



Date: September 1, 2010
Sequence: 2010-15-A
Topic: **TANF SEP/Expenditure Upload**

O.A.C. rule 5101:9-6-08.9 has been amended to extend the period of availability for the TANF Subsidized Employment Program (SEP) allocation through May 31, 2011. Although participating PA agencies may report expenditures through June 30, 2011, **participating agencies are to complete the necessary post allocated adjustments to move all allowable current TANF expenditures to their TANF SEP allocation each month.**

The reporting of TANF SEP expenditures affects the amount of TANF stimulus dollars available to the counties, therefore, it is imperative that as many TANF SEP dollars be reported and captured within FFY 2010 as possible. **Therefore, participating agencies should upload their July – August expenditures by September 10 and perform the necessary post allocated adjustments for eligible expenditures by the 10th of the month for each month thereafter.**

This will provide ODJFS with a good estimate of the amount of TANF SEP expenditures for FFY 2010 and maximize the amount of TANF stimulus dollars awarded. After TANF SEP expenditures have been reported, the state will draw down the TANF SEP funds and allocate TANF stimulus dollars to the counties accordingly.

Directions for Completion of Post Allocated adjustment for TANF SEP:

As communicated in BCFTA Update 2010-15, to utilize this allocation, agencies are to perform a post allocated adjustment via the following codes:

Direct Expenditure Codes

- 223-518001 Contracts
- 223-515003 Maintenance

IM and SS RMS Program/Activity Codes

- 100/104
- 101/104
- 102/104
- 105/104

Please contact your ODJFS Fiscal Supervisor if you have any questions.

Thank you.