



Department of
Job and Family Services

Ted Strickland, Governor
Douglas E. Lumpkin, Director

MEMORANDUM

TO: County ODJFS, PCSA and CSEA Directors and ODJFS Deputy Directors

FROM: Carolyn Borden-Collins, Chief *(SBC)*
Bureau of Civil Rights, Labor Relations and Human Resources

DATE: January 28, 2010

SUBJECT: COUNTY & STATE STAFF INTERPRETERS TRAINING SESSION

In our efforts to continue making our services accessible to Limited English Proficiency (LEP) communities, the Ohio Department of Job and Family Services is sponsoring its annual Interpreters Training for state and county staff. The Bureau of Civil Rights is again offering this two-day training, which will be held at the Riffe Tower, 77 South High Street, 31st Floor North Room, Columbus, Ohio 43215, on Tuesday, April 27 and, Wednesday, April 28, 2010.

The training will address the department's ethical standards of interpreting and will help continue the development of a pool of qualified interpreters within the ranks of our agencies' bilingual staff. The training is part of the department's response to the recommendations of its process action team, which identified 47 languages as being spoken in Ohio, to ensure compliance with Title VI of the Civil Rights Act of 1964.

ODJFS will cover the training fees. County agencies are asked to cover their staff overnight and travel expenditures. For hotel accommodations you may contact the hotels in the vicinity listed on the Registration Form.

With this memorandum we are including an agenda and registration form. We are asking that you return this form no later than **April 5, 2010**. Registrations received after this date, will not be considered. There is a limited registration for this session, so we encourage early registration.

Please send your registration forms by mail to the Bureau of Civil Rights, Cultural Diversity & LEP Section, 30 East Broad Street, 37th Floor, Columbus, Ohio 43215 or fax them to (614) 752-6381. If you have any questions about this training, please contact Julia Arbini-Carbonell at (614) 387-0310 or e-mail her at Julia.arbini-carbonell@jfs.ohio.gov

cc: Sonetta Sturkey

30 East Broad Street
Columbus, Ohio 43215
jfs.ohio.gov

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