

Date: February 18, 2011
Sequence: 2011-15
Topic: New Child Support RMS Code

Recently, a combined agency asked if it is acceptable to use Child Support Staff to work IEVS alerts received in CRIS-E. Federal regulations describe certain conditions in which a IV-D agency may allow Child Support Workers to perform functions that are normally associated with non-Child Support programs.

In accordance with the minimum organizational and staffing requirements found in 45 CFR 303.20, Title IV-D agencies in sparsely populated geographic areas, who can document a lack of administrative feasibility in using IV-A staff to perform certain public assistance related functions, may utilize Title IV-D staff to assist with those activities.

In order to develop a method for eligible CSEAs to allocate costs associated with those activities, we have updated the definition for RMS Project Code 998 (non-reimbursable) and established a new activity code. Agencies meeting the federal requirement of 45 CFR 303.20 may utilize the following RMS codes beginning in the March – April observation period if they utilize CSEA staff to perform functions that are common to several PA programs.

Program Code 998 (CS - NON-REIMBURSABLE) Activities that are not being reimbursed or are being reimbursed through a mechanism other than the agency's IV-D allocation: such as a special project allocation; a contract or memorandum of understanding with another family services agency or workforce development agency; or in a sparsely populated geographic area, functions associated with PA programs.

Activity Code 998 (PA Common to Several) **Only for use by counties in a sparsely populated geographic area who have documented a lack of administrative feasibility in using IV-A staff to perform these functions.** Activities, such as follow up on I.E.V.S. alerts, associated with determining initial and continuing eligibility for multiple programs (i.e. financial and medical assistance and/or food assistance) that cannot be associated with a single program represented on this time study.

Effective with the April - June Reporting Period, Child Support Costs associated with this new RMS activity code will be placed in the IM cost pool and distributed through normal cost allocation methodology.

Please contact your ODJFS Fiscal Supervisor if you have any questions.