

Date: April 19, 2012

Topic: Webinar Questions and Answers

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#### CFIS Web General:

1. Q: What if we have multiple people logging into CFIS WEB, does only the 1st person see the alerts?  
A: No, everyone logging into the system will see the alerts. The alerts are available for 7 days then are stored under archived alerts.
2. Q: When is the Excel Spread Sheet used for uploading into CFIS going to be presented?  
A: The CFIS Web Financial template was sent out to agencies in BCFTA Update 2012-13 on 4/19/2012 and can be reviewed at <http://jfs.ohio.gov/Ofs/bcfta/>.
3. Q: Will the 2<sup>nd</sup> quarter RMS data be imported into CFIS Web, QuIC+ or both?  
A: The 2<sup>nd</sup> quarter RMS data or the Mar, Apr, May sampling period will be used in QuIC+ for the Apr – Jun financial period. The 3<sup>rd</sup> quarter or Jun, Jul, Aug sampling period will be the first RMS statistics used in CFIS Web for the Jul – Sep financial period.
4. Q: Just some clarification, what is the draw deadline? The webinar mentioned 3:30.  
A: Draw deadline is 3pm each Friday and not 3:30. The draw deadline will remain the same.
5. Q: If I understand there really will not be any live CFIS web data for us to look at in the May trainings?  
A: Agencies will be asked to bring data with them to the CFIS Web training. CFIS Web will have additional information loaded so that agencies can enter financials, perform draws, enter FTE, bring in RMS statistics, allocate, and run reports. Your fiscal supervisor will be sending out a reminder email that will include information needed for the training.
6. Q: What are the dates of the upcoming CFIS Webinars?  
A: The next CFIS Webinars are scheduled May 17 and June 14. More information can be found at the following link. <http://jfs.ohio.gov/ofs/bcfta/CFIS/CFIS.stm>.
7. Q: Will there be a cost to the counties for any of these changes?  
A: No, there is no cost being passed to the local agencies for CFIS Web.
8. Q: Will the accounting date for a draw be the same as the draw date in CFIS Web?  
A: CFIS Web will utilize the draw request date, which is the same date that is currently used for O/U calculation, Cash on Hand, and other reports. There will be other draw reports available that will have both the draw request date and the expected draw received date or accounting date.

#### CFIS Web Reports:

9. Q: Could we get a list of the reports that will be available? We'd especially like a Budget to Actual report for our county only.  
A: More specifics will be provided during the training. However, the standard reports such as 1A, 1C, 1D, and Over/Under will be available. The names of the reports are changing. The 1A reports will be renamed Unallocated and can be found under the "Unallocated Reports" category. 1C reports will be renamed and known as Allocated by Costs by Program and Activity. Both the 1C and 1D reports will be renamed and can be found under the "Allocated Reports" category. The information found on the Budget to Actual has been added to the Over/Under report so there will no longer be a Budget to Actual report.
10. Q: Will CFIS web program offer similar financial, vendor reports currently available in PET and QuIC+ program?  
A: CFIS Web will not have PET reports but will have similar reports as to what is available in QuIC+. Feedback from county agencies was used in deciding which QuIC+ reports to duplicate in CFIS Web. More information regarding reports will be available at the CFIS Web training.

11. Q: Will there be a voucher payment report for us to review and print?  
A: CFIS Web does not have a voucher payment report but does have a voucher activity report which shows draw details.
12. Q: Will you be able to see CFDA# on the Draw reports?  
A: The draw report in the example discussed in the Webinar is the Voucher Activity Report and it does not have CFDA number. However, there will be a CFDA report available in CFIS Web.
13. Q: Can we upload preliminary information, (let's say week to week), in order for system to project weekly cash draws?  
A: The function called "Draw Recommendation" in CFIS Web works on reported expenditures for a time frame and uses expenditures fully reported and in the OAKS system to do the draw recommendation calculation. This feature will be reviewed in more detail during the CFIS Web training
14. Q: When we put our FTE information in for April-June ( used in July-Sept), will it go into the QUIC+ system or into CFIS Web?  
A: Since the data is used for the July – Sept quarter the FTE for April – June will be entered into CFIS Web.

**CFIS Web SSRMS Reconcile**

15. Q: Is CFIS going to link with SACWIS for completion of the 4281 Report?  
A: Yes, CFIS Web will pull from SACWIS the data that is necessary for the SSRMS Reconciliation process such as penetration rates, Title XX Transfer and IV-B limits.
16. Q: But the 4281 is not working in SACWIS today; which is probably why there are questions.  
A: BCFTA is working with the Office of Family in Children on the SACWIS data that is needed for the SSRMS Reconcile.
17. Q: How will the SSRMS Certifications be handled?  
A: This process will be handled through CFIS Web. The SSRMS reconcile has been improved and agencies will be trained on the new process in September.
18. Q: If the 4281 data gets imported from SACWIS into CFIS web for the SSRMS Certification of Funds (COF) only, how will the 4281 report be uploaded/submitted to the state?  
A: The 4281 will be uploaded via SACWIS.

**Remedy:**

19. Q: Will the website address to access Remedy be sent before May 1st?  
A: There will be slight delay in the use of Remedy. The start date will be May 15<sup>th</sup> and yes, this information will be available prior to that date.
20. Q: When will we get the Remedy password?  
A: Users will receive a generic password to log into the system and at that time will change the password to their unique password.

**WIA Cost Pool**

21. Q: Do we understand correctly that there will be no sub-set transfers and expense reports for WIA available? Does the County need a new method to report these to the Area?  
A: This is a correct understanding. There will be no subset transfers for WIA in CFIS Web. Sub-Areas should contact their fiscal agent for changes to expenditures and draws communication.
22. Q: What about the WIA RMS costs on the PA side?  
A: Sub- Areas in a CDJFS may have WIA RMS costs that are in the PA fund as non-reimbursable expenditures. Sub-Areas must report these expenditures to their Fiscal Agent via the reporting process the Fiscal Agent has set up. They can obtain these expenditures from various Allocated reports in CFIS Web.

**Maximus:**

23. Q: We received an e-mail from Maximus that financial detail in PET will be able to be uploaded directly into CFIS Web. Is that accurate?

A: There is no direct connection between Pet and CFIS Web. PET users, as well as, any other general ledger will utilize the CFIS Web Financial Template. Maximus is updating PET so that it will easily transfer data into the CFIS Web Financial Template format. Please contact Maximus directly for questions regarding PET so that you receive the most accurate and up-to-date information.

If you have any questions, please contact your fiscal supervisor.