

**Date:**            **October 12, 2011**

**Sequence:**    **2012 - 09**

**Topic:**         **Symposium on Meaningful Visitation**

---

Attached is Fiscal Administrative Policy Letter 32 published on September 15, 2011, announcing funding for the reimbursement of approved travel expenses of local agencies that attended the Symposium on Meaningful Visitation on **September 29, 2011**.

County agencies may use the following project and account code combination to report expenditures that have been approved for reimbursement by the ODJFS Office of Families and Children:

**901 – 514802**

Please remember that funding is limited and will be disbursed on a first come, first serve basis and requests for reimbursement must be received by June 30, 2012.

For questions regarding coding, please contact your ODJFS fiscal supervisor or to the Bureau of County Finance and Technical Assistance at (614) 752-9194.



Department of  
Job and Family Services

John R. Kasich, Governor  
Michael B. Colbert, Director

September 15, 2011

**Fiscal Administrative Procedure Letter (FAPL) No. 32**

To: Fiscal Administrative Procedure Manual Holders  
From: Michael B. Colbert, Director  
Subject: Symposium on Meaningful Visitation

The Ohio Department of Job and Family Services (ODJFS) set aside \$10,000 to supplement the travel expenses of local agencies attending the Symposium on Meaningful Visitation, **September 29, 2011** located at:

Crowne Plaza North  
6500 Doubletree Avenue  
Columbus, Ohio 43329

Travel expenses covered are travel mileage to and from the symposium at \$0.45 per mile. County agencies may seek reimbursement from ODJFS for staff to travel to and from the symposium when the county has reported expenditures on the JFS 02820 "Children Services Quarterly Financial Statement" **and** the county has submitted invoices and supporting documentation to:

Bureau of Fiscal Accountability  
Office of Families and Children  
Ohio Department of Job and Family Services  
50 W. Town Street, 6<sup>th</sup> Floor  
Columbus, Ohio 43215

ODJFS will issue coding for the allocation via BCFTA update. Funding is limited and will be disbursed on a first-come, first-served basis. Any requests for reimbursement must be received by June 30, 2012. Requests received after June 30, 2012 will not be eligible for reimbursement.

For questions regarding the symposium, please contact Kristen Burgess at [Kristen.Burgess@jfs.ohio.gov](mailto:Kristen.Burgess@jfs.ohio.gov). For questions regarding coding, please contact your ODJFS fiscal supervisor or to the Bureau of County Finance and Technical Assistance at (614) 752-9194.

30 East Broad Street  
Columbus, Ohio 43215  
[jfs.ohio.gov](http://jfs.ohio.gov)