

**Date:** July 2, 2012

**Sequence:** 2013-01

**Topic:** Draw Change for IM, Federal Food Stamp, Medicaid and SChip

With the finalization of CFIS Web a few changes were needed on how IM, Federal Food Stamp, Medicaid and SChip are drawn. These changes affect draws only. There are no changes to how expenditures are reported.

When agencies perform draws in CFIS Web for IM, Federal Food Stamps, Medicaid, or SChip the following steps will be taken:

1. Select "Add a Grant"
2. Enter the draw amount
3. Select "Income Maintenance Draws" from the Grant list
  - a. This option will be selected when an agency wants to draw IM, Federal Food Stamps, Medicaid or SChip.
4. After "Income Maintenance Draws" is selected agencies will see multiple grants and budget references populate on the CFIS Web screen as follows:

Description	Grant	Budget Reference	Draw Amount
Federal Medicaid	JFSFMT12	JFSCAMDC	
Federal Food Stamps	JFSFFB12	JFSCAFSP	
State Child Health	JFSFSH12	JFSCASCH	
Income Maintenance SFY12	JFSFSF12	JFSCASIM	
Income Maintenance SFY 13	JFSFSF13	JFSCASIM	100%

- a. The total requested draw amount will automatically be entered to the IM SFY 13 grant line.
  - o Agencies then have the ability to move or change the draw amount to any of the other grant lines based on draw need.
  - o If the amount is not moved to other grant lines then the agency will receive the entire draw amount from IM SFY 13.
  - o If an agency no longer has available IM 13 budget then the draw can't be saved until it is moved to another grant that has an available draw balance.
  - o IM SFY 12 will be an available draw option through the July – Sep quarter.

Please contact your ODJFS Fiscal Supervisor if you have any questions.