Date: August 31, 2016

Sequence: BCFTA Update 2016 – 02A

Topic: State Adoption Incentive

Utilization of State Adoption Incentive

Effective with SFY 17, OAC 5101:9-6-59 has been revised and counties may no longer use State Adoption Incentives (SAI) to draw down additional Title IV-E adoption administrative funds. This BCFTA Update provides instruction for the use of SAI.

Counties may use SAI funding at 100% to pay direct costs that support adoption activities and/or may use the funding for administrative costs associated with adoption activities on the SSRMS Certification of Funds (COF).

Coding for direct expenditures

Project code JFSFP500 – Post Adoption Services/State Adoption Incentive – Contracts and purchased services used to maintain and support the permanent placement of the child and/or stabilization of an adoption. Expenditures are claimed at 100% of State Adoption Incentive Funding.

Project code JFSFP501 – Services for Children at Risk/State Adoption Incentives – Contracts and purchased services used for completing activities for a child who is not in custody or care and control but has been determined or re-determined as a candidate for foster care. Expenditures are claimed at 100% of State Adoption Incentive Funding.

Project code JFSFP502 – Other IV-B/IV-E Allowable Services/State Adoption Incentives – Other IV-E or IV-B allowable contracts and purchased services not covered in codes JFSFP500 or JFSFP501. Expenditures are claimed at 100% of State Adoption Incentive Funding.

Using SAI for Non-Allocated costs

Counties may use The State Adoption Incentive allocation to fund non-allocated costs during the COF process.

Counties will use the CFIS CR514 report to calculate the maximum amount that can be claimed on the COF by multiplying the Total Non-Allocated for Agency Use code JFSSPS769 by the corresponding IV-E AA percentage for JFSSPS769. See example on page 2 of this Update.

EXAMPLE OF CALCULATION OF MAXIMUM AMOUNT OF NON-ALLOCATED CHILD WELFARE COSTS ALLOWABLE AS STATE ADOPTION INCENTIVE CLAIM

(FOR ILLISTRATIVE PURPOSES ONLY)

Using the coordinating CR514 Report, find the Total Non-Allocated for JFSSPS769 in the Non-Allocated section of the report and the IV-E AA% in the IV-E AA Claim 93.659 section of the report as displayed below.

Non Allocated

Agency Use	Apr NA	May NA	Jun NA	Total NA
JFSSPS761	5,990.71	5,894.34	7,652.63	19,537.68
JFSSPS769	37,631.93	37,026.61	48,071.66	122,730.20

IV-E AA Claim 93.659

Agency Use	AA IV-E Days	Total Days	IV-E AA%
JFSSPS764	18,463	24,633	74.95
JFSSPS769	18,463	33,439	55.21

In this example, the county agency could use a maximum of $67,759.34 of the State Adoption Incentive allocation to fund the non-allocated costs on the COF.

Agency Use	Total NA	IV-E AA%	Maximum amount on COF	Description on the COF
JFSSPS769	$122,730.20	55.21%	$67,759.34	State Adoption Incentive

This calculation will provide the county with the maximum costs that can be claimed to the State Adoption Incentive funds on the COF for each quarter of the State fiscal year.