

Date: July 6, 2012
Sequence: BCFTA Update 2013-03
Topic: IV-E Administration and Training Payments

Quarterly Title IV-E Administration and Training payments must align with Title IV-E Administration and Training expenditures reported quarterly to the federal government. Therefore, a delay in IV-E Administration and Training reimbursement will occur for any agency that misses the 18th expenditure reporting deadline.

The quarterly reporting process is as follows:

- Counties submit their Financials, SSRMS, and COF to BCFTA **by the 18th** of the month following the end of a quarter.
- BCFTA submits quarterly reports to Federal Reporting unit by the 20th of the month following the end of a quarter.

Therefore:

- IV-E payments for the quarter can be processed for **all agencies that meet the 18th** deadline.
- If counties **do not submit** their Financials, SSRMS, and COF **by the 18th** deadline, the amount is not included on the federal report and agencies **cannot not be reimbursed** until the following quarter.
- Agencies that meet the 18th deadline but later make a change that increases or decreases the amount of their Title IV-E Administration and Training reimbursement expenditures will receive reimbursement for the amount reported as of the 18th. BCFTA will increase or decrease the next quarter's payment by any expenditure adjustment amount reported after the 18th.

Please contact your ODJFS Fiscal Supervisor if you have any questions.