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Governor



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OFFICE OF FAMILY STABILITY LETTER #30
June 27, 2005

To: Directors, County Departments of Job and Family Services

From: Jeanne Carroll, Deputy Director
Office of Family Stability

Subject: New Release: TANF Web Reporting Tool

A new release of the TANF Web Reporting Tool (WRT) will be available on July 20, 2005. The significant change in the WRT reporting function will be the addition of a new view of “Hard Services” imported monthly from CRIS-E. There will continue to be the view of “Soft Services” and a new view of “Combination of Hard and Soft Services”. Tabs for the WRT “Hard” and “Soft” service Category descriptions will be displayed both at the top and bottom of the Home page. A more detailed description of all the changes will be in release notes that will be sent to all TANF WRT users in July.

This new report has required a change in reporting Transportation Services. For data entry purposes within “Soft” services, “Transportation” has been removed as a Subcategory under “Training, Employment and Career Advancement” and has become its own Category. The new “Transportation” Category will have one Subcategory called “General”. Counties may still choose to enter transportation into either CRIS-E or the WRT.

On July 13th and July 15th Office of Family Stability staff will be providing videoconference training on the new release to county users. We will send more information on the training sessions through a global e-mail to all TANF WRT users. Volunteers from CDJFS assisted us in testing this new release. We believe that this is a significant improvement to the TANF WRT by having the capability to view both “Hard” and “Soft” PRC benefits and services. We encourage agency managers to take advantage of this new capability within the TANF WRT. Both agency TANF WRT users and managers are encouraged to attend the videoconference training on the new release. If you have any questions regarding this memo, please contact Tracey Bennett at (614) 466-1781.

cc:

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