinvestment Act related activities

CP/RPRT JFSES5201S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A 90% - COL 1 90% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities

CP/RPRT JFSES5202S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS - COL 2 10% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Opearations

JFS305700 OS REGION 7 - WEST A July 2009

One-Stop Region 7- WEST (JFS305700) represents the One-Stop as an ongoing commitment by ODJFS to participate in the WIA-mandated One-Stop system that provides integrated workforce development services to the citizens of Ohio: Wagner-Peyser employment services, including labor exchange and migrant and seasonal farm worker activities; unemployment compensation, including referral and unemployment compensation re-employment services; Trade Adjustment Assistance (TAA); and rapid response activities, provide labor market information and re-employment and eligibility assessment (REA). The following counties are included in West Region One Stop systems: Paulding, Putnam, Van Wert, Allen, Mercer, Auglaize, Hardin, Shelby, Logan, Union, Darke, Miami, Champaign, Clark, Madison, Preble, Montgomery, Greene, Fayette, Clinton, and Highland.

Salaries and Related Costs

CP/RPRT JFS0015300 PO.OLS - LINE 53 ONE STOP - COL 1 This Period **A** July 2009

Salaries and related costs for One Stop Region 7 - West

To determine the quarterly distribution basis of Cost Pool JFS0015300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0015300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to all One Stop departments JFS305001, JFS305100, JFS305200, JFS305300, JFS305400, JFS305500, JFS305600 and JFS305700 in the Office of Local Operations . General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0015300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSES2052S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD **D** October 2010

For American Recovery Reinvestment Act related activities

CP/RPRT JFSES5201S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A 90% - COL 1 90% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities

CP/RPRT JFSES5202S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS - COL 2 10% THIS PERIOD **A** July 2009

For American Recovery Reinvestment Act related activities

CP/RPRT JFSUI60180 17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended **D** December 2009

Maintenance, equipment costs and personal service contracts for training directly related to Local Opearations

JFS400002 CHILD SUPPORT A October 2008

The Office of Child Support (JFS400002) supervises Ohio's Child Support programs operated in each county by the local Child Support Enforcement Agency (CSEA). The Office of the Deputy Director provides upper-level management to oversee all areas within the Office of Child Support, and includes: administrative and support staff that oversee functions such as personnel and data base management, Public Education Outreach and is the state's federally mandated department for collecting and disbursing child support payments. All of Ohio's child support payments are processed by Child Support Payment Central (CSPC). The CSPC group is responsible for the daily operation of the CSPC system and provides program, system, and quality review management and oversight. The Office promulgates rules for the CSEAs to follow in the provision of services to both IV-D and non IV-D cases and monitors local CSEAs to ensure compliance with state and federal regulations. Additionally, the statewide child support program, technical assistance, and operational initiatives are directed by this office. The Office also operates the federal and state tax offset programs.

In addition to the Office of the Deputy Director, OCS is organized into four distinct areas under the direction of supervisory staff (OCS Information Services, OCS Program Services, OCS Fiscal and Monitoring Services and Outreach and Grants Management)

Salaries and Related Costs

CP/RPRT	JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims Staff and related costs for OCS's Office of the Deputy Director > ***CERTIFICATION***	**A**	July 2007

Other Costs

CP/RPRT	JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period General administrative costs not charged to federal funds	**A**	July 2007

JFS400100 OCS FISCAL & MONITORING A January 2010

OCS Fiscal and Monitoring Services (JFS400100) consists of four (4) functional areas: Contract Administration, Fiscal Reporting, Child Support Payment Central (CSPC) and Account Reconciliation. Contract Administration staff develops and monitor statewide vendor contracts for child support and medical collections, DNA testing, paternity and support order establishment, case closure, and interagency agreements. The Contract Administration group reviews all contracts between the local CSEAs and other entities, such as courts, prosecutors, and clerks of courts; and oversees the implementation and monitoring of special child support projects throughout Ohio. The Fiscal Reporting staff analyze and report statewide child support statistical data. This staff support the local CSEAs, the deputy director, and other agency offices that rely on this data for fiscal, reporting, and operational requirements. Fiscal Reporting also oversees the OCS budget, performs expenditure monitoring, and prepares the OCSE Federal reports.

Child Support Payment Central (CSPC) unit is responsible for insuring that all child support payments are processed and disbursed in a timely fashion. This group is responsible for the daily operation of the CSPC system and provides program, system, and quality review management and oversight . The Reconciliation group ensures that funds are on deposit to clear the child support payments and that a suitable audit trail exists through the reconciliation process. In addition to the automated statewide reporting, PAAR tracks transactions at the county level through SETS, and, as necessary, manually transfers funds within the bank account structure to match the disbursement process in SETS. These groups work closely with the counties and the State Treasurer.

Salaries and Related Costs

CP/RPRT	JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims Salaries and related costs for the OCS Fiscal and Monitoring staff > ***CERTIFICATION***	**A**	July 2007

Other Costs

CP/RPRT	JFSCS11010	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 8 Lab Paternity - COL 1 Current Quarter Claims Contracts for genetic testing services.	**A**	July 2007
CP/RPRT	JFSCS30120	93.597 - STATE ACCESS & VISITATION SF-269 - Access Visitation - LINE 10a Total Outlays - COL 2 This Period Salaries and related costs for the Access Visitation Program	**A**	July 2007

JFS400200 PAAR D December 2009

Payment Analysis and Account Reconciliation (PAAR) - JFS400200 - works closely with Child Support Payment Central (CSPC), researches payment questions that CSPC is unable to resolve, and works with county staff to achieve resolution. PAAR workers have sole update capability for SETS screens relating to approving financial corrections and manual checks (prior to December 2002 the county CSEA workers were responsible for handling and approving financial corrections). PAAR workers are also responsible for determining approval of financial requests made by the county and approving/not approving requests for manual checks.

Staff also have sole responsibility for creating and maintaining recoupment accounts using SETS. Counties are required to contact PAAR to have recoupment accounts created and modified for them. PAAR employees also responsible for researching and resolving any IRS payments that cannot be posted in the system.

Salaries and Related Costs

CP/RPRT	JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims Salaries and related costs for PAAR staff > ***CERTIFICATION***	**D**	December 2009

JFS401001 OCS INFORMATION SVCS A January 2010

OCS Information Systems (JFS401001) oversees the Systems and Data Section which includes four (4) level six units (Financial and Case Management and Payment Analysis), and the OCS Support Enforcement Tracking System (SETS) which includes two (2) level six departments (the System Reporting unit and, Business and Functional Requirement/ Testing/Quality Review unit). SETS is Ohio's federally mandated statewide automated child support tracking system. The SETS group is responsible for the continuing development, enhancement, and operation of the system. SETS project staff work closely with technical staff in the Office of Management Information Services (MIS) to refine, test, and maintain the statewide system. SETS staff also coordinate the integration of policy changes into the system.

Staff manage and serve on the SETS Help Desk to provide solutions to CSEAs questions and difficulties with the system and to communicate system changes to the CSEAs. This area also performs quality assurance reviews to insure compliance with state and federal regulations. Additionally, statewide operational initiatives may be completed as directed by this office.

The Payment Analysis (PA) team works closely with CSPC to research payment questions. PA workers have sole update capability for SETS screens relating to approving financial corrections and manual checks. Staff also has sole responsibility for creating and maintaining recoupment accounts using SETS. PA employees are also responsible for researching and resolving any IRS payments that cannot auto-post into the system.

Salaries and Related Costs

CP/RPRT	JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims Salaries and related costs for Quality Review and Payment Analysis staff > ***CERTIFICATION***	**A**	July 2007
CP/RPRT	JFSCS10610	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 4 ADP costs - COL 1 Current Quarter Claims Staff and related costs for OCS Information Services staff > ***CERTIFICATION***	**A**	July 2007

JFS401100 OCS SYSTEMS & DATA A November 2009

OCS Systems and Data (JFS401100) consists of four level six departments (Financial Unit, Case Management Unit and two Payment Analysis units). The SETS Help Desk unit provide technical support and solutions to CSEAs questions on the system. SETS Help Desk staff are responsible for communicating any system changes to the CSEA and act as a liaison between users and Office of Management Information Services (MIS). This area works closely with MIS to identify and resolve user's technical problems.

The Payment Analysis (PA) units work closely with Child Support Payment Central (CSPC), researches payment questions that CSPC is unable to resolve, and works with county staff to achieve resolution. PA workers have sole update capability for SETS screens relating to approving financial corrections and manual checks. PA workers are also responsible for determining approval of financial requests made by the county and approving/not approving requests for manual checks.

Staff also have sole responsibility for creating and maintaining recoupment accounts using SETS. Counties are required to contact PA to have recoupment accounts created and modified. PA employees also responsible for researching and resolving any IRS payments that cannot be posted in the system.

Salaries and Related Costs

CP/RPRT	JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims Salaries and related costs for Payment Analysis staff > ***CERTIFICATION***	**A**	January 2010
CP/RPRT	JFSCS10610	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 4 ADP costs - COL 1 Current Quarter Claims Salaries and related costs for the OCS Systems and Data staff > ***CERTIFICATION***	**A**	July 2007

JFS402001 OCS PROGRAM SERVICES A October 2008

OCS Program Services (JFS402001) oversees Policy, CICC (Customer Inquiry Call Center), County Services, Interstate and training. The Policy staff develop program policy in response to changes occurring in federal and state law, federal regulations, court and hearing decisions, and other events that impact child support operations. The Policy staff also maintain the Title IV-D state plan, which represents a compliance agreement between the state and federal levels of the Title IV-D program. County Services staff are responsible for monitoring county compliance with the Title IV-D state plan and providing technical assistance as required to insure compliance with federal and state requirements. The Interstate unit serves as OCS's interface with other states and U.S. territories.

Salaries and Related Costs

CP/RPRT	JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims Staff and related costs for OCS Program Services staff > ***CERTIFICATION***	**A**	July 2007

JFS402100 OCS COUNTY SUPPORT D December 2009

OCS County Services - JFS402100 - serves as OCS's interface with county CSEAs. This group includes two (2) level six departments (County Support and County Review) which oversee federal and state tax offset intercepts, passport denial, professional license suspension which County Services maintains for Ohio. The teams work with the regional offices to review and evaluate Ohio's child support program through monthly monitoring, including on-site visits to CSEAs to ensure compliance with state and federal program regulations. Additionally, the area validates and analyzes Support Enforcement Tracking System (SETS) functions, reports, county data, and usage to improve CSEAs' performance and increase incentives.

In addition, this group is responsible for providing and developing technical assistance tools.

Salaries and Related Costs

CP/RPRT	JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims Salaries and related costs for the County Services area > ***CERTIFICATION***	D	December 2009

JFS402300 OCS COUNTY SUPPORT A January 2010

OCS County Support (JFS402300) consists of four (4) level six departments (CICC, County Services Teams A & B and Interstate). The Customer Inquiry Call Center (CICC) team responds to the various constituents that deal with OCS. CICC staff responds to consumers regarding case issues, receipt of payments, and concerns regarding CSEA actions. Inquiries are received via a toll-free telephone line, email, and written correspondence. CICC staff research each inquiry; contact county CSEAs for clarification of establishment or enforcement information; and contact CSPC and PAAR for payment information. All inquiries are tracked and monitored for timeliness and accuracy.

The County Services units function as OCS's interface with county CSEAs. This group oversee federal and state tax offset intercepts, passport denial, professional license suspension which County Services maintains for Ohio. The teams work with the regional offices to review and evaluate Ohio's child support program through monthly monitoring, including on-site visits to CSEAs to ensure compliance with state and federal program regulations. Additionally, the area validates and analyzes Support Enforcement Tracking System (SETS) functions, reports, county data, and usage to improve CSEAs' performance and increase incentives.

The Interstate unit serves as OCS's interface with other states and U.S. territories. The Interstate/Ohio Central Registry team assists counties and other states with state-level enforcement via interstate child support, federal and state tax offsets intercepts, passport denial, professional license suspension, and the interstate and federal central registry, which County Services maintains for Ohio.

Salaries and Related Costs

CP/RPRT	JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims Salaries and related costs for OCS County Support staff > ***CERTIFICATION***	**A**	October 2008
CP/RPRT	JFSCS10610	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 4 ADP costs - COL 1 Current Quarter Claims Salaries and related costs for the Interstate/Ohio Central Registry Team. > ***CERTIFICATION***	**A**	January 2010

JFS450002 INFORMATION SERVICES A January 2009

Information Services (IS) - JFS450002 - guides Ohio Department of Job and Family Services' (ODJFS) overall strategic direction for information technology; works closely with all ODJFS offices on technology projects and initiatives; and directs the operational and strategic functions that impact major agency applications. Within IS, the Deputy Director's staff manage IS business functions such as Human Resources (HR), fiscal/budgeting, procurements/contracts; serve as the primary interface between IS and ODJFS' offices (i.e., Employee and Business Services (EBS), Fiscal Services (OFS), Contract Administration (OCA), and Chief Inspector (OCI)). Deputy Director's staff are responsible for establishing and maintaining IS policies, standards and procedures (PSPs), strategic plan, key performance indicators (KPI) and all audit related functions. Also, the staff coordinate all IS internal communications, as well as external IT related (i.e., issues and updates) communications.

Office of Information Services is composed of the following departments: IT Portfolio Management, Application Development, Architecture and Engineering, and Production and Operations.

Salaries and Related Costs

CP/RPRT JFS0023700 PO.OLS - LINE 37 INFORMATION SERVICES POOL - COL 1 This Period **A** July 2007

Staff and related costs for the Deputy Director's Office

To determine the distribution of expenditures coded to Pool JFS0023700, payroll data by Reporting Chartfield and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for Pool JFS0023700s distribution.

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in the Office of Information Services to the total number of direct program activity and cost pool FTEs for all programmatic activities in the OIS (denominator). Staff included in Pool JFS0023700, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to Pool JFS0023700 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFS0011500 PO.OLS - LINE 15 CRIS-E COMMON (REGULAR FFP) - COL 1 This Period **A** July 2008

Other cost related to CRIS-E common, including personal service contracts

CP/RPRT JFS0012200 PO.OLS - LINE 22 MEDICAID / DA (MIS) - COL 1 This Period **A** July 2008

MMIS personal service contracts for medicaid and disability assistance activities

CP/RPRT JFS0012300 PO.OLS - LINE 23 FACSIS - COL 1 This Period **A** July 2008

Personal service contracts for FACSIS

CP/RPRT JFS0012400 PO.OLS - LINE 124 SACWIS OPERATIONAL - COL 1 This Period **A** July 2008

Personal service contracts for SACWIS

CP/RPRT	JFS0013500	PO.OLS - LINE 35 UNISYS TRANSACTIONS - COL 1 This Period Other costs related to Unisys support, including personal service contracts	**A**	July 2008
CP/RPRT	JFS0015400	PO.OLS - LINE 54 MITS DDI 50% - COL 1 This Period Personal service contracts for MITS	**A**	July 2008
CP/RPRT	JFS0015700	PO.OLS - LINE 57 MITS DDI 75% PRIVATE - COL 1 This Period Personal service contracts for MITS DDI 75%	**A**	July 2008
CP/RPRT	JFS0015800	PO.OLS - LINE 58 MITS DDI 90% PRIVATE - COL 1 This Period Personal service contracts, HW/SW maintenance, and equipment for MITS	**A**	July 2008
CP/RPRT	JFS0023000	PO.OLS - LINE 30 NETWORK / AD HOC COMPUTER SERVICES - COL 1 This Period Personal service contracts for network computer services	**A**	July 2008
CP/RPRT	JFS9030500	ST.FOS - State Funds Only STFO - State Food Stamps Activity - LINE 1 Food Stamp SNAP - COL 1 THIS PERIOD Other costs related to contracts for Food Assistance Bonus projects	**D**	March 2010
CP/RPRT	JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period Generic administrative costs.	**A**	July 2008
CP/RPRT	JFSCC10330	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1B Quality Not Earmark - COL C Discretionary Funds Personal service contracts for Child Care and Development Fund	**A**	July 2008
CP/RPRT	JFSCC11230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary Personal service contracts for Child Care and Development Fund	**A**	July 2008
CP/RPRT	JFSCS10610	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 4 ADP costs - COL 1 Current Quarter Claims Personal service contracts for Child Support	**A**	July 2008
CP/RPRT	JFSES2052S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD Contracts and services for office of Information Services	**D**	October 2010
CP/RPRT	JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD Operating expenses including personal contracts and specific equipment for Employment Services support.	**A**	July 2008

CP/RPRT	JFSES5201S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A 90% - COL 1 90% THIS PERIOD Contracts and services for office of Information Services	**A**	April 2009
CP/RPRT	JFSES5202S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS - COL 2 10% THIS PERIOD Contracts and services for office of Information Services	**A**	April 2009
CP/RPRT	JFSFC41120	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 6A SACWIS at 50% - COL 2 Current Quarter Expenditures Personal service contracts for Foster Care	**A**	July 2008
CP/RPRT	JFSFS80520	10.580 - SUPP NUTRITION ASSIST PRGM - SNAP PART GMT-FEDERAL EXP - LINE 5 Total Federal Expenditures - COL 2 CUMMULATIVE Other costs associated with the Supplemental Nutrition Assistance Program (SNAP).	**A**	October 2009
CP/RPRT	JFSME30710	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 4B Operation Of An Approved MMIS Cost of Private Sector Contractors - COL A Total Computable Computer usage expenses charged to MMIS (HIPAA)	**A**	July 2008
CP/RPRT	JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable Contracts and services for Medicaid Assistance	**A**	July 2009
CP/RPRT	JFSTA22410	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6M Other - COL A Federal Personal service contracts for TANF	**A**	July 2008
CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Personal service contracts related to Unemployment Insurance	**A**	July 2008
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Personal service contracts for REED ACT	**A**	July 2008
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Contracts and services related to Office of Information Services	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization	**A**	April 2009
CP/RPRT	JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period Personal service contracts for WIA	**A**	July 2008

CP/RPRT	JFSWIA012S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Contracts and services for office of Information Services	**A**	April 2009

NO SSW

CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **> ?**	**D**	April 2009

JFS452001 IT PORTFOLIO MANAGEMENT A July 2008

IT Portfolio Management - JFS452001 - provides client-partner consultants to work with the Ohio Department of Job and Family Services offices to understand their business needs; confers guidance on technology decisions to best meet the business requirements; assists managing ODJFS offices' portfolio of technology initiatives; receives all requests for information technology project services and coordinates within Management Information Services department to develop the information (e.g., estimates, architecture needs); consults business stakeholders in their prioritization decisions regarding the requests; provides assistance to project managers to manage their projects and programs throughout the agency, including enterprise-level projects, and negotiations of county Service Level Agreements (SLA).

In addition, ITPM is responsible for establishing and maintaining project management standards, procedures, and best practices for use by project managers. The department also maintains the Clarity Project Portfolio Management System - a tool is used to make informed decisions about IT priorities and issues at the appropriate level within the organization.

Salaries and Related Costs

CP/RPRT JFS0018400 PO.OLS - LINE 84 MIS ENTERPRISE STAFF COST POOL - COL 1 This Period **A** July 2008

Salaries and related costs for IT Portfolio Management staff

To determine the quarterly distribution basis of Cost Pool JFS0018400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0018400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS452001, JFS453001, JFS454001, JFS455001, and JFS456001 (including subordinate departments). General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0018400 during the covered period and distributed to the appropriate program Reporting Chartfields.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS453001 APPLICATION DEVELOPMENT A July 2008

Application Development (AD) - JFS453001 - is responsible for the development, enhancement and maintenance of major applications [i.e., Client Registry Information System-Enhanced (CRIS-e), Statewide Automated Child Welfare Information System (SACWIS), Support Enforcement Tracking System (SETS), Medicaid Management Information (MMIS), Employer Resource Information Center (ERIC), Sharing Career Opportunities and Training Information (SCOTI), and Ohio Job Insurance (OJI)], supporting Health and Human Services, and Department of Labor program areas. ODJFS internal applications such as Timekeep, Annual Performance Review System (APRS), Cost Allocation Plan Information System (CAPIS), and County Financial Information System (CFIS) are further developed, enhanced and maintained in this area.

Furthermore, AD supports Child Care, Foster Care, and Adult Protection Services initiatives and applications such as: 3299 system; Early Learning initiative (ELI); Employment Security Tax Accounting System (ESTAS); State Unemployment Tax Application (SUTA); Case Management System (CMS); Work Opportunity Tax Credit (WOTC); Ohio Training Tax Credit (OTTC); providing standard services (e.g. websites, forms and notices, data exchange and reporting).

Salaries and Related Costs

CP/RPRT JFS0018400 PO.OLS - LINE 84 MIS ENTERPRISE STAFF COST POOL - COL 1 This Period **A** July 2008

Salaries and related costs for Application Development staff

To determine the quarterly distribution basis of Cost Pool JFS0018400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0018400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS452001, JFS453001, JFS454001, JFS455001, and JFS456001 (including subordinate departments). General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0018400 during the covered period and distributed to the appropriate program Reporting Chartfields.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS455001 ARCHITECTURE AND ENGINEERING A July 2008

Architecture and Engineering (A&E) department- JFS45501- evaluates and recommends new information technology security to Ohio Department of Job and Family Services. It also develops information technology security policies and ensures sensitive data assets are protected at all times. The staffs are responsible to document and maintain file system architecture plans for all enterprise class production applications. A&E staffs provide guidance on technical and architectural aspects of enterprise-wide business decisions and establishes technology standards for the agency and manage adherence to those standards. In addition, A & E is responsible for planning and ensuring business resumption in the event of a disaster.

Salaries and Related Costs

CP/RPRT JFS0018400 PO.OLS - LINE 84 MIS ENTERPRISE STAFF COST POOL - COL 1 This Period **A** July 2007

Salaries and related costs for Artchitecture and Engineering staff.

To determine the quarterly distribution basis of Cost Pool JFS0018400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0018400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS452001, JFS453001, JFS454001, JFS455001, and JFS456001 (including subordinate departments). General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0018400 during the covered period and distributed to the appropriate program Reporting Chartfields.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS456001 PRODUCTION AND OPERATIONS A July 2008

Production and Operations (P&O) -JFS456001- is responsible for day-to-day computer systems operation of Ohio Department of Job and Family Services (ODJFS). P&O staffs are assured the continuity of production computing environment services to all ODJFS resource customers. P&O staffs are responsible for monitoring infrastructure, business systems, batch processing for ODJFS' enterprise systems, effective change, configuration, incident, and availability management processes for all systems in the production environment. P&O staffs ensure the service levels are met for all production systems as well as providing facilities management support for ODJFS and county agency moves through the configuration and relocation services.

In addition, P&O staffs provide support for all production applications and services; manage the I.T. Customer Service Center and provide end user desktop and network management support for all ODJFS network offices and county agency partners.

Salaries and Related Costs

CP/RPRT JFS0018400 PO.OLS - LINE 84 MIS ENTERPRISE STAFF COST POOL - COL 1 This Period **A** April 2008

Salaries and related costs for Production and Operations staff

To determine the quarterly distribution basis of Cost Pool JFS0018400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0018400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS452001, JFS453001, JFS454001, JFS455001, and JFS456001 (including subordinate departments). General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0018400 during the covered period and distributed to the appropriate program Reporting Chartfields.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS500002 OFFICE OF OHIO HEALTH PLANS A July 2007

The Office of Ohio Health Plans (OHP) manages Ohio's Title XIX Medicaid/Healthy Start, Title XXI State Children's Health Insurance Program (SCHIP), Disability Assistance Medical programs, and Money Follows the Person (MFP) Grant. The office also has the overall responsibility and authority for implementation of the Health Insurance Portability and Accountability Act (HIPAA). To administer these large, complex programs, OHP works with health care providers; patients; other health insurers; state, county, and federal agencies involved in the administration of Title XIX and XXI programs; other ODJFS offices; professional associations; and advocacy groups.

The level three Office of the Deputy Director provides the management, direction, and coordination with the ODJFS Offices of Fiscal & Monitoring Services, Legal & Acquisition Services, Employee & Business Services, and Information Services necessary to effectively operate the programs within the scope of federal and state laws.

The Deputy Director's Office also includes staff that coordinate OHP's budget development and monitoring; work with the state's actuary to develop rates for Ohio's Medicaid Managed Care Plans; coordinate OHP's administrative budget; coordinate financial and contract management, day-to-day business operations, and general business transformation in support of the implementation of the Medicaid Information Technology System environment.

In addition to the Office of the Deputy Director, OHP is organized into four (4) level four areas: Policy and Health Plan Services, Provider Services, Long Term Care Services and Supports, and Consumer and Operational Support; and the following level five departments: OHP Project Management, Health Services Research, and Rate Setting/Cost Settling.

Salaries and Related Costs

CP/RPRT JFS0015000 PO.OLS - LINE 50 OHP ADMIN COST POOL - COL 1 This Period **A** July 2007

Salaries and related costs for the Office of the Deputy Director

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in the Office of Ohio Health Plans (OHP) to the total number of direct program activity and cost pool FTEs for all programmatic activities in OHP (denominator). Staff included in JFS0015000 for allocation are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0015000 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

CP/RPRT JFS0029900 PO.OLS - LINE 1 OHP OPERATIONS POOL - COL 1 THIS PERIOD **A** April 2009

Salaries and related costs associated for certain staff in the OHP Deputy Director's Office.

To determine the quarterly distribution basis of Cost Pool JFS0029900, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029900 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029900 in JFS500002. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029900, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029900 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFS0015400 PO.OLS - LINE 54 MITS DDI 50% - COL 1 This Period **A** July 2008

Personal service contracts for MITS.

CP/RPRT	JFS0015700	PO.OLS - LINE 57 MITS DDI 75% PRIVATE - COL 1 This Period Personal services contracts, maintenance and equipment costs for Medicaid Information Technology System (MITS) project including, but not limited to: MMIS operations training, system hardware and software, C.O.T.S. and site preparation activities	**A**	October 2007
CP/RPRT	JFS0015800	PO.OLS - LINE 58 MITS DDI 90% PRIVATE - COL 1 This Period Personal services contracts, maintenance and equipment costs for Medicaid Information Technology System (MITS) project including, but not limited to: travel, MITS design, development, testing, documentation, deployment, and system requirement analysis	**A**	October 2007
CP/RPRT	JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	**A**	January 2010
CP/RPRT	JFSME23030	93.767 - STATE CHILDREN'S INSURANCE PRO CMS 21 Base - State Children's Health Expenditures By Type of Service For The Title XXI Program Expenditures In This Quarter - LINE 27 Administration - COL C Total Computable Purchases for the Ohio Family Health Survey	**A**	July 2007
CP/RPRT	JFSME30310	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 2B Design Development or Installation of MMIS Cost of Private Sector Contractors - COL A Total Computable Administrative costs associated with HIPAA	**A**	July 2008
CP/RPRT	JFSME30710	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 4B Operation Of An Approved MMIS Cost of Private Sector Contractors - COL A Total Computable Administrative costs for the Statewide Automated Immunization Registry System (SAIRS).	**A**	July 2007
CP/RPRT	JFSME30811	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 5A Mechanized Systems - In-House - COL A Total Computable Personal service contracts associated with Title XIX CRIS-E program	**A**	July 2009
CP/RPRT	JFSME31010	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 6 Peer Review Organizations - COL A Total Computable Costs associated with contracts for external quality reviews.	**A**	January 2010
CP/RPRT	JFSME31410	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 9 Nurse Aide Training Costs - COL A Total Computable Other costs associated with NAID (survey and certification).	**A**	April 2009
CP/RPRT	JFSME31510	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 10 Preadmission Screening Costs - COL A Total Computable Administrative expenses for the Preadmission Screening program (PASARR)	**A**	July 2007
CP/RPRT	JFSME32010	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 15 TANF Secondary (90%) - COL A Total Computable Medicaid administrative TANF activities	**A**	July 2007
CP/RPRT	JFSME32110	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 16 TANF Secondary (75%) - COL A Total Computable Medicaid administrative TANF activities	**A**	July 2007

CP/RPRT	JFSME3241D	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 22 Interagency Costs9State Level) - COL A Total Computable Medicaid administrative costs related to interagency agreements	**A**	July 2009
CP/RPRT	JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable Other costs for third-party liability contract	**A**	July 2009
CP/RPRT	JFSP390750	93.791 - MONEY FOLLOWS THE PERSON REBAL JFSMER 39 - Medical Assistance Expenditures by Type of Service For 39. School-Based Services - LINE 7 Speech&LangSvcs - COL E Breast Cervical Cancer	**D**	July 2010

JFS500100 OHP PROJECT MGMT A October 2008

OHP Project Management - JFS500100 - is responsible for facilitating projects that cross bureaus that may or may not have an IT impact. The area formalizes a more collaborative, planned approach across major projects through utilization of project management methodologies. This area allows OHP to balance the Medicaid business work and resources between several competing interests to establish a forum to set IT priorities, decision making, and to apply and put into practice project management processes as OHP transitions to the Medicaid Information Technology Systems (MITS) environment.

Salaries and Related Costs

CP/RPRT JFS0011700 PO.OLS - LINE 17 PROJECT MGMT COST POOL - COL 1 This Period **A** July 2007

Salaries and related costs for OHP Project Management staff.

To determine the quarterly distribution basis of Cost Pool JFS0011700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0011700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0011700 in Department JFS500100 - OHP Project Management. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0011700, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0011700 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFS0015400 PO.OLS - LINE 54 MITS DDI 50% - COL 1 This Period **A** July 2008

Personal service contracts for MITS

CP/RPRT JFS0015700 PO.OLS - LINE 57 MITS DDI 75% PRIVATE - COL 1 This Period **A** October 2007

Personal services contracts, maintenance and equipment costs for Medicaid Information Technology System (MITS) project including, but not limited to: MMIS operations training, system hardware and software, C.O.T.S. and site preparation activities

CP/RPRT JFS0015800 PO.OLS - LINE 58 MITS DDI 90% PRIVATE - COL 1 This Period **A** October 2007

Personal services contracts, maintenance and equipment costs for Medicaid Information Technology System (MITS) project including, but not limited to: travel, MITS design, development, testing, documentation, deployment, and system requirement analysis

CP/RPRT JFSME30710 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 4B Operation Of An Approved MMIS Cost of Private Sector Contractors - COL A Total Computable **A** July 2008

Ongoing operational costs associated with contracted HIPAA clearinghouse services

JFS500200 PROGRAM INTEGRITY/HIPAA/TPL D December 2009

Program Integrity/HIPAA/TPL - JFS500200 - processes client eligibility changes from County Department of Job and Family Services (CDJFS) so that the eligibility information in both the JFS claims payment system and the client eligibility system are aligned. The area manages the post payment recovery contract with an outside vendor and administers the third party liability cost avoidance program. Cost avoidance activities involve receiving information from third party health insurance companies, verifying this information against state Medicaid records and maintain the information in the state Medicaid claims payment system (MMIS). The area is also responsible for ensuring that Medicare premium payment is received for some groups of Medicaid eligible clients. Develops program rules for PERM (Payment Error Rate Measurement) and PIM (Program Integrity Model) and ensures compliance in OHP with PERM audit standards. The area also has the overall responsibility and authority for implementation of the Health Insurance Portability and Accountability Act (HIPAA).

Salaries and Related Costs

CP/RPRT JFS0029100 PO.OLS - LINE 91 RESEARCH & REPORTING POOL - COL 1 This Period **D** December 2009

Salaries and related costs for the Program Integrity/HIPAA/TPL area

To determine the quarterly distribution basis of Cost Pool JFS0029100, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029100 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029100 in JFS500300 and JFS500500. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029100, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029100 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

JFS500300 HEALTH SERVICES RESEARCH A October 2008

Health Services Research conducts analyses and evaluates existing and proposed OHP programs. Staff design, monitor, and continually refine the office's reimbursement systems. Staff also provide budget, cost, and utilization evaluation; modeling and trending support; and analytical support for eligibility policy development. Designs, assesses and implements performance review studies and metrics, determines performance levels on health services measures, and sets standards; develops quality improvement initiatives in an effort to improve performance. Staff provide analytical support for coverage payment policy development and program monitoring; collect program data and design reporting systems; implements the MCP incentive system; leads Behavioral Health Collaborative and Emergency Department Diversion Collaborative; and manage the MEDTAPP and Neonatal Grant. Staff monitor Quality Assessment and Performance Improvement Programs (QAPIs); manage the External Review Organization (EQRO) contract; develops and implements the Quality Strategy; develops and implements Care Management Programs; assesses quality monitoring tools to determine quality performance, provides technical assistance; and serves as a clinical resource.

Salaries and Related Costs

CP/RPRT JFS0029100 PO.OLS - LINE 91 RESEARCH & REPORTING POOL - COL 1 This Period **A** October 2008

Salaries and related costs for Health Services Research.

To determine the quarterly distribution basis of Cost Pool JFS0029100, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029100 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029100 in JFS500300 and JFS500500. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029100, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029100 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSMEP0120 93.793 - MEDICAID TRANSFORMATION GRANTS SF-269 - MEDICAID TRANSFORMATION GRANT - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **A** July 2009

Travel costs associated with the Neonatal Transformation Grant.

JFS500400 CLINICAL QUALITY D December 2009

Clinical Quality - JFS500400 - provides non-clinical support and case development for disability determination cases, prior authorization requests, responds to procedural inquiries from county agencies. Staff also facilitate enrollment in the cost-effective program of coordinated care through a Primary Care Physician, Primary Alternative Care and Treatment (PACT), and facilitate enrollment in an operational Medicaid program developed under the Federal Breast and Cervical Cancer Treatment Act. The area is also responsible for the administration and management of prior authorization amendments, waiver applications, medical assistance letters, and assurances to ensure federal funding of these programs.

The area employs staff who review clinical documentation to determine medical necessity, authorize services, determine recipients' disability status, and decide certain claims for the aged, blind, and disabled (ABD) populations. The area ensures that all services that require prior authorization are medically necessary, appropriate, and cost effective.

Lastly, staff perform medical necessity reviews to identify misuse of physician and pharmacy services. Staff are then able to propose enrollment in a cost-effective program of coordinated care through a primary care physician.

Salaries and Related Costs

CP/RPRT JFS0029100 PO.OLS - LINE 91 RESEARCH & REPORTING POOL - COL 1 This Period **D** December 2009

Salaries and related costs for Clinical Quality.

To determine the quarterly distribution basis of Cost Pool JFS0029100, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029100 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029100 in JFS500300 and JFS500500. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029100, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029100 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSME30511 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable **D** December 2009

Costs for personnel service contracts for skilled medical personnel.

JFS500500 RATE SETTING & COST SETTLING A January 2010

Rate Setting and Cost Settling staff are responsible for reviewing and analyzing financial data reported by Medicaid providers. Staff are responsible for performing desk reviews on provider cost reports and complete settlement of cost reports; reviewing and processing Passport and Assisted Living program claiming; reviewing, processing, and settling developmental center cost reports; setting rules and conducting annual rate updates for federally qualified health centers (FQHCs), hospitals, and outpatient health facilities (OHFs) in accordance with the rules promulgated by the policy area; and developing and processing adjudication orders for cost settlement with providers such as hospitals and schools.

This area is also accountable for collecting and processing cost reports from institutional long term care providers (includes nursing facilities and non-state operated intermediate care facilities for the developmentally disabled). Cost Reporting staff coordinate the systems work with the Office of Information Services including the Automated Cost Report and rate setting for nursing facilities and non-state operated intermediate care facilities for the developmentally disabled. Staff also develop and monitor the state's Medicaid cost reports, cost report extensions, and desk edits for long term care facilities; develop and operate rate reconsiderations; perform renovation approval management; and amended cost report programs.

Salaries and Related Costs

CP/RPRT JFS0029100 PO.OLS - LINE 91 RESEARCH & REPORTING POOL - COL 1 This Period **A** October 2008

Salaries and related costs for Rate Setting and Cost Settling staff

To determine the quarterly distribution basis of Cost Pool JFS0029100, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029100 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029100 in JFS500300 and JFS500500. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029100, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029100 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS502001 POLICY & HEALTH PLAN SVCS A April 2010

Policy and Health Plan Services staff are responsible for the planning and development of policies for eligibility, acute care benefit packages and contracting for the provision of health care services for consumers of Ohio's publicly funded health care programs. The area is also responsible for the planning and development of eligibility policy for Medicaid, State Children's Health Insurance Policy (SCHIP), Children's Buy-In, administering Medicaid's Healthchek, and Pregnancy Related Services Programs. Staff write administrative program rules and also oversee children's health issues.

Staff are responsible for the planning and development of policies for health care benefits under state administered health plans and ensures that these policies are in compliance with state and federal requirements. To create these policies, staff determine the types of providers and the qualifications of providers participating in the provider network, determine services available to consumers and which providers may deliver the services, scope, amount and duration that consumers may receive services, conditions for coverage, funding streams and reimbursement rates, including planning and development of contracts between the department and Managed Care Plans. To create and monitor these contracts, staff: develop operational policies and procedures; determine if MCPs meet the standards necessary to contract with the department; and monitor ongoing compliance.

Salaries and Related Costs

CP/RPRT JFS0029200 PO.OLS - LINE 92 POLICY & HEALTH PLAN SERV POOL - COL 1 THIS PERIOD **A** October 2007

Salaries and related costs for Policy & Health Plan Services staff.

To determine the quarterly distribution basis of Cost Pool JFS0029200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029200 in Department JFS502001. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029200, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSME30110 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 1 Administration for Family Planning Services and Supplies - COL A Total Computable **A** July 2009

Costs associated with Family Planning Services and supplies.

CP/RPRT JFSME30310 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 2B Design Development or Installation of MMIS Cost of Private Sector Contractors - COL A Total Computable **A** July 2007

Internet technology costs required to develop manage and support Decision Support System

CP/RPRT JFSME30710 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 4B Operation Of An Approved MMIS Cost of Private Sector Contractors - COL A Total Computable **A** July 2008

Point of sale contract costs for claims processing.

CP/RPRT JFSME31010 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 6 Peer Review Organizations - COL A Total Computable **A** July 2007

Contract for utilization and quality control review of health care furnished to beneficiaries.

CP/RPRT	JFSME32110	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 16 TANF Secondary (75%) - COL A Total Computable Costs associated with medicaid administrative TANF activities.	**A**	January 2010
CP/RPRT	JFSME3241D	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 22 Interagency Costs9State Level) - COL A Total Computable Medicaid administrative costs related to interagency agreements	**A**	July 2009
CP/RPRT	JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable Other costs associated with the Medical Assistance Program.	**A**	July 2009
CP/RPRT	JFSMEP0120	93.793 - MEDICAID TRANSFORMATION GRANTS SF-269 - MEDICAID TRANSFORMATION GRANT - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD Costs associated with the Medicaid Transformation Grant - Neonatal Outcome Improvement Project.	**A**	January 2008

JFS502100 CHAPTER 1 MITS D December 2009

Chapter 1 MITS - JFS502100 - is responsible for developing and implementing strategies for value purchasing health care, and facilitating the development of integrated health care delivery systems. This work entails a high degree of collaboration with the federal government, other state departments, local government agencies, other OHP teams, health care provider associations, and consumer advocacy groups.

Salaries and Related Costs

CP/RPRT JFS0029200 PO.OLS - LINE 92 POLICY & HEALTH PLAN SERV POOL - COL 1 THIS PERIOD **D** December 2009

Salaries and related costs for Chapter 1 MITS staff.

To determine the quarterly distribution basis of Cost Pool JFS0029200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029200 in Department JFS502001. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029200, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

JFS502200 NON-INSTITUTIONAL D December 2009

Non-Institutional - JFS502200 - plans and directs the development of policies on non-institutional health care benefits offered under state-administered health plans, and ensures that these policies are in compliance with state and federal requirements. To create these policies, staff determine the types of providers and the qualifications of providers participating in the provider network, determine services available to eligibles and which providers may deliver the services, scope, amount, and duration that eligibles may receive services, conditions for coverage, funding streams, and reimbursement rates.

Salaries and Related Costs

CP/RPRT JFS0029200 PO.OLS - LINE 92 POLICY & HEALTH PLAN SERV POOL - COL 1 THIS PERIOD **D** December 2009

Salaries and related costs for Non-Institutional staff

To determine the quarterly distribution basis of Cost Pool JFS0029200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029200 in Department JFS502001. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029200, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSME3241D 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 22 Interagency Costs9State Level) - COL A Total Computable **D** December 2009

Medicaid administrative costs related to interagency agreements

JFS502400 HOSPITAL D December 2009

Hospital - JFS502400 - develops and maintains Ohio's Medicaid state plan. The department promulgates administrative rules that govern the types of hospital services covered by OHP's reimbursement plans. Staff evaluate reimbursement methodologies for hospital providers, conduct training and prepare and maintain Medicaid provider handbooks and policy manuals for health care providers.

Additionally, the department administers a large quality and utilization-management program for institutional providers; develops cost containment and managed care strategies; maintains departmental contracts, such as transplant consortium; and monitors the hospital market basket index used for updating inpatient hospital pricing components.

Salaries and Related Costs

CP/RPRT JFS0029200 PO.OLS - LINE 92 POLICY & HEALTH PLAN SERV POOL - COL 1 THIS PERIOD **D** December 2009

Salaries and related costs for Hospital staff.

To determine the quarterly distribution basis of Cost Pool JFS0029200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029200 in Department JFS502001. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029200, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

JFS503001 MANAGED CARE D December 2009

Managed Care - JFS503001 - develops, administers, and assesses the Ohio Medicaid Managed Care Program (MCP). Staff oversee quality assurance activities, including selecting and executing a contract with an external quality review organization pursuant to federal requirements. Staff develop managed care enrollment policies and select and oversee enrollment services contractors. Specifically, Managed Care employees design purchasing specifications, select qualified managed care plans (MCPs), monitor contracts, review performance, and develop and implement new program initiatives.

Additionally, this area is also responsible for the Children's Buy-In Program, analyzing and assessing the structure, operation, and outcomes of the quality improvement programs and initiatives of Medicaid-contracting Managed Care Plans (MCPs). The area also monitors overall program performance by analyzing the patterns of health services used by Medicaid consumers enrolled in MCPs. Medical reviews performed by skilled medical professional staff determine medical necessity.

Lastly, staff develop and assess managed care delivery systems for Medicaid consumers. This area plays a key role in preparing OHP's budget and setting capitation rates. The Managed Care area contributes to strategic planning, legislative impact assessments, incentive programs, financial monitoring of Managed Care Plans (MCPs), clinical performance measure assessments, and provider panel geographic analysis.

Salaries and Related Costs

CP/RPRT JFS0029300 PO.OLS - LINE 93 MANAGED HEALTH CARE COST POOL - COL 1 THIS PERIOD **D** December 2009

To determine the quarterly distribution basis of Cost Pool JFS0029300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029300 in Departments JFS503001, JFS503100, and JFS503200 within Managed Care. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029300, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFS9021400 ST.FOS - State Funds Only STFO - Non-Title XIX Medical Services - LINE 7 CHILDRENS BUY IN - COL 1 THIS PERIOD **D** December 2009

Contract management, capitation payments, and other administrative costs associated with the Children's Buy-In Program.

CP/RPRT JFSME31010 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 6 Peer Review Organizations - COL A Total Computable **D** December 2009

Contracts for external quality reviews

JFS503100 MC ENROLLMENT D December 2009

MC Enrollment - JFS503100 - oversees the enrollment of eligible individuals in Medicaid-contracting Managed Care Plans (MCPs) that participate in the Ohio Medicaid Managed Care program. The department manages enrollment information services through a competitively bid contract with a private entity that educates consumers about managed care and assists them in enrolling. Staff work in conjunction with other areas of the department to implement systems enhancements, facilitate and audit monthly capitation reimbursements to MCPs, and to distribute monthly enrollment data to MCPs. Staff serve on advisory councils at the state and local levels and provide technical training to county staff and contract personnel.

Salaries and Related Costs

CP/RPRT JFS0029300 PO.OLS - LINE 93 MANAGED HEALTH CARE COST POOL - COL 1 THIS PERIOD **D** December 2009

To determine the quarterly distribution basis of Cost Pool JFS0029300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029300 in Departments JFS503001, JFS503100, and JFS503200 within Managed Care. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029300, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS503200 MC CONTRACT ADMIN D December 2009

MC Contract Administration - JFS503200 - monitors the provider agreements between ODJFS and Medicaid-contracting Managed Care Plans (MCPs) and develops operational policies and procedures. Staff determine if MCPs meet the standards necessary to contract with ODJFS and then work with the MCPs to monitor ongoing compliance. Staff provide training and technical assistance to MCPs, county staff, and community groups. Additionally, staff coordinates with other department staff to determine where performance improvement is indicated.

Salaries and Related Costs

CP/RPRT JFS0029300 PO.OLS - LINE 93 MANAGED HEALTH CARE COST POOL - COL 1 THIS PERIOD **D** December 2009

To determine the quarterly distribution basis of Cost Pool JFS0029300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029300 in Departments JFS503001, JFS503100, and JFS503200 within Managed Care. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029300, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS504001 PROVIDER SERVICES A October 2008

Provider Services staff ensure the fiscal integrity and the provider integrity and quality of Ohio's Medicaid program. Staff process claims, adjustments, credit balances, liens and garnishments, reconcile LTC payments and monthly capitation reimbursements, facilitate reimbursement audits, adjustments and reimbursement system enhancements. Staff also coordinate claim initiation from the prior authorization of the Medicaid service to the processing and payment of the claim to the provider; ensure manual pricing completion; and monitor coding errors evident upon claims submission. The area also operationalizes the established provider standards and ensures that provider applications meet those standards maintaining overall compliance. Staff maintain the Medicaid Management Information System's (MMIS) provider records; and implement federal and state laws relative to maintaining a quality provider network. Staff also ensure enrolled providers maintain licensure with accrediting and/or credentialing boards and bodies as required by state law; manage the Medicaid provider Hold and Review process ensuring provider integrity; manage time-limited Medicaid provider agreements; and process Proposed Adjudication Orders and Adjudication Orders for terminating providers.

The area is the primary liaison between the medical provider community and Ohio Medicaid fee for service programs. Staff provide call center support to active providers in the Medicaid network on topics including but not limited to: submission of claims, eligibility verification, and payment inquiries. Staff also investigates and resolves complaints from Medicaid providers; offers technical assistance to the provider network, internal ODJFS staff, and other state agencies; conducts seminars in conjunction with various provider stakeholder associations; and provides basic billing training sessions for network providers and billing staff.

Salaries and Related Costs

CP/RPRT JFS0029400 PO.OLS - LINE 94 PROVIDER SERVICES COST POOL - COL 1 THIS PERIOD **A** October 2007

Salaries and related costs for Provider Services staff.

To determine the quarterly distribution basis of Cost Pool JFS0029400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029400 in JFS504001 - Provider Services. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029400, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFS90J1300 ST.FOS - State Funds Only STFO - Other State Activity - LINE 13 INTEREST PAYMENTS - STFO - COL 1 This Period **A** July 2007

Medicaid VSU Payments

CP/RPRT JFSME30511 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable **A** July 2009

Personal service contracts with skilled medical personnel related to medical reviews

CP/RPRT JFSME3241F 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable **A** July 2009

Contracts for data entry, microfilming, pharmacy reviews, and medical reviews

JFS504200 CLAIMS SERVICES D December 2009

Claims Services - JFS504200 (level five, formerly MD36) processes fee-for-service, vendor, and capitation adjustments; collects outstanding credit balances; sets up liens and garnishments; establishes and monitors mass payment adjustments for multiple claims and canceled warrants; and maintains the accuracy of online Medicaid history files. In addition, staff coordinate the system-generated payments for long term care residents, and work with other level four and level five departments and the 88 counties to maintain the accuracy of eligibility information necessary to process these payments.

Salaries and Related Costs

CP/RPRT JFS0029400 PO.OLS - LINE 94 PROVIDER SERVICES COST POOL - COL 1 THIS PERIOD **D** December 2009

Salaries and related costs for Claims Services staff.

To determine the quarterly distribution basis of Cost Pool JFS0029400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029400 in JFS504001 - Provider Services. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029400, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS504300 CLAIMS PROCESSING D December 2009

Claims Processing - JFS504300 - is responsible for the real-time keyboard entry and verification of data submitted for payment processing. Additionally, staff resolve suspended claims, open, sort, microfilm, batch, and direct the flow of Medicaid claims through contractor or in-house resources. Additionally, staff retrieve copies of claims needed as reference or evidence in court cases, and process requests from the Attorney Generals office, County Departments of Job and Family Services (CDJFSs) and Child Support Enforcement Agencies (CSEAs) for Medicaid claims and public assistance payment histories.

Salaries and Related Costs

CP/RPRT JFS0029400 PO.OLS - LINE 94 PROVIDER SERVICES COST POOL - COL 1 THIS PERIOD **D** December 2009

Salaries and related costs for Claims Processing staff.

To determine the quarterly distribution basis of Cost Pool JFS0029400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029400 in JFS504001 - Provider Services. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029400, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS504400 PROVIDER RELATIONS D December 2009

Provider Relations - JFS504400 - is the primary liaison between the medical provider community and the Ohio Medicaid fee-for-service program. The area provides technical assistance and support to active providers in the Medicaid network, including individualized technical assistance sessions to providers with complex issues, and conducts technical assistance seminars.

Salaries and Related Costs

CP/RPRT JFS0029400 PO.OLS - LINE 94 PROVIDER SERVICES COST POOL - COL 1 THIS PERIOD **D** December 2009

Salaries and related costs for Provider Relations staff.

To determine the quarterly distribution basis of Cost Pool JFS0029400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029400 in JFS504001 - Provider Services. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029400, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

JFS504600 NETWORK MANAGEMENT D December 2009

Network Management - JFS504600 - enrolls medical providers into the Medicaid program; maintains the Medicaid Management Information System (MMIS) provider records; analyzes and interprets federal and state regulations and laws and ensures program compliance. The Network Management also establishes provider standards and ensure that provider applications meet those standards and ensure compliance with any National Provider Identifier (NPI) requirements.

Salaries and Related Costs

CP/RPRT JFS0029400 PO.OLS - LINE 94 PROVIDER SERVICES COST POOL - COL 1 THIS PERIOD **D** December 2009

Salaries and related costs for Network Management staff.

To determine the quarterly distribution basis of Cost Pool JFS0029400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029400 in JFS504001 - Provider Services. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029400, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS505001 LONG TERM CARE FACILITIES D December 2009

Long Term Care Facilities - JFS505001 - oversees the Medicaid policies for nursing homes and intermediate care facilities for people with mental retardation (ICFsMR), including reimbursement and contract management. The area makes recommendations for 119 hearings, assists the Attorney General in preparation for 119 hearings and provides testimony in a hearing or other legal proceedings. Also, the area coordinates the systems work with Management Information Services (MIS), including Case Mix, and tracks and completes public record requests. The department also administers provider tax programs, analyzes transactions related to the sale and/or lease of long term care facilities (nursing facilities and intermediate care facilities for the mentally retarded); oversees policies specifically impacting residents of long term care facilities (e.g., resident rights); analyzes data (e.g., IAF, MDS) relating to characteristics of residents in long term care facilities; and provides supervisory/administrative support and coordinate communication with other state agencies.

The area is divided into two (2) level five departments: Long Term Care Provider/Consumer Policy and Long Term Care Development/Management.

Salaries and Related Costs

CP/RPRT JFS0029500 PO.OLS - LINE 95 LONG TERM CARE FACILITIES COST POOL - COL 1 THIS PERIOD **D** December 2009

To determine the quarterly distribution basis of Cost Pool JFS0029500, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029500 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029500 in Departments JFS505001, JFS505200, and JFS505300, within Long Term Care Facilities. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029500, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029500 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS505200 LTC PROVIDER/CONSUMER POLICY D December 2009

LTC Provider/Consumer Policy - JFS505200 - is responsible for Change of Ownership for Providers (CHOP) transaction analysis, escrow, franchise fee, enforcement and civil monetary penalties. Staff provide assistance with issues relating to estate recovery and the long term care partnership program; provide technical support and coordination with respect to Ohio Department of Health certification issues; and develop and administers policy relating to outlier services in long term care facilities. The department also develops and implements patient assessment instruments for measuring patient acuity, including case mix data for nursing homes and intermediate care facilities for people with mental retardation.

In addition, the department operates a help desk for providers, works with Management Information Services (MIS) to design, test, and implement system changes, and conducts clinical and statistical research studies.

Salaries and Related Costs

CP/RPRT JFS0029500 PO.OLS - LINE 95 LONG TERM CARE FACILITIES COST POOL - COL 1 THIS PERIOD **D** December 2009

Salaries and related costs for LTC Provider/Consumer Policy staff.

To determine the quarterly distribution basis of Cost Pool JFS0029500, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029500 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029500 in Departments JFS505001, JFS505200, and JFS505300, within Long Term Care Facilities. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029500, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029500 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS505300 LTC PROGRAM DEVELOPMENT/MGMT D December 2009

LTC Program Development - JFS505300 (level five) coordinates rules development for Medicaid payments to long term care facilities. Staff perform mock rate-setting analysis, calculate payment limits, analyze cost trends, and calculate standards for economically and efficiently operated facilities. The area coordinates 119 hearings and other litigation, cost report development, desk edits and initial rate setting, review financial reports and other reports to assure compliance with ODJFS policy and federal guidelines.

In addition staff are responsible for conducting five year reviews on rules related to the work of the Long Term Care Facilities area, maintaining rules related to direct billing and working with the department coordinator to file rules, supporting policy development, providing technical assistance to policy issues, and claims analysis.

Lastly, this area develops the state's Medicaid cost reports for long term care facilities. Staff provide fiscal analysis for negotiating outlier rates or lawsuit settlements and develop reimbursement policy changes and financial and statistical models to support these policy changes.

Salaries and Related Costs

CP/RPRT JFS0029500 PO.OLS - LINE 95 LONG TERM CARE FACILITIES COST POOL - COL 1 THIS PERIOD **D** December 2009

Salaries and related costs for LTC Program Development/Mgmt staff.

To determine the quarterly distribution basis of Cost Pool JFS0029500, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029500 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029500 in Departments JFS505001, JFS505200, and JFS505300, within Long Term Care Facilities. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029500, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029500 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS506001 LONG-TERM CARE SVCS & SUPPORT A April 2010

Long Term Care Services and Support (JFS506001) oversees Medicaid policies for nursing facilities, intermediate care facilities for people with developmental disabilities, home and community based waiver programs operated by ODJFS, and the home health, private duty nursing and hospice state plan benefits. The area also coordinates and provides oversight of the home and community based waiver programs operated by the Ohio Department of Aging (ODA) and the Ohio Department of Developmental Disabilities (DODD), and state plan benefits administered by the Ohio Department of Mental Health (ODMH), the Ohio Department of Alcohol and Drug Addiction Services (ODADAS) and the Ohio Department of Education (ODE). The area prepares HCBS waiver applications, amendments and rules as well as state plan amendments. Staff conduct research and assist in policy and program development in collaboration with other areas regarding children with disabilities. Staff monitor sub-recipient compliance reviews and coordinate financial monitoring protocols and data collection tools to ensure compliance. Staff prepare reimbursement methodologies for state agencies. Staff manage policies related to nursing facilities and intermediate care facilities for persons with developmental disabilities, including sanctions, resident rights, use of resident funds, relocation coordination, and outlier policies for special populations. The area also handles administrative claiming for DODD, ODH and ODE.

The area manages the CMS Money Follows the Person (MFP) grant, the state-funded Ohio Access Success project, and the HOME Choice program. Staff members research stakeholder inquiries and respond directly or via the Office of External Affairs. Staff also implement Medicaid health service operations for prior authorization functions that are administered by ODJFS. The area also provides administrative support to answer incoming telephone calls, organize mass mailings, conduct data entry, track adverse outcomes, handle public information requests and respond to stakeholder inquiries.

Staff develop and manage waiver enrollment strategies, quality of care reviews, sampling strategies, report management, incident reporting and tracking, and provide ongoing and ad-hoc reports. Staff develop structured statistical tools to measure compliance and program outcomes. Staff also provide technical assistance to other state agencies on quality improvement and program compliance.

Staff maintain and monitor the consumer protection from harm processes for JFS administered waiver programs and for waiver programs administered by ODA and ODODD. Staff define waiver participation standards, provider sanctions, ensure due process, conduct investigations, provide technical assistance, conduct training, and participate in appeals and hearings.

The area develops and implements patient assessment instruments for measuring patient acuity, including case mix data for nursing homes and ICFs-MR. The area is also responsible for the franchise fee, enforcement and civil monetary penalties. The staff design the format for facility cost reporting, coordinate 119 hearings; develop and operates facility rate reconsideration; and develop facility reimbursement policy changes.

Salaries and Related Costs

CP/RPRT JFS0014900 PO.OLS - LINE 49 LONG-TERM CARE SERVICES POOL - COL 1 This Period **A** July 2009

Salaries and related costs for the Long-Term Care Services & Support staff.

To determine the quarterly distribution basis of Cost Pool JFS0014900, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014900 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0014900 in Department JFS506001. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0014900, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014900 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

CP/RPRT	JFSMEL0120	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Total Federal Outlays - COL 2 This Period Salaries and related costs for Money Follows the Person staff. > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSMEL0121	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Federal Outlays - COL 2 This Period Salaries and related costs for the Money Follows Person staff > ***CERTIFICATION***	**A**	July 2009

Other Costs

CP/RPRT	JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable Costs associated with personal service contracts for skilled medical personnel.	**A**	January 2010
CP/RPRT	JFSME31410	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 9 Nurse Aide Training Costs - COL A Total Computable Other costs associated with NAID (survey and certification).	**A**	January 2010
CP/RPRT	JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable Other costs for third-party liability contracts.	**A**	January 2010

JFS506400 I/A POLICY & PRGM DEVELOPMENT D December 2009

Inter-Agency Policy and Program Development - JFS506400 (level five) contains two revenue enhancement units that are responsible for using the agency's Medicaid Administrative Claiming Methodology Guide (CMS) to prepare reimbursement methodologies for state agencies other than ODJFS. One area focuses on Ohio Department of Mental Retardation and Developmental Disabilities ODMR/DD. The other unit focuses on the other state agencies (including Ohio Department of Mental Health [ODMH], Ohio Department of Alcohol and Drug Addiction Services [ODADAS], Ohio Department of Education [ODE], and Ohio Department of Youth Services [ODYS]). Staff in both revenue enhancement areas prepare Home and Community-Based Services (HCBS) waiver applications and renewals.

Staff also promulgate reimbursement and other program rules for their respective program areas.
The Fiscal Analysis area monitors sub-recipient fiscal compliance reviews. It coordinates financial monitoring protocols and data collection tools to ensure compliance. Staff provide technical assistance and act as a reference for other area and state agencies (including Ohio Department of Mental Health [ODMH], Ohio Department of Mental Retardation and Developmental Disabilities [ODMR/DD], Ohio Department of Alcohol and Drug Addiction Services [ODADAS], and Ohio Department of Education [ODE]).

Other Costs

CP/RPRT	JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel- Single State Agency - COL A Total Computable Costs associated with personnel service contracts for skilled medical personnel.	D	December 2009

JFS506500 COMMUNITY PRGM COORDINATION D December 2009

The Community Program Coordination - JFS506500 (level five) area tracks the Ohio Administrative Code Rules and manages the Intra State Transfer Vouchers (ISTVs) for other state agencies (including Ohio Department of Mental Health [ODMH], Ohio Department of Mental Retardation and Developmental Disabilities [ODMR/DD], Ohio Department of Alcohol and Drug Addiction Services [ODADAS], and Ohio Department of Education [ODE]). This area also creates Requests for Proposal (RFPs) and contracts.

The Community Program Coordination is responsible for developing structured statistical tools to measure compliance. Staff analyze data to enhance the interagency monitoring system and provide technical assistance to other state agencies (ODMH, ODMR/DD, ODE, ODADAS, ODE) on quality assurance and program compliance.

The department manages the home care program case management agency, a contracted firm that assists level four Community Services in operating home care programs. These responsibilities cover contract management and monitoring, program development, appeals and hearing, and legislative and public inquiries. Staff monitor cost neutrality of the waiver programs, analyze and project fiscal impacts of proposed policy changes, and submit budget projections and cost analyses to the federal government.

Other Costs

CP/RPRT	JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel- Single State Agency - COL A Total Computable Costs associated with personnel service contracts for skilled medical personnel.	D	December 2009

JFS506600 OHP PROGRAM DEVLOP/MGMT D December 2009

The OHP Program Development/Management - JFS506600 (level five) area performs program design and creates operational policy for home care providers. Staff develop administrative rules, help interpret policy, and maintain an operational manual. Within the context of operational policy for home care providers, staff maintain and monitor the consumer protection from harm process including defining provider standards, sanctions and due process, conducting investigations, maintaining a complaint database, ensuring HIPAA compliance, and delivering provider training.

The OHP Program Development/Management department provides oversight for the functions of Success Pilot Program, utilization review, quality assurance, technical assistance, and training to ensure that consumers housing needs are met. This area is responsible for ensuring that the Case Management Agency (CMA) meets federal and department established standards and delivers healthy, safe, and high quality administrative case management services to program consumers.

The department also directs processes and procedures governing the provision of administrative case management furnished under contract by the CMA and consumer program eligibility policy; implements and evaluates case management protocols and CMA performance monitoring; monitors policy activities related to home care programs, care planning and services delivered to consumers; administers other non-waiver home care benefits packages included in the Medicaid state plan; manages CMS grants; manages the state-funded Ohio Access Success Project.

In addition, the area monitors reports of suspicious and unnatural deaths, abuse, neglect, and exploitation. In conjunction with the Quality Review and Program/Services Analysis areas, staff conduct periodic structured statistical reviews of incidents reports from contractors, ODJFS staff, and other state agencies involving the Medicaid program for the ABD populations. In addition, the Protection from Harm area acts as a liaison to other state agencies (including Ohio Department of Aging [ODA], Ohio Department of Mental Retardation and Developmental Disabilities [ODMR/DD], and Office of the Attorney General) for protection-from-harm practices.

Other Costs

CP/RPRT	JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel- Single State Agency - COL A Total Computable Costs associated with personnel service contracts for skilled medical personnel.	D	December 2009

JFS507001 CONSUMER & OPERATIONAL SUPPORT A January 2010

Consumer and Operational Support (JFS507001) staff are responsible for providing support activities for consumers, eighty-eight county departments of job and family services and sister state agencies regarding Medicaid eligibility components. These activities include: technical assistance and training, county compliance activities, managed care enrollment assistance, participation in state hearings, consumer hotline assistance, disability determination decisions, and the Alien Emergency Medical Assistance (AEMA) program for both disability and emergent need. Staff ensure Social Security Administration requirements and standards are applied appropriately in the nurse review process and findings.

Consumer Hotline assistance is provided through a competitively bid contract with a private entity responsible for educating consumers about the Medicaid program and community resources, managing the premium collection process and assisting with reconciliation processes.

The area is responsible for conducting county compliance activities in all eighty-eight counties which supports the appropriate application of policy statewide, in accordance with OMB Circular A-87 and A-133. Staff members assist in eligibility system program changes and create managerial reports through Business Intelligence programs for county use. Staff also process client eligibility changes from County Departments of Job and Family Services (CDJFS) so eligibility information within both the eligibility system and the claims payment system are aligned. The area manages the post payment recovery contract with an outside vendor, administers the third party liability cost avoidance program, and is responsible for ensuring Medicare premium payment is received for some groups of Medicaid eligible consumers.

Staff also oversee the enrollment of eligible individuals in Medicaid-contracting Managed Care Plans (MCPs) participating in the Ohio Medicaid Managed Care program and manage enrollment information services through a competitively bid contract with a private entity responsible for educating consumers about managed care and assisting with enrollment.

Salaries and Related Costs

CP/RPRT JFS0029600 PO.OLS - LINE 96 CONSUMER & OP SUPPORT POOL - COL 1 THIS PERIOD **A** October 2007

Salaries and related costs for Consumer and Operational Support staff.

To determine the quarterly distribution basis of Cost Pool JFS0029600, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029600 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029600 in Department JFS507001. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029600, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFS90J0700 ST.FOS - State Funds Only STFO - Other State Activity - LINE 7 HEALTHY START - COL 1 This Period **A** July 2007

Administrative costs for Healthy Start Grow Smart Mailings

CP/RPRT JFSME30511 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable **A** January 2010

Costs associated with personal service contracts with skilled medical personnel related to medical reviews.

CP/RPRT	JFSME32010	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 15 TANF Secondary (90%) - COL A Total Computable Costs related to Medicaid eligibility outreach activities	**A**	July 2007
CP/RPRT	JFSME32110	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 16 TANF Secondary (75%) - COL A Total Computable Personal service contracts associated with Medicaid Eligibility Outreach/TANF secondary allocation	**A**	January 2010
CP/RPRT	JFSME3241E	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 23 Translation/Interpretation - COL A Total Computable Other costs related to translation and/or interpretation services	**A**	July 2009
CP/RPRT	JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable Other costs for third-party liability contracts.	**A**	January 2010

JFS507100 COUNTY SUPPORT D December 2009

County Support - JFS507100 (level five, formerly MD73) ensures that county agencies administer Medicaid programs in compliance with the Ohio Administration Code (OAC). Specifically, the area administers Medicaid programs in the Aged, Blind, and Disabled (ABD) and Covered Families and Children (CFC) categories. Staff offer training and technical assistance, and conduct program monitoring. Staff handle county and consumer questions, facilitate resolution to case-specific issues, and facilitate county-specific intervention when non-compliant practices are discovered. This department also manages the Ohio Medicaid Consumer Hotline.

Salaries and Related Costs

CP/RPRT JFS0029600 PO.OLS - LINE 96 CONSUMER & OP SUPPORT POOL - COL 1 THIS PERIOD **D** December 2009

Salaries and related costs for County Support staff.

To determine the quarterly distribution basis of Cost Pool JFS0029600, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029600 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029600 in Department JFS507001. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029600, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

JFS507200 PROGRAM SUPPORT D December 2009

Program Support - JFS507200 - within the CFC category, staff administer Medicaid's Healthchek (formerly Early and Periodic Screening, Diagnosis, and Treatment EPSDT and Pregnancy Related Services (PRS) programs. Staff write administrative program rules and also oversee children s health issues.

Salaries and Related Costs

CP/RPRT JFS0029600 PO.OLS - LINE 96 CONSUMER & OP SUPPORT POOL - COL 1 THIS PERIOD **D** December 2009

Salaries and related costs for Program Support staff.

To determine the quarterly distribution basis of Cost Pool JFS0029600, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029600 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029600 in Department JFS507001. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029600, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSME32110 93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 16 TANF Secondary (75%) - COL A Total Computable **D** December 2009

Personal service contracts associated with Medicaid Eligibility Outreach/TANF Secondary Allocation

JFS640002 EXTERNAL AFFAIRS A July 2009

The Office of External Affairs (JFS640002) provides the ODJFS Director and Executive Staff with a centralized venue for all of the department's media, marketing, legislation, consitituent services and performance management efforts. Media and Marketing is responsible for informing and explaining ODJFS programs and services to the news media, service recipients, business partners and the general public by using written, audio and video communication platforms. Media staff respond to all media inquires related to the department's goals and operations, write press releases and conduct media events related to new or expanded ODJFS programs and services. Marketing staff manage and coordinate the design and development of the ODJFS Internet and Inner-web sites and all ODJFS publications. Marketing staff ensure all program areas remain in compliance with the Ohio brand, coordinates print and replenishment requests for all ODJFS publications and assists other cabinet level agencies in creating websites and printed materials. Legislation serves as the interface between ODJFS and the Ohio General Assembly, Ohio congressional offices and the general public for all legislative issues. Legislation stays abreast of federal and state legislative intents and changes, and provides timely and accurate information on legislative issues and proceedings to interested parties throughout the department. The Performance Center coordinates and promotes ODJFS performance management efforts. It provides the research and analysis that allow ODJFS executives to make informed decisions about the day-to-day operations of ODJFS. The Performance Center maintains the ODJFS Strategic Plan and hosts frequent, data-driven management and strategy meetings. The Performance Center ensures that all work the agency performs aligns with its core mission, vision and values and is aimed at clearly defined performance targets.

Salaries and Related Costs

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **A** January 2010

Salaries and related costs for the Office of External Affairs

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0020600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0020600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

CP/RPRT JFS0023600 PO.OLS - LINE 36 STATEWIDE INDIRECT - COL 1 This Period **D** December 2009

Salaries and related costs for External Affairs

To determine the distribution of expenditures coded to JFS0023600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. County FTE data is available quarterly. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0023600 distribution.

The allocation base is the ratio of the number of direct and indirect state and county level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state and county level FTEs by program activities or cost pool for all programmatic activities in ODJFS (denominator). Staff included in JFS0023600, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0023600 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

Other Costs

CP/RPRT JFS90J1500 ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period **A** July 2007

Non - routine payments not chargable to federal funds, i.e., settlement agreements.

JFS640100 MEDIA & MARKETING D December 2009

Media & Marketing -JFS640100- is responsible for informing and explaining ODFJS Programs and Services to the news media, service recipients and participants, business, and the general public by using written, audio and video communication platforms. Media staff respond to all media inquires related to the department's goals and operations, write press releases, conduct media events related to new ODJFS programs and/or service expansions as well as collaborate with other state agencies during special media events or as directed by the Governor's office. Marketing staff manage and coordinate the design and development of the ODJFS Internet and Inner-web sites and all agency publications. The staff ensure all program areas remain in compliance with the ODJFS brand, coordinates print and replenishment requests for all ODJFS publications and also assists other cabinet level agencies in creating their websites and printed materials.

Salaries and Related Costs

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **D** December 2009

Salaries and related costs for Media and Marketing staff

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0020600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0020600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

JFS640200 LEGISLATION D December 2009

Legislation department -JFS640200- serves as the interface between ODJFS and the Ohio General Assembly, Ohio congressional offices and the general public for legislative issues. The office stays abreast of federal and state legislative intents and changes, and the office provides timely and accurate information on legislative issues and proceedings to interested parties throughout the department.

Salaries and Related Costs

CP/RPRT JFS0020600 PO.OLS - LINE 06 STATE LEVEL INDIRECT - COL 1 This Period **D** December 2009

Salaries and related costs for Legislation staff

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0020600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0020600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

CP/RPRT JFS90J1500 ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period **D** December 2009

Salaries and related costs not charged to federal funds for Legislation staff

> ***CERTIFICATION***

JFS642001 RESEARCH & EVALUATION D December 2009

Research & Evaluation -JFS642001- provides a focal point for ODJFS program research, evaluation, and quality reviews to better determine the effectiveness of policies and program compliance. Research and Evaluation staff support other agency offices in providing performance management, management advisory services and quality and technical support. The mission of the Bureau of Research and Evaluation is to provide analysis and evaluation of new, existing, and proposed ODJFS programs for the purposes of creating and implementing effective services for eligible recipients.

Salaries and Related Costs

CP/RPRT JFS0023600 PO.OLS - LINE 36 STATEWIDE INDIRECT - COL 1 This Period **D** December 2009

Salaries and related costs for Research and Evaluation staff

To determine the distribution of expenditures coded to JFS0023600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. County FTE data is available quarterly. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0023600 distribution.

The allocation base is the ratio of the number of direct and indirect state and county level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state and county level FTEs by program activities or cost pool for all programmatic activities in ODJFS (denominator). Staff included in JFS0023600, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0023600 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFSTA22110 93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure **D** December 2009

Contracts and other personal services

JFS700002 UNEMPLOYMENT COMPENSATION A July 2007

Office of Unemployment Compensation-JFS700002 - is responsible for the administration of all aspects of the Unemployment Compensation (UC) program in Ohio, including ensuring that all requirements and standards of program scope and delivery, determined by the U.S Department of Labor, are effectively and efficiently discharged. In addition to the Office of the Deputy Director, the Office of Unemployment Compensation (UC) has three areas under the Office. They are as follows, Assistant Deputy Director-Tax Integrity and Assurance, Assistant Deputy Director-Benefits and Technology and Assistant Deputy Director-Program Services.

Asst. Deputy Tax Integrity & Assurance area administers the integrity functions of the State's Unemployment Compensation program. Also, the tax and wage record provisions of the Ohio Unemployment Compensation Law. This deputy area is composed of 2 areas: Integrity & Assurance and Tax Operations.

Asst. Deputy Benefits and Technology area provides oversight of statewide policies and program delivery for Ohio s Unemployment Compensation Benefits activities and management of the Ohio Job Insurance System (benefit payment system) and the Employer Resource Information Center System (tax collections systems). This deputy area is composed of two areas: Policy and Payments and Review and Systems Support.

Asst. Deputy Program Services administers a number of specialized unemployment insurance program functions, including labor dispute determinations, tax reconsideration decisions, seasonal status determinations, representation of the director before the Unemployment Compensation Review Commission (UCRC) and internal security. This Asst. Deputy area is also responsible for general administrative functions associated with the Unemployment Insurance (UI) program including grant management, program budget plan development and trust fund accounting. In addition to designated administrative functions, the area is responsible for developing and implementing program law and policy; designing changes needed to meet state and federal law; providing executive and administrative staff in support of the Unemployment Compensation Advisory Council; promulgating and developing UC rules; drafting and monitoring legislation; providing legal and program policy advice; interpreting case law , statues, and rules; tax collections and litigations, and coordinating confidentiality policy. This deputy area is composed of one department, Program Services.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for UC's Office of the Deputy Director > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Recovery and Reinvestment Act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Salaries and related costs for staff working on Emergency Unemployment Compensation. > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Office of the Deputy Director > ***CERTIFICATION***	**A**	July 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Unemployment Compensation (ARRA) > ***CERTIFICATION***	**D**	December 2009

CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

Other Costs

CP/RPRT	JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period Non-routine payments not chargable to federal funds i.e., settlement agreements	**A**	July 2007

JFS701001 TAX OPERATIONS A July 2007

Tax Operations-JFS701001 - administers the tax and wage record provisions of the Ohio Unemployment Compensation Law. Tax Operations is composed of two areas: Contributions and Wage Record.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the Tax Operations department > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Recovery and Reinvestment Act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Salaries and related costs for staff working on Emergency Unemployment Compensation. > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Tax Operations department > ***CERTIFICATION***	**A**	July 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Tax Operations (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

JFS701200 CONTRIBUTION A July 2007

Contribution - JFS701200 - determines employer liability; issues annual unemployment tax rates; determines the amount of UC taxes, forfeitures, and interest owed by employers; collects and processes employers' quarterly tax reports and payments; reports annually to the IRS the amount of UC taxes paid by employers; responds to special IRS inquiries about employers' UC taxes; maintains the funds from which unemployment benefits are paid; processes employers' non-monetary account maintenance activities; processes employers' forfeiture and interest waiver requests; and issues refunds of overpaid taxes; recovers taxes and overpaid benefits, including applicable forfeiture and interest, by means of telephone contact and letter campaigns; files complaints and purses various legal remedies when an employer or claimant is uncooperative, and file appropriate proofs of claim in bankruptcy cases.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the Contribution Section > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Contribution Section > ***CERTIFICATION***	**A**	July 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Contributions (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

JFS701400 WAGE RECORD A July 2007

Wage Record - JFS701400 - collects and records quarterly employee wage data from employers. The information in the wage record database is used to compute the monetary entitlement of claimants for unemployment benefits. Wage record data is also cross-matched with data from other government programs for a variety of purposes, including the detection of fraud or abuse in federal and state programs and the enhancement of employment and training opportunities.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the Wage Record Section > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Wage Record Section > ***CERTIFICATION***	**A**	July 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Wage Records (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

JFS701600 EMPLOYER RESOURCE INFO CTR A October 2010

Employer Resource Info Center - JFS701600- provides project management, business and technical direction in connection with the review and reengineering of all business processes associated with UC tax system. ERIC (Employer Resource Information Center) works with a software development contractor to design and develop an entirely new UC tax system on a new technical platform. Project staff are responsible for assisting with requirement definitions, general and detailed system design, conversion, testing and staff training. ERIC project staff is responsible for the project budget and expenditure tracking as well as communication to stakeholders on the project progress.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for Employer Resource Info Ctr department > ***CERTIFICATION***	**A**	October 2010
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for Employer Resource Info Ctr department > ***CERTIFICATION***	**A**	October 2010
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	October 2010

JFS703001 PROGRAM SERVICES A July 2007

Program Services (level four, formerly UC30) administers a number of specialized unemployment insurance program functions, including labor dispute determinations, tax reconsideration decisions, seasonal status determinations, representation of the director before the Unemployment Compensation Review Commission (UCRC), internal security, and profiling program administration. This department is also responsible for general administrative functions associated with the Unemployment Insurance (UI) program including grant management, program budget plan development and trust fund accounting for the Office of Unemployment Compensation. In addition to designated administrative functions, this area is responsible for developing and implementing program law and policy; designing changes needed to meet state and federal law; providing executive and administrative staff in support of the Unemployment Compensation Advisory Council; promulgating and developing UC rules; drafting and monitoring legislations; providing legal and program policy advice; interpreting case law, statutes, and rules; tax collections and litigations, and coordinating confidentiality policy.

Legal/Labor and Revenue Recovery Unit administers labor dispute determinations, tax reconsideration decisions, and representation of the director before the Unemployment Compensation Review Commission (UCRC). Also, for developing and implementing program law and policy; designing changes needed to meet state and federal law; promulgating and developing UC rules; drafting and monitoring legislation; providing legal and program policy advice; interpreting case law, statutes, and rules; and tax collections and litigations.

This area is composed of three level five departments and one unit: Reporting, Internal Security, Finance and Legal/Labor and Revenue Recovery Unit.

Salaries and Related Costs

CP/RPRT JFS90J1500 ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period — **A** — July 2007

Salaries and related costs for the Unemployment Compensation Advisory Board

> ***CERTIFICATION***

CP/RPRT JFSES52010 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD — **A** — July 2008

Salaries and related cost for employment services

> ***CERTIFICATION***

CP/RPRT JFSUI10520 17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period — **A** — July 2008

Salaries and related costs to provide in person reemployment and eligibility assessments for UI beneficiaries

> ***CERTIFICATION***

CP/RPRT JFSUI1052S 17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD — **D** — September 2010

For American Reinvestment and Recovery act related activities

> ***CERTIFICATION***

CP/RPRT JFSUI12010 17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 20 REMARKS - COL 2 This period — **A** — July 2008

Salaries and related costs to provide in person reemployment and eligibility assessments for UI beneficiaries

> ***CERTIFICATION***

CP/RPRT JFSUI20520 17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD — **A** — July 2008

Salaries and related costs for staff working on Emergency Unemployment Compensation.

> ***CERTIFICATION***

CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Program Services > ***CERTIFICATION***	**A**	July 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Program Services (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009
CP/RPRT	JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period Salaries and related costs for Rapid Response services > ***CERTIFICATION***	**A**	July 2008

JFS703100 REPORTING & SECURITY A October 2010

Reporting-JFS703100 (level five) administers functions associated with the Unemployment Insurance (UI) program including grant management, program budget plan development. This section also manages internal audit and review, seasonal status of benefits determinations, and coordinates information confidentiality policy.

Salaries and Related Costs

CP/RPRT	JFSTR20520	17.245 - TRADE ADJUSTMENT ASSISTANCE - SF-269 - Trade Training - Admin Report - LINE 5 Federal Share of Expenditures - COL 2 This Period Salaries and related costs for TAA activities > ***CERTIFICATION***	**A**	April 2010
CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for Reporting department > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Reporting department > ***CERTIFICATION***	**A**	October 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Reporting (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

JFS703200 INTERNAL SECURITY D September 2010

Internal Security-JFS703200 (level five) administers internal audit and review; coordinates information confidentiality policy; and seasonal status of benefits determinations.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the Internal Security department > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Internal Security department > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Internal Security (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**D**	September 2010

JFS703300 FINANCE A October 2007

Finance-JFS703300 (level five, formerly UC44) coordinates cash management and accounting functions for the state's Unemployment Insurance Trust Fund, which is in the custody of the Treasurer of State. This department works with the Treasurer of State on the stop-payment and replacement warrant processes. This department balances financial transactions that occur through the automated benefits and tax system, including charges to employer accounts; reconciles overpayment billings and credits; administers child support deductions and voluntary IRS tax withholdings; administers the cross-match with the Bureau of Workers Compensation; and oversees child support deductions. In addition, this department is responsible for issuing notices related to unemployment compensation payments and billings. Staff facilitates the transferring of claim records between field offices and manages the office s overnight courier delivery system. This section also administers the tax collections and litigations functions.

Salaries and Related Costs

CP/RPRT	JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims Salaries and related costs for child support deduction activities > ***CERTIFICATION***	**A**	October 2007
CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the Finance department > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Salaries and related costs for staff working on Emergency Unemployment Compensation. > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Finance department > ***CERTIFICATION***	**A**	October 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Finance (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

JFS703400 RECOVERY & RECONSIDERATION A October 2010

Labor dispute determinations, tax reconsideration decisions, and the representation of the director before the Unemployment Compensation Review Commision (UCRC). Also, for developing and implementing program law and policy; designing changes needed to meet state and federal law,promulgating and developing UC rules; drafting and monitoring legislation; providing legal and program policy advice; interpreting case law, statutes, and rules. This section also manages the Contract Payment Unit. Statt in this unit review, track, approve and monitor all Trade training subsidy payments for the Trade training program.

Salaries and Related Costs

CP/RPRT	JFSTR20520	17.245 - TRADE ADJUSTMENT ASSISTANCE - SF-269 - Trade Training - Admin Report - LINE 5 Federal Share of Expenditures - COL 2 This Period Salaries and related costs to TAA activities. > ***CERTIFICATION***	**A**	October 2010
CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs to Recovery & Reconsideration department > ***CERTIFICATION***	**A**	October 2010
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs to Recovery & Reconsideration department > ***CERTIFICATION***	**A**	October 2010
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	October 2010

JFS704001 REVIEW & SYSTEMS SUPPORT A July 2007

Review and Systems Support - JFS704001 (level four, formerly UC40) administers the functions of the unemployment compensations benefits and tax systems, and the unemployment benefits eligibility review process. This level is composed of three areas: OJI System Support, ERIC System Support, and Re-determinations and Appeals.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the Review and Systems Support department > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Salaries and related costs for staff working on Emergency Unemployment Compensation. > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Review and Systems Support department > ***CERTIFICATION***	**A**	July 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Review and Systems Support (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

JFS704200 OJI SYSTEM SUPPORT A July 2007

OJI System Support-JFS704200 - is responsible for providing system support for OJI. In addition, staff in this department act as a liaison between MIS and program users.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the OJI System Support department > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Salaries and related costs for staff working on Emergency Unemployment Compensation. > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the OJI System Support department > ***CERTIFICATION***	**A**	July 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for OJI System Support (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

JFS704400 ERIC SYSTEM SUPPORT D September 2010

ERIC Systems Support -JFS704400- provides project management, business and technical direction in connection with the review and reengineering of all business processes associated with UC tax system. ERIC (Employer Resource Information Center) works with a software development contractor to design and develop an entirely new UC tax system on a new technical platform. Project staff are responsible for assisting with requirement definitions, general and detailed system design, conversion, testing and staff training. ERIC project staff is responsible for the project budget and expenditure tracking as well as communication to stakeholders on the project progress.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the ERIC System Support department > ***CERTIFICATION***	D	September 2010
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	D	September 2010
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the ERIC System Support department > ***CERTIFICATION***	D	September 2010
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for ERIC System Support (ARRA) > ***CERTIFICATION***	D	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	D	September 2010

JFS704500 REDETERMINATIONS & APPEALS A October 2007

Redeterminations and Appeals -JFS704500- handles the first level of appeals for claimants and employers who do not agree with the agency's UC rulings. This department reviews these claims and any appeal submitted; conducts any necessary additional fact-finding; and issues the redeterminations. Other monetary and non-monetary corrections identified are processed in this department. Additionally, this department acts as a liaison to the state's Unemployment Compensation Review Commission (UCRC), which handles the next two (2) levels in the appeal process. This department also process claims returning from a higher level of appeal. In addition, Redeterminations and Appeals staff are responsible for imaging UC claimant appeals and for monitoring the ICR (Interactive Voice Response) system.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the Redeterminations and Appeals department > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Salaries and related costs for staff working on Emergency Unemployment Compensation. > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Redeterminations and Appeals department > ***CERTIFICATION***	**A**	October 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Redeterminations and Appeals (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

JFS705001 POLICY & PAYMENTS A July 2007

Policy and Payments - JFS705001 - administers statewide policies and program delivery for Ohio's unemployment compensation benefits, trade and reemployment services program. This department is composed of three areas: UC Technical Services, Special Claims, and Trade and REA.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the Policy and Payments department > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Salaries and related costs for staff working on Emergency Unemployment Compensation. > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Policy and Payments department > ***CERTIFICATION***	**A**	July 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Policy and Payments (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

Other Costs

CP/RPRT	JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period Personal service contracts for operating expenses related to Rapid Response services	**A**	July 2008

JFS705100 SPECIAL CLAIMS A July 2007

Special Claims -JFS705100- deals with all aspects of Ohio unemployment claims filed under the national Interstate Reciprocal Agreement and the Combined Employment and Wages Arrangement, including claims for individuals who worked in Ohio, but reside in another state; those who live in Ohio, but worked in another state; and those who live in Ohio, but worked in two or more states. The reciprocal agreement exists amongst Ohio and the other 49 states, the District of Columbia, Puerto Rico, the Virgin Islands, and Canada. Ohio's interstate program coordinator duties reside in this department as well. The Special Claims processes claims for individuals formerly in the military and federal civilian employees. Staff process claims filed under the national Disaster Unemployment Program, and special types of claims such as seasonal and school/non- school. This department also operates an inquiry unit for claimants to access with questions.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the Special Claims department > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Salaries and related costs for staff working on Emergency Unemployment Compensation. > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI30520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA 1556 - LINE 5 Federal Share of Expenditures - COL 2 This period Salaries and related costs charged in connection with with a federally declared disaster > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI40520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION - LINE 5 Federal Share of Expenditures - COL 2 This period Salaries and related costs charged in connection with a federally declared disaster > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Special Claims department > ***CERTIFICATION***	**A**	July 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Special Claims (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUI70520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 5 Federal Share of Expenditures - COL 2 This Period Salaries and related costs charged in connection with a federally declared disaster > ***CERTIFICATION***	**A**	July 2008

CP/RPRT	JFSUI80520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA (UNASSIGNED)) - LINE 5 Federal Share of Expenditures - COL 2 This period Salaries and related costs charged in connection with a federally declared disaster > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI90520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA (UNASSIGNED)) - LINE 5 Federal Share of Expenditures - COL 2 This period Salaries and related costs charged in connection with a federally declared disaster > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

JFS705300 TRADE & REA A July 2007

Trade and REA - JFS705300 - administers the Trade Adjustment Program, authorized by the Trade Act of 2002. Affected workers covered under a petition certified by the U.S Department of Labor (DOL) are eligible for specific services, which the Trade Section manages. The Trade department processes applications for income support, an extension of state unemployment compensation benefits. Affected workers may also be eligible for retraining, and the Trade department assists One-Stop staff in processing contracts with training providers and approving or denying these contracts. Staff members also provide assistance in job search, Remployment Eligibility Assessment (REA) program and relocation services. This department is also responsible for developing and issuing and training state WIA staff and other One-Stop staff located throughout the state.

Salaries and Related Costs

CP/RPRT	JFSES2052S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD Costs related to American Recovery and Reinvestment Act > ***CERTIFICATION***	**A**	April 2009
CP/RPRT	JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD Salaries and related costs for Trade and REA department > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD Labor Market Analyst (LMA Operating Costs) > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSTR20520	17.245 - TRADE ADJUSTMENT ASSISTANCE - SF-269 - Trade Training - Admin Report - LINE 5 Federal Share of Expenditures - COL 2 This Period Salaries and related costs for TAA activities > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the Trade and REA department > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI12010	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 20 REMARKS - COL 2 This period Salaries and related costs to provide in-person reemployment and eligibility assessments for UI beneficiaries > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Salaries and related costs for staff working on Emergency Unemployment Compensation. > ***CERTIFICATION***	**A**	July 2008

CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Trade and REA department > ***CERTIFICATION***	**A**	July 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Trade and REA (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009
CP/RPRT	JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period Salaries and related costs to WIA Rapid Response HCTC Project > ***CERTIFICATION***	**A**	July 2008

JFS705600 UC TECHNICAL SERVICES A April 2008

UC Technical Services -JFS705600- interprets unemployment compensation laws and court decisions, prepares operational directives for the UC program , develops training material, provides staff training, and writes policy and procedural manuals for staff who deliver services. This department is responsible for ordering supplies of all of the standard UC forms and for making form modifications as necessary. In addition, the UC Technical Services provides rapid response services to workers of closing businesses and in times of temporary mass layoffs. Technical staff in this section works closely with ODJFS MIS staff to direct and oversee computer programming changes and testing.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for Unemployment Compensation Technical Services Department > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Salaries and related costs for staff working on Emergency Unemployment Compensation. > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Unemloyment Compensation Technical Services Department > ***CERTIFICATION***	**A**	October 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for UC Technical Services (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

JFS706001 INTEGRITY ASSURANCE A October 2007

Integrity Assurance -JFS706001- administers the integrity functions of the state's unemployment benefits payments and tax collection activities. It is composed of two departments: Benefit Payment Control and Compliance.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for Integrity and Assurance deapartment > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Salaries and related costs for staff working on Emergency Unemployment Compensation. > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended salaries and related costs for the Integrity and Assurance department > ***CERTIFICATION***	**A**	October 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Integrity Assurance (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

JFS706100 BENEFIT PAYMENT CONTROL A October 2007

Benefit Payment Control -JFS706100- is responsible for preventing, detecting and investigating improper unemployment compensation payments. Department staff systematically match computer records from multiple systems to monitor payment accuracy and to detect potential cases of improper payments, fraud and abuse. In cases involving misrepresentation, staff order repayment of the illegally received benefits and assess administrative penalties. In cases of flagrant violations, staff may pursue criminal charges in court. Additionally, this department conducts the federal Benefit Accuracy Measurement program responsible for auditing claims and reports findings to the U.S Department of Labor (DOL). Staff members gather and maintain data required for the federal reports on benefit overpayment and collection activities.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the Benefits Payment Control department > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Salaries and related costs for staff working on Emergency Unemployment Compensation. > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Benefit Payment Control Department > ***CERTIFICATION***	**A**	October 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Benefit Payment Control (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

JFS706200 COMPLIANCE A October 2007

Compliance -JFS706200- assures adherence to unemployment tax provisions. This department provides assistance to anyone who has questions regarding unemployment compensation tax; audits records of employers to determine compliance with unemployment compensation law; locates employers to assess and collect delinquent taxes; collects monies and penalties owed by employers; and when needed, serves subpoenas to non complying customers. Currently, compliance offices are situated throughout the state.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the Compliance department > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For American Reinvestment and Recovery act related activities > ***CERTIFICATION***	**D**	September 2010
CP/RPRT	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended Salaries and related costs for the Compliance Department > ***CERTIFICATION***	**A**	October 2007
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Compliance (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

JFS750002 WORKFORCE DEVELOPMENT A January 2009

Office of Workforce Development - JFS750002 - oversees several federal programs and provides specific services in support of these programs. OWD provides quality services to counties, businesses, service providers, and partners to help Ohioans remove barriers, enter and maintain employment, and gain self-sufficiency and independence. The programs deliver employment and recruitment services required by federal and state guidelines. Staff in the Office of the Deputy Director provide administrative direction and oversight for programs funded by the U.S. Department of Labor--including Workforce Investment Act (WIA), Wagner-Peyser Act and Veterans Services.

The Deputy Director and direct administrative staff are coded Cost Pool JFS0016100, which is based on FTE count of all employees in the Office of Workforce Development. In addition to the Office of the Deputy Director, OWD is organized into Program Management and Resource and Information Management.

Salaries and Related Costs

CP/RPRT JFS0016100 PO.OLS - LINE 61 OWD - COL 1 This Period **A** July 2007

Salaries and related costs for OWD's Office of the Deputy Director

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in the Office of Workforce Development (OWD) to the total number of direct program activity and cost pool FTEs for all programmatic activities in OWD (denominator). Staff included in JFS0016100, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0016100 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics

> ***SUBSTITUTE SYSTEMS***

CP/RPRT JFSWIA0120 17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period **D** March 2010

Salaries and related costs for Ohio Skills Bank staff and activities

> ***CERTIFICATION***

Other Costs

CP/RPRT JFS9060600 ST.FOS - State Funds Only STFO - State Labor Activities - LINE 6 MILITARY INJURY RELIEF FUND - COL 1 This Period **D** June 2010

Costs related to Military Injury Relief Fund

CP/RPRT JFS90J1500 ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period **A** July 2010

General administrative costs not charged to federal funds.

CP/RPRT JFSES52010 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD **A** July 2008

Costs related to employment services, including initiatives, grants and agreements

CP/RPRT JFSWI10520 17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period **A** July 2008

Costs related to the Rapid Response state initiatives including contracts, grants and agreements

CP/RPRT JFSWIA012S 17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **A** April 2009

Costs related to American Recovery and Reinvestment Act (ARRA)

CP/RPRT	JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period Costs related to the WIA program, including initiatives, grants, and agreements	**A**	July 2008
CP/RPRT	JFSWIA032S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Costs related to American Recovery and Reinvestment Act (ARRA)	**A**	April 2009
CP/RPRT	JFSWIK0520	17.260 - WIA - DISLOCATED WORKERS 9130 - WIA NEG OH-18 WILMINGTON AIR PARK - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD For local level expenditures related to Wilmington Air Park NEG	**D**	June 2010
CP/RPRT	JFSWIL052S	17.260 - WIA - DISLOCATED WORKERS 9130 - WIA AUTO DUAL ENROL NEG OH 19 - LINE 5 Federal Share of Expenditures - COL 2 THIS PERIOD For local level expenditures related Auto NEG	**D**	June 2010
CP/RPRT	JFSWIR0520	17.260 - WIA - DISLOCATED WORKERS SF-269 - CAREER PATHWAYS TECH ASSIST - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD Costs associated with travel and personal service agreements related to the DOL Pathways Initiative.	**A**	July 2010

JFS750200 RAPID RESPONSE A January 2009

Rapid Response-JFS750200 (level four) staff provide program policy and oversight for the State's Rapid Response activities and participates in the State's early warning system. Staff respond to Worker Adjustment and Retraining Notifications (WARN) of plant closures or mass layoffs by contacting affected employers and workers within 48 hours to identify the mix of services required to place workers in new jobs. This function is required by the Economic Dislocation and Worker Adjustment Act.

National Emergency Grants(NEG) are discretionary awards by the Secretary of Labor that temporarily expand service capacity at the State and local levels through time-limited funding assistance in response to significant dislocation events. Significant events are those that create a sudden need for assistance that cannot reasonably be expected to be accommodated within the ongoing operations of the formula-funded Dislocated Worker program, including the discretionary resources reserved at the State level.

Salaries and Related Costs

CP/RPRT JFS0013200 PO.OLS - LINE 32 RAPID RESPONSE - COL 1 THIS PERIOD **A** April 2009

Salaries and related costs for Rapid Response

To determine the quarterly distribution basis of Cost Pool JFS0013200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0013200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to department JFS750200. General administration, vacation, holiday and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to pool JFS0013200 during the covered period and distributed to the appropriate program Reporting Chartfields.
Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSWI10520 17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period **A** April 2009

Printing and personal service contracts associated with Rapid Response

CP/RPRT JFSWI1052S 17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **A** April 2009

Printing and personal service contracts associated with Rapid Response

CP/RPRT JFSWIK0520 17.260 - WIA - DISLOCATED WORKERS 9130 - WIA NEG OH-18 WILMINGTON AIR PARK - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **A** April 2009

Printing and personal service contracts associated with Wilmington NEG

CP/RPRT JFSWIL052S 17.260 - WIA - DISLOCATED WORKERS 9130 - WIA AUTO DUAL ENROL NEG OH 19 - LINE 5 Federal Share of Expenditures - COL 2 THIS PERIOD **A** April 2009

Printing and personal service contracts associated with Auto NEG

CP/RPRT JFSWIM052S 17.260 - WIA - DISLOCATED WORKERS ETA-9130 - GE-LIGHTING NEG OH-20 - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **A** July 2009

Printing and personal service contracts associated with GE Lighting NEG

CP/RPRT JFSWIS052S 17.260 - WIA - DISLOCATED WORKERS SF-269 - ARRA OJT NEG:OH-21 - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD **A** July 2010

Costs associated with printing and personal service agreements related to the implementation of the On-The Job-Training National Emergency Grant

CP/RPRT	JFSWIT0520	17.260 - WIA - DISLOCATED WORKERS SF-269 - FORMULA FUNDS RPLNSH NEG:OH-22 - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD	**A**	July 2010
		Costs associated with printing and personal service agreements related to the implementation of the Formula Funds Replenishment National Emergency Grant.		

JFS750300 VETERAN SERVICES D March 2009

The Veterans Services Department - JFS750300 is responsible for administering and ensuring compliance with the Disabled Veterans Outreach Program (DVOP) and Local Veterans Employment Representative (LVER) program that provides employment and training services and support to veterans and other eligible persons, as required by the Jobs for Veterans Act P.L. 107-288 under Title 38, Chapter 41, United States Code (USC). Staff monitor and report on state-level requirements, identify training and staffing needs, secure the resources to meet those needs, and help Office of Workforce Development management to effect resolution of issues and objectives identified by the U.S. Department of Labor (DOL). Additionally, the Veterans Services staff develop policies and procedures to carry out the requirements of the jobs for Veterans Act which focuses on assisting veterans and other eligible persons in alleviating unemployment and underemployment. Direct services are delivered in one-stop locations across the state by Office of Local Operations Veteran Business Outreach Specialists and Veteran Intensive Service Coordinators.

Salaries and Related Costs

CP/RPRT JFS0017900 PO.OLS - LINE 79 VETERANS SERVICES COST POOL - COL 1 THIS PERIOD **D** December 2008

Salaries and related costs for the Veteran Services Department

To determine the quarterly distribution basis of Cost Pool JFS0017900, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0017900 costs are distributed to each program RCAT, the number of hours coded to each program RCAT is divided by the total hours coded to all RCATs by staff coded to JFS757100. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to JFS0017900 during the covered period and distributed to the appropriate program RCATS.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFS9060600 ST.FOS - State Funds Only STFO - State Labor Activities - LINE 6 MILITARY INJURY RELIEF FUND - COL 1 This Period **D** December 2008

Costs related to the implementation of the Ohio Military Injury Relief Fund including grants to eligible individuals, contracts, printing and outreach.

CP/RPRT JFSES52020 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD **D** December 2008

Printing and personal service contracts associated with Wagner Peyser Employment Services activities for Veteran Services

JFS750400 RESOURCE & INFO MGMT A April 2010

Resource and Information Management - JFS750400 provides the tools and infrastructure that sustain and enhance the various OWD programs funded by the U.S Department of Labor (DOL) and other special grants. Staff provide program support, human resources and budgeting expertise, grants management, quality services, strategic planning and Labor Market Information. This department includes the program support functions (Grants Management, Fiscal Services, OWD Quality and Performance Management, Human Resources and OWD Systems).

The Grants Management staff manage grants received by OWD; coordinate the grant making process for OWD; establish internal and grantee policies and procedures; develop funding recommendations and parameters; and ensures implementation of grant conditions and compliance with state and federal regulations (i.e. A-133, special grant conditions).

OWD Systems staff have primary responsibility for the Shared Career Opportunities and Training Information (SCOTI) system and other OWD applications used for Workforce Programs, including OhioMeansJobs. Staff conduct systems training, provide helpdesk support and provide general technical assistance for state and local staff and other systems users (employers, jobseekers, applicants). A project management approach for technology initiative (WIRED, SCOTI, website, I-8 88, video conferencing, security, OWD training lab, office automations, etc.). Staff work in conjunction with the Office of Information Services and other partners to ensure effective use of state and federal resources. Staff also coordinate discussions and linkages with the Office of Information Services for future enhancements and operational efficiencies, including implementation of OhioMeansJobs.

Fiscal and Human Resources staff coordinate fiscal and staffing administration for DOL's WIA, Wagner Peyser, Labor Market Information (LMI), Veterans Services and other special grants. Staff perform fiscal oversight, including multiple grant level budgeting, fiscal reporting, personnel functions, forecasting and management of the OWD administrative budget in collaboration with the Offices of Fiscal & Monitoring Services and Employee and Business Services.

OWD Quality and Performance staff lead strategic planning and measurement within OWD's processes and teams to ensure incorporation of the following principles: customer driven; ongoing process improvements that emphasizes prevention and problem solving; inclusion of all employees and teams; and decision making is based on facts and data at all levels.

Salaries and Related Costs

CP/RPRT JFS0018800 PO.OLS - LINE 88 RESOURCE & INFO MGMT POOL - COL 1 This Period **A** April 2010

Salaries and related costs for Resource & Info Mgmt Staff.

To determine the quarterly distribution basis of Cost Pool JFS0018800, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0018800 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS750400. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0018800 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSES52010 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD **A** July 2010

Costs related to Employment Services

CP/RPRT JFSES52020 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD **A** July 2010

Costs related to Employment Services

CP/RPRT	JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period Costs related to Workforce Investment Act	**A**	July 2010
CP/RPRT	JFSWIA012S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Costs related to American Recovery Reinvestment Act (ARRA)	**A**	April 2010
CP/RPRT	JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period Costs related to Workforce Investment Act	**A**	July 2010
CP/RPRT	JFSWIA032S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Costs related to American Recover and Reinvestmetn Act (ARRA)	**A**	April 2010
CP/RPRT	JFSWIS052S	17.260 - WIA - DISLOCATED WORKERS SF-269 - ARRA OJT NEG:OH-21 - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD Costs associated with printing and persona service agreements related to the implementation of the On-The Job-Training National Emergency Grant	**A**	July 2010
CP/RPRT	JFSWIT0520	17.260 - WIA - DISLOCATED WORKERS SF-269 - FORMULA FUNDS RPLNSH NEG:OH-22 - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD Costs associated with printing and personal service agreements related to the implementation of the Formula Funds Replenishment National Emergency Grant	**A**	July 2010

JFS751001 WIA A April 2010

WIA - JFS751001 - supports various programmatic initiatives under the Workforce Investment Act (WIA). Department staff plan, direct, and evaluate policies, procedures, goals, and objectives for training and activities to implement Federal Workforce Grants. WIA consists of Technical Assistance and Apprenticeship.

The Technical Assistance Section provides a proactive, intensive approach to resolving issues, improving programs and avoiding local area audit findings. The section implements Ohio's Gold Standard for Continuous improvement which includes ongoing customized technical assistance provided through varied venues such as on-site assistance, contracted services, videconferencing, regional workshops, a statewide information system, e- alerts and conferences. Staff manages performance accountability systems to assess the efficitiveness of ODJFS workforce programs, report performance outcomes, and promote continuous improvement. Staff in the section publish reports on state, area and county-level outcomes and benchmarks; define data elements for and create quarterly reports on Workforce Investments (WIA) and performance; conduct evaluation studies of WIA services; prepare the state's annual WIA program report for the U.S. Secretary of Labor and U.S. Congress; implement customer satisfaction of WIA participants and employers; conduct research and special projects for the agency; and assist other offices in developing measurement requirements and approaches.

Apprenticeship administers statewide Apprenticeship Programs. Registered apprenticeship is a voluntary industry-driven training program which combines on-the-job training and related instruction to provide workers the practical and theoretical aspects of a highly skilled occupation. Apprenticeship embodies the "learn as you learn" approach. Jobseekers receive a nationally accepted credential for learned skills and competencies while earning a living wage and employers gain the needed skill-based employees which contribute to their overall economic competitiveness.

Salaries and Related Costs

CP/RPRT JFS0016200 PO.OLS - LINE 62 WIA COST POOL - COL 1 This Period **A** January 2009

Salaries and related costs for WIA Staff.

To determine the quarterly distribution basis of Cost Pool JFS0016200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0016200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS751001 and JFS751100. General administration, vacation, holiday and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to pool JFS0016200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSES2052S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD **A** January 2010

Costs related to American Recovery and Reinvestment Act (ARRA)

CP/RPRT JFSES52010 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD **A** January 2009

Printing, Interagency Agreements and Personal Service Contracts.

CP/RPRT JFSES5201S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A 90% - COL 1 90% THIS PERIOD **A** April 2009

Costs related to American Recovery and Reinvestment Act (ARRA)

CP/RPRT	JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD Printing, Interagency Agreements and Personal Service Contracts.	**A**	January 2009
CP/RPRT	JFSES5202S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS - COL 2 10% THIS PERIOD Costs related to American Recovery and Reinvestment Act (ARRA)	**A**	April 2009
CP/RPRT	JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period Printing, Interagency Agreements and Personal Service Contracts.	**A**	January 2009
CP/RPRT	JFSWIA012S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Costs related to American Recovery and Reinvestment Act (ARRA)	**A**	April 2009
CP/RPRT	JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period Printing, Interagency Agreements and Personal service Contracts.	**A**	January 2009
CP/RPRT	JFSWIA032S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Costs related to American Recovery and Reinvestment Act (ARRA)	**A**	April 2009
CP/RPRT	JFSWIF0520	17.266 - DISABILITY PROGRAM NAVIGATOR ETA-9130 - WIA-DISABILITY NAVIGATOR - LINE 5 Federal Share of Expenditures - COL 2 This period Costs related to Disability Navigator.	**A**	April 2010
CP/RPRT	JFSWIN0520	17.260 - WIA - DISLOCATED WORKERS - WIA DIS WRKRS NAT RES FY09 - LINE 10E Federal Share of Expenditures - COL 2 THIS PERIOD Costs related to Apprenticeship.	**A**	April 2010
CP/RPRT	JFSWIR0520	17.260 - WIA - DISLOCATED WORKERS SF-269 - CAREER PATHWAYS TECH ASSIST - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD Costs associated with travel and persona service agreements related to the DOL Pathways Initiative.	**A**	July 2010
CP/RPRT	JFSWIS052S	17.260 - WIA - DISLOCATED WORKERS SF-269 - ARRA OJT NEG:OH-21 - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD Costs associated with printing and persona service agreements related to the implementation of the On-The Job-Training National Emergency Grant	**A**	July 2010
CP/RPRT	JFSWIT0520	17.260 - WIA - DISLOCATED WORKERS SF-269 - FORMULA FUNDS RPLNSH NEG:OH-22 - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD Costs associated with printing and personal service agreements related to teh implementation of the Formula Funds Replenishment National Emergency Grant	**A**	July 2010

JFS751100 APPRENTICESHIP A January 2009

Apprenticeship -JFS751100- administers statewide Apprenticeship Programs. Registered apprenticeship is a voluntary industry-driven training program which combines on-the-job training and related instruction to provide workers the practical and theoretical aspects of a highly skilled occupation. Apprenticeship embodies the "learn as you learn" approach. Jobseekers receive a nationally accepted credential for learned skills and competencies while earning a living wage and employers gain the needed skill-based employees which contribute to their overall economic competitiveness.

The Office provides staff support to the State Apprenticeship Council and implements its directives. State staff establish basic minimum requirements for training in apprenticeable occupations, issue certificates of completion, ensure that apprenticeship programs meet all applicable state and federal laws, and maintain a data base of all registered programs and apprenticeship agreements. Activities also include outreach to employers, employer groups, educational facilities, and other partners to develop new apprenticeship opportunities and alliances. Apprenticeship programs operate under standards which include an on-the-job training outline, related classroom instruction curriculum and the apprenticeship operating procedures.

The 1937 National Apprenticeship Act authorized the Federal government, in cooperation with the States, to oversee the nation's apprenticeship system. A recognized State Apprenticeship Agency or recognized State Apprenticeship Council is an organization approved by the Department of Labor as the appropriate body for State registration and/or approval of local apprenticeship programs and agreements for Federal purposes. The Federal Regulations prescribe the policies for recognizing (Section 29 CFR 29.12) and derecognizing (Section 29 CFR 29.13) state agencies.

National standards for the registration of apprenticeship programs are found in 29 USC §50; Department of Labor Regulations are located in 29 CFR Part 29. The functions and duties of the Ohio Apprenticeship Council were codified in ORC Chapter 4139 in 1959.

The U.S. Department of Labor in conjunction with State Apprenticeship Agencies is responsible for: Registering apprenticeship programs that meet Federal and State standards; Protecting the safety and welfare of apprentices; Issuing nationally recognized and portable Certificates of Completion to apprentices; Promoting the development of new programs through marketing and technical assistance; Assuring that all programs provide high quality training; and Assuring that all programs produce skilled competent workers.

Salaries and Related Costs

CP/RPRT JFS0016200 PO.OLS - LINE 62 WIA COST POOL - COL 1 This Period **A** January 2009

Salaries and related costs for Apprentiship Staff.

To determine the quarterly distribution basis of Cost Pool JFS0016200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0016200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS751001 and JFS751100. General administration, vacation, holiday and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to pool JFS0016200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSWIA012S 17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **D** June 2010

Costs related to American Recovery and Reinvestment Act (ARRA)

CP/RPRT JFSWIA032S 17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **D** June 2010

Costs related to American Recovery and Reinvestment Act (ARRA)

CP/RPRT	JFSWIN0520	17.260 - WIA - DISLOCATED WORKERS - WIA DIS WRKRS NAT RES FY09 - LINE 10E Federal Share of Expenditures - COL 2 THIS PERIOD Costs related to Apprenticeship	**A**	July 2009

JFS756001 RESOURCE & INFORMATION MGMT D March 2010

Resource and Information Management - JFS756000 (level four) provides the tools and infrastructure that sustain and enhance the various OWD programs funded by the U.S Department of Labor (DOL) and other special grants. Staff provide program support, human resources and budgeting expertise, grants management, quality services, strategic planning and Labor Market Information. This department includes the program support functions (Grants Management, Fiscal Services, OWD Quality and Performance Management). Labor Market Information retains its independent CAP sections JFS758001 (level four) and level five JFS758100-300, assigned to Cost Pool JFS0015200.

Grants Management manages grants received by OWD and coordinates the grant making process for OWD, establishes internal and grantee policies and procedures, develops funding recommendations and parameters, ensures implementation of grant conditions and compliance with state and federal regulations (i.e. A-133, special grant conditions).

Fiscal Services coordinates fiscal administration for DOL's WIA, Wagner Peyser, Labor Market Information (LMI), Veterans Services and other special grants. Staff performs statewide fiscal oversight, including multiple grant level budgeting, fiscal reporting, forecasting and management of the OWD administrative budget in collaboration with the Office of Fiscal Services.

OWD Quality and Performance leads strategic planning and measurement within OWD. Staff facilitates OWD processes and teams to ensure incorporation of the following principles: customer driven, ongoing process improvements that emphasizes prevention and problem solving; inclusion of all employees and teams and decision making at all levels is based on facts and data.

Salaries and Related Costs

CP/RPRT JFS0018800 PO.OLS - LINE 88 RESOURCE & INFO MGMT POOL - COL 1 This Period **D** March 2010

Salaries and related costs for Resource and Information Management staff

To determine the quarterly distribution basis of Cost Pool JFS0018800, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0018800 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS750400. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0018800 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSWIA012S 17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **D** March 2010

Costs related to American Recovery and Reinvestment Act (ARRA)

CP/RPRT JFSWIA032S 17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **D** March 2010

Costs related to American Recovery and Reinvestment Act (ARRA)

JFS757001 WAGNER PEYSER SERVICES A July 2010

Wagner Peyser Services - JFS757001 - provides direct Wagner Peyser funded workforce preparation services that are an integrated component of the nation's One-Stop Center System and implements a number of federal workforce programs. This department includes: Foreign Labor Certification/Migrant and Seasonal Farmworker, and Tax Credits.

Department staff plan, direct and evaluate policies, procedures, goals, and objectives for Wagner-Peyser and other workforce programs for identified populations (i.e., Migrant and Seasonal Farm workers, Foreign Labor Certification);implement tax credit programs: Work Opportunity Tax Credit (WOTC), Welfare-to-Work Tax Credit (WWTC) and provide support to local workforce development agencies throughout the state. Wagner Peyser funded services are an integrated component of the nations' One Stop Career Center System which support the development of a competitive workforce for today's global economy. Under the Wagner-Peyser Act, unemployed individuals and other job seekers obtain critical job search, assessment and career guidance services to support them in obtaining and retaining employment.

Department staff plan, direct, and evaluate policies, procedures, goals, and objectives for Wagner-Peyser and other workforce programs for identified populations (i.e., Migrant and Seasonal Farm workers, Foreign Labor Certification); staff manage Ohio's Disability Navigators and youth employment/internship initiatives; implement tax credit programs: Work Opportunity Tax Credit (WOTC), Welfare-to-Work Tax Credit (WWTC) and provide support to local workforce development agencies throughout the state.

Salaries and Related Costs

CP/RPRT JFS0011200 PO.OLS - LINE 12 EMPLOYER SERVICES COST POOL - COL 1 This Period **A** January 2009

Salaries and related costs for Wagner Peyser Services Staff.

To determine the quarterly distribution basis of Cost Pool JFS0011200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0011200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS757001. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0011200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFS9060600 ST.FOS - State Funds Only STFO - State Labor Activities - LINE 6 MILITARY INJURY RELIEF FUND - COL 1 This Period **A** January 2009

Costs related to Military Injury Relief Fund

CP/RPRT JFSES10520 17.273 - ALIEN LABOR CERTIFICATION ETA-9130 - ALIEN LABOR CERTIFICATION - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **A** April 2010

Costs related to Alien Labor Certification.

CP/RPRT JFSES2052S 17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD **A** July 2010

Costs related to American Recovery and Reinvestment Act (ARRA)

CP/RPRT JFSES40520 17.271 - WORK OPPORTUNITY TAX CREDIT PR ETA-9130 - ES NAT'L ACT-WORK OPPORTUNITIES TAX CREDIT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **A** April 2010

Costs related to Work Opportunities Tax Credit

CP/RPRT	JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD Printing, Interagency Agreements and Personal Service Contracts.	**A**	January 2009
CP/RPRT	JFSES5201S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A 90% - COL 1 90% THIS PERIOD Costs related to American Recovery and Reinvestment Act (ARRA)	**A**	April 2009
CP/RPRT	JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD Printing, Interagency Agreements and Personal Service Contracts.	**A**	January 2009
CP/RPRT	JFSES5202S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS - COL 2 10% THIS PERIOD Costs related to American Recovery and Reinvestment Act (ARRA)	**A**	April 2009
CP/RPRT	JFSVE30120	17.804 - LOCAL VETERAN'S EMPLOYMENT REP SF-269A - Local Veterans Employment Rep - LINE 10A Total Outlays - COL 2 This Period Printing, Interagency Agreements and Personal Service Contracts to LVER Program	**D**	September 2009
CP/RPRT	JFSVE30710	17.804 - LOCAL VETERAN'S EMPLOYMENT REP SF-269A - Local Veterans Employment Rep - LINE 7 Total Outlays - COL 2 THIS PERIOD Printing, Interagency Agreements and Personal Service Contracts to LVER Program	**D**	June 2010
CP/RPRT	JFSVE40120	17.801 - DISABLED VETERAN'S OUTREACH PR SF-269A - Disabled Veterans Outreach Program - LINE 10A Total Outlays - COL 2 This Period Printing, Interagency Agreements and Personal Service Contracts to DVOP Program	**D**	September 2009
CP/RPRT	JFSVE40710	17.801 - DISABLED VETERAN'S OUTREACH PR SF-269A - Disabled Veterans Outreach Program - LINE 7 Total Outlays - COL 1 THIS PERIOD Printing, Interagency Agreements and Personal Service Contracts to DVOP Program	**D**	June 2010
CP/RPRT	JFSWI4053S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA LOCAL ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 3 CUMMULATIVE	**A**	July 2009
CP/RPRT	JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period Printing, Interagency Agreements and Personal Service Contracts.	**A**	January 2009
CP/RPRT	JFSWIA012S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Costs related to American Recovery and Reinvestment Act (ARRA)	**A**	April 2009
CP/RPRT	JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period Printing, Interagency Agreements and Personal Service Contracts.	**A**	January 2009

CP/RPRT	JFSWIA032S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Costs related to American Recovery and Reinvestment Act (ARRA)	**A**	April 2009
CP/RPRT	JFSWIF0520	17.266 - DISABILITY PROGRAM NAVIGATOR ETA-9130 - WIA-DISABILITY NAVIGATOR - LINE 5 Federal Share of Expenditures - COL 2 This period Costs related to Disability Navigator.	**D**	June 2010

JFS757100 VETERANS SERVICES A January 2009

The Veterans Services Department -JFS757100- is responsible for administering and ensuring compliance with the Disabled Veterans Outreach Program (DVOP) and Local Veterans Employment Representative (LVER) program that provides employment and training services and support to veterans and other eligible persons, as required by the Jobs for Veterans Act P.L. 107-288 under Title 38, Chapter 41, United States Code (USC). Staff monitor and report on state-level requirements, identify training and staffing needs, secure the resources to meet those needs, and help Office of Workforce Development management to effect resolution of issues and objectives identified by the U.S. Department of Labor (DOL). Additionally, the Veterans Services staff develop policies and procedures to carry out the requirements of the jobs for Veterans Act which focuses on assisting veterans and other eligible persons in alleviating unemployment and underemployment. Direct services are delivered in one-stop locations across the state by Office of Local Operations Veteran Business Outreach Specialists and Veteran Intensive Service Coordinators.

Salaries and Related Costs

CP/RPRT JFS0011200 PO.OLS - LINE 12 EMPLOYER SERVICES COST POOL - COL 1 This Period **D** June 2010

Salaries and related costs for Veteran Services staff

To determine the quarterly distribution basis of Cost Pool JFS0011200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0011200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS757001. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0011200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

CP/RPRT JFS0017900 PO.OLS - LINE 79 VETERANS SERVICES COST POOL - COL 1 THIS PERIOD **A** July 2010

Salaries and related costs for Veteran Services staff

To determine the quarterly distribution basis of Cost Pool JFS0017900, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0017900 costs are distributed to each program RCAT, the number of hours coded to each program RCAT is divided by the total hours coded to all RCATs by staff coded to JFS757100. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to JFS0017900 during the covered period and distributed to the appropriate program RCATS.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSES10520 17.273 - ALIEN LABOR CERTIFICATION ETA-9130 - ALIEN LABOR CERTIFICATION - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **D** June 2010

Costs related to Alien Labor Certification

CP/RPRT JFSES40520 17.271 - WORK OPPORTUNITY TAX CREDIT PR ETA-9130 - ES NAT'L ACT-WORK OPPORTUNITIES TAX CREDIT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **D** June 2010

Costs related to WOTC

CP/RPRT JFSVE30120 17.804 - LOCAL VETERAN'S EMPLOYMENT REP SF-269A - Local Veterans Employment Rep - LINE 10A Total Outlays - COL 2 This Period **D** September 2009

Printing, Interagency Agreements and Personal Service Contracts to LVER Program

CP/RPRT	JFSVE30710	17.804 - LOCAL VETERAN'S EMPLOYMENT REP SF-269A - Local Veterans Employment Rep - LINE 7 Total Outlays - COL 2 THIS PERIOD Printing, Interagency Agreements and Personal Service Contracts to LVER Program	**A**	October 2009
CP/RPRT	JFSVE40120	17.801 - DISABLED VETERAN'S OUTREACH PR SF-269A - Disabled Veterans Outreach Program - LINE 10A Total Outlays - COL 2 This Period Printing, Interagency Agreements and Personal Service Contracts to DVOP Program	**D**	September 2009
CP/RPRT	JFSVE40710	17.801 - DISABLED VETERAN'S OUTREACH PR SF-269A - Disabled Veterans Outreach Program - LINE 7 Total Outlays - COL 1 THIS PERIOD Printing, Interagency Agreements and Personal Service Contracts to DVOP Program	**A**	October 2009

JFS758001 LABOR MARKET INFOR A July 2007

Labor Market Information - JFS758001 - is responsible for meeting all the U.S. Bureau of Labor Statistics (BLS) contract deliverables for federal/state cooperative statistical programs and the U.S. Department of Labor's Employment and Training Administration (ETA) Core Products grant. Staff participate in the annual contract negotiations with the U.S. Department of Labor and act as liaisons with the DOL regional office in Chicago. Staff develop, administer, and evaluate statewide systems for ensuring the quality and integrity of labor market information at all levels: central office, regional, and local. Staff provide management and administrative support for three (3) sections: Labor Market Cooperative Programs, Labor Market Research and Labor Market Special Projects.

Salaries and Related Costs

CP/RPRT JFS0015200 PO.OLS - LINE 52 LMI - COL 1 This Period **A** July 2007

Salaries and related costs for the Department of Labor Market Information

To determine the quarterly distribution basis of Cost Pool JFS0015200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0015200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS758001, JFS758100, and JFS758200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0015200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFS9060200 ST.FOS - State Funds Only STFO - State Labor Activities - LINE 2 LMI-REPLACEMENT RATE RESEARCH - COL 1 This Period **A** July 2007

Grant-specific operating expenses, including printing, technology, travel, and maintenance

CP/RPRT JFS9060300 ST.FOS - State Funds Only STFO - State Labor Activities - LINE 3 LMI DATA NETWORK - COL 1 This Period **A** July 2007

Rotary account through which payments for Ohio Career Information System (OCIS) subscriptions are processed

CP/RPRT JFSES30520 17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - ONE STOP/ALMIS-STATE LMI-TAT-OTHER - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **A** July 2008

Printing and Personal service contracts related to integration of Labor Market Information with the State's One-Stop System.

CP/RPRT JFSWIO052S 17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - WIA LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **A** January 2010

Costs related to Green Jobs

CP/RPRT JFSWIP052S 17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - ARRA AUTO LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **A** January 2010

Costs related to Indiana Auto Project

CP/RPRT JFSWIQ052S 17.260 - WIA - DISLOCATED WORKERS SF-269 - LMI E-LEARNING MODULE - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **A** July 2010

Costs associated with printing and personal service agreements related to the implementation of the LMI E-Learning Module Grant

JFS758100 LABOR MARKET COOPERATIVE A July 2007

Labor Market Cooperative - JFS758100 - collects, collates, analyzes, publishes, and disseminates industry, labor force, and economic information. Key information services and analysis are provided in the areas of employment levels; unemployment rates; wages and earnings; short- and long-term employment outlook by industry and occupation; recruitment tools, training resources and career information; postsecondary education data, economic development profiles; occupational profiles; industry sector/cluster analyses; and equal employment opportunity/affirmative action information.

Salaries and Related Costs

CP/RPRT JFS0015200 PO.OLS - LINE 52 LMI - COL 1 This Period **A** July 2007

Salaries and related costs for the Labor Market Cooperative Programs Section

To determine the quarterly distribution basis of Cost Pool JFS0015200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0015200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS758001, JFS758100, and JFS758200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0015200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSLM10690 17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 9 ES-202 This Quarter **A** July 2010

Costs associated with the conversion of data to the Employer Resource Information System (ERIC).

JFS758200 LABOR MARKET RESEARCH A July 2007

Labor Market Research - JFS758200 - is responsible for a number of products required by the U.S. Department of Labor's Employment and Training Administration. The section maintains the state's America's Labor Market Information System (ALMIS) database, a nationally standardized system that provides input into national labor market systems. LMR Staff conduct research and analyze labor market and industry issues for numerous publications, such as occupation employment projections by industry and occupation and Ohio Leading Indicators.

This department also has primary responsibility for development and maintenance of the LMI Internet sites. Section Staff also coordinate, prepare, and transmit the department's unemployment insurance (UI) statistics (OPERATIONS REPORTS) to the U.S. Department of Labor's Employment and Training Administration (ETA); reviews and disseminates monthly employment service program reports to Local Offices; and publishes weekly, monthly, quarterly and annual reports on UI data.

Staff also provide local, statewide, and national labor market and career information, customized analyses of the labor market, and technical support to information consumers. Staff provide customized data analysis, training and technical support to the One-Stop system, offering information solutions to workforce and economic development issues. In addition, staff provide training support for the many LMI databases and systems through the Ohio LMI Training Institute.

Salaries and Related Costs

CP/RPRT JFS0015200 PO.OLS - LINE 52 LMI - COL 1 This Period **A** July 2007

Salaries and related costs for the Labor Market Research Section

To determine the quarterly distribution basis of Cost Pool JFS0015200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0015200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS758001, JFS758100, and JFS758200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0015200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

JFS758400 LABOR MARKET SPECIAL PROJECTS A April 2010

Labor Market Special Projects - JFS758400 staff are responsible for products required by U.S.Department of Labor Employment and Training Administration State Labor Market Information Improvement Grants. These grants, which are competitively awarded, are designed to address infrastructure and capacity issues within the workforce information system and to explore the measurement and analysis of the green economy. Ohio is currently the recipient of two grants, once as single state project and one as a multi-state consortium.

The multi-state consortium project is entitled "Understanding the Impact of the Auto Industry Transformation in Michigan, Indiana, and Ohio: Identifying New Green Career Pathways for Impacted Workers." The single state project is entitled "Building the Education, Career Pathways and Labor Exchange Infrastructure within the New Business Paradigm of a Green Economy." This grant is a strategic partnership between the Ohio Department of Job and Family Services and the Ohio Board of Regents.

The section interacts with other grantees, grant subrecipients, and vendors to assess economic activity in energy efficiency and renewable energy industries, identify occupations ("green jobs") and their skill requirements within those industries, and produce and disseminate products to aid workforce development for those industries and occupations in accordance with the approved grant applications.

Salaries and Related Costs

CP/RPRT JFSWIO052S 17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - WIA LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **A** April 2010

Salaries and related costs for Labor Market Special Projects - GreenJobs

> ***CERTIFICATION***

CP/RPRT JFSWIP052S 17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - ARRA AUTO LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **A** April 2010

Salaries and related costs for Labor Market Special Projects - Indiana Auto

> ***CERTIFICATION***

Other Costs

CP/RPRT JFSWIQ052S 17.260 - WIA - DISLOCATED WORKERS SF-269 - LMI E-LEARNING MODULE - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD **A** July 2010

Costs associated with printing and personal service agreements related to the implementation of the LMI E-Learning Module Grant

JFS790002 UC REVIEW COMMISSION A July 2007

Unemployment Compensation Review Commission - JFS790002 - has exclusive jurisdiction to review Ohio Department of Job and Family Services (ODJFS) determinations in the area of unemployment compensation. Jurisdiction includes eligibility for unemployment compensation benefits, unemployment compensation liability, and tax rates for employers. The commission is independent of ODJFS for jurisdictional purposes, but it is housed within ODJFS organizationally. The appeals process of the commission ensures that any claimant, employer, or other interested party has the opportunity for a fair hearing of unemployment compensation appeals.

Salaries and Related Costs

CP/RPRT	JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period Salaries and related costs for the Unemployment Compensation Review Commission > ***CERTIFICATION***	**A**	July 2008
CP/RPRT	JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD Salaries and related costs for staff working on Emergency Unemployment Compensation. > ***CERTIFICATION***	**A**	October 2008
CP/RPRT	JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended Salaries and related costs for Tax Operations (ARRA) > ***CERTIFICATION***	**D**	December 2009
CP/RPRT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended Costs related to UI Modernization > ***CERTIFICATION***	**A**	April 2009

Other Costs

CP/RPRT	JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period General administrative costs not charged to federal funds	**A**	July 2007

NO SSW

CP/RPRT	JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD > ***?***	**D**	April 2009

JFS850002 FAMILIES & CHILDREN A July 2007

The Office of Families and Children (JFS850002) is dedicated to providing quality services to counties, service providers, and partners to help Ohioans remove barriers, enter employment, maintain employment, and gain self-sufficiency and independence. This office assumes the primary responsibility for the overall administration of the Temporary Assistance for Needy Families (TANF) program (including all of its components), the food assistance program, the refugee program and oversees the administration of Ohio's child and adult protection services programs, adoption service programs, and child care programs(including health and safety regulations).

In addition to the deputy staff, the office is structured into two (2) divisions consisting of a divisions: Family Assistance and Child and Adult Protection. Family Assistance oversees Child Care and Development, Family Assistance Policy Initiatives, and Cash and Food Assistance Technical Assistance/Oversight. Child and Adult Protection oversees OFC Automated Systems, Child/Adult Technical Assistance, and Protection Services Child/Adult.

Salaries and Related Costs

CP/RPRT JFS0012700 PO.OLS - LINE 27 FAMILIES & CHILDREN ADMIN POOL - COL 1 This Period **A** July 2007

Salaries and related costs for the Office of Families and Children

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in the Office of Families and Children to the total number of direct program activity and cost pool FTEs for all programmatic activities in the Office of Families and Children (denominator). Staff included in JFS0012700, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0012700 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFS0010700 PO.OLS - LINE 07 FOSTER CARE TRAINING - COL 1 This Period **D** June 2010

Grants, contracts, operational costs to train foster parents and training stipends paid to foster parents.

CP/RPRT JFS0010800 PO.OLS - LINE 08 ADOPTION ASSISTANCE TRAINING - COL 1 This Period **D** June 2010

Grants, contracts, operational costs to train adoptive parents and training stipends paid to adoptive parents.

CP/RPRT JFS0011100 PO.OLS - LINE 11 CHILD WELFARE SUPPORT - COL 1 This Period **D** June 2010

Contract and other purchased services costs that are associated with activities that are allowable under the Title IV-E foster care maintenance and adoption assistance programs.

CP/RPRT JFS0012000 PO.OLS - LINE 20 CHILD FOSTER CARE - COL 1 This Period **D** June 2010

Contract and other purchased services costs that are associated with activities that are allowable under the Title IV-E foster care maintenance program, but which benefit children who are both IV-E eligible and children who are not IV-E eligible

CP/RPRT JFS0012100 PO.OLS - LINE 21 ADOPTION SERVICES - COL 1 This Period **D** June 2010

Grants, contracts, and operational costs incurred to promote the adoption of special needs children.

CP/RPRT JFS0013300 PO.OLS - LINE 33 PCSA TRAINING - COL 1 This Period **D** June 2010

Contracts and other purchased services associated with the operation of the Ohio Child Welfare Training Program, Organiztional Excellence and Ohio's Level of Care tool pilot program.

CP/RPRT	JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period Other costs not chargeable to federal funds.	**A**	January 2010
CP/RPRT	JFSCC10330	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1B Quality Not Earmark - COL C Discretionary Funds CCDF - Quality - Office of the Deputy Director.	**D**	June 2010
CP/RPRT	JFSCC11230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary Grants and contracts to improve the quality of subsidized child care services	**D**	June 2010
CP/RPRT	JFSCW10120	93.556 - PROMOTING SAFE & STABLE FAMILI SF-269 - PROMOTING SAFE AND STABLE FAMI - LINE 10A Total Outlays - COL 2 This Period	**A**	July 2010
CP/RPRT	JFSCW20120	93.669 - CHILD ABUSE AND NEGLECT STATE SF-269 - Child Abuse and Neglect Basic Grant - LINE 10a Total Outlays - COL 2 This Period Grants, contracts, and operational costs incurred consistent with the State's implementation of its CAPTA Basic State Grant program plan.	**D**	June 2010
CP/RPRT	JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period Training costs direct charged or allocated to Part 1 of Title IV-B.	**D**	June 2010
CP/RPRT	JFSCW40120	93.643 - CHILDREN'S JUSTICE GRANTS TO S SF-269 - Children's Justice Act - LINE 10a Total Outlays - COL 2 This Period Grants, contracts, and operational costs incurred consistent with the State's implementation of its CAPTA/Children Justice Act program plan.	**D**	June 2010
CP/RPRT	JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures Grants and contracts to support the adoption of special needs children who are IV-E eligible.	**D**	June 2010
CP/RPRT	JFSFC20120	93.674 - CHAFEE FOSTER CARE INDEPENDENC SF-269 - Chafee Independence Program - LINE 10a Total Outlays - COL 2 This Period Grants and contracts to provide independent living services to eligible children who are IV-E eligible.	**D**	June 2010
CP/RPRT	JFSFC40810	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 8 SACWIS - OPERATION COSTS - COL 1 CURRENT QUARTER TOTAL COMPUTABLE Contracts and other purchased services costs associated with SACWIS operations.	**D**	June 2010
CP/RPRT	JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute Feeds paid to contracted evaluators of any demonstration conducted under Section 1130 of the Social Security Act.	**A**	July 2009
CP/RPRT	JFSFC41420	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 7 State and Local Training - COL 2 Current Quarter Expenditures Contracts to conduct Title IV-E foster care maintenance eligibility training.	**D**	June 2010

CP/RPRT	JFSFC50120	93.599 - CHAFEE EDUCATION AND TRAINING SF-269 - Educational and Training Voucher - LINE 10a Total Outlays - COL 2 This Period Contract and other purchased services costs associated with the operation of the Chafee Education and Training Voucher Program.	**D**	June 2010
CP/RPRT	JFSFS30120	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period Travel and conferences charged to the Food Stamp State Exchange program	**A**	July 2007
CP/RPRT	JFSFS503D0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10C Program Income - COL 13 E & T Dependent Care	**A**	July 2010
CP/RPRT	JFSFS70120	10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD Other costs associated with the EBT travel grant.	**A**	October 2008
CP/RPRT	JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period Contract and other purchased services costs associated with the operation of Social Services Block Grant Program.	**D**	June 2010

JFS850200 OFC FAMILY ASSISTANCE A January 2010

OFC Family Assistance (JFS850200) assumes the primary responsibility for the overall administration of the Temporary Assistance for Needy Families (TANF) program (including all of its components), the food assistance program, the refugee program and child care.

Staff in the Office of the Deputy Director, Family Assistance are responsible for issuing policy and guidance and for research and development of policy and procedures governing the statewide implementation of the TANF, Food Assistance, Refugee and Child Care programs. Staff review, analyze, and interpret public assistance, food assistance, refugee, and child care policy based on federal and state regulations and laws and the budget, advocate policies in legislative proceedings, represent and explain programs, policies, and activities to the general community, work with county partners and the federal government to create and revise programs and perform project and contract management functions associated with these federal programs.

The staff also encourage counties to establish family self-sufficiency as an overriding programmatic goal. Support counties by helping them achieve appropriate federal and state participation rates, and offering progam policy training for county staff.

This department oversees Child Care and Development, Family Assistance Policy & Intiatives, and Cash and Food Assistance Technical Assistance/Oversight.

Salaries and Related Costs

CP/RPRT JFS0022700 PO.OLS - LINE 27 OFC FAMILY ASST POOL - COL 2 THIS PERIOD **A** January 2010

Salaries and related cost for OFC Family Assistance staff

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in Child Care and Development, CFA Policy and Initiatives, and CFA Technical Assistance/Oversight operating units to the total number of direct program activity and cost pool FTEs for all programmatic activities in all Family Assistance operating units (denominator). Staff included in JFS0022700, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0022700 during the covered period and distributed to the appropriate program Reporting Chart fields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

Other Costs

CP/RPRT JFS0010700 PO.OLS - LINE 07 FOSTER CARE TRAINING - COL 1 This Period **D** June 2010

Grants, contracts, operational costs to train foster parents and training stipends paid to foster parents.

CP/RPRT JFS0010800 PO.OLS - LINE 08 ADOPTION ASSISTANCE TRAINING - COL 1 This Period **D** June 2010

Grants, contracts, operational costs to train adoptive parents and training stipends paid to adoptive parents.

CP/RPRT JFS0012100 PO.OLS - LINE 21 ADOPTION SERVICES - COL 1 This Period **D** June 2010

Grants, contracts, and operational costs incurred to promote the adoption of special needs children.

CP/RPRT JFS0013300 PO.OLS - LINE 33 PCSA TRAINING - COL 1 This Period **D** June 2010

Contracts and other purchased services associated with the operation of the Ohio Child Welfare Training Program, Organizational Excellence and Ohio's Level of Care tool pilot program.

CP/RPRT	JFS9030400	ST.FOS - State Funds Only STFO - State Food Stamps Activity - LINE 4 Food Stamps Investment - COL 1 This Period Other costs associated with the Food Assistance Investment program.	**A**	July 2010
CP/RPRT	JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period Other costs not chargeable to federal funds.	**A**	January 2010
CP/RPRT	JFSCC10330	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1B Quality Not Earmark - COL C Discretionary Funds CCDF - Quality - Office of the Deputy Director.	**D**	June 2010
CP/RPRT	JFSCC11230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary Grants and contracts to improve quality of subsidized child care services.	**D**	June 2010
CP/RPRT	JFSCW20120	93.669 - CHILD ABUSE AND NEGLECT STATE SF-269 - Child Abuse and Neglect Basic Grant - LINE 10a Total Outlays - COL 2 This Period Grants, contracts, and operational costs incurred consistent with the State's implementation of its CAPTA Basic State Grant program plan.	**D**	June 2010
CP/RPRT	JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period Training costs direct charged or allocated to Part 1 of Title IV-B.	**D**	June 2010
CP/RPRT	JFSCW40120	93.643 - CHILDREN'S JUSTICE GRANTS TO S SF-269 - Children's Justice Act - LINE 10a Total Outlays - COL 2 This Period Grants, contracts, and operational costs incurred consistent with the State's implementation of its CAPTA/Children Justice Act program plan.	**D**	June 2010
CP/RPRT	JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures Grants and contracts to support the adoption of special needs children who are IV-E eligible.	**D**	June 2010
CP/RPRT	JFSFC20120	93.674 - CHAFEE FOSTER CARE INDEPENDENC SF-269 - Chafee Independence Program - LINE 10a Total Outlays - COL 2 This Period Grants and contracts to provide independent living services to children who are IV-E eligible.	**D**	June 2010
CP/RPRT	JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute Fees paid to contracted evaluators of any demonstration conducted under Section 1130 of the Social Security Act.	**D**	June 2010
CP/RPRT	JFSFS30120	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period Travel and conferences charged to the Food Stamp Exchange Program.	**A**	January 2010
CP/RPRT	JFSFS70120	10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD Other costs associated with the EBT travel grant.	**A**	January 2010

CP/RPRT	JFSTA21110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6B Childcare on Non-Assistance - COL A Federal	**D**	June 2010
		Personal service contracts related to the TANF Early Learning Initiative Program.		

JFS850300 OFC CHILD/ADULT PROTECTION A January 2010

OFC Child/Adult Protection (JFS850300) assumes the primary responsibility for the overall administartion of Ohio's child and adult protectin services programs, and adoption services programs (including health and safety regulations). Staff advocate ODJFS policies in legislative proceedings, represent and explain programs, policies, and activities to the general community, work with county partners and the federal government to create and revise programs, and perform project and contract management functions concerning provider contracts and grants.

This department oversees OFC Automated Systems, Child and Adult Technical Assistance, and Protection Services Child/Adult.

Salaries and Related Costs

CP/RPRT JFS0022900 PO.OLS - LINE 29 OFC CHILD/ADULT PROTECT POOL - COL 2 THIS PERIOD **A** January 2010

Salaries and related costs for OFC Child/Adult Protection Services

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in OFC Automated Systems, Child and Adult Technical Assistance, and Protection Services Child/Adult operating units to the total number of direct program activity and cost pool FTEs for all programmatic activities in all Child/Adult Protection Services operating units (denominator). Staff included in JFS0022900, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0022900 during the covered period and distributed to the appropriate program Reporting Chart fields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFS0010700 PO.OLS - LINE 07 FOSTER CARE TRAINING - COL 1 This Period **D** June 2010

Grants, contracts, operational costs to train foster parents and training stipends paid to foster parents.

CP/RPRT JFS0010800 PO.OLS - LINE 08 ADOPTION ASSISTANCE TRAINING - COL 1 This Period **D** June 2010

Grants, contracts, operational costs to train adoptive parents and training stipends paid to adoptive parents.

CP/RPRT JFS0012100 PO.OLS - LINE 21 ADOPTION SERVICES - COL 1 This Period **D** June 2010

Grants, contracts and operational costs incurred to promote the adoption of special needs children.

CP/RPRT JFS0013300 PO.OLS - LINE 33 PCSA TRAINING - COL 1 This Period **D** June 2010

Contracts and other purchased services associated with the operation of the Ohio Child Welfare Training Program, Organizational Excellence and Ohio's Level of Care tool pilot program.

CP/RPRT JFS90J1500 ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period **A** January 2010

Other costs not chargeable to federal funds.

CP/RPRT JFSCC10330 93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1B Quality Not Earmark - COL C Discretionary Funds **D** June 2010

CCDF - Quality - Office of the Deputy Director.

CP/RPRT	JFSCC11230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary Grants and contracts to improve the quality of subsidized child care services.	**D**	June 2010
CP/RPRT	JFSCW20120	93.669 - CHILD ABUSE AND NEGLECT STATE SF-269 - Child Abuse and Neglect Basic Grant - LINE 10a Total Outlays - COL 2 This Period Grants, contracts, and operational costs incurred consistent with the State's implementation of its CAPTA Basic State Grant Program plan.	**D**	June 2010
CP/RPRT	JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period Training costs direct charged or allocated to Part 1 of Title IV-B.	**D**	June 2010
CP/RPRT	JFSCW40120	93.643 - CHILDREN'S JUSTICE GRANTS TO S SF-269 - Children's Justice Act - LINE 10a Total Outlays - COL 2 This Period Grants, contracts and operational costs incurred consistent with the State's implementation of its CAPTA/Children Justice Act Program plan.	**D**	June 2010
CP/RPRT	JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures Grants and contracts to support the adoption of special needs children who are IV-E eligible.	**D**	June 2010
CP/RPRT	JFSFC20120	93.674 - CHAFEE FOSTER CARE INDEPENDENC SF-269 - Chafee Independence Program - LINE 10a Total Outlays - COL 2 This Period Grants and contracts to provide independent living services to children who are IV-E eligible.	**D**	June 2010
CP/RPRT	JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute Fees paid to contracted evaluators of any demonstration conducted under Section 1130 of the Social Security Act.	**D**	June 2010
CP/RPRT	JFSFS30120	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period Travel and conferences charged to the Food Stamp State Exchange Program.	**D**	June 2010
CP/RPRT	JFSFS70120	10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD Other costs associated with the EBT travel grant.	**D**	June 2010
CP/RPRT	JFSTA21110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6B Childcare on Non-Assistance - COL A Federal Personal service contracts related to the TANF Early Learning Initiative Program.	**D**	June 2010

JFS851001 CHILD CARE DEVELOPMENT A July 2009

Child Care and Development (JFS851001) develops, implements and administers programs to ensure the basic health, safety, and school readiness of children in out-of-home early care and education settings in Ohio. The department also develops, implements and administers programs and services to increase the availability, accessibility and affordability of child care throughout the state.

Child Care and Development staff oversee and provide guidance and administrative support for the Statewide Initiatives Department which researches federal and state mandates and new initiatives in order to develop strategic plans for internal and external implementation.

In addition, Child Care and Development staff provide contract management and contract monitoring for all subordinate Child Care and Development areas.

Salaries and Related Costs

CP/RPRT JFS0018200 PO.OLS - LINE 82 CHILD CARE & DEVELOPMENT COST POOL - COL 1 This Period **A** July 2009

Salaries and Related costs for Child Care Development

To determine the quarterly distribution basis of Pool JFS0018200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Pool JFS0018200 costs distributed to each program RCAT, the number of hours coded to each program RCAT is divided by the total hours coded to all RCATs by staff coded to JFS851001, JFS851100, and JFS851200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0018200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFS90J1400 ST.FOS - State Funds Only STFO - Other State Activity - LINE 14 BCII SERVICE FEES - COL 1 This Period **A** July 2009

Fees paid to the Bureau of Criminal Identification and Investigation to perform background checks on foster parents, adoptive parents, and employees of child care providers.

CP/RPRT JFSCC10230 93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1A Child Care Admin - COL C Discretionary Funds **A** July 2009

Contract and other purchased services costs associated with the operations of the Child Care Development Fund, which per federal program rules, are treated as program "administrative cost."

CP/RPRT JFSCC10330 93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1B Quality Not Earmark - COL C Discretionary Funds **A** July 2009

Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program "quality costs" because they are incurred in support of child care licensing function.

CP/RPRT JFSCC1033S 93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1B QUALITY NOT EARMARK- STIMULUS - COL C DISCRETIONARY FUNDS **A** July 2009

Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program "quality costs" because they are incurred in support of child care licensing functions.

CP/RPRT JFSCC10430 93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1C Earmark to Infant & Toddler - COL C Discretionary **A** July 2009

Grants and contracts to improve the quality of subsidized child care services

CP/RPRT	JFSCC1043S	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1C Earmark to Infant & Toddler -STIMULUS - COL C DISCRETIONARY Grants and contracts to improve the quality of subsidized child care services (ARRA costs).	**A**	July 2009
CP/RPRT	JFSCC1053S	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1D Earmark to Quality Expansion - COL C DISCRETIONARY Contracts and other purchased services related to Quality Expansion activities under the American Recovery and Reinvestment Act.	**A**	July 2009
CP/RPRT	JFSCC10630	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1E Earmark to School-Age R&R - COL C Discretionary Contract and other purchased services costs associated with the operations of the Child Care Development Fund, which per federal program rules, are treated as program cost within the ambit of the program's "school-age care" set-aside.	**A**	July 2009
CP/RPRT	JFSCC11230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary Contract and other purchased services costs associated with the operation of the Child Care Development Fund, which per federal program rules, are treated as program costs not subject to the program's administrative cost ceiling.	**A**	July 2009
CP/RPRT	JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure Contract and other purchased services costs associated with TANF initiatives.	**A**	July 2009

JFS851100 POLICY, TA & MONITORING A January 2010

Policy, Technical Assistance and Monitoring - JFS851100 - is responsible for planning anticipated statewide child care expenditures; establishing priorities for allocating available funding; and developing instructions and procedures to be used by county departments for the purpose of implementing funding priorities as set forth in an administrative order. In addition, the department deals with legislative activities in support of the state's child care initiative, and develops internal goals and objectives for administering and developing resources for child care programs.

PTAM staff develop, review and amend rules for all out of home early care and education programs supervised and administered by the Child Care and Development department. Staff in this department provide technical assistance to counties regarding contracts and county eligibility compliance. In addition, staff conduct monitoring for subsidized child care eligibility and payments and family child care certification (Type B Homes).

Staff are responsible for monitoring providers as well as managing and monitoring child care grants, contracts, and interagency agreements. Staff are responsible for requiring and monitoring corrective action plans based on reviews and ensuring accurate payments are made for subsidized child care.

Staff assist with all aspects of RFPs, RLBs, and contract monitoring processes for all contracts and grants for the level four Child Care and Development department. Staff enter contracts and grant agreements into OAKS, ensure proper purchase orders are obtained, review contract and grant invoices for accuracy and are matched to deliverables as stated in the contract and grant, track payments in OAKS and ensure payments will not exceed the contract or grant amounts.

Salaries and Related Costs

CP/RPRT JFS0018200 PO.OLS - LINE 82 CHILD CARE & DEVELOPMENT COST POOL - COL 1 This Period **A** July 2009

Salaries and related costs for Policy, Technical Assistance and Monitoring staff

To determine the quarterly distribution basis of Pool JFS0018200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Pool JFS0018200 costs distributed to each program RCAT, the number of hours coded to each program RCAT is divided by the total hours coded to all RCATs by staff coded to JFS851001, JFS851100, and JFS851200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0018200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSCC10230 93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1A Child Care Admin - COL C Discretionary Funds **A** July 2009

Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as "administrative costs".

CP/RPRT JFSCC10330 93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1B Quality Not Earmark - COL C Discretionary Funds **A** July 2009

Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program costs within the ambit of the program's "quality" set-aside.

CP/RPRT JFSCC10430 93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1C Earmark to Infant & Toddler - COL C Discretionary **A** July 2009

Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program costs within the ambit of the program's "quality" set-aside.

CP/RPRT	JFSCC10630	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1E Earmark to School-Age R&R - COL C Discretionary	**A**	July 2009
		Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program costs within the ambit of the program's "school-age care" set-aside.		
CP/RPRT	JFSCC11230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary	**A**	July 2009
		Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program costs not subject to the program's administrative cost ceiling.		
CP/RPRT	JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	**A**	July 2009
		Contract and other purchased services costs associated with TANF initiatives.		

JFS851200 CENTER MONITORING A July 2009

Center Monitoring - JFS851200 - licenses child care centers and Type A Family Child Care Homes, pursuant to the Ohio Revised Code. Staff in the department monitor and facilitate compliance with existing regulations and investigate complaints made against licensed and unlicensed providers. Child care licensing staff also provide technical assistance to providers on an as needed basis. Field operations provides support services to all Children and Families (OCF) staff located in the field office.

Salaries and Related Costs

CP/RPRT JFS0018200 PO.OLS - LINE 82 CHILD CARE & DEVELOPMENT COST POOL - COL 1 This Period **A** July 2009

Salaries and related costs for Center Monitoring staff

To determine the quarterly distribution basis of Pool JFS0018200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Pool JFS0018200 costs distributed to each program RCAT, the number of hours coded to each program RCAT is divided by the total hours coded to all RCATs by staff coded to JFS851001, JFS851100, and JFS851200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0018200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSCC10330 93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1B Quality Not Earmark - COL C Discretionary Funds **A** July 2009

Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program "quality costs" because they are incurred in support of child care licensing function.

CP/RPRT JFSCC10430 93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1C Earmark to Infant & Toddler - COL C Discretionary **A** July 2009

Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program costs within the ambit of the program's "infant care" set aside.

CP/RPRT JFSCC10630 93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1E Earmark to School-Age R&R - COL C Discretionary **A** July 2009

Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program costs within the ambit of the program's "school-age care" set aside.

CP/RPRT JFSCC11230 93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary **A** July 2009

Contract and other purchased services associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program costs not subject to the program's administrative cost ceiling.

JFS852001 FAMILY ASST POLICY INITIATIVES A April 2010

Family Assistance Policy/Initiatives (JFS852001) has responsibility for policy development in the areas of Food Assistance, Temporary Emergency Food Assistance Programs (TEFAP), Commodity Supplemental Food Program (CSFP), Ohio Works First (OWF), Prevention, Retention, and Contingency (PRC), Disability Assistance (DA), Refugee Cash Assistance, Supplemental Security Income (SSI) Case Management, and Work Programs. The bureau also coordinates Ohio's refugee services programs, which are mandated by federal law and manages and oversees Temporary Assistance for Needy Families (TANF) and Food Assistance agreements.

Staff in the department manage and provide guidance and administrative support for four (4) level five departments: Cash Assistance, Food Assistance, Refugee Services, and Program Agreement and Monitoring.

Salaries and Related Costs

CP/RPRT JFS0019300 PO.OLS - LINE 93 FAMILY ASSISTANCE POLICY POOL - COL 1 This Period **A** July 2007

Salaries and related costs for the FA Policy and Initiatives staff

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in JFS852100, JFS852200, JFS852300 and JFS852400 to the total number of direct program activity and cost pool FTEs for all programmatic activities in JFS852100, JFS852200, JFS852300 and JFS852400 (denominator). Staff included in JFS0019300, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0019300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **A** July 2007

Travel and conferences charged to the Food Stamp State Exchange program

CP/RPRT JFSFS70120 10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **A** October 2008

Costs associated with the EBT travel grant.

JFS852100 CASH ASSISTANCE D June 2010

Cash Assistance (JFS852100) is responsible for the research and development of policy and procedures governing the statewide implementation of Ohios cash assistance and work activities programs: Ohio Works First (OWF), Cash Assistance and Work Activity, Refugee Cash Assistance, Disability Assistance, Prevention, Retention and; Contingency (PRC), and Individual Development Account (IDA). Staff review, analyze, and interpret public assistance policy based on federal and state regulations and laws. The department develops and publishes the cash portion of the ODJFS Cash Assistance Manual, which describes current Ohio Administrative Code (OAC) rules.

Additionally, the department provides technical assistance to other state employees, assists in developing design requirements for CRIS-E (Client Registry Information System-Enhanced [Ohios TANF, Medicaid, and Food Stamp eligibility determination and benefit issuance system]), and initiates program and software corrections and enhancements.

Salaries and Related Costs

CP/RPRT JFS0012800 PO.OLS - LINE 28 TANF - DA - COL 1 This Period **D** June 2010

Staff and related costs for the Cash Assistance staff

To determine the percentage of Pool JFS0012800 expenses distributed to each program, the number of TANF recipients plus DA cash plus DA medical recipients for each program is divided by the total number of the TANF and DA recipients for all programs. These percentages are applied to all staff payroll and general operating expenses coded to pool JFS0012800 during the covered period and distributed to the appropriate program. The data sources for the number of recipients are the CRIS-E and MMIS systems.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFS90J1500 ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period **D** June 2010

General administrative costs not charged to federal funds

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **D** June 2010

Travel and conferences charged to the Food Stamp State Exchange program

CP/RPRT JFSFS70120 10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **D** June 2010

Costs associated with the EBT travel grant.

CP/RPRT JFSTA22110 93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure **D** June 2010

Administrative expenditures (printing and translating) of required appliations, forms, etc. for the TANF program.

JFS852200 CASH & FOOD ASSISTANCE A April 2009

Food Assistance (JFS852200) is responsible for researching and developing policy procedures governing the statewide implementation of Ohio's numerous food programs: Food Assistance, Temporary Emergency Food Assistance Program (TEFAP), Commodity Supplemental Food Program (CSFP), Ohio Food Purchase Program, Ohio Agricultural Surplus Production Alliance Program, Expedited Food Stamps, SSI Cash-Out Program, Nutrition Education, New Hire Reporting, Disaster Food Assistance, Income and Eligibility Verification System, Systematic Alien Verification for Entitlements, and Food Stamp Employment and Training (FSET).

In addition to developing policy, the department supervises the statewide implementation of Food Assistance, Able-Bodied Adults without Dependents (ABWD), Disaster-Related Food Assistance, Temporary Emergency Food Assistance Program (TEFAP), Commodity Supplemental Food Program (CSFP), and Ohio Food Purchase Program. Staff develop, publish, and distribute the Food Stamp Certification Handbook, which contains the policy and procedures for determining recipient eligibility and issuance of benefits.

Cash Assistance is responsible for the research and development of policy and procedures governing the statewide implementation of Ohio's cash assistance and work activities programs: Ohio Works First (OWF); Cash Assistance and Work Activity; Refugee Cash Assistance; Disability Assistance; Prevention, Retention and Contingency (PRC); and Individual Development Account (IDA). Staff review, analyze, and interpret public assistance policy based on federal and state regulations and laws. The department develops and publishes the cash portion of the ODJFS Cash Assistance Manual, which describes current Ohio Administrative Code (OAC) rules.

Cash and Food Assistance staff provide technical assistance to other state employees, assists in developing design requirements for CRIS-E (Ohio's TANF, Medicaid, and Food Stamp eligibility determination and benefit issuance system) and initiates program and software corrections and enhancements.

Salaries and Related Costs

CP/RPRT JFS0012800 PO.OLS - LINE 28 TANF - DA - COL 1 This Period **A** April 2010

Staff and related costs for the Cash Assistance staff.

To determine the percentage of Pool JFS0012800 expenses distributed to each program, the number of TANF recipients plus DA cash plus DA medical recipients for each program is divided by the total number of the TANF and DA recipients for all programs. These percentages are applied to all staff payroll and general operating expenses coded to pool JFS0012800 during the covered period and distributed to the appropriate program. The data sources for the number of recipients are the CRIS-E and MMIS systems.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

CP/RPRT JFSFS10210 10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7B Net Outlays this Quarter - COL 1 State Level Costs **A** July 2007

Staff and related costs for the TEFAP program

> ***CERTIFICATION***

CP/RPRT JFSFS502R0 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other **A** July 2007

Salaries and related costs for the Food Assistance Section

> ***CERTIFICATION***

Other Costs

CP/RPRT JFS90J1500 ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period **A** April 2010

General administrative costs not charged to federal funds.

CP/RPRT	JFSFS10230	10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7b Net Outlays this Quarter - COL 3 Local Paid EFO Grants related to the food banks throughout Ohio that provide warehouse facilities for the receipt, storage, and distribution of food provided through the Emergency Food/TEFAP Assistance Program	**A**	July 2007
CP/RPRT	JFSFS1023S	10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7B Net Outlays This Quarter - COL 3 Local Paid EFO ARRA related to the food banks throughout Ohio that provide warehouse facilities for the receipt, storage, and distribution of food provided through the Emergency Food/TEFAP Assistance Program	**A**	April 2009
CP/RPRT	JFSFS20120	10.565 - FOOD STAMPS - COMMODITY SUPPLE SF-269A - Commodity Supplemental Food - LINE 10a Total Outlays - COL 2 This Period Grants related to the food banks throughout Ohio that provide warehouse facilities for the receipt, storage, and distribution of food provided through the Emergency Food/TEFAP Assistance Program	**A**	July 2007
CP/RPRT	JFSFS30120	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period Travel and conferences charged to the Food Stamp State Exchange program	**A**	July 2007
CP/RPRT	JFSFS50250	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 5 50% FUNDING FRAUD Ctrl Contract for the investigation of food trafficking complaints; transfer payments to the Ohio Department of Highway Safety	**D**	June 2010
CP/RPRT	JFSFS502G0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 16 Outreach Contract for the investigation of food trafficking complaints; transfer payments to the Ohio Department of Highway Safety.	**D**	June 2010
CP/RPRT	JFSFS502H0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 17 NUTRITION EDUCATION Contract with the OSU Research Foundation related to Food Stamp education for family nutritional education	**D**	June 2010
CP/RPRT	JFSFS70120	10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD Costs associated with the EBT travel grant.	**A**	October 2008
CP/RPRT	JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure Administrative expenditures (printing and translating) of required applications, forms, etc. for the TANF program.	**A**	April 2010

JFS852300 OFC REFUGEE PROGRAM SVCS A January 2010

Refugee Program Services (JFS852300) coordinates Ohio's refugee services programs, which are mandated by federal law. These programs include Refugee Social Services, which suport English as a Second Language (ESL) classes, translator and translator-training programs and employment training, Cash and Medical Assistance for Refugees; which provides for the basic needs of refugees and their families, Refugee Health Screening; which offers medical screening for refugees entering the United States to meet various public health concerns, and discretionary grants; which are currently focused on areas of high need in major ciities and special populations such elderly refugees.

Salaries and Related Costs

CP/RPRT JFS0020200 PO.OLS - LINE 02 Refugee Program Services Pool - COL 1 This Period **A** April 2010

Salaries and related costs for Refugee Program Services staff.

To determine the quarterly distribution of expenditures associated with department JFS852300, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0020200 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS852300 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0020200, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, sick time, as well as hours coded to Cost Pool JFS0020200 as General administration, are excluded in the calculation of these percentages. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSRE10230 93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin **A** April 2010

Other costs associated with the Refugee Resettlement Cash and Medical Assistance Program.

CP/RPRT JFSRE10240 93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10B Total Outlays - COL D Health Screening **A** January 2010

Costs associated with vendor grants.

CP/RPRT JFSRE40120 93.576 - REFUGEE AND ENTRANT ASSISTANCE SF-269 - Refugee School Impact Program - LINE 10a Total Outlays - COL 2 This Period **A** January 2010

Costs associated with vendor grants.

CP/RPRT JFSRE50120 93.584 - REFUGEE AND ENTRANT ASSISTANCE SF-269 - Refugee Targeted Assistance Mandatory - LINE 10A Total Outlays - COL 2 This Period **A** January 2010

Refugee Target Assistance - MA

CP/RPRT JFSRE70120 93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Social Services - LINE 10a Total Outlays - COL 2 This Period **A** January 2010

Costs associated with county allocations.

CP/RPRT JFSRE80120 93.576 - REFUGEE AND ENTRANT ASSISTANCE SF-269 - Refugee Preventive Health - LINE 10A Total Outlays - COL 2 This Period **A** January 2010

Costs associated with vendor grants.

CP/RPRT	JFSRE90120	93.576 - REFUGEE AND ENTRANT ASSISTANCE SF-269 - REFUGEE STATE COORDINATOR - LINE 10A TOTAL OUTLAY - COL 2 THIS PERIOD Costs associated with vendor grants.	**A**	January 2010

JFS852400 PROGRAM AGREEMENTS/MONITORING A January 2010

Program Agreements and Monitoring (JFS852400) is responsible for managing and overseeing the specific agreements related to food assistance outreach, fraud and nutrition, and TANF initiatives. The department develops interagency and grant agreements with appropriate state agencies and other entities to assure compliance with TANF and Food Assistance regulations and compliance with state statutes. Staff monitor program operations to assure compliance and monitor program reports to determine outcomes.

Salaries and Related Costs

CP/RPRT JFS0017600 PO.OLS - LINE 176 OFC AGREEMENTS POOL - COL 2 This Period **A** January 2010

Salaries and related costs for Program Agreements and Monitoring staff

To determine the quarterly distribution basis of Cost Pool JFS0017600, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0017600 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to JFS852400. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0017600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFS9030500 ST.FOS - State Funds Only STFO - State Food Stamps Activity - LINE 1 Food Stamp SNAP - COL 1 THIS PERIOD **D** March 2010

Other costs related to SNAP Web Based Application

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **A** January 2010

Travel and conferences charged to the Food Stamp State Exchange Program.

CP/RPRT JFSFS50250 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 5 50% FUNDING FRAUD Ctrl **A** January 2010

Contract costs for investigating food trafficking complaints.

CP/RPRT JFSFS502G0 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 16 Outreach **A** January 2010

Contract costs for developing outreach materials.

CP/RPRT JFSFS502H0 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 17 NUTRITION EDUCATION **A** January 2010

Contract costs associated with the OSU research foundation.

CP/RPRT JFSFS70120 10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **A** January 2010

Costs associated with the EBT travel grant.

CP/RPRT JFSFS80520 10.580 - SUPP NUTRITION ASSIST PRGM - SNAP PART GMT-FEDERAL EXP - LINE 5 Total Federal Expenditures - COL 2 CUMMULATIVE **A** January 2010

Other costs associated with the Supplemental Nutrition Assistance Program (SNAP).

CP/RPRT	JFSFS90520	10.580 - SUPP NUTRITION ASSIST PRGM - UNDRSVD ELDERLY FEDERAL EXP - LINE 5 Total Federal Expenditures - COL 2 CUMMULATIVE Other costs related to SNAP Outreach	**A**	January 2010
CP/RPRT	JFSSS10120	93.585 - EMPOWERMENT ZONES AND ENTERPRI SF-269 - Social Service in Enterprise Comunities City of Cleveland - EZEC - LINE 10a Total Outlays - COL 2 This Period Grants and other costs related to the Title XX program to provide funding for Empowerment Zones (EZ and Enterprise Communitites EC)	**A**	January 2010
CP/RPRT	JFSTA22410	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6M Other - COL A Federal Contract and interagency agreements for TANF state budget earmarks and demonstrations.	**A**	January 2010

JFS853001 COUNTY OVERSIGHT & SUP D December 2009

County Oversight and Support - JFS853001 - is dedicated to ensuring that counties are administering Office of Families and Children programs responsibly and appropriately. The County Oversight and Support is responsible for training county staff regarding program policy, responding to technical assistance questions from counties, responding to public and legislative inquiries, and monitoring county DJFS compliance with TANF, Food Assistance, Refugee program rules and regulations.

Staff in the department oversee and provide guidance, management and administrative support for two (2) sub-departments: County Program Support and County Oversight/Customer Service.

Salaries and Related Costs

CP/RPRT JFS0019400 PO.OLS - LINE 194 CFA TECH ASST/OVERSIGHT POOL - COL 1 This Period **D** December 2009

Salaries and related costs for the County Oversight and Support Area

To determine the quarterly distribution basis of Cost Pool JFS0019400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0019400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS855001, JFS855100, JFS855400 and JFS855500. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0019400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **D** December 2009

Travel and conferences charged to the Food Stamp State Exchange program

CP/RPRT JFSFS70120 10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **D** December 2009

Costs associated with the EBT travel grant.

JFS853100 COUNTY PROGRAM SUPPORT D December 2009

County Program Support - JFS853100 (level five, formerly FS24) provides management and administrative support to the following two (2) level 6 departments: Technical Assistance and Work Activities Staff. County Program Support is responsible for direct development and implementation of county DJFS training and technical assistance to ensure compliance with state and federal rules and regulations, state hearing decisions, quality assurance findings and reporting requirements to assure uniformity in policy responses and technical assistance.

Staff Also coordinate a uniformity of policy responses and technical assistance and serve as a liaison with community stakeholders and advocates. As new policies and initiatives impact family stability programs, this department collaborates with other areas to ensure that training accurately reflects policy guidelines.

The work activity staff monitor county performance and compliance and provide support for the work activity component of the TANF program.

Salaries and Related Costs

CP/RPRT JFS0019400 PO.OLS - LINE 194 CFA TECH ASST/OVERSIGHT POOL - COL 1 This Period **D** December 2009

Salaries and related costs for the County Program Support Area

To determine the quarterly distribution basis of Cost Pool JFS0019400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0019400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS855001, JFS855100, JFS855400 and JFS855500. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0019400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **D** December 2009

Travel and conference fees charged to the Food Stamp State Exchange program

CP/RPRT JFSFS70120 10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **D** December 2009

Costs associated with the EBT travel grant.

JFS853200 COUNTY OVERSIGHT/CUSTOMER SERV D December 2009

County Oversight and Customer Service -JFS853200 - provides management and administrative support to the following two (2) departments: Monitoring/Compliance and Auditing and Customer Service. Staff in County Oversight and Customer Service direct development and implementation of services relative to county DJFS compliance with the TANF program and to assure uniformity to various inquiries for the TANF and Food Assistance programs.

Staff conduct pre-audits and monitoring of OWF cases from CDJFS to ensure compliance with state and federal laws and regulations. Customer Service staff the toll-free telephone number for public inquiries about the programs within the Office of Family Stability. Via telephone, or in writing, staff act as social program consultants for the TANF and Food Assistance programs by providing program information and assistance and by interpreting laws and regulations to recipients.

Salaries and Related Costs

CP/RPRT JFS0019400 PO.OLS - LINE 194 CFA TECH ASST/OVERSIGHT POOL - COL 1 This Period **D** December 2009

Salaries and related costs for the County Oversight and Customer Service Area

To determine the quarterly distribution basis of Cost Pool JFS0019400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0019400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS855001, JFS855100, JFS855400 and JFS855500. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0019400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **D** December 2009

Travel and conference fees charged to the Food Stamp State Exchange program

CP/RPRT JFSFS502R0 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other **D** December 2009

Costs associated with the Rushmore contract.

CP/RPRT JFSFS70120 10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **D** December 2009

Costs associated with the EBT travel grant.

JFS854001 OFC OPERATION SUPPORT A January 2010

OFC Operation Support (JFS854001) provides technical expertise for the Office of Families and Children. The Chief of the Department acts as the office liaison to the Office of Information Services and all other areas of the department regarding the development, implementation, and ongoing monitoring of the Office of Families and Children automated systems.

Organizationally, Operation Support contains 4 operating units: Electronic Benefit Transfer (EBT), OFC Automated System Training, Cash and Food Assistance Help Desk, and Child Care Automated Systems.

Salaries and Related Costs

CP/RPRT JFS0019500 PO.OLS - LINE 195 OFC OPERATIONS COST POOL - COL 1 This Period **A** July 2007

Salaries and related costs for the OFC Operation Support staff

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in Departments JFS854100, JFS854400, JFS854500 and JFS854600 to the total number of direct program activity and cost pool FTEs for all programmatic activities in Departments JFS854100, JFS854400, JFS854500 and JFS854600 (denominator). Staff included in JFS0019500, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0019500 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **A** July 2007

Travel and conferences charged to the Food Stamp State Exchange program

CP/RPRT JFSFS70120 10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **A** October 2008

Costs associated with the EBT travel grant.

JFS854100 ELECTRONIC BENEFIT TRANSFER A July 2008

Electronic Benefit Transfer - JFS854100 - directs Ohio's EBT program, which provides Food Assistance benefits electronically as an alternative to paper coupons. Known as the Ohio Direction Card, the EBT card utilizes on-line magnetic strip technology. This area will also direct Ohio's Electronic Payment Card (EPC), which provides TANF, Disability Financial Assistance (DFA) and Refugee Cash benefits as an alternative to paper warrants.

The EBT Department is the first point of contact for addressing questions about all areas of the EBT and EPC card operation and for all constituent groups: federal and other public officials, the media, the general population, and county agencies questions about customers cards and accounts. In addition, the EBT Department serves as the decision making entity for lane coverage at retail locations.

Salaries and Related Costs

CP/RPRT JFS0011400 PO.OLS - LINE EBT/EPC - COL 1 This Period **A** July 2008

Staff and related costs for the EBT area

To determine the distribution of expenditures coded to JFS0011400, a file is received from OFMS containing the prior quarters average monthly duplicate recipient counts for CRIS-E programs. To determine the percentage of JFS0011400 expenses distributed to each program, the average monthly duplicate recipient count for CRIS-E program (TANF, Food Stamps, Refugee Cash benefits, and DFA) for each program is divided by the total average monthly duplicate recipient counts for all CRIS-E programs. These percentages are applied to all staff payroll and general operating expenses coded to JFS0011400 during the covered period and distributed to the appropriate program.

Current quarter costs are distributed based on previous quarter statistics.

> SUBSTITUTE SYSTEMS

Other Costs

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **A** July 2007

Travel and conferences charged to the Food Stamp State Exchange program

CP/RPRT JFSFS502O0 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 24 EBT ISSUANCE **A** July 2010

CP/RPRT JFSFS502OS 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 24 EBT Issuance **A** July 2010

CP/RPRT JFSFS70120 10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **A** October 2008

Costs associated with the EBT travel grant.

JFS854400 OFC AUTOMATED SYSTEMS TRAINING A January 2010

OFC Automated System Training (JFS854400) provides training for all Client Registry Information System Enhanced (CRIS-E) and the statewide-automated child welfare information system (SACWIS) users. CRIS-E is the statewide eligibility determination System for Medicaid, Food Assistance, Temporary Assistance for Needy Families (TANF/Ohio Works First), and other public assistance programs Refugee Services, Disability Financial Assistance (DFA). It is designed to allow county workers to collect data, determine eligibility and calculate benefits for multiple programs. SACWIS is the statewide-automated child welfare information system which determines eligibility, payments, reimbursements, provides required federal reports and contains all required case management activities on behalf of children and families involved in child welfare through out the State.

Staff provide training to all County Department of Job and Family Services (CDJFS) and County Public Children Services Agency (PCSA) caseworkers, and state employees requiring access and use of CRIS-E and SACWIS.

Salaries and Related Costs

CP/RPRT JFS0011500 PO.OLS - LINE 15 CRIS-E COMMON (REGULAR FFP) - COL 1 This Period **A** July 2007

Salaries and related costs for CRIS-E Training staff

To determine the distribution of expenditures coded to JFS0011500, a file is received from ORAA containing the prior quarters average monthly duplicate recipient counts for CRIS-E programs. To determine the percentage of JFS0011500 expenses distributed to each program, the average monthly duplicate recipient count for CRIS-E programs (TANF, Medicaid, SCHIP, Food Stamps, child care, Title IV-E, foster care and adoption, and state-funded programs) for each program is divided by the total average monthly duplicate recipient counts for all CRIS-E programs. These percentages are applied to all staff payroll and general operating expenses coded to JFS0011500 during the covered period and distributed to the appropriate program.

Current quarter costs are distributed based on previous quarter statistics.

> SUBSTITUTE SYSTEMS

CP/RPRT JFS0012400 PO.OLS - LINE 124 SACWIS OPERATIONAL - COL 1 This Period **A** January 2010

Salaries and related costs for SACWIS training staff

The allocation base is child welfare and social services RMS results associated with the administration programs of the foster care, adoption assistance, Chafee Independent Living, TANF related child welfare activities, child welfare, and child welfare related Medicaid administration. The allocation distribution is consistent with Exhibit 7, Title IV-E Administration and Training Claim; Section V of this plan.

Prior quarter allocation percentages are used to distributed current quarter costs.

> SUBSTITUTE SYSTEMS

JFS854500 CFA HELP DESK A January 2010

Cash and Food Assistance Help Desk (JFS854500) provides management and administrative support to the following two (2) level 6 departments: Cash and Food Assistance Help Desk and Benefit Eligibility Network. Staff in the Cash and Food Assistance Help Desk serve as the contact point for all CRIS-E users, including CDJFS staff and staff from other state agencies. They provide software technical assistance, review the system for correct policy implementation and compliance, contribute to system enhancements, and help train users. They also assist system development staff with software design and testing, monitor system issues, and track the lifecycle of requested fixes and enhancements.

Staff in the Benefit Eligibility Network are responsible for identifying the requirements necessary for the replacement of the current CRIS-E system. They are responsible for the development of a business case, detailed business/system requirements, and the examination of alternatives for implementation of a replacement system. They facilitate discussions with county and state stakeholders to explore, define, design and implement a system that provides case level reporting and performance accountability, data eligibility and tracking.

Salaries and Related Costs

CP/RPRT JFS0011500 PO.OLS - LINE 15 CRIS-E COMMON (REGULAR FFP) - COL 1 This Period **A** July 2007

Salaries and related costs associated with the CFA Help Desk staff

To determine the distribution of expenditures coded to JFS0011500, a file is received from ORAA containing the prior quarters average monthly duplicate recipient counts for CRIS-E programs. To determine the percentage of JFS0011500 expenses distributed to each program, the average monthly duplicate recipient count for CRIS-E programs (TANF, Medicaid, SCHIP, Food Stamps, child care, Title IV-E, foster care and adoption, and state-funded programs) for each program is divided by the total average monthly duplicate recipient counts for all CRIS-E programs. These percentages are applied to all staff payroll and general operating expenses coded to JFS0011500 during the covered period and distributed to the appropriate program.

Current quarter costs are distributed based on previous quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **A** July 2007

Travel and conferences charged to the Food Stamp State Exchange program

CP/RPRT JFSFS70120 10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **A** October 2008

Costs associated with the EBT travel grant.

JFS854600 CHILD CARE AUTOMATED SYSTEMS A October 2009

Child Care Automated Systems (JFS854600) provides management support for the Child Care Information Technology System Supports Project which is the statewide computer network(s) for storing, processing and retrieving child care information.

Salaries and Related Costs

CP/RPRT JFS0018300 PO.OLS - LINE 83 CHILD CARE AUTOMATED POOL - COL 1 THIS PERIOD **A** October 2009

Salaries and related costs for Child Care Automated Systems staff.

To determine the quarterly distribution basis of Cost Pool JFS0018300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0018300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS854600. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0018300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSCC11240 93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL D MOE **A** January 2010

Other costs associated with contracts for child care project management.

JFS855001 CFA TECHNICAL ASST & OVERSIGHT A January 2010

Cash and Food Technical Assistance and Oversight (JFS855001) is dedicated to ensuring that counties are administering the Office of Families and Children programs responsibly and appropriately. They are responsible for training county staff regarding program policy, responding to technical assistance questions from counties, responding to public and legislative inquiries, and monitoring county DJFS compliance with TANF, Food Assistance, Refugee program rules and regulations.

Staff in the department oversee and provide guidance, management and administrative support for three operating units: OFC Program Policy, OFC County Oversight, and Customer Service/Audit Resolution.

Salaries and Related Costs

CP/RPRT JFS0019400 PO.OLS - LINE 194 CFA TECH ASST/OVERSIGHT POOL - COL 1 This Period **A** January 2010

Salaries and related costs for CFA Technical Assistance & Oversight staff

To determine the quarterly distribution basis of Cost Pool JFS0019400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0019400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS855001, JFS855100, JFS855400 and JFS855500. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0019400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

CP/RPRT JFS0019600 PO.OLS - LINE 196 PROGRAM INTEGRATION & COORDINATION COST POOL - COL 1 This Period **D** December 2009

Salaries and related costs for the Bureau of Program Integration and Coordination

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in Departments JFS855100, JFS855200 and JFS855300 to the total number of direct program activity and cost pool FTEs for all programmatic activities in Departments JFS855100, JFS855200 and JFS855300 (denominator). Staff included in JFS0019600, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0019600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

> SUBSTITUTE SYSTEMS

Other Costs

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **A** July 2007

Travel and conferences charged to the Food Stamp State Exchange program

CP/RPRT JFSFS70120 10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **A** October 2008

Costs associated with the EBT travel grant.

JFS855100 OFC COUNTY OVERSIGHT A January 2010

OFC County Oversight (JFS855100) staff monitor county performance and compliance and provide support for the work activity component of the TANF program.

Salaries and Related Costs

CP/RPRT JFS0019400 PO.OLS - LINE 194 CFA TECH ASST/OVERSIGHT POOL - COL 1 This Period **A** January 2010

Salaries and related costs for OFC County Oversight staff

To determine the quarterly distribution basis of Cost Pool JFS0019400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0019400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS855001, JFS855100, JFS855400 and JFS855500. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0019400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

CP/RPRT JFS0019700 PO.OLS - LINE 197 OFC OUTCOME MANAGEMENT & EVALUATION - COL 1 This Period **D** December 2009

Salaries and related costs for the Outcome Management/Program Evaluation Section

To determine the quarterly distribution basis of Cost Pool JFS0019700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0019700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS855100. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0019700 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **A** July 2007

Travel and conferences charged to the Food Stamp State Exchange program

CP/RPRT JFSFS70120 10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **A** October 2008

Costs associated with the EBT travel grant.

JFS855200 AGREEMENTS D December 2009

Agreements - JFS855200 - is responsible for managing and overseeing the specific Temporary Assistance for Needy Families (TANF) carve outs as designated in the state statute and Food Assistance outreach, fraud and food nutrition agreements. The department develops interagency and grant agreements with appropriate state agencies and other entitites to assure compliance with TANF and Food Assistance regulations and compliance with state statutes. Staff monitor program operations to assure compliance and monitor program reports to determine outcomes.

Salaries and Related Costs

CP/RPRT JFS0017600 PO.OLS - LINE 176 OFC AGREEMENTS POOL - COL 2 This Period **D** December 2009

Salaries and related costs for OFC Agreements staff

To determine the quarterly distribution basis of Cost Pool JFS0017600, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0017600 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to JFS852400. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0017600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **D** December 2009

Travel and conferences charged to the Food Stamp State Exchange program

CP/RPRT JFSFS50250 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 5 50% FUNDING FRAUD Ctrl **D** December 2009

Contract costs for investigating food trafficing complaints.

CP/RPRT JFSFS502G0 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 16 Outreach **D** December 2009

Contract costs for developing outreach materials.

CP/RPRT JFSFS502H0 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 17 NUTRITION EDUCATION **D** December 2009

Contract costs associated with the OSU research foundation.

CP/RPRT JFSFS70120 10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **D** December 2009

Costs associated with the EBT travel grant.

CP/RPRT JFSSS10120 93.585 - EMPOWERMENT ZONES AND ENTERPRI SF-269 - Social Service in Enterprise Comunities City of Cleveland - EZEC - LINE 10a Total Outlays - COL 2 This Period **D** December 2009

Grants and other costs related to the Title XX program to provide funding for Empowerment Zones (EZ) and Enterprise Communities (EC)

CP/RPRT	JFSTA22410	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6M Other - COL A Federal	**D**	December 2009

Contract and interagency agreements for TANF state budget earmarks and demonstrations.

JFS855300 REFUGEE PROGRAM SERVICES D December 2009

Refugee Program Services - JFS855300 - coordinates Ohios refugee services programs, which are mandated by federal law. These programs include Refugee Social Services, which support English as a Second Language (ESL) classes, translator and translator-training programs and employment training, Cash and Medical Assistance for Refugees; which provides for the basic needs of refugees and their families, Refugee Health Screening; which offers medical screening for refugees entering the United States to meet various public health concerns, and discretionary grants; which are currently focused on areas of high need in major cities and special populations such as elderly refugees.

Salaries and Related Costs

CP/RPRT	JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin Staff and related costs for the Refugee Program Services Department > ***CERTIFICATION***	D	December 2009

Other Costs

CP/RPRT	JFSRE10240	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10B Total Outlays - COL D Health Screening Costs associated with vendor grants.	D	December 2009
CP/RPRT	JFSRE40120	93.576 - REFUGEE AND ENTRANT ASSISTANCE SF-269 - Refugee School Impact Program - LINE 10a Total Outlays - COL 2 This Period Costs associated with vendor grants.	D	December 2009
CP/RPRT	JFSRE50120	93.584 - REFUGEE AND ENTRANT ASSISTANCE SF-269 - Refugee Targeted Assistance Mandatory - LINE 10A Total Outlays - COL 2 This Period REFUGEE TARGET ASSISTANCE - MA	D	December 2009
CP/RPRT	JFSRE70120	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Social Services - LINE 10a Total Outlays - COL 2 This Period Costs associated with county allocations.	D	December 2009
CP/RPRT	JFSRE80120	93.576 - REFUGEE AND ENTRANT ASSISTANCE SF-269 - Refugee Preventive Health - LINE 10A Total Outlays - COL 2 This Period Costs associated with vendor grants.	D	December 2009
CP/RPRT	JFSRE90120	93.576 - REFUGEE AND ENTRANT ASSISTANCE SF-269 - REFUGEE STATE COORDINATOR - LINE 10A TOTAL OUTLAY - COL 2 THIS PERIOD Costs associated with vendor grants.	D	December 2009

JFS855400 OFC PROGRAM POLICY A January 2010

OFC Program Policy (JFS855400) is responsible for direct development and implementation of county DJFS training and technical assistance to ensure compliance with state and federal rules and regulations, state hearing decisions, quality assurance findings and reporting requirements to assure uniformity in policy responses and technical assistance.

Staff also coordinate a uniformity of policy responses and technical assistance and serve as a liasion with community stakeholders and advocates. As new policies and initiatives impact TANF, Food Assistance and Refugee programs, this department collaborates with other areas to ensure that training accurately reflects policy guidelines.

Salaries and Related Costs

CP/RPRT JFS0019400 PO.OLS - LINE 194 CFA TECH ASST/OVERSIGHT POOL - COL 1 This Period **A** January 2010

Salaries and related costs for OFC Program Policy staff

To determine the quarterly distribution basis of Cost Pool JFS0019400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0019400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS855001, JFS855100, JFS855400 and JFS855500. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0019400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **A** January 2010

Travel and conference fees charged to the Food Stamp State Exchange Program.

CP/RPRT JFSFS70120 10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **A** January 2010

Costs associated with the EBT travel grant.

JFS855500 CUSTOMER SVC/AUDIT RESOLUTION A January 2010

Customer Service/Audit Resolution (JFS855500) directs the development and implementation of services relative to county DJFS compliance with the TANF program and to assure uniformity to various inquiries for the TANF and food assistance programs. Staff conduct pre-audits and monitoring of OWF cases from CDJFS to ensure compliance with state and federal laws and regulations. The staff also, via telephone or in writing, act as social program consultants for the TANF and food assistance programs by providing program information and assistance and by interpreting laws and regulations to recipients, in addition to fielding public inquiries about the programs within the Office of Families and Children from the toll-free telephone line.

Salaries and Related Costs

CP/RPRT JFS0019400 PO.OLS - LINE 194 CFA TECH ASST/OVERSIGHT POOL - COL 1 This Period **A** January 2010

Salaries and related costs for Customer Services and Audit Resolution staff

To determine the quarterly distribution basis of Cost Pool JFS0019400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0019400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS855001, JFS855100, JFS855400 and JFS855500. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0019400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFSFS30120 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - EBT/FS Program Integrity State Exchange - LINE 10A Total Outlays - COL 2 This Period **A** January 2010

Travel and conference fees charged to the Food Stamp Exchange Program.

CP/RPRT JFSFS502R0 10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other **D** June 2010

Costs associated with the Rushmore Contract.

CP/RPRT JFSFS70120 10.551 - FOOD STAMPS - SSI CASH-OUT PRO SF-269 - FS-EBT STATE EXCHANGE - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD **A** January 2010

Costs associated with the EBT travel grant.

JFS856001 OFC AUTOMATED SYSTEMS A January 2010

OFC Automated Systems (JFS856001) maintains the state's legacy child welfare information system (FACSIS/SIS) and develops a new statewide-automated child welfare information system (SACWIS). The staff are responsible for the development and implementation of an automated childcare payment system, interfacing with the project team that is working on replacing the CRIS-e system. Automated Systems consists of three (3) subordinate operating units: SACWIS Business Support, Integrated Help Desk, and SACWIS Initiatives and Data Reporting.

Salaries and Related Costs

CP/RPRT JFS0014700 PO.OLS - LINE 47 SACWIS/ FACSIS - COL 1 This Period **A** October 2009

Salaries and related costs for Automated Systems staff

To determine the quarterly distribution basis of Cost Pool JFS0014700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to JFS856001, JFS856200, JFS856300 and JFS856400. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014700 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

CP/RPRT JFS0021000 PO.OLS - LINE 210 AUTOMATED SYSTEMS COST POOL - COL 1 This Period **D** September 2009

Salaries and related costs for Automated Systems staff

To determine the distribution of expenditures coded to JFS0021000, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0021000 distribution.

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in Departments JFS856100, and JFS856200 to the total number of direct program activity and cost pool FTEs for all programmatic activities in Departments JFS856100, and JFS856200 (denominator). These ratios are converted into percentages and applied to all costs coded to JFS0021000 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs distribution based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFS0011100 PO.OLS - LINE 11 CHILD WELFARE SUPPORT - COL 1 This Period **A** July 2009

Contract and other purchased services costs that are associated with activities that are allowable under the Title IV-E foster care maintenance and adoption assistance programs.

CP/RPRT JFS0012300 PO.OLS - LINE 23 FACSIS - COL 1 This Period **A** July 2009

Contract and other purchased services costs that are associated with ongoing maintenance and operation of the state's child welfare information system.

CP/RPRT JFS0012400 PO.OLS - LINE 124 SACWIS OPERATIONAL - COL 1 This Period **A** July 2009

Contract and other purchased services costs that are associated with operationing the Statewide Automated Child Welfare Information System (SACWIS).

CP/RPRT	JFSCC10230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1A Child Care Admin - COL C Discretionary Funds Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as "administrative costs".	**D**	June 2010
CP/RPRT	JFSCC10330	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1B Quality Not Earmark - COL C Discretionary Funds Contract and other purchased services costs associated with the operation of the Child Care Development Fund, which per federal program rules, are treated as program "quality costs" because they are incurred in support of child care licensing function.	**D**	June 2010
CP/RPRT	JFSCC11230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary Contract and other purchased services associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program costs not subject to the program's administrative cost ceiling.	**D**	June 2010
CP/RPRT	JFSFC40810	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 8 SACWIS - OPERATION COSTS - COL 1 CURRENT QUARTER TOTAL COMPUTABLE Contracts and other purchased services costs associated with SACWIS operations.	**A**	July 2010
CP/RPRT	JFSFC41120	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 6A SACWIS at 50% - COL 2 Current Quarter Expenditures Contract and other purchased services costs associated with the development and deployment of a SACWIS compliant welfare information system, provided such costs are within an Advanced Planning Document approved by the federal government.	**A**	July 2009
CP/RPRT	JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period Contract and other purchased services costs associated with the operation of Social Services Block Grant Program.	**D**	June 2010
CP/RPRT	JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure Contract and other purchased services costs associated with the operation of the TANF Early Learning Initiative.	**D**	June 2010
CP/RPRT	JFSTA22410	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6M Other - COL A Federal Contract and other purchased services costs associated with the operation of the TANF kinship Permanency Payment program.	**D**	June 2010

JFS856100 DATA MGMT, RPTG &TRAINING D December 2009

Data Management, Reporting and Training - JFS856100 - is responsible for monitoring the states compliance with federal child welfare outcome measurements, and counties compliance with state child welfare outcome measurements. In addition, staff conduct research on practice issues and trends. Staff have the responsibility of data reporting, quality assurance, and business automation. Staff also monitor, develop, and continue to provide technical assistance to the county agencies for data reporting and quality assurance which includes: all federal reporting (CFSR, AFCARS, NCANDS, Child Care, etc.); all canned and ad hoc reporting; and COGNOS/ DART.

Additionally, staff will also have the responsibility for providing training and monitoring activities performed by the end users of the new SACWIS system.

Salaries and Related Costs

CP/RPRT JFS0014700 PO.OLS - LINE 47 SACWIS/ FACSIS - COL 1 This Period **D** December 2009

Salaries and related costs for the Data Management, Reporting and Training staff.

To determine the quarterly distribution basis of Cost Pool JFS0014700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to JFS856001, JFS856200, JFS856300 and JFS856400. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014700 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFS0012300 PO.OLS - LINE 23 FACSIS - COL 1 This Period **D** December 2009

Contract and other purchased services costs that are associated with ongoing maintenance and operation of the state's child welfare information system.

CP/RPRT JFS0012400 PO.OLS - LINE 124 SACWIS OPERATIONAL - COL 1 This Period **D** December 2009

Contract and other purchased services costs that are associated with operating the Statewide Automated Child Welfare Information Sytem (SACWIS).

CP/RPRT JFSFC41120 93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 6A SACWIS at 50% - COL 2 Current Quarter Expenditures **D** December 2009

Contract and other purchased services costs associated with the development and deployment of a SACWIS compliant welfare information sytem, provided such costs are within an Advanced Planning Document approved by the federal government.

JFS856200 SACWIS BUSINESS SUPPORT A January 2010

SACWIS Business Support (JFS856200) staff are responsible for conducting the development of requirements, design and testing for automated systems relating to child welfare services. Staff from time to time, assists the Help Desk by answering questions related to all existing automated systems to include FACSIS/SIS. Staff will assist counties with current data issues in FACSIS/SIS to ensure the county's data is clean and ready to transfer to the new automated system. They assist in this process by running bi-weekly data reports for the counties and helping to convert this data on site during the SACWIS roll out. Staff will also complete the requirements, design and testing for the interface with CRIS-e.

Salaries and Related Costs

CP/RPRT JFS0014700 PO.OLS - LINE 47 SACWIS/ FACSIS - COL 1 This Period **A** July 2009

Salaries and related costs for SACWIS Business Support staff

To determine the quarterly distribution basis of Cost Pool JFS0014700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to JFS856001, JFS856200, JFS856300 and JFS856400. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014700 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFS0012300 PO.OLS - LINE 23 FACSIS - COL 1 This Period **A** July 2009

Contract and other purchased services costs that are associated with ongoing maintenance and operation of the state's child welfare information system.

CP/RPRT JFS0012400 PO.OLS - LINE 124 SACWIS OPERATIONAL - COL 1 This Period **A** July 2009

Contract and other purchased services costs that are associated with operating the Statewide Automated Child Welfare Information System (SACWIS).

CP/RPRT JFSFC41120 93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 6A SACWIS at 50% - COL 2 Current Quarter Expenditures **A** July 2009

Contract and other purchased services costs associated with the development and deployment of a SACWIS compliant welfare information system, provided such costs are within an Advanced Planning Document approved by the federal government.

JFS856300 INTEGRATED HELP DESK A January 2010

Integrated Help Desk (JFS856300) staff operate the Families and Children program Help Desk. The staff receives and responds to inquiries from counties and the general public concerning child welfare policies, caseload trends and statistics, and program and benefit eligibility, the Adult Protective Services(APS) training program and child care policies, program and benefit eligibility, as well as child care policies, program and benefit eligibility. In addition, staff receive and respond to inquiries from counties regarding SACWIS related issues, data fixes and other assigned SACWIS tickets.

Salaries and Related Costs

CP/RPRT JFS0014700 PO.OLS - LINE 47 SACWIS/ FACSIS - COL 1 This Period **A** January 2010

Salaries and related costs for Integrated Help Desk staff

To determine the quarterly distribution basis of Cost Pool JFS0014700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to JFS856001, JFS856200, JFS856300 and JFS856400. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014700 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFS0012300 PO.OLS - LINE 23 FACSIS - COL 1 This Period **A** January 2010

Contract and other purchased services costs that are associated with ongoing maintenance and operation of the state's child welfare information system.

CP/RPRT JFS0012400 PO.OLS - LINE 124 SACWIS OPERATIONAL - COL 1 This Period **A** January 2010

Contract and other purchased services costs associated with operating SACWIS.

CP/RPRT JFSFC41120 93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 6A SACWIS at 50% - COL 2 Current Quarter Expenditures **A** January 2010

Contract and other purchased services costs associated with the development and deployment of a SACWIS compliant welfare information system.

JFS856400 SACWIS INITIATIVES & DATA RPTG A January 2010

SACWIS Intiatives and Data Reporting (JFS856400) staff are responsible for monitoring the state's compliance with federal child welfare outcome measurements, and counties compliance with state child welfare outcome measurements. In addition, staff conduct research on practice issues and trends, Staff have the responsibility of data reporting, quality assurance, and business automation. Staff also monitor, develop, and continue to provide technical assistance to the county agencies for data reporting and quality assurance which includes: all federal reporting(CFSR, AFCARS, NCANDS, Child Care, etc); all canned and ad hoc reporting; and COGNOS/DART.

Additionally staff are responsible for ensuring complete and successful roll out of the financial module to all county users; providing training on the financial module; conducting SACWIS financial readiness; SACWIS implementation support to all remaining counties; providing technical assistance including complete data fixes; and ensuring proper and accurate payment and reimbursement processing for county users.

Salaries and Related Costs

CP/RPRT JFS0014700 PO.OLS - LINE 47 SACWIS/ FACSIS - COL 1 This Period **A** January 2010

Salaries and related costs for the SACWIS Initiatives and Data Reporting staff

To determine the quarterly distribution basis of Cost Pool JFS0014700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to JFS856001, JFS856200, JFS856300 and JFS856400. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014700 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Other Costs

CP/RPRT JFS0012300 PO.OLS - LINE 23 FACSIS - COL 1 This Period **A** January 2010

Contract and other purchased services costs that are associated with ongoing maintenance and operation of the state's child welfare information system.

CP/RPRT JFS0012400 PO.OLS - LINE 124 SACWIS OPERATIONAL - COL 1 This Period **A** January 2010

Contract and other purchased services costs that are associated with operating SACWIS.

CP/RPRT JFSFC41120 93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 6A SACWIS at 50% - COL 2 Current Quarter Expenditures **A** January 2010

Contract and other purchased services costs associated with the development and deployment of a SACWIS complaint childwelfare information system.

JFS857001 ADMIN & FISCAL ACCOUNTABILITY D December 2009

Administration and Fiscal Accountability - JFS857001 - consolidates all OFC fiscal accountability and administrative support activities into a single work area. This includes activities such as SACWIS financial implementation and county support, administrative and clerical support services, contract management, contract monitoring, A-133 monitoring, fiscal administration and budgeting, human resources, and professional development.

The SACWIS Financial Team is responsible for ensuring complete and successful roll out of the financial module to all county users; providing training on the financial module; conducting SACWIS financial readiness; SACWIS implementation support to all remaining counties; providing technical assistance including complete data fixes; and ensuring proper and accurate payment and reimbursement processing for county users.

Salaries and Related Costs

CP/RPRT JFS0011300 PO.OLS - LINE 113 FC ADMIN AND FISCAL ACCOUNTABILITY - COL 1 This Period **D** December 2009

To determine the quarterly distribution basis of Cost Pool JFS0011300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0011300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0011300 in Departments JFS857001, JFS857100 and JFS857200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0011300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

Other Costs

CP/RPRT JFSFC10310 93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures **D** December 2009

Grants and contracts to support the adoption of special needs children who are IV-E eligible.

CP/RPRT JFSFC40810 93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 8 SACWIS - OPERATION COSTS - COL 1 CURRENT QUARTER TOTAL COMPUTABLE **D** December 2009

Contracts and other purchased services costs associated with SACWIS operations.

CP/RPRT JFSFC40910 93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute **D** December 2009

Contract and other purchased services costs associated with the Title IV-E foster care maintenance program.

JFS857100 HR, PROF DVLPMT & BUS SVCS D December 2009

Human Resources, Professional Development & Business Services - JFS857100 - provides administrative and clerical support for all work areas within Families and Children (OFC). The staff in the Human Resources, Professional Development and Business Services department coordinate OFC business services (e.g., central supply orders and inventory, reception and telephone functions, mail service, equipment purchases, resumption planning, etc.). Staff also manage OFC human resources and professional development activities, including new employee orientation procedures, internal employee training and curricula for OFC staff.

Salaries and Related Costs

CP/RPRT JFS0011300 PO.OLS - LINE 113 FC ADMIN AND FISCAL ACCOUNTABILITY - COL 1 This Period **D** December 2009

Salaries and related costs for Human Resources, Professional Development and Business Services staff

To determine the quarterly distribution basis of Cost Pool JFS0011300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0011300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0011300 in Departments JFS857001, JFS857100 and JFS857200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0011300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS857200 TITLE IV-E ADM & CONTR MGMT D December 2009

Title IV-E Administration and Contract Management- JFS857200 - serves as the central point for all Families and Children (OFC) contracts, grants, RFPs, and RLBs. With the exception of contracts in Child Care Development, this unit assists with all aspects of RFPs, RLBs and all contracting and contract monitoring processes for all contracts and grants in OFC. Title IV-E Administration and Contract Management staff enter contracts and grant agreements into OAKS, ensure proper purchase orders are obtained, review contract and grant invoices are accurate and are matched to deliverables as stated in the contract and grant, track payments in OAKS and ensure payments do not exceed the contract or grant amounts.

Staff provide contract monitoring for all program areas (except Child Care), ensure compliance with fiscal accountability rules and OMB A-133, complete the OCF Internal Accounting Control Procedure testing, complete rate setting for IV-E, write and monitor corrective action plans for Q/A reviews and audits, ensure recoupment of overpayments, complete OFC budget and monitor office and grant expenditures against the OFC budget as well as process all foster care stipend and reimbursement payments.

The SACWIS Financial Team is responsible for ensuring complete and successful roll out of the financial module to all county users; providing training on the financial module; conducting SACWIS financial readiness; SACWIS implementation support to all remaining counties, providing technical assistance including complete data fixes; and ensuring proper and accurate payment and reimbursement processing for county users.

Other Costs

CP/RPRT JFS0010700 PO.OLS - LINE 07 FOSTER CARE TRAINING - COL 1 This Period **D** December 2009

Contract and other purchased services costs that are associated with pre-service and in-service training for foster parents.

CP/RPRT JFS0010800 PO.OLS - LINE 08 ADOPTION ASSISTANCE TRAINING - COL 1 This Period **D** December 2009

Contract and other purchased services costs that are associated with pre-service and in-service training for adoptive parents.

CP/RPRT JFS0011100 PO.OLS - LINE 11 CHILD WELFARE SUPPORT - COL 1 This Period **D** December 2009

Contract and other purchased services costs that are associated with activities that are allowable under the Title IV-E foster care maintenance and adoption assistance programs.

CP/RPRT JFS0012000 PO.OLS - LINE 20 CHILD FOSTER CARE - COL 1 This Period **D** December 2009

Contract and other purchased services costs that are associated with activities that are allowable under the Title IV-E foster care maintenance program, but which benefit children who are both IV-E eligible and children who are not IV-E eligible.

CP/RPRT JFS0012100 PO.OLS - LINE 21 ADOPTION SERVICES - COL 1 This Period **D** December 2009

Contract and other purchased services costs that are associated with activities that are allowable under the Title IV-E adoption assistance program, but which benefit children who are both IV-E eligible and children who are not IV-E eligible.

CP/RPRT JFS0012300 PO.OLS - LINE 23 FACSIS - COL 1 This Period **D** December 2009

Contract and other purchased services costs associated with ongoing maintenance and operation of the state's child welfare information system (SACWIS).

CP/RPRT JFS90J1400 ST.FOS - State Funds Only STFO - Other State Activity - LINE 14 BCII SERVICE FEES - COL 1 This Period **D** December 2009

Fees paid to the Bureau of Criminal Identification and Investigation to perform background checks on foster parents, adoptive parents, and employees of child care providers.

CP/RPRT	JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period Contract and other purchased services costs that are absorbed entirely with state funds and are not distributed to any other federal program.	**D**	December 2009
CP/RPRT	JFSCC10230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1A Child Care Admin - COL C Discretionary Funds Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as "administrative costs".	**D**	December 2009
CP/RPRT	JFSCC10330	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1B Quality Not Earmark - COL C Discretionary Funds Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program "quality costs" because they are incurred in support of child care licensing function.	**D**	December 2009
CP/RPRT	JFSCC10430	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1C Earmark to Infant & Toddler - COL C Discretionary Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program costs within the ambit of the program's "quality" set-aside.	**D**	December 2009
CP/RPRT	JFSCC10630	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1E Earmark to School-Age R&R - COL C Discretionary Contract and other purchased services costs associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program costs within the ambit of the program's "school-age care" set-aside".	**D**	December 2009
CP/RPRT	JFSCC11230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary Contract and other purchased services associated with the operation of Child Care Development Fund, which per federal program rules, are treated as program costs not subject to the program's administrative cost ceiling.	**D**	December 2009
CP/RPRT	JFSCW10120	93.556 - PROMOTING SAFE & STABLE FAMILI SF-269 - PROMOTING SAFE AND STABLE FAMI - LINE 10A Total Outlays - COL 2 This Period Inter-agency agreement with the Ohio Department of Mental Health to provide family support services to families with mentally ill children. Such costs will be charged to Part II of Title IV-B.	**D**	December 2009
CP/RPRT	JFSCW20120	93.669 - CHILD ABUSE AND NEGLECT STATE SF-269 - Child Abuse and Neglect Basic Grant - LINE 10a Total Outlays - COL 2 This Period Contract and other purchased services costs for activities denoted the state's federally approved request/plan for the Basic State Grant under CAPTA.	**D**	December 2009
CP/RPRT	JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period Contract and other purchased services costs associated with the operation of Part I of Title IV-B that are treated as program costs.	**D**	December 2009
CP/RPRT	JFSCW40120	93.643 - CHILDREN'S JUSTICE GRANTS TO S SF-269 - Children's Justice Act - LINE 10a Total Outlays - COL 2 This Period Contract and other purchased services costs for activities denoted the state's federally approved request/plan for the Children's Justice Act grant under CAPTA.	**D**	December 2009
CP/RPRT	JFSCW50120	93.590 - COMMUNITY-BASED CHILD ABUSE PR SF-269 - Community Based Family Resource Program Grant - LINE 10A Total Outlays - COL 2 This Period Contract and other purchased services costs for activities denoted the state's federally approved request/plan for the Community Based Child Abuse Prevention grant under CAPTA.	**D**	December 2009

CP/RPRT	JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures Contracts and other purchased services costs associated with the Title IV-E adoption assistance program.	**D**	December 2009
CP/RPRT	JFSFC10420	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 4 State and Local Training - COL 1 Current Quarter Expenditures Contracts to conduct Title IV-E adoption assistance eligibility training.	**D**	December 2009
CP/RPRT	JFSFC20120	93.674 - CHAFEE FOSTER CARE INDEPENDENC SF-269 - Chafee Independence Program - LINE 10a Total Outlays - COL 2 This Period Contract and other purchased services costs associated with the operation of the Chafee Independent Living Program.	**D**	December 2009
CP/RPRT	JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute Contract and other purchased services costs associated with the Title IV-E foster care maintenance program.	**D**	December 2009
CP/RPRT	JFSFC41120	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 6A SACWIS at 50% - COL 2 Current Quarter Expenditures Contract and other purchased services costs associated with the development and deployment of a SACWIS compliant welfare information system, provided such costs are within an Advanced Planning Document approved by the federal government.	**D**	December 2009
CP/RPRT	JFSFC41420	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 7 State and Local Training - COL 2 Current Quarter Expenditures Contracts to conduct Title IV-E foster care maintenance eligibility training.	**D**	December 2009
CP/RPRT	JFSFC50120	93.599 - CHAFEE EDUCATION AND TRAINING SF-269 - Educational and Training Voucher - LINE 10a Total Outlays - COL 2 This Period Contract and other purchased services costs associated with the operation of the Chafee Education and Training Voucher Program.	**D**	December 2009
CP/RPRT	JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period Contract and other purchased services costs associated with the operation of Social Services Block Grant Program.	**D**	December 2009
CP/RPRT	JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure Contract and other purchased services costs associated with the operation of TANF Early Learning Initiative.	**D**	December 2009
CP/RPRT	JFSTA22410	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6M Other - COL A Federal Contract and other purchased services costs associated with the operation of TANF Kinship Permanency Payment Program.	**D**	December 2009

JFS858001 CHILD & ADULT TECHNICAL ASST A January 2010

Child and Adult Technical Assistance (JFS858001) conducts the State's Children and Family Services Review (CFSR) in conjunction with the U.S. Department of Health and Human Services. Specifically the department constructs and implements any required program improvement plan resulting from the review, develops and publishes child welfare outcome measurements, and provides child welfare practice and technical assistance to county agencies. Field office staff conduct child welfare program monitoring review (i.e., Child Protection Oversight Evaluation CPOE), reviews of county agencies to ensure compliance with Ohio Administrative Code child welfare regulation, and conducts licensing reviews for family foster homes, group homes, residential centers, and child welfare adoption agencies. In addition, central office staff provide program support, records management and revocation activities for the foster care licensing.

Salaries and Related Costs

CP/RPRT JFS0012500 PO.OLS - LINE 125 CHILD & ADULT TECH ASST POOL - COL 1 This Period **A** July 2009

Salaries and related costs for the Child and Adult Technical Assistance staff

To determine the distribution of expenditures coded to JFS0012500, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0012500 distribution.

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in Departments JFS858100 and JFS858200 to the total number of direct program activity and cost pool FTEs for all programmatic activities in Departments JFS858100 and JFS858200 (denominator). These ratios are converted into percentages and applied to all costs coded to JFS0012500 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs distribution based on current quarter statistics

> ***SUBSTITUTE SYSTEMS***

Other Costs

CP/RPRT JFS0011100 PO.OLS - LINE 11 CHILD WELFARE SUPPORT - COL 1 This Period **A** July 2010

Contract and other purchased services costs that are associated with activities that are allowable under the Title IV-E foster care maintenance and adoption assistance programs.

CP/RPRT JFS0012000 PO.OLS - LINE 20 CHILD FOSTER CARE - COL 1 This Period **A** July 2010

Contract and other purchased services costs that are associated with activities that are allowable under the Title IV-E foster care maintenance program, but which benefit children who are both IV-E eligible and children who are not IV-E eligible.

CP/RPRT JFS0012100 PO.OLS - LINE 21 ADOPTION SERVICES - COL 1 This Period **A** July 2010

Grants, contracts, and operational costs incurred to promote the adoption of special needs children.

JFS858100 FOSTER CARE LICENSING A July 2009

Foster Care Licensing - JFS858100 - licenses foster care providers (i.e., family foster homes, group homes, residential centers, and child welfare and adoption agencies) pursuant to the Ohio Revised Code.

Foster Care Licensing staff monitor and facilitate compliance with existing regulations and investigate complaints made against licensed and unlicensed providers. Foster Care Licensing staff also provide technical assistance to private child welfare agencies and public children service agencies on an as needed basis. In addition, central office staff provide program support and record management activities for the foster care licensing program.

Salaries and Related Costs

CP/RPRT JFS0011100 PO.OLS - LINE 11 CHILD WELFARE SUPPORT - COL 1 This Period **A** July 2009

Salaries and related costs for Foster Care Licensing staff

To determine the distribution of expenditures coded to JFS0011100, the Families and Children department receives data from the County Department of Job and Family Services and submits 4281 Adoption Services Report that contains information about Title IV-E Foster Care maintenance, Title IV-E Adoption Assistance, children in substitute care placement, and children with subsidized adoption maintenance agreements

The pool is first allocated to Title IV-E base on the ratio of the sum of placement days experienced by IV-E eligible children placed in IV-E allowable foster maintenance allowable settings plus the benefit days experienced by IV-E eligible Adoption Assistance children to the total of all placement days and benefit days experienced. The IV-E allocation is then allocated to Foster Care and Adoption Assistance in the ratio--each represents the universe of IV-E placement and benefit days.

Previous quarter statistics distribute current quarter expenditures.

> SUBSTITUTE SYSTEMS

JFS858200 CHILD PROTECT OVERSGHT & EVAL A July 2009

Child Protection Oversight & Evaluation - JFS858200 - conducts reviews of county compliance with state policy (CPOE) and child welfare outcome measurements. Specifically, Child Protection Oversight & Evaluation staff manage the state's program for county practice improvement, provides counties with technical assistance on practice and benefit eligibility questions, and responds to citizen concerns about county cases.

Salaries and Related Costs

CP/RPRT JFS0018100 PO.OLS - LINE 81 OUTCOME MANAGEMENT SSRMS - COL 1 This Period **A** July 2009

Salaries and related costs for the Child Protection Oversight and Evaluation staff

The allocation base is child welfare and social services RMS results associated with the administration programs of the foster care, adoption assistance, Chafee Independent Living, TANF related child welfare activities, child welfare, child welfare related Medicaid administration, and the administration of the Social Services Block Grant. The allocation distribution is consistent with Exhibit 7, Title IV-E Administration and Training Claim; Section V of this plan.

Prior quarter allocation percentages are used to distributed current quarter costs.

> SUBSTITUTE SYSTEMS

JFS859001 PROTECTION SVCS CHILD/ADULT A January 2010

Protection Services Child/Adult (JFS859001) staff directs and provides administrative support for the state's child protection, adult protection, foster care, adoption programs, including the Interstate Compact for the Placement of Children (ICAMA). Staff promote and participate in state-level intersystem collaboration between ODJFS and the Ohio Department of Mental Health, Ohio Department of Alcohol and Drug Addition Services, Ohio Family and Children First Initiative, Department of Mental Retardation and Development Disability, and Ohio Supreme Court to ensure necessary information exchanges.

Salaries and Related Costs

CP/RPRT JFS0022600 PO.OLS - LINE 226 FAMILY SERVICES COST POOL - COL 1 This Period **D** December 2009

Salaries and related costs for Family Services staff

To determine the distribution of expenditures coded to JFS0022600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0022600 distribution.

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in Departments JFS859100, JFS859200 and JFS859300 to the total number of direct program activity and cost pool FTEs for all programmatic activities in Departments JFS859100, JFS859200 and JFS859300 (denominator). These ratios are converted into percentages and applied to all costs coded to JFS0022600 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs distribution based on current quarter statistics.

> ***SUBSTITUTE SYSTEMS***

CP/RPRT JFS0023800 PO.OLS - LINE 38 PROTECT SVCS CHILD/ADULT POOL - COL 1 This Period **A** January 2010

Salaries and related costs for Protection Services Child/Adult staff.

To determine the quarterly distribution basis of Cost Pool JFS0023800, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0023800 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to JFS859001, JFS859100 and JFS859300. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0023800 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> ***PERSONNEL ACTIVITY REPORT***

CP/RPRT JFS90J1500 ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period **A** January 2010

Salaries and related costs not assigned to federal funds.

> ***CERTIFICATION***

Other Costs

CP/RPRT JFS0010700 PO.OLS - LINE 07 FOSTER CARE TRAINING - COL 1 This Period **A** July 2009

Contract and other purchased services costs that are associated with pre-service and in-service training for foster parents.

CP/RPRT JFS0010800 PO.OLS - LINE 08 ADOPTION ASSISTANCE TRAINING - COL 1 This Period **A** July 2009

Contract and other purchased services costs that are associated with pre-service and in-service training for adoptive parents.

CP/RPRT	JFS0011100	PO.OLS - LINE 11 CHILD WELFARE SUPPORT - COL 1 This Period Contract and other purchased services costs that are associated with activities that are allowable under the Title IV-E foster care maintenance and adoption assistance programs.	**A**	July 2009
CP/RPRT	JFS0012000	PO.OLS - LINE 20 CHILD FOSTER CARE - COL 1 This Period Contract and other purchased services costs that are associated with activities that are allowable under the Title IV-E foster care maintenance program, but which benefit children who are both IV-E eligible and children who are not IV-E eligible.	**A**	July 2009
CP/RPRT	JFS0012100	PO.OLS - LINE 21 ADOPTION SERVICES - COL 1 This Period Contract and other purchased services costs associated with activities allowable under Title IV-E adoption assistance program, but which benefit children who are both IV-E eligible and children who are not IV-E eligible.	**A**	July 2009
CP/RPRT	JFS0013300	PO.OLS - LINE 33 PCSA TRAINING - COL 1 This Period Contracts and other purchased services associated with the operation of the Ohio Child Welfare Training Program, Organizational Excellence and Ohio's Level of Care tool pilot program.	**A**	July 2009
CP/RPRT	JFS90J0400	ST.FOS - State Funds Only STFO - Other State Activity - LINE 4 PUTATIVE FATHER REGISTRY - COL 1 This Period Costs associated with the Putative Father Registry.	**A**	July 2009
CP/RPRT	JFS90J1400	ST.FOS - State Funds Only STFO - Other State Activity - LINE 14 BCII SERVICE FEES - COL 1 This Period Fees paid to the Bureau of Criminal Identification and Investigation to perform background checks on foster parents, adoptive parents, and employees of child care providers.	**A**	July 2009
CP/RPRT	JFSCW10120	93.556 - PROMOTING SAFE & STABLE FAMILI SF-269 - PROMOTING SAFE AND STABLE FAMI - LINE 10A Total Outlays - COL 2 This Period Inter-agency agreement with the Ohio Department of Mental Health to provide family support services to families with mentally ill children. Such costs will be charged to Part II of Title IV-B.	**A**	July 2009
CP/RPRT	JFSCW20120	93.669 - CHILD ABUSE AND NEGLECT STATE SF-269 - Child Abuse and Neglect Basic Grant - LINE 10a Total Outlays - COL 2 This Period Contract and other purchased services costs for activities denoted the state's federally approved request/plan for the Basic State Grant under CAPTA.	**A**	July 2009
CP/RPRT	JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period Contract and other purchased services costs associated with the operations of Part 1 of title IV-B that are treated as program cost.	**A**	July 2009
CP/RPRT	JFSCW40120	93.643 - CHILDREN'S JUSTICE GRANTS TO S SF-269 - Children's Justice Act - LINE 10a Total Outlays - COL 2 This Period Contracts and other services for Child Welfare program	**A**	April 2010
CP/RPRT	JFSCW50120	93.590 - COMMUNITY-BASED CHILD ABUSE PR SF-269 - Community Based Family Resource Program Grant - LINE 10A Total Outlays - COL 2 This Period Contract and other purchased services costs for activities denoted the state's federally approved request/plan for the Community Based Child Abuse Prevention grant under CAPTA.	**D**	June 2010
CP/RPRT	JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures Grants and contracts to support the adoption of special needs children who are IV-E eligible.	**A**	July 2009

CP/RPRT	JFSFC10420	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 4 State and Local Training - COL 1 Current Quarter Expenditures Contracts to conduct Title IV-E adoption assistance eligibility training.	**A**	July 2009
CP/RPRT	JFSFC20120	93.674 - CHAFEE FOSTER CARE INDEPENDENC SF-269 - Chafee Independence Program - LINE 10a Total Outlays - COL 2 This Period Contract and other purchased services costs associated with the operation of the Chafee independent Living Program.	**A**	July 2009
CP/RPRT	JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute Fees paid to contracted evaluators of any demontration conducted under Section 1130 of the Social Security Act.	**A**	July 2010
CP/RPRT	JFSFC41420	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 7 State and Local Training - COL 2 Current Quarter Expenditures Contracts to conduct Title IV-E foster care maintenance eligibility training.	**D**	June 2010
CP/RPRT	JFSFC41510	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 8 Demonstration Projects - COL 1 Current Quarter Expenditures Costs related to the direct operation of the State's child welfare demonstration waiver under section 1130 of the Social Security Act, including personal service contracts and travel incurred to attend meetings and conferences required by HHS.	**A**	July 2009
CP/RPRT	JFSFC50120	93.599 - CHAFEE EDUCATION AND TRAINING SF-269 - Educational and Training Voucher - LINE 10a Total Outlays - COL 2 This Period Contract and other purchased services costs associated with the operation of the Chafee Education and Training Voucher program.	**A**	July 2009
CP/RPRT	JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period Contract and other purchased services costs associated with the operation of Social Services Block Grant Program.	**A**	July 2009
CP/RPRT	JFSTA22410	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6M Other - COL A Federal Contract and other purchased services costs associated with the operation of the TANF Kinship Permanency Payment program.	**D**	June 2010

JFS859100 SUBSTITUTE CARE/PERMANENCY SVC A January 2010

Substitute Care and Permanency Services (JFS859100) staff provide technical assistance and training, develop, review and amend rules in support of Placement, Kinship, Title XX, Chafee Independent Living and MEPA and Child Welfare Licensing services initiatives. Staff work with legislative activities in support of the state's Kinship, Title XX, Chafee Independent Living services programs and MEPA and Child Welfare Licensing services initiatives supervised and administered by the Substitute Care and Permanency Services department. Staff in this area also provide technical assistance and training to counties regarding ICPC laws, rules, and regulations.

In addition, staff provide technical assistance and training, develop, review and amend rules in support of Adoption, Title IV-E AA, ICAMA, and PFR services initiatives administered by Substitute Care and Permanency Services.

Salaries and Related Costs

CP/RPRT JFS0023800 PO.OLS - LINE 38 PROTECT SVCS CHILD/ADULT POOL - COL 1 This Period **A** July 2009

Salaries and related costs for the Substitute Care/Permanency Services staff

To determine the quarterly distribution basis of Cost Pool JFS0023800, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0023800 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to JFS859001, JFS859100 and JFS859300. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0023800 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS859200 FOST CARE, ADPT & MEPA POLICY D December 2009

Foster Care, Adoption, MEPA Policy - JFS859200 - provides technical assistance and training, develops, reviews and amends rules in support of MEPA and Child Welfare Licensing services initiatives. JFS859200 staff develop, review and amend rules for all MEPA and Child Welfare Licensing services programs supervised and administered by Family Services. The staff in MEPA and Foster Care Licensing Policy also provide technical assistance and training to counties regarding MEPA and Child Welfare Licensing laws,
rules and regulations.

In addition, the staff provide technical assistance and training, develop, review and amend rules in support of Adoption, Title IV-E AA & FCM, ICAMA, PFR and OAPL services initiatives administered by Family Services.

Salaries and Related Costs

CP/RPRT JFS0024000 PO.OLS - LINE 40 FOSTER CARE, ADOPTION & MEPA POLICY POOL - COL 1 This Period **D** December 2009

Salaries and related costs for Foster Care, Adoption and MEPA Policy staff

To determine the quarterly distribution basis of Cost Pool JFS0024000, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0024000 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS859200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0024000 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

JFS859300 CHILD & ADULT PROTECTION A July 2009

Child and Adult Protection (JFS859300) provides technical assistance and training; and develops, reviews and amends rules in support of Placement, Child Protective and Adult Protective services initiatives.

Salaries and Related Costs

CP/RPRT JFS0023800 PO.OLS - LINE 38 PROTECT SVCS CHILD/ADULT POOL - COL 1 This Period **A** July 2009

Salaries and related costs for Child and Adult Protection staff

To determine the quarterly distribution basis of Cost Pool JFS0023800, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0023800 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to JFS859001, JFS859100 and JFS859300. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0023800 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

> PERSONNEL ACTIVITY REPORT

Section IV-C
Estimated Annual Expenditures

The Estimated Annual Expenditure section shows cost estimates by department and reporting chartfield (RCF), for State Fiscal Year 2011. Throughout the fiscal year, changes will occur that affect department-reporting relationships. New relationships will be notated with (A) and deactivated relationships will be notated with (D). A spreadsheet showing the estimated expenditures by reporting chartfield for State Fiscal Year 2011 is located in **Attachment F** within this amended cost allocation plan as of October 1, 2010.

The list below shows annual estimates for expenditures by department, reporting and federal financial participation (FFP) for SFY2011

Annual Estimated Expenditures
SFY2011

Department	Department Description	RCF	Reporting Chartfield Description	Annual Estimated Expenditure	FFP
JFS050002	DIRECTOR'S OFFICE	JFS0023600	COST POOL-36-STATEWIDE INDIRCT	$ 461,526	50%
JFS050002	DIRECTOR'S OFFICE	JFS0027400	SVCS TO EMPLOYERS POOL	$ 248,084	50%
JFS050002	DIRECTOR'S OFFICE	JFS0027500	CHIEF OF STAFF POOL	$ 347,070	50%
JFS050002	DIRECTOR'S OFFICE	JFS90J0500	90-OTST-CHILDTRUSTFUND	$ 403,057	0%
JFS050002	DIRECTOR'S OFFICE	JFS90J1500	90-OTST-GENERIC ACTIVITY	$ 178,746	0%
JFS050002	DIRECTOR'S OFFICE	JFSTA22110	TA-196-ADMINISTRATION - FED	$ 142,247	100%
JFS070002	GOV FAITH BASED INITIATIVES	JFS0011900	COST POOL-19-DIRECTOR GOFBCI	$ 464,086	50%
JFS071001	FATHERHOOD COMMISSION	JFSTA22110	TA 196 ADMINISTRATION FED	$ 147,763	100%
JFS100002	EMPLOYEE & BUSINESS SERVICES	JFS0020600	COST POOL 06 STATE LEVEL INDIR	$ 325,402	50%
JFS100600	CHIEF INSPECTOR	JFS0020600	COST POOL 06 STATE LEVEL INDIR	$ 1,197,327	50%
JFS102001	EMPLOYEE SERVICES	JFS0020600	COST POOL 06 STATE LEVEL INDIR	$ 4,230,066	50%
JFS102001	EMPLOYEE SERVICES	JFS0027400	SVCS TO EMPLOYERS POOL	$ 42,094	100%
JFS103001	BUSINESS SERVICES	JFS0020600	COST POOL 06 STATE LEVEL INDIR	$ 3,444,212	50%
JFS103001	BUSINESS SERVICES	JFS0027000	Cost Pool-70-STATE OWNED BUILD	$ 265,096	50%
JFS103001	BUSINESS SERVICES	JFS0027100	Cost Pool-71-OH BUILD AUTH LSE	$ 1,340,252	50%
JFS103001	BUSINESS SERVICES	JFS0027200	Cost Pool-72-COMMERICAL LEASES	$ 12,681,760	50%
JFS104001	EMPLOYEE & ORGANIZATIONAL DEV	JFS0020600	COST POOL 06 STATE LEVEL INDIR	$ 1,310,632	50%
JFS150002	FISCAL & MONITORING SERVICES	JFS0023600	COST POOL-36-STATEWIDE INDIRCT	$ 991,912	50%
JFS150100	DATA MANAGEMENT & REPORTING	JFS0023600	COST POOL-36-STATEWIDE INDIRCT	$ 637,247	50%
JFS151001	ACCOUNTING	JFS0023600	COST POOL-36-STATEWIDE INDIRCT	$ 2,741,740	50%
JFS152001	BUDGET & COST MANAGEMENT	JFS0023600	COST POOL-36-STATEWIDE INDIRCT	$ 2,656,857	50%
JFS154001	COUNTY FINANCE & TECHNICAL ASSISTANCE	JFS0010500	COST POOL-05-COUNTY OPERATION	$ 2,505,132	50%
JFS154001	COUNTY FINANCE & TECHNICAL ASSISTANCE	JFS0020500	COST POOL-(2)05-COUNTY OPERATION	$ 690,868	50%
JFS155001	GRANTS MGMT & FEDERAL RPTG	JFS0023600 **(D) Oct - Dec 2010**	COST POOL-36-STATEWIDE INDIRCT	$ 753,310	50%
JFS155001	GRANTS MGMT & FEDERAL RPTG	JFS0026100 **(A) Oct - Dec 2010**	COST POOL -(2)61- GRANT MGMT&FED R	$ 2,259,932	50%
JFS156001	PROGRAM INTEGRITY	JFS0018900	COST POOL-89-BUR OF PGM INTEGR	$ 241,282	50%
JFS156100	QUALITY ASSESSMENT & MONITORING 1	JFS0014600	COST POOL-46-FRAUD CONTROL	$ 568,807	50%
JFS156100	QUALITY ASSESSMENT & MONITORING 1	JFS0019000	COST POOL-90-QUALASSESS SECT 1	$ 179,167	50%
JFS156100	QUALITY ASSESSMENT & MONITORING 1	JFSFC40910	FC-FC-OTHER ADMINISTRATION-CURQT	$ 336,061	50%
JFS156100	QUALITY ASSESSMENT & MONITORING 1	JFSME3241B	ME-PRGMINTEG-FRAUD,WASTE, ABUSE	$ 857,985	50%
JFS156100	QUALITY ASSESSMENT & MONITORING 1	JFS0016700	AD-CHF-CCDF-ADMIN	$ 139,822	50%
JFS156100	QUALITY ASSESSMENT & MONITORING 1	JFSWIA0120	WIA-269-STATEWIDETO-10A-THSPRD	$ 491,143	100%
JFS156200	QUALITY ASSESSMENT & MONITORING 2	JFS0019100	COST POOL-91-QUALASSESS SECT 2	$ 179,167	50%
JFS156200	QUALITY ASSESSMENT & MONITORING 2	JFSFS50240	FS-PGM-TO-REPORTMGTEVAL	$ 1,496,861	50%
JFS156200	QUALITY ASSESSMENT & MONITORING 2	JFSFS502R0	FS-PGM-TO-UNSPECIFIEDPORTNOTHR	$ 617,055	50%
JFS156200	QUALITY ASSESSMENT & MONITORING 2	JFSTA22120	TANF MOE	$ 270,378	0%
JFS157001	MONITORING & CONSULTING SVCS	JFS0028700	MONITOR & CONSULT SVCS POOL	$ 201,176	50%
JFS157100	CONSULTING & MONITORING	JFS0028700	MONITOR & CONSULT SVCS POOL	$ 2,372,733	50%
JFS157200	STATE AGENCY & TANF	JFS0028700	MONITOR & CONSULT SVCS POOL	$ 1,234,888	50%
JFS158001	AUDIT & CONSULTING SVCS	JFS0017100	COST POOL-71-AUDIT&CONSUL SVCS	$ 129,584	50%
JFS158100	LONG TERM CARE & MEDICAID AUDIT	JFSME3241F	ME ADM OTHR FINANCIAL PARTCP TC	$ 3,231,406	50%
JFS158200	SURVEILLANCE/UTILIZATION/ REVIEW	JFSME3241B	ME-PRGMINTEG-FRAUD,WASTE, ABUSE	$ 1,540,042	50%
JFS158200	SURVEILLANCE/UTILIZATION/ REVIEW	JFSME30511	ME-ADMN-SKILLMEDPROFESSNL-TC	$ 606,146	75%
JFS190002	LEGAL & ACQUISITION SERVICES	JFS0010300	COST POOL-3-LEGAL & ACQUISITION SV	$ 213,914	50%
JFS190002	LEGAL & ACQUISITION SERVICES	JFS0010400	COST POOL-4-LEGAL SERVICES	$ 2,443,955	50%
JFS191001	STATE HEARINGS	JFS0010200	COST POOL 02 STATE HEARINGS	$ 4,604,613	50%
JFS192001	CONTRACTS & ACQUISITIONS	JFS0010600	CONTRACTS & ACQS SVCS POOL	$ 1,885,950	50%
JFS300002	LOCAL OPERATIONS	JFS0015900	COST POOL 59 LOCAL OPERATION	$ 981,518	100%
JFS300002	LOCAL OPERATIONS	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 193,401	100%
JFS301001	CALL CENTERS	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 190,661	100%
JFS301010	AKRON CC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 2,890,780	100%
JFS301020	CINCINNATI CC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 1,945,376	100%
JFS301030	COLUMBUS CC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 4,084,895	100%
JFS301040	DAYTON CC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 2,854,461	100%
JFS301060	TOLEDO CC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 3,364,910	100%
JFS301070	LORAIN CC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 2,203,615	100%
JFS301080	THE PLAINS CC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 1,769,090	100%
JFS302001	PROCESSING CENTERS	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 117,844	100%

Annual Estimated Expenditures
SFY2011

Department	Department Description	RCF	Reporting Chartfield Description	Annual Estimated Expenditure	FFP
JFS302110	CANTON PC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 2,713,370	100%
JFS302120	RICHMOND HEIGHTS PC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 4,486,499	100%
JFS302130	MANSFIELD PC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 2,173,544	100%
JFS302140	RENO PC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 1,188,870	100%
JFS302150	BRIDGEPORT PC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 1,541,226	100%
JFS302160	YOUNGSTOWN PC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 3,505,734	100%
JFS302170	BOWLING GREEN PC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 2,401,333	100%
JFS302180	CHILLICOTHE PC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 1,971,910	100%
JFS302190	FT LORAMIE PC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 2,755,885	100%
JFS302210	IRONTON PC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 1,014,763	100%
JFS302220	LIMA PC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 2,966,227	100%
JFS302230	TIFFIN PC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 1,888,439	100%
JFS302250	FRANKLIN PC	JFS0014400	CALL CTRS/PROCESSING CTRS	$ 975,760	100%
JFS305001	ONE STOP REGIONS	JFS0015300	COST POOL-53-ONE STOP	$ 14,458	100%
JFS305100	OS REGION 1 - NORTHWEST	JFS0015300	COST POOL-53-ONE STOP	$ 2,584,814	100%
JFS305200	OS REGION 2 - NORTHEAST	JFS0015300	COST POOL-53-ONE STOP	$ 2,699,347	100%
JFS305300	OS REGION 3 - EAST	JFS0015300	COST POOL-53-ONE STOP	$ 4,907,139	100%
JFS305400	OS REGION 4 - SOUTHEAST	JFS0015300	COST POOL-53-ONE STOP	$ 1,409,447	100%
JFS305500	OS REGION 5 - SOUTHWEST	JFS0015300	COST POOL-53-ONE STOP	$ 2,246,618	100%
JFS305600	OS REGION 6 - CENTRAL	JFS0015300	COST POOL-53-ONE STOP	$ 2,065,193	100%
JFS305700	OS REGION 7 - WEST	JFS0015300	COST POOL-53-ONE STOP	$ 3,698,117	100%
JFS400002	CHILD SUPPORT	JFSCS10110	CS-396A-IV-D ADMIN CUR QTR	$ 537,452	66%
JFS400100	OCS FISCAL & MONITORING	JFSCS10110	CS-396A-IV-D ADMIN CUR QTR	$ 2,175,088	66%
JFS401001	OCS INFORMATION SVCS	JFSCS10110	CS-396A-IV-D ADMIN CUR QTR	$ 505,041	66%
JFS401001	OCS INFORMATION SVCS	JFSCS10610	CS-396A-AUTO DATA PROCESS CUR QTR	$ 1,056,198	66%
JFS401100	OCS SYSTEMS & DATA	JFSCS10610	CS-396A-AUTO DATA PROCESS CUR QTR	$ 1,824,474	66%
JFS401100	OCS SYSTEMS & DATA	JFSCS10110	CS-396A-IV-D ADMIN CUR QTR	$ 974,869	66%
JFS402001	OCS PROGRAM SERVICES	JFSCS10110	CS-396A-IV-D ADMIN CUR QTR	$ 500,760	66%
JFS402300	OCS COUNTY SUPPORT	JFSCS10110	CS-396A-IV-D ADMIN CUR QTR	$ 2,108,237	66%
JFS402300	OCS COUNTY SUPPORT	JFSCS10610	CS-396A-AUTO DATA PROCESS CUR QTR	$ 340,626	66%
JFS450002	INFORMATION SERVICES	JFS0023000	COST POOL 30 NETWORK/ADHOC	$ 31,113,691	50%
JFS450002	INFORMATION SERVICES	JFS0023700	INFORMATION SVCS POOL	$ 1,031,750	50%
JFS452001	IT PORTFOLIO MANAGEMENT	JFS0018400	COST POOL-84-MIS ENTERPRISE	$ 5,678,065	50%
JFS453001	APPLICATION DEVELOPMENT	JFS0018400	COST POOL-84-MIS ENTERPRISE	$ 25,860,781	50%
JFS455001	ARCHITECTURE & ENGINEERING	JFS0018400	COST POOL-84-MIS ENTERPRISE	$ 7,872,495	50%
JFS456001	PRODUCTION AND OPERATIONS	JFS0018400	COST POOL-84-MIS ENTERPRISE	$ 18,256,125	50%
JFS500002	OHIO HEALTH PLANS	JFS0015000	COST POOL 50 OHP ADMINSTRATIV	$ 1,836,434	50%
JFS500002	OHIO HEALTH PLANS	JFS0029900	OHP OPERATIONS POOL	$ 2,277,863	50%
JFS500002	OHIO HEALTH PLANS	JFSME30310	ME-ADMN-MMISDEVPRIVSECTCNTR-TC	$ 8,214,296	90%
JFS500002	OHIO HEALTH PLANS	JFSME30710	ME ADMIN MMIS PRIV SECT CNTR TC	$ 1,264,103	75%
JFS500002	OHIO HEALTH PLANS	JFSME3241F	ME ADM OTHR FINANCIAL PARTCP TC	$ 2,345,820	50%
JFS500100	OHP PROJECT MGMT	JFS0011700	PROJECT MGMT POOL	$ 1,660,407	50%
JFS500300	HEALTH SERVICES RESEARCH	JFS0029100	INTEG/QUAL/RESEAR & RPTG POOL	$ 2,948,282	50%
JFS500500	RATE SETTING & COST SETTLING	JFS0029100	INTEG/QUAL/RESEAR & RPTG POOL	$ 983,362	50%
JFS502001	POLICY & HEALTH PLAN SERVICES	JFS0029200	POLICY & PROGRAM SUPPORT POOL	$ 4,806,209	50%
JFS502001	POLICY & HEALTH PLAN SERVICES	JFSME3241F	ME ADM OTHR FINANCIAL PARTCP TC	$ 2,345,820	50%
JFS504001	PROVIDER SERVICES	JFS0029400	PROVIDER SERVICES POOL	$ 6,940,203	50%
JFS506001	LONG-TERM CARE SERVICES & SUPPORT	JFS0014900	LONG-TERM SERVICES POOL	$ 7,096,145	50%
JFS506001	LONG-TERM CARE SERVICES & SUPPORT	JFSMEL0120	ME-MFP-$FollowsPrsonAdm-ThsPrd	$ 182,365	50%
JFS506001	LONG-TERM CARE SERVICES & SUPPORT	JFSMEL0121	ME-MFP-$FollowsPrsnTrvl-ThsPrd	$ 668,349	100%
JFS507001	CONSUMER & OPERATIONAL SUPPORT	JFS0029600	CONSUMER & OP SUPPORT POOL	$ 5,583,254	50%
JFS640002	EXTERNAL AFFAIRS	JFS0020600	COST POOL-06-STATE LEVEL INDIR	$ 2,558,496	50%
JFS700002	UNEMPLOYMENT COMPENSATION	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 1,322,274	100%
JFS701001	TAX OPERATIONS	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 291,364	100%
JFS701200	CONTRIBUTION	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 4,950,102	100%
JFS701200	CONTRIBUTION	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI	$ 401,376	100%
JFS701400	WAGE RECORD	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 2,700,802	100%
JFS701400	WAGE RECORD	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI	$ 94,306	100%
(A) Oct - Dec 2010	EMPLOYER RESOURCE INFO CENTER	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 186,076	100%
JFS703001	PROGRAM SERVICES	JFS90J1500	90-OTST-GENERIC ACTIVITY	$ 23,335	0%
JFS703001	PROGRAM SERVICES	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 1,333,427	100%
JFS703100	REPORTING	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 367,773	100%
JFS703200	INTERNAL SECURITY	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ET	$ 140,187	100%

Annual Estimated Expenditures
SFY2011

Department	Department Description	RCF	Reporting Chartfield Description	Annual Estimated Expenditure	FFP
JFS703200	INTERNAL SECURITY	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 1,092,704	100%
JFS703200	INTERNAL SECURITY	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI	$ 1,744	100%
JFS703300	FINANCE	JFSCS10110	CS 396A IV-D ADMIN CUR QTR	$ 193,344	66%
JFS703300	FINANCE	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 1,178,437	100%
(A) Oct - Dec 2010	RECOVERY & RECONSIDERATION	JFSTR20520	TR ADM TRDE TRAIN ADMIN TO THS PRI	$ 208,749	100%
(A) Oct - Dec 2010	RECOVERY & RECONSIDERATION	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 197,550	100%
JFS704001	REVIEW & SYSTEMS SUPPORT	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 240,059	100%
JFS704001	REVIEW & SYSTEMS SUPPORT	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI	$ 876	100%
JFS704200	OJI SYSTEM SUPPORT	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 604,121	100%
(D) Oct - Dec 2010	ERIC SYSTEM SUPPORT	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 62,025	100%
JFS704500	REDETERMINATIONS & APPEALS	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 4,851,410	100%
JFS704500	REDETERMINATIONS & APPEALS	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI	$ 276,471	100%
JFS705001	POLICY & PAYMENTS	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 17,540	100%
JFS705100	SPECIAL CLAIMS	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 3,531,999	100%
JFS705100	SPECIAL CLAIMS	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI	$ 62,379	100%
JFS705300	TRADE & REA	JFSES2052S	17.207 - EMPLOYMENT SERVICES (WAGN	$ 3,185,692	100%
JFS705300	TRADE & REA	JFSES52020	ES5-9130-REMARKS10%-12B-THSPRD	$ 7,557	100%
JFS705300	TRADE & REA	JFSTR20520	TR ADM TRDE TRAIN ADMIN TO THS PRI	$ 10,571	100%
JFS705300	TRADE & REA	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 1,280,541	100%
JFS705300	TRADE & REA	JFSUI12010	UI1-9130-REMARKSREA-12-THSPRD	$ 103,615	100%
JFS705300	TRADE & REA	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI	$ 140	100%
JFS705300	TRADE & REA	JFSWI10520	WI1-9130-SWRAPDRSPN-10E-THSPRD	$ 216,730	100%
JFS705600	UC TECHNICAL SERVICES	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 2,509,791	100%
JFS705600	UC TECHNICAL SERVICES	JFSUIM18S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI	$ 4,778	100%
JFS706001	INTEGRITY ASSURANCE	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 96,990	100%
JFS706100	BENEFIT PAYMENT CONTROL	JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ET	$ 139,387	100%
JFS706100	BENEFIT PAYMENT CONTROL	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 3,116,950	100%
JFS706100	BENEFIT PAYMENT CONTROL	JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI	$ 8,095	100%
JFS706200	COMPLIANCE	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 5,761,952	100%
JFS706200	COMPLIANCE	JFSUI1052S	UNEMPLOYMENT INSURANCE ETA-9130	$ 396,969	100%
JFS750002	WORKFORCE DEVELOPMENT	JFS0016100	COST POOL 61 OWD	$ 476,072	100%
JFS750200	RAPID RESPONSE	JFS0013200	RAPID RESPONSE COST POOL	$ 385,421	100%
JFS750400	RESOURCE & INFORMATION MGMT	JFS0018800	RESOURCE & INFO MGMT POOL	$ 2,175,166	50%
JFS751001	EMPLOYER SERVICES - WIA	JFS0016200	WORKFORCE SERVICES POOL	$ 1,184,520	100%
JFS751100	APPRENTICESHIP	JFS0016200	WORKFORCE SERVICES POOL	$ 1,111,934	100%
JFS757001	WAGNER PEYSER SERVICES	JFS0011200	EMPLOYER SERVICES POOL	$ 1,268,094	100%
JFS757100	VETERAN SERVICES	JFS0017900	VETERAN SERVICES POOL	$ 4,589,657	100%
JFS758001	LABOR MARKET INFOR	JFS0015200	COST POOL 52 LABOR MARKET INFO	$ 201,176	100%
JFS758100	LABOR MARKET COOPERATIVE	JFS0015200	COST POOL 52 LABOR MARKET INFO	$ 1,776,544	100%
JFS758200	LABOR MARKET RESEARCH	JFS0015200	COST POOL 52 LABOR MARKET INFO	$ 1,046,865	100%
JFS758400	LABOR MARKET SPECIAL PROJECTS	JFSWIO052S	ETA-WIA ARRA GREEN LMI IMPROVE	$ 50,000	100%
JFS758400	LABOR MARKET SPECIAL PROJECTS	JFSWIP052S	ETA-WIA ARRA AUTO LMI IMPROVE	$ 30,000	100%
JFS790002	UCRC (REVIEW COMMISSION)	JFSUI10520	UI1-9130-UISTATEADM-10E-THSPRD	$ 5,546,986	100%
JFS850002	FAMILIES & CHILDREN	JFS0010700	Cost Pool-07-FOSTER CARE TRAIN	$ 2,623,020	50%
JFS850002	FAMILIES & CHILDREN	JFS0012700	COST POOL -27-FAMILY STABILITY	$ 1,335,060	50%
JFS850002	FAMILIES & CHILDREN	JFS0013300	Cost Pool-33-PCSA TRAINING	$ 854,879	50%
JFS850200	OFC FAMILY ASSISTANCE	JFS0022700	OFC FAMILY ASST POOL	$ 222,976	50%
JFS850300	OFC CHILD/ADULT PROTECTION	JFS0022900	OFC CHILD/ADULT PROTECT POOL	$ 336,748	50%
JFS851001	CHILD CARE DEVELOPMENT	JFS0018200	COST POOL-82-BUR OF CHILD CARE	$ 1,932,123	100%
JFS851100	POLICY, TA & MONITORING	JFS0018200	COST POOL-82-BUR OF CHILD CARE	$ 600,823	50%
JFS851200	CENTER MONITORING	JFS0018200	COST POOL-82-BUR OF CHILD CARE	$ 5,255,592	50%
JFS852001	FAMILY ASST POLICY INITIATIVES	JFS0019300	PROGRAM POLICY POOL	$ 120,707	50%
JFS852200	CASH & FOOD ASSISTANCE	JFS0012800	COST POOL-28-TANF DA	$ 300,661	50%
JFS852200	CASH & FOOD ASSISTANCE	JFSFS10210	FS-TEFP-NETOUTLYS-STATELEVEL	$ 179,639	100%
JFS852200	CASH & FOOD ASSISTANCE	JFSFS502R0	FS-PGM-TO-UNSPECIFIEDPORTNOTHR	$ 375,090	100%
JFS852300	OFC REFUGEE PROGRAM SVCS	JFS0020200	REFUGEE PROGRAM SVCS POOL	$ 390,665	100%
JFS852400	PROGRAM AGREEMENTS/MONITORING	JFS0017600	OFC AGREEMENTS POOL	$ 523,295	50%
JFS854001	OFC OPERATION SUPPORT	JFS0019500	OFC OPERATIONS	$ 191,091	50%
JFS854100	ELECTRONIC BENEFIT TRANSFER	JFS0011400	EBT/EPC COST POOL	$ 433,055	50%
JFS854400	OFC AUTOMATED SYSTEMS TRAINING	JFS0011500	COST POOL 15 CRIS-E COMMON	$ 471,287	50%

Annual Estimated Expenditures
SFY2011

Department	Department Description	RCF	Reporting Chartfield Description	Annual Estimated Expenditure	FFP
JFS854400	OFC AUTOMATED SYSTEMS TRAINING	JFS0012400	SACWIS OPERATIONAL	$ 75,768	50%
JFS854500	CFA HELP DESK	JFS0011500	COST POOL 15 CRIS-E COMMON	$ 777,363	50%
JFS854600	CHILD CARE AUTOMATED SYSTEMS	JFS0018300	CHILD CARE AUTOMATED POOL	$ 686,856	50%
JFS855001	CFA TECHNICAL ASST & OVERSIGHT	JFS0019400	CFA TECH ASST/OVERSIGHT POOL	$ 200,020	50%
JFS855100	OFC COUNTY OVERSIGHT	JFS0019400	CFA TECH ASST/OVERSIGHT POOL	$ 669,342	50%
JFS855400	OFC PROGRAM POLICY	JFS0019400	CFA TECH ASST/OVERSIGHT POOL	$ 976,333	50%
JFS855500	CUSTOMER SVC/AUDIT RESOLUTION	JFS0019400	CFA TECH ASST/OVERSIGHT POOL	$ 440,006	50%
JFS856001	OFC AUTOMATED SYSTEMS	JFS0014700	COST POOL-47-SACWIS/ FACSIS	$ 144,419	50%
JFS856200	SACWIS BUSINESS SUPPORT	JFS0014700	COST POOL-47-SACWIS/ FACSIS	$ 943,471	50%
JFS856300	INTEGRATED HELP DESK	JFS0014700	COST POOL-47-SACWIS/ FACSIS	$ 845,247	50%
JFS856400	SACWIS INITIATIVES & DATA RPTG	JFS0014700	COST POOL-47-SACWIS/ FACSIS	$ 1,293,777	50%
JFS858001	CHILD & ADULT TECHNICAL ASST	JFS0012500	CHILD & ADULT TECH ASST POOL	$ 296,932	50%
JFS858100	FOSTER CARE LICENSING	JFS0011100	COST POOL-11-CHILD WELFARE SUPPOR	$ 1,658,137	50%
JFS858200	CHILD PROTECT OVERSIGHT & EVAL	JFS0018100	COST POOL-81-OUTCOME MANGEMENT	$ 1,124,350	50%
JFS859001	PROTECTION SVCS CHILD/ADULT	JFS0010700	Cost Pool-07-FOSTER CARE TRAIN	$ 952,029	50%
JFS859001	PROTECTION SVCS CHILD/ADULT	JFS0013300	Cost Pool-33-PCSA TRAINING	$ 1,745,385	50%
JFS859001	PROTECTION SVCS CHILD/ADULT	JFS90J1500	90-OTST-GENERIC ACTIVITY	$ 224,998	0%
JFS859001	PROTECTION SVCS CHILD/ADULT	JFS0023800	PROTECT SVCS CHILD/ADULT POOL	$ 633,675	50%
JFS859100	PROTECTION SVCS CHILD/ADULT	JFS0023800	PROTECT SVCS CHILD/ADULT POOL	$ 838,517	50%
JFS859200	FOST CARE, ADPT & MEPA POLICY	JFS0010700	Cost Pool-07-FOSTER CARE TRAIN	$ 1,891,756	50%
JFS859300	CHILD & ADULT PROTECTION	JFS0023800	PROTECT SVCS CHILD/ADULT POOL	$ 872,777	50%
			TOTAL	**$ 380,111,349**	

Section IV-D

State Level Cost Pool Allocation Methodology

This section describes the Ohio Department of Job and Family Services' (ODJFS) cost pools and the distribution methodologies used to allocate expenses when two (2) or more federal or state programs benefit from a single activity or purchase. Each cost pool is configured to distribute expenses in the most equitable method. Additionally, ODJFS has developed a technology solution that utilizes relational tables (Department-Reporting, Cost Pool-Cost Pool, Cost Pool-Reporting) to produce various sections of the cost allocation plan (CAP) and an administrative cost report (ACR). With cost pool schedules calculated nearly simultaneously, there is assurance that all data and calculations are in accurate alignment with one another and consistent with the CAP.

Cost pools that contain a methodology reference to full-time equivalent (FTE) employees, use the definition of FTE as: paid hours minus overtime hours in two week pay period divided by 80.

COST POOL JFS0010200 STATE HEARINGS

A July 2008

JFS0010200 captures all staff payroll and fringe benefits as well as general operating expenses associated with State Hearings (JFS191001). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Costs distributed by JFS0010200 may include expenditures associated with department JFS103001 (Business Services), for State Hearings' print orders.

State Hearings department performs hearings throughout Ohio for various programs; however, not all state hearing functions are performed by this department. To determine the distribution of expenditures coded to JFS0010200, State Hearings department submits a quarterly report that lists the total hearing request dispositions for each program, including unknown programs (charged to state funds only). Data from the report is derived from the Hearing Activity Tracking System (HATS) and a separate system that tracks intentional program violations for the TANF and Food Stamp programs; both systems are maintained by State Hearings department.

Allocation Base

To determine the percentage of JFS0010200 expenses distributed to each program, the number of cases for each program is divided by the total number of cases for all programs. These percentages are applied to all staff payroll and general operating expenses coded to JFS0010200 during the covered period and distributed to the appropriate program.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010200

JFS0016700	CCDF ADMIN POOL	A	July 2007

1 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0010200

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS191001	STATE HEARINGS	A	July 2007

3 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010200

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	A	July 2007
JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2008
JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	July 2007
JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures	A	July 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010200

JFSFS50280	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 8 FAIR HEARINGS	A	July 2010
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	D	July 2010
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	July 2007
9	***<<< Number of items reported***		

COST POOL JFS0010300 LEGAL & ACQUISITION SVCS POOL

A July 2009

JFS0010300 captures all staff payroll and fringe benefits as well as general operating expenses associated with department JFS190002 (Office of Legal and Acquisition Services). The office provides administration and support level for state level programs. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the distribution of expenditures coded to JFS0010300, payroll data by Reporting is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0010300 distribution.
The allocation base is the ratio of the number of FTEs by program activities (numerator) in Office of Legal and Acquisition Services to the total number Reporting Chartfield FTEs by all programmatic activities in department JFS190002 (denominator). Staff included in JFS0010300, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0010300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010300

JFS0010200	STATE HEARINGS	A	July 2009
JFS0010400	LEGAL SERVICES POOL	A	July 2009
JFS0010600	CONTRACTS & ACQUISITIONS SERVICES POOL	A	January 2010
JFS0020600	STATE LEVEL INDIRECT	A	July 2009

4 <<< ***Number of items reported***

DEPARTMENTS THAT CHARGE TO COST POOL JFS0010300

JFS190002	LEGAL & ACQUISITION SERVICES	A	July 2009

1 <<< ***Number of items reported***

COST POOL JFS0010400 LEGAL SERVICES POOL

A July 2009

JFS0010400-Legal Services pool- captures certain staff payroll and fringe benefits as well as general operating expenses within department-JFS190002-Office of Legal and Acquisition Services. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0010400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0010400 costs distributed to state and federal programs, i.e., Adoption Assistance, Child Care, Child Support, Food Stamps, Medicaid, and TANF program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield are divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS190002. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0010400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010400

JFS0012000	CHILD FOSTER CARE	A	October 2010
JFS0012700	FAMILIES & CHILDREN ADMIN POOL	A	July 2009
JFS0015900	LOCAL OPERATIONS	A	July 2009
JFS0016100	OWD	A	July 2009
JFS0016700	CCDF ADMIN POOL	A	July 2009
JFS0020600	STATE LEVEL INDIRECT	A	July 2009
JFS0023800	PROTECT SVCS CHILD/ADULT POOL	A	October 2010

7 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0010400

JFS190002	LEGAL & ACQUISITION SERVICES	A	July 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010400

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010400

JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	July 2009
JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures	A	July 2009
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	A	July 2009
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	July 2009
JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	July 2009

8 <<< ***Number of items reported***

Expenditures for Fiscal Services staff, Management Information Services staff, and Research, Assessment, and Accountability staff, and related costs for departments that support county operations are charged to JFS0010500. Costs are distributed to the programs administered at the county level, and which are listed below, based on annual percentages derived from all salaries and benefit costs reported and allocated for CDJFS, CSEA, and PCSA entities. These percentages are based on the ratio of the 88 county agencies employee salaries and compensation costs for the state fiscal year for each of the five (5) major cost centers (Income Maintenance, Social Services, Child Support, Child Welfare, and WIA) to the total statewide fiscal year county employee salaries and compensation costs of all five (5) cost centers. These percentages are developed on the previous state fiscal year costs.

Total county operation costs are initially distributed to the five (5) major cost centers based on the percentages referenced above. These percentages are developed annually on a state fiscal year basis.

Costs identified for Income Maintenance (IM) are then allocated to the benefiting programs, including TANF, Medicaid (Title XIX), Food Stamps, non-federal (state funds only), Social Services (Title XX), and Workforce Investment Act (WIA). The distribution is based on the development of percentages derived from the average of four (4) quarters of the total of IM salaries and compensation costs for the 88 county agencies the previous state fiscal year. County-related IM salaries and compensation costs are developed by methodology contained in Section V-B-2 of this plan.

Costs identified for Social Services (SS) are then allocated to the benefiting program areas, including TANF, Medicaid (Title XIX), Food Stamps, non-federal (state funds only), Child Care, and Social Services (Title XX). The distribution is based on the development of percentages derived from the average of four (4) quarters of the total of 88 counties and apportioned direct SS salaries and compensation costs for the previous state fiscal year. County-related SS salaries and compensation costs are developed by the methodology described in Sections V-B-1 and V-B-3 of this plan.

Costs identified for Child Support (CS) are then allocated to the major program areas of Child Support (Title IV-D) and non-federal (state funds only). This distribution is based on the development of percentages derived from the average of four (4) quarters of the total of the 88 county agencies CS salaries and compensation costs for the previous state fiscal year. County-related child support salaries and compensation costs are developed by the methodology contained in Section V-B-4 of this plan.

Costs identified for Child Welfare (CW) are then allocated to the major program areas of Foster Care (Title IV-E), Social Services (Title XX), Child Welfare (Title IV-B), and non-federal (state funds only). The distribution is based on the development of percentages derived from the total of the 88 county agencies child welfare salaries and compensation costs for the previous state fiscal year. County-related child welfare salaries and compensation costs are developed by the methodology contained in Section V-B-7, as well as other salaries identified and reported on the ODJFS 2820 report, including IV-E, IV-B, Independent Living, Title XX, and non-federal.

An annual reconciliation is performed at the end of the state fiscal year. The federal claim is adjusted based on the difference between the estimated percentages and the actual allocation percentages.

Allocation Base

Costs are distributed to the allocable programs administered at the county level based on annual percentages derived from all salaries and costs for CDJFSs, CSEAs, and PCSAs and within the major program categories: IM, SS,CS,CW, and WIA.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010500

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010500

JFS0016700	CCDF ADMIN POOL	A	July 2007

1 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0010500

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS100600	CHIEF INSPECTOR	A	July 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS154001	CNTY FINANCE & TCH ASST	A	July 2007
JFS156001	PROGRAM INTEGRITY	A	July 2009

5 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010500

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2007
JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	July 2007
JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2007
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2007
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	July 2007
JFSTA22220	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6K Systems - COL B State MOE Exp in TANF	A	July 2009
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010500

JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008

12	***<<< Number of items reported***

COST POOL JFS0010600 CONTRACTS & ACQUISITIONS SERVICES POOL

A January 2010

JFS0010600 captures all staff payroll and fringe benefits as well as general operating expenses associated with Contracts and Acquisition staff (JFS192001) that provide administration and support at the state agency level for all programs. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

To determine the distribution of expenditures coded to JFS0010600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0010600 distribution.

Allocation Base

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0010600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0010600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010600

JFS0010200	STATE HEARINGS	A	January 2010
JFS0010300	LEGAL & ACQUISITION SVCS POOL	A	January 2010
JFS0010400	LEGAL SERVICES POOL	A	January 2010
JFS0010500	COUNTY OPERATIONS	A	January 2010
JFS0011100	CHILD WELFARE SUPPORT	A	January 2010
JFS0011200	EMPLOYER SERVICES COST POOL	A	January 2010
JFS0011400	EBT/EPC	A	January 2010
JFS0011500	CRIS-E COMMON (REGULAR FFP)	A	January 2010
JFS0011700	PROJECT MGMT COST POOL	A	January 2010
JFS0011900	GOFBCI COST POOL	A	January 2010
JFS0012400	SACWIS OPERATIONAL	A	January 2010

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010600

JFS0012500	CHILD & ADULT TECH ASST POOL	A	January 2010
JFS0012700	FAMILIES & CHILDREN ADMIN POOL	A	January 2010
JFS0012800	TANF - DA	A	January 2010
JFS0013200	RAPID RESPONSE	A	January 2010
JFS0014400	CALL CTRS/PROCESSING CTRS	A	January 2010
JFS0014600	FRAUD CONTROL	A	January 2010
JFS0014700	SACWIS/ FACSIS	A	January 2010
JFS0014900	LONG-TERM CARE SERVICES POOL	A	January 2010
JFS0015000	OHP ADMIN COST POOL	A	January 2010
JFS0015200	LMI	A	January 2010
JFS0015300	ONE STOP	A	January 2010
JFS0015900	LOCAL OPERATIONS	A	January 2010
JFS0016100	OWD	A	January 2010
JFS0016200	WIA COST POOL	A	January 2010
JFS0016700	CCDF ADMIN POOL	A	April 2010
JFS0017100	AUDIT & CONSULTING SVCS POOL	A	January 2010
JFS0017600	OFC AGREEMENTS POOL	A	January 2010
JFS0017900	VETERANS SERVICES COST POOL	A	July 2010
JFS0018100	OUTCOME MANAGEMENT SSRMS	A	January 2010
JFS0018200	CHILD CARE & DEVELOPMENT COST POOL	A	January 2010
JFS0018300	CHILD CARE AUTOMATED POOL	A	January 2010

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010600

JFS0018400	MIS ENTERPRISE STAFF COST POOL	A	January 2010
JFS0018800	RESOURCE & INFO MGMT POOL	A	January 2010
JFS0018900	BUREAU OF PROGRAM INTEGRITY	A	January 2010
JFS0019000	QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 1	A	January 2010
JFS0019100	QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 2	A	January 2010
JFS0019300	FAMILY ASSISTANCE POLICY POOL	A	January 2010
JFS0019400	CFA TECH ASST/OVERSIGHT POOL	A	January 2010
JFS0019500	OFC OPERATIONS COST POOL	A	January 2010
JFS0020200	Refugee Program Services Pool	A	April 2010
JFS0020500	COUNTY OPERATIONS POOL	A	July 2010
JFS0020600	STATE LEVEL INDIRECT	A	January 2010
JFS0022700	OFC FAMILY ASST POOL	A	January 2010
JFS0022900	OFC CHILD/ADULT PROTECT POOL	A	January 2010
JFS0023600	STATEWIDE INDIRECT	A	January 2010
JFS0023700	INFORMATION SERVICES POOL	A	January 2010
JFS0023800	PROTECT SVCS CHILD/ADULT POOL	A	January 2010
JFS0027400	SVCS TO EMPLOYERS POOL	A	January 2010
JFS0027500	CHIEF OF STAFF POOL	A	January 2010
JFS0028700	MONITORING & CONSULTING SERVICES COST POOL	A	January 2010
JFS0029100	RESEARCH & REPORTING POOL	A	January 2010
JFS0029200	POLICY & HEALTH PLAN SERV POOL	A	January 2010

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010600

JFS0029400	PROVIDER SERVICES COST POOL	A	January 2010
JFS0029600	CONSUMER & OP SUPPORT POOL	A	January 2010
JFS0029900	OHP OPERATIONS POOL	A	January 2010

56 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0010600

JFS192001	CONTRACTS & ACQUISITIONS	A	January 2010

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010600

JFS90J0500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 5 CHILDREN'S TRUST FUND - COL 1 This Period	A	January 2010
JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	January 2010
JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	January 2010
JFSCS10610	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 4 ADP costs - COL 1 Current Quarter Claims	A	January 2010
JFSES2052S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	January 2010
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	January 2010
JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	January 2010
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	January 2010
JFSFS10210	10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7B Net Outlays this Quarter - COL 1 State Level Costs	A	January 2010
JFSFS50240	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 4 Reporting Mgmt. Eval.	A	January 2010
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	January 2010
JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable	A	January 2010

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010600

JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable	A	January 2010
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	January 2010
JFSMEL0120	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Total Federal Outlays - COL 2 This Period	A	January 2010
JFSMEL0121	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Federal Outlays - COL 2 This Period	A	January 2010
JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	A	January 2010
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	January 2010
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	April 2010
JFSTR20520	17.245 - TRADE ADJUSTMENT ASSISTANCE - SF-269 - Trade Training - Admin Report - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	January 2010
JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	January 2010
JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	D	January 2010
JFSUI12010	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 20 REMARKS - COL 2 This period	A	January 2010
JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	January 2010
JFSUI30520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA 1556 - LINE 5 Federal Share of Expenditures - COL 2 This period	A	January 2010
JFSUI70520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	January 2010
JFSUI80520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA (UNASSIGNED)) - LINE 5 Federal Share of Expenditures - COL 2 This period	A	January 2010
JFSUI90520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA (UNASSIGNED)) - LINE 5 Federal Share of Expenditures - COL 2 This period	A	January 2010

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010600

JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended	A	January 2010
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	January 2010
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	January 2010
JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	January 2010
JFSWIO052S	17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - WIA LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2010
JFSWIP052S	17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - ARRA AUTO LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2010
34	***<<< Number of items reported***		

COST POOL JFS0010700 FOSTER CARE TRAINING

A July 2007

JFS0010700 captures and distributes expenses incurred to train pre-service and in-service foster care families. Expenditures distributed by this cost pool include the cost of trainers, curriculum, training sites, stipends paid to adoptive parents to reimburse out-of-pocket expenses, and scheduling calendar development and publication.

Allocation Base

Caseload data is reported by county PCSA agencies and contains information about IV-E eligible foster care maintenance children and children in substitute care placements.

The allocation basis for foster care training will reflect the removal of unlicensed relative from the ambit of IV-E allowability given the DRA 06. The pool is allocated based on the ratio of IV-E eligible children in out-of-home care to all children in out-of-home care.

Previous quarter statistics distribute current quarter expenditures.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0010700

JFS850002	FAMILIES & CHILDREN	D	June 2010
JFS850200	OFC FAMILY ASSISTANCE	D	June 2010
JFS850300	OFC CHILD/ADULT PROTECTION	D	June 2010
JFS857200	TITLE IV-E ADM & CONTR MGMT	D	December 2009
JFS859001	PROTECTION SVCS CHILD/ADULT	A	July 2009

5 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010700

JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSFC41420	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 7 State and Local Training - COL 2 Current Quarter Expenditures	A	July 2007
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	A	July 2007

3 *<<< Number of items reported*

COST POOL JFS0010800 ADOPTION ASSISTANCE TRAINING

A July 2007

JFS0010800 captures expenses incurred to train pre-service and in-service adoptive families. Expenditures distributed by this cost pool include the cost of trainers, curriculum, training sites, stipends paid to adoptive parents to reimburse out-of-pocket expenses, scheduling, and calendar development and publication.

Allocation Base

Caseload data is reported by county PCSA agencies and contains information about IV-E adoption assistance children and children with subsidized adoption assistance agreements.
The pool is allocated based on the ratio of IV-E eligible adoption assistance cases to all adoption assistance cases.

Previous quarter statistics distribute current quarter expenditures.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0010800

JFS850002	FAMILIES & CHILDREN	D	June 2010
JFS850200	OFC FAMILY ASSISTANCE	D	June 2010
JFS850300	OFC CHILD/ADULT PROTECTION	D	June 2010
JFS857200	TITLE IV-E ADM & CONTR MGMT	D	December 2009
JFS859001	PROTECTION SVCS CHILD/ADULT	A	July 2009

5 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0010800

JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSFC10420	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 4 State and Local Training - COL 1 Current Quarter Expenditures	A	July 2007

2 *<<< Number of items reported*

COST POOL JFS0011100 CHILD WELFARE SUPPORT

A July 2007

JFS0011100 captures all staff payroll and fringe benefits as well as general operating expenses associated with Foster Care Licensing - JFS858100. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Costs distributed by JFS0011100 may also include expenditures coded to department JFS103001 for program specific print orders.

Allocation Base

To determine the distribution of expenditures coded to JFS0011100, the Families and Children department receives data from the County Department of Job and Family Services and submits 4281 Adoption Services Report that contains information about Title IV-E Foster Care maintenance, Title IV-E Adoption Assistance, children in substitute care placement, and children with subsidized adoption maintenance agreements

The pool is first allocated to Title IV-E base on the ratio of the sum of placement days experienced by IV-E eligible children placed in IV-E allowable foster maintenance allowable settings plus the benefit days experienced by IV-E eligible Adoption Assistance children to the total of all placement days and benefit days experienced. The IV-E allocation is then allocated to Foster Care and Adoption Assistance in the ratio--each represents the universe of IV-E placement and benefit days.

Previous quarter statistics distribute current quarter expenditures.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0011100

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS850002	FAMILIES & CHILDREN	D	June 2010
JFS856001	OFC AUTOMATED SYSTEMS	A	July 2009
JFS857200	TITLE IV-E ADM & CONTR MGMT	D	December 2009
JFS858001	CHILD & ADULT TECHNICAL ASST	A	July 2010
JFS858100	FOSTER CARE LICENSING	A	July 2009
JFS859001	PROTECTION SVCS CHILD/ADULT	A	July 2009

8 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011100

JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures	A	July 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011100

JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2007

3	***<<< Number of items reported***

COST POOL JFS0011200 EMPLOYER SERVICES COST POOL

A January 2009

JFS0011200 captures all staff payroll and fringe benefits as well as general operating expenses within the Office of Workforce Development and associated with Department JFS757001. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Cost Pool JFS0011200 may also include expenditures coded to Department JFS103001 (Business Services) for program specific print orders.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0011200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0011200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS757001. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0011200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0011200

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS757001	WAGNER PEYSER SERVICES	A	January 2009
JFS757100	VETERANS SERVICES	D	June 2010

4 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011200

JFS9060100	ST.FOS - State Funds Only STFO - State Labor Activities - LINE 1 OHIO TRAINING TAX CREDIT - COL 1 This Period	A	July 2007
JFSES10520	17.273 - ALIEN LABOR CERTIFICATION ETA-9130 - ALIEN LABOR CERTIFICATION - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2008
JFSES2052S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	April 2010
JFSES40520	17.271 - WORK OPPORTUNITY TAX CREDIT PR ETA-9130 - ES NAT'L ACT-WORK OPPORTUNITIES TAX CREDIT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2008
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	July 2008

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011200

JFSES5201S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A 90% - COL 1 90% THIS PERIOD	A	October 2009
JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	July 2008
JFSES5202S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS - COL 2 10% THIS PERIOD	A	October 2009
JFSVE30120	17.804 - LOCAL VETERAN'S EMPLOYMENT REP SF-269A - Local Veterans Employment Rep - LINE 10A Total Outlays - COL 2 This Period	D	September 2009
JFSVE30710	17.804 - LOCAL VETERAN'S EMPLOYMENT REP SF-269A - Local Veterans Employment Rep - LINE 7 Total Outlays - COL 2 THIS PERIOD	D	June 2010
JFSVE40120	17.801 - DISABLED VETERAN'S OUTREACH PR SF-269A - Disabled Veterans Outreach Program - LINE 10A Total Outlays - COL 2 This Period	D	September 2009
JFSVE40710	17.801 - DISABLED VETERAN'S OUTREACH PR SF-269A - Disabled Veterans Outreach Program - LINE 7 Total Outlays - COL 1 THIS PERIOD	D	June 2010
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
JFSWIA012S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2009
JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
JFSWIA032S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2009
JFSWIF0520	17.266 - DISABILITY PROGRAM NAVIGATOR ETA-9130 - WIA-DISABILITY NAVIGATOR - LINE 5 Federal Share of Expenditures - COL 2 This period	D	March 2010

18 ***<<< Number of items reported***

COST POOL JFS0011300 FC ADMIN AND FISCAL ACCOUNTABILITY

D December 2009

JFS0011300 captures staff payroll and fringe benefits, as well as general operating expenses within the Office of Families and Children, Administration and Fiscal Accountability, associated with Departments JFS857001, JFS857100 and JFS857200. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0011300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0011300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0011300 in Departments JFS857001, JFS857100 and JFS857200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0011300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011300

JFS0011100	CHILD WELFARE SUPPORT	D	December 2009
JFS0016700	CCDF ADMIN POOL	D	December 2009

2 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0011300

JFS857001	ADMIN & FISCAL ACCOUNTABILITY	D	December 2009
JFS857100	HR, PROF DVLPMT & BUS SVCS	D	December 2009
JFS857200	TITLE IV-E ADM & CONTR MGMT	D	December 2009

3 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011300

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	D	December 2009
JFSCC10330	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1B Quality Not Earmark - COL C Discretionary Funds	D	December 2009
JFSCC11230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary	D	December 2009
JFSCW20120	93.669 - CHILD ABUSE AND NEGLECT STATE SF-269 - Child Abuse and Neglect Basic Grant - LINE 10a Total Outlays - COL 2 This Period	D	December 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011300

JFSCW40120	93.643 - CHILDREN'S JUSTICE GRANTS TO S SF-269 - Children's Justice Act - LINE 10a Total Outlays - COL 2 This Period	D	December 2009
JFSCW50120	93.590 - COMMUNITY-BASED CHILD ABUSE PR SF-269 - Community Based Family Resource Program Grant - LINE 10A Total Outlays - COL 2 This Period	D	December 2009
JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures	D	December 2009
JFSFC10420	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 4 State and Local Training - COL 1 Current Quarter Expenditures	D	December 2009
JFSFC20120	93.674 - CHAFEE FOSTER CARE INDEPENDENC SF-269 - Chafee Independence Program - LINE 10a Total Outlays - COL 2 This Period	D	December 2009
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	D	December 2009
JFSFC41420	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 7 State and Local Training - COL 2 Current Quarter Expenditures	D	December 2009
JFSFC50120	93.599 - CHAFEE EDUCATION AND TRAINING SF-269 - Educational and Training Voucher - LINE 10a Total Outlays - COL 2 This Period	D	December 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	D	December 2009
JFSSS10120	93.585 - EMPOWERMENT ZONES AND ENTERPRI SF-269 - Social Service in Enterprise Comunities City of Cleveland - EZEC - LINE 10a Total Outlays - COL 2 This Period	D	December 2009
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	D	December 2009
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	D	December 2009
JFSTA22410	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6M Other - COL A Federal	D	December 2009

17 *<<< **Number of items reported***

COST POOL JFS0011400 EBT/EPC

A July 2008

JFS0011400 captures all staff payroll and fringe benefits as well as general operating expenses working solely on the Electronic Benefit Transfer (EBT) Program and the Electronic Payment Card (EPC) programs. (The EBT department provides Food Stamp Benefits and the EPC provides assistance with TANF, Disability Financial Assistance [DFA], and Refugee Cash benefits). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, hardware and software purchases, maintenance contracts, travel and depreciation charges related to office equipment.

Allocation Base

To determine the distribution of expenditures coded to JFS0011400, a file is received from OFMS containing the prior quarters average monthly duplicate recipient counts for CRIS-E programs. To determine the percentage of JFS0011400 expenses distributed to each program, the average monthly duplicate recipient count for CRIS-E program (TANF, Food Stamps, Refugee Cash benefits, and DFA) for each program is divided by the total average monthly duplicate recipient counts for all CRIS-E programs. These percentages are applied to all staff payroll and general operating expenses coded to JFS0011400 during the covered period and distributed to the appropriate program.

Current quarter costs are distributed based on previous quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0011400

JFS854100	ELECTRONIC BENEFIT TRANSFER	A	July 2008

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011400

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	A	July 2008
JFSFS502O0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 24 EBT ISSUANCE	A	July 2008
JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	A	July 2008
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	July 2008

4 *<<< Number of items reported*

COST POOL JFS0011500 CRIS-E COMMON (REGULAR FFP)

A July 2008

JFS0011500 captures all staff payroll and fringe benefits as well as general operating expenses working solely on the CRIS-E system (determining eligibility for multiple public assistance programs) within OFC Automated Systems Training (JFS854400) and CFA Help Desk (JFS854500. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, hardware and software purchases, maintenance contracts, travel and depreciation charges related to office equipment. Costs distributed by JFS0011500 include public assistance auxiliary payments mail charged to Business Services (JFS103001).

Allocation Base

To determine the distribution of expenditures coded to JFS0011500, a file is received from ORAA containing the prior quarters average monthly duplicate recipient counts for CRIS-E programs. To determine the percentage of JFS0011500 expenses distributed to each program, the average monthly duplicate recipient count for CRIS-E programs (TANF, Medicaid, SCHIP, Food Stamps, child care, Title IV-E, foster care and adoption, and state-funded programs) for each program is divided by the total average monthly duplicate recipient counts for all CRIS-E programs. These percentages are applied to all staff payroll and general operating expenses coded to JFS0011500 during the covered period and distributed to the appropriate program.

Current quarter costs are distributed based on previous quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0011500

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS450002	INFORMATION SERVICES	A	July 2008
JFS854400	OFC AUTOMATED SYSTEMS TRAINING	A	July 2007
JFS854500	CFA HELP DESK	A	July 2007

5 <<< ***Number of items reported***

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011500

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	A	July 2007
JFSCC11230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary	A	October 2008
JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures	A	July 2009
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2007
JFSFS50270	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 7 ADP OPER	A	July 2007

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011500

JFSME23030	93.767 - STATE CHILDREN'S INSURANCE PRO CMS 21 Base - State Children's Health Expenditures By Type of Service For The Title XXI Program Expenditures In This Quarter - LINE 27 Administration - COL C Total Computable	A	July 2007
JFSME30811	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 5A Mechanized Systems - In-House - COL A Total Computable	A	July 2009
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	D	June 2009
JFSTA22220	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6K Systems - COL B State MOE Exp in TANF	A	July 2009
10	***<<< Number of items reported***		

COST POOL JFS0011700 PROJECT MGMT COST POOL

A May 2009

JFS0011700 captures staff payroll and fringe benefits, as well as general operating expenses within the Office of Ohio Health Plans, OHP Project Management (JFS500100). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0011700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0011700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0011700 in Department JFS500100 - OHP Project Management. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0011700, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0011700 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011700

JFS0014500	MEDICAID / SCHIP	A	July 2007
JFS0015400	MITS DDI 50%	A	July 2007
JFS0015500	MITS DDI 75% IN-HOUSE	A	July 2007
JFS0015600	MITS DDI 90% IN-HOUSE	A	July 2007

4 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0011700

JFS500100	OHP PROJECT MGMT	A	July 2007

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011700

JFSME30210	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 2A Design Development or Installation of MMIS Cost of In-House Activities - COL A Total Computable	A	July 2007
JFSME30610	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 4A Operation Of An Approved MMIS Costs of In-House Activities Plus State Agencies and Institutions - COL A Total Computable	A	July 2007
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011700

3	*<<< Number of items reported*

COST POOL JFS0011800 MEDICAID / DA PRIOR AUTHORIZATION

A July 2007

JFS0011800 captures general operating expenses within the Office of Ohio Health Plan including personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the distribution of expenditures coded to JFS0011800, the Office of Ohio Health Plans receives a file from Office of Information Services containing the prior quarters claims for disability and Medicaid, and allocated the percentage of JFS0011800 expenses to each program, prior authorized Disability Assistance claims and prior authorized Medicaid claims for each program is divided by the total of Disability Assistance claims and prior authorized Medicaid claims for all programs. These percentages are applied to general operating expenses coded to JFS0011800 during the covered period and distributed to the appropriate program.

Previous quarter statistics distribute current quarter expenditures.

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011800

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	A	July 2007
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
2	***<<< Number of items reported***		

COST POOL JFS0011900 GOFBCI COST POOL

A July 2008

JFS0011900 captures staff payroll and fringe benefits as well as general operating expenses within Governor's Faith Based and Community Initiatives JFS070002. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0011900, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0011900 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by certain staff coded to JFS070002 - Governor's Faith Based and Community Initiatives. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0011900 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0011900

JFS070002	GOV FAITH BASED INITIATIVES	A	July 2008

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0011900

JFS9071400	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 14 FAITH BASED INITIATIVE - COL 1 This Period	A	July 2007
JFSCO40120	93.086 - HEALTHY MARRIAGE PROMOTION AND SF-269 - HEALTHY MARRIAGE PROMOTION AND - LINE 10A Total Federal Outlays - COL 2 This Period	A	October 2007
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	July 2007

3 *<<< Number of items reported*

COST POOL JFS0012000 CHILD FOSTER CARE

A July 2007

JFS0012000 captures general operating expenses associated with the Office of Families and Children, that directly benefit and support the State's Child Foster Care program. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Costs distributed by JFS0012000 include JFS103001 (Business Services) expenditures for program specific print orders.

Allocation Base

To determine the percentage of JFS0012000 expenses distributed to each program, placement days experienced by IV-E eligible children placed in IV-E allowable maintenance settings is divided by all placement days experienced in all settings. These percentages are applied to all general operating expenses coded to JFS0012000 during the covered period and distributed to the appropriate program.

Previous quarter statistics distribute current quarter expenditures.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0012000

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS850002	FAMILIES & CHILDREN	D	June 2010
JFS857200	TITLE IV-E ADM & CONTR MGMT	D	December 2009
JFS858001	CHILD & ADULT TECHNICAL ASST	A	July 2010
JFS859001	PROTECTION SVCS CHILD/ADULT	A	July 2009

6 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0012000

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2007
JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2007

3 *<<< Number of items reported*

COST POOL JFS0012100 ADOPTION SERVICES

A July 2007

JFS0012100 captures general operating expenses associated with the Office of Families and Families for administering the subsidized adoption program. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Costs distributed by JFS0012100 include JFS103001 (Business Services) expenditures for program specific print orders.

Allocation Base

To determine the percentage of JFS0012100 expenses distributed to each program IV-E subsidized adoption cases (% allocated to IV-E) for each program is divided by the state-funded subsidized adoption cases (% allocated to IV-B) for all programs. These percentages are applied to all general operating expenses coded to JFS0012100 during the covered period and distributed to the appropriate program.

Previous quarter statistics distribute current quarter expenditures.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0012100

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS850002	FAMILIES & CHILDREN	D	June 2010
JFS850200	OFC FAMILY ASSISTANCE	D	June 2010
JFS850300	OFC CHILD/ADULT PROTECTION	D	June 2010
JFS857200	TITLE IV-E ADM & CONTR MGMT	D	December 2009
JFS858001	CHILD & ADULT TECHNICAL ASST	A	July 2010
JFS859001	PROTECTION SVCS CHILD/ADULT	A	July 2009

8 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0012100

JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures	A	July 2009

2 *<<< Number of items reported*

COST POOL JFS0012200 MEDICAID / DA (MIS)

A July 2007

JFS0012200 captures general operating expenses associated with Office of Information Services as defined by Medicaid, Disability Assistance (DA) claims and other claims. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, hardware and software purchases, maintenance contracts, travel and depreciation charges related to department equipment.

Allocation Base

To determine the percentage of JFS0012200 expenses distributed to each program, the number of claims associated with Medicaid, Disability Assistance, and other claims paid with state funds, are divided by the total number of medical assistance claims. These percentages are applied to all general operating expenses coded to JFS0012200 during the covered period and distributed to the appropriate programs. The data source for the statistics used in the distribution is the MMIS system.

Current quarter costs are distributed based on statistics from the most recent three month period, with a one month lag.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0012200

JFS450002	INFORMATION SERVICES	A	July 2008

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0012200

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	A	July 2007
JFSME30610	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 4A Operation Of An Approved MMIS Costs of In-House Activities Plus State Agencies and Institutions - COL A Total Computable	A	July 2007

2 *<<< Number of items reported*

COST POOL JFS0012300 FACSIS

A July 2007

JFS0012300 captures costs associated with the ongoing operation and maintenance of the Family and Children Services Information System (FACSIS). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

The allocation base is child welfare and social services RMS results associated with the administration programs of the foster care, adoption assistance programs, Chafee Independent Living, child welfare, and child welfare related Medicaid administration. The allocation distribution is consistent with Exhibit 7, Title IV-E Administration and Training Claim; Section V of this plan.

Prior quarter allocation percentages are used to distributed current quarter costs.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0012300

JFS450002	INFORMATION SERVICES	A	July 2008
JFS856001	OFC AUTOMATED SYSTEMS	A	July 2009
JFS856100	DATA MGMT, RPTG &TRAINING	D	December 2009
JFS856200	SACWIS BUSINESS SUPPORT	A	July 2009
JFS856300	INTEGRATED HELP DESK	A	January 2010
JFS856400	SACWIS INITIATIVES & DATA RPTG	A	January 2010
JFS857200	TITLE IV-E ADM & CONTR MGMT	D	December 2009

7 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0012300

JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures	A	July 2009
JFSFC20120	93.674 - CHAFEE FOSTER CARE INDEPENDENC SF-269 - Chafee Independence Program - LINE 10a Total Outlays - COL 2 This Period	A	July 2007
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2007
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009

5 *<<< Number of items reported*

COST POOL JFS0012400 SACWIS OPERATIONAL

A July 2007

JFS0012400 captures staff payroll and fringe benefits as well as general operating expenses associated with OFC Automated Systems Training (JFS854400), and the ongoing operation and maintenance of the Statewide Automated Child Welfare Information System (SACWIS). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

The allocation base is child welfare and social services RMS results associated with the administration programs of the foster care, adoption assistance, Chafee Independent Living, TANF related child welfare activities, child welfare, and child welfare related Medicaid administration. The allocation distribution is consistent with Exhibit 7, Title IV-E Administration and Training Claim; Section V of this plan.

Prior quarter allocation percentages are used to distributed current quarter costs.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0012400

JFS450002	INFORMATION SERVICES	A	July 2008
JFS854400	OFC AUTOMATED SYSTEMS TRAINING	A	January 2010
JFS856001	OFC AUTOMATED SYSTEMS	A	July 2009
JFS856100	DATA MGMT, RPTG &TRAINING	D	December 2009
JFS856200	SACWIS BUSINESS SUPPORT	A	July 2009
JFS856300	INTEGRATED HELP DESK	A	January 2010
JFS856400	SACWIS INITIATIVES & DATA RPTG	A	January 2010

7 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0012400

JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures	A	July 2009
JFSFC20120	93.674 - CHAFEE FOSTER CARE INDEPENDENC SF-269 - Chafee Independence Program - LINE 10a Total Outlays - COL 2 This Period	A	July 2007
JFSFC40810	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 8 SACWIS - OPERATION COSTS - COL 1 CURRENT QUARTER TOTAL COMPUTABLE	A	July 2009
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	D	June 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0012400

JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	D	June 2009
JFSTA22220	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6K Systems - COL B State MOE Exp in TANF	A	July 2009
8	***<<< Number of items reported***		

COST POOL JFS0012500 CHILD & ADULT TECH ASST POOL

A January 2010

JFS0012500 captures all staff payroll and fringe benefits, as well as general operating expenses that are associated with the Office of Families and Children, Child & Adult Technical Assistance (JFS858001). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the distribution of expenditures coded to JFS0012500, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0012500 distribution.

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in Departments JFS858100 and JFS858200 to the total number of direct program activity and cost pool FTEs for all programmatic activities in Departments JFS858100 and JFS858200 (denominator). These ratios are converted into percentages and applied to all costs coded to JFS0012500 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs distribution based on current quarter statistics

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0012500

JFS0011100	CHILD WELFARE SUPPORT	A	July 2007
JFS0018100	OUTCOME MANAGEMENT SSRMS	A	July 2007

2 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0012500

JFS858001	CHILD & ADULT TECHNICAL ASST	A	July 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0012500

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	January 2010

1 *<<< Number of items reported*

COST POOL JFS0012700 FAMILIES & CHILDREN ADMIN POOL

A July 2007

JFS0012700 captures all staff payroll and fringe benefits as well as general operating expenses within the Office of Families and Children and associated with the Deputy Director's Office-JFS850002. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Costs distributed by JFS0012700 may include expenditures associated with Business Services (JFS103001) for print orders associated with the Office of Families and Children.

To determine the distribution of expenditures coded to JFS0012700, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0012700 distribution.

Allocation Base

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in the Office of Families and Children to the total number of direct program activity and cost pool FTEs for all programmatic activities in the Office of Families and Children (denominator). Staff included in JFS0012700, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0012700 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0012700

JFS0011100	CHILD WELFARE SUPPORT	A	July 2009
JFS0011300	FC ADMIN AND FISCAL ACCOUNTABILITY	D	December 2009
JFS0011400	EBT/EPC	A	July 2008
JFS0011500	CRIS-E COMMON (REGULAR FFP)	A	July 2007
JFS0012400	SACWIS OPERATIONAL	A	January 2010
JFS0012500	CHILD & ADULT TECH ASST POOL	A	July 2009
JFS0012800	TANF - DA	A	July 2007
JFS0014700	SACWIS/ FACSIS	A	July 2009
JFS0017600	OFC AGREEMENTS POOL	A	January 2010
JFS0018100	OUTCOME MANAGEMENT SSRMS	A	July 2009
JFS0018200	CHILD CARE & DEVELOPMENT COST POOL	A	July 2009

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0012700

JFS0018300	CHILD CARE AUTOMATED POOL	A	October 2009
JFS0019300	FAMILY ASSISTANCE POLICY POOL	A	July 2007
JFS0019400	CFA TECH ASST/OVERSIGHT POOL	A	July 2007
JFS0019500	OFC OPERATIONS COST POOL	A	July 2007
JFS0019600	PROGRAM INTEGRATION & COORDINATION COST POOL	D	December 2009
JFS0019700	OFC OUTCOME MANAGEMENT & EVALUATION	D	December 2009
JFS0020200	Refugee Program Services Pool	A	April 2010
JFS0021000	AUTOMATED SYSTEMS COST POOL	D	September 2009
JFS0022600	FAMILY SERVICES COST POOL	D	December 2009
JFS0022700	OFC FAMILY ASST POOL	A	January 2010
JFS0022900	OFC CHILD/ADULT PROTECT POOL	A	January 2010
JFS0023800	PROTECT SVCS CHILD/ADULT POOL	A	July 2009
JFS0024000	FOSTER CARE, ADOPTION & MEPA POLICY POOL	D	December 2009

24 <<< ***Number of items reported***

DEPARTMENTS THAT CHARGE TO COST POOL JFS0012700

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS850002	FAMILIES & CHILDREN	A	July 2007

3 <<< ***Number of items reported***

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0012700

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	January 2010
JFSFS10210	10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7B Net Outlays this Quarter - COL 1 State Level Costs	A	July 2007

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0012700

JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2007
JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	A	July 2007
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	July 2007
5	***<<< Number of items reported***		

COST POOL JFS0012800 TANF - DA

A July 2007

JFS0012800 captures all staff payroll and fringe benefits as well as general operating expenses associated with the Office of Families and Children, Cash Assistance (JFS852100). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Costs distributed by Pool JFS0012800 may include expenditures associated with JFS103001 (Business Services) for program specific print orders.

Allocation Base

To determine the percentage of Pool JFS0012800 expenses distributed to each program, the number of TANF recipients plus DA cash plus DA medical recipients for each program is divided by the total number of the TANF and DA recipients for all programs. These percentages are applied to all staff payroll and general operating expenses coded to pool JFS0012800 during the covered period and distributed to the appropriate program. The data sources for the number of recipients are the CRIS-E and MMIS systems.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0012800

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS852100	CASH ASSISTANCE	D	June 2010
JFS852200	CASH & FOOD ASSISTANCE	A	April 2010

4 <<< ***Number of items reported***

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0012800

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	A	July 2007
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	July 2007

2 <<< ***Number of items reported***

COST POOL JFS0013200 RAPID RESPONSE

A April 2009

JFS0013200 captures all staff payroll and fringe benefits as well as general operating expenses with department Rapid Response (JFS750200) in the Office of Workforce Development. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0013200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0013200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to department JFS750200. General administration, vacation, holiday and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to pool JFS0013200 during the covered period and distributed to the appropriate program Reporting Chartfields. Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0013200

JFS750200	RAPID RESPONSE	A	April 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0013200

JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	April 2009
JFSWI1052S	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2009
JFSWIK0520	17.260 - WIA - DISLOCATED WORKERS 9130 - WIA NEG OH-18 WILMINGTON AIR PARK - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2009
JFSWIL052S	17.260 - WIA - DISLOCATED WORKERS 9130 - WIA AUTO DUAL ENROL NEG OH 19 - LINE 5 Federal Share of Expenditures - COL 2 THIS PERIOD	A	July 2009
JFSWIM052S	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - GE-LIGHTING NEG OH-20 - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2009
JFSWIS052S	17.260 - WIA - DISLOCATED WORKERS SF-269 - ARRA OJT NEG:OH-21 - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD	A	July 2010
JFSWIT0520	17.260 - WIA - DISLOCATED WORKERS SF-269 - FORMULA FUNDS RPLNSH NEG:OH-22 - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD	A	July 2010

7 *<<< Number of items reported*

COST POOL JFS0013300 PCSA TRAINING

A July 2007

Cost pool JFS013300 captures costs for the operation of the Child Welfare Training Programs. The expenditures include the Ohio Child Welfare Training Program, which is the state's program of child welfare pre-service and in-service training codified by Ohio law; contracts executed with statewide vendors to conduct the training offered within the program; contracts executed with statewide vendors to develop, update, and maintain the training program's curriculum; education subsidies provided to undergraduate and graduate students who have executed agreements to be employed in county child welfare agencies upon graduation; and contract with other state or local governmental entities to provide training to PSCA employees. Costs are distributed within the pool proportionate to the allocation of county child welfare administrative costs.

Allocation Base

The allocation base is child welfare and social services RMS results associated with the administration programs TANF related child welfare activities, child welfare, child welfare related Medicaid administration, the administration of the Social Services Block Grant, Foster Care, and Adoption Assistance. The allocation distribution is consistent with Exhibit 7, Title IV-E Administration and Training Claim; Section V of this plan.

Prior quarter allocation percentages are used to distributed current quarter costs.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0013300

JFS104100	PERSONNEL DEVELOPMENT	D	December 2009
JFS850002	FAMILIES & CHILDREN	D	June 2010
JFS850200	OFC FAMILY ASSISTANCE	D	June 2010
JFS850300	OFC CHILD/ADULT PROTECTION	D	June 2010
JFS859001	PROTECTION SVCS CHILD/ADULT	A	July 2009

5 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0013300

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2007
JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSFC10410	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 4 State and Local Training - COL 1A Current Quarter - Total Computable	A	July 2007
JFSFC41410	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 7 State and Local Training - COL 1A Current Quarter - Total Computable	A	July 2007
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	A	July 2007

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0013300

JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	July 2007

7 ***<<< Number of items reported***

COST POOL JFS0013500 UNISYS TRANSACTIONS

A July 2007

JFS0013500 captures general operating expenses associated with Management Information Services department related to Unisys computer usage for all programs within ODJFS. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the percentage of JFS0013500 expenses distributed to each program, Unisys computer usage for each program is divided by the total Unisys computer usage for all programs. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0013500 during the covered period and distributed to the appropriate program.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0013500

JFS450002	INFORMATION SERVICES	A	July 2008

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0013500

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2007
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	July 2008
JFSLM10650	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 5 LAUS This Quarter	A	July 2007
JFSLM10690	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 9 ES-202 This Quarter	A	July 2007
JFSLM106B0	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 11 BLS LMI MLS This Quarter	A	July 2007
JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	July 2008

6 *<<< Number of items reported*

COST POOL JFS0014400 CALL CTRS/PROCESSING CTRS

A July 2009

JFS0014400 captures all staff payroll and fringe benefits as well as general operating expenses associated with Departments JFS300002, JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060, JFS301070, JFS301080 (Call Centers), JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240, JFS302250 (Processing Centers). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Cost Pool JFS0014400 may also include expenditures coded to JFS103001 (Business Services) for program specific print orders.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0014400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS300002 (Certain staff in Deputy's office), JFS301001, JFS301010, JFS301020, JFS301030, JFS301040, JFS301060 Call Centers, JFS302001, JFS302110, JFS302120, JFS302130, JFS302140, JFS302150, JFS302160, JFS302170, JFS302180, JFS302190, JFS302210, JFS302220, JFS302230, JFS302240 and JFS302250 Processing Centers. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0014400

JFS0010200	STATE HEARINGS	A	October 2008
JFS0023600	STATEWIDE INDIRECT	A	October 2007

2 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0014400

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS300002	LOCAL OPERATIONS	A	July 2008
JFS301001	CALL CENTERS	A	July 2007
JFS301010	AKRON CC	A	July 2007
JFS301020	CINCINNATI CC	A	July 2007

DEPARTMENTS THAT CHARGE TO COST POOL JFS0014400

JFS301030	COLUMBUS CC	A	July 2008
JFS301040	DAYTON CC	A	July 2007
JFS301060	TOLEDO CC	A	July 2007
JFS301070	LORAIN CC	A	January 2010
JFS301080	THE PLAINS CC	A	January 2010
JFS302001	PROCESSING CENTERS	A	April 2009
JFS302110	CANTON PC	A	July 2009
JFS302120	RICHMOND HEIGHTS PC	A	July 2009
JFS302130	MANSFIELD PC	A	July 2009
JFS302140	RENO PC	A	July 2009
JFS302150	BRIDGEPORT PC	A	July 2009
JFS302160	YOUNGSTOWN PC	A	July 2009
JFS302170	BOWLING GREEN PC	A	July 2009
JFS302180	CHILLICOTHE PC	A	July 2009
JFS302190	FT LORAMIE PC	A	July 2009
JFS302210	IRONTON PC	A	July 2009
JFS302220	LIMA PC	A	July 2009
JFS302230	TIFFIN PC	A	July 2009
JFS302240	CLEVELAND FIELD PC	D	September 2009
JFS302250	FRANKLIN PC	A	July 2009

26 <<< ***Number of items reported***

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0014400

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0014400

JFS9021400	ST.FOS - State Funds Only STFO - Non-Title XIX Medical Services - LINE 7 CHILDRENS BUY IN - COL 1 THIS PERIOD	A	July 2008
JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	October 2007
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	July 2008
JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	July 2008
JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	July 2008
JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	D	April 2009
JFSUI12010	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 20 REMARKS - COL 2 This period	A	July 2008
JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2008
JFSUI30520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA 1556 - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUI40520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended	D	December 2009
JFSUI70520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSUI80520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA (UNASSIGNED)) - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUI90520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA (UNASSIGNED)) - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended	A	July 2009
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
JFSWIF0520	17.266 - DISABILITY PROGRAM NAVIGATOR ETA-9130 - WIA-DISABILITY NAVIGATOR - LINE 5 Federal Share of Expenditures - COL 2 This period	D	September 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0014400

17	*<<< Number of items reported*

COST POOL JFS0014500 MEDICAID / SCHIP

A July 2007

JFS0014500 captures general operating expenses associated with Medicaid/SCHIP activities. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Costs distributed by JFS0014500 may include expenditures associated with JFS103001 (Business Services) for program specific print orders.

Allocation Base

To determine the allocation base of JFS0014500, the average count for Medicaid benefits and the average count for SCHIP eligible recipients are gathered and identified. The sum total of Medicaid- and SCHIP-eligible recipients are assigned as the denominator. To determine the percentage of Medicaid-eligible recipients and SCHIP-eligible recipients, the eligible recipients for each program is divided by the total number of eligible recipients Medicaid is assigned to JFSME3241F and SCHIP is assigned to JFSME23030.

Previous quarter statistics distribute current quarter expenditures.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0014500

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS158200	SURVEILNC/UTILIZATION/REVIEW	D	December 2009

3 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0014500

JFSME23030	93.767 - STATE CHILDREN'S INSURANCE PRO CMS 21 Base - State Children's Health Expenditures By Type of Service For The Title XXI Program Expenditures In This Quarter - LINE 27 Administration - COL C Total Computable	A	July 2007
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009

2 *<<< Number of items reported*

COST POOL JFS0014600 FRAUD CONTROL

A July 2007

JFS0014600 captures staff payroll and fringe benefits as well as general operating expenses with JFS156100 - Quality Assessment & Monitoring I. Quarterly, costs distributed by JFS0014600 may include expenditures associated with JFS103001(Business Services) for print orders associated fraud control.

Allocation Base

The allocation base is the ratio of the number of fraud control tasks performed for each program to the total number of fraud tasks performed for all programs. Quarterly, Fiscal Services receives a file from Quality Assessment & Monitoring 1 containing fraud control task performed by each program.

Current quarter costs distribution based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0014600

JFS0016700	CCDF ADMIN POOL	A	July 2007

1 <<< ***Number of items reported***

DEPARTMENTS THAT CHARGE TO COST POOL JFS0014600

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS156100	QUALITY ASSESS & MONITORING I	A	July 2009

3 <<< ***Number of items reported***

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0014600

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	A	July 2007
JFSFS50250	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 5 50% FUNDING FRAUD Ctrl	A	July 2007
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	July 2007

5 <<< ***Number of items reported***

COST POOL JFS0014700 SACWIS/ FACSIS

A July 2007

JFS0014700 captures all staff payroll and fringe benefits as well as general operating expenses within the Office of Families & Children associated with Departments JFS856001, JFS856200, JFS856300 and JFS856400. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Cost Pool JFS0014700 may also include expenditures coded to JFS103001 (Business Services) for program specific print orders.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0014700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to JFS856001, JFS856200, JFS856300 and JFS856400. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014700 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0014700

JFS0012300	FACSIS	A	July 2007
JFS0012400	SACWIS OPERATIONAL	A	July 2007

2 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0014700

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS856001	OFC AUTOMATED SYSTEMS	A	October 2009
JFS856100	DATA MGMT, RPTG &TRAINING	D	December 2009
JFS856200	SACWIS BUSINESS SUPPORT	A	July 2009
JFS856300	INTEGRATED HELP DESK	A	January 2010
JFS856400	SACWIS INITIATIVES & DATA RPTG	A	January 2010

7 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0014700

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0014700

JFSCC11230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary	A	July 2007
JFSFC41120	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 6A SACWIS at 50% - COL 2 Current Quarter Expenditures	A	July 2007

2 <<< ***Number of items reported***

COST POOL JFS0014900 LONG-TERM CARE SERVICES POOL

A July 2007

JFS0014900 captures staff payroll and fringe benefits, as well as general operating expenses within the Office of Ohio Health Plans, Long Term Care Services & Support - JFS506001, and its subordinate operating units. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0014900, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0014900 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0014900 in Department JFS506001. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0014900, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0014900 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0014900

JFS0015400	MITS DDI 50%	A	October 2007
JFS0015500	MITS DDI 75% IN-HOUSE	A	October 2007
JFS0015600	MITS DDI 90% IN-HOUSE	A	October 2007

3 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0014900

JFS506001	LONG-TERM CARE SVCS & SUPPORT	A	July 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0014900

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	January 2010
JFSME30210	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 2A Design Development or Installation of MMIS Cost of In-House Activities - COL A Total Computable	A	October 2010
JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable	A	July 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0014900

4	*<<< Number of items reported*

COST POOL JFS0015000 OHP ADMIN COST POOL

A July 2007

JFS0015000 captures certain staff payroll and fringe benefits, as well as general operating expenses within the Office of Ohio Health Plans, Office of the Deputy Director (JFS500002) . General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

To determine the distribution of expenditures coded to JFS0015000, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0015000 distribution.

Allocation Base

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in the Office of Ohio Health Plans (OHP) to the total number of direct program activity and cost pool FTEs for all programmatic activities in OHP (denominator). Staff included in JFS0015000 for allocation are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0015000 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0015000

JFS0011700	PROJECT MGMT COST POOL	A	July 2007
JFS0014900	LONG-TERM CARE SERVICES POOL	A	July 2007
JFS0029100	RESEARCH & REPORTING POOL	A	October 2007
JFS0029200	POLICY & HEALTH PLAN SERV POOL	A	October 2007
JFS0029300	MANAGED HEALTH CARE COST POOL	D	December 2009
JFS0029400	PROVIDER SERVICES COST POOL	A	October 2007
JFS0029500	LONG TERM CARE FACILITIES COST POOL	D	December 2009
JFS0029600	CONSUMER & OP SUPPORT POOL	A	October 2007
JFS0029900	OHP OPERATIONS POOL	A	April 2009

9 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0015000

JFS500002	OFFICE OF OHIO HEALTH PLANS	A	July 2007

DEPARTMENTS THAT CHARGE TO COST POOL JFS0015000

1	*<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0015000

JFSMEL0120	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Total Federal Outlays - COL 2 This Period	A	January 2010
JFSMEL0121	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Federal Outlays - COL 2 This Period	A	January 2010

2	*<<< Number of items reported*

COST POOL JFS0015200 LMI

A July 2007

JFS0015200 captures all staff payroll and fringe benefits as well as general operating expenses within the Office of Workforce Development associated with Departments JFS758001, JFS758100, and JFS758200. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Cost Pool JFS0015200 may also include expenditures coded to JFS103001 (Business Services) for program specific print orders.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0015200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0015200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS758001, JFS758100, and JFS758200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0015200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0015200

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS758001	LABOR MARKET INFOR	A	July 2007
JFS758100	LABOR MARKET COOPERATIVE	A	July 2007
JFS758200	LABOR MARKET RESEARCH	A	July 2007

5 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0015200

JFS9060200	ST.FOS - State Funds Only STFO - State Labor Activities - LINE 2 LMI-REPLACEMENT RATE RESEARCH - COL 1 This Period	A	July 2007
JFS9060300	ST.FOS - State Funds Only STFO - State Labor Activities - LINE 3 LMI DATA NETWORK - COL 1 This Period	A	July 2007
JFS9060400	ST.FOS - State Funds Only STFO - State Labor Activities - LINE 4 LABOR MARKET PROJECTION - COL 1 This Period	A	July 2007
JFSES30520	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - ONE STOP/ALMIS-STATE LMI-TAT-OTHER - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2008
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	July 2008

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0015200

JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	July 2008
JFSLM10630	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 3 CES This Quarter	A	July 2007
JFSLM10650	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 5 LAUS This Quarter	A	July 2007
JFSLM10670	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 7 OES This Quarter	A	July 2007
JFSLM10690	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 9 ES-202 This Quarter	A	July 2007
JFSLM106B0	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 11 BLS LMI MLS This Quarter	A	July 2007
JFSLM20630	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-OES-AAMC - LINE 6 Total Expenditures - COL 3 OES-AAMC This Quarter	A	July 2007
JFSLM30630	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-MLS-AAMC(91326) - LINE 6 Total Expenditures - COL 3 MLS AAMC This Quarter	A	October 2008
JFSLM40630	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-LAUS-AAMC - LINE 6 Total Expenditures - COL 3 LAUS AAMC This Quarter	A	July 2010
JFSLM50630	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI - LMI OCCP EMPLY STATS AAMC - LINE 6 TOTAL EXPENDITURES - COL 3 OES-AAMC This Quarter	A	July 2010
JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	July 2008
JFSWIO052S	17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - WIA LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	January 2010
JFSWIP052S	17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - ARRA AUTO LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	January 2010
JFSWIQ052S	17.260 - WIA - DISLOCATED WORKERS SF-269 - LMI E-LEARNING MODULE - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2010

19 ***<<< Number of items reported***

COST POOL JFS0015300 ONE STOP

A July 2007

JFS0015300 captures all staff payroll and fringe benefits as well as general operating expenses within the Office of Local Operations associated with One Stop Systems. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Cost Pool JFS0015300 may also include expenditures coded to JFS103001 (Business Services) for program specific print orders.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0015300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0015300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to all One Stop departments JFS305001, JFS305100, JFS305200, JFS305300, JFS305400, JFS305500, JFS305600 and JFS305700 in the Office of Local Operations . General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0015300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0015300

JFS100100	FACILITY OPERATIONS	D	December 2009
JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS305001	ONE STOP REGIONS	A	July 2009
JFS305100	OS REGION 1 - NORTHWEST	A	July 2009
JFS305200	OS REGION 2 - NORTHEAST	A	July 2009
JFS305300	OS REGION 3 - EAST	A	July 2009
JFS305400	OS REGION 4 - SOUTHEAST	A	July 2009
JFS305500	OS REGION 5 - SOUTHWEST	A	July 2009
JFS305600	OS REGION 6 - CENTRAL	A	July 2009
JFS305700	OS REGION 7 - WEST	A	July 2009

11 ***<<< Number of items reported***

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0015300

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2008
JFSES2052S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	April 2009
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	July 2008
JFSES5201S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A 90% - COL 1 90% THIS PERIOD	A	April 2009
JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	July 2008
JFSES5202S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS - COL 2 10% THIS PERIOD	A	April 2009
JFSTR20520	17.245 - TRADE ADJUSTMENT ASSISTANCE - SF-269 - Trade Training - Admin Report - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	July 2008
JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	D	April 2009
JFSUI12010	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 20 REMARKS - COL 2 This period	A	July 2008
JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	January 2009
JFSUI30520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA 1556 - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUI40520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended	A	July 2007
JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended	D	December 2009
JFSUI70520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSUI80520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA (UNASSIGNED)) - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0015300

JFSUI90520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA (UNASSIGNED)) - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended	A	July 2009
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
JFSWIF0520	17.266 - DISABILITY PROGRAM NAVIGATOR ETA-9130 - WIA-DISABILITY NAVIGATOR - LINE 5 Federal Share of Expenditures - COL 2 This period	D	September 2009
JFSWIL052S	17.260 - WIA - DISLOCATED WORKERS 9130 - WIA AUTO DUAL ENROL NEG OH 19 - LINE 5 Federal Share of Expenditures - COL 2 THIS PERIOD	A	July 2009
23	***<<< Number of items reported***		

COST POOL JFS0015400 MITS DDI 50%

A July 2007

JFS0015400 captures costs associated with MITS design, development and implementation (DDI). MITS costs eligible for reimbursement at 50% will be allocated based on paid claim data derived from fee for services and managed care settings. The category of claims used in the distribution are as follows: Title XIX Regular, S-CHIP and non-federal healthcare program (NFHP).

Allocation Base

To determine the allocation basis of Pool JFS0015400, distributions will be performed applying the percentages derived from a report generated by the DW/DSS system based on all paid claims processed in the current quarter. To calculate the percentage applied to Title XIX Regular, total paid claims for the Medicaid category are divided by all paid claims for all categories. To calculate the percentage applied to S-CHIP, total paid claims for the S-CHIP category are divided by all paid claims for all categories. To calculate the percentage applied to NFHP, total paid claims for the NFHP and unidentified Medicaid programs are divided by all paid claims for all categories. Paid claims unidentified in any category or missing will be calculated with NFHP and claimed as state funds only.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0015400

JFS450002	INFORMATION SERVICES	A	July 2008
JFS500002	OFFICE OF OHIO HEALTH PLANS	A	July 2008
JFS500100	OHP PROJECT MGMT	A	July 2008
3	*<<< Number of items reported*		

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0015400

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	A	July 2007
JFSME23030	93.767 - STATE CHILDREN'S INSURANCE PRO CMS 21 Base - State Children's Health Expenditures By Type of Service For The Title XXI Program Expenditures In This Quarter - LINE 27 Administration - COL C Total Computable	A	July 2007
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
3	*<<< Number of items reported*		

COST POOL JFS0015500 MITS DDI 75% IN-HOUSE

A July 2008

JFS0015500 captures costs associated with MITS design, development and implementation (DDI) for in-house activities. MITS costs eligible for reimbursement at 75% will be allocated based on paid claim data derived from fee for services and managed care settings. The category of claims used in the distribution are as follows: Title XIX Regular, S-CHIP and non-federal healthcare program (NFHP). This pool is only used within OHP and MIS effort reporting pools to capture time associated with MITS 75% activities for distribution to the appropriate programs.

Allocation Base

To determine the allocation basis of Pool JFS0015500, distributions will be performed applying the percentages derived from a report generated by the DW/DSS system based on all paid claims processed in the current quarter. To calculate the percentage applied to Title (MMIS - in-house), total paid claims for the Medicaid category are divided by all paid claims for all categories. To calculate the percentage applied to S-CHIP, total paid claims for the S-CHIP category are divided by all paid claims for all categories. To calculate the percentage applied to NFHP, total paid claims for the NFHP and unidentified Medicaid programs are divided by all paid claims for all categories. Paid claims unidentified in any category or missing will be calculated with NFHP and claimed as state funds only.

Current quarter costs are distributed based on current quarter statistics.

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0015500

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	A	July 2007
JFSME23030	93.767 - STATE CHILDREN'S INSURANCE PRO CMS 21 Base - State Children's Health Expenditures By Type of Service For The Title XXI Program Expenditures In This Quarter - LINE 27 Administration - COL C Total Computable	A	July 2007
JFSME30610	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 4A Operation Of An Approved MMIS Costs of In-House Activities Plus State Agencies and Institutions - COL A Total Computable	A	July 2007
3	***<<< Number of items reported***		

COST POOL JFS0015600 MITS DDI 90% IN-HOUSE

A July 2008

JFS0015600 captures costs associated with MITS design, development and implementation (DDI) in-house activities. MITS costs eligible for reimbursement at 90% will be allocated based on paid claim data derived from fee for services and managed care settings. The category of claims used in the distribution are as follows: Title XIX Regular, S-CHIP and non-federal healthcare program (NFHP).

Allocation Base

To determine the allocation basis of Pool JFS0015600, distributions will be performed applying the percentages derived from a report generated by the DW/DSS system based on all paid claims processed in the current quarter. To calculate the percentage applied to Title XIX (MMIS - in-house), total paid claims for the Medicaid category are divided by all paid claims for all categories. To calculate the percentage applied to S-CHIP, total paid claims for the S-CHIP category are divided by all paid claims for all categories. To calculate the percentage applied to NFHP, total paid claims for the NFHP and unidentified Medicaid programs are divided by all paid claims for all categories. Paid claims unidentified in any category or missing will be calculated with NFHP and claimed as state funds only.

Current quarter costs are distributed based on current quarter statistics.

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0015600

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	A	July 2007
JFSME23030	93.767 - STATE CHILDREN'S INSURANCE PRO CMS 21 Base - State Children's Health Expenditures By Type of Service For The Title XXI Program Expenditures In This Quarter - LINE 27 Administration - COL C Total Computable	A	July 2007
JFSME30210	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 2A Design Development or Installation of MMIS Cost of In-House Activities - COL A Total Computable	A	July 2007
3	***<<< Number of items reported***		

COST POOL JFS0015700 MITS DDI 75% PRIVATE

A July 2007

JFS0015700 captures costs associated with MITS design, development and implementation (DDI) private contractor activities. MITS costs eligible for reimbursement at 75% will be allocated based on paid claim data derived from fee for services and managed care settings. The category of claims used in the distribution are as follows: Title XIX Regular, S-CHIP and non-federal healthcare program (NFHP).

Allocation Base

To determine the allocation basis of Pool JFS0015700, distributions will be performed applying the percentages derived from a report generated by the DW/DSS system based on all paid claims processed in the current quarter. To calculate the percentage applied to Title XIX (private contractor activities), total paid claims for the Medicaid category are divided by all paid claims for all categories. To calculate the percentage applied to S-CHIP, total paid claims for the S-CHIP category are divided by all paid claims for all categories. To calculate the percentage applied to NFHP, total paid claims for the NFHP and unidentified Medicaid programs are divided by all paid claims for all categories. Paid claims unidentified in any category or missing will be calculated with NFHP and claimed as state funds only.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0015700

JFS450002	INFORMATION SERVICES	A	July 2008
JFS500002	OFFICE OF OHIO HEALTH PLANS	A	October 2007
JFS500100	OHP PROJECT MGMT	A	October 2007
3	*<<< Number of items reported*		

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0015700

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	A	October 2007
JFSME23030	93.767 - STATE CHILDREN'S INSURANCE PRO CMS 21 Base - State Children's Health Expenditures By Type of Service For The Title XXI Program Expenditures In This Quarter - LINE 27 Administration - COL C Total Computable	A	October 2007
JFSME30710	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 4B Operation Of An Approved MMIS Cost of Private Sector Contractors - COL A Total Computable	A	October 2007
3	*<<< Number of items reported*		

COST POOL JFS0015800 MITS DDI 90% PRIVATE

A July 2007

JFS0015800 captures costs associated with MITS design, development and implementation (DDI) private contractor activities. MITS costs eligible for reimbursement at 90% will be allocated based on paid claim data derived from fee for services and managed care settings. The category of claims used in the distribution are as follows: Title XIX Regular, S-CHIP and non-federal healthcare program (NFHP).

Allocation Base

To determine the allocation basis of Pool JFS0015800, distributions will be performed applying the percentages derived from a report generated by the DW/DSS system based on all paid claims processed in the current quarter. To calculate the percentage applied to Title XIX (private contractors activities), total paid claims for the Medicaid category are divided by all paid claims for all categories. To calculate the percentage applied to S-CHIP, total paid claims for the S-CHIP category are divided by all paid claims for all categories. To calculate the percentage applied to NFHP, total paid claims for the NFHP and unidentified Medicaid programs are divided by all paid claims for all categories. Paid claims unidentified in any category or missing will be calculated with NFHP and claimed as state funds only.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0015800

JFS450002	INFORMATION SERVICES	A	July 2008
JFS500002	OFFICE OF OHIO HEALTH PLANS	A	October 2007
JFS500100	OHP PROJECT MGMT	A	October 2007
3	*<<< Number of items reported*		

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0015800

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	A	October 2007
JFSME23030	93.767 - STATE CHILDREN'S INSURANCE PRO CMS 21 Base - State Children's Health Expenditures By Type of Service For The Title XXI Program Expenditures In This Quarter - LINE 27 Administration - COL C Total Computable	A	October 2007
JFSME30310	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 2B Design Development or Installation of MMIS Cost of Private Sector Contractors - COL A Total Computable	A	October 2007
3	*<<< Number of items reported*		

COST POOL JFS0015900 LOCAL OPERATIONS

A July 2007

JFS0015900 captures all staff payroll and fringe benefits as well as general operating expenses within the Office of Local Operations (JFS300002). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. JFS0015900 may also include expenditures coded to JFS103001 (Business Services) for program specific print orders.

To determine the distribution of expenditures coded to JFS0015900, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0015900 distribution.

Allocation Base

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in the Office of Local Operations to the total number of direct program activity and cost pool FTEs for all programmatic activities in the Office of Local Operations (denominator). Staff included in JFS0015900, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0015900 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0015900

JFS0014400	CALL CTRS/PROCESSING CTRS	A	July 2007
JFS0015300	ONE STOP	A	July 2007

2 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0015900

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS300002	LOCAL OPERATIONS	A	July 2007

3 *<<< Number of items reported*

COST POOL JFS0016100 OWD

A July 2007

JFS0016100 captures the administrative support staff and the Deputy Director's payroll and fringe benefits as well as general operating expenses within the Office of Workforce Development (JFS750002) . General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Costs distributed by JFS0016100 may include expenditures associated with Business Services - JFS103001 for the Office of Workforce Development print orders.

To determine the distribution of expenditures coded to JFS0016100, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0016100 distribution.

Allocation Base

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in the Office of Workforce Development (OWD) to the total number of direct program activity and cost pool FTEs for all programmatic activities in OWD (denominator). Staff included in JFS0016100, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0016100 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0016100

JFS0011200	EMPLOYER SERVICES COST POOL	A	July 2007
JFS0013200	RAPID RESPONSE	A	April 2009
JFS0015200	LMI	A	July 2007
JFS0016200	WIA COST POOL	A	October 2008
JFS0017900	VETERANS SERVICES COST POOL	A	July 2010
JFS0018800	RESOURCE & INFO MGMT POOL	A	July 2007

6 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0016100

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS750002	WORKFORCE DEVELOPMENT	A	July 2007

DEPARTMENTS THAT CHARGE TO COST POOL JFS0016100

3	*<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0016100

JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	D	March 2010
JFSWIO052S	17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - WIA LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2010
JFSWIP052S	17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - ARRA AUTO LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2010

3	*<<< Number of items reported*

COST POOL JFS0016200 WIA COST POOL

A October 2008

JFS0016200 captures all staff payroll and fringe benefits as well as general operating expenses with departments WIA (JFS751001) and Apprenticeship (JFS751100) in the Office of Workforce Development. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0016200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0016200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS751001 and JFS751100. General administration, vacation, holiday and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to pool JFS0016200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0016200

JFS751001	WIA	A	January 2009
JFS751100	APPRENTICESHIP	A	January 2009

2 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0016200

JFSES2052S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	January 2010
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	October 2008
JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	October 2008
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	October 2008
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	October 2008
JFSWIA012S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2009
JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	October 2008
JFSWIA032S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0016200

JFSWIF0520	17.266 - DISABILITY PROGRAM NAVIGATOR ETA-9130 - WIA-DISABILITY NAVIGATOR - LINE 5 Federal Share of Expenditures - COL 2 This period	A	April 2010
JFSWIN0520	17.260 - WIA - DISLOCATED WORKERS - WIA DIS WRKRS NAT RES FY09 - LINE 10E Federal Share of Expenditures - COL 2 THIS PERIOD	A	April 2010
JFSWIR0520	17.260 - WIA - DISLOCATED WORKERS SF-269 - CAREER PATHWAYS TECH ASSIST - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD	A	July 2010
JFSWIS052S	17.260 - WIA - DISLOCATED WORKERS SF-269 - ARRA OJT NEG:OH-21 - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD	A	July 2010
JFSWIT0520	17.260 - WIA - DISLOCATED WORKERS SF-269 - FORMULA FUNDS RPLNSH NEG:OH-22 - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD	A	July 2010
13	***<<< Number of items reported***		

COST POOL JFS0016700 CCDF ADMIN POOL

A July 2007

JFS0016700 captures general operating expenses that are associated with the Child Care Development Fund Administration. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Caseloads that are in the distribution are as follows: Title XX, TANF, and CCDF. Child care and cases relative to special needs will be allocated to State Funds Only; cases relative to Ohio Works First (OWF), transitional child care and nonguaranteed child care 101% or greater than the federal poverty level (FPL) will be allocated to TANF; and non-guaranteed child care less than or equal to 100% FPL will be allocated to the Child Care Development Fund (CCDF).

Allocation Base

To determine the distribution of expenditures coded to Pool JFS0016700, distributions will be performed applying the percentages derived from a report generated by the Child Care Information Data System (CCIDS). The report is based on all childcare caseload statistics in the prior quarter. To calculate the percentage applied to State Funds Only, total caseloads for special needs, and protective child care categories are divided by all caseloads for all categories. To calculate the percentage applied to TANF, total caseloads for OWF, transitional childcare and non-guaranteed childcare (FPL greater or equal to 101%) categories are divided by all caseloads for all categories. To calculate the percentage applied to CCDF, total caseloads for the non-guaranteed child care (FPL less than or equal to 100%) are divided by all caseloads for all categories.

Current quarter costs are distributed based on previous quarter activities.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0016700

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS156100	QUALITY ASSESS & MONITORING I	A	April 2010

3 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0016700

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	April 2010
JFSCC10230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1A Child Care Admin - COL C Discretionary Funds	A	July 2007
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	D	March 2010
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	July 2007

4 *<<< Number of items reported*

COST POOL JFS0017100 AUDIT & CONSULTING SVCS POOL

A July 2009

JFS0017100 captures all staff payroll and fringe benefits as well as general operating expenses associated with department JFS158001 (Audit and Consulting Services) that provides administration and support level for Child Support, Child Welfare, Employment Services, Foster Care, Food Stamp, Medicaid, Social Services, TANF, and WIA programs. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the distribution of expenditures coded to JFS0017100, payroll data by Reporting is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0017100 distribution.
The allocation base is the ratio of the number of direct FTEs by program activities (numerator) in department JFS158001 to the total number of direct RCF FTEs by program activities for all programmatic activities in departments JFS158100 and JFS158200 (denominator). Staff coded go JFS0017100, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0017100 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0017100

JFS0014500	MEDICAID / SCHIP	D	December 2009
JFS0017200	MEDICAID & L/T CARE POOL	D	December 2009

2 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0017100

JFS158001	AUDIT & CONSULTING SVCS	A	July 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0017100

JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable	A	July 2009
JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable	A	January 2010
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	January 2010

3 *<<< Number of items reported*

D December 2009

JFS0017200 captures certain staff payroll and fringe benefits as well as general operating expenses within department - JFS158100 (Long Term Care and Medicaid Auditing section). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0017200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0017200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield are divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS158100. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0017200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0017200

JFS0014500	MEDICAID / SCHIP	D	December 2009

1 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0017200

JFS158100	L/T CARE & MEDICAID AUDIT	D	December 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0017200

JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	D	December 2009
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	D	December 2009
JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable	D	December 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	D	December 2009

4 *<<< Number of items reported*

COST POOL JFS0017600 OFC AGREEMENTS POOL

A July 2009

JFS0017600 captures all staff payroll and fringe benefits as well as general operating expenses within the Office of Families and Children, Program Agreements and Monitoring (JFS852400). General operating expenses include personal service contracts, general office supplies, hardware and software purchases, maintenance contracts, travel and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0017600, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0017600 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to JFS852400. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0017600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0017600

JFS852400	PROGRAM AGREEMENTS/MONITORING	A	January 2010
JFS855200	AGREEMENTS	D	December 2009

2 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0017600

JFS9030500	ST.FOS - State Funds Only STFO - State Food Stamps Activity - LINE 1 Food Stamp SNAP - COL 1 THIS PERIOD	D	March 2010
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2009
JFSFS80520	10.580 - SUPP NUTRITION ASSIST PRGM - SNAP PART GMT-FEDERAL EXP - LINE 5 Total Federal Expenditures - COL 2 CUMMULATIVE	A	January 2010
JFSFS90520	10.580 - SUPP NUTRITION ASSIST PRGM - UNDRSVD ELDERLY FEDERAL EXP - LINE 5 Total Federal Expenditures - COL 2 CUMMULATIVE	A	January 2010
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	July 2009

5 *<<< Number of items reported*

COST POOL JFS0017900 VETERANS SERVICES COST POOL

A July 2010

JFS0017900 captures all staff payroll and fringe benefits as well as general operating expenses within the Office of Workforce Development associated with JFS757100 Veteran Services. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0017900, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0017900 costs are distributed to each program RCAT, the number of hours coded to each program RCAT is divided by the total hours coded to all RCATs by staff coded to JFS757100. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to JFS0017900 during the covered period and distributed to the appropriate program RCATS.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0017900

JFS750300	VETERAN SERVICES	D	December 2008
JFS757100	VETERANS SERVICES	A	July 2010

2 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0017900

JFS9060600	ST.FOS - State Funds Only STFO - State Labor Activities - LINE 6 MILITARY INJURY RELIEF FUND - COL 1 This Period	A	July 2010
JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	July 2010
JFSVE30710	17.804 - LOCAL VETERAN'S EMPLOYMENT REP SF-269A - Local Veterans Employment Rep - LINE 7 Total Outlays - COL 2 THIS PERIOD	A	July 2010
JFSVE40710	17.801 - DISABLED VETERAN'S OUTREACH PR SF-269A - Disabled Veterans Outreach Program - LINE 7 Total Outlays - COL 1 THIS PERIOD	A	July 2010

4 *<<< Number of items reported*

A July 2007

Payroll, fringe benefits, travel, and operational costs for the operation of the Child Protect Oversight and Evaluation (JFS858200) are charged to JFS0018100. The staff assigned to this section are responsible for supervising and evaluating county agency operations to ensure programmatic compliance with the State's IV-E Plan, Family and Children Services Plan, Social Services Block Grant Plan, any Program Improvement Plan the State has made in response to the results noted in the federal Children and Family Services Review, any corrective action plan the Federal government has imposed upon the State, and any corrective action plan the state has imposed upon a county agency to remedy prior practice deficiencies.

Allocation Base

The allocation base is child welfare and social services RMS results associated with the administration programs of the foster care, adoption assistance, Chafee Independent Living, TANF related child welfare activities, child welfare, child welfare related Medicaid administration, and the administration of the Social Services Block Grant. The allocation distribution is consistent with Exhibit 7, Title IV-E Administration and Training Claim; Section V of this plan.

Prior quarter allocation percentages are used to distributed current quarter costs.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0018100

JFS858200	CHILD PROTECT OVERSGHT & EVAL	A	July 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0018100

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2007
JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures	A	July 2009
JFSFC20120	93.674 - CHAFEE FOSTER CARE INDEPENDENC SF-269 - Chafee Independence Program - LINE 10a Total Outlays - COL 2 This Period	A	July 2007
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2007
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	July 2007

8 *<<< Number of items reported*

COST POOL JFS0018200 CHILD CARE & DEVELOPMENT COST POOL

A July 2007

JFS0018200 captures all staff payroll and fringe benefits as well as general operating expenses within the Office of Families and Children associated with JFS851001, JFS851100, and JFS851200. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Pool JFS0018200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Pool JFS0018200 costs distributed to each program RCAT, the number of hours coded to each program RCAT is divided by the total hours coded to all RCATs by staff coded to JFS851001, JFS851100, and JFS851200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0018200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0018200

JFS0016700	CCDF ADMIN POOL	A	July 2007

1 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0018200

JFS851001	CHILD CARE DEVELOPMENT	A	July 2009
JFS851100	POLICY, TA & MONITORING	A	July 2009
JFS851200	CENTER MONITORING	A	July 2009

3 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0018200

JFSCC10330	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1B Quality Not Earmark - COL C Discretionary Funds	A	July 2007
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	D	December 2009
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	July 2007

3 *<<< Number of items reported*

COST POOL JFS0018300 CHILD CARE AUTOMATED POOL

A October 2009

JFS0018300 captures all staff payroll and fringe benefits as well as general operating expenses within the Office of Families and Children, Child Care Automated Systems - JFS854600. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0018300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0018300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS854600. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0018300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0018300

JFS0016700	CCDF ADMIN POOL	A	October 2009

1 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0018300

JFS854600	CHILD CARE AUTOMATED SYSTEMS	A	October 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0018300

JFSCC11230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary	A	October 2009
JFSTA22210	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6K Systems - COL A Federal	A	October 2009

2 *<<< Number of items reported*

COST POOL JFS0018400 MIS ENTERPRISE STAFF COST POOL

A April 2008

JFS0018400 captures all staff payroll and fringe benefits as well as general operating expenses within the Office of Information Services, associated with JFS452001, JFS453001, JFS455001, and JFS456001. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0018400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0018400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS452001, JFS453001, JFS454001, JFS455001, and JFS456001 (including subordinate departments). General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0018400 during the covered period and distributed to the appropriate program Reporting Chartfields.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0018400

JFS0011500	CRIS-E COMMON (REGULAR FFP)	A	July 2007
JFS0012200	MEDICAID / DA (MIS)	A	July 2007
JFS0012400	SACWIS OPERATIONAL	A	July 2007
JFS0015400	MITS DDI 50%	A	January 2008
JFS0015500	MITS DDI 75% IN-HOUSE	A	July 2007
JFS0015600	MITS DDI 90% IN-HOUSE	A	January 2008
JFS0023000	NETWORK / AD HOC COMPUTER SERVICES	A	July 2007

7 <<< ***Number of items reported***

DEPARTMENTS THAT CHARGE TO COST POOL JFS0018400

JFS452001	IT PORTFOLIO MANAGEMENT	A	July 2008
JFS453001	APPLICATION DEVELOPMENT	A	July 2008
JFS455001	ARCHITECTURE AND ENGINEERING	A	July 2007
JFS456001	PRODUCTION AND OPERATIONS	A	April 2008

4 <<< ***Number of items reported***

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0018400

JFS9030500	ST.FOS - State Funds Only STFO - State Food Stamps Activity - LINE 1 Food Stamp SNAP - COL 1 THIS PERIOD	D	March 2010
JFSCC11230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary	A	January 2009
JFSCS10610	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 4 ADP costs - COL 1 Current Quarter Claims	A	July 2007
JFSES2052S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	April 2009
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	July 2008
JFSES5201S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A 90% - COL 1 90% THIS PERIOD	A	April 2009
JFSFC41120	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 6A SACWIS at 50% - COL 2 Current Quarter Expenditures	A	July 2007
JFSFS80520	10.580 - SUPP NUTRITION ASSIST PRGM - SNAP PART GMT-FEDERAL EXP - LINE 5 Total Federal Expenditures - COL 2 CUMMULATIVE	A	October 2009
JFSLM10690	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 9 ES-202 This Quarter	A	July 2010
JFSME30210	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 2A Design Development or Installation of MMIS Cost of In-House Activities - COL A Total Computable	A	April 2008
JFSME30610	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 4A Operation Of An Approved MMIS Costs of In-House Activities Plus State Agencies and Institutions - COL A Total Computable	A	July 2007
JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	July 2008
JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	D	April 2009
JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2008
JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended	D	September 2009
JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended	A	April 2009
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0018400

JFSWIA012S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2009

18	***<<< Number of items reported***

COST POOL JFS0018800 RESOURCE & INFO MGMT POOL

A January 2009

JFS0018800 captures certain staff payroll and fringe benefits as well as general operating expenses within the Office of Workforce Development associated with the Resource and Information Management (JFS750400). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0018800, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0018800 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS750400. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0018800 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0018800

JFS0011200	EMPLOYER SERVICES COST POOL	A	July 2007
JFS0015200	LMI	A	July 2007
JFS0017900	VETERANS SERVICES COST POOL	A	July 2010

3 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0018800

JFS750400	RESOURCE & INFO MGMT	A	April 2010
JFS756001	RESOURCE & INFORMATION MGMT	D	March 2010

2 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0018800

JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	July 2008
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
JFSWIA012S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	October 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0018800

JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
JFSWIF0520	17.266 - DISABILITY PROGRAM NAVIGATOR ETA-9130 - WIA-DISABILITY NAVIGATOR - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSWIS052S	17.260 - WIA - DISLOCATED WORKERS SF-269 - ARRA OJT NEG:OH-21 - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD	A	July 2010
JFSWIT0520	17.260 - WIA - DISLOCATED WORKERS SF-269 - FORMULA FUNDS RPLNSH NEG:OH-22 - LINE 10E FEDERAL SHARE - COL 2 THIS PERIOD	A	July 2010
8	***<<< Number of items reported***		

COST POOL JFS0018900 BUREAU OF PROGRAM INTEGRITY

A July 2007

JFS0018900 captures all staff payroll and fringe benefits, as well as general operating expenses that are associated with Program Integrity - JFS156001. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the distribution of expenditures coded to JFS0018900, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0018900 distribution.

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in Departments JFS156100 and JFS156200 to the total number of direct program activity and cost pool FTEs for all programmatic activities in Departments JFS156100 and JFS156200 (denominator). These ratios are converted into percentages and applied to all costs coded to JFS0018900 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs distribution based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0018900

JFS0014600	FRAUD CONTROL	A	July 2008
JFS0019000	QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 1	A	July 2007
JFS0019100	QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 2	A	April 2009

3 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0018900

JFS156001	PROGRAM INTEGRITY	A	July 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0018900

JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2008
JFSFS50240	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 4 Reporting Mgmt. Eval.	A	July 2008
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2008
JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable	A	July 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0018900

JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	D	December 2009
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008

6 ***<<< Number of items reported***

COST POOL JFS0019000 QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 1

A October 2008

JFS0019000 captures the supervisory staff payroll and fringe benefits, as well as general office supplies, travel, and depreciation charges related to office equipment, associated with department Quality Assessment and Program Monitoring 1
(JFS156100).

Allocation Base

To determine the distribution of expenditures coded to JFS0019000, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0019000 distribution.

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities (numerator) to the total number of direct program activities (denominator) in department JFS156100. These ratios are converted into percentages and applied to all costs coded to JFS0019000 during the covered period and distributed to the appropriate program reporting chartfields. Staff included in JFS0019000, for allocation, are excluded from this calculation.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0019000

JFS0014600	FRAUD CONTROL	A	July 2007

1 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0019000

JFS156100	QUALITY ASSESS & MONITORING I	A	July 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0019000

JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2007
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2007
JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable	A	July 2009
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008

4 *<<< Number of items reported*

COST POOL JFS0019100 QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 2

A April 2009

JFS0019100 captures the supervisory staff payroll and fringe benefits, as well as general office supplies, travel, and depreciation charges related to office equipment, associated with department Quality Assessment & Program Monitoring Section 2 (JFS156200).

To determine the distribution of expenditures coded to JFS0019100, payroll data by reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0019100 distribution.

Allocation Base

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities (numerator) to the total number of direct program activities (denominator) in department JFS156200. These ratios are converted into percentages and applied to all costs coded to JFS0019100 during the covered period and distributed to the appropriate program reporting chartfields. Staff included in JFS0019100, for allocation, are excluded from this calculation.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0019100

JFS156200	QUALITY ASSESS & MONITORING II	A	July 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0019100

JFSFS50240	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 4 Reporting Mgmt. Eval.	A	April 2009
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	April 2009
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	April 2010

3 *<<< Number of items reported*

COST POOL JFS0019300 FAMILY ASSISTANCE POLICY POOL

A December 2009

JFS0019300 captures all staff payroll and fringe benefits, as well as general operating expenses associated with the Office of Families and Children, Family Assistance Policy and Initiatives (JFS852001). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

To determine the distribution of expenditures coded to JFS0019300, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0019300 distribution.

Allocation Base

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in JFS852100, JFS852200, JFS852300 and JFS852400 to the total number of direct program activity and cost pool FTEs for all programmatic activities in JFS852100, JFS852200, JFS852300 and JFS852400 (denominator). Staff included in JFS0019300, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0019300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0019300

JFS0012800	TANF - DA	A	July 2007
JFS0017600	OFC AGREEMENTS POOL	A	January 2010
JFS0020200	Refugee Program Services Pool	A	April 2010

3 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0019300

JFS852001	FAMILY ASST POLICY INITIATIVES	A	July 2007

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0019300

JFSFS10210	10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7B Net Outlays this Quarter - COL 1 State Level Costs	A	July 2007
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2007
JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	D	March 2010

3 *<<< Number of items reported*

COST POOL JFS0019400 CFA TECH ASST/OVERSIGHT POOL

A December 2009

JFS0019400 captures all staff payroll and fringe benefits as well as general operating expenses within the Office of Families and Children, CFA Technical Assistance/Oversight - JFS855001, JFS855100, JFS855400 and JFS855500. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0019400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0019400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Departments JFS855001, JFS855100, JFS855400 and JFS855500. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0019400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0019400

JFS853001	COUNTY OVERSIGHT & SUP	D	December 2009
JFS853100	COUNTY PROGRAM SUPPORT	D	December 2009
JFS853200	COUNTY OVERSIGHT/CUSTOMER SERV	D	December 2009
JFS855001	CFA TECHNICAL ASST & OVERSIGHT	A	January 2010
JFS855100	OFC COUNTY OVERSIGHT	A	January 2010
JFS855400	OFC PROGRAM POLICY	A	January 2010
JFS855500	CUSTOMER SVC/AUDIT RESOLUTION	A	January 2010

7 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0019400

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	A	July 2007
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2007
JFSFS502T0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B TOTAL OUTLAYS - COL 29 DOD SNAP Appropriation	A	July 2010

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0019400

JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	A	July 2007
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	July 2007
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	July 2007
6	***<<< Number of items reported***		

COST POOL JFS0019500 OFC OPERATIONS COST POOL

A July 2009

JFS0019500 captures all staff payroll and fringe benefits, as well as general operating expenses associated with the Office of Families and Children, OFC Operation Support (JFS854001). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

To determine the distribution of expenditures coded to JFS0019500, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0019500 distribution.

Allocation Base

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in Departments JFS854100, JFS854400, JFS854500 and JFS854600 to the total number of direct program activity and cost pool FTEs for all programmatic activities in Departments JFS854100, JFS854400, JFS854500 and JFS854600 (denominator). Staff included in JFS0019500, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0019500 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0019500

JFS0011400	EBT/EPC	A	July 2008
JFS0011500	CRIS-E COMMON (REGULAR FFP)	A	July 2007
JFS0012400	SACWIS OPERATIONAL	A	January 2010
JFS0018300	CHILD CARE AUTOMATED POOL	A	October 2009

4 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0019500

JFS854001	OFC OPERATION SUPPORT	A	July 2007

1 *<<< Number of items reported*

COST POOL JFS0019600 PROGRAM INTEGRATION & COORDINATION COST POOL

D December 2009

JFS0019600 captures all staff payroll and fringe benefits, as well as general operating expenses associated with the Office of Families & Children, Program Integration and Coordination (JFS855001). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

To determine the distribution of expenditures coded to JFS0019600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0019600 distribution.

Allocation Base

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in Departments JFS855100, JFS855200 and JFS855300 to the total number of direct program activity and cost pool FTEs for all programmatic activities in Departments JFS855100, JFS855200 and JFS855300 (denominator). Staff included in JFS0019600, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0019600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0019600

JFS0017600	OFC AGREEMENTS POOL	D	December 2009
JFS0019700	OFC OUTCOME MANAGEMENT & EVALUATION	D	December 2009

2 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0019600

JFS855001	CFA TECHNICAL ASST & OVERSIGHT	D	December 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0019600

JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	D	December 2009
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	D	December 2009

2 *<<< Number of items reported*

COST POOL JFS0019700 OFC OUTCOME MANAGEMENT & EVALUATION

D December 2009

JFS0019700 captures all staff payroll and fringe benefits as well as general operating expenses within the Office of Families & Children, Outcome Management and Evaluation (JFS855100). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0019700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0019700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS855100. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0019700 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0019700

JFS855100	OFC COUNTY OVERSIGHT	D	December 2009

1 <<< ***Number of items reported***

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0019700

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	D	December 2009
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	D	December 2009
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	D	December 2009

3 <<< ***Number of items reported***

COST POOL JFS0020200 Refugee Program Services Pool

A April 2010

JFS0020200 captures staff payroll and fringe benefits, as well as general operating expenses within the Office of Families & Children, Refugee Program Services (JFS852300). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution of expenditures associated with department JFS852300, data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0020200 expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS852300 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0020200, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, sick time, as well as hours coded to Cost Pool JFS0020200 as General administration, are excluded in the calculation of these percentages. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool.

Current quarter costs are distributed based on current quarter statistics.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0020200

JFS852300	OFC REFUGEE PROGRAM SVCS	A	April 2010

1 <<< ***Number of items reported***

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020200

JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	A	April 2010
JFSRE40120	93.576 - REFUGEE AND ENTRANT ASSISTANCE SF-269 - Refugee School Impact Program - LINE 10a Total Outlays - COL 2 This Period	A	October 2010
JFSRE50120	93.584 - REFUGEE AND ENTRANT ASSISTANCE SF-269 - Refugee Targeted Assistance Mandatory - LINE 10A Total Outlays - COL 2 This Period	A	April 2010
JFSRE70120	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Social Services - LINE 10a Total Outlays - COL 2 This Period	A	April 2010
JFSRE80120	93.576 - REFUGEE AND ENTRANT ASSISTANCE SF-269 - Refugee Preventive Health - LINE 10A Total Outlays - COL 2 This Period	A	April 2010
JFSRE90120	93.576 - REFUGEE AND ENTRANT ASSISTANCE SF-269 - REFUGEE STATE COORDINATOR - LINE 10A TOTAL OUTLAY - COL 2 THIS PERIOD	A	October 2010

6 <<< ***Number of items reported***

COST POOL JFS0020400 PRODUCTION MAIL

A April 2008

JFS0020400 captures general operating expenses associated with administrative overhead costs for mail fulfillment and post office service fees for ODJFS programs. General operating expenses include personal service contracts and depreciation charges related to equipment.

Allocation Base

To determine the distribution of expenditures coded to JFS0020400, data is received in an electronic report submitted by the Department of Administrative Services consisting of metered mail by program, by reporting.

To determine the percentage of JFS0020400 expenses distributed to each program, the number of mailings for each program is divided by the total number of mailings for all programs. These percentages are applied to expenses coded to Pool JFS0020400 during the covered period and distributed to the appropriate program.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020400

JFS0010200	STATE HEARINGS	A	July 2007
JFS0011500	CRIS-E COMMON (REGULAR FFP)	A	July 2007
JFS0012700	FAMILIES & CHILDREN ADMIN POOL	A	October 2009
JFS0016700	CCDF ADMIN POOL	A	July 2007
JFS0020600	STATE LEVEL INDIRECT	A	July 2007
JFS0023700	INFORMATION SERVICES POOL	A	October 2009

6 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0020400

JFS100002	EMPLOYEE & BUSINESS SERVICES	A	July 2007
JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010

3 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020400

JFS9060500	ST.FOS - State Funds Only STFO - State Labor Activities - LINE 5 AUTOMATION ADMINISTRATION ACCOUNT - COL 1 This Period	A	July 2007
JFS90J0500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 5 CHILDREN'S TRUST FUND - COL 1 This Period	A	July 2007

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020400

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2007
JFS90S0200	ST.FOS - State Funds Only STFO - State Apprenticeship Council - LINE 2 APPRENTICESHIP COUNCIL - COL 1 This Period	A	July 2007
JFSCC10330	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1B Quality Not Earmark - COL C Discretionary Funds	A	July 2007
JFSCC11230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1H3 All Other Non-Direct Services - COL C Discretionary	A	July 2007
JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	July 2007
JFSCS10610	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 4 ADP costs - COL 1 Current Quarter Claims	A	July 2007
JFSCW10120	93.556 - PROMOTING SAFE & STABLE FAMILI SF-269 - PROMOTING SAFE AND STABLE FAMI - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSCW20120	93.669 - CHILD ABUSE AND NEGLECT STATE SF-269 - Child Abuse and Neglect Basic Grant - LINE 10a Total Outlays - COL 2 This Period	A	July 2007
JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSCW40120	93.643 - CHILDREN'S JUSTICE GRANTS TO S SF-269 - Children's Justice Act - LINE 10a Total Outlays - COL 2 This Period	A	July 2007
JFSES10520	17.273 - ALIEN LABOR CERTIFICATION ETA-9130 - ALIEN LABOR CERTIFICATION - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2008
JFSES30520	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - ONE STOP/ALMIS-STATE LMI-TAT-OTHER - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2008
JFSES40520	17.271 - WORK OPPORTUNITY TAX CREDIT PR ETA-9130 - ES NAT'L ACT-WORK OPPORTUNITIES TAX CREDIT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2008
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	July 2008
JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	July 2008
JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures	A	July 2009
JFSFC20120	93.674 - CHAFEE FOSTER CARE INDEPENDENC SF-269 - Chafee Independence Program - LINE 10a Total Outlays - COL 2 This Period	A	July 2007
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2007

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020400

JFSFC41120	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 6A SACWIS at 50% - COL 2 Current Quarter Expenditures	A	July 2007
JFSFS10210	10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7B Net Outlays this Quarter - COL 1 State Level Costs	A	July 2007
JFSFS50240	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 4 Reporting Mgmt. Eval.	A	July 2007
JFSFS50250	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 5 50% FUNDING FRAUD Ctrl	A	July 2007
JFSFS50270	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 7 ADP OPER	A	July 2007
JFSFS50280	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 8 FAIR HEARINGS	A	July 2007
JFSFS502O0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 24 EBT ISSUANCE	A	July 2007
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2007
JFSLM10630	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 3 CES This Quarter	A	July 2007
JFSLM10650	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 5 LAUS This Quarter	A	July 2007
JFSLM10670	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 7 OES This Quarter	A	July 2007
JFSLM10690	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 9 ES-202 This Quarter	A	July 2007
JFSLM106B0	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-BASE - LINE 6 Total Expenditures - COL 11 BLS LMI MLS This Quarter	A	July 2007
JFSLM20630	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-OES-AAMC - LINE 6 Total Expenditures - COL 3 OES-AAMC This Quarter	A	July 2007
JFSLM40630	17.002 - LMI - CURRENT EMPLOYMENT STATI BLS LMI-2A - LMI COOP STAT-LAUS-AAMC - LINE 6 Total Expenditures - COL 3 LAUS AAMC This Quarter	A	July 2007
JFSME23030	93.767 - STATE CHILDREN'S INSURANCE PRO CMS 21 Base - State Children's Health Expenditures By Type of Service For The Title XXI Program Expenditures In This Quarter - LINE 27 Administration - COL C Total Computable	A	July 2007
JFSME30610	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 4A Operation Of An Approved MMIS Costs of In-House Activities Plus State Agencies and Institutions - COL A Total Computable	A	January 2008

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020400

JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	A	July 2007
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	July 2007
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	July 2007
JFSTR20520	17.245 - TRADE ADJUSTMENT ASSISTANCE - SF-269 - Trade Training - Admin Report - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	July 2008
JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended	A	July 2007
JFSVE30120	17.804 - LOCAL VETERAN'S EMPLOYMENT REP SF-269A - Local Veterans Employment Rep - LINE 10A Total Outlays - COL 2 This Period	D	September 2009
JFSVE40120	17.801 - DISABLED VETERAN'S OUTREACH PR SF-269A - Disabled Veterans Outreach Program - LINE 10A Total Outlays - COL 2 This Period	D	September 2009
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
50	***<<< Number of items reported***		

COST POOL JFS0020500 COUNTY OPERATIONS POOL

A July 2010

JFS0020500 captures staff payroll and fringe benefits, as well as general operating expenses within the Office of Fiscal and Monitoring Services, County Finance and Technical Assistance (JFS15001). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Costs distributed by JFS0020500 may include expenditures associated with department JFS103001 (Business Services) for program specific print orders.

Allocation Base

To determine the quarterly distribution of expenditures associated with Operations Section , data is downloaded from the Timekeep effort reporting system to determine the number of hours reported to each of the effort RCFs listed below. To determine the percentage of Cost Pool JFS0020500's expenditures distributed to each RCF, the number of hours coded to each RCF is divided by the total hours coded to all RCFs by staff assigned to departments JFS154001 during the covered period. All staff payroll and fringe benefits, as well as general operating expenses coded to pool JFS0020500, are distributed to the appropriate RCFs based on these percentages. Vacation, holiday, and sick time, as well as hours coded to Cost Pool JFS0020500 as General administration, are excluded in the calculation of these percentages.

DEPARTMENTS THAT CHARGE TO COST POOL JFS0020500

JFS154001	CNTY FINANCE & TCH ASST	A	July 2010

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020500

JFS9071800	ST.FOS - State Funds Only STFO - TANF Title XX Transfer - LINE 18 DISABILITY FINANCIAL ASSISTANCE - COL 1 This Period	A	July 2010
JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2010
JFSCC10230	93.575 - CHILD CARE DEVELOPMENT FUND - ACF-696 - CHILD CARE AND DEVELOPMENT FUN - LINE 1A Child Care Admin - COL C Discretionary Funds	A	July 2010
JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	July 2010
JFSCS1011S	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A Admin Costs: IV-D Incentive - COL COLUMN 1 Current Quarter Claim	A	July 2010
JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2010
JFSFC10120	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 1 Payments - COL 2 This Period	A	July 2010
JFSFC20120	93.674 - CHAFEE FOSTER CARE INDEPENDENC SF-269 - Chafee Independence Program - LINE 10a Total Outlays - COL 2 This Period	A	July 2010
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2010

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020500

JFSFS10210	10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7B Net Outlays this Quarter - COL 1 State Level Costs	A	July 2010
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2010
JFSFS502RS	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 02 Total Outlays this Report Period - COL 27 Unspecified Portion of Other	A	July 2010
JFSME23030	93.767 - STATE CHILDREN'S INSURANCE PRO CMS 21 Base - State Children's Health Expenditures By Type of Service For The Title XXI Program Expenditures In This Quarter - LINE 27 Administration - COL C Total Computable	A	July 2010
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2010
JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	A	July 2010
JFSRE50120	93.584 - REFUGEE AND ENTRANT ASSISTANCE SF-269 - Refugee Targeted Assistance Mandatory - LINE 10A Total Outlays - COL 2 This Period	A	July 2010
JFSRE70120	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Social Services - LINE 10a Total Outlays - COL 2 This Period	A	July 2010
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	A	July 2010
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	July 2010
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	July 2010
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2010
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2010
JFSWIA012S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2010
JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2010
JFSWIA032S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2010

25 <<< ***Number of items reported***

COST POOL JFS0020600 STATE LEVEL INDIRECT

A July 2007

JFS0020600 captures all staff payroll and fringe benefits as well as general operating expenses associated with ODJFS that provide administration and support at the state agency level for all programs. Listed below are the Departments that Charge to JFS0020600. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

To determine the distribution of expenditures coded to JFS0020600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0020600 distribution.

Allocation Base

The allocation base is the ratio of the number of direct and indirect state level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state level RCF FTEs by program activities or cost pools for all programmatic activities in ODJFS (denominator). Staff included in JFS0020600, for allocation, are excluded for this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0020600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020600

JFS0010200	STATE HEARINGS	A	July 2007
JFS0010300	LEGAL & ACQUISITION SVCS POOL	A	July 2009
JFS0010400	LEGAL SERVICES POOL	A	July 2009
JFS0010500	COUNTY OPERATIONS	A	July 2007
JFS0010600	CONTRACTS & ACQUISITIONS SERVICES POOL	A	January 2010
JFS0011100	CHILD WELFARE SUPPORT	A	July 2007
JFS0011200	EMPLOYER SERVICES COST POOL	A	July 2007
JFS0011300	FC ADMIN AND FISCAL ACCOUNTABILITY	D	December 2009
JFS0011400	EBT/EPC	A	July 2008
JFS0011500	CRIS-E COMMON (REGULAR FFP)	A	July 2007
JFS0011700	PROJECT MGMT COST POOL	A	July 2007

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020600

JFS0011900	GOFBCI COST POOL	A	July 2007
JFS0012400	SACWIS OPERATIONAL	A	January 2010
JFS0012500	CHILD & ADULT TECH ASST POOL	A	July 2007
JFS0012700	FAMILIES & CHILDREN ADMIN POOL	A	July 2007
JFS0012800	TANF - DA	A	July 2007
JFS0013200	RAPID RESPONSE	A	April 2009
JFS0014400	CALL CTRS/PROCESSING CTRS	A	July 2007
JFS0014500	MEDICAID / SCHIP	D	December 2009
JFS0014600	FRAUD CONTROL	A	July 2008
JFS0014700	SACWIS/ FACSIS	A	July 2007
JFS0014900	LONG-TERM CARE SERVICES POOL	A	July 2007
JFS0015000	OHP ADMIN COST POOL	A	July 2007
JFS0015200	LMI	A	July 2007
JFS0015300	ONE STOP	A	July 2007
JFS0015900	LOCAL OPERATIONS	A	July 2007
JFS0016100	OWD	A	July 2007
JFS0016200	WIA COST POOL	A	October 2008
JFS0016700	CCDF ADMIN POOL	A	April 2010
JFS0017100	AUDIT & CONSULTING SVCS POOL	A	July 2009
JFS0017200	MEDICAID & L/T CARE POOL	D	December 2009
JFS0017600	OFC AGREEMENTS POOL	A	July 2009

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020600

JFS0017900	VETERANS SERVICES COST POOL	A	July 2010
JFS0018100	OUTCOME MANAGEMENT SSRMS	A	July 2007
JFS0018200	CHILD CARE & DEVELOPMENT COST POOL	A	July 2007
JFS0018300	CHILD CARE AUTOMATED POOL	A	October 2009
JFS0018400	MIS ENTERPRISE STAFF COST POOL	A	July 2007
JFS0018800	RESOURCE & INFO MGMT POOL	A	July 2007
JFS0018900	BUREAU OF PROGRAM INTEGRITY	A	July 2007
JFS0019000	QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 1	A	July 2007
JFS0019100	QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 2	A	April 2009
JFS0019300	FAMILY ASSISTANCE POLICY POOL	A	July 2007
JFS0019400	CFA TECH ASST/OVERSIGHT POOL	A	July 2007
JFS0019500	OFC OPERATIONS COST POOL	A	July 2007
JFS0019600	PROGRAM INTEGRATION & COORDINATION COST POOL	D	December 2009
JFS0019700	OFC OUTCOME MANAGEMENT & EVALUATION	D	December 2009
JFS0020200	Refugee Program Services Pool	A	April 2010
JFS0020500	COUNTY OPERATIONS POOL	A	July 2010
JFS0021000	AUTOMATED SYSTEMS COST POOL	D	September 2009
JFS0022600	FAMILY SERVICES COST POOL	D	December 2009
JFS0022700	OFC FAMILY ASST POOL	A	January 2010
JFS0022900	OFC CHILD/ADULT PROTECT POOL	A	January 2010
JFS0023600	STATEWIDE INDIRECT	A	July 2007

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020600

JFS0023700	INFORMATION SERVICES POOL	A	July 2007
JFS0023800	PROTECT SVCS CHILD/ADULT POOL	A	July 2007
JFS0024000	FOSTER CARE, ADOPTION & MEPA POLICY POOL	D	December 2009
JFS0026100	Grants Mgmt & Fed Rptg	A	October 2010
JFS0027400	SVCS TO EMPLOYERS POOL	A	July 2009
JFS0027500	CHIEF OF STAFF POOL	A	July 2009
JFS0028700	MONITORING & CONSULTING SERVICES COST POOL	A	July 2007
JFS0029100	RESEARCH & REPORTING POOL	A	October 2007
JFS0029200	POLICY & HEALTH PLAN SERV POOL	A	October 2007
JFS0029300	MANAGED HEALTH CARE COST POOL	D	December 2009
JFS0029400	PROVIDER SERVICES COST POOL	A	October 2007
JFS0029500	LONG TERM CARE FACILITIES COST POOL	D	December 2009
JFS0029600	CONSUMER & OP SUPPORT POOL	A	October 2007
JFS0029900	OHP OPERATIONS POOL	A	April 2009

67 ***<<< Number of items reported***

DEPARTMENTS THAT CHARGE TO COST POOL JFS0020600

JFS100002	EMPLOYEE & BUSINESS SERVICES	A	January 2010
JFS100100	FACILITY OPERATIONS	D	December 2009
JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS100500	CIVIL RIGHTS/LABOR RELATIONS	D	December 2009
JFS100600	CHIEF INSPECTOR	A	July 2009
JFS102001	EMPLOYEE SERVICES	A	July 2007

DEPARTMENTS THAT CHARGE TO COST POOL JFS0020600

JFS103001	BUSINESS SERVICES	A	January 2010
JFS104001	EMPLOYEE & ORGANIZATIONAL DEV	A	January 2010
JFS150002	FISCAL & MONITORING SERVICES	A	July 2009
JFS155001	GRANTS MGMT & FEDERAL RPTG	A	October 2010
JFS192001	CONTRACTS & ACQUISITIONS	D	December 2009
JFS192100	CONTRACT ADMINISTRATION	D	December 2009
JFS192200	ACQUISITION MANAGEMENT	D	December 2009
JFS640002	EXTERNAL AFFAIRS	A	January 2010
JFS640100	MEDIA & MARKETING	D	December 2009
JFS640200	LEGISLATION	D	December 2009

16 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020600

JFS90J0500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 5 CHILDREN'S TRUST FUND - COL 1 This Period	A	April 2008
JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2007
JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	July 2007
JFSCS10610	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 4 ADP costs - COL 1 Current Quarter Claims	A	July 2007
JFSES2052S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	January 2010
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	July 2008
JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	July 2008
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2008

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020600

JFSFS10210	10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7B Net Outlays this Quarter - COL 1 State Level Costs	A	January 2009
JFSFS50240	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 4 Reporting Mgmt. Eval.	A	July 2008
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	April 2008
JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable	A	July 2009
JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable	A	July 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	January 2010
JFSMEL0120	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Total Federal Outlays - COL 2 This Period	A	January 2010
JFSMEL0121	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Federal Outlays - COL 2 This Period	A	January 2010
JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	A	July 2007
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	July 2007
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	April 2010
JFSTR20520	17.245 - TRADE ADJUSTMENT ASSISTANCE - SF-269 - Trade Training - Admin Report - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	July 2008
JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	D	April 2009
JFSUI12010	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 20 REMARKS - COL 2 This period	A	July 2008
JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2008

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0020600

JFSUI30520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA 1556 - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended	D	December 2009
JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended	D	December 2009
JFSUI70520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSUI80520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA (UNASSIGNED)) - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUI90520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA (UNASSIGNED)) - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended	A	April 2009
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
JFSWIO052S	17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - WIA LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2010
JFSWIP052S	17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - ARRA AUTO LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2010
36	***<<< Number of items reported***		

COST POOL JFS0021000 AUTOMATED SYSTEMS COST POOL

D September 2009

JFS0021000 captures all staff payroll and fringe benefits, as well as general operating expenses that are associated with the Office of Families and Children, Automated Systems (JFS856001). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the distribution of expenditures coded to JFS0021000, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0021000 distribution.

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in Departments JFS856100, and JFS856200 to the total number of direct program activity and cost pool FTEs for all programmatic activities in Departments JFS856100, and JFS856200 (denominator). These ratios are converted into percentages and applied to all costs coded to JFS0021000 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs distribution based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0021000

JFS0014700	SACWIS/ FACSIS	D	September 2009

1 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0021000

JFS100400	INFORMATION CONTENT MANAGEMENT	D	September 2009
JFS856001	OFC AUTOMATED SYSTEMS	D	September 2009

2 *<<< Number of items reported*

COST POOL JFS0021500 CFIS SUPPORT POOL

A July 2010

JFS0021500 captures costs for county web portal contract that are associated with JFS154001 (Office of Fiscal and Monitoring Services, County Finance and Technical Assistance). Costs are distributed to the programs administered at the county level, and which are listed below, based on annual percentages derived from all salaries and benefit costs reported and allocated for CDJFS, CSEA, and PCSA entities. These percentages are based on the ratio of the 88 county agencies employee salaries and compensation costs for the state fiscal year for each of the five (5) major cost centers (Income Maintenance, Social Services, Child Support, Child Welfare, and WIA) to the total statewide fiscal year county employee salaries and compensation costs of all five (5) cost centers. These percentages are developed on the previous state fiscal year costs.

Total county operation costs are initially distributed to the five (5) major cost centers based on the percentages referenced above. These percentages are developed annually on a state fiscal year basis.

Costs identified for Income Maintenance (IM) are then allocated to the benefiting programs, including TANF, Medicaid (Title XIX), Food Stamps, non-federal (state funds only), Social Services (Title XX), and Workforce Investment Act (WIA). The distribution is based on the development of percentages derived from the average of four (4) quarters of the total of IM salaries and compensation costs for the 88 county agencies the previous state fiscal year. County-related IM salaries and compensation costs are developed by methodology contained in Section V-B-2 of this plan.

Costs identified for Social Services (SS) are then allocated to the benefiting program areas, including TANF, Medicaid (Title XIX), Food Stamps, non-federal (state funds only), Child Care, and Social Services (Title XX). The distribution is based on the development of percentages derived from the average of four (4) quarters of the total of 88 counties and apportioned direct SS salaries and compensation costs for the previous state fiscal year. County-related SS salaries and compensation costs are developed by the methodology described in Sections V-B-1 and V-B-3 of this plan.

Costs identified for Child Support (CS) are then allocated to the major program areas of Child Support (Title IV-D) and non-federal (state funds only). This distribution is based on the development of percentages derived from the average of four (4) quarters of the total of the 88 county agencies CS salaries and compensation costs for the previous state fiscal year. County-related child support salaries and compensation costs are developed by the methodology contained in Section V-B-4 of this plan.

Costs identified for Child Welfare (CW) are then allocated to the major program areas of Foster Care (Title IV-E), Social Services (Title XX), Child Welfare (Title IV-B), and non-federal (state funds only). The distribution is based on the development of percentages derived from the total of the 88 county agencies child welfare salaries and compensation costs for the previous state fiscal year. County-related child welfare salaries and compensation costs are developed by the methodology contained in Section V-B-7, as well as other salaries identified and reported on the ODJFS 2820 report, including IV-E, IV-B, Independent Living, Title XX, and non-federal.

An annual reconciliation is performed at the end of the state fiscal year. The federal claim is adjusted based on the difference between the estimated percentages and the actual allocation percentages.

Allocation Base

Costs are distributed to the allocable programs administered at the county level based on annual percentages derived from all salaries and costs for CDJFSs, CSEAs, and PCSAs and within the major program categories: IM, SS,CS,CW, and WIA.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0021500

JFS0016700 CCDF ADMIN POOL A July 2010

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0021500

1	*<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0021500

JFS154001	CNTY FINANCE & TCH ASST	A	July 2010

1	*<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0021500

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2010
JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	July 2010
JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2010
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2010
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2010
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2010
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	A	July 2010
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	July 2010
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2010
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2010

10	*<<< Number of items reported*

COST POOL JFS0022600 FAMILY SERVICES COST POOL

D December 2009

JFS0022600 captures all staff payroll and fringe benefits, as well as general operating expenses that are associated with the Office of Families and Children, Family Services (JFS859001). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the distribution of expenditures coded to JFS0022600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0022600 distribution.

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in Departments JFS859100, JFS859200 and JFS859300 to the total number of direct program activity and cost pool FTEs for all programmatic activities in Departments JFS859100, JFS859200 and JFS859300 (denominator). These ratios are converted into percentages and applied to all costs coded to JFS0022600 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs distribution based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0022600

JFS0023800	PROTECT SVCS CHILD/ADULT POOL	D	December 2009
JFS0024000	FOSTER CARE, ADOPTION & MEPA POLICY POOL	D	December 2009

2 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0022600

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS859001	PROTECTION SVCS CHILD/ADULT	D	December 2009

2 *<<< Number of items reported*

COST POOL JFS0022700 OFC FAMILY ASST POOL

A January 2010

JFS0022700 captures all staff payroll and fringe benefits as well as general operating expenses associated with OFC Family Assistance staff (JFS850200) that provide administration and support at the state agency level for Family Assistance programs. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

To determine the distribution of expenditures coded to JFS0022700, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0022700 distribution.

Allocation Base

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in Child Care and Development, CFA Policy and Initiatives, and CFA Technical Assistance/Oversight operating units to the total number of direct program activity and cost pool FTEs for all programmatic activities in all Family Assistance operating units (denominator). Staff included in JFS0022700, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0022700 during the covered period and distributed to the appropriate program Reporting Chart fields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0022700

JFS0012800	TANF - DA	A	January 2010
JFS0017600	OFC AGREEMENTS POOL	A	January 2010
JFS0018200	CHILD CARE & DEVELOPMENT COST POOL	A	January 2010
JFS0019300	FAMILY ASSISTANCE POLICY POOL	A	January 2010
JFS0019400	CFA TECH ASST/OVERSIGHT POOL	A	January 2010
JFS0020200	Refugee Program Services Pool	A	April 2010

6 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0022700

JFS850200	OFC FAMILY ASSISTANCE	A	January 2010

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0022700

JFSFS10210	10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7B Net Outlays this Quarter - COL 1 State Level Costs	A	January 2010

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0022700

JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	January 2010
JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	A	January 2010
3	***<<< Number of items reported***		

COST POOL JFS0022900 OFC CHILD/ADULT PROTECT POOL

A January 2010

JFS0022900 captures all staff payroll and fringe benefits as well as general operating expenses associated with OFC Child/Adult Protection staff (JFS850300) that provide administration and support at the state agency level for Child and Adult Protection programs. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

To determine the distribution of expenditures coded to JFS0022900, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0022900 distribution.

Allocation Base

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in OFC Automated Systems, Child and Adult Technical Assistance, and Protection Services Child/Adult operating units to the total number of direct program activity and cost pool FTEs for all programmatic activities in all Child/Adult Protection Services operating units (denominator). Staff included in JFS0022900, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0022900 during the covered period and distributed to the appropriate program Reporting Chart fields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0022900

JFS0011100	CHILD WELFARE SUPPORT	A	January 2010
JFS0012500	CHILD & ADULT TECH ASST POOL	A	January 2010
JFS0014700	SACWIS/ FACSIS	A	January 2010
JFS0018100	OUTCOME MANAGEMENT SSRMS	A	January 2010
JFS0023800	PROTECT SVCS CHILD/ADULT POOL	A	January 2010

5 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0022900

JFS850300	OFC CHILD/ADULT PROTECTION	A	January 2010

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0022900

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	January 2010

1 *<<< Number of items reported*

COST POOL JFS0023000 NETWORK / AD HOC COMPUTER SERVICES

A July 2007

JFS0023000 captures all staff payroll and fringe benefits as well as general operating expenses within Office of Information Services. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to department equipment.

Allocation Base

Costs are distributed to the programs listed below based on a tiered methodology. First, the network sends out a signal which identifies the number of computers and peripheral devices (i.e. printer, fax machines) connected to the ODJFS computer network. These device counts are identified as either county or state level in origin. From the counts, the percentage of county and state based devices to the total number of devices is determined. Then, the percentage derived from the device count related to state level devices is applied to all expenditures coded to Pool JFS0023000 and distributed to the appropriate program Reporting Chartfields using Pool JFS0020600's methodology. The percentage derived from the device count related to county-level devices is applied to all expenditures coded to Pool JFS0023000 and distributed to the appropriate program Reporting Chartfields using Pool JFS0010500's methodology.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0023000

JFS0010500	COUNTY OPERATIONS	A	July 2007
JFS0020600	STATE LEVEL INDIRECT	A	July 2007

2 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0023000

JFS450002	INFORMATION SERVICES	A	July 2008

1 *<<< Number of items reported*

COST POOL JFS0023600 STATEWIDE INDIRECT

A July 2007

JFS0023600 captures all staff payroll and fringe benefits as well as general operating expenses associated with ODJFS that provide administration and support at the state agency level and county level for all programs. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the distribution of expenditures coded to JFS0023600, payroll data by Reporting and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. County FTE data is available quarterly. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0023600 distribution.

The allocation base is the ratio of the number of direct and indirect state and county level FTEs by program activities or cost pools (numerator) in ODJFS to the total number of direct and indirect state and county level FTEs by program activities or cost pool for all programmatic activities in ODJFS (denominator). Staff included in JFS0023600, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0023600 during the covered period and distributed to the appropriate program Reporting Chartfields . Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0023600

JFS0010200	STATE HEARINGS	A	July 2007
JFS0010300	LEGAL & ACQUISITION SVCS POOL	A	July 2009
JFS0010400	LEGAL SERVICES POOL	A	July 2009
JFS0010500	COUNTY OPERATIONS	A	July 2007
JFS0010600	CONTRACTS & ACQUISITIONS SERVICES POOL	A	January 2010
JFS0011100	CHILD WELFARE SUPPORT	A	July 2007
JFS0011200	EMPLOYER SERVICES COST POOL	A	July 2007
JFS0011300	FC ADMIN AND FISCAL ACCOUNTABILITY	D	December 2009
JFS0011400	EBT/EPC	A	July 2008
JFS0011500	CRIS-E COMMON (REGULAR FFP)	A	July 2007
JFS0011700	PROJECT MGMT COST POOL	A	July 2007

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0023600

JFS0011900	GOFBCI COST POOL	A	July 2007
JFS0012400	SACWIS OPERATIONAL	A	January 2010
JFS0012500	CHILD & ADULT TECH ASST POOL	A	July 2007
JFS0012700	FAMILIES & CHILDREN ADMIN POOL	A	July 2007
JFS0012800	TANF - DA	A	July 2007
JFS0013200	RAPID RESPONSE	A	April 2009
JFS0014400	CALL CTRS/PROCESSING CTRS	A	July 2007
JFS0014500	MEDICAID / SCHIP	D	December 2009
JFS0014600	FRAUD CONTROL	A	July 2008
JFS0014700	SACWIS/ FACSIS	A	July 2007
JFS0014900	LONG-TERM CARE SERVICES POOL	A	July 2007
JFS0015000	OHP ADMIN COST POOL	A	July 2007
JFS0015200	LMI	A	July 2007
JFS0015300	ONE STOP	A	July 2007
JFS0015900	LOCAL OPERATIONS	A	July 2007
JFS0016100	OWD	A	July 2007
JFS0016200	WIA COST POOL	A	October 2008
JFS0016700	CCDF ADMIN POOL	A	April 2010
JFS0017100	AUDIT & CONSULTING SVCS POOL	A	July 2009
JFS0017200	MEDICAID & L/T CARE POOL	D	December 2009
JFS0017600	OFC AGREEMENTS POOL	A	July 2009

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0023600

JFS0017900	VETERANS SERVICES COST POOL	A	July 2010
JFS0018100	OUTCOME MANAGEMENT SSRMS	A	July 2007
JFS0018200	CHILD CARE & DEVELOPMENT COST POOL	A	July 2007
JFS0018300	CHILD CARE AUTOMATED POOL	A	October 2009
JFS0018400	MIS ENTERPRISE STAFF COST POOL	A	July 2007
JFS0018800	RESOURCE & INFO MGMT POOL	A	July 2007
JFS0018900	BUREAU OF PROGRAM INTEGRITY	A	July 2007
JFS0019000	QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 1	A	July 2007
JFS0019100	QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 2	A	April 2009
JFS0019300	FAMILY ASSISTANCE POLICY POOL	A	July 2007
JFS0019400	CFA TECH ASST/OVERSIGHT POOL	A	July 2007
JFS0019500	OFC OPERATIONS COST POOL	A	July 2007
JFS0019600	PROGRAM INTEGRATION & COORDINATION COST POOL	D	December 2009
JFS0019700	OFC OUTCOME MANAGEMENT & EVALUATION	D	December 2009
JFS0020200	Refugee Program Services Pool	A	April 2010
JFS0020500	COUNTY OPERATIONS POOL	A	July 2010
JFS0020600	STATE LEVEL INDIRECT	A	July 2007
JFS0021000	AUTOMATED SYSTEMS COST POOL	D	September 2009
JFS0022600	FAMILY SERVICES COST POOL	D	December 2009
JFS0022700	OFC FAMILY ASST POOL	A	January 2010
JFS0022900	OFC CHILD/ADULT PROTECT POOL	A	January 2010

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0023600

JFS0023700	INFORMATION SERVICES POOL	A	July 2007
JFS0023800	PROTECT SVCS CHILD/ADULT POOL	A	July 2007
JFS0024000	FOSTER CARE, ADOPTION & MEPA POLICY POOL	D	December 2009
JFS0026100	Grants Mgmt & Fed Rptg	A	October 2010
JFS0027400	SVCS TO EMPLOYERS POOL	A	July 2009
JFS0027500	CHIEF OF STAFF POOL	A	July 2009
JFS0028700	MONITORING & CONSULTING SERVICES COST POOL	A	July 2007
JFS0029100	RESEARCH & REPORTING POOL	A	October 2007
JFS0029200	POLICY & HEALTH PLAN SERV POOL	A	October 2007
JFS0029300	MANAGED HEALTH CARE COST POOL	D	December 2009
JFS0029400	PROVIDER SERVICES COST POOL	A	October 2007
JFS0029500	LONG TERM CARE FACILITIES COST POOL	D	December 2009
JFS0029600	CONSUMER & OP SUPPORT POOL	A	October 2007
JFS0029900	OHP OPERATIONS POOL	A	April 2009

67 ***<<< Number of items reported***

DEPARTMENTS THAT CHARGE TO COST POOL JFS0023600

JFS050002	DIRECTOR'S OFFICE	A	July 2007
JFS100002	EMPLOYEE & BUSINESS SERVICES	D	December 2009
JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS104001	EMPLOYEE & ORGANIZATIONAL DEV	D	December 2009
JFS104100	PERSONNEL DEVELOPMENT	D	December 2009

DEPARTMENTS THAT CHARGE TO COST POOL JFS0023600

JFS150002	FISCAL & MONITORING SERVICES	A	July 2007
JFS150100	DATA MANAGEMENT & REPORTING	A	January 2010
JFS151001	ACCOUNTING	A	July 2007
JFS152001	BUDGET & COST MANAGEMENT	A	July 2007
JFS155001	GRANTS MGMT & FEDERAL RPTG	A	September 2010
JFS640002	EXTERNAL AFFAIRS	D	December 2009
JFS642001	RESEARCH & EVALUATION	D	December 2009

13 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0023600

JFS90J0500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 5 CHILDREN'S TRUST FUND - COL 1 This Period	A	April 2008
JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2007
JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	July 2007
JFSCS10610	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 4 ADP costs - COL 1 Current Quarter Claims	A	July 2007
JFSES2052S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	January 2010
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	July 2008
JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	July 2008
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2008
JFSFS10210	10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7B Net Outlays this Quarter - COL 1 State Level Costs	A	January 2009
JFSFS50240	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 4 Reporting Mgmt. Eval.	A	July 2008
JFSFS502O0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 24 EBT ISSUANCE	A	July 2007

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0023600

JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2008
JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable	A	July 2009
JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable	A	July 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	January 2010
JFSMEL0120	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Total Federal Outlays - COL 2 This Period	A	January 2010
JFSMEL0121	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Federal Outlays - COL 2 This Period	A	January 2010
JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	A	July 2007
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	July 2007
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	April 2010
JFSTR20520	17.245 - TRADE ADJUSTMENT ASSISTANCE - SF-269 - Trade Training - Admin Report - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	July 2008
JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	D	April 2009
JFSUI12010	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 20 REMARKS - COL 2 This period	A	July 2008
JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2008
JFSUI30520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA 1556 - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended	D	December 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0023600

JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended	D	December 2009
JFSUI70520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSUI80520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA (UNASSIGNED)) - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUI90520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA (UNASSIGNED)) - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended	A	April 2009
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
JFSWIO052S	17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - WIA LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2010
JFSWIP052S	17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - ARRA AUTO LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2010
37	***<<< Number of items reported***		

COST POOL JFS0023700 INFORMATION SERVICES POOL

A July 2007

JFS0023700 captures all staff payroll and fringe benefits as well as general operating expenses associated with the Office of Information Services (JFS450002). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment. Costs distributed by JFS0023700 may include expenditures associated with Business Services - JFS103001 for the Office of Information Services print orders.

Allocation Base

To determine the distribution of expenditures coded to Pool JFS0023700, payroll data by Reporting Chartfield and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for Pool JFS0023700s distribution.

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) in the Office of Information Services to the total number of direct program activity and cost pool FTEs for all programmatic activities in the OIS (denominator). Staff included in Pool JFS0023700, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to Pool JFS0023700 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0023700

JFS0018400	MIS ENTERPRISE STAFF COST POOL	A	July 2007

1 <<< ***Number of items reported***

DEPARTMENTS THAT CHARGE TO COST POOL JFS0023700

JFS100400	INFORMATION CONTENT MANAGEMENT	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010
JFS450002	INFORMATION SERVICES	A	July 2007

3 <<< ***Number of items reported***

COST POOL JFS0023800 PROTECT SVCS CHILD/ADULT POOL

A January 2010

JFS0023800 captures all staff payroll and fringe benefits as well as general operating expenses within the Office for Families and Children associated with departments JFS859001, JFS859100 and JFS859300. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0023800, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0023800 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to JFS859001, JFS859100 and JFS859300. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0023800 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0023800

JFS0011100	CHILD WELFARE SUPPORT	A	July 2007
JFS0012000	CHILD FOSTER CARE	A	July 2007

2 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0023800

JFS859001	PROTECTION SVCS CHILD/ADULT	A	January 2010
JFS859100	SUBSTITUTE CARE/PERMANENCY SVC	A	July 2009
JFS859300	CHILD & ADULT PROTECTION	A	July 2009

3 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0023800

JFS90J0400	ST.FOS - State Funds Only STFO - Other State Activity - LINE 4 PUTATIVE FATHER REGISTRY - COL 1 This Period	A	April 2010
JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSFC20120	93.674 - CHAFEE FOSTER CARE INDEPENDENC SF-269 - Chafee Independence Program - LINE 10a Total Outlays - COL 2 This Period	A	July 2007
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	A	July 2007

4 *<<< Number of items reported*

COST POOL JFS0024000 FOSTER CARE, ADOPTION & MEPA POLICY POOL

D December 2009

JFS0024000 captures all staff payroll and fringe benefits as well as general operating expenses within the Office for Families and Children associated with JFS859200 Foster Care, Adoption & MEPA Policy. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0024000, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0024000 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Department JFS859200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0024000 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0024000

JFS0011100	CHILD WELFARE SUPPORT	D	December 2009
JFS0012100	ADOPTION SERVICES	D	December 2009

2 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0024000

JFS859200	FOST CARE, ADPT & MEPA POLICY	D	December 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0024000

JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	D	December 2009
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	D	December 2009
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	D	December 2009

3 *<<< Number of items reported*

COST POOL JFS0026100 Grants Mgmt & Fed Rptg

A October 2010

Cost pool JFS0026100 captures all staff payroll and fringe benefits as well as general operating expenses within the Office of Fiscal and Monitoring Services, Grants Management and Federal Reporting - JFS155001. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0026100, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0026100 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to department JFS155001. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to pool JFS0026100 during the covered period and distributed to the appropriate program Reporting Chartfields.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0026100

JFS0015000	OHP ADMIN COST POOL	A	October 2010
JFS0015200	LMI	A	October 2010
JFS0016700	CCDF ADMIN POOL	A	October 2010
JFS0020200	Refugee Program Services Pool	A	October 2010
JFS0023600	STATEWIDE INDIRECT	A	October 2010
JFS0027400	SVCS TO EMPLOYERS POOL	A	October 2010

6 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0026100

JFS155001	GRANTS MGMT & FEDERAL RPTG	A	October 2010

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0026100

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	October 2010
JFSCO40120	93.086 - HEALTHY MARRIAGE PROMOTION AND SF-269 - HEALTHY MARRIAGE PROMOTION AND - LINE 10A Total Federal Outlays - COL 2 This Period	A	October 2010
JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	October 2010

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0026100

JFSCW20120	93.669 - CHILD ABUSE AND NEGLECT STATE SF-269 - Child Abuse and Neglect Basic Grant - LINE 10a Total Outlays - COL 2 This Period	A	October 2010
JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	October 2010
JFSCW40120	93.643 - CHILDREN'S JUSTICE GRANTS TO S SF-269 - Children's Justice Act - LINE 10a Total Outlays - COL 2 This Period	A	October 2010
JFSCW50120	93.590 - COMMUNITY-BASED CHILD ABUSE PR SF-269 - Community Based Family Resource Program Grant - LINE 10A Total Outlays - COL 2 This Period	A	October 2010
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	October 2010
JFSFC10310	93.659 - ADOPTION ASSISTANCE ACF-IV-E-1 - Adoption Assistance - LINE 3 State and Local Administration - COL 1 Current Quarter Expenditures	A	October 2010
JFSFC20120	93.674 - CHAFEE FOSTER CARE INDEPENDENC SF-269 - Chafee Independence Program - LINE 10a Total Outlays - COL 2 This Period	A	October 2010
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	October 2010
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	October 2010
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	October 2010
JFSMEL0120	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Total Federal Outlays - COL 2 This Period	A	October 2010
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	A	October 2010
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	October 2010
JFSTR20520	17.245 - TRADE ADJUSTMENT ASSISTANCE - SF-269 - Trade Training - Admin Report - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	October 2010
JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	October 2010
JFSVE30710	17.804 - LOCAL VETERAN'S EMPLOYMENT REP SF-269A - Local Veterans Employment Rep - LINE 7 Total Outlays - COL 2 THIS PERIOD	A	October 2010
JFSVE40710	17.801 - DISABLED VETERAN'S OUTREACH PR SF-269A - Disabled Veterans Outreach Program - LINE 7 Total Outlays - COL 1 THIS PERIOD	A	October 2010
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	October 2010

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0026100

JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	October 2010

22	***<<< Number of items reported***

COST POOL JFS0027000 STATE OWNED BUILDINGS

A July 2007

JFS0027000 captures facility costs for all ODJFS-owned buildings. These costs are identified as rent; maintenance, including snow removal and landscaping; utilities, including electricity telephone service and natural gas; renovation expenses; depreciable equipment, including furniture and modular office dividers; and other related facility costs.

All ODJFS facilities are given a code called a Check Sequence Number (CSN). A CSN represents a building and/or floor within a building. Every ODJFS employee is assigned a CSN based on where they work, thereby assigning a physical work location to each employee. All CSNs representing ODJFS-owned facilities are assigned to JFS0027000 through a table maintained by the Office of Fiscal Services. The distribution of expenditures coded to JFS0027000 is determined performing an FTE count, by Reporting, of all employees assigned to agency-owned buildings as determined by the CSN/ JFS0027000 table. Payroll data by CSN and Reporting is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0027000 distribution.

Allocation Base

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) for staff located in ODJFS-owned buildings to the total number of direct program activity and cost pool FTEs for all programmatic activities for staff located in ODJFS-owned buildings (denominator). These ratios are converted into percentages and applied to all costs coded to JFS0027000 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027000

JFS0010200	STATE HEARINGS	A	July 2007
JFS0010500	COUNTY OPERATIONS	A	July 2007
JFS0011100	CHILD WELFARE SUPPORT	A	July 2007
JFS0011200	EMPLOYER SERVICES COST POOL	A	July 2007
JFS0011500	CRIS-E COMMON (REGULAR FFP)	A	July 2007
JFS0011700	PROJECT MGMT COST POOL	A	July 2007
JFS0012700	FAMILIES & CHILDREN ADMIN POOL	A	July 2007
JFS0012800	TANF - DA	A	July 2007
JFS0014400	CALL CTRS/PROCESSING CTRS	A	July 2007
JFS0015200	LMI	A	July 2007

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027000

JFS0015300	ONE STOP	A	July 2007
JFS0015900	LOCAL OPERATIONS	A	July 2007
JFS0016100	OWD	A	July 2007
JFS0016200	WIA COST POOL	A	July 2009
JFS0018100	OUTCOME MANAGEMENT SSRMS	A	July 2007
JFS0018200	CHILD CARE & DEVELOPMENT COST POOL	A	July 2007
JFS0018400	MIS ENTERPRISE STAFF COST POOL	A	July 2007
JFS0018800	RESOURCE & INFO MGMT POOL	A	July 2007
JFS0018900	BUREAU OF PROGRAM INTEGRITY	A	July 2007
JFS0019000	QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 1	A	July 2007
JFS0019400	CFA TECH ASST/OVERSIGHT POOL	A	January 2010
JFS0019700	OFC OUTCOME MANAGEMENT & EVALUATION	D	December 2009
JFS0020600	STATE LEVEL INDIRECT	A	July 2007
JFS0023600	STATEWIDE INDIRECT	A	July 2007
JFS0028700	MONITORING & CONSULTING SERVICES COST POOL	A	July 2007

25 ***<<< Number of items reported***

DEPARTMENTS THAT CHARGE TO COST POOL JFS0027000

JFS100100	FACILITY OPERATIONS	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010

2 ***<<< Number of items reported***

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027000

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2007

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027000

JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	July 2007
JFSCS10610	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 4 ADP costs - COL 1 Current Quarter Claims	A	July 2007
JFSES2052S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	January 2010
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	July 2008
JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	July 2008
JFSFS10210	10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7B Net Outlays this Quarter - COL 1 State Level Costs	A	July 2007
JFSFS50240	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 4 Reporting Mgmt. Eval.	A	July 2008
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2007
JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable	A	July 2009
JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable	A	July 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	January 2010
JFSMEL0120	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Total Federal Outlays - COL 2 This Period	A	January 2010
JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	A	July 2007
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	July 2007
JFSTR20520	17.245 - TRADE ADJUSTMENT ASSISTANCE - SF-269 - Trade Training - Admin Report - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	July 2008
JFSUI12010	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 20 REMARKS - COL 2 This period	A	July 2008

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027000

JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended	D	December 2009
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
21	***<<< Number of items reported***		

COST POOL JFS0027100 OHIO BUILDING AUTHORITY LEASED

A July 2007

JFS0027100 captures costs for all facilities leased from the Ohio Building Authority. These costs are identified as rent; maintenance, including snow removal and landscaping; utilities, including electricity telephone service and natural gas; renovation expenses; depreciable equipment, including furniture and modular office dividers; and other related facility costs.

All ODJFS facilities are given a code called a Check Sequence Number (CSN). A CSN represents a building and/or floor within a building. Every ODJFS employee is assigned a CSN based on where they work, thereby assigning a physical work location to each employee. All CSNs representing facilities leased from the Ohio Building Authority are assigned to JFS0027100 through a table maintained by the Office of Fiscal and Monitoring Services.

Allocation Base

The distribution of expenditures coded to JFS0027100 is determined performing an FTE count, by Reporting, of all employees assigned to facilities leased from the Ohio Building Authority as determined by the CSN/JFS0027100 table. Payroll data by CSN and Reporting in downdoaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0027100 distribution.

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) for staff located in facilities leased from the Ohio Building Authority to the total number of direct program activity and cost pool FTEs for all programmatic activities for staff located in facilities leased from the Ohio Building Authority (denominator). These ratios are converted into percentages and applied to all costs coded to JFS0027100 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027100

JFS0010200	STATE HEARINGS	A	July 2007
JFS0010300	LEGAL & ACQUISITION SVCS POOL	A	July 2009
JFS0010400	LEGAL SERVICES POOL	A	July 2009
JFS0010500	COUNTY OPERATIONS	A	July 2007
JFS0010600	CONTRACTS & ACQUISITIONS SERVICES POOL	A	January 2010
JFS0011100	CHILD WELFARE SUPPORT	A	July 2007
JFS0011200	EMPLOYER SERVICES COST POOL	A	October 2009
JFS0011500	CRIS-E COMMON (REGULAR FFP)	A	July 2007
JFS0011700	PROJECT MGMT COST POOL	A	July 2007

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027100

JFS0011900	GOFBCI COST POOL	A	July 2007
JFS0012100	ADOPTION SERVICES	A	July 2007
JFS0012700	FAMILIES & CHILDREN ADMIN POOL	A	July 2007
JFS0012800	TANF - DA	A	April 2009
JFS0014400	CALL CTRS/PROCESSING CTRS	A	July 2007
JFS0014500	MEDICAID / SCHIP	D	December 2009
JFS0014600	FRAUD CONTROL	A	April 2009
JFS0014900	LONG-TERM CARE SERVICES POOL	A	July 2007
JFS0015000	OHP ADMIN COST POOL	A	July 2007
JFS0015200	LMI	A	July 2007
JFS0015300	ONE STOP	A	July 2007
JFS0015900	LOCAL OPERATIONS	A	July 2009
JFS0016700	CCDF ADMIN POOL	A	April 2010
JFS0017100	AUDIT & CONSULTING SVCS POOL	A	July 2009
JFS0017200	MEDICAID & L/T CARE POOL	D	December 2009
JFS0017600	OFC AGREEMENTS POOL	A	October 2009
JFS0018100	OUTCOME MANAGEMENT SSRMS	A	July 2007
JFS0018200	CHILD CARE & DEVELOPMENT COST POOL	A	July 2007
JFS0018400	MIS ENTERPRISE STAFF COST POOL	A	July 2007
JFS0019000	QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 1	A	July 2007
JFS0019100	QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 2	A	July 2009

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027100

JFS0019400	CFA TECH ASST/OVERSIGHT POOL	A	July 2007
JFS0019700	OFC OUTCOME MANAGEMENT & EVALUATION	D	December 2009
JFS0020200	Refugee Program Services Pool	A	April 2010
JFS0020500	COUNTY OPERATIONS POOL	A	July 2010
JFS0020600	STATE LEVEL INDIRECT	A	July 2007
JFS0022600	FAMILY SERVICES COST POOL	D	December 2009
JFS0022700	OFC FAMILY ASST POOL	A	January 2010
JFS0022900	OFC CHILD/ADULT PROTECT POOL	A	January 2010
JFS0023600	STATEWIDE INDIRECT	A	July 2007
JFS0023700	INFORMATION SERVICES POOL	A	July 2007
JFS0026100	Grants Mgmt & Fed Rptg	A	October 2010
JFS0027400	SVCS TO EMPLOYERS POOL	A	July 2009
JFS0027500	CHIEF OF STAFF POOL	A	July 2009
JFS0028700	MONITORING & CONSULTING SERVICES COST POOL	A	July 2007

44 ***<<< Number of items reported***

DEPARTMENTS THAT CHARGE TO COST POOL JFS0027100

JFS100100	FACILITY OPERATIONS	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010

2 ***<<< Number of items reported***

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027100

JFS90J0500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 5 CHILDREN'S TRUST FUND - COL 1 This Period	A	April 2008
JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2007

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027100

JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	July 2007
JFSCS10610	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 4 ADP costs - COL 1 Current Quarter Claims	A	July 2007
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	July 2008
JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	July 2008
JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	April 2009
JFSFS10210	10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7B Net Outlays this Quarter - COL 1 State Level Costs	A	July 2007
JFSFS10230	10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7b Net Outlays this Quarter - COL 3 Local Paid EFO	A	July 2008
JFSFS50240	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 4 Reporting Mgmt. Eval.	A	July 2008
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2007
JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable	A	July 2009
JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable	A	July 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	January 2010
JFSMEL0120	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Total Federal Outlays - COL 2 This Period	A	January 2010
JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	A	July 2007
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	April 2009
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	April 2010
JFSTR20520	17.245 - TRADE ADJUSTMENT ASSISTANCE - SF-269 - Trade Training - Admin Report - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027100

JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	July 2008
JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended	D	December 2009
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
23	***<<< Number of items reported***		

COST POOL JFS0027200 COMMERICAL LEASES

A July 2007

JFS0027200 captures facility costs for all buildings commercially leased by ODJFS. These costs are identified as rent; maintenance, including snow removal and landscaping; utilities, including electricity telephone service and natural gas; renovation expenses; depreciable equipment, including furniture and modular office dividers; and other related facility costs.

All ODJFS facilities are given a code called a Check Sequence Number (CSN). A CSN represents a building and/or floor within a building. Every ODJFS employee is assigned a CSN based on where they work, thereby assigning a physical work location to each employee. All CSNs representing buildings commercially leased by ODJFS are assigned to JFS0027200 through a table maintained by the Office of Fiscal Services. The distribution of expenditures coded to JFS0027200 is determined performing an FTE count, by Reporting, of all employees assigned to buildings commercially leased by ODJFS as determined by the CSN/ JFS0027200 table. Payroll data by CSN and Reporting is downloaded on a bi-weekly basis and converted into FTEs using the formula: total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0027200 distribution.

Allocation Base

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) for staff located in buildings commercially leased by ODJFS to the total number of direct program activity and cost pool FTEs for all programmatic activities for staff located in buildings commercially leased by ODJFS(denominator). These ratios are converted into percentages and applied to all costs coded to JFS0027200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027200

JFS0010200	STATE HEARINGS	A	July 2007
JFS0010500	COUNTY OPERATIONS	A	July 2007
JFS0010600	CONTRACTS & ACQUISITIONS SERVICES POOL	A	January 2010
JFS0011100	CHILD WELFARE SUPPORT	A	July 2007
JFS0011200	EMPLOYER SERVICES COST POOL	A	July 2007
JFS0011300	FC ADMIN AND FISCAL ACCOUNTABILITY	D	December 2009
JFS0011400	EBT/EPC	A	July 2008
JFS0011500	CRIS-E COMMON (REGULAR FFP)	A	July 2007
JFS0011700	PROJECT MGMT COST POOL	A	July 2007

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027200

JFS0012400	SACWIS OPERATIONAL	A	January 2010
JFS0012500	CHILD & ADULT TECH ASST POOL	A	July 2007
JFS0012700	FAMILIES & CHILDREN ADMIN POOL	A	July 2007
JFS0012800	TANF - DA	A	July 2007
JFS0013200	RAPID RESPONSE	A	April 2009
JFS0014400	CALL CTRS/PROCESSING CTRS	A	July 2007
JFS0014500	MEDICAID / SCHIP	D	December 2009
JFS0014600	FRAUD CONTROL	A	July 2008
JFS0014700	SACWIS/ FACSIS	A	July 2007
JFS0014900	LONG-TERM CARE SERVICES POOL	A	July 2007
JFS0015000	OHP ADMIN COST POOL	A	July 2007
JFS0015200	LMI	A	July 2007
JFS0015300	ONE STOP	A	July 2007
JFS0015900	LOCAL OPERATIONS	A	July 2007
JFS0016100	OWD	A	July 2007
JFS0016200	WIA COST POOL	A	October 2008
JFS0016700	CCDF ADMIN POOL	A	April 2010
JFS0017100	AUDIT & CONSULTING SVCS POOL	A	July 2009
JFS0017200	MEDICAID & L/T CARE POOL	D	December 2009
JFS0017600	OFC AGREEMENTS POOL	A	October 2009
JFS0017900	VETERANS SERVICES COST POOL	A	July 2010

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027200

JFS0018100	OUTCOME MANAGEMENT SSRMS	A	July 2007
JFS0018200	CHILD CARE & DEVELOPMENT COST POOL	A	July 2007
JFS0018300	CHILD CARE AUTOMATED POOL	A	October 2009
JFS0018400	MIS ENTERPRISE STAFF COST POOL	A	July 2007
JFS0018800	RESOURCE & INFO MGMT POOL	A	July 2007
JFS0018900	BUREAU OF PROGRAM INTEGRITY	A	July 2007
JFS0019000	QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 1	A	July 2007
JFS0019100	QUALITY ASSESSMENT & PROGRAM MONITORING SECTION 2	A	April 2009
JFS0019300	FAMILY ASSISTANCE POLICY POOL	A	July 2007
JFS0019400	CFA TECH ASST/OVERSIGHT POOL	A	July 2007
JFS0019500	OFC OPERATIONS COST POOL	A	July 2007
JFS0019600	PROGRAM INTEGRATION & COORDINATION COST POOL	D	December 2009
JFS0019700	OFC OUTCOME MANAGEMENT & EVALUATION	D	December 2009
JFS0020200	Refugee Program Services Pool	A	April 2010
JFS0020600	STATE LEVEL INDIRECT	A	July 2007
JFS0021000	AUTOMATED SYSTEMS COST POOL	D	September 2009
JFS0022600	FAMILY SERVICES COST POOL	D	December 2009
JFS0022700	OFC FAMILY ASST POOL	A	January 2010
JFS0022900	OFC CHILD/ADULT PROTECT POOL	A	January 2010
JFS0023600	STATEWIDE INDIRECT	A	July 2007
JFS0023700	INFORMATION SERVICES POOL	A	July 2007

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027200

JFS0023800	PROTECT SVCS CHILD/ADULT POOL	A	July 2007
JFS0024000	FOSTER CARE, ADOPTION & MEPA POLICY POOL	D	December 2009
JFS0028700	MONITORING & CONSULTING SERVICES COST POOL	A	July 2007
JFS0029100	RESEARCH & REPORTING POOL	A	October 2007
JFS0029200	POLICY & HEALTH PLAN SERV POOL	A	October 2007
JFS0029300	MANAGED HEALTH CARE COST POOL	D	December 2009
JFS0029400	PROVIDER SERVICES COST POOL	A	October 2007
JFS0029500	LONG TERM CARE FACILITIES COST POOL	D	December 2009
JFS0029600	CONSUMER & OP SUPPORT POOL	A	October 2007
JFS0029900	OHP OPERATIONS POOL	A	April 2009

61 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0027200

JFS100100	FACILITY OPERATIONS	D	December 2009
JFS103001	BUSINESS SERVICES	A	January 2010

2 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027200

JFS90J1500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 15 VALUE NOT REPORTED - COL 1 This Period	A	July 2007
JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	July 2007
JFSCS10610	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 4 ADP costs - COL 1 Current Quarter Claims	A	July 2007
JFSES2052S	17.207 - EMPLOYMENT SERVICES (WAGNER-PE SF-269 - Re-employment Services - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	January 2010
JFSES52010	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12A REMARKS 90% - COL 1 THIS PERIOD	A	July 2008
JFSES52020	17.207 - EMPLOYMENT SERVICES (WAGNER-PE ETA-9130 - EMPLOYMENT SERVICES - STATE ALLOTMENTS - LINE 12B REMARKS 10% - COL 2 THIS PERIOD	A	July 2008

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027200

JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2008
JFSFS10210	10.568 - FOOD STAMPS - TEMPORARY EMERGE FNS-667 - Emergency Food Assistance Program (TEFAP) Administrative Costs - LINE 7B Net Outlays this Quarter - COL 1 State Level Costs	A	July 2007
JFSFS50240	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10b Total Outlays - COL 4 Reporting Mgmt. Eval.	A	July 2008
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2007
JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable	A	July 2009
JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable	A	July 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	January 2010
JFSMEL0120	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Total Federal Outlays - COL 2 This Period	A	October 2008
JFSMEL0121	93.791 - MONEY FOLLOWS THE PERSON REBAL SF-269 - MONEY FOLLOWS THE PERSON RE-BALANCING DEMONSTRATION - LINE 10A Federal Outlays - COL 2 This Period	A	January 2010
JFSRE10230	93.566 - REFUGEE ASSISTANCE - CASH & ME SF-269 - Refugee Resettlement Cash and Medical Assistance - LINE 10b Total Outlays - COL C Cash and Medical Admin	A	July 2007
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	July 2009
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	April 2010
JFSTR20520	17.245 - TRADE ADJUSTMENT ASSISTANCE - SF-269 - Trade Training - Admin Report - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	July 2008
JFSUI1052S	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	D	April 2009
JFSUI12010	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 20 REMARKS - COL 2 This period	A	July 2008

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027200

JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2008
JFSUI30520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA 1556 - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUI60180	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - Cumulative Summary of Financial Transactions for Title IX Reed Act - LINE 1 (none) - COL 4b Withdrawals Expended	D	December 2009
JFSUI70180	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 1 THIS - COL 4B Withdraws Expended	D	December 2009
JFSUI70520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - SPECIAL UI ADMIN TRUST FUND - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSUI80520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA (UNASSIGNED)) - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUI90520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - DUA ADMINISTRATION FEMA (UNASSIGNED)) - LINE 5 Federal Share of Expenditures - COL 2 This period	A	July 2008
JFSUIM018S	17.225 - UNEMPLOYMENT INSURANCE ETA 8403 - UI SPECIAL MODERNIZATION - LINE 1 NONE - COL 4B Withdrawals Expended	A	July 2009
JFSWI10520	17.260 - WIA - DISLOCATED WORKERS ETA-9130 - WIA STATEWIDE RAPID RESPONSE - LINE 5 Federal Share of Expenditures - COL 2 This Period	A	July 2008
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
JFSWIO052S	17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - WIA LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2010
JFSWIP052S	17.275 - COMPETITIVE GRANTS FOR WORKER ETA-9130 - ARRA AUTO LMI IMPROVEMENT - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	April 2010

34 ***<<< Number of items reported***

COST POOL JFS0027400 SVCS TO EMPLOYERS POOL

A July 2009

JFS0027400 (Services To Employers cost pool) captures salaries and related costs for two executive staff. General operating expenses include personal service contracts for temporary administrative staff, general supplies, travel, and office equipments.

To determine the distribution of expenditures coded to JFS0027400, payroll data by reporting chartfield and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: Total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0027400 distribution.

Allocation Base

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) for all DOL departments overseen by the administrator to the total number of direct program activity and cost pool FTEs for all programmatic activities in all DOL departments overseen by the administrator (denominator). Staff included in JFS0027400, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0027400 during the covered period and distributed to the appropriate program Reporting Chart fields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs distribution based on current quarter statistics

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027400

JFS0014400	CALL CTRS/PROCESSING CTRS	A	July 2009
JFS0015900	LOCAL OPERATIONS	A	July 2009
JFS0016100	OWD	A	July 2009

3 <<< ***Number of items reported***

DEPARTMENTS THAT CHARGE TO COST POOL JFS0027400

JFS050002	DIRECTOR'S OFFICE	A	July 2009
JFS102001	EMPLOYEE SERVICES	A	April 2010

2 <<< ***Number of items reported***

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027400

JFSUI10520	17.225 - UNEMPLOYMENT INSURANCE ETA-9130 - UNEMPLOYMENT INSURANCE SERVICES - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 This period	A	July 2009
JFSUI20520	17.225 - UNEMPLOYMENT INSURANCE SF-269 - EMERG UNEMP COMP - LINE 10E FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2009
JFSWIA0120	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2009

3 <<< ***Number of items reported***

COST POOL JFS0027500 CHIEF OF STAFF POOL

A July 2009

JFS0027500 - Chief of Staff cost pool - captures salaries and related costs for the Chief of Staff and one executive staff. General operating expenses include personal service contracts for temporary administrative staff, general supplies, travel, and office equipments.

To determine the distribution of expenditures coded to JFS0027500, payroll data by reporting chartfield and individual is downloaded on a bi-weekly basis and converted into FTEs using the formula: Total paid hours minus overtime hours, divided by 80. The bi-weekly FTE counts are aggregated into quarterly totals to form the basis for JFS0027500 distribution.

Allocation Base

The allocation base is the ratio of the number of FTEs assigned to each of the direct program activities or cost pools (numerator) for all departments overseen by the Chief of Staff to the total number of direct program activity and cost pool FTEs for all programmatic activities for all departments overseen by the Chief of Staff (denominator). Staff included in JFS0027500, for allocation, are excluded from this calculation. These ratios are converted into percentages and applied to all costs coded to JFS0027500 during the covered period and distributed to the appropriate program Reporting Chart fields. Where FTEs are charged to other cost pools, the number of FTEs are distributed based on the allocation criteria for each cost pool.

Current quarter costs distribution based on current quarter statistics

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027500

JFS0010300	LEGAL & ACQUISITION SVCS POOL	D	September 2010
JFS0010400	LEGAL SERVICES POOL	D	September 2010
JFS0012700	FAMILIES & CHILDREN ADMIN POOL	A	September 2010
JFS0023700	INFORMATION SERVICES POOL	D	September 2010
JFS0027400	SVCS TO EMPLOYERS POOL	D	September 2010

5 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0027500

JFS050002	DIRECTOR'S OFFICE	A	July 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0027500

JFS90J0500	ST.FOS - State Funds Only STFO - Other State Activity - LINE 5 CHILDREN'S TRUST FUND - COL 1 This Period	A	July 2009
JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	July 2009

2 *<<< Number of items reported*

COST POOL JFS0028700 MONITORING & CONSULTING SERVICES COST POOL

A July 2009

JFS0028700 captures all staff payroll and fringe benefits as well as general operating expenses within the departments JFS157001, JFS157100, and JFS157200. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0028700, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0028700 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to departments JFS157001, JFS157100, and JFS157200. General administration, vacation, holiday, and sick time are excluded in the calculation of these percentages. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0028700 during the covered period and distributed to the appropriate program Reporting Chartfields.

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0028700

JFS0014500	MEDICAID / SCHIP	A	July 2007
JFS0016700	CCDF ADMIN POOL	A	July 2007
JFS0023600	STATEWIDE INDIRECT	A	July 2007

3 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0028700

JFS157001	MONITORING & CONSULTING SVCS	A	July 2009
JFS157100	CONSULTING & MONITORING	A	July 2009
JFS157200	STATE AGENCY & TANF	A	July 2009

3 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0028700

JFSCS10110	93.563 - CHILD SUPPORT ENFORCEMENT OCSE-396A - Child Support - LINE 1A IV-D Admin Cost - COL 1 Current Quarter Claims	A	July 2007
JFSCW30120	93.645 - CHILD WELFARE SERVICES_STATE G SF-269 - Child Welfare Services - IV-B Part 1 - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSES40520	17.271 - WORK OPPORTUNITY TAX CREDIT PR ETA-9130 - ES NAT'L ACT-WORK OPPORTUNITIES TAX CREDIT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2008

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0028700

JFSFC40910	93.658 - FOSTER CARE_TITLE IV-E ACF-IV-E-1 - Foster Care - LINE 5E Other Administration - COL 1 Current Quarter Expenditures-Tot Compute	A	July 2007
JFSFS502R0	10.561 - FOOD STAMPS - BASIC ADMINISTRA SF-269 - Food Stamp Report - LINE 10B Total Outlays - COL 27 UNSPECIFIED portion of other	A	July 2007
JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable	A	July 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
JFSSS30120	93.667 - SOCIAL SERVICES BLOCK GRANT - SF-269 - Title XX - LINE 10A Total Outlays - COL 2 This Period	A	July 2007
JFSTA22110	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL A Federal Expenditure	A	July 2007
JFSTA22120	93.558 - TEMPORARY ASSISTANCE FOR NEEDY ACF-196 - TANF REPORT - LINE 6J Administration - COL B State MOE	A	July 2007
JFSWIA012S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2009
JFSWIA0320	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE - COL 2 This period	A	July 2008
JFSWIA032S	17.258 - WIA - ADULT ACTIVITIES ETA-9130 - WIA STATEWIDE ACTIVITIES - ADULT - LINE 5 FEDERAL SHARE OF EXPENDITURES - COL 2 THIS PERIOD	A	July 2009

13 ***<<< Number of items reported***

COST POOL JFS0029100 RESEARCH & REPORTING POOL

A October 2008

JFS0029100 captures staff payroll and fringe benefits, as well as general operating expenses within the Office of Ohio Health Plans in Health Services Research (JFS500300) and Rate Setting/Cost Settling (JFS500500). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0029100, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029100 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029100 in JFS500300 and JFS500500. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029100, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029100 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029100

JFS0011800	MEDICAID / DA PRIOR AUTHORIZATION	A	October 2008
JFS0012200	MEDICAID / DA (MIS)	A	October 2007
JFS0014500	MEDICAID / SCHIP	A	October 2008
JFS0015400	MITS DDI 50%	A	October 2007
JFS0015500	MITS DDI 75% IN-HOUSE	A	October 2007
JFS0015600	MITS DDI 90% IN-HOUSE	A	October 2007

6 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0029100

JFS500200	PROGRAM INTEGRITY/HIPAA/TPL	D	December 2009
JFS500300	HEALTH SERVICES RESEARCH	A	October 2008
JFS500400	CLINICAL QUALITY	D	December 2009
JFS500500	RATE SETTING & COST SETTLING	A	October 2008

4 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029100

JFSME30210	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 2A Design Development or Installation of MMIS Cost of In-House Activities - COL A Total Computable	A	October 2008
JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable	A	July 2009
JFSME30610	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 4A Operation Of An Approved MMIS Costs of In-House Activities Plus State Agencies and Institutions - COL A Total Computable	A	October 2008
JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable	A	July 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
JFSMEP0120	93.793 - MEDICAID TRANSFORMATION GRANTS SF-269 - MEDICAID TRANSFORMATION GRANT - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD	A	October 2008
6	***<<< Number of items reported***		

COST POOL JFS0029200 POLICY & HEALTH PLAN SERV POOL

A October 2008

JFS0029200 captures staff payroll and fringe benefits, as well as general operating expenses within the Office of Ohio Health Plans, Policy and Health Plan Services - JFS502001. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0029200, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029200 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029200 in Department JFS502001. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029200, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029200 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029200

JFS0014500	MEDICAID / SCHIP	A	October 2007
JFS0015400	MITS DDI 50%	A	October 2007
JFS0015500	MITS DDI 75% IN-HOUSE	A	October 2007
JFS0015600	MITS DDI 90% IN-HOUSE	A	October 2007

4 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0029200

JFS502001	POLICY & HEALTH PLAN SVCS	A	October 2007
JFS502100	CHAPTER 1 MITS	D	December 2009
JFS502200	NON-INSTITUTIONAL	D	December 2009
JFS502400	HOSPITAL	D	December 2009

4 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029200

JFSME30110	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 1 Administration for Family Planning Services and Supplies - COL A Total Computable	A	October 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029200

JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable	A	July 2009
JFSME30610	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 4A Operation Of An Approved MMIS Costs of In-House Activities Plus State Agencies and Institutions - COL A Total Computable	A	January 2008
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
JFSMEP0120	93.793 - MEDICAID TRANSFORMATION GRANTS SF-269 - MEDICAID TRANSFORMATION GRANT - LINE 10A TOTAL OUTLAYS - COL 2 THIS PERIOD	A	January 2008
5	***<<< Number of items reported***		

COST POOL JFS0029300 MANAGED HEALTH CARE COST POOL

D December 2009

JFS0029300 captures staff payroll and fringe benefits, as well as general operating expenses within the Office of Ohio Health Plans, Managed Care - JFS503001, and its subordinate operating units JFS503100, and JFS503200. General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0029300, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029300 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029300 in Departments JFS503001, JFS503100, and JFS503200 within Managed Care. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029300, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029300 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029300

JFS0014500	MEDICAID / SCHIP	D	December 2009
JFS0015400	MITS DDI 50%	D	December 2009
JFS0015500	MITS DDI 75% IN-HOUSE	D	December 2009
JFS0015600	MITS DDI 90% IN-HOUSE	D	December 2009

4 <<< ***Number of items reported***

DEPARTMENTS THAT CHARGE TO COST POOL JFS0029300

JFS503001	MANAGED CARE	D	December 2009
JFS503100	MC ENROLLMENT	D	December 2009
JFS503200	MC CONTRACT ADMIN	D	December 2009

3 <<< ***Number of items reported***

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029300

JFS9021400	ST.FOS - State Funds Only STFO - Non-Title XIX Medical Services - LINE 7 CHILDRENS BUY IN - COL 1 THIS PERIOD	D	December 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029300

JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable	D	December 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	D	December 2009
3	***<<< Number of items reported***		

COST POOL JFS0029400 PROVIDER SERVICES COST POOL

A October 2008

JFS0029400 captures staff payroll and fringe benefits, as well as general operating expenses within the Office of Ohio Health Plans, Provider Services (JFS504001). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0029400, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029400 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029400 in JFS504001 - Provider Services. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029400, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029400 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029400

JFS0012200	MEDICAID / DA (MIS)	A	October 2007
JFS0014500	MEDICAID / SCHIP	A	October 2007
JFS0015400	MITS DDI 50%	A	October 2007
JFS0015500	MITS DDI 75% IN-HOUSE	A	October 2007
JFS0015600	MITS DDI 90% IN-HOUSE	A	October 2007

5 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0029400

JFS504001	PROVIDER SERVICES	A	October 2007
JFS504200	CLAIMS SERVICES	D	December 2009
JFS504300	CLAIMS PROCESSING	D	December 2009
JFS504400	PROVIDER RELATIONS	D	December 2009
JFS504600	NETWORK MANAGEMENT	D	December 2009

5 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029400

JFSME3241B	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 20 Program Integrity/Fraud, Waste, and Abuse Activities - COL A Total Computable	A	July 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
2	***<<< Number of items reported***		

D December 2009

JFS0029500 captures staff payroll and fringe benefits, as well as general operating expenses within the Office of Ohio Health Plans, Long Term Care Facilities (JFS505001), and its subordinate operating units JFS505200, and JFS505300 . General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0029500, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029500 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029500 in Departments JFS505001, JFS505200, and JFS505300, within Long Term Care Facilities. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029500, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029500 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029500

JFS0015400	MITS DDI 50%	D	December 2009
JFS0015500	MITS DDI 75% IN-HOUSE	D	December 2009
JFS0015600	MITS DDI 90% IN-HOUSE	D	December 2009

3 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0029500

JFS505001	LONG TERM CARE FACILITIES	D	December 2009
JFS505200	LTC PROVIDER/CONSUMER POLICY	D	December 2009
JFS505300	LTC PROGRAM DEVELOPMENT/MGMT	D	December 2009

3 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029500

JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable	D	December 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	D	December 2009

2 *<<< Number of items reported*

COST POOL JFS0029600 CONSUMER & OP SUPPORT POOL

A October 2008

JFS0029600 captures staff payroll and fringe benefits, as well as general operating expenses within the Office of Ohio Health Plans, Consumer & Operational Support (JFS507001). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0029600, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029600 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029600 in Department JFS507001. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029600, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029600 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029600

JFS0014500	MEDICAID / SCHIP	A	October 2007
JFS0015400	MITS DDI 50%	A	October 2007
JFS0015500	MITS DDI 75% IN-HOUSE	A	October 2007
JFS0015600	MITS DDI 90% IN-HOUSE	A	October 2007

4 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0029600

JFS507001	CONSUMER & OPERATIONAL SUPPORT	A	October 2007
JFS507100	COUNTY SUPPORT	D	December 2009
JFS507200	PROGRAM SUPPORT	D	December 2009

3 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029600

JFS9021400	ST.FOS - State Funds Only STFO - Non-Title XIX Medical Services - LINE 7 CHILDRENS BUY IN - COL 1 THIS PERIOD	A	April 2008

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029600

JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable	A	April 2010
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
3	***<<< Number of items reported***		

COST POOL JFS0029900 OHP OPERATIONS POOL

A April 2009

JFS0029900 captures certain staff payroll and fringe benefits as well as general operating expenses for certain staff in Ohio Health Plans Deputy Director's Office (JFS500002). General operating expenses include personal service contracts for temporary administrative staff, general office supplies, travel, and depreciation charges related to office equipment.

Allocation Base

To determine the quarterly distribution basis of Cost Pool JFS0029900, effort reporting data recorded by staff is downloaded from the Timekeep effort reporting system. To determine the percentage of Cost Pool JFS0029900 costs distributed to each program Reporting Chartfield, the number of hours coded to each program Reporting Chartfield is divided by the total hours coded to all Reporting Chartfields by staff coded to Cost Pool JFS0029900 in JFS500002. Vacation, holiday, and sick time are excluded in the calculation of these percentages. Hours coded to Cost Pool JFS0029900, will be allocated to JFSME3241F for Medicaid general administration. These percentages are applied to all staff payroll and general operating expenses coded to Pool JFS0029900 during the covered period and distributed to the appropriate program Reporting Chartfields. Where hours are charged to other cost pools, those hours are distributed based on the allocation methodology of the component cost pool(s).

Current quarter costs are distributed based on current quarter statistics.

COST POOLS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029900

JFS0011800	MEDICAID / DA PRIOR AUTHORIZATION	A	April 2009
JFS0012200	MEDICAID / DA (MIS)	A	April 2009
JFS0014500	MEDICAID / SCHIP	A	April 2009
JFS0015400	MITS DDI 50%	A	April 2009
JFS0015500	MITS DDI 75% IN-HOUSE	A	April 2009
JFS0015600	MITS DDI 90% IN-HOUSE	A	April 2009

6 *<<< Number of items reported*

DEPARTMENTS THAT CHARGE TO COST POOL JFS0029900

JFS500002	OFFICE OF OHIO HEALTH PLANS	A	April 2009

1 *<<< Number of items reported*

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029900

JFSME30210	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 2A Design Development or Installation of MMIS Cost of In-House Activities - COL A Total Computable	A	April 2009

PROGRAMS SUBJECT TO DISTRIBUTION FOR COST POOL JFS0029900

JFSME30511	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 3A Skilled Professional Medical Personnel-Single State Agency - COL A Total Computable	A	July 2009
JFSME30610	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 4A Operation Of An Approved MMIS Costs of In-House Activities Plus State Agencies and Institutions - COL A Total Computable	A	April 2009
JFSME3241F	93.778 - MEDICAL ASSISTANCE PROGRAM CMS 64.10 Base - Expenditures for State and Local Administration For the Medical Assistance Program - LINE 29 Other Financial Participation - COL A Total Computable	A	July 2009
4	***<<< Number of items reported***		

Section V

Cost Allocation for County Level Organizations and Programs

Section V provides a comprehensive description of county level organizations and programs and the cost allocation methodologies and procedures used to allocate county administrative costs to the appropriate federal, state, and county programs.

Set out below is a brief summary of the content included in Section V:

Section V-A County Level Organizations

This subsection describes the four types of local agency organizations (i.e., County Department of Job and Family Services, Public Children Service Agency, Child Support Enforcement Agency, and Workforce Development Agency), the various combinations of these types of agencies at the county level, and the programs administered by these organizations.

Section V-B County Administration for Programs

This subsection describes the types of direct, allocable direct, and indirect (shared) costs for programs at the county level and the methodologies and procedures used to allocate these costs to the appropriate federal, state, and county programs.

Section V-C Countywide Indirect Cost Allocation Plans

This subsection is the requirements for countywide indirect cost allocation plans for allowable costs incurred by other county agencies.

Section V-D Cost Allocation Methodology for Duplicate Data Processing

This subsection describes the procedures used to ensure that no county data processing charges which duplicate federally funded statewide information systems or those that support state-funds-only programs are claimed federal reimbursement.

Section V-A

County Level Organizations

Overview

The federal government requires some form of cost allocation for employees who provide services in more than one federal program area. RMS is the cost allocation process used by the state of Ohio as an alternative to other more cumbersome and time-consuming measurement devices. RMS statistically validates the method for determining the percentage of effort expended by a given population on behalf of any variety of specific programs and activities. The process is required by each county department of job and family services (CDJFS), child support enforcement agency (CSEA), public children service agency (PCSA), and workforce investment agency (WIA), called 'populations', to accurately determine the administrative costs association with the operation of any one of several state and federally assisted programs.

In each county agency supervised by ODJFS, employee salaries and all other forms of compensation are allocated to cost pools. There are four different cost pools that may be accessed by any given combined or separate county agency. These cost pools include Shared, Income Maintenance, Social Services, and Child Support. Shared Costs are indirect costs incurred for a common purpose benefiting more than one major function and are not readily assignable to any specific cost center, such as agency director, management information systems, and fiscal officers. Income Maintenance costs are associated with programs such as Food Assistance, Disability Assistance, and other income support programs governed by the Department of Health and Human Services and the US Department of Agriculture. Social Services costs include programs such as TANF (Temporary Assistance to Needy Families), Adult Protective Services, Child Care funded by TANF, and other adult and family support programs. Child Support Services costs are related to activities performed by child support workers for child support associated programs, such as Title IV-D, Non IV-D, parent location, paternity establishment, and collection and disbursement of child support payments.

RMS involves a calculated number of random observations to be made quarterly for each population on a randomly selected date and at an independently selected time. An observation is comprised of two basic elements: the specific program being serviced by the worker and the specific activity being performed at that moment. The observation form consists of three parts: whether or not the employee is engaged in a program activity, the program or general administration duties code, and the activity code associated with the program or administration duties. Employees are required to attach documentation to the observation form supporting the program and activity codes selected. A truly random survey of worker observations provides a highly accurate picture of what all workers in a given population are likely to be doing within an acceptable degree of error.

The county agency assigns an RMS Coordinator and alternate coordinator to administer the time studies each quarter. The process begins with ODJFS determining the sample to be used from employee rosters provided by the county agency submitted by the local RMS coordinator. This sample size, employee specification, and work hours selected is then forwarded to the county agency to be used for that quarter's information gathering. Sample sizes are determined by set standards of the number of participating workers in an agency and can include either 33, 354, 2,300, or 2,400 sample observations. Only employees engaged in directly related program functions can participate in the RMS time studies, but each employee cannot participate in more than one type. Actual agency hours are used as the hours, unless an agency is using flex time or multiple shifts, in which case the work hours are established as actual staff hours, with separate groups being established in the RMS system.

To assure sampling accuracy and quality control, ODJFS selects four per cent of all IMRMS, WFRMS, SSRMS, and CWRMS samples as a control group. The control samples are printed with the words 'Control member' rather than the employee's name and position. The RMS coordinator completes the control sample personally by interviewing the individual. All other observation forms must be completed by the worker whose name appears on the form and returned to the RMS coordinator or alternate RMS coordinator no more than 2 business days after the observation moment. The observation form is distributed to the workers as close to the observation moment as possible. If a position is currently idle because of lunch, break, or absence for any reason, the RMS coordinator marks the observation form with the appropriate codes for 'position idle', and these forms are considered non-countable for the distribution results. Observation forms that are returned with incorrect or invalid codes are also considered non-countable. The final distribution process uses only valid responses to assist in distributing the costs associated with each cost pool.

Once the observation forms are received from the employees, the RMS coordinator transfers the data information to the county's QuIC+ system. The information is also forwarded to ODJFS. The sample sizes allow for a 95% confidence level plus a sample error of +/- 2.00 percent for those responses with an occurrence rate of 5.00 or more percent and a +/- 5.00 percent for those responses with an occurrence rate of less than 5.00 percent. The ODJFS RMS administrator reviews this information quarterly to assure counties are meeting these precision rates. County agencies are required to retain hard copies of the observation forms for a period of three to five years.

Upon first association with a county agency, county staff are trained in the knowledge, understanding, and efficiency of the RMS system. After initial training, periodic training sessions are used to update and/or refresh staff of the importance of accuracy when dealing with the RMS system. Training develops the knowledge and skills of county staff in order to enable them to address effectively the varied and changing needs of adults in Ohio whose service goals include self-sufficiency and safety.

Types of County Organizational Structure

The Ohio Department of Job and Family Services (ODJFS), recognizes for federally-approved cost allocation purposes and reimbursement, the following county organizational structures:

- County Department of Job and Family Services (CDJFS)
- Workforce Development Agency (WDA)
- Child Support Enforcement Agency (CSEA)
- Public Children Services Agency (PCSA)
- Combined CDJFS/CSEA
- Combined CDJFS/PCSA
- Combined CDJFS/CSEA/PCSA
- Combined CDJFS/WDA
- Combined CDJFS/WDA/CSEA
- Combined CDJFS/WDA/PCSA
- Combined CDJFS/WDA/CSEA/PCSA
- City of Cincinnati WDA
- City of Cleveland WDA

The various family services and workforce development programs administered by ODJFS are operated under any one of these structures or combination of structures based on determination and resolution of the local Board of County Commissioners. Ohio Revised Code (ORC) permits the local Board of County Commissioners to identify other local entities as the local workforce development agency and/or family support agency. The local Board of County Commissioners may place additional county human services functions and/or programs under the supervision of the county department of job and family services.

A. County Department of Job and Family Services

The County Departments of Job and Family Services (CDJFS) have the responsibility of administering the following programs and related activities: [The local Board of County Commissioners may contract these activities with other local entities through resolution.]

1. **Temporary Assistance for Needy Family (TANF)** programs which include the Ohio Works First (OWF) and Prevention, Retention, and Contingency (PRC). The Ohio Works First program is a cash assistance program for families in need and provides services to participants to obtain self-sufficiency through work activities. The Prevention, Retention, and Contingency program is developed and administered at the county-level. Through PRC plans, the local CDJFS determines the types of preventive, diversion, and self-sufficiency activities that will be available in their community so participants can maintain self-sufficiency and independence. This program is under the direction of the local Board of County Commissioners and Human Services Planning Boards. Other activities administered through TANF funds are Training, Disaster Relief, Transportation, Training, Participation and other earned incentives and Child Care.

2. **Income Maintenance** programs inclusive of Title XIX (administration and Medicaid related programs such as SSI, Transportation, HEALTHCHEK, etc.), Food Assistance (administration and Employment and Training), Disability Assistance and other income support programs governed by the Department of Health and Human Services (DHHS), the United States Department of Agriculture (USDA), and administered by ODJFS.

3. **Adult and Family Social Services** activities including Title XX (Social Services Block Grant), Adult Protective Services, TANF and Non-Assistance related Child Care funded under the TANF, Child Care Development Fund (CCDF) and Social Services Block Grants; Refugee Resettlement - Social Services, and other adult and family support programs administered by ODJFS. ODJFS is required to assure that mandated services are available on a statewide basis.

4. **Workforce Investment Act (WIA)** activities where the Board of County Commissioners has designated the CDJFS as the local agency assigned to workforce development activities. This program is governed by the U.S. Department of Labor (USDOL) and administered by ODJFS. (Specific functions are listed under the Workforce Development Agency).

5. **Child Support Enforcement Agency** functions where the Board of County Commissioners has designated the CDJFS as the local agency assigned to child support functions. (Specific functions are listed under Child Support Enforcement Agency).

6. **Public Children Services Agency** functions where the Board of County Commissioners has designed the CDJFS as the local agency assigned to the children services program functions. (Specific functions are listed under the Public Children Services Agency).

   ODJFS Acknowledged CDJFS functions where the Board of County Commissioners has designated the CDJFS as the local agency assigned to administer the following human services agencies and/or functions pursuant to Ohio Revised Code authority:

   - Women, Infants and Children (AC) program as authorized by the Ohio Department of Health.
   - County operated nursing facility.
   - Local area Agency for Aging as authorized by the Ohio Department of Aging.
   - Local emergency assistance (EA) programs, authorized by the Board of County Commissioners, which primarily benefit recipients of ODJFS administered programs.

Additional human services programs and/or functions may be placed under the supervision of the CDJFS. The Board of County Commissioners or CDJFS is required to advise the appropriate ODJFS offices six months prior to the transfer of these or new functions to the CDJFS. ODJFS will then seek federal approval and establish reporting mechanisms to capture costs related to additional agencies/functions.

B. Child Support Enforcement Agency

The Child Support Enforcement Agency (CSEA) has the responsibility of administering the programs and activities related to child support enforcement. This agency is created by resolution of the county commissioners and may operate as a freestanding agency or be administered under the direction of the county prosecutor's office; county court system; or combined with the CDJFS. This agency is responsible for activities related to the absent parent such as paternity establishment, support order enforcement, alimony establishment, collection, monitoring, etc. The CSEA is responsible for both Title IV-D and Non-IV-D related activities; Title XIX as it relates to support enforcement; Title IV-E; and special enforcement/employment projects in conjunction with the TANF program for non-custodial parents. CSEA activities will be performed using the Support Enforcement Tracking System (SETS).

C. Public Children Services Agency

The Public Children Services Agency (PCSA) administers children services activities for neglected and abused children. This agency is created by resolution of the county commissioners and may operate as either a stand-alone agency under the supervision of the Children's Services Board (CSB) or be combined with the CDJFS. This agency is responsible for such activities as foster care and adoption assistance, group homes, child endangerment, independent living, etc. The Title IV-E Foster Care and Adoption program, Title IV-B Federal Child Welfare Subsidy, State Child Protective Services, and Medicaid related to children, TANF related to services for needy children, Post Adoption Special Service Subsidy (PASSS), Non-recurring Adoption, and Independent Living programs are done within the PCSA. PCSA activities performed on the Family and Children Services Information System (FACSIS) are currently being transitioned to the new Statewide Automated Child Welfare Information System (SACWIS).

D. Workforce Development Agency

The Workforce Development Agency (WDA) administers workforce development activities related to youth, adults, dislocated workers, rapid response and other grants related to Native Americans, migrant and seasonal farm workers, veterans, youth, technical assistance, and national emergency grants. This agency is created by resolution of the county commissioners and may operate as either a stand-alone agency under the supervision of the local Board of County Commissioners or combined with the CDJFS. This agency is responsible for Core Services, Intensive Services, Training Services, and Youth Activities related to the adult, dislocated worker, and youth populations as follows:

- **Core Services** - activities such as outreach, intake, worker profiling, orientation to information and services available through the one-stop system, initial assessments, job search and placement assistance, career counseling, provision of employment statistics, labor market information, performance measure information, other information for employment and training purposes, assistance to establishing eligibility for Welfare to Work, Social Security, etc., and follow-up services.

- **Intensive Services** - activities such as out-of-area job search, job search assistance, and literacy activities related to basic workforce readiness, relocation assistance, internships, and work experience.

- **Training Services** - activities such as occupational skills training, on-the-job training, programs that include cooperative education, training programs operated by private sector, skill upgrading and retraining, entrepreneurial training, job readiness training, adult education and literacy activities

provided in combination with these services, and customized training conducted with the commitment by an employer to hire upon successful completion.

- **Youth Services -** activities such as tutoring, study skills training, instruction leading to secondary school completion, drop out prevention, alternative secondary school services, summer employment opportunities, work experience, occupational skill training, leadership development opportunities, supportive services, adult mentoring, follow-up services (12 months) and counseling.

Section V-B

County Administration for Programs

Overview

Administration of the various human service programs is the joint financial responsibility of federal, state, and local governments. This arrangement results in a very complex financial structure consisting of a variety of federal financial participation (FFP) rates and a variety of methods for supplying the non-federal share sources by state or local appropriations or provider agency.

Although the majority of the non-federal share comes from state appropriations, County Departments of Job and Family Services (CDJFS) are required by Ohio law to provide a share of the cost of operating local income maintenance (IM) programs including: Temporary Assistance for Needy Families (TANF), Disability Assistance (DA) and Disability Assistance Medical (DMA); and Administration for TANF, Medicaid, Disability Assistance, Food Assistance (FA), HealthChek, Food Stamp Investigation and Prosecution, and Food Stamp Employment and Training. This requirement is referred to as the "mandated share." Other programs such as Title XX, Child Support, Title IV-E, and Title IV-B also require participation in the non-federal share of cost. This funding is generally supplied by state, local, a combination of state and local funds, or by provider agencies in compliance with federal regulations applicable to local match requirements.

The Ohio Department of Job and Family Services (ODJFS) compensates the CDJFS for the applicable state and federal shares of reimbursements for expenditures made from the public assistance fund, child support administrative funds, child welfare fund, or a workforce development fund. These funds are based on appropriations within the county, designated for public assistance, child support, public children services, or workforce development expenditures. These appropriations are issued to the county agency as allocations. The county agency is notified of county allocation funding levels through ODJFS allocation letters sent to the county agency prior to the beginning of the state fiscal year (SFY), July first, or the federal fiscal year (FFY), October first, whichever is the appropriate allocation period.

ODJFS issues cash to the CDJFS, Child Support Enforcement Agency (CSEA), and the Workforce Investment Act (WIA) fiscal agents through a weekly draw to provide local agencies with funds to operate programs they administer without interruption. The draws for CDJFS consist of funds for administration and services for human services, public assistance, workforce development and social services programs. The draws for child support consist of funds for IV-D related activities and estimated federal and state incentives. The draws for WIA fiscal agents consist of funds for the WIA related activities. All draws are calculated on a quarterly/weekly basis and issued weekly to the respective agency. The draw calculations are based on estimated/actual expenditures adjusted by prior over/under draws and local obligations based on monthly and/or quarterly uploads created by the county Quarterly Consolidated Information Plus (Quic+) System. The

public assistance and WIA draws are reconciled each quarter to actual expenditures. The child support draws are reconciled quarterly to actual IV-D/Non-IV-D expenses. At the end of the allocation period, reconciliation occurs for each allocation issued to the county agency. The allowable expenditures applicable to the allocation period are tabulated by ODJFS and compared to the allocation amount.

The Public Children Services agencies (PCSA) are reimbursed monthly based on expenditures reported on the automated JFS 02820 – Public Children Services Monthly Financial Statement. These reimbursements are based on monthly/quarterly uploads from the county Quic+ System. The PCSA is reimbursed quarterly for Title IV-E Administration and Training expenditures.

Workforce development activities are done by either the CDJFS or through other local agencies. All local agencies and areas Workforce Development agencies are on the county Quic+ System for cash forecasting, cash draws, Random Moment Sample (RMS) time study, and expenditure reporting.

The purpose of the automated financial statements is to report the receipt of revenues and disbursement of funds from the county public assistance fund for human services, income maintenance, workforce development, and social service programs administered by the CDJFS. The county child support administrative funds in the local child support enforcement agency, the workforce development fund in a local workforce development agency, and child welfare fund, general fund and levy fund for child welfare programs are administered by the PCSA. These statements form the basis for reporting expenditures to the federal government each quarter, as it identifies all expenditures (direct, allocable direct, indirect, reimbursable and non-reimbursable).

The total cost of a grant program consists of the allowable direct cost, and its allocable portion of allowable indirect costs. ODJFS has seven classifications of direct cost at the local level: Direct IM, direct social services (SS), direct child support, direct workforce development, direct child welfare, direct Title IV-E and direct special programs. The four classifications of allocable direct include IM combined administrative costs, SS administrative costs, child support administrative costs, and child welfare administrative costs. Indirect costs at the local level consist of only one classification – shared. These classifications are defined in the following sections. The Workforce Investment Act (WIA) funds are identified by program year and fiscal year and are tracked based on the year of federal appropriation.

Section V-B-1

County Administration for Programs

Direct Costs

County expenditures reported as "direct costs" are chargeable solely to the applicable state or federal program. All direct costs inclusive of out-stationed eligibility workers, direct summer youth staff and WIA outreach or special WIA grant staff, are excluded from any cost pool. The following defines the direct cost categories used by ODJFS and an example of each:

1. Direct IM costs are those costs specifically for contracts, purchased services, or those costs that cannot accurately be distributed through the RMS cost allocation time study method. IM programs include TANF, Medicaid, Food Assistance, Food Assistance Employment and Training, HealthChek, SSI Case Management, At Risk Case Management Transportation, RRMS and Workforce Development.

   EXAMPLE: Administrative Costs associated with TANF Demonstration Project Contracts with outside vendors or other counties (acting as sub-recipients).

   TANF demonstration project administrative costs that are not reflected in the cost pool expenditures because there are no employees that participate in random moment sample (RMS) involved in the TANF demonstration project are direct charged. Individuals performing those administrative tasks (i.e. contract monitoring) are removed from any cost pool and agencies receive reimbursement for costs associated with those employees based on job certification or effort reporting.

Direct out-stationed eligibility workers represent costs related to the salaries, compensation and travel costs for IM workers out-stationed at local hospitals for the purpose of determining Medicaid eligibility. These workers are dedicated to the Medicaid program and do not participate in the IM-RMS Time Study. Subsequently, their salaries and related operational costs are not included in the IM Combined Cost Pool.

ODJFS passes through federal funds to the participating counties. Local funds are issued from hospitals to the CDJFS to cover the non-federal share of salaries, and compensation and operational costs related to these workers. The eligibility worker prepares a semi-annual effort certification form maintained at the county level and is approved by the employee’s supervisor. The three counties currently performing this activity are Franklin, Hamilton, and Summit.

Direct Charge Summer Youth represents cost of salaries for summer youth employed by CDJFS or WDA. The employee completes a semi-annual effort certification form maintained at the local agency and is approved by the employee’s supervisor.

2. Direct SS costs are those costs specifically for contracts and purchased services. SS programs include TANF, Workforce Development, Refugee Resettlement, Child Care, Enhanced Medicaid Transportation, and Title XX.

   EXAMPLE: Contract for Title XX services with outside vendors.

3. Direct Child Support (CS) costs are those costs that can be identified specifically with the Child Support program. Agencies may direct charge contracts that relate to a specific IV-D activity-example: laboratory tests.

   EXAMPLE: Contract for paternity testing with a local laboratory.

4. Direct Workforce Development costs are those costs that can be identified specifically to the WIA program for contracts and purchased services for Core, intensive, training and youth activities related to adults, youth, and dislocated workers.

   EXAMPLE: Contract for job training services with a local education provider.

5. Direct ODJFS Acknowledged Functions are direct contracts and purchased services related to ODJFS acknowledged functions for programs administered by other state or local agencies but completed by staff residing in a public assistance agency. The costs of salaries and related operational cost of employees that may be direct charged to a specific program administered by another agency but are identified through the RMS time study. This determines the amount to be billed for related time and effort to those programs.

   EXAMPLE: Help Me Grow infant case management services contract for services reimbursed through the Ohio Department of Health.

6. Direct Child Welfare (CW) costs are those contract, purchased services, and maintenance costs that can be identified to a specific child welfare program. Child Welfare programs include Title IV-B, State Child Welfare Subsidy (SCWS), Independent Living (IL), TANF, Post Adoption Assistance, Title XX related to children, and Post Adoption Special Service Subsidies (PASSS).

   EXAMPLE: Contract for residential treatment for children in a foster care setting.

7. Direct Foster Care and Adoption Assistance costs are defined as contractually purchased services excluded from the Social Services Administrative Cost Pool. These costs are for services incurred solely for allowable IV-E activities as follows:

   Contracts for the recruitment, study, inspection and certification of persons desiring to be foster parents- Costs incurred under such contracts will be allocated to Title IV-E foster care administration by the ratio of Title IV-E children to the total children in foster care.

Contracts for the recruitment, study, and supervision of persons desiring to be adoptive parents- Costs incurred under such contracts will be allocated to the Title IV-E adoption administration by the ratio of Title IV-E children to the children in subsidized adoptions.

Contracts for training of staff employed by the county public children services agency- Costs incurred under such contracts will be allocated by the results of the SS-RMS and claimed to Title IV-E based on the number of Title IV-E children to the total children in foster care and subsidized adoptions. The results of this distribution will be allocated between Title IV-E foster care programs and the Title IV-E adoption program by the ratio that each program represents within the total universe of Title IV-E children.

Contracts for the transportation of foster children- Costs incurred under such contracts will be allocated to Title IV-E foster care maintenance by the ratio of Title IV-E children to the total children in foster care.

EXAMPLE: Contracts to transport children in foster care to appointments.

Section V- B-2

County Administration for Programs

Income Maintenance Combined Administrative Cost Distribution

Income Maintenance Overview:

Income Maintenance (IM) Combined administrative costs benefit more than one of the Health and Human Services Income Maintenance related or Department of Labor Workforce Investment Act programs such as TANF, Medicaid, SSI Case Management, HealthChek, Disability Assistance, Food Assistance, Food Assistance Employment and Training (FAET), TANF-related child welfare and Workforce Investment Act (WIA), performed by county workers located within the IM program area. These costs are reported in the IM Combined Administrative cost pool and allocated to the benefiting local, state, and/or federal programs based on the results of the IMRMS Time Study described below.

Costs contained in the Income Maintenance combined Administrative Cost Pool include those costs related to activities performed by income maintenance workers such as eligibility determination and review, case management, fraud investigation, and other income maintenance related program and/or administrative functions. Costs in this pool are described on page 15 of this section.

Income Maintenance Random Moment Sample Time Study:

The Random Moment Sampling (RMS) process is a statistically valid study used to determine the percent of effort expended by income maintenance workers and employees performing directly related public assistance and/or workforce program functions on behalf of any variety of specific program and activities. The effort spent by the income maintenance workers is captured through the IMRMS Time Study.

Percentages are generated to distribute a county IM combined and a county IM related shared administrative costs based on the number of observations and response to each activity and program to the applicable IM categories such as TANF, WIA, Disability Assistance, Medicaid, Food Assistance, HealthChek, Food Assistance Investigation and Prosecution, Medicaid Transportation, SSI Case Management, At risk Case Management Transportation, and Refugee Medical, etc.

IMRMS Time Study Sample Size and Precision:

Annually, the ODJFS RMS administrator reviews the income maintenance random moment sample study universe population, statistics, and expenditure rates of counties to validate correct county sample size. The IMRMS process is based on a calculated number of random moment observations for each county for income maintenance workers. ***Each of the*** ten major metropolitan counties complete 2300 observations per quarter and the remaining 78 small and medium counties complete 354 observations per quarter.

The ten counties designated as "metropolitan counties" have the highest expenditure rates for Income Maintenance programs. These designated counties generate approximately 90% of the entire Income Maintenance costs for the State of Ohio. The current designated metropolitan counties are Butler, Cuyahoga, Franklin, Hamilton, Lorain, Lucas, Mahoning, Montgomery, Stark, and Summit.

The sample sizes allow for a 95% confidence level plus a sample error of +/- 2.00 percent for those responses with an occurrence rate of 5.00 or more percent and a +/- 5.00 percent for those responses with an occurrence rate of less than 5.00 percent. The ODJFS RMS administrator reviews this information quarterly to assure counties are meeting these precision rates.

The information relating to the IMRMS sample process is included in the User Manual for Central Office Operations Income Maintenance Random Moment Sample system available upon request from ODJFS, Office of Fiscal Services, Bureau of County Finance and Technical Assistance, ODJFS RMS Administrator.

IMRMS Time Study Elements:

The IMRMS observation form consists of two components; the program serviced by the worker and the specific activity performed on behalf of the program utilized. An income maintenance worker is assigned exclusively to perform IM related functions and is involved with one or more IM programs. Activities reported on the IMRMS include, but are not limited to: intake, eligibility determination and redetermination, determination of grant or allotment for TANF, WIA, Medicaid, DA and Food Assistance; referral of HealthChek clients to medical services; and training for job location and program oversight for work programs and other programs designated or approved by ODJFS as an IM program.

IMRMS Sample Reporting Quarter:

The Income Maintenance Random Moment Sample Study is completed by county income maintenance workers on a quarterly basis. The IMRMS sampling quarter offsets the financial reporting quarter by one month and is completed on the following schedule:

IMRMS Sampling Quarter:	*Financial Reporting Quarter Applied:*
First Quarter – December, January, February	January, February, March
Second Quarter – March, April, May	April, May, June
Third Quarter – June, July, August	July, August, September
Fourth Quarter – September, October, November	October, November, December

IMRMS Time Study Participants:

The participants in the IMRMS study include all county income maintenance positions that perform directly related program functions and have direct client contact such as case managers, case workers, job specialists,

supervisory and clerical support performing a specific income maintenance program client activity. Direct out stationed eligibility workers performing direct Medicaid eligibility activities do not participate in the IMRMS time study, but complete a semi-annual effort certification form maintained at the county level and is approved by the employee's supervisor. Effective the 15th day of the second month of the reporting quarter (January, April, July, and October) the county public assistance agency local IMRMS coordinator must submit an income maintenance employee roster upload containing the position number, employee name, position description and/or classification title and location of the employee to be sampled each quarter to the ODJFS administrator. The ODJFS RMS administrator reviews the rosters to assure all pertinent information is included and income maintenance workers participating in the study meet the definition of the worker type required to participate in the IMRMS study.

The local IMRMS coordinator is responsible for monitoring and timely completion of the study. If a position is vacant and will not be filled during the quarter, the position is to be removed from the roster. If a position becomes vacant during the quarter, the local IMRMS coordinator should identify the observations to be completed by the vacant position and code the observation forms 999 - Position Idle or Invalid Response. Once the vacant position is filled by a temporary or permanent employee, that employee is to participate in the study and assumes responsibility for the completion of the form.

Under no circumstances can an employee be entered into the system more than one time. If an employee is on leave the RMS Coordinator will complete the observation form with appropriate codes for leave. If an employee absence is expected to continue through the majority of the next RMS observation period, the RMS coordinator will remove the position from the RMS roster.

IMRMS Time Study Hours:

The IMRMS sample is conducted during the staff work hours. Quarterly, the local IMRMS coordinator reviews and updates staff hours and submits this information to the ODJFS RMS administrator. The actual agency hours are used unless there are flexible hours. If an agency uses flex time, each flex schedule is entered into the RMS system with staff working those flex schedules entered as separate groups within the system. The agency is to select a core lunch hour for each group. The core lunch hour does not exceed one hour and is when the majority of participants take lunch. There will be no observations administered during this time.

IMRMS Sample Selection:

ODJFS, Office of Fiscal Services, Bureau of County Finance and Technical Assistance, ODJFS RMS administrator generates the quarterly county specific sample using the sample size, roster, and work hours submitted by the local IMRMS coordinator. The IM programs and activities to be sampled are updated quarterly in the IMRMS software by the ODJFS RMS administrator. New program descriptions and activity definitions are issued to the counties through the ODJFS Fiscal Administrative Procedure Manual (FAPM) or allocation letter. The sample selection is generated through the ODJFS RMS software and downloaded to

county agencies via e-mail. The local IMRMS coordinator is responsible for uploading the sample into the county IMRMS software and printing the observation forms with sample information.

IMRMS Sample Control Group:

Four percent of all IMRMS samples are selected as a control group. This group is used as a method of quality control to monitor the results of the entire sample. An asterisk will appear on the control group list and on observation forms. The local IMRMS coordinator will personally interview these individuals and sign the form. The local IMRMS coordinator will compare the results of the control group to the entire sample results to assure the results are valid and consistent with the activities occurring at the local level.

IMRMS Time Study Coordinators:

Each local agency must assign a local IMRMS coordinator and alternative local IMRMS coordinator(s) to administer each income maintenance RMS time study. The local IMRMS coordinator determines the number of alternative coordinators based on county size, employee location, staff time, and other pertinent factors.

The responsibility of the local IMRMS coordinator(s) include: act as a liaison for communications with the ODJFS RMS administrator; reviews local precision data; reviews and monitors the control group results to the total results; provides quarterly updates; receives, distributes, monitors, collects, and maintains IMRMS observation forms; reviews forms for accuracy and completeness; and submits final RMS data to ODJFS. The local RMS coordinator is responsible for personally interviewing selected staff at the moment of observation to assure sampling accuracy, form completion, and quality control. The local IMRMS coordinator must sign the observation form of the employee being interviewed.

IMRMS Observation Moment:

The selected income maintenance workers must complete the observation form by selecting the program category and type of activity being performed at the time designated through the study. The IM worker is to identify the case number or other designating numbers establishing case/client identity must be provided when applicable to form an audit trail. If no case number is available, documentation indicating the activity being performed needs to be present in the comments section of the observation form. If there are questions regarding completion of the form, they are to be directed to the local IMRMS coordinator.

Only individuals completing the observation form are to make any revisions and/or corrections and must initial any changes. If a participant cannot be located at the specific moment, the observation form may be left at the assigned work space. The completed form is to be retrieved as soon as possible. This applies to emergency situations or during times when an employee cannot be interrupted at the designated moment due to a client interview. Forms not completed in 24 hours are to be considered invalid.

IMRMS Time Study Training Responsibility:

Training for the IMRMS Time Study is completed at both the state and local level. The local IMRMS coordinator is responsible for the training of new employees on the study theory, local procedures, observation form completion, coding, and related definitions for programs and activities.

The ODJFS, Office of Fiscal Services, Bureau of County Finance and Technical Assistance does annual, if not quarterly, training for local IMRMS coordinators and workers, on any software changes, procedural training, and data collection. The ODJFS County Finance fiscal supervisors work with counties on form completion, coding and definitions. The Office of Accountability and Assessment (ORAA) performs quarterly reviews of IMRMS process, procedures, and results. The ODJFS County Finance fiscal supervisors provide training at quarterly meetings and one-on-one trainings to new county IMRMS coordinators and fiscal supervisors in conjunction with the ODJFS RMS administrator.

The ODJFS County Finance fiscal supervisors train internal ODJFS audit staff and Ohio Auditor of State auditors on RMS procedures. Changes to coding and definitions are communicated through the ODJFS Fiscal Administrative Procedure Manual and in trainings performed by the ODJFS County Finance fiscal supervisors and Bureau of County Finance and Technical Assistance staff. Annual training sessions will be held at the ODJFS spring conferences and Income Maintenance symposiums.

IMRMS Time Study Application:

Data obtained from the IMRMS observation form is used to calculate the percentage of employee effort for each program administered by the county. These percentages are used to distribute the IM administration expenditures reported on the automated Monthly Financial Statement.

The result of a specific general program and activities codes within the IMRMS sample universe are identified and redistributed to other program areas based on the original number of observations for each program area. These specific activities are not program specific and affect "all" programs in the sample universe. The codes are as follows:

- Program 997 - Activity 997 Common to Several
- Program 998 - Activity 998 Non Reimbursable
- Program 999 - Activity 999 Position Idle or Invalid Response

Annually, ODJFS county audit staff, and the Auditor of State audit staff perform random reviews of RMS observations and processes. ODJFS county audit staff have developed an RMS audit guide. This guide reviews the local process, interviews individual workers, documentation for observations, etc. ODJFS county audit staff complete quarterly targeted reviews of counties to assure the RMS process and guidelines are

being followed. The Auditor of State reviews RMS in their annual single state audit reviews and individual county reviews.

Income Maintenance Combined Administrative Cost Pool:

Costs contained in the IM combined administrative cost pool includes salaries, compensation, training, travel, and operational costs inclusive of supplies, equipment, and overhead costs related to all employees assigned to IM program areas. This may include administrative contracts that are not readily assignable to a specific IM program area. These costs are added to the IM related shared costs determined by full-time equivalent positions described in Section V-B-5 to form the IM combined administrative cost pool. The cost pool is distributed by the quarterly percentages derived from the IMRMS process described above.

The IM combined administrative costs are reported as "020" on the automated county specific monthly Financial Statement. The distribution of IM combined administrative costs appears on Schedules 1.B-Schedule of Effort Mapping, 1.C-Statement of Detailed allocations, and 1.H- RMS Detailed Allocations by Line code CFIS Reports. These reports are explained in greater detail in Section V- B-7.

If a CDJFS performs ODJFS acknowledged CDJFS functions for programs administered by other state or local agencies under the direction of the IM administrator, those staff would participate in the IMRMS process. Their activity is identified to the specific ODJFS acknowledged programs/functions based on program codes listed on the IMRMS Observation Form.

Costs would be identified to the ODJFS-ACKNOWLEDGED program/function through the distribution of the IM Combined Cost Pool based on the IMRMS time study percentages. This staff is considered IM staff for completion of the automated Quarterly Report of Full Time Equivalent positions. Expenditures relating to ODJFS acknowledged programs/functions are considered “non-reimbursable” for federal reporting purposes through our system. However, these expenditures may be claimed by other state or local agencies to federal grant awards under their jurisdiction based on the percentages identified through the IMRMS results.

IMRMS Record Retention and Location:

Information related to the confidence level, sample precision, sample design, and application are included in the IMRMS State Operating Manual. The IMRMS State Operating Manual is on file in the Ohio Department of Job and Family Services, Office of Fiscal Services, Bureau of County Finance and Technical Assistance, County Finance Section, RMS administrator. Observation forms are maintained at the local agency level for a period of three years or until audited.

Appendix References:

IMRMS Observations, Instructions, Codes, and Definitions - Exhibit 1

Financial Codes – Exhibit 5

Section V-B-3

County Administration for Programs

Social Services Administrative Cost Distribution

Social Services Overview:

Social Services (SS) administrative costs benefit more than one adult or child social services or Department of Labor Workforce Investment Act program such as Title XX, Child Care, TANF, TANF-related child social services, WIA, Title IV-E, Title IV-B, Medicaid, Foster Care, Adoption, State Child Protective, Refugee Resettlement Social Services, and Adult Protective Services programs performed by county workers located in the Social Services program area. These costs are reported in the Social Services Administrative cost pool and are allocated to the benefiting local, state, and/or federal programs based on the results of the SSRMS Time Study described below.

Costs contained in the Social Services Combined Administrative Cost Pool include those costs related to activities performed by adult and/or child social services workers to include case management, abuse and neglect investigations, and child care eligibility. Title IV-E eligibility, direct delivery services for Title XX programs, e.g. transportation, counseling, protective services for adults and children and other social services related program and/or administrative functions. Costs included in this pool are described later in this Section.

Social Services Random Moment Sample Time Study:

The Random Moment Sample (RMS) process is a statistically valid method used to determine the percent of effort expended by adult and child social service workers and employees performing directly related social services and/or workforce program functions on behalf of a variety of specific programs and activities. The effort spent by the social services workers is captured through the SSRMS Time Study.

Percentages are generated to distribute SS combined and county SS related share administrative costs based on the number of observations and response to each activity and program to the applicable SS categories such as TANF, Title XX, Title IV-E, WIA, Medicaid Transportation, Title IV-B, Social Services, Child Care, State Child Protective Services, etc.

SSRMS Time Study Sample Size and Precision:

Annually, the ODJFS RMS administrator reviews the social services random moment sample study universe population, statistics, and expenditure rates of counties to validate the correct county sample size. The SSRMS process is based on a calculated number of random observations for each county for adults and child social services workers. Each separate county department of job and family services (CDJFS) or public

children services agency (PCSA) must conduct each quarter a minimum number of total observations as follow:

Number of Participating Workers	Observations per Quarter
75 & higher	2,400 Total
11 - 74	354 Total
1 - 10	33 per worker

The CDJFS or PCSA may elect to produce more than the minimum observations per participant up to a maximum of 5000 observations per quarter. The local SSRMS coordinator must advise the state of their intent to increase the number of the sample size prior to the beginning of a quarter.

Each of the ten major metropolitan counties complete 2400 observations per quarter. The remaining 78 small and medium counties complete 354 observations or 33 per worker dependent upon the number of employees to be sampled each quarter.

The ten counties designated as “metropolitan counties” have the highest expenditure rates for Income Maintenance programs. These designated counties generate approximately 90% of the entire Social Services and Child Welfare related costs for the State of Ohio. The current designated metropolitan counties are Butler, Cuyahoga, Franklin, Hamilton, Lorain, Lucas, Mahoning, Montgomery, Stark, and Summit.

The sample sizes allow for a 95% confidence level plus a sample error of +/- 2.00 percent for those responses with an occurrence rate of 5.00 or more percent and +/- 5.00 percent for those responses with an occurrence rate of less than 5.00 percent.

The information relating to the SSRMS sample process is included on the User Manual for Central Office Operations Social Services Random Moment Sample system available upon request from ODJFS, Office of Fiscal Services, Bureau of County Finance and Technical Assistance, ODJFS RMS administrator.

SSRMS Time Study Elements:

The SSRMS observation form consists of the program serviced by the worker and the specific activity performed on behalf of the program utilized. A social worker is assigned exclusively to perform social services and/or child welfare related functions and is involved with one or more SS programs. Activities reported on the SSRMS include, but are not limited to: case management, eligibility determination and re-determination, determination of Title XX services, TANF child-related, WIA, medical related transportation, and training for job location and program oversight for work programs and other programs designated or approved by ODJFS as an SS program.

SSRMS Sample Reporting Quarter:

The Social Services Random Moment Sample Study is completed by county social services workers on a quarterly basis. The SSRMS sampling quarter offsets the financial reporting quarter by one month and is completed on the following schedule:

SSRMS Sampling Quarter:	*Financial Reporting Quarter Applied:*
First Quarter – December, January, February	January, February, March
Second Quarter – March, April, May	April, May, June
Third Quarter – June, July, August	July, August, September
Fourth Quarter – September, October, November	October, November, December

SSMRS Time Study Participants:

The participants in the SSRMS time study include all county social workers, caseworkers, aides, clerical staff, and first line supervisors who have direct client contact and perform case services related to adult and child social services. The PCSA and/or CDJFS have the responsibility of determining which individuals are to participate in the SSRMS study.

Effective the 15th day of the second month of the reporting quarter (January, April, July, and October) the county social services or public children services agency local SSRMS coordinator must submit a social services employee roster upload containing the position number, employee name, position description and/or classification title, and location of the employee to be sampled each quarter to the ODJFS RMS administrator. The ODJFS RMS administrator reviews the rosters to assure all pertinent information is included and those social services workers participating in the study meet the definition of the worker type required to participate in the SSRMS study.

The local SSRMS coordinator is responsible for monitoring and timely completion of the study. If a position is vacant and will not be filled during the quarter, the position is to be removed from the roster. If a position becomes vacant during the quarter the local SSRMS coordinator should identify the observations to be

completed by the vacant position and code the observation forms 999 Position Idle or Invalid Response. Once the vacant position is filled by a temporary or permanent employee, that employee is to participate in the study and assumes responsibility for the completion of the form.

Under no circumstances can an employee be entered into the system more than one time. If an employee is on leave the RMS Coordinator will complete the observation form with appropriate codes for leave. If an employee absence is expected to continue through the majority of the next RMS observation period, the RMS coordinator will remove the position from the RMS roster. The local SSRMS coordinator must review all observations to assure study results have been completed accurately and timely.

SSRMS Time Study Hours:

The SSRMS sample is conducted during the agency's staff work hours. Quarterly, the local SSRMS coordinator reviews and updates the agency staff hours, workdays, holidays, and nonstandard work periods (swing shifts) and submits this information to the ODJFS RMS administrator. The actual agency hours are used unless there are flexible hours. If an agency uses flex time, each flex schedule is entered into the RMS system with staff working those flex schedules entered as separate groups within the system. The agency is to select a core lunch hour for each group. The core lunch hour does not exceed one hour and is when the majority of participants take lunch. There will be no observations administered during this time.

SSRMS Sample Selection:

ODJFS, Office of Fiscal Services, Bureau of County Finance and Technical Assistance, ODJFS RMS administrator generates the quarterly county specific sample using the sample size, roster, and work hours submitted by the local SSRMS coordinator. The SS programs and activities to be sampled are updated quarterly in SSRMS software by the ODJFS RMS administrator. New program descriptions and activity definitions are issued to the counties through the ODJFS Fiscal Administrative Procedure Manual. The sample selection is generated through the ODJFS RMS software and downloaded to county agencies via e-mail. The local SSRMS coordinator is responsible for uploading the sample into the county SSRMS software and printing the observation forms with sample information.

SSRMS Sample Control Group:

Four percent of all SSRMS samples are selected as a control group. The group is used as a method of quality control to monitor the results of the entire sample. An asterisk will appear on the control group list and on observation forms. The local SSRMS coordinator will personally interview these individuals and sign the form. The local SSRMS coordinator will compare the results of the control group to the entire sample results to assure the results are valid and consistent with the activities occurring at the local level.

SSRMS Time Study Coordinators:

Each local agency must assign a local SSRMS coordinator and an alternative local SSRMS coordinator (s) to administer each social services RMS time study. The local SSRMS coordinator determines the number of alternative coordinators based on county size, employee location, staff time, and other pertinent factors.

The responsibility of the local SSRMS coordinator(s) include: act as liaison for communications with the ODJFS RMS administrator; reviews local precision data; reviews and monitors the control group results to total results; provides quarterly updates; receive, distribute, monitor, collect, and maintain IMRMS observation forms; review forms for accuracy and completeness; submit final RMS data to ODJFS. The local SSRMS coordinator is responsible to personally interview selected staff or group at the moment of observation to assure sampling accuracy, form completion, and quality control. The local SSRMS coordinator must sign the observation form of the employee being interviewed.

SSRMS Observation Moment:

The selected social services workers must complete the observation form by selecting the program category and type of activity being performed at the same time designated through the study. The SS worker is to identify the case number or other designating numbers establishing case/client identity must be provided when applicable to form an audit trail. If not case number is available, documentation indicating the activity being performed needs to be present in the comments section of the observation form. If there are questions regarding completion of the form, they are to be directed to the local SSRMS coordinator. If a worker is performing a function on behalf of a child welfare related to Medicaid eligible clients in the PCSA, a notation needs to be made in the “Comments” section.

Only individuals completing the observation form are to make any revisions and/or corrections and must initial any changes. If a participant cannot be located at the specific moment, the observation form may be left at the assigned work space. The completed form is to be retrieved as soon as possible. This applies to emergency situations or during times when an employee cannot be interrupted at the designated moment due to a client interview. Forms not completed in 24 hours are to be considered invalid.

SSRMS Time Study Training Responsibility:

Training for the SSRMS Time Study is completed at both state and local level. The local SSRMS coordinator is responsible for the training of new employees on the study theory, local procedures, observation form completion, coding and related definitions for programs and activities.

The ODJFS Office of Fiscal Services, Bureau of County Finance and Technical Assistance does annual, if not quarterly training for local SSRMS coordinators and social workers, on any software changes, procedural training, and data collection. The ODJFS County Finance fiscal supervisors work with counties on form completion, coding, and definitions. The Office of Accountability and Assessment (ORAA) performs

quarterly reviews of SSRMS process, procedures, and results. The ODJFS County Finance fiscal supervisors provide training at quarterly meetings and one-on-one trainings to new county SSRMS coordinators and fiscal supervisors in conjunction with the ODJFS RMS administrator.

The ODJFS County Finance fiscal supervisors train internal ODJFS audit staff and Ohio Auditor of State auditors on RMS procedures. Changes to coding and definitions are communicated through the ODJFS Fiscal Administrative Procedure Manual and allocation letters in trainings performed by the ODJFS County Finance fiscal supervisors and Bureau of County Finance and Technical Assistance staff. Annually, SSRMS training is provided at the Ohio Family Support Directors Association Conferences and PCSA workshops.

SSRMS Time Study Application:

Data obtained from the SSRMS observation form is used to calculate the percentage of employee effort for each program administered by the county. These percentages are used to distribute the SS administration expenditures reported on the automated Monthly Financial Statement.

The results of specific general program activity codes within the SSRMS sample universe are identified and redistributed to other program areas based on the original number if observations for each program/activity. These specific activities are not program specific and affect "all" programs in the sample universe. The codes are as follows:

- Program 997 - Activity 997 Common to Several
- Program 998 - Activity 998 Non Reimbursable
- Program 999 - Activity 999 Position Idle or Invalid Response

Annually, ODJFS county audit staff, and the Auditor of State audit staff perform random reviews of RMS observations and processes. ODJFS county audit staff have developed an RMS audit guide. This guide is used to review local process, interviews individual workers, documentation for observations, etc. ODJFS County audit staff complete quarterly targeted reviews of counties to assure that the RMS process and guideline are being followed. The Auditor of State reviews RMS in their annual single state audit reviews and individual county reviews. The ODJFS audit and review guide is in the Appendix.

Social Services Administrative Cost Pool:

Costs contained in the SS administrative cost pool includes salaries, compensation, training, travel, and operational costs inclusive of supplies, equipment, and overhead costs related to all employees assigned to SS program areas.

The SS administrative costs are reported as “030 - Social Services” on the automated county specific Monthly Financial Statement. The distribution of SS administrative costs appears on Schedules 1.B- Schedule of Effort Mapping, 1.C-Statement of Detailed allocations, and 1.H- RMS Detailed Allocations by Line code CFIS Reports. These reports are explained in greater detail in Section V- B-7.

If a CDJFS performs ODJFS acknowledged CDJFS functions for programs administered by other state or local agencies under the direction of the SS administrator, those staff would participate in the SSRMS process. Their activity is identified to the specific ODJFS acknowledged programs/functions based on program codes listed on the SSRMS Observation form.

Costs would be identified to the ODJFS acknowledged program/function through the distribution of the IM Combined Cost Pool based on the SSRMS time study percentages. This staff is considered SS staff for the completion of the automated Quarterly Report of Full Time Equivalent Positions. Expenditures relating to the ODJFS acknowledged programs/functions are considered "non reimbursable" for federal reporting purposes through our system. However, these expenditures may be claimed by other state or local agencies to federal grant awards under their jurisdiction based on percentages identified through the SSRMS results.

SSRMS Record Retention and Location:

Information related to the confidence level, sample precision, sample design and application are included in the SSRMS State Operating Manual. The SSRMS State Operating Manual is on file in the Ohio Department of Job and Family Services, Office of Fiscal Services, Bureau of County Finance and Technical Assistance, County Finance Section, RMS administrator. Observation forms are maintained at the local agency level for a period of three years or until audited.

Appendix References:

SSRMS Observation Forms, Instructions, Codes and Definitions – Exhibit 2

Financial Codes – Exhibit 5

IV-E Administration and Training Claim – Exhibit 7

Section V-B-4

County Administration for Programs

Child Support Random Moment Sample: All Agencies

Child Support Random Moment Sample (CSRMS) is a cost allocation methodology designed to distribute expenditures for the Child Support program among child support Title IV-D and Non IV-D activities such as parent location, paternity establishment, establishment of support orders, support enforcement, medical support, collection and disbursement of payment, distribution, and administrative activity.

These costs are reported in the Child Support Administrative Cost Pool and are allocated to the benefiting local, state, and/or federal programs based on the results of the CSRMS Time Study described below.

Costs contained in the Child Support Administrative Cost Pool include those costs related to activities performed by child support workers for child support related program and/or administrative functions. Costs included in this pool are defined on pages 28-29 of this Section.

Child Support Random Moment Sample Time Study:

The Random Moment Sampling (RMS) process is a statistically valid study used to determine the percent of effort expended by child support workers and employees performing directly related child support functions on behalf of any variety of specific program and activities. The effort spent by the income maintenance workers is captured through the CSRMS Time Study.

Percentages are generated to distribute a county CS administrative and a county CS related shared administrative costs based on the number of observations and response to each activity and program to the applicable CS categories such as Title IV-D, Non-IV-D, Medicaid, and non-federal activities. This study was developed on the premises of the original IMRMS system.

CSRMS Time Study Sample Size and Precision:

Annually, the ODJFS RMS administrator reviews the child support random moment sample study universe population, statistics, and expenditure rates of counties to validate correct county sample size. The CSRMS process is based on a calculated number of random moment observations for each county for child support workers. There are 354 samples completed each quarter for each of the 88 child support enforcement agencies (CSEA) or 31,152 samples statewide.

The sample sizes allow for a 95% confidence level plus a sample error of +/- 2.00 percent for those responses with an occurrence rate of 5.00 or more percent and =/- 5.00 percent for those responses with an occurrence rate of less than 5.00 percent. The ODJFS RMS administrator quarterly reviews this information to assure counties are meeting these precision rates.

The information relating to the CSRMS sample process is included in the User Manual for Central Office Operations Child Support Random Moment Sample System available upon request from ODJFS Office of Fiscal Services, Bureau of County Finance and Technical Assistance, ODJFS RMS administrator.

CSRMS Time Study Elements:

The CSRMS observation form consists of two components; the program serviced by the worker, and the specific activity performed on behalf of the program utilized. A child support worker is assigned exclusively to perform CS related functions and is involved with one or more CS activities. Activities reported on the CSRMS include, but are not limited to: paternity establishment, parent location, and establishment of support orders, support enforcement, medical support, collection and disbursement of payment, distribution, and administrative activity related to the Title IV-D, Non-IV-D, and Medicaid programs.

CSRMS Sample Reporting Quarter:

The Child Support Random Moment Sample Study is completed by county child support workers on a quarterly basis. The CSRMS sampling quarter offsets the financial reporting quarter by one month and is completed on the following schedule:

CSRMS Sampling Quarter:	*Financial Reporting Quarter Applied:*
First Quarter – December, January, February	January, February, March
Second Quarter – March, April, May	April, May, June
Third Quarter – June, July, August	July, August, September
Fourth Quarter – September, October, November	October, November, December

CSRMS Time Study Participants:

The participants in the CSRMS study include all county child support positions that perform directly related program functions and have direct client contact such as case managers, case workers, account clerks, supervisory and clerical support performing a specific child support program related client activity.

Effective the 15th day of the second month of the reporting quarter (January, April, July, and October) the county public assistance agency local CSRMS coordinator must submit a child support employee roster upload containing the position number, employee name, position description, and/or classification title, and the location of the employee to be sampled each quarter to the ODJFS CSRMS administrator. The ODJFS

RMS administrator reviews the rosters to assure all pertinent information is included and that CS workers participating in the study meet the definition of the worker type required to participate in CSRMS study.

The local CSRMS coordinator is responsible for monitoring and timely completion of the study. If a position is vacant and will not be filled during the quarter, the position is to be removed from the roster. If a position becomes vacant during the quarter, the local CSRMS coordinator should identify the observations to be completed by the vacant position and code the observation forms 999 - Position Idle or Invalid Response. Once the vacant position is filled by a temporary or permanent employee, that employee is to participate in the study and assumes responsibility for completion of the form.

Under no circumstance, can an employee be entered into the system more than one time. If an employee is on leave the RMS Coordinator will complete the observation form with appropriate codes for leave. If an employee absence is expected to continue through the majority of the next RMS observation period, the RMS coordinator will remove the position from the RMS roster. The local CSRMS coordinator must review all observations to assure study results have been completed accurately and timely.

CSRMS Time Study Hours:

The CSRMS sample is conducted during the agency's staff work hours. Quarterly, the local CSRMS coordinator reviews and updates the agency staff hours and submits this information to the ODJFS RMS administrator. The actual agency hours are used unless there are flexible hours. If an agency uses flex time, each flex schedule is entered into the RMS system with staff working those flex schedules entered as separate groups within the system. The agency is to select a core lunch hour for each group. The core lunch hour does not exceed one hour and is when the majority of participants take lunch. There will be no observations administered during this time.

CSRMS Sample Selection:

ODJFS, Office of Fiscal Services, Bureau of County Finance and Technical Assistance, ODJFS RMS administrator generates the quarterly county specific sample using the sample size, roster, and work hours submitted by the local CSRMS coordinator. The CS programs and activities to be sampled are updated quarterly in CSRMS software by the ODJFS RMS administrator. New program descriptions and activity definitions are issued to the counties through the ODJFS Child Support manual. The sample selection is generated through the ODJFS RMS software and downloaded to county agencies via e-mail. The local CSRMS coordinator is responsible for uploading the sample into the county CSRMS software and printing the observation forms with sample information.

CSRMS Sample Control Group:

Four percent of all CSRMS samples are selected as a control group. This group is used as a method of quality control to monitor the results of the entire sample. An asterisk will appear on the control group list and on observation forms. The local CSRMS coordinator will personally interview these individuals and sign the

form. The local CSRMS coordinator will compare the results of the control group to the entire sample results to assure the results are valid and consistent with the activities occurring at the local level.

CSRMS Time Study Coordinators:

Each local agency must assign a local CSRMS coordinator and alternative local CSRMS coordinator(s) to administer each child support RMS time study. The local CSRMS coordinator determines the number of alternative coordinators based on county size, employee location, staff time, and other pertinent factors.

The responsibility of the local CSRMS coordinator(s) include: act as liaison for communications with ODJFS RMS administrator; review local precision data; review and monitor the control group results to total results; provide quarterly updates; receive, distribute, monitor, collect and maintain CSRMS observation forms; review forms for accuracy and completeness; and submit final RMS data to ODJFS.

The local CSRMS coordinator is responsible to personally interview selected staff at the moment of observation to assure sampling accuracy, form completion, and quality control. The local CSRMS coordinator must sign the observation form of the employee being interviewed.

CSRMS Observation Moment:

The selected child support workers must complete the observation form by selecting the program category and type of activity being performed at the time designated through the study. The CS worker is to identify the case number or other designating numbers establishing case/client identity must be provided when applicable to form an audit trail. If no case number is available, documentation indicating the activity being performed needs to be present in the comments section of the observation form. If there are questions regarding completion of the form, they are to be directed to the local CSRMS coordinator.

Only individuals completing the observation form are to make any revisions and/or corrections and must initial any changes. If a participant cannot be located at the specific moment, the observation form may be left at the assigned work space. The completed form is to be retrieved as soon as possible. This applies to emergency situations or during times when an employee cannot be interrupted at the designated moment due to client interview. Forms not completed in 24 hours are to be considered invalid.

CSRMS Time Study Training Responsibility:

Training for the CSRMS time Study is completed at both the state and local level. The local CSRMS coordinator is responsible for training of new employees in the study theory, local procedures, observation form completion, coding and related definitions for program and activities.

The ODJFS Office of Fiscal Services, Bureau of County Finance and Technical Assistance does annual, if not quarterly, training for local CSRMS coordinators and child support workers, on any software changes, procedural training and data collection. The ODJFS County Finance fiscal supervisors work with counties on

form completion, coding and definitions, and the ODJFS County audit staff perform quarterly reviews of the CSRMS process, procedures, and results. The ODJFS County Finance fiscal supervisors provide training at quarterly meetings and on-on-one trainings to new county CSRMS coordinators and fiscal supervisors in conjunction with the ODJFS RMS administrator. Annual training for CSRMS is to be done at the Ohio Child Support Directors Association annual conference starting July 2004.

The ODJFS County Finance fiscal supervisors train internal ODJFS audit staff and Ohio Auditor of State auditors on RMS procedures. Changes to coding and definitions are communicated through the ODJFS Child Support manual and in trainings performed by the ODJFS County Finance fiscal supervisors and Bureau of County Finance and Technical Assistance.

CSRMS Time Study Application:

Data obtained from the CSRMS observation form is used to calculate the percentage of employee effort for each program administered by the county. These percentages are used to distribute the IM administration expenditures reported on the automated Monthly Financial Statement.

The result of a specific general program and activities codes within the CSRMS sample universe are identified and redistributed to other program areas based on the original number of observations for each program area. These specific activities are not program specific and affect "all" programs in the sample universe. The codes are as follows:

- Program 997 - Activity 997 Common to Several
- Program 998 - Activity 998 Non Reimbursable
- Program 999 - Activity 999 Position Idle or Invalid Response

Annually, ODJFS county audit staff, and the Auditor of State audit staff perform random reviews of RMS observations and processes. ODJFS County audit staff have developed an RMS audit guide. This guide is used to review the local process, interview individual workers, and as documentation for observations, etc. ODJFS County audit staff complete quarterly targeted reviews of counties to assure the RMS process and guideline are being followed. The auditor of State reviews RMS in their annual single state audit reviews and individual county reviews. The ODJFS audit guide is in the Appendix.

Child Support Administrative Cost Pool:

Costs contained in the CS administrative cost pool include salaries, compensation, training, travel, and operational costs inclusive of supplies, equipment, and overhead costs related to all employees assigned to CS program areas. This may include administrative contracts that are not readily assignable to a specific CS program area. These costs are added to the CS related shared costs determined by full-time equivalent

positions described in section V-B-5 to form the CS combined administrative cost pool. The cost pool is distributed by the quarterly percentages derived from the CSRMS process described above.

The child support administrative costs reported as “020” on the automated county specific monthly financial statement. The distribution of CS administrative costs appears on Schedules 1.B- Schedule of Effort Mapping, 1.C-Statement of Detailed allocations, and 1.H- RMS Detailed Allocations by Line code CFIS Reports. These reports are explained in greater detail in Section V- B-7.

CSRMS Record Retention and Location:

Information related to the confidence level, sample precision, sample design, and application are included in the IMRMS State Operating Manual. The IMRMS State Operating Manual is on file in the Ohio Department of Job and Family Services, Office of Fiscal Services, Bureau of County Finance and Technical Assistance, County Finance Section, RMS administrator. Observation forms are maintained at the local agency level for a period of three years or until audited.

Appendix References:

CSRMS Observations Forms, Instructions, Codes, and Definitions – Exhibit 3

Financial Codes - Exhibit 5

Section V-B-5

County Administration for Programs

Shared Cost Distribution

Shared costs are indirect costs which are incurred for a common purpose that benefit more than one major function and are not readily assignable to any specific cost center. Shared costs benefit two or more of the following major program areas: Social Services, Income Maintenance, and Child Support. Employees whose activities meet this definition must be classified and reported as "shared". Some examples are agency director, personnel, management information systems, and fiscal officers.

Shared costs include salaries, related compensation and operational costs inclusive of rent, leases, utilities, supplies, etc., for all employees assigned to indirect local agency functions and may include administrative contracts related to all major program areas. Shared costs are identified in both combined and stand alone CDJFS.

Expenditures reported as "shared" receive further refinement to identify their relationship to given local, state, and/or federal programs. Shared expenditures are reported on the automated county specific County Monthly Financial Statement as program code "010-Shared". The cost distribution methods used to achieve this identification are explained in the following paragraphs:

Shared costs are allocated by a two-phase process. In the first phase, shared costs identified are allocated to Income Maintenance (IM), Social Services (SS), and Child Support (CS), based on the average number of full-time equivalent (FTE) positions reported for these categories for the pay period that occur in the previous quarter. The automated quarterly Report of full-Time Equivalent Positions report show the number of staff for each category and calculates a quarterly percentage for each category. Percentages are calculated for each category of IM, SS, CS by dividing the total average number of full-time positions into the average number of full-time positions reported for IM, SS, and CS.

In the second phase, shared costs are further distributed to various programs based on the results of the Income Maintenance Random Moment Sample (IMRMS), Social Services Random Moment Sample (SSRMS), and Child Support Random Moment Sample (CSRMS) quarterly time studies as follows:

The IM portion of shared cost identified through phase one is added to IM Combined Administrative Costs to create an IM administrative cost pool. These costs are then distributed to TANF, Medicaid, Food Assistance, DS, Food Assistance Employment and Training, WIA, HealthChek, Medicaid Transportation, RRP, At Risk

Pregnancy, SSI Case Management, and other IM related programs based on percentages derived from the quarterly IM-RMS results.

The SS portion of shared cost identified in phase one is added to the SS administrative costs to create a SS administrative cost pool. These costs are then distributed to SSI Case Management, TANF, WIA, Title XX, RRSS, HealthChek, child welfare related Medicaid, IV-E, Non-reimbursable, and other social services related programs based on percentages derived from the quarterly Social Services Random Moment Sample results.

The CS portion of shared cost is identified in phase one and is added to the CS Administrative combined costs to create a CS administrative cost pool. Costs are distributed between IV-D and Non-IV-D activities based on percentages derived from the quarterly results of the CSRMS.

If a CDJFS performed ODJFS-Acknowledged program administered by other state or local agencies under the direction of the CDJFS director or other shared administrator, such as assistant director, staff is reported on the automated Quarterly Report of Full-Time Equivalent (FTE) positions. Shared employees do not participate in any ODJFS monitored time reports.

Costs are identified to the ODJFS acknowledged programs/functions based on distribution of the Shared Cost Pool by percentages derived from the FTE report. Expenditures relating to ODJFS acknowledged programs/functions are considered “non-reimbursable” for federal reporting purposes. However, these expenditures may be claimed by other state or local agencies to federal grant awards under their jurisdiction based on the percentage of shared costs identified to the specific ODJFS acknowledged program.

Appendix Reference:

FTE Report – Exhibit 6

Section V-B-6

County Administration for Programs

Workforce Investment Act (WIA) Local Area Administration for Programs

Effective September 11, 2000, the Department of Labor under 20 CFR Part 652; Part 660 et al released the final rule for the Workforce Investment Act (WIA). This rule introduced reform by streamlining services through a One-Stop service delivery system, empowering individuals through information and access to training resources through Individual Training Accounts, providing universal access to core services, increasing accountability for result, ensuring a strong role for Local Boards and the private sector in the workforce investment system, facilitating state and local flexibility, and improving youth programs.

The State of Ohio is divided into twenty-one Workforce Investment Areas that provide a One-Stop delivery system for WIA services. These WIA areas can provide services through a CDJFS, a Workforce Development Agency created through a commissioner or mayor resolution, or through a local, contracted provider. Each WIA area must select a fiscal agent who is responsible for all accounting/reporting activities in that area.

As stated, WIA services may be provided through a Workforce Development Agency (WDA). A WDA can be either a stand alone or combined with a CDJFS. If the WDA resides in a CDJFS or if a CDJFS is contracted with as a sub-recipient, then based on the cost structure of a CDJFS, their staff will participate in either the IM-RMS or SS-RMS time studies and report their expenditures and revenues on CDJFS' automated Workforce RMS Monthly Financial Statement (JFS 02711- Exhibit 4). Stand alone agencies with RMS eligible workers may participate in the State required WFRMS system and report their expenditures and revenues through the Monthly Financial Statement. Stand alone agencies may also follow other federally approved cost allocation methodology to allocate their expenditures between U.S. Department of Labor programs and report their expenditures and revenues through the Monthly Financial Statement. The RMS process is described below. Other cost allocation methodologies utilized by a Stand Alone Agency must be in compliance with the requirements set forth in 2 CFR 225 (formally A-87). All contracts with stand alone WDA and stand alone sub-recipients will be classified as a direct cost to the program, with costs being allocated according to statistics gathered through the WFRMS. This also applies to purchased services.

Expenditures related to the WIA program are reported on both an actual basis (service or good received within current month along with accompanying invoice) and accrual basis (service or good received but invoice not received). WIA areas must report expenditures, accruals, obligations, interest income, stand-in costs, and program income on a monthly basis to ODJFS, Office of Fiscal Services, Bureau of County Finance and Technical Assistance. In turn, this information is gathered and reported by ODJFS, Office of Fiscal Services, Bureau of Cost and Cash Management to the Department of Labor quarterly.

Expenditures for administrative purposes under WIA formula grants (Adult, Youth, & Dislocated Worker) are limited to no more than ten percent (10%) of the amount allocated to the local area. An additional five percent (5%) may be deducted for administrative costs for statewide workforce investment activities. Administration is defined as shared costs in combined workforce/human service agencies. Also, WIA areas must follow the WIA final rule regulations regarding administrative costs: 20 CFR 667.210 and 20 CFR 667.220.

Areas may transfer up to 50% of their Adult and Dislocated Worker funding between these programs. This transfer may occur on a quarterly basis by certification of the WIA area director.

Workforce Development Random Moment Sample: Stand Alone Agencies

Workforce development Random Moment Sample (WFRMS) is a cost allocation methodology designed to distribute expenditures for the Workforce development program among workforce development activities. These costs are pooled and are allocated to the benefiting local, state, and/or federal programs by the WIA area based on the results of the WFRMS Time Study described below or other federally approved methodology.

Pooled costs include those costs related to activities performed by workforce development workers for workforce development administrative functions.

Workforce development Random Moment Sample Time Study:

The Random Moment Sampling (RMS) process is a statistically valid study used to determine the percent of effort expended by workforce development workers and employees performing directly related workforce development functions on behalf of any variety of specific program and activities. The effort spent by the workforce development administrative staff is captured through the WFRMS Time Study.

Percentages are generated to distribute WFD administrative costs based on the number of observations and response to each activity and program to the applicable WIA categories. This study was developed on the premises of the original IMRMS system.

WFRMS Time Study Sample Size and Precision:

Annually, the ODJFS RMS administrator reviews the workforce development random moment sample study universe population, statistics, and expenditure rates of counties to validate correct county sample size. The WFRMS process is based on a calculated number of random moment observations for each county for workforce development workers. There are 354 samples completed each quarter for each of the stand alone workforce development enforcement agencies.

The sample sizes allow for a 95% confidence level plus a sample error of +/- 2.00 percent for those responses with an occurrence rate of 5.00 or more percent and =/- 5.00 percent for those responses with an occurrence rate of less than 5.00 percent. The ODJFS RMS administrator quarterly reviews this information to assure counties are meeting these precision rates.

The information relating to the WFRMS sample process is included in the User Manual for Central Office Operations Workforce Development Random Moment Sample System available upon request from ODJFS, Office of Fiscal Services, Bureau of County Finance and Technical Assistance (ODJFS RMS administrator).

WFRMS Time Study Elements:

The WFRMS observation form consists of two components; the program service by the worker, and the specific activity performed on behalf of the program utilized. A workforce development administrative staff may be assigned exclusively to perform WIA related functions or may be involved with one or more programs. The WFRMS is utilized to capture the time spent on WIA related activities.

WFRMS Sample Reporting Quarter:

The Workforce Development Random Moment Sample Study is completed by stand alone area workforce development workers on a quarterly basis. The WFRMS sampling quarter offsets the financial reporting quarter by one month and is completed on the following schedule:

WFRMS Sampling Quarter:	*Financial Reporting Quarter Applied:*
First Quarter – December, January, February	January, February, March
Second Quarter – March, April, May	April, May, June
Third Quarter – June, July, August	July, August, September
Fourth Quarter – September, October, November	October, November, December

WFRMS Time Study Participants:

The participants in the WFRMS study include all stand alone area workforce development positions that perform directly related program functions.

Effective the 15th day of the second month of the reporting quarter (January, April, July, and October) the area WFRMS coordinator must submit a workforce development employee roster upload containing the position number, employee name, position description, and/or classification title, and the location of the employee to be sampled each quarter to the ODJFS WFRMS administrator. The ODJFS RMS administrator reviews the rosters to assure all pertinent information is included and that WIA workers participating in the study meet the definition of the worker type required to participate in WFRMS study.

The local WFRMS coordinator is responsible for monitoring and timely completion of the study. If a position is vacant and will not be filled during the quarter, the position is to be removed from the roster. If a position becomes vacant during the quarter, the local WFRMS coordinator should identify the observations to be completed by the vacant position and code the observation forms 999 - Position Idle or Invalid Response. Once the vacant position is filled by a temporary or permanent employee, that employee is to participate in the study and assumes responsibility for completion of the form.

Under no circumstances, can an employee be entered into the system more than one time. If an employee is on leave the RMS Coordinator will complete the observation form with appropriate codes for leave. If an employee absence is expected to continue through the majority of the next RMS observation period, the RMS coordinator will remove the position from the RMS roster. The local WFRMS coordinator must review all observations to assure study results have been completed accurately and timely.

WFRMS Time Study Hours:

The WFRMS sample is conducted during the area's staff work hours. Quarterly, the local WFRMS coordinator reviews and updates the area's staff hours and submits this information to the ODJFS RMS administrator. The actual area hours are used unless there are flexible hours. If an area uses flex time, each flex schedule is entered into the RMS system with staff working those flex schedules entered as separate groups within the system. The area is to select a core lunch hour for each group. The core lunch hour does not exceed one hour and is when the majority of participants take lunch. There will be no observations administered during this time.

WFRMS Sample Selection:

ODJFS, Office of Fiscal Services, Bureau of County Finance and Technical Assistance, ODJFS RMS administrator generates the quarterly county specific sample using the sample size, roster, and work hours submitted by the local WFRMS coordinator. The WIA programs and activities to be sampled are updated quarterly in WFRMS software by the ODJFS RMS administrator. New program descriptions and activity definitions are issued to the counties through the ODJFS RMS development manual. The sample selection is generated through the ODJFS RMS software and downloaded to area agencies via e-mail. The local WFRMS coordinator is responsible for uploading the sample into the WFRMS software and printing the observation forms with sample information.

WFRMS Sample Control Group:

Four percent of all WFRMS samples are selected as a control group. This group is used as a method of quality control to monitor the results of the entire sample. An asterisk will appear on the control group list and on observation forms. The local WFRMS coordinator will personally interview these individuals and sign the form. The local WFRMS coordinator will compare the results of the control group to the entire sample results to assure the results are valid and consistent with the activities occurring at the local level.

WFRMS Time Study Coordinators:

Each local agency must assign a local WFRMS coordinator and alternate local WFRMS coordinator(s) to administer each workforce development RMS time study. The local WFRMS coordinator determines the number of alternate coordinators based on county size, employee location, staff time, and other pertinent factors.

The responsibility of the local WFRMS coordinator(s) include: act as liaison for communications with ODJFS RMS administrator; review local precision data; review and monitor the control group results to total results; provide quarterly updates; receive, distribute, monitor, collect and maintain WFRMS observation forms; review forms for accuracy and completeness; and submit final RMS data to ODJFS.

The local WFRMS coordinator is responsible to personally interview selected staff at the moment of observation to assure sampling accuracy, form completion, and quality control. The local WFRMS coordinator must sign the observation form of the employee being interviewed.

WFRMS Observation Moment:

The selected workforce development workers must complete the observation form by selecting the program category and type of activity being performed at the time designated through the study. The WIA staff is to identify the case number or other designating numbers establishing case/client identity must be provided when applicable to form an audit trail. If no case number is available, documentation indicating the activity being performed needs to be present in the comments section of the observation form. If there are questions regarding completion of the form, they are to be directed to the local WFRMS coordinator.

Only individuals completing the observation form are to make any revisions and/or corrections and must initial any changes. If a participant cannot be located at the specific moment, the observation form may be left at the assigned work space. The completed form is to be retrieved as soon as possible. This applies to emergency situations or during times when an employee cannot be interrupted at the designated moment due to client interview. Forms not completed in 24 hours are to be considered invalid.

WFRMS Time Study Training Responsibility:

Training for the WFRMS time Study is completed at both the state and local level. The local WFRMS coordinator is responsible for training of new employees in the study theory, local procedures, observation form completion, coding and related definitions for program and activities.

The ODJFS Office of Fiscal Services, Bureau of County Finance and Technical Assistance does annual, if not quarterly, training for local WFRMS coordinators and workforce development workers, on any software changes, procedural training and data collection. The ODJFS County Finance fiscal supervisors work with counties on form completion, coding and definitions, and the ODJFS County audit staff perform quarterly

reviews of the WFRMS process, procedures, and results. The ODJFS County Finance fiscal supervisors provide training at quarterly meetings and on-on-one trainings to new county WFRMS coordinators and fiscal supervisors in conjunction with the ODJFS RMS administrator.

The ODJFS County Finance fiscal supervisors train internal ODJFS audit staff and Ohio Auditor of State auditors on RMS procedures. Changes to coding and definitions are communicated through the ODJFS RMS manual and in trainings performed by the ODJFS County Finance fiscal supervisors and Bureau of County Finance and Technical Assistance.

WFRMS Time Study Application:

Data obtained from the WFRMS observation form is used to calculate the percentage of employee effort for each program administered by the area. These percentages are used to distribute the WFD administration expenditures reported on the automated Monthly Financial Statement.

The result of a specific general program and activities codes within the WFRMS sample universe are identified and redistributed to other program areas based on the original number of observations for each program area. These specific activities are not program specific and affect "all" programs in the sample universe. The codes are as follows:

- Program 997 - Activity 997 Common to Several
- Program 998 - Activity 998 Non Reimbursable
- Program 999 - Activity 999 Position Idle or Invalid Response

Annually, ODJFS county audit staff, and the Auditor of State audit staff perform random reviews of RMS observations and processes. ODJFS County audit staff have developed an RMS audit guide. This guide is used to review the local process, interview individual workers, and as documentation for observations, etc. ODJFS County audit staff complete quarterly targeted reviews of counties to assure the RMS process and guideline are being followed. The auditor of State reviews RMS in their annual single state audit reviews and individual county reviews.

Workforce Development Administrative Cost Pool:

Pooled costs include salaries, compensation, training, travel, and operational costs inclusive of supplies, equipment, and overhead costs related to all employees assigned to WFD areas. This may include administrative contracts that are not readily assignable to a specific WFD program area. These costs are added to the WFD related shared costs determined by full-time equivalent positions described in section V-B-5 to form the WFD combined administrative cost pool. The cost pool is distributed by the quarterly percentages derived from the WFRMS process described above.

The workforce development administrative costs reported as “020” on the automated county specific monthly financial statement. The distribution of WFD administrative costs appears on Schedules 1.B- Schedule of Effort Mapping, 1.C-Statement of Detailed allocations, and 1.H- RMS Detailed Allocations by Line code CFIS Reports. These reports are explained in greater detail in Section V- B-7.

WFRMS Record Retention and Location:

Information related to the confidence level, sample precision, sample design, and application are included in the RMS State Operating Manual. The RMS State Operating Manual is on file in the Ohio Department of Job and Family Services, Office of Fiscal Services, Bureau of County Finance and Technical Assistance, County Finance Section, RMS administrator. Observation forms are maintained at the local agency level for a period of three years or until audited.

Appendix Reference:

WFDRMS Observation Form, Instructions, Codes, and Definitions – Exhibit 4

Financial Codes – Exhibit 5

Section V-B-7

County Administration for Programs

Summarization and Federal Reporting

The County Finance Information System (CFIS) is a collection of multiple applications that include the QuIC+ application located at the County Agencies throughout the state, CFIS_FS - a file consolidation and validation application at ODJFS and the Ohio Administrative Knowledge System (OAKS). OAKS generates County Finance specific state and local reports based on data received and uploaded directly from local agencies QuIC+ application. Reports generated through OAKS are consistently formatted and contain the same information for each agency type and local entity for each of the 88 county departments of job and family services, 88 local child support enforcement agencies, 88 local public children services agencies, and local workforce development agencies. The reports included in this section specifically relate to ODJFS local cost allocation plan direct and allocated costs for local agencies. Costs are summarized quarterly by fund, grant, budget reference, account, project, agency use and reporting chartfields for ODJFS and federal reporting purposes.

The following is a description and purpose of each report, explanation of the information contained, and the relationship to the ODJFS cap for local agencies:

Schedule 1.A – CFIS – Statement of Financial Mapping (line code):

This report shows the account used to report receipts and disbursements in each agency type. The costs related to the Income Maintenance Combined, Social Services Administrative, Child Support Administrative, and Shared costs pools and direct costs for each program administered by a specific local agency are summarized by project. Costs are aggregated monthly and summarized quarterly. These reports are produced and summarized for each county and on a statewide basis.

Schedule 1.A – CFIS – Statement of Financial Mapping (non line code):

This report shows the account used to report receipts and disbursements in each agency type. The costs related to the Income Maintenance Combined, Social Services Administrative, Child Support Administrative, and Shared costs pools and direct costs for each program administered by a specific local agency are summarized by project. Costs are aggregated monthly and summarized quarterly. These reports are produced and summarized for each county and on a statewide basis.

Schedule 1.B – CFIS – Schedule of Effort Mapping

This report is produced by agency type and shows the FTE, Income Maintenance RMS, and Social Services RMS statistics in the local County Department of Job and Family Services, the RMS statistics in the Child Support Enforcement Agency, the Social Services RMS Statistics in the Public Children Services Agency, and the RMS Statistics in the Workforce Development Agencies. This report is generated on a quarterly basis and summarizes the information by project, agency use, and the type of statistic on a quarterly basis.

Schedule 1.C – CFIS – Statement of Detailed Allocations:

This report is produced by agency type and shows the allocation of the Shared, Income Maintenance Combined, Income Maintenance Shared, Social Services Administrative, and Social Services Shared Cost Pools by the effort reporting statistics in the local County Department of Job and Family Services, the Child Support Administrative Cost Pool distribution by effort reporting in the Child Support Enforcement Agency, the Child Welfare Pool distribution by effort reporting in the separated Public Children Services Agency, and the Workforce Development Pool distribution by effort reporting in the separated Workforce Development (Conventional) Agencies. This report is generated on a quarterly basis and summarizes the information by project or agency use, type of costs, percentage, and amount distributed to each line code by month, totaled quarterly.

Schedule 1.D – CFIS – Statement of Net Expenditures by Source (non line code):

This report is produced by agency type and shows net costs based on direct, indirect (shared), and by effort reporting results. These costs are broken down by project/account combination and percentage of total costs for each grant. The costs are totaled for each month and for the quarter.

Schedule 1.D – CFIS – Statement of Net Expenditures by Source (line code):

This report is produced by agency type and shows net costs based on direct, indirect (shared), and by effort reporting results. These costs are broken down by line code and percentage of total costs for each grant. The costs are totaled for each month and for the quarter.

Schedule 1.E – CFIS – Net Expenditures and Receipts after Allocations:

This report is produced by agency type and summarizes the net expenditures after all effort reporting allocations occur and adds direct costs to the pooled costs. Cost information is broken down by line code, monthly amount and quarterly total. This report is not being used in the new system.

Schedule 1.F – CFIS – Net Expenditures and Receipts after FFP:

This report is produced by agency type and shows costs as federal, state/federal and local. The information is summarized by project/account combination, federal, state/federal, and local with a monthly total. The costs are summarized monthly and quarterly and tie back to the previous reports.

Schedule 1.H – CFIS – RMS Detailed Allocations by Line Code:

This schedule shows the cost pools, by agency type, distributed by the RMS percentages. The information is summarized by line code, RMS project code, RMS agency use code, and distribution of costs by month, with a quarterly total.

Appendix References:

CFIS Process – Exhibit 6

Section V-B-8

County Administration for Training Programs

Professional Education Program

The Ohio Department of Job and Family Services (ODJFS) administers the professional education program throughout Ohio. This program was designed to assist county agencies in addressing the training and educational needs of Ohio's county job and family services, child support enforcement, workforce development, and children services employees; and the tuition reimbursement program allows federal assistance for formal education and training for those employees. Course applications are approved at the discretion of the county agency director or designee, and are contingent upon the availability of funds.

County agency directors may require county employees enrolled in courses approved for tuition reimbursement to pay tuition to the eligible institution. Employees will be reimbursed after successful completion of approved courses by the county. Counties will be reimbursed the federal financial participation rate based on successful completion and worker type.

Counties request federal financial participation of allowable costs reimbursed to an employee under the Professional Education Program in the same manner as other worker training. Expenditures are allocated in accordance with the salary and benefits of the staff member being reimbursed. The costs shall be placed in the appropriate worker type/program area cost pool and distributed based on the quarterly random moment sampling time study percentages. This ensures children services reimbursements will be made on a county specific basis using each county's Title IV-E FFP rate.

County agencies are required to provide the non-FFP cash match for county employees using either county funds or a state funded allocation.

Regional Training Centers

For training purposes, the state of Ohio is divided into four Regional Training Centers, or RTCs. Each RTC is responsible for the budgeting, scheduling, registration, and administration of competency-based OWF/PRC social service-related training within its region, and for the production of related quarterly training calendars. RTCs are also responsible for collaborating with their constituent agencies regarding the identification of training needs, the implementation of training, transfer of learning, and other training-related issues. The purpose of the RTC is to develop, implement, and maintain high-quality, comprehensive, competency-based, in-service training. This training develops the knowledge and skills of county Job and Family Services staff and their community partners in order to enable them to address effectively the varied and changing needs of adults in Ohio whose service goals include self-sufficiency and safety.

Agency staff may attend training in any of the regions a course is offered. The local entities whose staff receive training are not charged a fee by the host counties for the provision of training. The four county

entities that serve as the Regional Training Centers are: Franklin County Department of Job and Family Services; Hamilton County Department of Job and Family Services; Lucas County Department of Job and Family Services; and Summit County Department of Job and Family Services.

The operating funding for the Adult Services and Family Services (ASFS) training is issued as a supplement to the county's general social services allocation. The operating funding compensates the RTC county for manpower costs associated with its procurement and provision of training. Such manpower costs will not be permitted to be direct charged to the supplement. All county manpower costs associated with the procurement and delivery of training are assessed and financed through the general cost allocation process that governs all operating costs. All county manpower costs are distributed per normal RMS cost allocation procedures.

The cost of instruction funding for ASFS training are issued as separate allocations. The instruction funding is meant to compensate the RTC County for its direct out-of-pocket costs associated with procuring and providing training. Allowable costs include: direct third party costs incurred to procure or provide training; reproduction and printing costs not done in-house; fees paid to third party trainers; purchased curriculum pre-approved by ODJFS; and supplies that are directly consumed in the delivery of training. These costs are direct charges to Title XX.

Costs associated with this funding are identified and claimed through special coding in CFIS designated for this purpose.

Section V-C

County-Wide Indirect Cost Allocations Plans

County-wide indirect costs are those allowable costs incurred by other county agencies (e.g., county auditor, county prosecutor, county treasurer, etc.) for the benefits of the CDJFS. Annually, the Board of County Commissioners must arrange for the preparation of an annual cost allocation plan. This plan is submitted to the Bureau of County Audits. After submittal of the county-wide indirect costs allocation plan, the CDJFS may bill for these costs through the automated monthly financial statement.

The county-wide indirect cost plan is required to support the distribution of any indirect costs related to grant programs. Costs identified in the plan must be supported by formal accounting records to substantiate the expenditures to be charged through the plan. The plan must cover all costs of the CDJFS and any costs allocated under plans of other agencies or organizational units which are included in the costs of federally sponsored programs. Cost allocation plans of all agencies rendering services to the CDJFS are to be presented in a single document. The allocation plans are to include at least the following:

- Nature and extent of services provided and their relevance to the federally sponsored program.
- Items of expense to be included.
- Methods to be used in distributing costs.

Section V-D

Cost Allocation Methodology for Duplicate Data Processing

Computer costs in the CDJFS, CSEA, or PCSA that duplicate federally-funded statewide information systems or support state-funds-only programs shall not be claimed for federal reimbursement. The following procedures shall be followed by the above referenced entities to identify, accumulate and report computer costs on the county monthly expenditure reports. This is inclusive of all computer systems supporting ODJFS administered programs.

County agencies are required to set up a data processing account coding system to identify all computer jobs that are federally non-reimbursable. Counties that operate their own computer facility must set up or modify their own job account coding system to identify any duplicate data processing functions. If the agency uses services from a central data processing facility (CDPF), it will need to modify the system it now uses to identify all job and family services costs to allow the county agency to correctly identify and report automatic data processing (ADP) costs that are federally non-reimbursable.

County agencies are permitted to choose the methodology for identifying, allocating, and charging of ADP costs. The method used must result in an equitable distribution of costs that is in proportion to the benefits received. ODJFS does not mandate a single method of capturing and allocating ADP costs since county agencies vary in organization and administration of programs and activities.

The county agency shall review each data processing job to determine: The purpose of the job; data processing activity; federal, state, or county programs supported; and appropriate reimbursement rate. Agencies using CDPF shall modify their system to capture the required detail. Counties using their own computer facilities may need to develop a data processing job account system to classify the data processing expenditures.

The county must identify unallowable expenditures and report them as non-reimbursable so they are not claimed for federal reimbursement. At minimum, the county will code these jobs so the related costs are not claimed. The agency may claim the remaining data processing expenditures based on its chosen allocation methodology to claim indirect costs.

County agencies are permitted to direct charge ADP costs. If a county agency plans to charge data processing costs to the programs/categories they directly support, all data processing jobs will need to identify the program being supported and the correct FFP rate.

The county agencies shall report non-reimbursable charges for non-reimbursable data processing costs on their specific County Monthly Financial Statement as “899-23”. The counties’ use of the data processing job account codes and reporting of ADP costs as either reimbursable or non-reimbursable and are subject to audit by all levels of government.

List of Appendices

Appendix A – ODJFS Program Guide

Appendix B – ODJFS County Program Instructions and Reports

- Exhibit 1 - IMRMS Observation Forms, Instructions, Codes, and Definitions
- Exhibit 2 - SSRMS Observation Forms, Instructions, Codes, and Definitions
- Exhibit 3 - CSRMS Observation Forms, Instructions, Codes, and Definitions
- Exhibit 4 - WFRMS Observation Forms, Instructions, Codes and Definitions
- Exhibit 5 – CWRMS Observation Forms, Instructions, Codes and Definitions
- Exhibit 6 - Overview Of CFIS Process, FTE Report, and FFP By RMS Code Chart
- Exhibit 7 - Title IV-E Administration and Training Claim Calculation

Appendix A

ODJFS Program Guide

http://www.odjfs.state.oh.us/forms/file.asp?id=55241

Appendix B

ODJFS County Program Instructions and Reports

- Exhibit 1 - IMRMS Observation Forms, Instructions, Codes, and Definitions
- Exhibit 2 - SSRMS Observation Forms, Instructions, Codes, and Definitions
- Exhibit 3 - CSRMS Observation Forms, Instructions, Codes, and Definitions
- Exhibit 4 - WFRMS Observation Forms, Instructions, Codes and Definitions
- Exhibit 5 – CWRMS Observation Forms, Instructions, Codes and Definitions
- Exhibit 6 - Overview Of CFIS Process, FTE Report, and FFP By RMS Code Chart
- Exhibit 7 - Title IV-E Administration and Training Claim Calculation

ODJFS County Program Instructions and Reports

Exhibit 1 - IMRMS Observation Forms, Instructions, Codes, and Definitions

OHIO DEPARTMENT OF JOB & FAMILY SERVICES

Income Maintenance RMS - Random Moment Sample Observation Form

SECTION I: CASE INFORMATION - Select One

◯ 001 Not Working On Case ◯ 002 Case Number_____

SECTION II: PROGRAMS - Select ONLY One

◯ 100 OWF
◯ 101 PRC Transitional
◯ 102 PRC
◯ 104 KPIP
◯ 105 TANF Special Programs
◯ 200 Medicaid
◯ 201 Children's Health Ins Program (CHIP)
◯ 202 Medicaid Transportation Direct Delivery
◯ 300 Food Assistance & FAET
◯ 400 WIA
◯ 401 WIA National Emergency Grants
◯ 500 Child Care
◯ 501 Non-TANF Child Care
◯ 600 Refugee Resettlement Program
◯ 700 Title XX Program (>200% FPL)
◯ 760 Child Welfare
◯ 800 Title XX - TANF Transfer (<200% FPL)
◯ 900 Disability Eligibility Assistance
◯ 997 Common To Several
◯ 998 Non-reimbursable
◯ 999 Position Idle or Invalid Response

SECTION III: ACTIVITIES - Select ONLY One

◯ 100 TANF Admin/Eligibility Determination
◯ 101 TANF Case Management
◯ 102 TANF Work Activities
◯ 103 TANF Education & Training
◯ 104 TANF Work Subsidies/Subsidized Emp Prog
◯ 105 TANF Transp, Support Svcs For Unemp Fam
◯ 106 TANF Transportation, Non-assistance
◯ 110 TANF Non-recurrent Short-term Benefits
◯ 111 TANF Prevention of Out-of-wedlock Pregnancy
◯ 113 TANF Other PRC activities
◯ 200 Medicaid Eligibility Activities
◯ 201 SSI Case Management
◯ 202 Medicaid Healthchek
◯ 203 Medicaid Pregnancy Related Services
◯ 204 Medicaid Non-emergency Transportation
◯ 205 Medicaid Outstation Elig at DSH/FQHC
◯ 206 Medicaid RSS
◯ 207 Medicaid Program Integrity
◯ 300 FA Certification
◯ 301 FA Quality Control/ Sup Case Review
◯ 302 FA Fraud Investigation/Prosecution
◯ 303 FA Appeal Hearings
◯ 306 FA Other
◯ 307 FA ADP
◯ 308 FAET
◯ 400 WIA Youth Ages 14-21 Out of School
◯ 401 WIA Youth Ages 14-21 In School
◯ 402 Adult Activities
◯ 403 Dislocated Worker Activities
◯ 404 Rapid Response Activities
◯ 405 WIA Administration
◯ 408 WIA Common To Several
◯ 437 Disability Program Navigator Initiative
◯ 443 NEG Wilmington OH-18 Core Intensive Serv.
◯ 444 NEG Wilmington OH-18 Funded Training
◯ 445 NEG Wilmington OH-18 Funded Support
◯ 446 NEG Wilmington OH-18 Other
◯ 453 NEG Flood OH-17 Core Intensive Serv.
◯ 455 NEG Flood OH-17 Funded Support
◯ 456 NEG Flood OH-17 Other
◯ 463 NEG OH-19 Core and Intensive Services
◯ 464 NEG OH-19 Funded Training
◯ 465 NEG OH-19 Funded Supportive Services
◯ 466 NEG OH-19 Other
◯ 467 NEG OH-19 Prog Mgt & Oversight (Admin)
◯ 473 NEG OH-20 Funded Core & Intensive Services
◯ 481 NEG-22 CORE intensive serv
◯ 500 Child Care Eligibility Determination
◯ 501 CC Provider Recruitment, Cert & Supervision
◯ 502 Child Care Quality
◯ 503 Child Care Care Administration
◯ 504 Child Care Information
◯ 505 Title XX Child Care
◯ 506 Protective Child Care
◯ 507 Special Needs Child Care
◯ 508 Homeless Child Care
◯ 600 Refugee Cash & Medical Assistance
◯ 601 Refugee Social Services
◯ 602 Refugee Targeted Assistance
◯ 701 XX Information & Referral Services
◯ 702 XX Residential Treatment Services
◯ 703 XX Foster Care Services For Children
◯ 708 XX Recreation Services
◯ 710 XX Adoption
◯ 713 XX Protective Services For Children
◯ 715 XX Day Treatment For Children
◯ 716 XX Counseling Services
◯ 719 XX Foster Care Services For Adults
◯ 720 XX Home Delivered Meals
◯ 721 XX Home Based Services
◯ 722 XX Svcs For Communicatively Impaired
◯ 723 XX Protective Services For Adults
◯ 726 XX Employment Services
◯ 728 XX Congregate Meals
◯ 729 XX Health Related Services
◯ 730 XX Family Planning
◯ 733 XX Case Management
◯ 734 XX Legal Services
◯ 735 XX Transportation
◯ 736 XX Spec Svcs For Alc & Drug Abuse
◯ 754 XX Education & Training Services
◯ 755 XX Housing Services
◯ 756 XX Indep & Transitional Living Services
◯ 757 XX Pregnancy & Parenting Services
◯ 758 XX Prevention & Intervention Services
◯ 759 XX Special Services For Youth Criminals
◯ 760 CW PRC Eligibility
◯ 761 CW Intake & Investigation
◯ 762 CW PRC Family Preservation Activities
◯ 764 CW Title IV-E Eligibility Determination
◯ 765 CW Medicaid Eligibility & Referral
◯ 766 CW Medicaid Admin Case Management
◯ 767 CW Medicaid Management
◯ 768 CW Medicaid Transportation
◯ 769 CW Custody - Case Management
◯ 770 CW Non-Custody - Case Management
◯ 771 Child Welfare - Placement & Judicial
◯ 772 Child Welfare - Treatment & Counsel
◯ 773 CW Fee-for-service (Children Services)
◯ 774 Chafee
◯ 776 Kinship Navigator Outreach
◯ 777 KPIP - Administration
◯ 779 CW Family First Activities
◯ 782 CW Human Services Levy Children (NRB)
◯ 783 CW Human Services Levy Adult (NRB)
◯ 784 Child Welfare Training
◯ 785 CW PRC Custody Case Management
◯ 786 CW PRC Non-Custody Case Management
◯ 860 XX TANF Information & Referral Services
◯ 861 XX TANF Recreation Services
◯ 862 XX TANF Adoption
◯ 863 XX TANF Protective Services For Children
◯ 865 XX TANF Day Treatment For Children
◯ 866 XX TANF Counseling Services
◯ 867 XX TANF Case Management
◯ 868 XX TANF Transportation
◯ 869 XX TANF Spec Svcs For Drug & Alc Abuse
◯ 870 XX TANF Education & Training Services
◯ 871 XX TANF Pregnancy & Parenting Services
◯ 872 XX TANF Prevention & Intervention Services
◯ 873 XX TANF Spec Svcs For Youth Criminals
◯ 874 XX TANF Family Planning
◯ 875 XX TANF Adult Protective Services
◯ 900 DFA Eligibility Activities
◯ 997 Common To Several
◯ 998 Non-reimbursable
◯ 999 Position Idle or Invalid Response

FOR DEMONSTRATION PURPOSES ONLY

Comments:

Form Completed By: (Initial)_____

Ohio Department of Job and Family Services

INSTRUCTIONS FOR COMPLETING JFS 02710
INCOME MAINTENANCE RMS - RANDOM MOMENT SAMPLE OBSERVATION

GENERAL INSTRUCTIONS

As part of the county's designated sample population, you have been selected, at random, to tell ODJFS what program you are working on and the activity you are engaged in at a randomly chosen moment. The information reported on the JFS 02710 is used to determine how the administrative costs in your county are spread among the programs for federal financial participation.

This is not a device for evaluating your individual performance.

OBSERVATION FORM

The observation form is divided into three major sections. *One selection must be made in each section.*

SECTION I - CASE INFORMATION

Indicate in this section, whether or not you are working on a case, and if so, the specific case number. Select one of the following codes:

001	Not Working On a Case	Not engaged in case-related activity.
002	Case Number	Enter the state case number or other number, such as social security number or agency case number that identifies the case or consumer receiving the service.

SECTION II - PROGRAMS

Select the most appropriate program code that you are working on at the selected moment.

100	OWF	Activities provided to Ohio Works First (OWF) recipients.
101	PRC Transitional	Prevention, Retention, and Contingency (PRC) families in a transitional program and no longer eligible for OWF cash assistance due to employment.
102	PRC	Activities related to clients receiving benefits and services through county Prevention, Retention and Contingency (PRC) plan.
104	KPIP	Activities related to the Kinship Permanency Incentive Program (KPIP) program.
105	TANF Special Programs	Any new or existing TANF programs not otherwise identified by program codes.
200	Medicaid	Assistance to eligible low income people of all ages who do not have the money to pay for medical services extended under Title XIX of the Social Security Act.
201	Children's Health Insurance Program (CHIP)	Health insurance services provided to eligible children which include medical assistance percentage (MAP) cases where children are age 0-18 with income 150 – 200% FPL; or MAP with children age 0-5 with income 134-150% FPL and there is **NO** Creditable Health Insurance; or MAP with children age 6-18 with income 101-150% FPL and there is **NO** Creditable Health Insurance.
202	Medicaid Transportation Direct Delivery	Direct delivery of transportation services to the following Medicaid programs, including: pregnancy related services, Healthchek and non-emergency transportation programs. Do not use for administrative activities related to Medicaid transportation.
300	Food Assistance and FAET	Activities related to the food assistance and food assistance employment and training (FAET) programs.

400	WIA	Activities and services that increase the employment, retention and earnings of participants, increase occupational skill attainment by participants, and reduce welfare dependency.
401	WIA National Emergency Grants (NEG)	Under the Workforce Investment Act (WIA), NEG provides emergency employment and training assistance to workers affected by major economic dislocations, such as plant closures, mass layoffs, or closures and realignments of military installations; or to provide assistance for an area that has suffered an emergency or a major disaster; or to provide additional assistance to eligible dislocated workers.
500	Child Care	Activities for child care activities.
501	Non-TANF Child Care	Child care services available statewide to clients who are not receiving TANF services.
600	Refugee Resettlement Program	The Refugee Resettlement Program is federally funded and provides for cash and medical assistance and social services to refugees who are ineligible for TANF, SSI and Medicaid.
700	Title XX Program (>200% FPL)	Services to families, children, and adults to strengthen family life and restore, maintain, or improve capabilities for self-support, self-care, and independent living.
760	Child Welfare	Activities involved with the investigation and treatment of child abuse and neglect.
800	Title XX TANF (<200% FPL)	Activities for TANF recipients which strengthen family life and restore, maintain, or improve capabilities for self-support, self-care and independent living.
900	Disability Eligibility Assistance	Provides assistance to individuals or families not eligible for OWF or SSI.
997	Common to Several	Activity associated with more than one program, including activities that benefit multiple programs and general administrative activities that cannot be associated with a single program represented on this time study.
998	Non-reimbursable	Activities that are not being reimbursed or are being reimbursed through a mechanism other than a specific program allocation, such as a special project allocation, contract, or memorandum of understanding with another family services agency or workforce development agency.
999	Position Idle or Invalid Response	Position idle due to vacancy, absence, meal, break or personal business; or invalid response due to incorrect label on observation form or other reason.

SECTION III - ACTIVITY CODES

Select the one activity that best describes what you are doing at the selected moment.

100	TANF Administration/ Eligibility Determination	Includes activities related to general administration and coordination of TANF programs, including eligibility determinations; administering sanctions; eligibility screening interviews; intake; review of household reports; eligibility review; benefit changes; appeal hearings; recordkeeping changes to file; overpayment preparation; IEVS activity; contract creation and administration; preparation of program plans, budgets and schedules; monitoring of programs and projects; fraud and abuse units; procurement activities; public relations; services related to accounting, litigation, audits, management of property, payroll and personnel; management information systems not related to the tracking and monitoring of TANF requirements; and preparing reports and other documents. Does not include: Direct costs of providing program services to clients, such as costs of providing diversion benefits and services; providing program information to clients (use 101); screening and assessments (use 101); development of employability plans (use 102); work activities (use 102); post-employment services; work supports (use 105, 106, 111); and case management (use 101).
101	TANF Case Management	Includes activities related to case management other than activities related to job search/employment/training. Includes providing program information to clients and screening for barriers to employment and assessments. Does not include: Administrative activities such as eligibility determinations or contract administration (use 100).
102	TANF Work Activities	Includes all work activities that do not fall within work subsidies (104) or education and training (103); activities that relate to work activity programs, including development of employability plans; staff costs related to providing work experience and community service activities, on the job training, job search and job readiness, job skills training, and training provided as vocational educational training; related services (such as employment counseling, coaching, job development, information and referral, and outreach to business and non-profit community groups) and activities related to providing other work-related expenses such as costs for work clothes and equipment. Does not include: Administrative activities such as eligibility determination or contract administration (use 100).
103	TANF Education and Training	Services provided to improve knowledge of daily living skills and to enhance cultural opportunities. Services may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language and General Educational Development (GED) Component services or activities may include screening; assessment and testing; individual or group instruction; tutoring; provision of book, supplies and instructional materials; counseling, transportation; and referral to community resources.
104	TANF Work Subsidies / Subsidized Employment	Activities related to work subsidies, which include payments to employers or third parties to help cover the cost of employee wages, benefits, supervision or training; activities related to Ohio Works First subsidized employment, PRC employer subsidy programs, and employer incentives. Does not include: Administrative activities such as eligibility determination or contract administration (use 100).

105	TANF Transportation Support Services for Unemployed Families	Activities related to transportation and other supportive services that meet the federal definition of "assistance" (ongoing transportation activities for families who are not employed). Car repairs, allowances, bus tokens, car payments, auto insurance reimbursement, and van services. Transportation activities for families that are not employed but need supportive services to participate in other work activities such as community service, education, training or for respite purposes. Activities related to work allowances for families who are not employed. Does not include: Transportation or other supportive services provided to unemployed families provided as a non-recurrent, short-term benefit (this would not be defined as "assistance," so use 106); administrative activities such as eligibility determinations or contract administration (use 100).
106	TANF Transportation Non-assistance	Includes activities related to transportation that do not meet the federal definition of "assistance." This includes transportation activities for families who are employed (including work allowances) and all transportation activities provided as a nonrecurring, short-term benefit (regardless of employment status). Car repairs, allowances, bus tokens, car payments, auto insurance reimbursement, and van services. Does not include: Administrative activities such as eligibility determinations or contract administration (use 100).
110	TANF Non-recurrent Short-term Benefits	Includes activities related to PRC short-term, non-recurrent benefits to families (they do not meet the federal definition of "assistance") in the form of cash, vouchers, subsidies or similar form of payment to deal with a specific crisis situation or episode of need and excluded from the definition of assistance, including housing and rent assistance. Does not include: Activities relating to transportation (including car repairs) that do not meet the definition of "assistance" (use 106 instead), work activities and expenses (such as applicant job search) provided under a diversion program (use 102); administrative activities such as determination of eligibility (use 100).
111	TANF Prevention of Out-of-Wedlock Pregnancy	Includes activities related to programs designed to meet TANF purpose 3, "prevent and reduce the incidence of out-of-wedlock pregnancies." Does not include: Administrative activities such as eligibility determination or contract administration (use 100).
113	TANF Other PRC Activities	Includes activities related to non-assistance benefits and services that do not fall under any of the other codes (esp. 111); for example activities related to general family preservation activities, parenting training, substance abuse treatment, counseling, domestic violence services, adult literacy and child reading programs youth education and support services. Does not include: Activities related to non-recurrent short-term benefits (use 110); transportation (including car repairs) that does not meet the definition of "assistance" (use 105 or 106 instead); activities related to providing work-related expenses (use 102), work activities (use 102), work subsidies (use 104), education and training (use 103), or child care; administrative activities such as eligibility determination or contract administration (use 100).
200	Medicaid Eligibility Activities	Includes activities related to general administration and coordination of Medicaid programs, including eligibility determinations; administering sanctions; screening interviews; intake; review of household reports; eligibility review; benefit changes; appeal hearings; recordkeeping changes to file; overpayment preparation; IEVS activity; contract creation and administration; preparation of program plans, budgets and schedules; procurement activities; public relations; services related to accounting, litigation, audits, management of property, payroll and personnel; management information systems not related to the tracking and monitoring of Medicaid requirements; preparing reports and other documents; Quality Control; Quality Assurance; Peer Reviews; and Supervisory Reviews.

201	SSI Case Management	Assesses the needs of applicants and recipients alleging a disability, potentially eligible for Supplement Security Income (SSI); provides assistance in obtaining SSI and Medicaid for eligible recipients.
202	Medicaid Healthchek	Activities to provide preventive health screening and services to children.
203	Medicaid Pregnancy Related Services	Enhanced services for Medicaid eligible pregnant women.
204	Medicaid Non-emergency Transportation	Transportation for a patient whose medical condition does not require immediate response for the provision of medical treatment.
205	Medicaid Outstation Eligibility at DSH/FQHC	Activities for out stationed eligibility workers only at disproportionate share hospitals (DSH) and federally qualified health clinics (FQHC).
206	Medicaid RSS	Activities associated with all Medicaid Residential State Supplement (RSS) programs.
207	Medicaid Program Integrity	Activities related to fraud investigations, computations, case preparation, collection, court hearings and administrative issues for Fraud and Investigative staff purposes.
300	Food assistance (FA) Certification	Food assistance application, reapplication, benefit adjustment, screening interview, intake, review of household reports, eligibility review, and benefit changes.
301	FA Quality Control/ Supervisor Case Review	Food assistance quality control case reviews.
302	FA Fraud Investigation/ Prosecution	Food assistance fraud investigation, prosecution, fraud proceedings, and claims preparation.
303	FA Appeal Hearings	Food assistance appeal hearings.
306	FA Other	Food assistance claim preparation, referrals, overpayment preparation, record keeping changes to files, case management, and all other case related activities.
307	FA ADP	Activities related to participation in modification to the development of a new state automated system for determining benefits eligibility.
308	FAET	Food assistance employment and training (FAET), Work Experience Program (WEP), Job Club/Job Search, assessment and appraisal, transportation, employment and training, sanction and other administrative activities for all FAET Able Bodied Adults Without Dependents (ABAWD) participants.
309	Food Assistance Incentive	Activities associated with the county's approved 2009 food assistance incentive award plan.
400	WIA Youth Ages 14-21 Out of School	Activities related to services to youth not attending school. Eligibility criteria require the recipient be ages 14-21; low income; no longer attending any school and/or recipients of a secondary education diploma or its recognized equivalent. Additionally, recipient is eligible if he/she has graduated from high school or holds a GED but has basic skills deficiency; is unemployed; or is underemployed.

401	WIA Youth Ages 14-21 In School	Activities related to services to youth ages 14-21, low income, and who meet one of the following criteria: deficient in basic literacy skills; homeless; a runaway; foster child; pregnant or a parent; or who requires additional assistance to complete an educational program or to secure and maintain employment.
402	WIA Adult Activities	Activities and expenditures related to provision of adult services. Adult services include core, intensive, and training through the "one-stop" delivery system.
403	WIA Dislocated Worker Activities	Activities and expenditures related to services (core, intensive, and training) for dislocated workers. Dislocated workers include individuals who have been terminated, laid off, or received a notice of termination or layoff from employment as a result of any permanent closure of, or any substantial layoff at a plant, facility, or enterprise; or were self-employed, but are now unemployed as a result of general economic conditions in the community in which the individual resides or because of natural disasters.
404	WIA Rapid Response Activities	Services for displaced workers who have been displaced due to the closure of businesses and industries.
405	WIA Administration	Activities related to the administration of Workforce Investment Act (WIA) services in conventional agencies only, i.e., Summit, Cuyahoga, Lorain, Lake, and Stark counties.
408	WIA Common To Several	Activities related to more than one WIA related service.
437	Disability Program Navigator Initiative	Activities related to informing beneficiaries and other persons with disabilities about employment opportunities and economic self-sufficiency support available at One-Stop centers.
443	NEG Wilmington OH-18 Core Intensive Services	National Emergency Disaster activities associated with and attributable to core and intensive services which are necessary to place targeted participants within the areas affected by the Wilmington Airpark downsizing into employment. Core services include Determination of Eligibility, Outreach, Intake, and One-Stop Orientation, Initial Assessment of Skill Levels, Aptitudes, Ability and Supportive Services, Labor market Information on One-Stop Partner Services, Information of Filing Unemployment Insurance Claims, Assistance in Establishing Eligibility for Non-WIA Training and Education, and Follow-up services. Intensive Services include Comprehensive and Specialized Assessment, Development of an Individual Employment Plan, Group Counseling, Individual Counseling and Career Planning, and Short-term pre-vocational services (Life Skills).
444	NEG Wilmington OH-18 Funded Training	National Emergency Disaster activities associated with and attributable to core and intensive services which are necessary to place targeted participants within the areas affected by the Wilmington Airpark downsizing into employment. Training services may include occupational skills training, including training for nontraditional employment; on-the-job training; programs that combine workplace training with related instruction, which may include cooperative education programs; training programs operated by the private sector; skill upgrading and retraining; entrepreneurial training; job readiness training; adult education and literacy activities provided in combination with services, and customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.

445	NEG Wilmington OH-18 Funded Support	Activities associated with services to enable targeted participants within the areas affected by the Wilmington Airpark downsizing to participate in the project. Such activities may include assistance with reimbursement or payment for services such as child care, transportation to and from the job, meals while working, work-related physical examinations and medical treatment. In addition, personal safety equipment and other work-related equipment are authorized including such items as work gloves, steel-toed boots, hard hats, uniforms, small tools, etc. required for the participant to be employed in the job related to the project.
446	NEG Wilmington OH-18 Other	Activities associated with securing required equipment to transport the targeted participants within the areas affected by the Wilmington Airpark downsizing to the worksite and hand tools required to perform the work.
453	NEG Flood OH-17 Core Intensive Services	Activities associated with and attributable to core services and intensive services which are necessary to place temporary employees of the National Emergency Disaster grants into employment. Core services include Determination of Eligibility, Outreach, Intake, and One-Stop Orientation, Initial Assessment of Skill Levels, Aptitudes, Ability and Supportive Services, Labor market Information on One-Stop Partner Services, Information of Filing Unemployment Insurance Claims, Assistance in Establishing Eligibility for Non-WIA Training and Education, and Follow-up services. Intensive Services include Comprehensive and Specialized Assessment, Development of an Individual Employment Plan, Group Counseling, Individual Counseling and Career Planning, and Short-term pre-vocational services (Life Skills).
455	NEG Flood OH-17 Funded Support	Activities associated with services to enable an individual to participate in the project. Such activities may include assistance with reimbursement or payment for services such as child care, transportation to and from the job, meals while working, work-related physical examinations and medical treatment. In addition, personal safety equipment and other work-related equipment are authorized including such items as work gloves, steel-toed boots, hard hats, uniforms, small tools, etc. required for the participant to be employed in the job related to the project.
456	NEG Flood OH-17 Other	Activities associated with securing required equipment to transport the temporary employees to the worksite and hand tools required to perform the work.
463	NEG OH-19 Core and Intensive Services	Activities associated with securing required equipment to transport the targeted participants within the areas affected by the Wilmington Airpark downsizing to the worksite and hand tools required to perform the work.
464	NEG OH-19 Funded Training	Activities associated with and attributable to core services and intensive services which are necessary to place temporary employees of the National Emergency Disaster grants into employment. Core services include Determination of Eligibility, Outreach, Intake, and One-Stop Orientation, Initial Assessment of Skill Levels, Aptitudes, Ability and Supportive Services, Labor market Information on One-Stop Partner Services, Information of Filing Unemployment Insurance Claims, Assistance in Establishing Eligibility for Non-WIA Training and Education, and Follow-up services. Intensive Services include Comprehensive and Specialized Assessment, Development of an Individual Employment Plan, Group Counseling, Individual Counseling and Career Planning, and Short-term pre-vocational services (Life Skills).

465	NEG OH-19 Funded Supportive Services	Activities associated with and attributable to training services which are necessary to place temporary employees of the National Emergency Disaster grants into employment. Training services may include occupational skills training, including training for nontraditional employment; on-the-job training; programs that combine workplace training with related instruction, which may include cooperative education programs; training programs operated by the private sector; skill upgrading and retraining; entrepreneurial training; job readiness training; adult education and literacy activities provided in combination with services, and customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.
466	NEG OH-19 Other	Activities associated with services to enable an individual to participate in the project. Activities may include reimbursement or payment for such costs as child care, transportation to and from the job, meals while working, work-related physical examinations and medical treatment. In addition, personal safety equipment and other work-related equipment are authorized including such items as work gloves, steel-toed boots, hard hats, uniforms, small tools, etc. required for the participant to be employed in the job related to the project.
467	NEG OH-19 Program Management and Oversight (Admin)	Reimbursable services or activities associated with administrative program management and oversight in accordance with 20 C.F.R. 667.220; does not include Needs Related Payments (NRP) processing costs.
500	Child Care Eligibility Determination	**Child care eligibility determination; Child Care Development Fund (CCDF); non-direct services TANF: Administration.** Processing applications, securing required verifications and documentation, establishing and maintaining case records, assisting caretaker with child care provider selection and ensuring caretaker choice from all available eligible providers, authorizing days and hours of service, issuing proper notices to caretaker and provider, entering eligibility and authorization information into the Child Care Licensing Inspections Database System (CCIDS) 3299 reporting system, conducting twelve month eligibility re-determinations, investigating and processing child care improper payments, participating in county conferences and state hearings.
501	Child Care Provider Recruitment, Certification and Supervision	**Child Care Development Fund (CCDF); non-direct services TANF: regular;** provider recruitment, certification, and supervision. Recruitment, certification, and supervision of persons/parties who are, or want to be, service providers to the county's subsidized child care program. Activities include: outreach to recruit new providers, retention of existing providers, inspection of providers to ascertain both initial and ongoing compliance with certification requirements, technical assistance and training to providers concerning certification requirements, preparation for, and/or participation in, any enforcement proceeding or hearings concerning the certification of a provider, and attending training, or conducting training, on state and/or local provider certification requirements.
502	Child Care Quality	Actions which improve the quality and/or availability of subsidized child care. Activities include: technical assistance and training to providers on topics which are designed to improve the care that they provide, technical assistance and training to providers concerning service expansion to underserved populations, and attending training, or conducting training, on state and/or local initiatives to improve the quality of child care services.

503	Child Care Administration	**Child care administration; Child Care and Development Fund (CCDF) Plan; Admin TANF: Admin.** Maintenance and operation of the subsidized child care program. Activities include: authorization of child care voucher, authorization of payment of the child care benefit, maintenance of applicant/recipient case records and/or provider files, determination of any benefit overpayment or fraud, preparation of any management report, and attending non-child care related training, or conducting non-child care related training, on the general operation of the subsidized child care program.
504	Child Care Information	**Child care information; Child Care and Development Fund (CCDF) Plan; non-direct services or systems; TANF: regular.** Activities include design and/or maintenance of a county child care web site, design and/or maintenance of county brochures concerning the subsidized child care program responding to third-party inquiries concerning the subsidized child care program, and conducting informational presentations on the nature and operation of the subsidized child care program.
505	Title XX Child Care	Child care activities provided to Title XX recipients.
506	Protective Child Care	Provide child care for a caretaker for whom a protective case plan is prepared and maintained for the caretaker and children under 13 years old.
507	Special Needs Child Care	Provide child care for a caretaker who is employed or in school/training and has a child up to 18 years of age who meets the definition of special needs.
508	Homeless Child Care	Provide child care for a caretaker and children under 13 years old who either temporarily reside in a facility providing emergency shelter for homeless families, or are determined by the CDJFS to be homeless.
600	Refugee Cash and Medical Assistance	This activity would fall under the Cash and Medical Assistance Grant, including activities related to the general administration, eligibility related activities and coordination of the federally funded Refugee Cash Assistance (RCA) and Refugee Medical Assistance (RMA) Programs. These cases are identified in CRIS-E as ADC-Q and MA-Q; also includes activities related to arranging for non-emergency medical transportation for a person receiving Refugee Medical Assistance.
601	Refugee Social Services	Employment services including eligibility determination and case management and employment support services including English language training, child care and transportation for refugees in the Refugee Resettlement Program.
602	Refugee Targeted Assistance	Employment and employability-related services similar to the Refugee Social Services Program but paid for with Targeted Assistance Program (TAP)/Targeted Assistance Grant (TAG) funding. Does not include health services; child care and transportation services not related to employment; interpreter and translation services not related to employment or employability- related services; refugee social services employment and employability-related services that paid for with RSSP funding.
701	Title XX Information and Referral	Services or activities designed to provide information about services provided by public and private service providers and brief assessment of client needs (but not diagnosis and evaluation) to facilitate appropriate referral to community resources

702	Title XX Residential Treatment Services	Short-term residential care and comprehensive treatment and services for children or adults whose problems are so severe or are such that they cannot be cared for at home or in foster care and need the specialized services provided by specialized facilities. Component services and activities which may include diagnosis and psychological evaluations; alcohol and drug detoxification services; individual, family, and group therapy and counseling; remedial education and GED preparation; vocational or pre-vocational training; training in activities of daily living; supervised recreational and social activities; case management.
703	Title XX Foster Care Services For Children	Services or activities associated with the provision of an alternative family life experience for abused, neglected or dependent children, between birth and the age of majority, on the basis of a court commitment or a voluntary placement agreement signed by the parent or guardian. Services that may be provided to children in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, pre-adoptive homes, or supervised independent living situation. Component services or activities which may include assessment of the child's needs; case planning and case management to assure that the child receives proper care in the placement; medical care as an integral but subordinate part of the service; counseling of the child, the child's parents, and the foster parents; referral and assistance in obtaining other necessary supportive services; periodical reviews to determine the continued appropriateness and need for placement; and recruitment and licensing of foster homes and child care institutions.
708	Title XX Recreation Services	Services or activities designed to provide or assist adults to take advantage of individual or group activities directed towards promoting physical, cultural, and/or social development.
710	Title XX Adoption	Services or activities provided to assist in bringing about the adoption of a child. Component services and activities which may include, but are not limited to counseling the biological parent(s), recruitment of adoptive homes, and pre-and-post placement training and/or counseling.
713	Title XX Protective Services For Children	Services or activities designed to prevent or remedy abuse, neglect, or exploitation of children who may be harmed through physical or mental injury, sexual abuse or exploitation, and negligent treatment or maltreatment, including failure to be provided with adequate foods, clothing, shelter, or medical care. Component services or activities that may include investigation; immediate intervention; emergency medical service; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the individual and family; assessment/evaluation of family circumstances; arranging alternative or improved living arrangements; preparing for foster placement, if needed; and case management and referral to service providers.
715	Title XX Day Treatment For Children	This service is designed for providing treatment for a portion of the day for children who manifest primarily emotional, psychological, behavioral, or social problems which cannot be resolved in a non-specialized educational or developmental setting, or in specialized settings such as learning or behavioral disabilities classes. While these children may be able to live at home or in substitute care, their needs are such that their daily activities must be a part of a treatment environment.

The treatment of children involves specialized clinical services required for diagnosis, treatment, and consultation in providing help for pathological conditions, personality services, as distinguished from other parts of the programs, are provided by staff with professional or technical training for helping the child and parents (or caretakers with whom the child is living) directly through such activities as individual and family prescription drugs, and art and music therapy.

Service components include training activities, special educational activities, social and recreational activities, health services, personal and social interaction skill development, activity therapies, community participation activities, and transportation. These services are integral but subordinate to treatment, which is the purpose of the child's receiving the services. These services are to be offered as an integral program; however, the various components may be delivered through different sources.

The daily activities, including individual and group program components and treatment services prescribed for the individual child, must be coordinated and integrated into an individual goal-directed treatment plan for the child. The plan must delineate a predictable measurable impact on the child's problem assessment of the progress of the plan (i.e., a formal staffing including all necessary parties to review goal attainment and to arrive at a decision of: (i) continuing the plan; (ii) revising the plan; or (iii) terminating the placement) which must be completed every six months for the total period of treatment.

Federal financial participation is not available for:

(a) Educational services which residents of Ohio usually receive free from a public agency. If provided, services must be integrated, but subordinate to, the provision of this section.

(b) Any activities related to the provision of Ohio Works First (OWF).

716	Title XX Counseling Services	Services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances.
719	Title XX Foster Care Services For Adults	Services or activities that assess the need and arrange for the substitute care and alternate living situation of adults in a setting suitable to the individual's needs. Individuals may need such services because of social, physical or mental disabilities, or as a consequence of abuse or neglect. Care that may be provided in a community-based setting or such services may arrange for institutionalization when necessary. Component services or activities that include assessment of the individual's needs; case planning and case management to assure that the individual receives proper care in the placement; counseling to help with personal problems and adjusting to new situations; assistance in obtaining other necessary supportive services; determining, through periodic reviews, the continued appropriateness of and need for placement; and recruitment and licensing of foster care homes and facilities.
720	Title XX Home Delivered Meals	Services or activities designed to prepare and deliver one or more meals a day to an individual's residence in order to prevent institutionalization, malnutrition, and feeling of isolation. Component services or activities that may include the cost of personnel, equipment, and food; assessment of nutritional dietary needs; nutritional education and counseling; socialization services; and information and referral.

721	Title XX Home Based Services	In-home services or activities provided to individuals or families to assist with household or personal care activities that improve or maintain adequate family wellbeing. Services that may be provided for reason of illness, incapacity, frailty, absence of a caretaker relative, or to prevent abuse and neglect of a child or adult. Major service components that include homemaker service, chore service, home maintenance services, and household management services. Component services or activities that may include protective supervision of adults and/or children to help prevent abuse, temporary non-medical personal care, house-cleaning, essential shopping, simple household repairs, yard maintenance, teaching of homemaking skills, training in self-help and self-care skills, assistance with meal planning and preparation, sanitation, budgeting, and general household management.
722	Title XX Services For Communicatively Impaired	Services or activities to maximize the potential of persons with disabilities help alleviate the effects of physical, mental or emotional disabilities, and to enable those persons to live in the least restrictive environment possible.
723	Title XX Protective Services For Adults	Services or activities designed to prevent or remedy abuse, neglect, or exploitation of adults who are unable to protect their own interests. Situations that may require protective services including injury due to maltreatment or family violence; lack of adequate food, clothing or shelter; lack of essential medical treatment or rehabilitation services; and lack of necessary financial or other resource. Component services or activities that may include investigation; immediate intervention; emergency medical service; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the individual and family; assessment/evaluation of family circumstances; arranging alternative or improved living arrangements; preparing for foster placement, if needed; and case management and referral to service providers.
726	Title XX Employment Services	Services or activities provided to assist individuals in securing employment or acquiring or learning skills that promote opportunities.
728	Title XX Congregate Meals	Services or activities that prepare and serve one or more meals to individuals in central dining areas in order to prevent institutionalization, malnutrition, and isolation. Component services or activities which may include the cost of personnel, equipment, and food; assessment of nutritional and dietary needs; nutritional education and counseling; socialization; and other services such as transportation and information and referral.
729	Title XX Health Related Services	In or out of home services or activities designed to assist individuals and families to attain and maintain a favorable condition of health. Component services and activities which may include providing an analysis or assessment of an individual's health problems and the development of a treatment plan; assisting individuals to identify and understand their health needs; assisting individuals to locate, provide, or secure, and utilize appropriate medical treatment, preventative medical care and health maintenance services, including in-home health services and emergency medical services and providing follow-up services as needed.

730	Title XX Family Planning	Educations, comprehensive, medical, or social services or activities which enable individuals, including minors, to determine freely the number and spacing of their children and to select the means by which this may be achieved. Services and activities which include a broad range of acceptable and effective methods and services to limit or enhance fertility, including contraceptive methods (including natural family planning and abstinence), and the management of infertility (including referral to adoption). Specific component services and activities which may include pre-conceptual counseling, education, and general reproductive health care, including diagnosis and treatment of infections which threaten reproductive capability. Family planning service does not include pregnancy care (including obstetric or prenatal care). These definitions contain medical components which are allowable under Title XX only when they are not available to the individual under Title XVIII, Title XIX and individual or group health insurance plan, or an individual or group health care maintenance program.
733	Title XX Case Management	Services or activities for the arrangement, coordination and monitoring of services to meet the needs of individuals and families. Component services and activities which may include individual service plan development, counseling, monitoring, developing, procuring, and coordinating services; monitoring and evaluating client progress; and assuring that clients' rights are protected.
734	Title XX Legal Services	Services or activities provided by a lawyer or person(s) under a lawyer's supervision to assist individuals in obtaining legal help in civil matters e.g. housing, divorce, child support, paternity, guardianship, and legal separation.
735	Title XX Transportation	Services or activities that provide or arrange for travel including travel costs of individuals in order to access services or obtain medical care or employment.
736	Title XX Special Services for Alcohol and Drug Abuse	Services or activities that are primarily designed to deter, reduce, or eliminate substance abuse or chemical dependency. Except for initial detoxification services, medical and residential services may be included but only as an integral but subordinate part of the service. Component substance abuse services or activities that may include a comprehensive range of personal and family counseling methods, methadone treatment for opiate abusers, or detoxification treatment for alcohol abusers. Services that may be provided in alternative living arrangements such as institutional settings and community-based halfway houses.
754	Title XX Education and Training Services	Services provided to improve knowledge of daily living skills and to enhance cultural opportunities. Services may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language and General Educational Development (GED). Component services or activities may include screening; assessment and testing; individual or group instruction; tutoring; provision of book, supplies and instructional materials; counseling, transportation, and referral to community resources.
755	Title XX Housing Services	Services or activities that assist individuals or families in locating, obtaining, or retaining suitable housing. Component services or activities that may include tenant counseling; helping individuals and families to identify and correct substandard housing conditions on behalf of individuals and families who are unable to protect their own interest; and assisting individuals and families to understand leases, secure utilities, make moving arrangements and renovations.
756	Title XX Independent and Transitional Living Services	Services or activities designed to help older youth in foster care or homeless youth transition to independent living, or to help adults transition from institution or homelessness to independent living.

757	Title XX Pregnancy and Parenting Services	Services or activities for married or unmarried adolescent parents and their families designed to assist young parents in coping with the social, emotional, and economic problems related to pregnancy and in planning for the future. Component services or activities may include securing necessary health care and living arrangements; obtaining legal services; and providing counseling, child care education, and training in and development of parenting skills.
758	Title XX Prevention and Intervention Services	Services or activities that provide early identification and/or timely intervention to support families and prevent or ameliorate the consequences of abuse, neglect, or family violence, or to assist in making arrangements for alternate placements or living arrangements where necessary. Such services may also be provided to prevent the removal of a child or adult from the home. Component services and activities may include investigation; assessment and/or evaluation of the extent of the problem; counseling, including mental health counseling or therapy as needed; developmental and parenting skills training; respite care; and other services including supervision, case management and transportation.
759	Title XX Special Services for Youth Criminals	Services or activities for youth who are, or who may become, involved with the juvenile justice system and their families. Component services or activities are designed to enhance family functioning and/or modify the youth's behavior with the goals of developing socially appropriate behavior and may include counseling, intervention therapy and residential and medical services if included as integral but subordinate part of the service.
760	Child Welfare PRC Eligibility	Activities related to the determination of the eligibility of the child or the child's caretakers for PRC services; includes case file review, verification of documentation, approval or denial of application and preparation of notice of decision in the office; field, by mail or telephone.
761	Child Welfare Intake and Investigation	Activities related to the receipt and investigation of complaints alleging the neglect or maltreatment of a child: receipt of the complaint; activities directly related to reaching an agency disposition of the complaint such as scheduling and conducting investigatory interviews, preparing investigatory reports, participation in internal meetings; and general maintenance of the investigatory record.
762	Child Welfare PRC Family Preservation Activities	Includes activities performed on behalf of a child and their family if all of the following apply: there is not an in-home case or a custody case established, the child and family's income meets the income eligibility criteria for the county's PRC plan, and the county has included these services in its PRC plan. Activities include: screening and assessment of needed services, providing program information and referral and linking to services such as family preservation services, domestic violence services, parenting training, substance abuse treatment, counseling. If these activities are not part of the county PRC plan; are not TANF-allowable activities; or the child and family's income exceeds the income eligibility limit in the county's PRC plan use code 998.
764	Child Welfare Title IV-E Eligibility Determination	Activities related to determining the eligibility for Title IV-E Foster Care or Adoption Assistance including the completing and verification of appropriate eligibility forms, required documentation, and OWF status; case review and redetermination; and preparation and participation in all fair hearings and appeals resulting from eligibility determination.

765	Child Welfare Medicaid Eligibility and Referral	Activities related to determining and verifying an individual's Medicaid eligibility, or referring a person to the local county department of job and family services to seek a Medicaid eligibility determination; includes interviews of individuals, contact and verification of Medicaid eligibility through the local county department of job and family services or CRIS-E system, and the completion and dispatch of the "Referral of Medicaid Continuing Eligibility Review" form prior to terminating a child's Title IV-E foster care maintenance or adoption assistance.
766	Child Welfare Medicaid Administrative Case Management	Case-specific activities directly related to the monitoring and authorization of Medicaid covered services; the development of a segment of an individualized service plan that directly relates to the need for Medicaid covered services; referral of a Medicaid eligible person to a Medicaid provider to receive Medicaid covered services; reviewing the appropriateness and effectiveness of delivered Medicaid covered services. *The preceding activities must be on behalf of a Medicaid eligible person and must directly relate to services in the Medicaid State Plan. (IN COMBINED JOB AND FAMILY SERVICE AGENCIES, THIS CODE IS USED BY CHILD WELFARE WORKERS ONLY.)*
767	Child Welfare Medicaid Management	Activities related to the recruitment, certification, and monitoring of providers to deliver Medicaid covered services; development and implementation of referral and service protocols with Medicaid providers; development of community plan segments that directly relate to the delivery of Medicaid covered services; and participation in meeting on Medicaid issues with Medicaid providers and governmental agencies responsible for the delivery of Medicaid covered services.
768	Child Welfare Medicaid Transportation	Activities related to arranging or providing transportation to a Medicaid eligible individual to a Medicaid provider to receive Medicaid covered services.
769	Child Welfare Custody Case Management	Activities related to a child in placement and/or child's family, supporting the management of care or service referral to, or arranging for, care or services; planning or supervising care or services; supporting access to care or services; preparing for return of the child to the family or for permanent placement of the child, and performing a case assessment.
770	Child Welfare Non-custody Case Management	This code is to be used when completing activities for a child who is not in custody or care and control but has been determined or re-determined to be a candidate for foster care. Such activities include but are not limited to development and implementation of a regimen of reasonable efforts which are undertaken to prevent the removal of the child into placement, and/or activities related to the development and implementation of a regimen of services for an adopted child and/or the child's family which are undertaken to support the maintenance of the adoption and/or prevent the disruption of the adoption. Such activities include supporting the management of care or services referral to, or arranging for, care of services; planning or supervising care or services; supporting access to care or services; assessing results of care or services; and performing a case assessment. If the child has not been determined or re-determined to be a candidate for foster care, then use code 998.
771	Child Welfare Placement and Judicial	Activities related to the placement of a child; preparation for and participation in judicial determinations; preparing custody petitions; and assisting with voluntary placement agreements.
772	Child Welfare Treatment and Counseling	Activities and services related to a child, performed by agency staff related to the treatment and counseling of applicants. This may include counseling, resources and referral, therapy, behavior and review of home conditions.

773	Child Welfare Fee-for-service (Children Services)	Activities related to PCSA Title XX contracts with the CDJFS, special children services grants, PCSAs as Medicaid providers, and PCSAs as Children Services Regional Training Centers.
774	Chafee	Activities related to preparing a child for living on his or her own.
776	Kinship Navigator Outreach	General information and referral; websites, public service announcements, brochures, billboards, phone banks, and other services.
777	KPIP- Administration	The Kinship Permanency Incentive Program (KPIP) is a program to promote permanency to a minor child in the legal and physical custody of a kinship caregiver(s).
779	Child Welfare Family First Activities	Administrative activities related to the operation of the Family First Program.
782	Child Welfare Human Services Levy Children (NRB)	Levy supported services for children.
783	Child Welfare Human Services Levy Adult (NRB)	Levy supported services for adults.
784	Child Welfare Training	Activities related to the preparation for, administration of, or participation in training that supports the child welfare programs, either as a trainee or as a trainer of child welfare staff, foster and/or adoptive parents. This will be redistributed to Child Welfare activities only.
785	Child Welfare PRC Custody Case Management	Only use this code if all the following apply: a custody case has been established, a reunification plan is in place and the child is expected to be reunified with the family within six months of placement; the child and family's income meets the income eligibility criteria for the county's PRC plan; and the county has included these child protective services in their PRC plan. Activities include: those related to family preservation to reunite a child with the child's family. If there is a custody case, but any one of the following applies: no reunification plan, placement exceeds six months, if the family's income exceeds the PRC income eligibility limit, or the county agency has not included these services its PRC plan; then use code 769.
786	Child Welfare PRC Non-Custody Case Management	Only use this code if all the following apply: an in home case is established, the child and family's income meets the income eligibility criteria for the county's PRC plan and the county has included these services in its PRC plan. Activities include: development and implementation of a regimen of reasonable efforts which are undertaken to prevent the removal of the child into placement, and/or activities related to the development and implementation of a regimen of services for an adopted child and/or the child's family which are undertaken to support the maintenance of the adoption and/or prevent the disruption of the adoption. Such activities include supporting the management of care or services referral to, or arranging for, care of services; planning or supervising care or services; supporting access to care or services; assessing results of care or services; and performing a case assessment. If an in home case is established, but the family's income exceeds the PRC income eligibility limit, or the county agency has not included these services in its PRC plan, then use code 770.
860	Title XX TANF Information and Referral Services	Services or activities designed to provide information about services provided by public and private service providers and brief assessment of client needs (but not diagnosis and evaluation) to facilitate appropriate referral to community resources.

861	Title XX TANF Recreation Services	Services or activities designed to provide or assist individuals to take advantage of individual or group activities directed towards promoting physical, cultural, and/or social development.
862	Title XX TANF Adoption	Services or activities provided to assist in bringing about the adoption of a child. Component services and activities which may include but are not limited to counseling the biological parent(s), recruitment of adoptive homes, and pre and post placement training and/or counseling.
863	Title XX TANF Protective Services For Children	Services or activities designed to prevent or remedy abuse, neglect, or exploitation of children who may be harmed through physical or mental injury, sexual abuse or exploitation, and negligent treatment or maltreatment, including failure to be provided with adequate foods, clothing, shelter, or medical care. Component services or activities that may include investigation; immediate intervention; emergency medical service; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the individual and family; assessment/evaluation of family circumstances; arranging alternative or improved living arrangements; preparing for foster placement, if needed; and case management and referral to service providers.
865	Title XX TANF Day Treatment For Children	This service is designed for the basic purpose of providing treatment for a portion of the day for children who manifest primarily emotional, psychological, behavioral, or social problems which cannot be resolved in a non-specialized educational or developmental setting, or in specialized settings such as learning or behavioral disabilities classes. While these children may be able to live at home or in substitute care, their needs are such that their daily activities must be a part of a treatment environment. The treatment of children involves specialized clinical services required for diagnosis, treatment, and consultation in providing help for pathological conditions, personality services, as distinguished from other parts of the programs, are provided by staff with professional or technical training for helping the child and parents (or caretakers with whom the child is living) directly through such activities as individual and family prescription drugs, and art and music therapy. Service components include training activities, special educational activities, social and recreational activities, health services, personal and social interaction skill development, activity therapies, community participation activities, and transportation. These services are integral but subordinate to treatment, which is the purpose of the child's receiving the services. These services are to be offered as an integral program; however, the various components may be delivered through different sources. The daily activities, including individual and group program components and treatment services prescribed for the individual child, must be coordinated and integrated into an individual goal directed treatment plan for the child. The plan must delineate a predictable measurable impact on the child's problem assessment of the progress of the plan (i.e., a formal staffing including all necessary parties to review goal attainment and to arrive at a decision of: (i) continuing the plan; (ii) revising the plan; or (iii) terminating the placement) which must be completed every six months for the total period of treatment. Federal financial participation is not available for:

- Educational services which residents of Ohio usually receive free from a public agency. If provided, services must be integral but subordinate to the provision of this section.
- Any activities related to the provision of Ohio Works First (OWF).

866	Title XX TANF Counseling Services	Services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances.
867	Title XX TANF Case Management	Services or activities for the arrangement, coordination and monitoring of services to meet the needs of individuals and families. Component services and activities which may include individual service plan development, counseling, monitoring, developing, procuring, and coordinating services; monitoring and evaluating client progress; and assuring that clients' rights are protected.
868	Title XX TANF Transportation	Services or activities that provide or arrange for travel including travel costs of individuals in order to access services or obtain medical care or employment.
869	Title XX TANF Special Services for Drug and Alcohol Abuse	Services or activities that are primarily designed to deter, reduce, or eliminate substance abuse or chemical dependency. Except for initial detoxification services, medical and residential services may be included but only as an integral but subordinate part of the service. Component substance abuse services or activities that may include a comprehensive range of personal and family counseling methods, methadone treatment for opiate abusers, or detoxification treatment for alcohol abusers. Services that may be provided in alternative living arrangements such as institutional settings and community-based halfway houses.
870	Title XX TANF Education and Training Services	Services provided to improve knowledge of daily living skills and to enhance cultural opportunities. Services may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language and General Educational Development (GED). Component services or activities may include screening; assessment and testing; individual or group instruction; tutoring; provision of book, supplies and instructional materials; counseling, transportation; and referral to community resources.
871	Title XX TANF Pregnancy and Parenting Services	Services or activities for married or unmarried adolescent parents and their families designed to assist young parents in coping with the social, emotional, and economic problems related to pregnancy and in planning for the future. Component services or activities may include securing necessary health care and living arrangements; obtaining legal services; and providing counseling, child care education, and training in and development of parenting skills.
872	Title XX TANF Prevention and Intervention Services	Services or activities that provide early identification and/or timely intervention to support families and prevent or ameliorate the consequences of abuse, neglect, or family violence, or to assist in making arrangements for alternate placements or living arrangements where necessary. Such services may also be provided to prevent the removal of a child or adult from the home. Component services and activities may include investigation; assessment and/or evaluation of the extent of the problem; counseling, including mental health counseling or therapy as needed; developmental and parenting skills training; respite care; and other services including supervision, case management and transportation.
873	Title XX TANF Special Services For Youth Criminals	Services or activities for youth who are, or who may become involved with the juvenile justice system and their families. Component services or activities are designed to enhance family functioning and/or modify the youth's behavior with the goals of developing socially appropriate behavior and may include counseling, intervention therapy and residential and medical services if included

as integral but subordinate part of the service.

874	Title XX TANF Family Planning	Educations, comprehensive, medical, or social services or activities which enable individuals, including minors, to determine freely the number and spacing of their children and to select the means by which this may be achieved. Services and activities which include a broad range of acceptable and effective methods and services to limit or enhance fertility, including contraceptive methods (including natural family planning and abstinence), and the management of infertility (including referral to adoption).
875	Title XX TANF Adult Protective Services	Services or activities designed to prevent or remedy abuse, neglect, or exploitation of adults who are unable to protect their own interests. Situations that may require protective services including injury due to maltreatment or family violence; lack of adequate food, clothing or shelter; lack of essential medical treatment or rehabilitation services; and lack of necessary financial or other resource. Component services or activities that may include investigation; immediate intervention; emergency medical service; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the individual and family; assessment/evaluation of family circumstances; arranging alternative or improved living arrangements; preparing for foster placement, if needed; and case management and referral to service providers.
900	Disability Financial Assistance (DFA) Eligibility Activities	Activities related to general administration and coordination of the state funded disability program, including eligibility determinations; screening interviews; intake; review of household reports; eligibility review; benefit changes; appeal hearings; recordkeeping changes to file; overpayment preparation; IEVS activity; contract creation and administration; preparation of program plans, budgets and schedules; procurement activities; public relations; services related to accounting, litigation, audits, management of property, payroll and personnel; management information systems not related to the tracking and monitoring of disability medical assistance (DMA) requirements; preparing reports and other documents; Quality Control; Quality Assurance; Peer Reviews; and Supervisory Reviews.
997	Common to Several	Activity associated with more than one program, including activities that benefit multiple programs and general administrative activities that cannot be associated with a single program represented on this time study.
998	Non-reimbursable	Activities that are not being reimbursed or are being reimbursed through a mechanism other than a specific program allocation, such as a special project allocation, contract, or memorandum of understanding with another family services agency or workforce development agency.
999	Position Idle or Invalid Response	Position idle due to vacancy, absence, meal, break or personal business; or invalid response due to incorrect label on observation form or other reason.

Once you complete these three sections, initial the form in the lower left hand corner.

ODJFS County Program Instructions and Reports

Exhibit 2 - SSRMS Observation Forms, Instructions, Codes, and Definitions

OHIO DEPARTMENT OF JOB & FAMILY SERVICES

Social Services RMS - Random Moment Sample Observation Form

SECTION I: CASE INFORMATION - Select One

◯ 001 Not Working On Case ◯ 002 Case Number_____

SECTION II: PROGRAMS - Select ONLY One

◯ 100 OWF
◯ 101 PRC Transitional
◯ 102 PRC
◯ 104 KPIP
◯ 105 TANF Special Programs
◯ 200 Medicaid
◯ 201 Children's Heath Insurance Program (CHIP)
◯ 202 Medicaid Transportation Direct Delivery
◯ 300 Food Assistance & FAET
◯ 400 WIA
◯ 401 WIA National Emergency Grant
◯ 500 Child Care
◯ 501 Non-TANF Child Care
◯ 600 Refugee Resettlement Program
◯ 700 Title XX Program (>200% FPL)
◯ 760 Child Welfare
◯ 800 Title XX - TANF Transfer (<200% FPL)
◯ 900 Disability Eligibility Assistance
◯ 997 Common To Several
◯ 998 Non-reimbursable
◯ 999 Position Idle or Invalid Response

SECTION III: ACTIVITIES - Select ONLY One

◯ 100 TANF Admin/Eligibility Determination
◯ 101 TANF Case Management
◯ 102 TANF Work Activities
◯ 103 TANF Education & Training
◯ 104 TANF Work Subsidies/Subsidized Emp Prog
◯ 105 TANF Transp, Support Svcs For Unemp Fam
◯ 106 TANF Transportation, Non-assistance
◯ 110 TANF Non-recurrent Short-term Benefits
◯ 111 TANF Prevention of Out-of-wedlock Pregnancy
◯ 113 TANF Other PRC activities
◯ 200 Medicaid Eligibility Activities
◯ 201 SSI Case Management
◯ 202 Medicaid Healthchek
◯ 203 Medicaid Pregnancy Related Services
◯ 204 Medicaid Non-emergency Transportation
◯ 205 Medicaid Outstation Elig at DSH/FQHC
◯ 206 Medicaid RSS
◯ 207 Medicaid Program Integrity
◯ 300 FA Certification
◯ 301 FA Quality Control/ Sup Case Review
◯ 302 FA Fraud Investigation/Prosecution
◯ 303 FA Appeal Hearings
◯ 306 FA Other
◯ 307 FA ADP
◯ 308 FAET
◯ 400 WIA Youth Ages 14-21 Out of School
◯ 401 WIA Youth Ages 14-21 In School
◯ 402 WIA Adult Activities
◯ 403 WIA Dislocated Worker Activities
◯ 404 WIA Rapid Response Activities
◯ 405 WIA Administration
◯ 408 WIA Common To Several
◯ 437 Disability Program Navigator Initiative
◯ 443 NEG Wilmington OH-18 Core Intensive Serv.
◯ 444 NEG Wilmington OH-18 Funded Training
◯ 445 NEG Wilmington OH-18 Funded Support
◯ 446 NEG Wilmington OH-18 Other
◯ 453 NEG Flood OH-17 Core Intensive Serv.
◯ 455 NEG Flood OH-17 Funded Support
◯ 456 NEG Flood OH-17 Other
◯ 463 NEG OH-19 Core and Intensive Services
◯ 464 NEG OH-19 Funded Training
◯ 465 NEG OH-19 Funded Supportive Services
◯ 466 NEG OH-19 Other
◯ 467 NEG OH-19 Prog Mgt. & Oversight (Admin)
◯ 473 NEG OH-20 Funded Core & Intensive Services
◯ 481 NEG-22 CORE Intensive serv
◯ 500 Child Care Eligibility Determination
◯ 501 CC Prov Recruit, Cert & Supervision
◯ 502 Child Care Quality
◯ 503 Child Care Care Administration
◯ 504 Child Care Information
◯ 505 Title XX Child Care
◯ 506 Protective Child Care
◯ 507 Special Needs Child Care
◯ 508 Homeless Child Care
◯ 600 Refugee Cash & Medical Assistance
◯ 601 Refugee Social Services
◯ 602 Refugee Targeted Assistance
◯ 701 XX Information & Referral Services
◯ 702 XX Residential Treatment Services
◯ 703 XX Foster Care Services For Children
◯ 708 XX Recreation Services
◯ 710 XX Adoption
◯ 713 XX Protective Services For Children
◯ 715 XX Day Treatment For Children
◯ 716 XX Counseling Services
◯ 719 XX Foster Care Services For Adults
◯ 720 XX Home Delivered Meals
◯ 721 XX Home Based Services
◯ 722 XX Svcs For Communicatively Impaired
◯ 723 XX Protective Services For Adults
◯ 726 XX Employment Services
◯ 728 XX Congregate Meals
◯ 729 XX Health Related Services
◯ 730 XX Family Planning
◯ 733 XX Case Management
◯ 734 XX Legal Services
◯ 735 XX Transportation
◯ 736 XX Spec Svcs For Alc & Drug Abuse
◯ 754 XX Education & Training Services
◯ 755 XX Housing Services
◯ 756 XX Indep & Transitional Living Services
◯ 757 XX Pregnancy & Parenting Services
◯ 758 XX Prevention & Intervention Services
◯ 759 XX Special Services For Youth Criminals
◯ 760 CW PRC Eligibility
◯ 761 CW Intake & Investigation
◯ 762 CW PRC Family Preservation Activities
◯ 764 CW Title IV-E Eligibility Determination
◯ 765 CW Medicaid Eligibility & Referral
◯ 766 CW Medicaid Case Management
◯ 767 CW Medicaid Management
◯ 768 CW Medicaid Transportation
◯ 769 CW Custody - Case Management
◯ 770 CW Non-Custody - Case Management
◯ 771 Child Welfare - Placement & Judicial
◯ 772 Child Welfare - Treatment & Counsel
◯ 773 CW Fee-for-service (Children Services)
◯ 774 Chafee
◯ 776 Kinship Navigator Outreach
◯ 777 KPIP - Administration
◯ 779 CW Family First Activities
◯ 782 CW Human Services Levy Children (NRB)
◯ 783 CW Human Services Levy Adult (NRB)
◯ 784 Child Welfare Training
◯ 785 CW PRC Custody Case Management
◯ 786 CW PRC Non-Custody Case Management
◯ 860 XX TANF Information & Referral Services
◯ 861 XX TANF Recreation Services
◯ 862 XX TANF Adoption
◯ 863 XX TANF Protective Services For Children
◯ 865 XX TANF Day Treatment For Children
◯ 866 XX TANF Counseling Services
◯ 867 XX TANF Case Management
◯ 868 XX TANF Transportation
◯ 869 XX TANF Spec Svcs For Drug & Alc Abuse
◯ 870 XX TANF Education & Training Services
◯ 871 XX TANF Pregnancy & Parenting Services
◯ 872 XX TANF Prevention & Intervention Services
◯ 873 XX TANF Spec Svcs For Youth Criminals
◯ 874 XX TANF Family Planning
◯ 875 XX TANF Adult Protective Services
◯ 900 DFA Eligibility Activities
◯ 997 Common To Several
◯ 998 Non-reimbursable
◯ 999 Position Idle or Invalid Response

FOR DEMONSTRATION PURPOSES ONLY

Comments:

JFS 02714 (Rev. 9/2010)

Form Completed By: (Initial)_____

4 - 2010 Sample # 1

Ohio Department of Job and Family Services

INSTRUCTIONS FOR COMPLETING JFS 02714
SOCIAL SERVICES RMS - RANDOM MOMENT SAMPLE OBSERVATION

GENERAL INSTRUCTIONS

As part of the county's designated sample population, you have been selected, at random, to tell ODJFS what program you are working on and the activity you are engaged in at a randomly chosen moment. The information reported on the JFS 02710 is used to determine how the administrative costs in your county are spread among the programs for federal financial participation.

This is not a device for evaluating your individual performance.

OBSERVATION FORM

The observation form is divided into three major sections. *One selection must be made in each section.*

SECTION I - CASE INFORMATION

Indicate in this section, whether or not you are working on a case, and if so, the specific case number. Select one of the following codes:

001	Not Working On a Case	Not engaged in case-related activity.
002	Case Number	Enter the state case number or other number, such as social security number or agency case number that identifies the case or consumer receiving the service.

SECTION II - PROGRAMS

Select the most appropriate program code that you are working on at the selected moment.

100	OWF	Activities provided to Ohio Works First (OWF) recipients.
101	PRC Transitional	Prevention, Retention, and Contingency (PRC) families in a transitional program and no longer eligible for OWF cash assistance due to employment.
102	PRC	Activities related to clients receiving benefits and services through county Prevention, Retention and Contingency (PRC) plan.
104	KPIP	Activities related to the Kinship Permanency Incentive Program (KPIP) program.
105	TANF Special Programs	Any new or existing TANF programs not otherwise identified by program codes.
200	Medicaid	Assistance to eligible low income people of all ages who do not have the money to pay for medical services extended under Title XIX of the Social Security Act.
201	Children's Health Insurance Program (CHIP)	Health insurance services provided to eligible children which include medical assistance percentage (MAP) cases where children are age 0-18 with income 150 – 200% FPL; or MAP with children age 0-5 with income 134-150% FPL and there is **NO** Creditable Health Insurance; or MAP with children age 6-18 with income 101-150% FPL and there is **NO** Creditable Health Insurance.
202	Medicaid Transportation Direct Delivery	Direct delivery of transportation services to the following Medicaid programs, including: pregnancy related services, Healthchek and non-emergency transportation programs. Do not use for administrative activities related to Medicaid transportation.
300	Food Assistance and FAET	Activities related to the food assistance and food assistance employment and training (FAET) programs.

400	WIA	Activities and services that increase the employment, retention and earnings of participants, increase occupational skill attainment by participants, and reduce welfare dependency.
401	WIA National Emergency Grants (NEG)	Under the Workforce Investment Act (WIA), NEG provides emergency employment and training assistance to workers affected by major economic dislocations, such as plant closures, mass layoffs, or closures and realignments of military installations; or to provide assistance for an area that has suffered an emergency or a major disaster; or to provide additional assistance to eligible dislocated workers.
500	Child Care	Activities for child care activities.
501	Non-TANF Child Care	Child care services available statewide to clients who are not receiving TANF services.
600	Refugee Resettlement Program	The Refugee Resettlement Program is federally funded and provides for cash and medical assistance and social services to refugees who are ineligible for TANF, SSI and Medicaid.
700	Title XX Program (>200% FPL)	Services to families, children, and adults to strengthen family life and restore, maintain, or improve capabilities for self-support, self-care, and independent living.
760	Child Welfare	Activities involved with the investigation and treatment of child abuse and neglect.
800	Title XX TANF (<200% FPL)	Activities for TANF recipients which strengthen family life and restore, maintain, or improve capabilities for self-support, self-care and independent living.
900	Disability Eligibility Assistance	Provides assistance to individuals or families not eligible for OWF or SSI.
997	Common to Several	Activity associated with more than one program, including activities that benefit multiple programs and general administrative activities that cannot be associated with a single program represented on this time study.
998	Non-reimbursable	Activities that are not being reimbursed or are being reimbursed through a mechanism other than a specific program allocation, such as a special project allocation, contract, or memorandum of understanding with another family services agency or workforce development agency.
999	Position Idle or Invalid Response	Position idle due to vacancy, absence, meal, break or personal business; or invalid response due to incorrect label on observation form or other reason.

SECTION III - ACTIVITY CODES

Select the one activity that best describes what you are doing at the selected moment.

100	TANF Administration/ Eligibility Determination	Includes activities related to general administration and coordination of TANF programs, including eligibility determinations; administering sanctions; eligibility screening interviews; intake; review of household reports; eligibility review; benefit changes; appeal hearings; recordkeeping changes to file; overpayment preparation; IEVS activity; contract creation and administration; preparation of program plans, budgets and schedules; monitoring of programs and projects; fraud and abuse units; procurement activities; public relations; services related to accounting, litigation, audits, management of property, payroll and personnel; management information systems not related to the tracking and monitoring of TANF requirements; and preparing reports and other documents. Does not include: Direct costs of providing program services to clients, such as costs of providing diversion benefits and services; providing program information to clients (use 101); screening and assessments (use 101); development of employability plans (use 102); work activities (use 102); post-employment services; work supports (use 105, 106, 111); and case management (use 101).
101	TANF Case Management	Includes activities related to case management other than activities related to job search/employment/training. Includes providing program information to clients and screening for barriers to employment and assessments. Does not include: Administrative activities such as eligibility determinations or contract administration (use 100).
102	TANF Work Activities	Includes all work activities that do not fall within work subsidies (104) or education and training (103); activities that relate to work activity programs, including development of employability plans; staff costs related to providing work experience and community service activities, on the job training, job search and job readiness, job skills training, and training provided as vocational educational training; related services (such as employment counseling, coaching, job development, information and referral, and outreach to business and non-profit community groups) and activities related to providing other work-related expenses such as costs for work clothes and equipment. Does not include: Administrative activities such as eligibility determination or contract administration (use 100).
103	TANF Education and Training	Services provided to improve knowledge of daily living skills and to enhance cultural opportunities. Services may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language and General Educational Development (GED) Component services or activities may include screening; assessment and testing; individual or group instruction; tutoring; provision of book, supplies and instructional materials; counseling, transportation; and referral to community resources.
104	TANF Work Subsidies / Subsidized Employment	Activities related to work subsidies, which include payments to employers or third parties to help cover the cost of employee wages, benefits, supervision or training; activities related to Ohio Works First subsidized employment, PRC employer subsidy programs, and employer incentives. Does not include: Administrative activities such as eligibility determination or contract administration (use 100).

105	TANF Transportation Support Services for Unemployed Families	Activities related to transportation and other supportive services that meet the federal definition of "assistance" (ongoing transportation activities for families who are not employed). Car repairs, allowances, bus tokens, car payments, auto insurance reimbursement, and van services. Transportation activities for families that are not employed but need supportive services to participate in other work activities such as community service, education, training or for respite purposes. Activities related to work allowances for families who are not employed. Does not include: Transportation or other supportive services provided to unemployed families provided as a non-recurrent, short-term benefit (this would not be defined as "assistance," so use 106); administrative activities such as eligibility determinations or contract administration (use 100).
106	TANF Transportation Non-assistance	Includes activities related to transportation that do not meet the federal definition of "assistance." This includes transportation activities for families who are employed (including work allowances) and all transportation activities provided as a nonrecurring, short-term benefit (regardless of employment status). Car repairs, allowances, bus tokens, car payments, auto insurance reimbursement, and van services. Does not include: Administrative activities such as eligibility determinations or contract administration (use 100).
110	TANF Non-recurrent Short-term Benefits	Includes activities related to PRC short-term, non-recurrent benefits to families (they do not meet the federal definition of "assistance") in the form of cash, vouchers, subsidies or similar form of payment to deal with a specific crisis situation or episode of need and excluded from the definition of assistance, including housing and rent assistance. Does not include: Activities relating to transportation (including car repairs) that do not meet the definition of "assistance" (use 106 instead), work activities and expenses (such as applicant job search) provided under a diversion program (use 102); administrative activities such as determination of eligibility (use 100).
111	TANF Prevention of Out-of-Wedlock Pregnancy	Includes activities related to programs designed to meet TANF purpose 3, "prevent and reduce the incidence of out-of-wedlock pregnancies." Does not include: Administrative activities such as eligibility determination or contract administration (use 100).
113	TANF Other PRC Activities	Includes activities related to non-assistance benefits and services that do not fall under any of the other codes (esp. 111); for example activities related to general family preservation activities, parenting training, substance abuse treatment, counseling, domestic violence services, adult literacy and child reading programs youth education and support services. Does not include: Activities related to non-recurrent short-term benefits (use 110); transportation (including car repairs) that does not meet the definition of "assistance" (use 105 or 106 instead); activities related to providing work-related expenses (use 102), work activities (use 102), work subsidies (use 104), education and training (use 103), or child care; administrative activities such as eligibility determination or contract administration (use 100).
200	Medicaid Eligibility Activities	Includes activities related to general administration and coordination of Medicaid programs, including eligibility determinations; administering sanctions; screening interviews; intake; review of household reports; eligibility review; benefit changes; appeal hearings; recordkeeping changes to file; overpayment preparation; IEVS activity; contract creation and administration; preparation of program plans, budgets and schedules; procurement activities; public relations; services related to accounting, litigation, audits, management of property, payroll and personnel; management information systems not related to the tracking and monitoring of Medicaid requirements; preparing reports and other documents; Quality Control; Quality Assurance; Peer Reviews; and Supervisory Reviews.

201	SSI Case Management	Assesses the needs of applicants and recipients alleging a disability, potentially eligible for Supplement Security Income (SSI); provides assistance in obtaining SSI and Medicaid for eligible recipients.
202	Medicaid Healthchek	Activities to provide preventive health screening and services to children.
203	Medicaid Pregnancy Related Services	Enhanced services for Medicaid eligible pregnant women.
204	Medicaid Non-emergency Transportation	Transportation for a patient whose medical condition does not require immediate response for the provision of medical treatment.
205	Medicaid Outstation Eligibility at DSH/FQHC	Activities for out stationed eligibility workers only at disproportionate share hospitals (DSH) and federally qualified health clinics (FQHC).
206	Medicaid RSS	Activities associated with all Medicaid Residential State Supplement (RSS) programs.
207	Medicaid Program Integrity	Activities related to fraud investigations, computations, case preparation, collection, court hearings and administrative issues for Fraud and Investigative staff purposes.
300	Food assistance (FA) Certification	Food assistance application, reapplication, benefit adjustment, screening interview, intake, review of household reports, eligibility review, and benefit changes.
301	FA Quality Control/ Supervisor Case Review	Food assistance quality control case reviews.
302	FA Fraud Investigation/ Prosecution	Food assistance fraud investigation, prosecution, fraud proceedings, and claims preparation.
303	FA Appeal Hearings	Food assistance appeal hearings.
306	FA Other	Food assistance claim preparation, referrals, overpayment preparation, record keeping changes to files, case management, and all other case related activities.
307	FA ADP	Activities related to participation in modification to the development of a new state automated system for determining benefits eligibility.
308	FAET	Food assistance employment and training (FAET), Work Experience Program (WEP), Job Club/Job Search, assessment and appraisal, transportation, employment and training, sanction and other administrative activities for all FAET Able Bodied Adults Without Dependents (ABAWD) participants.
309	Food Assistance Incentive	Activities associated with the county's approved 2009 food assistance incentive award plan.
400	WIA Youth Ages 14-21 Out of School	Activities related to services to youth not attending school. Eligibility criteria require the recipient be ages 14-21; low income; no longer attending any school and/or recipients of a secondary education diploma or its recognized equivalent. Additionally, recipient is eligible if he/she has graduated from high school or holds a GED but has basic skills deficiency; is unemployed; or is underemployed.

401	WIA Youth Ages 14-21 In School	Activities related to services to youth ages 14-21, low income, and who meet one of the following criteria: deficient in basic literacy skills; homeless; a runaway; foster child; pregnant or a parent; or who requires additional assistance to complete an educational program or to secure and maintain employment.
402	WIA Adult Activities	Activities and expenditures related to provision of adult services. Adult services include core, intensive, and training through the "one-stop" delivery system.
403	WIA Dislocated Worker Activities	Activities and expenditures related to services (core, intensive, and training) for dislocated workers. Dislocated workers include individuals who have been terminated, laid off, or received a notice of termination or layoff from employment as a result of any permanent closure of, or any substantial layoff at a plant, facility, or enterprise; or were self-employed, but are now unemployed as a result of general economic conditions in the community in which the individual resides or because of natural disasters.
404	WIA Rapid Response Activities	Services for displaced workers who have been displaced due to the closure of businesses and industries.
405	WIA Administration	Activities related to the administration of Workforce Investment Act (WIA) services in conventional agencies only, i.e., Summit, Cuyahoga, Lorain, Lake, and Stark counties.
408	WIA Common To Several	Activities related to more than one WIA related service.
437	Disability Program Navigator Initiative	Activities related to informing beneficiaries and other persons with disabilities about employment opportunities and economic self-sufficiency support available at One-Stop centers.
443	NEG Wilmington OH-18 Core Intensive Services	National Emergency Disaster activities associated with and attributable to core and intensive services which are necessary to place targeted participants within the areas affected by the Wilmington Airpark downsizing into employment. Core services include Determination of Eligibility, Outreach, Intake, and One-Stop Orientation, Initial Assessment of Skill Levels, Aptitudes, Ability and Supportive Services, Labor market Information on One-Stop Partner Services, Information of Filing Unemployment Insurance Claims, Assistance in Establishing Eligibility for Non-WIA Training and Education, and Follow-up services. Intensive Services include Comprehensive and Specialized Assessment, Development of an Individual Employment Plan, Group Counseling, Individual Counseling and Career Planning, and Short-term pre-vocational services (Life Skills).
444	NEG Wilmington OH-18 Funded Training	National Emergency Disaster activities associated with and attributable to core and intensive services which are necessary to place targeted participants within the areas affected by the Wilmington Airpark downsizing into employment. Training services may include occupational skills training, including training for nontraditional employment; on-the-job training; programs that combine workplace training with related instruction, which may include cooperative education programs; training programs operated by the private sector; skill upgrading and retraining; entrepreneurial training; job readiness training; adult education and literacy activities provided in combination with services, and customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.

445	NEG Wilmington OH-18 Funded Support	Activities associated with services to enable targeted participants within the areas affected by the Wilmington Airpark downsizing to participate in the project. Such activities may include assistance with reimbursement or payment for services such as child care, transportation to and from the job, meals while working, work-related physical examinations and medical treatment. In addition, personal safety equipment and other work-related equipment are authorized including such items as work gloves, steel-toed boots, hard hats, uniforms, small tools, etc. required for the participant to be employed in the job related to the project.
446	NEG Wilmington OH-18 Other	Activities associated with securing required equipment to transport the targeted participants within the areas affected by the Wilmington Airpark downsizing to the worksite and hand tools required to perform the work.
453	NEG Flood OH-17 Core Intensive Services	Activities associated with and attributable to core services and intensive services which are necessary to place temporary employees of the National Emergency Disaster grants into employment. Core services include Determination of Eligibility, Outreach, Intake, and One-Stop Orientation, Initial Assessment of Skill Levels, Aptitudes, Ability and Supportive Services, Labor market Information on One-Stop Partner Services, Information of Filing Unemployment Insurance Claims, Assistance in Establishing Eligibility for Non-WIA Training and Education, and Follow-up services. Intensive Services include Comprehensive and Specialized Assessment, Development of an Individual Employment Plan, Group Counseling, Individual Counseling and Career Planning, and Short-term pre-vocational services (Life Skills).
455	NEG Flood OH-17 Funded Support	Activities associated with services to enable an individual to participate in the project. Such activities may include assistance with reimbursement or payment for services such as child care, transportation to and from the job, meals while working, work-related physical examinations and medical treatment. In addition, personal safety equipment and other work-related equipment are authorized including such items as work gloves, steel-toed boots, hard hats, uniforms, small tools, etc. required for the participant to be employed in the job related to the project.
456	NEG Flood OH-17 Other	Activities associated with securing required equipment to transport the temporary employees to the worksite and hand tools required to perform the work.
463	NEG OH-19 Core and Intensive Services	Activities associated with securing required equipment to transport the targeted participants within the areas affected by the Wilmington Airpark downsizing to the worksite and hand tools required to perform the work.
464	NEG OH-19 Funded Training	Activities associated with and attributable to core services and intensive services which are necessary to place temporary employees of the National Emergency Disaster grants into employment. Core services include Determination of Eligibility, Outreach, Intake, and One-Stop Orientation, Initial Assessment of Skill Levels, Aptitudes, Ability and Supportive Services, Labor market Information on One-Stop Partner Services, Information of Filing Unemployment Insurance Claims, Assistance in Establishing Eligibility for Non-WIA Training and Education, and Follow-up services. Intensive Services include Comprehensive and Specialized Assessment, Development of an Individual Employment Plan, Group Counseling, Individual Counseling and Career Planning, and Short-term pre-vocational services (Life Skills).

465	NEG OH-19 Funded Supportive Services	Activities associated with and attributable to training services which are necessary to place temporary employees of the National Emergency Disaster grants into employment. Training services may include occupational skills training, including training for nontraditional employment; on-the-job training; programs that combine workplace training with related instruction, which may include cooperative education programs; training programs operated by the private sector; skill upgrading and retraining; entrepreneurial training; job readiness training; adult education and literacy activities provided in combination with services, and customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.
466	NEG OH-19 Other	Activities associated with services to enable an individual to participate in the project. Activities may include reimbursement or payment for such costs as child care, transportation to and from the job, meals while working, work-related physical examinations and medical treatment. In addition, personal safety equipment and other work-related equipment are authorized including such items as work gloves, steel-toed boots, hard hats, uniforms, small tools, etc. required for the participant to be employed in the job related to the project.
467	NEG OH-19 Program Management and Oversight (Admin)	Reimbursable services or activities associated with administrative program management and oversight in accordance with 20 C.F.R. 667.220; does not include Needs Related Payments (NRP) processing costs.
500	Child Care Eligibility Determination	**Child care eligibility determination; Child Care Development Fund (CCDF); non-direct services TANF: Administration.** Processing applications, securing required verifications and documentation, establishing and maintaining case records, assisting caretaker with child care provider selection and ensuring caretaker choice from all available eligible providers, authorizing days and hours of service, issuing proper notices to caretaker and provider, entering eligibility and authorization information into the Child Care Licensing Inspections Database System (CCIDS) 3299 reporting system, conducting twelve month eligibility re-determinations, investigating and processing child care improper payments, participating in county conferences and state hearings.
501	Child Care Provider Recruitment, Certification and Supervision	**Child Care Development Fund (CCDF); non-direct services TANF: regular;** provider recruitment, certification, and supervision. Recruitment, certification, and supervision of persons/parties who are, or want to be, service providers to the county's subsidized child care program. Activities include: outreach to recruit new providers, retention of existing providers, inspection of providers to ascertain both initial and ongoing compliance with certification requirements, technical assistance and training to providers concerning certification requirements, preparation for, and/or participation in, any enforcement proceeding or hearings concerning the certification of a provider, and attending training, or conducting training, on state and/or local provider certification requirements.
502	Child Care Quality	Actions which improve the quality and/or availability of subsidized child care. Activities include: technical assistance and training to providers on topics which are designed to improve the care that they provide, technical assistance and training to providers concerning service expansion to underserved populations, and attending training, or conducting training, on state and/or local initiatives to improve the quality of child care services.

503	Child Care Administration	**Child care administration; Child Care and Development Fund (CCDF) Plan; Admin TANF: Admin.** Maintenance and operation of the subsidized child care program. Activities include: authorization of child care voucher, authorization of payment of the child care benefit, maintenance of applicant/recipient case records and/or provider files, determination of any benefit overpayment or fraud, preparation of any management report, and attending non-child care related training, or conducting non-child care related training, on the general operation of the subsidized child care program.
504	Child Care Information	**Child care information; Child Care and Development Fund (CCDF) Plan; non-direct services or systems; TANF: regular.** Activities include design and/or maintenance of a county child care web site, design and/or maintenance of county brochures concerning the subsidized child care program responding to third-party inquiries concerning the subsidized child care program, and conducting informational presentations on the nature and operation of the subsidized child care program.
505	Title XX Child Care	Child care activities provided to Title XX recipients.
506	Protective Child Care	Provide child care for a caretaker for whom a protective case plan is prepared and maintained for the caretaker and children under 13 years old.
507	Special Needs Child Care	Provide child care for a caretaker who is employed or in school/training and has a child up to 18 years of age who meets the definition of special needs.
508	Homeless Child Care	Provide child care for a caretaker and children under 13 years old who either temporarily reside in a facility providing emergency shelter for homeless families, or are determined by the CDJFS to be homeless.
600	Refugee Cash and Medical Assistance	This activity would fall under the Cash and Medical Assistance Grant, including activities related to the general administration, eligibility related activities and coordination of the federally funded Refugee Cash Assistance (RCA) and Refugee Medical Assistance (RMA) Programs. These cases are identified in CRIS-E as ADC-Q and MA-Q; also includes activities related to arranging for non-emergency medical transportation for a person receiving Refugee Medical Assistance
601	Refugee Social Services	Employment services including eligibility determination and case management and employment support services including English language training, child care and transportation for refugees in the Refugee Resettlement Program.
602	Refugee Targeted Assistance	Employment and employability-related services similar to the Refugee Social Services Program but paid for with Targeted Assistance Program (TAP)/Targeted Assistance Grant (TAG) funding. Does not include health services; child care and transportation services not related to employment; interpreter and translation services not related to employment or employability- related services; refugee social services employment and employability-related services that paid for with RSSP funding.
701	Title XX Information and Referral	Services or activities designed to provide information about services provided by public and private service providers and brief assessment of client needs (but not diagnosis and evaluation) to facilitate appropriate referral to community resources

702	Title XX Residential Treatment Services	Short-term residential care and comprehensive treatment and services for children or adults whose problems are so severe or are such that they cannot be cared for at home or in foster care and need the specialized services provided by specialized facilities. Component services and activities which may include diagnosis and psychological evaluations; alcohol and drug detoxification services; individual, family, and group therapy and counseling; remedial education and GED preparation; vocational or pre-vocational training; training in activities of daily living; supervised recreational and social activities; case management.
703	Title XX Foster Care Services For Children	Services or activities associated with the provision of an alternative family life experience for abused, neglected or dependent children, between birth and the age of majority, on the basis of a court commitment or a voluntary placement agreement signed by the parent or guardian. Services that may be provided to children in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, pre-adoptive homes, or supervised independent living situation. Component services or activities which may include assessment of the child's needs; case planning and case management to assure that the child receives proper care in the placement; medical care as an integral but subordinate part of the service; counseling of the child, the child's parents, and the foster parents; referral and assistance in obtaining other necessary supportive services; periodical reviews to determine the continued appropriateness and need for placement; and recruitment and licensing of foster homes and child care institutions.
708	Title XX Recreation Services	Services or activities designed to provide or assist adults to take advantage of individual or group activities directed towards promoting physical, cultural, and/or social development.
710	Title XX Adoption	Services or activities provided to assist in bringing about the adoption of a child. Component services and activities which may include, but are not limited to counseling the biological parent(s), recruitment of adoptive homes, and pre-and-post placement training and/or counseling.
713	Title XX Protective Services For Children	Services or activities designed to prevent or remedy abuse, neglect, or exploitation of children who may be harmed through physical or mental injury, sexual abuse or exploitation, and negligent treatment or maltreatment, including failure to be provided with adequate foods, clothing, shelter, or medical care. Component services or activities that may include investigation; immediate intervention; emergency medical service; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the individual and family; assessment/evaluation of family circumstances; arranging alternative or improved living arrangements; preparing for foster placement, if needed; and case management and referral to service providers.
715	Title XX Day Treatment For Children	This service is designed for providing treatment for a portion of the day for children who manifest primarily emotional, psychological, behavioral, or social problems which cannot be resolved in a non-specialized educational or developmental setting, or in specialized settings such as learning or behavioral disabilities classes. While these children may be able to live at home or in substitute care, their needs are such that their daily activities must be a part of a treatment environment.

The treatment of children involves specialized clinical services required for diagnosis, treatment, and consultation in providing help for pathological conditions, personality services, as distinguished from other parts of the programs, are provided by staff with professional or technical training for helping the child and parents (or caretakers with whom the child is living) directly through such activities as individual and family prescription drugs, and art and music therapy.

Service components include training activities, special educational activities, social and recreational activities, health services, personal and social interaction skill development, activity therapies, community participation activities, and transportation. These services are integral but subordinate to treatment, which is the purpose of the child's receiving the services. These services are to be offered as an integral program; however, the various components may be delivered through different sources.

The daily activities, including individual and group program components and treatment services prescribed for the individual child, must be coordinated and integrated into an individual goal-directed treatment plan for the child. The plan must delineate a predictable measurable impact on the child's problem assessment of the progress of the plan (i.e., a formal staffing including all necessary parties to review goal attainment and to arrive at a decision of: (i) continuing the plan; (ii) revising the plan; or (iii) terminating the placement) which must be completed every six months for the total period of treatment.

Federal financial participation is not available for:

(a) Educational services which residents of Ohio usually receive free from a public agency. If provided, services must be integrated, but subordinate to, the provision of this section.

(b) Any activities related to the provision of Ohio Works First (OWF).

716	Title XX Counseling Services	Services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances.
719	Title XX Foster Care Services For Adults	Services or activities that assess the need and arrange for the substitute care and alternate living situation of adults in a setting suitable to the individual's needs. Individuals may need such services because of social, physical or mental disabilities, or as a consequence of abuse or neglect. Care that may be provided in a community-based setting or such services may arrange for institutionalization when necessary. Component services or activities that include assessment of the individual's needs; case planning and case management to assure that the individual receives proper care in the placement; counseling to help with personal problems and adjusting to new situations; assistance in obtaining other necessary supportive services; determining, through periodic reviews, the continued appropriateness of and need for placement; and recruitment and licensing of foster care homes and facilities.
720	Title XX Home Delivered Meals	Services or activities designed to prepare and deliver one or more meals a day to an individual's residence in order to prevent institutionalization, malnutrition, and feeling of isolation. Component services or activities that may include the cost of personnel, equipment, and food; assessment of nutritional dietary needs; nutritional education and counseling; socialization services; and information and referral.

721	Title XX Home Based Services	In-home services or activities provided to individuals or families to assist with household or personal care activities that improve or maintain adequate family wellbeing. Services that may be provided for reason of illness, incapacity, frailty, absence of a caretaker relative, or to prevent abuse and neglect of a child or adult. Major service components that include homemaker service, chore service, home maintenance services, and household management services. Component services or activities that may include protective supervision of adults and/or children to help prevent abuse, temporary non-medical personal care, house-cleaning, essential shopping, simple household repairs, yard maintenance, teaching of homemaking skills, training in self-help and self-care skills, assistance with meal planning and preparation, sanitation, budgeting, and general household management.
722	Title XX Services For Communicatively Impaired	Services or activities to maximize the potential of persons with disabilities help alleviate the effects of physical, mental or emotional disabilities, and to enable those persons to live in the least restrictive environment possible.
723	Title XX Protective Services For Adults	Services or activities designed to prevent or remedy abuse, neglect, or exploitation of adults who are unable to protect their own interests. Situations that may require protective services including injury due to maltreatment or family violence; lack of adequate food, clothing or shelter; lack of essential medical treatment or rehabilitation services; and lack of necessary financial or other resource. Component services or activities that may include investigation; immediate intervention; emergency medical service; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the individual and family; assessment/evaluation of family circumstances; arranging alternative or improved living arrangements; preparing for foster placement, if needed; and case management and referral to service providers.
726	Title XX Employment Services	Services or activities provided to assist individuals in securing employment or acquiring or learning skills that promote opportunities.
728	Title XX Congregate Meals	Services or activities that prepare and serve one or more meals to individuals in central dining areas in order to prevent institutionalization, malnutrition, and isolation. Component services or activities which may include the cost of personnel, equipment, and food; assessment of nutritional and dietary needs; nutritional education and counseling; socialization; and other services such as transportation and information and referral.
729	Title XX Health Related Services	In or out of home services or activities designed to assist individuals and families to attain and maintain a favorable condition of health. Component services and activities which may include providing an analysis or assessment of an individual's health problems and the development of a treatment plan; assisting individuals to identify and understand their health needs; assisting individuals to locate, provide, or secure, and utilize appropriate medical treatment, preventative medical care and health maintenance services, including in-home health services and emergency medical services and providing follow-up services as needed.

730	Title XX Family Planning	Educations, comprehensive, medical, or social services or activities which enable individuals, including minors, to determine freely the number and spacing of their children and to select the means by which this may be achieved. Services and activities which include a broad range of acceptable and effective methods and services to limit or enhance fertility, including contraceptive methods (including natural family planning and abstinence), and the management of infertility (including referral to adoption). Specific component services and activities which may include pre-conceptual counseling, education, and general reproductive health care, including diagnosis and treatment of infections which threaten reproductive capability. Family planning service does not include pregnancy care (including obstetric or prenatal care). These definitions contain medical components which are allowable under Title XX only when they are not available to the individual under Title XVIII, Title XIX and individual or group health insurance plan, or an individual or group health care maintenance program.
733	Title XX Case Management	Services or activities for the arrangement, coordination and monitoring of services to meet the needs of individuals and families. Component services and activities which may include individual service plan development, counseling, monitoring, developing, procuring, and coordinating services; monitoring and evaluating client progress; and assuring that clients' rights are protected.
734	Title XX Legal Services	Services or activities provided by a lawyer or person(s) under a lawyer's supervision to assist individuals in obtaining legal help in civil matters e.g. housing, divorce, child support, paternity, guardianship, and legal separation.
735	Title XX Transportation	Services or activities that provide or arrange for travel including travel costs of individuals in order to access services or obtain medical care or employment.
736	Title XX Special Services for Alcohol and Drug Abuse	Services or activities that are primarily designed to deter, reduce, or eliminate substance abuse or chemical dependency. Except for initial detoxification services, medical and residential services may be included but only as an integral but subordinate part of the service. Component substance abuse services or activities that may include a comprehensive range of personal and family counseling methods, methadone treatment for opiate abusers, or detoxification treatment for alcohol abusers. Services that may be provided in alternative living arrangements such as institutional settings and community-based halfway houses.
754	Title XX Education and Training Services	Services provided to improve knowledge of daily living skills and to enhance cultural opportunities. Services may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language and General Educational Development (GED). Component services or activities may include screening; assessment and testing; individual or group instruction; tutoring; provision of book, supplies and instructional materials; counseling, transportation, and referral to community resources.
755	Title XX Housing Services	Services or activities that assist individuals or families in locating, obtaining, or retaining suitable housing. Component services or activities that may include tenant counseling; helping individuals and families to identify and correct substandard housing conditions on behalf of individuals and families who are unable to protect their own interest; and assisting individuals and families to understand leases, secure utilities, make moving arrangements and renovations.
756	Title XX Independent and Transitional Living Services	Services or activities designed to help older youth in foster care or homeless youth transition to independent living, or to help adults transition from institution or homelessness to independent living.

757	Title XX Pregnancy and Parenting Services	Services or activities for married or unmarried adolescent parents and their families designed to assist young parents in coping with the social, emotional, and economic problems related to pregnancy and in planning for the future. Component services or activities may include securing necessary health care and living arrangements; obtaining legal services; and providing counseling, child care education, and training in and development of parenting skills.
758	Title XX Prevention and Intervention Services	Services or activities that provide early identification and/or timely intervention to support families and prevent or ameliorate the consequences of abuse, neglect, or family violence, or to assist in making arrangements for alternate placements or living arrangements where necessary. Such services may also be provided to prevent the removal of a child or adult from the home. Component services and activities may include investigation; assessment and/or evaluation of the extent of the problem; counseling, including mental health counseling or therapy as needed; developmental and parenting skills training; respite care; and other services including supervision, case management and transportation.
759	Title XX Special Services for Youth Criminals	Services or activities for youth who are, or who may become, involved with the juvenile justice system and their families. Component services or activities are designed to enhance family functioning and/or modify the youth's behavior with the goals of developing socially appropriate behavior and may include counseling, intervention therapy and residential and medical services if included as integral but subordinate part of the service.
760	Child Welfare PRC Eligibility	Activities related to the determination of the eligibility of the child or the child's caretakers for PRC services; includes case file review, verification of documentation, approval or denial of application and preparation of notice of decision in the office; field, by mail or telephone.
761	Child Welfare Intake and Investigation	Activities related to the receipt and investigation of complaints alleging the neglect or maltreatment of a child: receipt of the complaint; activities directly related to reaching an agency disposition of the complaint such as scheduling and conducting investigatory interviews, preparing investigatory reports, participation in internal meetings; and general maintenance of the investigatory record.
762	Child Welfare PRC Family Preservation Activities	Includes activities performed on behalf of a child and their family if all of the following apply: there is not an in-home case or a custody case established, the child and family's income meets the income eligibility criteria for the county's PRC plan, and the county has included these services in its PRC plan. Activities include: screening and assessment of needed services, providing program information and referral and linking to services such as family preservation services, domestic violence services, parenting training, substance abuse treatment, counseling. If these activities are not part of the county PRC plan; are not TANF-allowable activities; or the child and family's income exceeds the income eligibility limit in the county's PRC plan use code 998.
764	Child Welfare Title IV-E Eligibility Determination	Activities related to determining the eligibility for Title IV-E Foster Care or Adoption Assistance including the completing and verification of appropriate eligibility forms, required documentation, and OWF status; case review and redetermination; and preparation and participation in all fair hearings and appeals resulting from eligibility determination.

765	Child Welfare Medicaid Eligibility and Referral	Activities related to determining and verifying an individual's Medicaid eligibility, or referring a person to the local county department of job and family services to seek a Medicaid eligibility determination; includes interviews of individuals, contact and verification of Medicaid eligibility through the local county department of job and family services or CRIS-E system, and the completion and dispatch of the "Referral of Medicaid Continuing Eligibility Review" form prior to terminating a child's Title IV-E foster care maintenance or adoption assistance.
766	Child Welfare Medicaid Administrative Case Management	Case-specific activities directly related to the monitoring and authorization of Medicaid covered services; the development of a segment of an individualized service plan that directly relates to the need for Medicaid covered services; referral of a Medicaid eligible person to a Medicaid provider to receive Medicaid covered services; reviewing the appropriateness and effectiveness of delivered Medicaid covered services. *The preceding activities must be on behalf of a Medicaid eligible person and must directly relate to services in the Medicaid State Plan. (IN COMBINED JOB AND FAMILY SERVICE AGENCIES, THIS CODE IS USED BY CHILD WELFARE WORKERS ONLY.)*
767	Child Welfare Medicaid Management	Activities related to the recruitment, certification, and monitoring of providers to deliver Medicaid covered services; development and implementation of referral and service protocols with Medicaid providers; development of community plan segments that directly relate to the delivery of Medicaid covered services; and participation in meeting on Medicaid issues with Medicaid providers and governmental agencies responsible for the delivery of Medicaid covered services.
768	Child Welfare Medicaid Transportation	Activities related to arranging or providing transportation to a Medicaid eligible individual to a Medicaid provider to receive Medicaid covered services.
769	Child Welfare Custody Case Management	Activities related to a child in placement and/or child's family, supporting the management of care or service referral to, or arranging for, care or services; planning or supervising care or services; supporting access to care or services; preparing for return of the child to the family or for permanent placement of the child, and performing a case assessment.
770	Child Welfare Non-custody Case Management	This code is to be used when completing activities for a child who is not in custody or care and control but has been determined or re-determined to be a candidate for foster care. Such activities include but are not limited to development and implementation of a regimen of reasonable efforts which are undertaken to prevent the removal of the child into placement, and/or activities related to the development and implementation of a regimen of services for an adopted child and/or the child's family which are undertaken to support the maintenance of the adoption and/or prevent the disruption of the adoption. Such activities include supporting the management of care or services referral to, or arranging for, care of services; planning or supervising care or services; supporting access to care or services; assessing results of care or services; and performing a case assessment. If the child has not been determined or re-determined to be a candidate for foster care, then use code 998.
771	Child Welfare Placement and Judicial	Activities related to the placement of a child; preparation for and participation in judicial determinations; preparing custody petitions; and assisting with voluntary placement agreements.
772	Child Welfare Treatment and Counseling	Activities and services related to a child, performed by agency staff related to the treatment and counseling of applicants. This may include counseling, resources and referral, therapy, behavior and review of home conditions.

773	Child Welfare Fee-for-service (Children Services)	Activities related to PCSA Title XX contracts with the CDJFS, special children services grants, PCSAs as Medicaid providers, and PCSAs as Children Services Regional Training Centers.
774	Chafee	Activities related to preparing a child for living on his or her own.
776	Kinship Navigator Outreach	General information and referral; websites, public service announcements, brochures, billboards, phone banks, and other services.
777	KPIP- Administration	The Kinship Permanency Incentive Program (KPIP) is a program to promote permanency to a minor child in the legal and physical custody of a kinship caregiver(s).
779	Child Welfare Family First Activities	Administrative activities related to the operation of the Family First Program.
782	Child Welfare Human Services Levy Children (NRB)	Levy supported services for children.
783	Child Welfare Human Services Levy Adult (NRB)	Levy supported services for adults.
784	Child Welfare Training	Activities related to the preparation for, administration of, or participation in training that supports the child welfare programs, either as a trainee or as a trainer of child welfare staff, foster and/or adoptive parents. This will be redistributed to Child Welfare activities only.
785	Child Welfare PRC Custody Case Management	Only use this code if all the following apply: a custody case has been established, a reunification plan is in place and the child is expected to be reunified with the family within six months of placement; the child and family's income meets the income eligibility criteria for the county's PRC plan; and the county has included these child protective services in their PRC plan. Activities include: those related to family preservation to reunite a child with the child's family. If there is a custody case, but any one of the following applies: no reunification plan, placement exceeds six months, if the family's income exceeds the PRC income eligibility limit, or the county agency has not included these services its PRC plan; then use code 769.
786	Child Welfare PRC Non-Custody Case Management	Only use this code if all the following apply: an in home case is established, the child and family's income meets the income eligibility criteria for the county's PRC plan and the county has included these services in its PRC plan. Activities include: development and implementation of a regimen of reasonable efforts which are undertaken to prevent the removal of the child into placement, and/or activities related to the development and implementation of a regimen of services for an adopted child and/or the child's family which are undertaken to support the maintenance of the adoption and/or prevent the disruption of the adoption. Such activities include supporting the management of care or services referral to, or arranging for, care of services; planning or supervising care or services; supporting access to care or services; assessing results of care or services; and performing a case assessment. If an in home case is established, but the family's income exceeds the PRC income eligibility limit, or the county agency has not included these services in its PRC plan, then use code 770.
860	Title XX TANF Information and Referral Services	Services or activities designed to provide information about services provided by public and private service providers and brief assessment of client needs (but not diagnosis and evaluation) to facilitate appropriate referral to community resources.

861	Title XX TANF Recreation Services	Services or activities designed to provide or assist individuals to take advantage of individual or group activities directed towards promoting physical, cultural, and/or social development.
862	Title XX TANF Adoption	Services or activities provided to assist in bringing about the adoption of a child. Component services and activities which may include but are not limited to counseling the biological parent(s), recruitment of adoptive homes, and pre and post placement training and/or counseling.
863	Title XX TANF Protective Services For Children	Services or activities designed to prevent or remedy abuse, neglect, or exploitation of children who may be harmed through physical or mental injury, sexual abuse or exploitation, and negligent treatment or maltreatment, including failure to be provided with adequate foods, clothing, shelter, or medical care. Component services or activities that may include investigation; immediate intervention; emergency medical service; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the individual and family; assessment/evaluation of family circumstances; arranging alternative or improved living arrangements; preparing for foster placement, if needed; and case management and referral to service providers.
865	Title XX TANF Day Treatment For Children	This service is designed for the basic purpose of providing treatment for a portion of the day for children who manifest primarily emotional, psychological, behavioral, or social problems which cannot be resolved in a non-specialized educational or developmental setting, or in specialized settings such as learning or behavioral disabilities classes. While these children may be able to live at home or in substitute care, their needs are such that their daily activities must be a part of a treatment environment. The treatment of children involves specialized clinical services required for diagnosis, treatment, and consultation in providing help for pathological conditions, personality services, as distinguished from other parts of the programs, are provided by staff with professional or technical training for helping the child and parents (or caretakers with whom the child is living) directly through such activities as individual and family prescription drugs, and art and music therapy. Service components include training activities, special educational activities, social and recreational activities, health services, personal and social interaction skill development, activity therapies, community participation activities, and transportation. These services are integral but subordinate to treatment, which is the purpose of the child's receiving the services. These services are to be offered as an integral program; however, the various components may be delivered through different sources. The daily activities, including individual and group program components and treatment services prescribed for the individual child, must be coordinated and integrated into an individual goal directed treatment plan for the child. The plan must delineate a predictable measurable impact on the child's problem assessment of the progress of the plan (i.e., a formal staffing including all necessary parties to review goal attainment and to arrive at a decision of: (i) continuing the plan; (ii) revising the plan; or (iii) terminating the placement) which must be completed every six months for the total period of treatment. Federal financial participation is not available for:

- Educational services which residents of Ohio usually receive free from a public agency. If provided, services must be integral but subordinate to the provision of this section.
- Any activities related to the provision of Ohio Works First (OWF).

866	Title XX TANF Counseling Services	Services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances.
867	Title XX TANF Case Management	Services or activities for the arrangement, coordination and monitoring of services to meet the needs of individuals and families. Component services and activities which may include individual service plan development, counseling, monitoring, developing, procuring, and coordinating services; monitoring and evaluating client progress; and assuring that clients' rights are protected.
868	Title XX TANF Transportation	Services or activities that provide or arrange for travel including travel costs of individuals in order to access services or obtain medical care or employment.
869	Title XX TANF Special Services for Drug and Alcohol Abuse	Services or activities that are primarily designed to deter, reduce, or eliminate substance abuse or chemical dependency. Except for initial detoxification services, medical and residential services may be included but only as an integral but subordinate part of the service. Component substance abuse services or activities that may include a comprehensive range of personal and family counseling methods, methadone treatment for opiate abusers, or detoxification treatment for alcohol abusers. Services that may be provided in alternative living arrangements such as institutional settings and community-based halfway houses.
870	Title XX TANF Education and Training Services	Services provided to improve knowledge of daily living skills and to enhance cultural opportunities. Services may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language and General Educational Development (GED). Component services or activities may include screening; assessment and testing; individual or group instruction; tutoring; provision of book, supplies and instructional materials; counseling, transportation; and referral to community resources.
871	Title XX TANF Pregnancy and Parenting Services	Services or activities for married or unmarried adolescent parents and their families designed to assist young parents in coping with the social, emotional, and economic problems related to pregnancy and in planning for the future. Component services or activities may include securing necessary health care and living arrangements; obtaining legal services; and providing counseling, child care education, and training in and development of parenting skills.
872	Title XX TANF Prevention and Intervention Services	Services or activities that provide early identification and/or timely intervention to support families and prevent or ameliorate the consequences of abuse, neglect, or family violence, or to assist in making arrangements for alternate placements or living arrangements where necessary. Such services may also be provided to prevent the removal of a child or adult from the home. Component services and activities may include investigation; assessment and/or evaluation of the extent of the problem; counseling, including mental health counseling or therapy as needed; developmental and parenting skills training; respite care; and other services including supervision, case management and transportation.
873	Title XX TANF Special Services For Youth Criminals	Services or activities for youth who are, or who may become involved with the juvenile justice system and their families. Component services or activities are designed to enhance family functioning and/or modify the youth's behavior with the goals of developing socially appropriate behavior and may include counseling, intervention therapy and residential and medical services if included

as integral but subordinate part of the service.

874	Title XX TANF Family Planning	Educations, comprehensive, medical, or social services or activities which enable individuals, including minors, to determine freely the number and spacing of their children and to select the means by which this may be achieved. Services and activities which include a broad range of acceptable and effective methods and services to limit or enhance fertility, including contraceptive methods (including natural family planning and abstinence), and the management of infertility (including referral to adoption).
875	Title XX TANF Adult Protective Services	Services or activities designed to prevent or remedy abuse, neglect, or exploitation of adults who are unable to protect their own interests. Situations that may require protective services including injury due to maltreatment or family violence; lack of adequate food, clothing or shelter; lack of essential medical treatment or rehabilitation services; and lack of necessary financial or other resource. Component services or activities that may include investigation; immediate intervention; emergency medical service; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the individual and family; assessment/evaluation of family circumstances; arranging alternative or improved living arrangements; preparing for foster placement, if needed; and case management and referral to service providers.
900	Disability Financial Assistance (DFA) Eligibility Activities	Activities related to general administration and coordination of the state funded disability program, including eligibility determinations; screening interviews; intake; review of household reports; eligibility review; benefit changes; appeal hearings; recordkeeping changes to file; overpayment preparation; IEVS activity; contract creation and administration; preparation of program plans, budgets and schedules; procurement activities; public relations; services related to accounting, litigation, audits, management of property, payroll and personnel; management information systems not related to the tracking and monitoring of disability medical assistance (DMA) requirements; preparing reports and other documents; Quality Control; Quality Assurance; Peer Reviews; and Supervisory Reviews.
997	Common to Several	Activity associated with more than one program, including activities that benefit multiple programs and general administrative activities that cannot be associated with a single program represented on this time study.
998	Non-reimbursable	Activities that are not being reimbursed or are being reimbursed through a mechanism other than a specific program allocation, such as a special project allocation, contract, or memorandum of understanding with another family services agency or workforce development agency.
999	Position Idle or Invalid Response	Position idle due to vacancy, absence, meal, break or personal business; or invalid response due to incorrect label on observation form or other reason.

Once you complete these three sections, initial the form in the lower left hand corner.

ODJFS County Program Instructions and Reports

Exhibit 3 - CSRMS Observation Forms, Instructions, Codes, and Definitions

OHIO DEPARTMENT OF JOB & FAMILY SERVICES

Child Support RMS - Random Moment Sample Observation Form

SECTION I: CASE INFORMATION - Select One

◯ 001 Not Working On Case ◯ 002 Case Number_____

SECTION II: PROGRAMS - Select ONLY One

◯ 100 IV-D Support Enforcement Program
◯ 101 Non IV-D Support Enforcement Program
◯ 200 CSEA Special Grant
◯ 997 Common To Several
◯ 998 Non-Reimbursable
◯ 999 Position Idle or Invalid Response

SECTION III: ACTIVITIES - Select ONLY One

◯ 100 Any Support Enforcement Program Service
◯ 101 Child Support Administrative Activities
◯ 201 Ohio Healthy Marriage
◯ 202 Pathfinder Services
◯ 203 Employment Readiness-Placement
◯ 204 Child Support Rapid Response
◯ 990 CS Medical Collection for Medicaid
◯ 991 Child Support Visitation Access
◯ 993 Child Support Fatherhood
◯ 994 Child Support TANF Allowable Activity
◯ 995 Child Support TANF Demo - Eligibility
◯ 996 Child Support TANF Demo - General
◯ 997 Common To Several
◯ 999 Position Idle or Invalid Response

FOR ADMINISTRATIVE USE ONLY

Comments:

Observer:

Form Completed By: (Initial)_____

2 - 2010 Sample # 1

Ohio Department of Job and Family Services

INSTRUCTIONS FOR COMPLETING JFS 02712, CHILD SUPPORT RANDOM MOMENT SAMPLE OBSERVATION

GENERAL INSTRUCTIONS

As part of the county's designated sample population, you have been selected, at random, to tell ODJFS what program you are working on and the activity you are engaged in at a randomly chosen moment. The information reported on the JFS 02712 is used to determine how the administrative costs in your county are spread among the programs for federal financial participation.

This is not a device for evaluating your individual performance.

OBSERVATION FORM

The observation form is divided into three major sections. *One selection must be made in each section.*

SECTION I - CASE INFORMATION

Indicate in this section, whether or not you are working on a case, and if so, the specific case number. Select one of the following codes:

001	Not Working On a Case	Not engaged in case-related activity.
002	Case Number	Enter the state case number or other number, such as social security number or agency case number that identifies the case or consumer receiving the service.

SECTION II - PROGRAMS

Select the most appropriate program code that you are working on at the selected moment.

100	IV-D Support Enforcement Program	Activity associated with a IV-D case that is eligible for federal financial participation (FFP).
101	Non IV-D Support Enforcement Program	Case management or enforcement activities provided to any non IV-D case. A non IV-D order is one where: • Services are not being provided under the State's Title IV-A, Title IV-D, Title IV-E, or Title XIX programs. • Has not previously provided services under any of these programs. • There is no current application or applicable fee for services paid by either parent.
200	CSEA Special Grant	Activity associated with special/demonstration grants.
997	Common to Several	Activity associated with more than one program, including activities that benefit multiple programs and general administrative activities that cannot be associated with a single program represented on this time study.
998	Non-Reimbursable	Activities that are not being reimbursed or are being reimbursed through a mechanism other than the agency's IV-D allocation, such as a special project allocation or a contract or memorandum of understanding with another family services agency or workforce development agency.
999	Position Idle or Invalid Response	Position idle due to vacancy, absence, meal, break or personal business; or invalid response due to incorrect label on observation form or other reason.

SECTION III - ACTIVITY CODES: Select the one activity that best describes what you are doing at the selected moment.

100	Any Support Enforcement Program Service	The following activities on a case/services: • Location or relocation of a parent or alleged father (including the review of information supplied by the custodial parent, county records, Ohio or Federal Parent Locator Services, etc.); • establishment of paternity or a child support order; • modification of a child support order; • enforcement of a support order; or • collections, disbursement, or distribution.
101	Child Support Administrative Activities	Administrative activities associated with services not covered by another activity code; e.g., case management, training, report preparation, meetings, etcetera.
201	Ohio Healthy Marriage	Activity associated with the Ohio Healthy Marriage initiative.
202	Pathfinder Services	Activities associated with the 1115 Demonstration grant project in support of the prisoner re-entry initiative in Franklin county with a focus on removing barriers faced by re-entering parents in connection with making child support payments while improving their family connections through local partnerships.
203	Employment Readiness - Placement	Activities associated with the 1115 Demonstration grant to improve the financial well-being of children in Cuyahoga county by proactively intervening in child support cases prior to the use of enforcement tools by referring obligors to community employment readiness and placement programs.
204	Child Support Rapid Response	Activities associated with the 1115 Demonstration grant project to provide outreach services to recently unemployed non-custodial parents in Stark County in order to obtain appropriately sized orders and job search assistance.
990	Child Support Medical Collections For Medicaid	Activities associated with establishing an order for the recovery of birth costs paid by Medicaid and/or enforcing, collecting, or disbursing medical payments for OWF, IV-E Foster Care, and non-OWF Medicaid-only cases. The CSEA receives an incentive of 15% of the collection as a result of a cooperative agreement between the Office of Child Support and the Ohio Health Plans.
991	Child Support Visitation Access	Activities associated with the visitation/access pilot project.
993	Child Support Fatherhood	Activity associated with the Fatherhood initiative.
994	Child Support TANF Allowable Activity	Temporary Assistance for Needy Families (TANF)-allowable activity for a child support case that is not represented by another 900-series activity code. These activities are typically performed by a CSEA under a contract or memorandum of understanding with another county family services agency.
995	Child Support TANF Demo- Eligibility	Activities associated with the initial determination of eligibility to participate in the TANF demonstration project; activities may include, but are not limited to the review of an application, verification of documents, completion of related forms, preparation of determination notification, review of case record information, and customer or collateral contacts to determine eligibility of an individual participating in or applying for eligibility to participate in the TANF demonstration project.

996	Child Support TANF Demo- General	Non-eligibility related general administrative activities performed as part of the TANF demonstration project.
997	Common to Several	Activity associated with more than one program, including activities that benefit multiple programs and general administrative activities that cannot be associated with a single program represented on this time study.
999	Position Idle or Invalid Response	Position idle due to vacancy, absence, meal, break or personal business; or invalid response due to incorrect label on observation form or other reason.

ODJFS County Program Instructions and Reports

Exhibit 4 - WFRMS Observation Form

OHIO DEPARTMENT OF JOB & FAMILY SERVICES

Workforce RMS - Random Moment Sample Observation Form

SECTION I: CASE INFORMATION - Select One

◯ 001 Not Working On Case ◯ 002 Case Number_____

SECTION II: PROGRAMS - Select ONLY One

◯ 400 WIA
◯ 401 WIA National Emergency Grants
◯ 998 Non-reimbursable
◯ 999 Position Idle or Invalid Response

SECTION III: ACTIVITIES - Select ONLY One

◯ 400 WIA Youth Ages 14-21 Out of School
◯ 401 WIA Youth Ages 14-21 In School
◯ 402 WIA Adult Activities
◯ 403 WIA Dislocated Worker Activites
◯ 404 WIA Rapid Response Activities
◯ 405 WIA Administration
◯ 408 WIA Common to Several
◯ 437 Disability Program Navigator Initiative
◯ 443 NEG Wilmington OH-18 Core Intensive Serv.
◯ 444 NEG Wilmington OH-18 Funded Training
◯ 445 NEG Wilmington OH-18 Funded Support
◯ 446 NEG Wilmington OH-18 Other
◯ 453 NEG Flood OH-17 Core Intensive Serv
◯ 455 NEG Flood OH-17 Funded Support
◯ 456 NEG Flood OH-17 Other
◯ 463 NEG OH-19 Core and Intensive Services
◯ 464 NEG OH-19 Funded Training
◯ 465 NEG OH-19 Funded Supportive Services
◯ 466 NEG OH-19 Other
◯ 467 NEG OH-19 Prog Mgt & Oversight (Admin)
◯ 473 NEG OH-20 Funded Core & Intensive Services
◯ 481 NEG-22 CORE intensive serv
◯ 998 Non-reimbursable
◯ 999 Position Idle or Invalid Response

FOR DEMONSTRATION PURPOSES ONLY

Comments:

JFS 02711 (Rev. 9/2010)

Form Completed By: (Initial)_____

4 - 2010 Sample # 1

Ohio Department of Job and Family Services

INSTRUCTIONS FOR COMPLETING JFS 02711
WORKFORCE RMS - RANDOM MOMENT SAMPLE OBSERVATION

GENERAL INSTRUCTIONS

As part of the county's designated sample population, you have been selected, at random, to tell ODJFS what program you are working on and the activity you are engaged in at a randomly chosen moment. The information reported on the JFS 02711 is used to determine how the administrative costs in your county are spread among the programs for federal financial participation.

This is not a device for evaluating your individual performance.

OBSERVATION FORM

The observation form is divided into three major sections. *One selection must be made in each section.*

SECTION I - CASE INFORMATION

Indicate in this section, whether or not you are working on a case, and if so, the specific case number. Select one of the following codes:

001	Not Working On a Case	Not engaged in case-related activity.
002	Case Number	Enter the state case number or other number, such as social security number or agency case number that identifies the case or consumer receiving the service.

SECTION II - PROGRAMS

Select the most appropriate program code that you are working on at the selected moment.

400	WIA	Activities and services that increase the employment, retention and earnings of participants, increase occupational skill attainment by participants, and reduce welfare dependency.
401	WIA National Emergency Grants (NEG)	Under the Workforce Investment Act (WIA), NEG provides emergency employment and training assistance to workers affected by major economic dislocations, such as plant closures, mass layoffs, or closures and realignments of military installations; or to provide assistance for an area that has suffered an emergency or a major disaster; or to provide additional assistance to eligible dislocated workers.
998	Non-reimbursable	Activities that are not being reimbursed or are being reimbursed through a mechanism other than a specific program allocation, such as a special project allocation, contract, or memorandum of understanding with another family services agency or workforce development agency.
999	Position Idle or Invalid Response	Position idle due to vacancy, absence, meal, break or personal business; or invalid response due to incorrect label on observation form or other reason.

SECTION III - ACTIVITY CODES

Select the one activity that best describes what you are doing at the selected moment.

400	WIA Youth Ages 14-21 Out of School	Activities related to services to an eligible youth ages 14 - 21 who is a school dropout and low income. Youth are also eligible if they have graduated from high school or hold a general equivalency diploma (GED) but have basic skills deficiencies; are unemployed; or underemployed.

401	WIA Youth Ages 14-21 In School	Activities related to services to youth ages 14 - 21, low income, and who meet one of the following criteria: deficient in basic literacy skills; homeless; a runaway; foster child; pregnant or a parent; or who requires additional assistance to complete an educational program or to secure and maintain employment.
402	WIA Adult Activities	Activities and expenditures related to provision of adult services. Adult services include core, intensive, and training through the "one-stop" delivery system.
403	WIA Dislocated Worker Activities	Activities and expenditures related to services (core, intensive, and training) for dislocated workers. Dislocated workers include individuals who have been terminated, laid off, or received a notice of termination or layoff from employment as a result of any permanent closure of, or any substantial layoff at a plant, facility, or enterprise; or were self-employed, but are now unemployed as a result of general economic conditions in the community in which the individual resides or because of natural disasters.
404	WIA Rapid Response Activities	Services for displaced workers who have been displaced due to the closure of a business or industry.
405	WIA Administration	Activities related to the administration of Workforce Investment Act services in conventional agencies only, i.e., Summit, Cuyahoga, Lorain, Lake, and Stark counties.
408	WIA Common To Several	Activities related to more than one WIA related service.
437	Disability Program Navigator Initiative	Activities related to informing beneficiaries and other persons with disabilities about employment opportunities and economic self-sufficiency support available at One-Stop centers.
443	NEG Wilmington OH-18 Core Intensive Services	Activities associated with services to enable an individual to participate in the project. Such activities may include assistance with reimbursement or payment for services such as child care, transportation to and from the job, meals while working, work-related physical examinations and medical treatment. In addition, personal safety equipment and other work-related equipment are authorized including such items as work gloves, steel-toed boots, hard hats, uniforms, small tools, etc. required for the participant to be employed in the job related to the project.
444	NEG Wilmington OH-18 Funded Training	National Emergency Disaster activities associated with and attributable to core and intensive services which are necessary to place targeted participants within the areas affected by the Wilmington Airpark downsizing into employment. Training services may include occupational skills training, including training for nontraditional employment; on-the-job training; programs that combine workplace training with related instruction, which may include cooperative education programs; training programs operated by the private sector; skill upgrading and retraining; entrepreneurial training; job readiness training; adult education and literacy activities provided in combination with services, and customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.
445	NEG Wilmington OH-18 Funded Support	Activities associated with services to enable targeted participants within the areas affected by the Wilmington Airpark downsizing to participate in the project. Such activities may include assistance with reimbursement or payment for services such as child care, transportation to and from the job, meals while working, work-related physical examinations and medical treatment. In addition, personal safety equipment and other work-related equipment are authorized including such items as work gloves, steel-toed boots, hard hats, uniforms, small tools, etc. required for the participant to be employed in the job related to the project.

446	NEG Wilmington OH-18 Other	Activities associated with securing required equipment to transport the targeted participants within the areas affected by the Wilmington Airpark downsizing to the worksite and hand tools required to perform the work.
453	NEG Flood OH-17 Core Intensive Services	Activities associated with and attributable to core services and intensive services which are necessary to place temporary employees of the National Emergency Disaster grants into employment. Core services include Determination of Eligibility, Outreach, Intake, and One-Stop Orientation, Initial Assessment of Skill Levels, Aptitudes, Ability and Supportive Services, Labor market Information on One-Stop Partner Services, Information of Filing Unemployment Insurance Claims, Assistance in Establishing Eligibility for Non-WIA Training and Education, and Follow-up services. Intensive Services include Comprehensive and Specialized Assessment, Development of an Individual Employment Plan, Group Counseling, Individual Counseling and Career Planning, and Short-term pre-vocational services (Life Skills).
455	NEG Flood OH-17 Funded Support	Activities associated with services to enable an individual to participate in the project. Such activities may include assistance with reimbursement or payment for services such as child care, transportation to and from the job, meals while working, work-related physical examinations and medical treatment. In addition, personal safety equipment and other work-related equipment are authorized including such items as work gloves, steel-toed boots, hard hats, uniforms, small tools, etc. required for the participant to be employed in the job related to the project.
456	NEG Flood OH-17 Other	Activities associated with securing required equipment to transport the temporary employees to the worksite and hand tools required to perform the work.
463	NEG OH-19 Core and Intensive Services	Activities associated with and attributable to core services and intensive services which are necessary to place temporary employees of the National Emergency Disaster grants into employment. Core services include Determination of Eligibility, Outreach, Intake, and One-Stop Orientation, Initial Assessment of Skill Levels, Aptitudes, Ability and Supportive Services, Labor market Information on One-Stop Partner Services, Information of Filing Unemployment Insurance Claims, Assistance in Establishing Eligibility for Non-WIA Training and Education, and Follow-up services. Intensive Services include Comprehensive and Specialized Assessment, Development of an Individual Employment Plan, Group Counseling, Individual Counseling and Career Planning, and Short-term pre-vocational services (Life Skills).
464	NEG OH-19 Funded Training	Activities associated with and attributable to training services which are necessary to place temporary employees of the National Emergency Disaster grants into employment. Training services may include occupational skills training, including training for nontraditional employment; on-the-job training; programs that combine workplace training with related instruction, which may include cooperative education programs; training programs operated by the private sector; skill upgrading and retraining; entrepreneurial training; job readiness training; adult education and literacy activities provided in combination with services, and customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.
465	NEG OH-19 Funded Supportive Services	Activities associated with services to enable an individual to participate in the project. Such activities may include assistance with reimbursement or payment for services such as child care, transportation to and from the job, meals while working, work-related physical examinations and medical treatment. In addition, personal safety equipment and other work-related equipment are authorized including such items as work gloves, steel-toed boots, hard hats, uniforms, small tools, etc. required for the participant to be employed in the job related to the project.

466	NEG OH-19 Other	Activities associated with securing required equipment to transport the temporary employees to the worksite and hand tools required to perform the work.
467	NEG OH-19 Program Management and Oversight (Admin)	Reimbursable services or activities associated with administrative program management and oversight in accordance with 20 C.F.R. 667.220; does not include Needs Related Payments (NRP) processing costs.
473	NEG OH-20 Funded Core and Intensive Services	Activities associated in securing required equipment to transport the targeted participants within the areas affected by the Wilmington Airpark downsizing to the worksite and hand tools required to perform the work.
481	NEG-22 CORE Intensive Services	Activities associated with and attributable to core services and intensive services which are necessary to place temporary employees of the National Emergency Disaster grants into employment. Core services include Determination of Eligibility, Outreach, Intake, and One-Stop Orientation, Initial Assessment of Skill Levels, Aptitudes, Ability and Supportive Services, Labor market Information on One-Stop Partner Services, Information of Filing Unemployment Insurance Claims, Assistance in Establishing Eligibility for Non-WIA Training and Education, and Follow-up services. Intensive Services include Comprehensive and Specialized Assessment, Development of an Individual Employment Plan, Group Counseling, Individual Counseling and Career Planning, and Short-term pre-vocational services (Life Skills).
998	Non-reimbursable	Activities that are not being reimbursed or are being reimbursed through a mechanism other than a specific program allocation, such as a special project allocation, contract, or memorandum of understanding with another family services agency or workforce development agency.
999	Position Idle or Invalid Response	Position idle due to vacancy, absence, meal, break or personal business; or invalid response due to incorrect label on observation form or other reason.

Once you complete these three sections, initial the form in the lower left hand corner.

ODJFS County Program Instructions and Reports

Exhibit 5 – CWRMS Observation Forms, Instructions, Codes and Definitions

OHIO DEPARTMENT OF JOB & FAMILY SERVICES

Child Welfare RMS - Random Moment Sample Observation Form

SECTION I: CASE INFORMATION - Select One

◯ 001 Not Working On Case ◯ 002 Case Number_____

SECTION II: PROGRAMS - Select ONLY One

◯ 760 Child Welfare
◯ 997 Common To Several
◯ 998 Non-reimbursable
◯ 999 Position Idle or Invalid Response

SECTION III: ACTIVITIES - Select ONLY One

◯ 760 CW PRC Eligibility
◯ 761 CW Intake & Investigation
◯ 762 CW PRC Family Preservation Activities
◯ 764 CW Title IV-E Eligibility Determination
◯ 765 CW Medicaid Eligibility & Referral
◯ 766 CW Medicaid Case Management
◯ 767 CW Medicaid Management
◯ 768 CW Medicaid Transportation
◯ 769 CW Custody - Case Management
◯ 770 CW Non-Custody - Case Management
◯ 771 Child Welfare - Placement & Judicial
◯ 772 Child Welfare - Treatment & Counsel
◯ 773 CW Fee-for-service (Children Services)
◯ 774 Chafee
◯ 776 Kinship Navigator Outreach
◯ 777 KPIP - Administration
◯ 779 CW Family First Activities
◯ 782 CW Human Services Levy Children (NRB)
◯ 783 CW Human Services Levy Adult (NRB)
◯ 784 Child Welfare Training
◯ 785 CW PRC Custody Case Management
◯ 786 CW PRC Non-Custody Case Management
◯ 997 Common To Several
◯ 998 Non-reimbursable
◯ 999 Position Idle or Invalid Response

FOR DEMONSTRATION PURPOSES ONLY

Comments:

JFS 02715 (Rev. 9/2010)

Form Completed By: (Initial)_____

4 - 2010 Sample # 1

Ohio Department of Job and Family Services

INSTRUCTIONS FOR COMPLETING JFS 02715
CHILD WELFARE RMS - RANDOM MOMENT SAMPLE OBSERVATION

GENERAL INSTRUCTIONS

As part of the county's designated sample population, you have been selected, at random, to tell ODJFS what program you are working on and the activity you are engaged in at a randomly chosen moment. The information reported on the JFS 02715 is used to determine how the administrative costs in your county are spread among the programs for federal financial participation.

This is not a device for evaluating your individual performance.

OBSERVATION FORM

The observation form is divided into three major sections. *One selection must be made in each section.*

SECTION I - CASE INFORMATION

Indicate in this section, whether or not you are working on a case, and if so, the specific case number. Select one of the following codes:

001	Not Working On a Case	Not engaged in case-related activity.
002	Case Number	Enter the state case number or other number, such as social security number or agency case number that identifies the case or consumer receiving the service.

SECTION II - PROGRAMS

Select the most appropriate program code that you are working on at the selected moment.

760	Child Welfare	Activities involved with the investigation and treatment of child abuse and neglect.
997	Common to Several	Activity associated with more than one program, including activities that benefit multiple programs and general administrative activities that cannot be associated with a single program represented on this time study.
998	Non-reimbursable	Activities that are not being reimbursed or are being reimbursed through a mechanism other than a specific program allocation, such as a special project allocation, contract, or memorandum of understanding with another family services agency or workforce development agency
999	Position Idle or Invalid Response	Position idle due to vacancy, absence, meal, break or personal business; or invalid response due to incorrect label on observation form or other reason.

SECTION III - ACTIVITIES:

Select the one activity that best describes what you are doing at the selected moment. Please refer to the social services child welfare specific random moment sample activity codes listed.

760	Child Welfare PRC Eligibility	Activities related to the determination of the eligibility of the child or the child's caretakers for Prevention, Retention, and Contingency (PRC) services; includes case file review, verification of documentation, approval or denial of application and preparation of notice of decision in the office; field, by mail or telephone.

761	Child Welfare Intake and Investigation	Activities related to the receipt and investigation of complaints alleging the neglect or maltreatment of a child: receipt of the complaint; activities directly related to reaching an agency disposition of the complaint such as scheduling and conducting investigatory interviews, preparing investigatory reports, participation in internal meetings; and general maintenance of the investigatory record.
762	Child Welfare PRC Family Preservation Activities	Includes activities performed on behalf of a child and their family if all of the following apply: there is not an in-home case or a custody case established, the child and family's income meets the income eligibility criteria for the county's PRC plan, and the county has included these services in its PRC plan. Activities include: screening and assessment of needed services, providing program information and referral and linking to services such as family preservation services, domestic violence services, parenting training, substance abuse treatment, counseling. If these activities are not part of the county PRC plan; are not TANF-allowable activities; or the child and family's income exceeds the income eligibility limit in the county's PRC plan use code 998.
764	Child Welfare Title IV-E Eligibility Determination	Activities related to determining the eligibility for Title IV-E Foster Care or Adoption Assistance including the completing and verification of appropriate eligibility forms, required documentation, and OWF status; case review and redetermination; and preparation and participation in all fair hearings and appeals resulting from eligibility determination.
765	Child Welfare Medicaid Eligibility and Referral	Activities related to determining and verifying an individual's Medicaid eligibility, or referring a person to the local county department of job and family services to seek a Medicaid eligibility determination; includes interviews of individuals, contact and verification of Medicaid eligibility through the local county department of job and family services or CRIS-E system, and the completion and dispatch of the “Referral of Medicaid Continuing Eligibility Review” form prior to terminating a child’s Title IV-E foster care maintenance or adoption assistance.
766	Child Welfare Medicaid Case Management	Case-specific activities directly related to the monitoring and authorization of Medicaid covered services; the development of a segment of an individualized service plan that directly relates to the need for Medicaid covered services; referral of a Medicaid eligible person to a Medicaid provider to receive Medicaid covered services; reviewing the appropriateness and effectiveness of delivered Medicaid covered services. *The preceding activities must be on behalf of a Medicaid eligible person and must directly relate to services in the Medicaid State Plan. (IN COMBINED JOB AND FAMILY SERVICE AGENCIES, THIS CODE IS USED BY CHILD WELFARE WORKERS ONLY.)*
767	Child Welfare Medicaid Management	Activities related to the recruitment, certification, and monitoring of providers to deliver Medicaid covered services; development and implementation of referral and service protocols with Medicaid providers; development of community plan segments that directly relate to the delivery of Medicaid covered services; and participation in meeting on Medicaid issues with Medicaid providers and governmental agencies responsible for the delivery of Medicaid covered services.
768	Child Welfare Medicaid Transportation	Activities related to arranging or providing transportation to a Medicaid eligible individual to a Medicaid provider to receive Medicaid covered services.
769	Child Welfare Custody Case Management	Activities related to a child in placement and/or child's family, supporting the management of care or service referral to, or arranging for, care or services; planning or supervising care or services; supporting access to care or services; preparing for return of the child to the family or for permanent placement of the child, and performing a case assessment.

770	Child Welfare Non-Custody Case Management	This code is to be used when completing activities for a child who is not in custody or care and control but has been determined or re-determined to be a candidate for foster care. Such activities include but are not limited to development and implementation of a regimen of reasonable efforts which are undertaken to prevent the removal of the child into placement, and/or activities related to the development and implementation of a regimen of services for an adopted child and/or the child's family which are undertaken to support the maintenance of the adoption and/or prevent the disruption of the adoption. Such activities include supporting the management of care or services referral to, or arranging for, care of services; planning or supervising care or services; supporting access to care or services; assessing results of care or services; and performing a case assessment. If the child has not been determined or re-determined to be a candidate for foster care, then use code 998.
771	Child Welfare Placement and Judicial	Activities related to the placement of a child; preparation for and participation in judicial determinations; preparing custody petitions; and assisting with voluntary placement agreements.
772	Child Welfare Treatment and Counseling	Activities and services related to a child, performed by agency staff related to the treatment and counseling of applicants. This may include counseling, resources and referral, therapy, behavior and review of home conditions.
773	Child Welfare Fee-for-Service (Children Services)	Activities related to PCSA Title XX contracts with the CDJFS, special children services grants, PCSAs as Medicaid providers, and PCSAs as Children Services Regional Training Centers.
774	Chafee	Activities related to preparing a child for living on their own.
776	Kinship Navigator Outreach	General information and referral; websites, public service announcements, brochures, billboards, phone banks, and other services.
777	KPIP-Administration	The Kinship Permanency Incentive Program (KPIP) is a program to promote permanency to a minor child in the legal and physical custody of a kinship caregiver(s).
779	Child Welfare Family First Activities	Administrative activities related to the operation of the Family First Program.
780	Child Welfare TANF Demo – Eligibility	Activities associated with the initial determination of eligibility to participate in the TANF demonstration project; activities may include, but are not limited to, the review of an application, verification of documents, completion of related forms, preparation of determination notification, reviewing case record information, and customer or collateral contacts to determine eligibility of an individual participating in or applying for eligibility to participate in the TANF demonstration project.
782	Child Welfare Human Services Levy Children (NRB)	Levy supported services for children.
783	Child Welfare Human Services Levy Adult (NRB)	Levy supported services for adults.

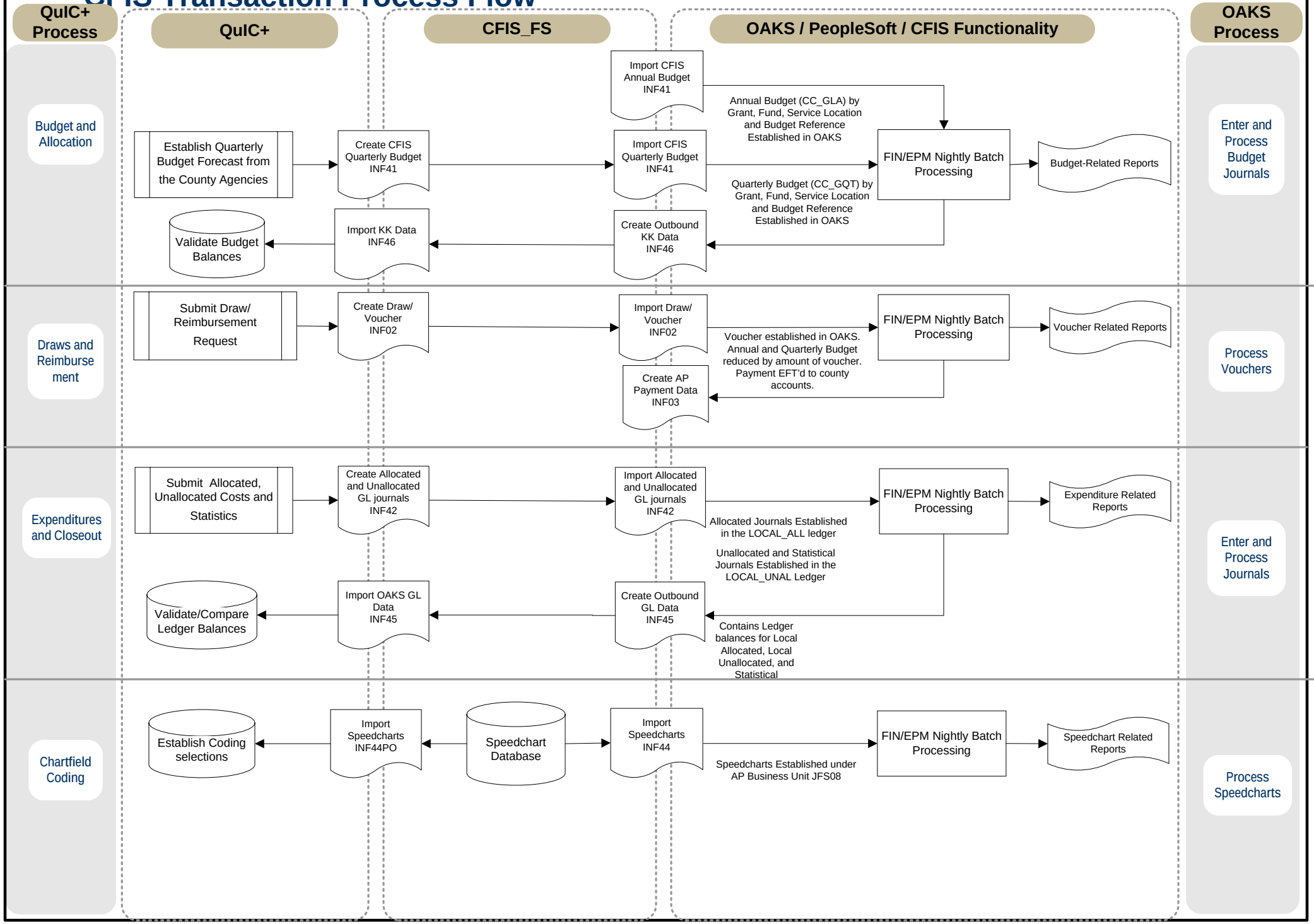
784	Child Welfare Training	Activities related to the preparation for, administration of, or participation in training which supports the child welfare programs, either as a trainee or as a trainer of child welfare staff, foster and/or adoptive parents. This will be redistributed to Child Welfare activities only.
785	Child Welfare PRC Custody Case Management	Only use this code if all the following apply: a custody case has been established, a reunification plan is in place and the child is expected to be reunified with the family within six months of placement; the child and family's income meets the income eligibility criteria for the county's PRC plan; and the county has included these child protective services in their PRC plan. Activities include: those related to family preservation to reunite a child with the child's family. If there is a custody case, but any one of the following applies: no reunification plan, placement exceeds six months, if the family's income exceeds the PRC income eligibility limit, or the county agency has not included these services its PRC plan; then use code 769.
786	Child Welfare PRC Non-Custody Case Management	Only use this code if all the following apply: an in home case is established, the child and family's income meets the income eligibility criteria for the county's PRC plan and the county has included these services in its PRC plan. Activities include: development and implementation of a regimen of reasonable efforts which are undertaken to prevent the removal of the child into placement, and/or activities related to the development and implementation of a regimen of services for an adopted child and/or the child's family which are undertaken to support the maintenance of the adoption and/or prevent the disruption of the adoption. Such activities include supporting the management of care or services referral to, or arranging for, care of services; planning or supervising care or services; supporting access to care or services; assessing results of care or services; and performing a case assessment. If an in home case is established, but the family's income exceeds the PRC income eligibility limit, or the county agency has not included these services in its PRC plan, then use code 770.
997	Common to Several	Activity associated with more than one program, including activities that benefit multiple programs and general administrative activities that cannot be associated with a single program represented on this time study.
998	Non-reimbursable	Activities that are not being reimbursed or are being reimbursed through a mechanism other than a specific program allocation, such as a special project allocation, contract, or memorandum of understanding with another family services agency or workforce development agency.
999	Position Idle or Invalid Response	Position idle due to vacancy, absence, meal, break or personal business; or invalid response due to incorrect label on observation form or other reason.

Once you complete these three sections, initial the form in the lower left hand corner.

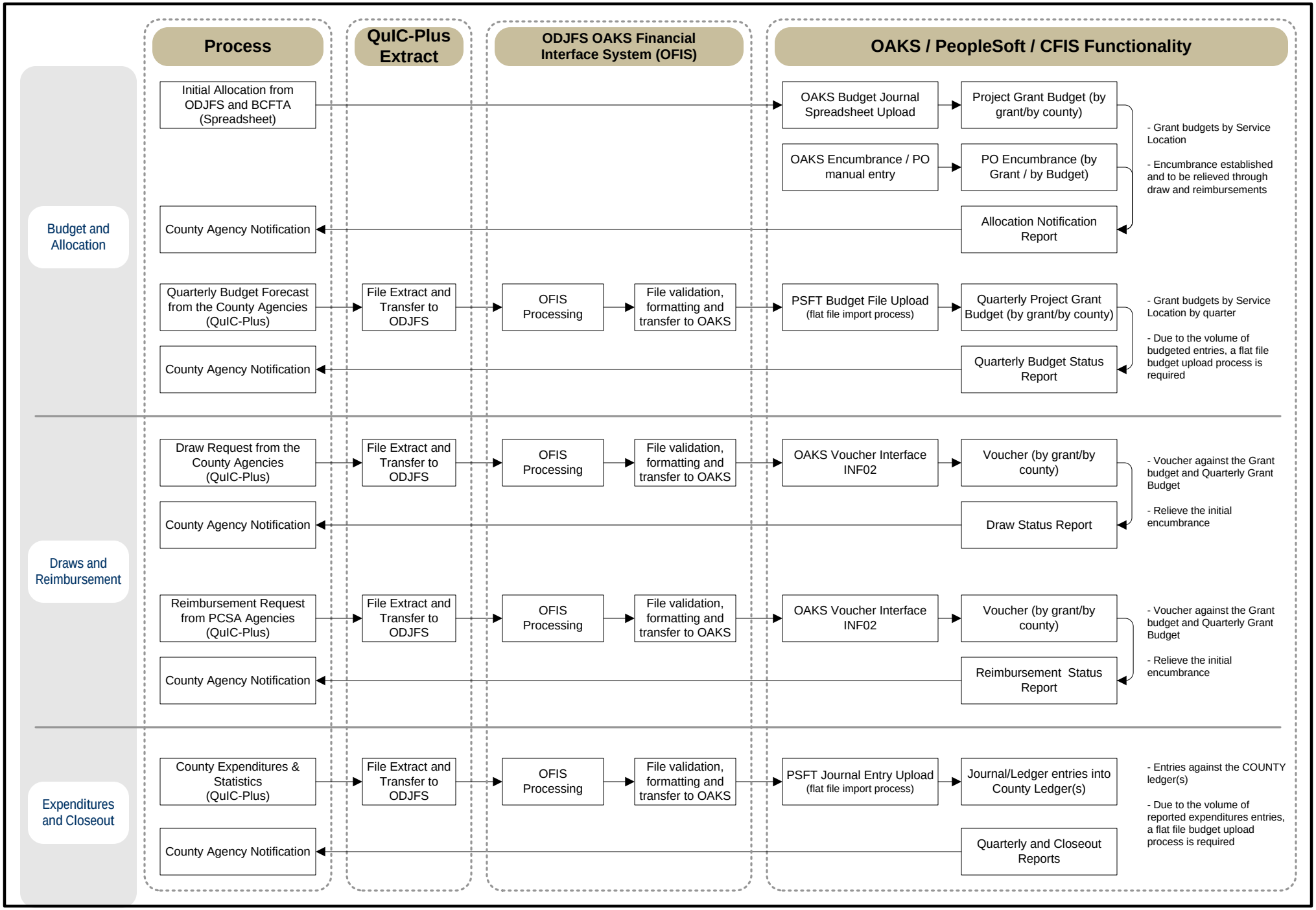
ODJFS County Program Instructions and Reports

Exhibit 6 - Overview Of CFIS Process, FTE Report, and FFP By RMS Code Chart

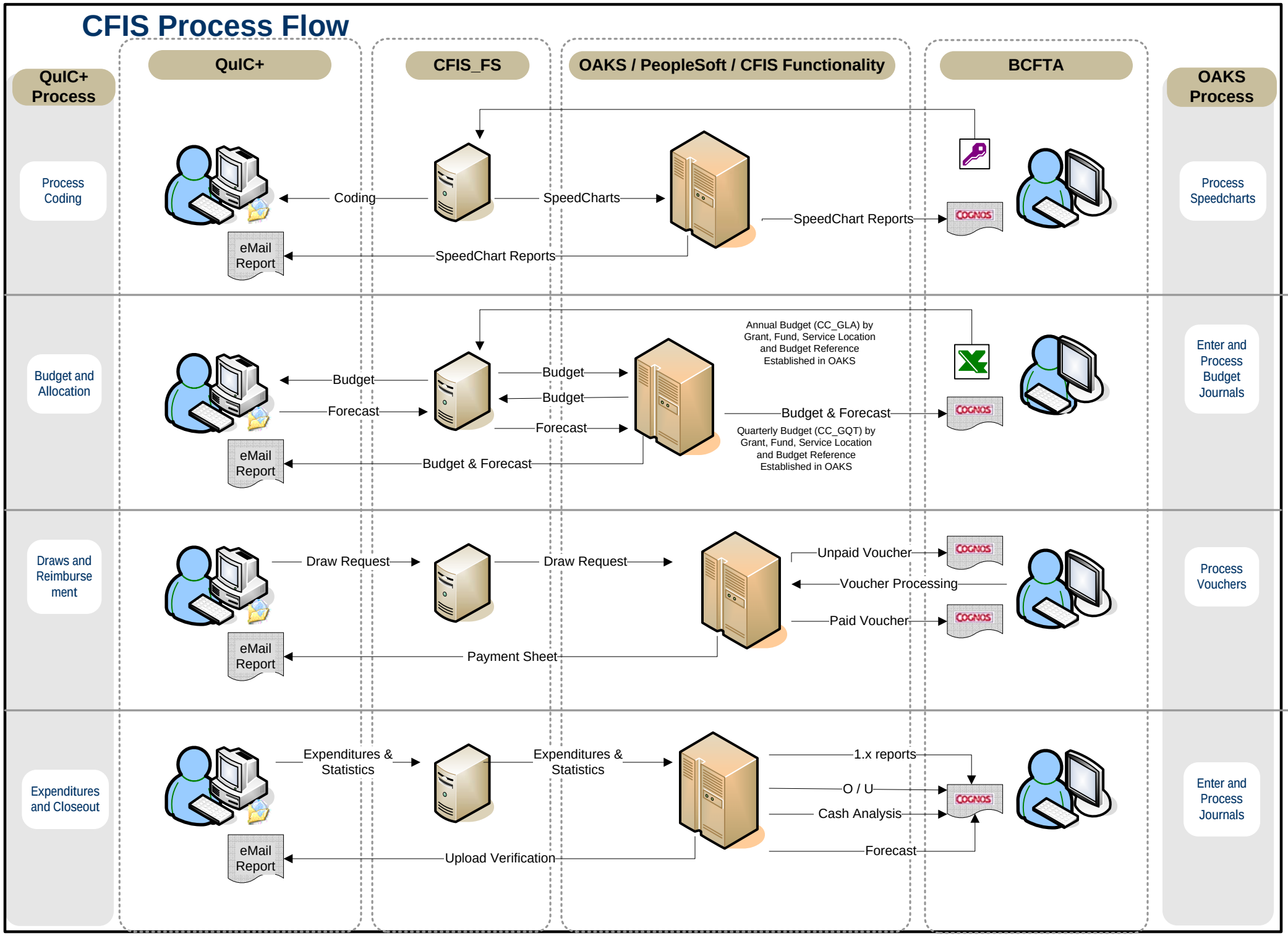
CFIS Transaction Process Flow



CFIS Integration - Conceptual Design *(WIA, PCSA, CSEA, PA)*



CFIS Process Flow



THE OHIO DEPARTMENT OF JOB AND FAMILY SERVICES

File Name / Version 3: CFIS High level Process Flow
Updated Date: 05/22/08

DISTRIBUTION OF
COUNTY DIRECT &
INDIRECT COSTS

Shared Costs
Full-time Equivalent
Positions - Major
Program Areas

Shared Costs are Indirect Costs that are applicable to two or more of the major program areas of Income Maintenance Combined, Social Services Apportioned Direct, and Child Support Shared Percentages are developed based on the ratio of the total number of employees to each major program except shared

Income Maintenance

Income Maintenance
Combined Costs
Direct Contract Costs
IMRMS Process
Financial Data

IM Combined Cost Pool

IM Portion of Shared Costs plus Direct & Indirect Admin Costs for Compensation & Operational Costs

The IM Combined Cost Pool is distributed to various programs based on percents derived from the IMRMS Time Study

Direct IM Costs

Contract Costs
Equipment with Prior Federal Approval

Programs
porary Assistance for Need Families
ability Assistance
od Stamp Admin
od Stamp E & T
Child Care
Medicaid
Title XX

Social Services

Social Services
Administrative Cost
Pool
SSRMS Process
Financial Data

SS Admin.Cost Pool

SS Portion of Shared Costs plus Direct & Indirect Admin Costs for Compensation & Operational Costs

The SS Admin Cost Pool is distributed to the various programs based on the percents derived from the SSRMS Time Study

Direct SS Costs.

Contract Costs
Purchased Services
Equipment with Prior Fed Approval

Programs
Title XX
TANF
Food Stamp E & T
Child Care
Medicaid
Adult Protective Services
Title IV-E
Foster Care

Child Support

Child Support
Administrative Cost
Pool
CSRMS Process
Financial Data

CS Admin Costs Pool

CS Portion of Shared Costs plus Direct Admin Costs for Compensation & Operational Costs

The CS Admin Costs Pool is distributed to IV-D, Non-IV D, Medicaid, and other programs based on percents derived from the CSRMS Time Study

Direct CS Costs

Contracts for Specific IV D Activities

Programs
Title IV-D
Medicaid
TANF
IV-E

Ohio Department of Job and Family Services

QUARTERLY REPORT OF CDJFS FULL TIME EQUIVALENT (FTE) POSITIONS

Prepared By	Telephone Number *(include area code)* ( ) Extension:	Quarter *(include year)*	Name of CDJFS

Programs	1st Payroll	2nd Payroll	3rd Payroll	4th Payroll	5th Payroll	6th Payroll	7th Payroll	Total	Quarterly Average
1. Income Maintenance (IM) Combined									
2. Direct and Apportioned Direct Social Services (SS)									
3. Child Support									
4. Shared									
5. Women, Infants and Children (WIC)									
6. County Operated Nursing Facility									
7. Local Area Agency for Aging									
8. Local Family Emergency Assistance (FEA) program									
9. County Operated Children's Home									
10. County TB Control Department (Hamilton county only)									
							Grand Totals		

Comments:

Signature of CDJFS Director/Designee	Date

Submit to: Ohio Department of Job and Family Services
Office of Fiscal Services - Bureau of County Finance and Technical Assistance
30 East Broad Street, 37th Floor
Columbus, Ohio 43215-3414

Fax: 614-728-3330

Ohio Department of Job and Family Services

INSTRUCTIONS FOR COMPLETING QUARTERLY REPORT OF CDJFS FULL TIME EQUIVALENT POSITIONS (JFS 04290)

GENERAL INSTRUCTIONS

This form is accessible through ODJFS Forms Central at http://www.odjfs.state.oh.us/forms/inter.asp.

The purpose of the JFS 04290 is to report CDJFS full time equivalent (FTE) positions for the major program area categories and ODJFS acknowledged CDJFS human services functions/programs. The JFS 04290 represents all agency employees, whether or not they are paid from the public assistance (PA) fund. The reported information is used in two ways: first, in the initial phase of distributing shared costs; and second, to respond to federal reporting requirements in regard to FTE positions.

The number of FTEs reported on the JFS 04290 must be substantiated as personnel under the authorization of the CDJFS. This should include costs reported on the JFS 02827 for employees paid from the PA fund, those reported on the JFS 02750 for employees paid from the Child Support Administrative Fund (if the child support function is performed by the CDJFS), and those reported on the JFS 02820 for children services workers (if the children services function is performed by the CDJFS.) It is suggested that fiscal staff prepare the report.

Full time equivalency is used to express employee time (whether full or part-time worker) in full time terms. The whole number one (1) equals a full time equivalent (FTE) position (8 hours per day or agency standard workday, and 5 days per week). A worker that works less than the daily 8 hours or the agency standard workday is expressed as a decimal part of the whole number one (1). A worker that works more than the agency standard work day is expressed as a decimal in addition to the whole number one (1).

To calculate the FTE count for each program/category, divide the total number of hours worked by staff assigned to that program/category by the total number of hours in the pay period (generally 80 hours). Note FTE calculations for each program/category may include overtime. For example, total hours worked in a pay period by staff assigned to the program area category IM Combined was 380 (360 standard work hours and 20 hours overtime), work hours in the pay period were 80; 380 divided by 80 yields 4.75; the number of FTEs for IM Combined.

COMPLETION INSTRUCTIONS

Enter the name of the person completing the report, telephone number, the quarter the JFS 04290 is completed for, and the county name in the spaces provided. The form is completed for the 6 or 7 payrolls charged to the particular quarter.

Enter in the column headed "1st Payroll," "2nd Payroll," etc., the number of FTEs by program for each payroll of the quarter.

NOTE: The quarter may contain 6 or 7 payroll periods. Thus, the column headed "7th Payroll" is only used when there are 7 payrolls in a quarter. Report FTE positions for the following defined program area categories and ODJFS acknowledged CDJFS functions/programs listed on the form.

1. Income Maintenance (IM) Combined - positions that can be identified with one or more IM program but still exclusively identified with the IM area.

2. Direct and apportioned direct Social Services - positions that benefit one specific or more than one social service program (i.e., Title XX and RRSS) and may include specific programs under Social Services (i.e., FSET, SSI Case Management, At-Risk Pregnancy Case Management, At-Risk Pregnancy Transportation, Healthchek, and Medicaid Transportation); or more than one Title XX activity (service) or OWF Work Activity and FSET activities when performed by Social Services workers.

3. Child Support - positions that can be identified with the child support program in combined CDJFS /CSEA agencies.

4. Shared - positions that benefit two or more of the major program areas and are not readily assignable to Income Maintenance, Social Services, or Child Support.

5. Women, Infants, and Children (WIC) - positions that can be exclusively identified with WIC and not reported in lines

1, 2, or 3.

6. County Operated Nursing Facility - positions that can be exclusively identified with county operated nursing facility and not reported in lines 1, 2, or 3.

7. Local Area Agency for Aging - positions that can be exclusively identified with a local area agency for aging and not reported in lines 1, 2, or 3.

8. Local Family Emergency Assistance (FEA) - positions that can be exclusively identified with a local FEA program and not reported in lines 1, 2, or 3.

9. County Operated Childrens' Home - positions that can be exclusively identified with a county operated children's' home and not reported in lines 1, 2, or 3.

10. County TB Control Department (Hamilton county only) - positions that can be exclusively identified with a county department of tuberculosis (TB) control and not reported in lines 1, 2, or 3.

Compute and enter the total FTEs for the 6 or 7 payroll periods in the column headed "Total."

The Grand Total is the combined totals from items 1 through 10.

Divide the total column for each program area by the number of payrolls for the quarter to determine the quarterly average by program. The CDJFS must complete the form through the column titled "Quarterly Average." Individual entries are to be carried out to two decimal places in the "Quarterly Average" column (e.g., 12.25, 10.50, etc.). Fractions are not to be used.

SIGNATURE

Either the agency director or an individual the director has designated must sign the report or enter their name (for electronic submission) prior to the report being sent. Submitting an electronic version of the report will constitute an electronic signature of the agency director/designee.

The date is the date the report was signed and may differ from the date the report was completed.

SUBMITTAL INSTRUCTIONS

The JFS 04290 is due on the last working day of the month following the report quarter. For example, the April-June quarterly report is due July 31. Information reported for the April-June quarter is to reflect payroll periods charged to that quarter. Only paid activity is to be included, e.g., leave without pay would be omitted.

Completed reports are submitted to:

Ohio Department of Job and Family Services
Office of Fiscal Services
Bureau of County Finance and Technical Assistance
30 East Broad Street, 37th Floor
Columbus, Ohio 43215-3414

Fax: 614-728-3330

ODJFS County Program Instructions and Reports

Exhibit 7 - Title IV-E Administration and Training Claim Calculation

EXAMPLE - CALCULATION OF TITLE IV-E ADMIN AND TRAINING

(A) Reported by month in a given quarter.

(B) TOTAL SHARED COSTS - Combined agencies only. Reported by using code 010. This is the total indirect costs generated that benefit two or more major programs of Social Services, Income Maintenance and Child Support and are distributed by FTE. The shared cost pool is reported on the 2827 and further distributed by the results of the Social Service Random Moment Sample (SSRMS) which is done on the 1.A CFIS/OAKS report.

(C) SS EXPENDITURES - Social Service administrative cost pool are reported as code 030 and 015 for both combined and separated agencies and code 018 for combined agencies. These costs are reported on the 2827 for combined agencies and the 2820 for separated agencies. These costs are included on the 1.A CFIS/OAKS Report.

(D) SS PORTION OF SHARED COSTS – Combined Agencies only. Social Services portion of Total Shared Costs B. This is calculated by multiplying, (B), Total Shared COSTS by (I), SHARED PERCENT. Based on FTE. (B)*(I).

(E) COST POOL - Sum of (C) and (D). (C)+(D)

(F) IV-E % - Children who are eligible for IV-E Foster Care Maintenance plus Children who are eligible for IV-E Adoption Assistance divided by Children in Substitute Care Placements plus Children with Subsidized Adoption Maintenance Agreements. This data is obtained from the FACSIS/SACWIS System.

(G) IV-E FC % - Children who are eligible for IV-E Foster Care Maintenance divided by Children who are eligible for IV-E Foster Care Maintenance plus Children who are eligible for IV-E Adoption Assistance. This data is obtained from the FACSIS/SACWIS System.

(H) IV-E ADOPT % - Children who are eligible for IV-E Adoption Assistance divided by Children who are eligible for IV-E Foster Care Maintenance plus Children who are eligible for IV- E Adoption Assistance. This data is obtained from the FACSIS/SACWIS System.

(I) SHARED% - Social Services shared costs percentage, as calculated by the Full Time Equivalent, FTE, divided by the sum of the percentages for Income Maintenance, Social Services, Child Support and any other percentages. The percentages are reported on the 4290 Report and on the Public Assistance 1.C Report in CFIS/OAKS. This is calculated for combined agencies only.

(J) Statistics from the 4281 report is used to calculate the amount available for Title XX TANF Transfer

(Ja) Title XX TANF Transfer – uses percentages from section J.
(1) Total dollar amount for RMS code 761 x 4281% from section J.
(2) Total dollar amount for RMS code 772 x 4281 % from section J.

(3) Total dollar amount from (T) Non-All for CW (Custody)Case Management and CW (Non-Custody) Case Mgmt expenditures X 4281% for (769,770, & 771%).
(4) Total amount of non-allocated costs that can be charged to Title XX TANF Transfer through the Certification of Funds (COF) process. The amount is also on the COF form.

(K) PCSA Staff Employed – This data is collected on the 4281 report

(L) Number of Caseworker Staff and Immediate Supervisors – This data is collected on the 4281 report

(M) Title IV-B Non-Admin Ratio To Determine percentage of non-allocated costs **not** chargeable to Administrative Cost Limited Funding.

(N) COLUMN - Percent calculated from the Random Moment Sample, RMS. The percent represents the amount of time spent on each Social Services (SS) program by county. The percentages are used to distribute administrative funds reported on the ODJFS 2827 and ODJFS 2820 financial statements. This information is reported on the Public Assistance 1.B CFIS/OAKS Report for combined and the PCSA 1.B CFIS/OAKS Report for separated agencies. The total percent must equal 100%. The RMS reporting quarter offsets the calendar quarter by one month, i.e. First Quarter: December, January and February.

(O) COST POOL - Each month of the quarter, the COST POOL is distributed by multiplying the total amount of the cost pool, (E), by the percentages in (N). (E)*(N).

(P) TOTAL - Total amount of all three months in the quarter, that have been allocated to each program code.

(Q) TOTAL EXPEND - Total 100% amount of expenditures by funding source.

(1) TANF HELP ME GROW, total for Code 107
(2) TANF EXPENDITURES, total for Codes, 760, 762, and 763
(3) MEDICAID EXPENDITURES, total for Codes, 765, 766, 767, and 768
(4) IV-E ELIGIBILITY EXPENDITURES, total for Code 764
(5) CHILD WELFARE (CUSTODY) CASE MANAGEMENT, total for Codes 769 and 771
(6) CHILD WELFARE (NON-CUSTODY) CASE MANAGEMENT, total for Code 770
(8) CHAFEE EXPENDITURES, total for Code 774
(9) FEE FOR SERVICE, total for Code 773
(10) KINSHIP NAVIGATOR OUTREACH, total for Code 776
(11) KINSHIP PERMANENCY INCENTIVE PROGRAM, total for Code 104, 777
(12) HUMAN SERVICES LEVY CHILDREN (NRB), total for Codes 782
(13) HUMAN SERVICES LEVY ADULT (NRB), total for Codes 783
(14) NONREIMBURSABLE, total for Code 998
(15) FAMILY FIRST, total for Code 779
(16) TANF DEMO, total for Codes 780 and 781
(17) NON-ALLOCATED, total for Codes 761 and 772
(18) NON-CHILD WELFARE ACTIVITIES, total on line XXX Title XX & Other Activities.

(R) FFP - Federal Financial Participation (FFP), the percentage of expenditures that are claimed to the Federal Government and reimbursed by the Federal Government.	
(1) TANF HELP ME GROW	100% to HMG
(2) TANF EXPENDITURES	100% to TANF Program.
(3) MEDICAID EXPENDITURES	100% is split 50% Applied to FFP (R) Federal Medicaid and 50% applied to Match (S) state or local funding.
(4) IV-E ELIGIBILITY EXPENDITURES	100% is split 50% to FFP (R) and 50% is match state or local funding (S).
(5) CHILD WELFARE (CUSTODY) CASE MANAGEMENT	100% expenditures is multiplied by IV-E% (F), then split 50% FFP (R) and 50% is match (S) state or local funding. The remaining balance then becomes Non Allocated (T) and is funded with state or local funding.
(6) CHILD WELFARE (NON-CUSTODY) CASE MANAGEMENT	100% expenditures is multiplied by IV-E% (F), then split 50% FFP (R) and 50% is match (S) state or local funding. The remaining balance then becomes Non Allocated (T) and is funded with state or local funding.
(8) CHAFEE EXPENDITURES	100% FFP (R)
(9) FEE FOR SERVICE	No FFP (R) (none in example).
(10) KINSHIP NAVIGATOR OUTREACH	100% to TANF Program.
(11) KINSHIP PERMANENCY INCENTIVE PROGRAM	100% to TANF Program. 100% FFP
(12) HUMAN SERVICES LEVY CHILDREN (NRB)	LEVY FUNDS
(13) HUMAN SERVICES LEVY ADULT (NRB)	LEVY FUNDS
(14) NONREIMBURSABLE	No FFP (R)
(15) FAMILY FIRST	100% to TANF Program.
(16) TANF DEMO	100% to TANF Program.
(17) NON-ALLOCATED	May be charged to other Federal, State, or Local funding.
(18) NON-CHILD WELFARE ACTIVITIES	May be charged to other Federal, State, or Local funding.
(S) MATCH - Percentage of expenditures that are used for match as required by the State and Federal Government. These expenditures are paid using state and/or local funds.	
(1) TANF HELP ME GROW	No Match Required
(2) TANF EXPENDITURES	No Match Required
(3) MEDICAID EXPENDITURES	Match 50% State and Local
(4) IV-E ELIGIBILITY EXPENDITURES	Match 50% State and Local
(5) CHILD WELFARE (CUSTODY) CASE MANAGEMENT	Match 50% of the IV-E amount of total expenditures (Q4).
(6) CHILD WELFARE (NON- CUSTODY) CASE MANAGEMENT	Match 50% of the IV-E amount of total expenditures (Q5).

(8) CHAFEE EXPENDITURES	80% Federal IL, 20% state or local
(9) FEE FOR SERVICE	No Federal Financial Participation
(10) KINSHIP NAVIGATOR OUTREACH	No Match Required
(11) KINSHIP PERMANENCY INCENITIVE PROGRAM	No Match Required
(12) HUMAN SERVICES LEVY CHILDREN (NRB)	No Federal Financial Participation
(13) HUMAN SERVICES LEVY ADULT (NRB)	No Federal Financial Participation
(14) NONREIMBURSABLE	No Federal Financial Participation
(15) FAMILY FIRST	No Match Required
(16) TANF DEMO	No Match Required
(17) NON-ALLOCATED	Can be claimed to State or Local
(18) NON-CHILD WELFARE ACTIVITIES	Depends on Program
(T) NON-ALL - Expenditures that can be claimed to Federal, state or local dollars.	
(5) CHILD WELFARE (CUSTODY) CASE MANAGEMENT	Total Expends (Q), less FFP (R), less Match (S) = NON-ALL (T). Q - R - S = T
(6) CHILD WELFARE (NON-CUSTODY) CASE MANAGEMENT	Total Expends (Q), less FFP (R), less Match (S) = NON-ALL (T). Q - R - S = T
(17) NON-ALLOCATED	Total of (Q)
(U) Total Non-Allocated costs – sum of (T)	
(V) COMPUTED NON-ALLOCATED COSTS with no Inclusion of Shared Costs for Combined Agencies only – this will be equal to total non-allocated costs for separated agencies.	
(W) Ratio of M x U yielding non-allocated expenditures chargeable to IV-B funding source.	
(X) Balance of V-W yielding non-allocated expenditures chargeable to IV-B Admin funding source.	
(Y) ADMINISTRATION CLAIM COLUMN 1 are the amounts reported to the Federal government for IV-E Administration claim.	
(1) CASE PLANNING AND MANAGEMENT TRAINING. The IV-E Foster Care Percent (G) of the IV-E Percent (F) of Child Welfare (Custody) Case Management (Q)(5). (G)*(F)*(Q)(5)	
(2) PREVENTION ACTIVITIES. The IV-E Foster Care Percent (G) of the IV-E Percent (F) of Child Welfare (Non-Custody) Case Management (Q)(6). (G)*(F)*(Q)(6)	
(3) ELIGIBILITY DETERMINATIONS. The IV-E foster care percent in (G) times the IV-E Eligibility expenditures (Q)(4).	
(4) TOTAL FCM AND PREVENTION PORTION. The total of Case Planning and Management (Y1, COLUMN 1), Prevention Activities (Y2, COLUMN 1), and Eligibility Determinations (Y3, COLUMN 1). (Y1, COLUMN 1) + (Y2, COLUMN 1)+ (Y3, COLUMN 1) = (Y4, COLUMN 1).	
(5) ADOPTION ASSISTANCE PORTION. The Child Welfare (Custody)Case Management (Q)(5) plus the Child Welfare (Non-Custody) Case Management (Q)(6) are added together	

	then multiplied by the IV-E percent (F). This amount is then added to the IV-E Eligibility expenditures (Q)(4). This total amount is then multiplied by the IV-E Adoption percentage (H).
(Z)	TOTAL STATE CLAIM COLUMN 1 the total amount of IV-E Administration and Training expenditures claimed to the Federal government. (Y4, COLUMN 1) + (Y5, COLUMN 1) = (Z COLUMN 1).
(Y)	ADMINISTRATION CLAIM COLUMN 2 are the amounts reported to the Federal government for IV-E Administration claim.
(1)	CASE PLANNING AND MANAGEMENT TRAINING. 50% of the amount claimed in (Y1, COLUMN 1). (Y1, COLUMN 1*.50).
(2)	PREVENTION ACTIVITIES. 50% of the amount claimed in (Y2, COLUMN 1). (Y2, COLUMN 1*.50).
(3)	ELIGIBILITY DETERMINATIONS. 50% of the amount claimed in (Y3, COLUMN 1). (Y3, COLUMN 1*.50).
(4)	TOTAL FCM AND PREVENTION PORTION. The sum of (Y1,2, and 3, COLUMN 2). (Y1, COLUMN 2) + (Y2, COLUMN 2) + (Y3, COLUMN 2) = (Y4, COLUMN 2).
(5)	ADOPTION ASSISTANCE PORTION. 50% of the amount claimed in (Y5, COLUMN 1). (Y5, COLUMN 1*.50).
(Z)	TOTAL STATE CLAIM COLUMN 2 the total amount of IV-E Administration and Training expenditures claimed to the Federal government. (Y4, COLUMN 2) + (Y5, COLUMN 2) = (Z COLUMN 2).

Any comments or questions regarding this report, please contact:

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