

Date: February 28, 2013
Sequence: 2013 – 9B
Topic: State Adoption Incentive Coding Indirect Expenditure Clarification

Multiple questions have come up regarding the coding of indirect costs to the State Adoption Incentive (AI) allocation. Both match and non-allocated expenditures associated with RMS program 760 activities 764, 769, and 787 can be charged to AI allocation.

Match:

Step 1: Agency will review the CR404 report and look for the expenditures associated with the A component for RMS program 760 activities 764, 769, and 787.

Example: CR404 Report RMS Expenditures for A:

- \$200 for CW – Adoption(JFSSPS760A) - SS – CW Title IV-E Eligibility (JFSSPS764)
- \$400 for CW – Adoption(JFSSPS760A) - SS - CW Custody Case Management (JFSSPS769)
- \$600 for CW – Adoption(JFSSPS760A) - SS – CW Post Final Adoption Activity (JFSSPS787)

Step 2: Agency will perform calculation multiplying expenditure amounts by 50%.

Example Calculation: $(\$200*50\%) + (\$400*50\%) + (\$600*50\%) = \600

Step 3: Agency will complete 2 PAA's to move \$600

- (1) From IV-E Local Match AA JFSCP4EL To SCPS (SCPA) Regular JFSCPSCP, then
- (2) From SCPS (SCPA) Regular JFSCPSCP To Adoption Incentive JFSCPPAS

Non-Allocated:

Step 1: Agency will review the CR404 report and look for the expenditures associated with the N component for 769 and 787 RMS hits.

Example: CR404 Report RMS Expenditures for N

- \$100 for CW-Non-Allocated (JFSSPS760N) – SS-CW Post Final Adoption Activity(JFSSPS787)
- \$300 for CW-Non-Allocated (JFSSPS760N) – SS-CW Custody Case Management (JFSSPS769)

Step 2: Agency will complete the COF and will include the amount to be charged to AI in the total amount of SCPA selected on the COF.

Example: Agency has \$5000 of non- allocated. They assign \$4000.00 to other funding sources and \$1000 to SCPA. The \$1000 includes the \$400 the agency wishes to move to AI.

Step 3: Agency can complete a PAA or do a coding adjustment to move \$400 from SCPA to AI

- PAA: From SCPS Regular JFSCPSCP To Adoption Incentive JFSCPADI or
- Coding Adjustment: From Project Code JFSFP847 SCPA To Project Code JFSFP838 AI

Training will be provided at the March Regional Quarterly Meetings.

Please contact your ODJFS Fiscal Supervisor if you have any questions.