

Date: June 11, 2010

Sequence: 2010-32-B

Topic: **TANF Subsidized Summer Youth**

Please be advised that the funding source for the TANF Subsidized Summer Employment Program for Youth allocation has changed. ODJFS will issue the allocation from TANF American Recovery and Reinvestment Act (ARRA) funds; catalog of federal domestic assistance (CFDA) number 93.714.

County agencies will use the following RMS coding when performing activities associated with this allocation:

Program code: TANF 100
Activity code: TANF Summer Youth 108

Attached is OAC 5101:9-6-10, which has been final filed.

5101:9-6-08.10 Temporary Assistance for Needy Families (TANF) Subsidized Summer Employment Program for Youth Allocation

FAPMTL 158

Effective Date: June 4, 2010

- (A) The Ohio department of job and family services (ODJFS) is allocating TANF American Recovery and Reinvestment Act (ARRA) funds to eligible county departments of job and family services (CDJFS) to enhance or develop local TANF subsidized summer employment programs for youth. The catalog of federal domestic assistance (CFDA) number for this allocation is 93.714.
- (B) An eligible CDJFS shall utilize this funding to continue current TANF subsidized summer employment programs or begin new programs that enable youths from low-income TANF eligible families to gain valuable work experience while earning an income to help meet basic needs. Programs funded with this allocation shall begin no later than June 1, 2010 and end no later than August 31, 2010.
- (1) ODJFS will provide funding only to a CDJFS that expressed its interest in the TANF subsidized summer employment program for youth in accordance with the timeframes and process defined by the ODJFS office of families and children (OFC) and in accordance with the details outlined in "Family Assistance Letters No. 93 and No. 93A."
- (2) The CDJFS shall amend its PRC (prevention, retention, and contingency) county statement of policies as described in Chapter 5108. of the Revised Code. ODJFS OFC will review the county statement of policies and notify the ODJFS office of fiscal and monitoring services (OFMS) to issue the allocation.
- (C) ODJFS will determine allocation amounts by applying the methodology currently utilized to calculate the regular TANF allocation as outlined in rule 5101: 9-6-08 of the Administrative Code.
- (D) ODJFS will make TANF ARRA funds available to the CDJFS from June 1, 2010 through August 31, 2010 with a liquidation period of thirty days through September 30, 2010.
- (1) Applicable costs must be in compliance with federal and state law and regulations, including TANF requirements, and may include the following:
- (a) Payments to employers for wages and fringe benefits (excluding health benefits);
- (b) Payments to third parties to administer the program;
- (c) Recruitment and development of employers for the program;
- (d) Other ancillary services that are offered by the employer to the subsidized employment participants including:
- (i) Work-related items such as uniforms, tools, licenses or certifications;

- (ii) Case management activities related to the program; or
 - (iii) Job coaches and mentors;
 - (e) Worker compensation expenses; and
 - (f) Federal insurance contributions act (FICA) tax.
- (2) The CDJFS may not claim the following activities for reimbursement under this allocation:
 - (a) Payments to employers for health insurance or health benefits;
 - (b) Payments to employers for training and supervision costs; or
 - (c) TANF administration, as defined in rule 5101:9-6-08.8 of the Ohio Administrative Code.
- (E) The CDJFS shall direct charge wage subsidy costs associated with the TANF subsidized employment program for youth to the TANF ARRA allocation using the financial coding established and communicated by ODJFS. The CDJFS shall capture staff costs associated with this program through the random moment sample (RMS) process as detailed in rule 5101:9-7-20 of the Administrative Code. The CDJFS shall use RMS coding established for this purpose.
- (F) The CDJFS shall report expenditures on the JFS 02827 "Monthly Financial Statement" as described in rule 5101:9-7-29 of the Administrative Code.
- (G) The CDJFS shall complete and submit TANF subsidized summer employment program for youth reports developed by the ODJFS OFC. ODJFS will utilize these reports to document and report a twenty per cent maintenance of effort (MOE) to receive an advance in TANF ARRA dollars.
 - (1) The ODJFS OFC will use the reports submitted by the CDJFS to calculate twenty-five per cent of the wages paid to the participants in the TANF subsidized summer employment program for youth and will report that amount as MOE. This formula has been approved by the United States department of health and human services (HHS).
 - (2) The CDJFS shall ensure that employers' costs associated with training and supervision are not paid for with non-TANF federal funds or with other funds that have been used as a match for federal funding.
- (H) The definitions, requirements and responsibilities contained in rule 5101:9-6-50 of the Administrative Code are applicable to this rule.

Effective: 06/04/2010

Certification: CERTIFIED ELECTRONICALLY

Date: 05/25/2010

Promulgated Under: 111.15

Statutory Authority: 5101.801

Rule Amplifies: 5101.801