

# Ohio Family First Prevention Services Act (FFPSA) Leadership Committee

November 15, 2018 Meeting Minutes

Present: Alicia Allen, Amy Amburn, Karen Anderson, Angie Bergefurd, Nicole Caldwell, Carla Carpenter, China Darrington, Amanda Davis, David Edelblute, Melissa Flick, Megan Garbe, Julie Gilbert, Jewell Good (by phone), Patty Harrelson, Kimberly Hauck, Chad Hibbs, Lakeisha Hilton, Sarah Jones, Penny Jordan (by phone), AJ Lill (by phone), Jody Lynch, Sharon Marconi (by phone), Mark Mecum, Sandy Oxley, Joel Potts, Sean Reilly, Angela Sausser, Jeff Spears, Wendi Turner, Crystal Ward Allen, Tim Weitzel

Facilitators: Kikora Dorsey, Holly Merz, Candice Ward

Scribe: Robynn Jasper

## Welcome & Introductions

- Carla Carpenter opened the meeting and welcomed committee members.
- Discussion of the overall purpose of the committee.
- Committee members introduced themselves and a networking activity was conducted.

Questions discussed:

1. What do you see as your stake/role in FFPSA?
2. What are you hoping to contribute to the Leadership Committee/what is your unique gift that you bring to the Leadership Committee?

## Setting the Context (refer to the Design Document)

- Reviewed and discussed purposes and non-purposes of the meeting to set the stage for the day's work.
- Provided background/context for the discussion:
  1. Implementation Timeline: Ohio decided to delay past the October 2019 implementation date, but the final implementation date has not yet been decided. An important role of the Leadership Committee will be to inform the development of the implementation timeline for Ohio.
  2. Inter-related Teams: The FFPSA Leadership Committee and the Partnership for Ohio's Families (PFOF) Advisory Board are inter-connected and may have members in common. The two committees are different and will maintain communication and feedback to keep the connections between the two groups.
  3. FFPSA Readiness Assessments: Angela Sausser shared that the FFPSA QRTP readiness assessment has gone out to providers. The QRTP assessment results are due back by November 16<sup>th</sup> and then will require some time for analysis. A Preventative Services readiness assessment is still in development.

## Leadership Committee Charter Development Discussion

- The members reviewed the draft Committee Charter and the members provided feedback on the draft charter especially regarding the "Member Responsibilities" section and "Values and

Ways of Work” section. Post-it notes with member feedback were gathered and discussed. Verbal information was gathered from the members who participated via the bridge line.

- Alicia Allen will incorporate the suggestions and provide the draft charter at the next meeting.
- ODJFS is hiring a Project Manager via Foster America and they have a tentative match. An interview is being scheduled with this individual.
- There was discussion about how to structure the Committee chairperson role as to whether to have one chairperson or perhaps two or three. There was discussion about having a Vice-Chairperson.
  - There was a motion for Carla Carpenter, ODJFS, to be the chairperson and the motion was seconded. Passed.

### **Regional FFPSA Exploration and Design Sessions Discussion**

- Amy Amburn from the Institute for Human Services provided an overview of the written summary report of the feedback gathered during the five Regional FFPSA Exploration and Design Discussions held around the state in October.
- There was discussion about the role of child abuse and neglect prevention in the FFPSA.
- There was a proposal to use the feedback from the regional sessions to begin making recommendations for prospective subcommittees and tasks. Members of the group expressed some concern regarding the group’s preparedness to make those recommendations at this stage of the process.
- There was discussion regarding needs of the group and whether to proceed at the next meeting with an overview of FFPSA to lead into discussion around potential subcommittees. There was acknowledgement that there is an urgency to this work, and we need to take advantage of the time the group is together each month to focus on decisions. Committee members will need to do “homework” in between meetings to be prepared for the discussions.
- Committee planning group will create a plan for the next meeting to accomplish both of these goals.

### **Action Steps**

- Data analysis of QRTP survey results. Crystal and Carla to discuss with Angela & Mark how ODJFS & Casey can assist with analysis.
- ODJFS to explore setting up a section of the website dedicated to sharing FFPSA information.
- Alicia to revise Charter language based on group’s feedback.
- Revisions/corrections needed to roster.
- Potential new team recruits – ODE, Trust Fund, additional Residential Treatment facility.