

Date: April 11, 2013

Topic: CFIS Web WIA Project Updates

Q: Will the Sub-Area (County) be entering financials and draws into CFIS Web directly?

A: Yes. CFIS Web WIA Project requirements include functionality for Sub-Areas to create draw requests within CFIS Web, which are then submitted to the Area Fiscal Agent for approval. All Fiscal Agent approved draw requests are then submitted to BCFTA as a WIA Area Fiscal draw request.

Q: Will draws continue to come through the Area or the State?

A: The draw request business process will remain as it exists currently:
1) Area Fiscal Agent draw request submission to BCFTA (with Friday, 2:00pm deadline)
2) BCFTA processing and EFT to Area bank account/Fiscal Agent notification
3) Area Fiscal Agent distribution to Sub-Areas

Q: To clarify, the County makes the draw request in CFIS Web but the Fiscal Agent sends the draw back to the County? Does the Fiscal Agent enter the draw sent to the county in CFIS Web?

A: Yes. A Sub-Area (County) submits draw requests in CFIS Web to their Area Fiscal Agent for approval. All Fiscal Agent approved draw request amounts are consolidated and sent as one Area-wide draw request to BCFTA for processing. Once the consolidated Area-wide draw request amount has been EFT'd to the Fiscal Agent account, the Fiscal Agent will follow their normal procedures for distributing funds to their Sub-Areas.

Q: Follow-up: Does the County have to update the actual cash draw amount received, by fund source in CFIS Web like we do now in MIP?

A: No. CFIS Web WIA Project requirements include providing functionality for Fiscal Agents to confirm the amounts distributed to their Sub-Areas.

Q: When Counties pay invoices, will we still break them out by PY and FY codes?

A: No, not for Adult, Dislocated and Youth funding. The Sub Area will utilize the new group coding that will be setup for each of these funding sources.