



Department of  
Job and Family Services

John R. Kasich, Governor  
Cynthia C. Dungey, Director

Family Assistance Letter #140  
OFFICE OF FAMILY ASSISTANCE

December 16, 2014

**TO:** Directors, County Departments of Job and Family Services

**FROM:** Kara B. Wentz, Deputy Director  
Office of Family Assistance

**SUBJECT:** Child Care Federal Improper Payment Case Review

**Background:**

The United States Department of Health and Human Services, Administration for Children and Families, Office of Child Care (OCC), as required by the Federal Improper Payments Information Act of 2002, requires states to conduct an abbreviated case review of 276 randomly selected publicly funded child care cases. This case review must be completed and submitted to OCC every three years to assess the accuracy of publicly funded child care eligibility determinations.

**Action:**

The Ohio Department of Job and Family Services will begin the Federal Improper Payment case review in December 2014. The case review will be conducted by the Office of Fiscal and Monitoring Services, Quality Assessment staff, and will measure the accuracy of eligibility determinations for the service months of October 2013 through September 2014. The applicable cases have been identified and reviews will be conducted from December 2014 through March 2015.

Office of Family Assistance staff will provide technical assistance and follow-up with each county agency in which errors are detected. A separate correspondence will notify each county agency of the cases selected for review.

If you have any questions concerning the review process, please contact Brenda Soto, Supervisor, Quality Assessment Section, Bureau of Audit, Control and Claims Support, at [brenda.soto@jfs.ohio.gov](mailto:brenda.soto@jfs.ohio.gov) or (614)387-0464.

Technical assistance and follow-up questions can be directed to Michelle Albast, Chief, Bureau of Child Care Operational Support, at [michelle.albast@jfs.ohio.gov](mailto:michelle.albast@jfs.ohio.gov) or (614)752-0582.

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