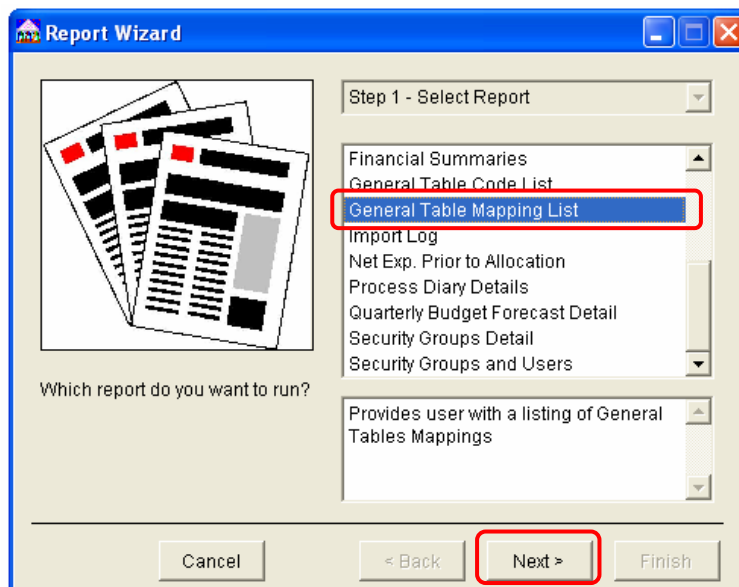


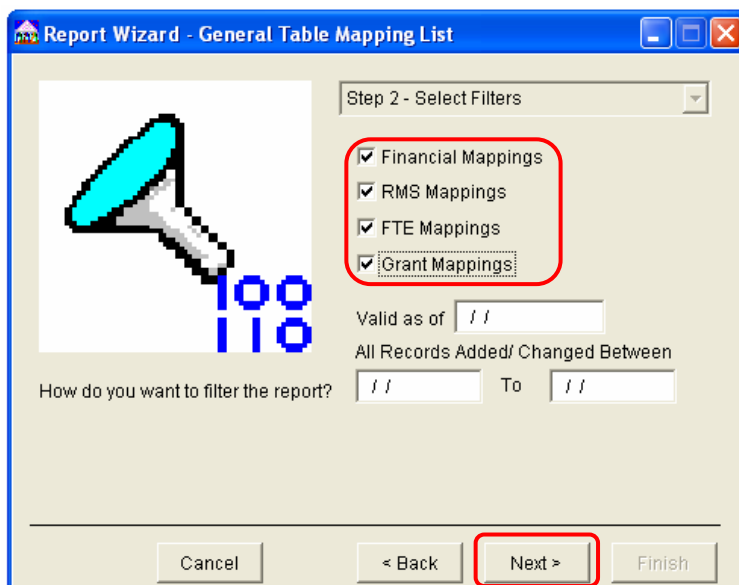
This job aid will assist users in performing the necessary steps to print the General Tables Mapping List report in QuIC+.

1) From within QuIC+, click Reports > All Reports...

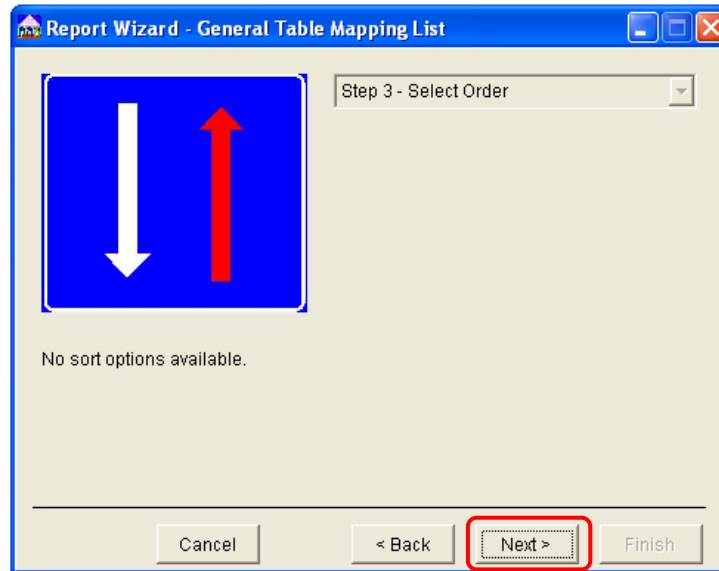
2) Select the General Tables Mapping List from the selection box then click Next >



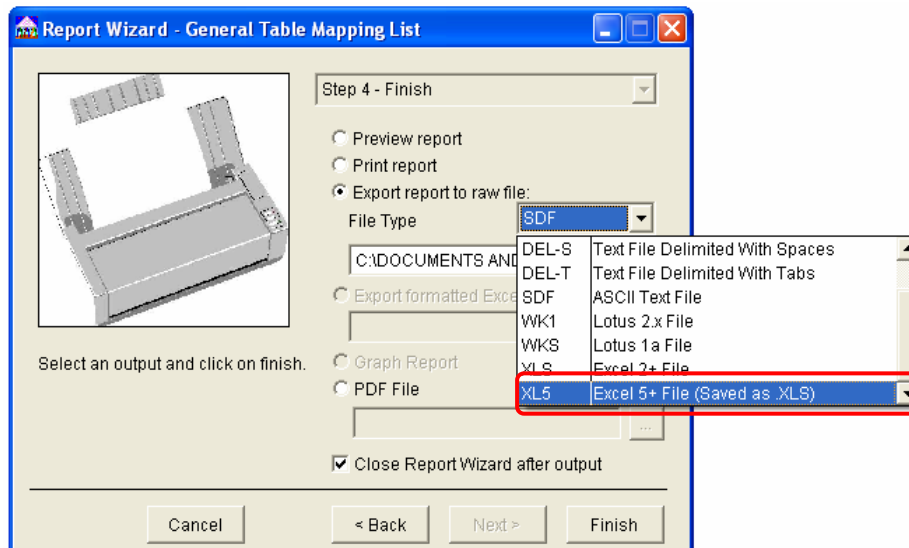
3) Select the appropriate filters for the mappings you want on the report then click Next >



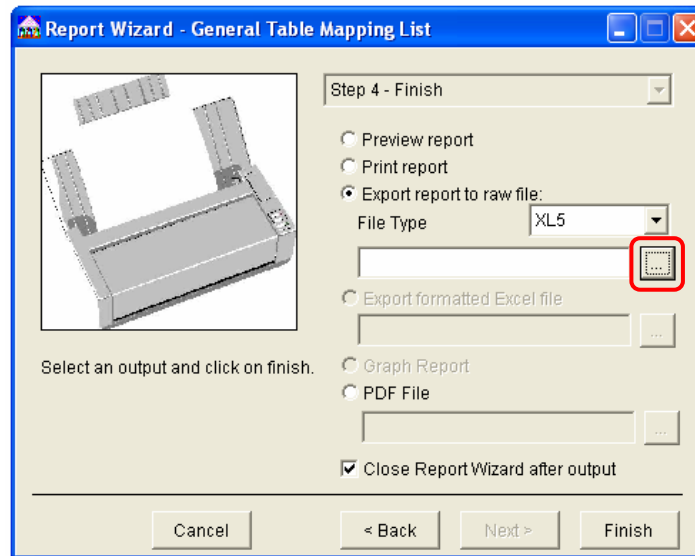
4) Since there are no Sort options for this report, click Next >



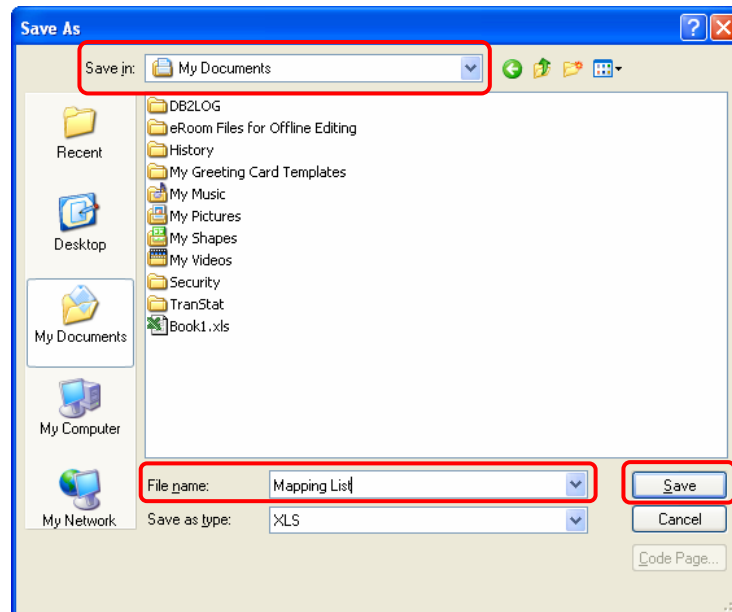
5) Select the desired output options. In this example we're exporting the report to an Excel spreadsheet



6) Since we have chosen to export the report to Excel, we must choose a destination and name for the Excel file. Click the button as shown below to select the destination and name the Excel file.



7) Select the destination and name the Excel file then click Save



8) Click Finish to create the report

