

**Date:** June 15, 2016  
**Sequence:** BCFTA Update 2016- 06  
**Topic:** New Post Allocated Adjustment for Public Children Services Agency (PCSA)

Beginning in the Apr-Jun 2016 quarter, the Bureau of County Finance and Technical Assistance created a new post allocated adjustment (PAA) to allow PCSAs to use Community & Protective Services to fund IV-E administrative expenditures.

**Combined Agency process**

1. The PCSA will process at least one, but can choose to process 2, 3, or 4 of the below PAAs to move IV-E administrative expenditures to SCPA.

From Budget Reference	To Budget Reference
IV-E A&T A.A. STATE PORTION JFSCP4EB	SCPA Regular JFSCPSCP
IV-E A&T F.C. STATE PORTION JFSCP4EG	SCPA Regular JFSCPSCP
IV-E LOCAL MATCH AA JFSCP4EL	SCPA Regular JFSCPSCP
IV-E LOCAL MATCH FC JFSCP4EM	SCPA Regular JFSCPSCP

2. To move expenditures to CW-Community & Protective Services, the PCSA will use the below [new PAA](#) to move all or a portion of the expenditures moved to SCPA in step 1.

From Budget Reference	To Budget Reference
SCPA Regular JFSCPSCP	CW - Community & Protective Services

3. The Public Assistance Agency (PA) must process the below PAA for the same amount of the PAA from step 2, so that the IV-E administrative costs will be charged to Community & Protective Services.

From Budget Reference	To Budget Reference
Child Welfare Services JFSCACWS	Community & Protective Services JFSCACPS

**Stand-Alone PCSA process**

When a stand-alone PCSA has an agreement with their local County Department of Job & Family Services (CDJFS) Agency to receive Community & Protective Services to fund IV-E admin expenditures, they will complete the following steps:

1. Complete steps 1 and 2 listed above for the Combined Agency Process
2. Invoice the County Department of Job & Family Services (CDJFS) for the same amount of expenditures moved to CW-Community & Protective Services in step 2
3. Receipt in the reimbursement from the CDJFS using JFSFP955-471000