

Date: May 17, 2012

Topic: Webinar Questions and Answers

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**CFIS Web Template:**

1. Q: Since receipts and disbursements are on the same template it will not match the Auditor's records. Is the Auditor's office still going to need to certify our financials?  
A: The template is one of the methods available to get an agencies monthly financials into CFIS Web. The auditor's office does not need to certify the template but will certify the Quarterly Financial Certification once a quarter, where they are verifying beginning and ending cash balance for each month. The Quarterly Certification process remains the same under CFIS Web except agencies will have the ability to print the Quarterly Certification form instead of waiting for ODJFS to send it.
2. Q: Will receipts and disbursements be combined on the excel template, or import into CFIS separately?  
A: Yes, both receipts and disbursements will be combined on the template; however receipts need to be a shown as a negative number.
3. Q: On the Financial Template, can we use the same codes twice in the same month with the same service as of month?  
A: No, agencies can't have multiple entries for the same project, account, and service as of month on the template.

**CFIS Web Draws:**

4. Q: Will draws be processed quicker now that it is web based, or will they still be entered and paid on Fridays?  
A: The draw process timeline has not changed except draws will be due by 2pm Friday instead of 3pm. As long as the draw is approved by the agency by 2pm on Friday the draw will be available the following Friday unless there is a holiday. Holiday's can delay draws by at least one day.

**Remedy 7078:**

5. Q: Is the 7078 for all, or just people who will have access to Remedy at this time?  
A: The 7078 is required for the two Remedy Users and all CFIS Web Users.
6. Q: For those not on JFS network, will we still be added to Remedy at a later period?  
A: BCFTA is still reviewing options that would allow those non-JFS network users access to Remedy. If a reliable/cost efficient solution is identified, BCFTA will notify you.

If you have any questions, please contact your fiscal supervisor.