




	Numbers Matter	Qualified Administrators & Teachers Matter	Ongoing Professional Development Matters	Administrative Supports Matter	Children's Experiences Matter	
	RATIO, GROUP SIZE (Group size twice the ratio)	STAFF EDUCATION AND QUALIFICATIONS	SPECIALIZED TRAINING	ADMINISTRATIVE PRACTICES	EARLY LEARNING	
 STEP THREE	<p>At no time may group size for children 0 - 18 months exceed 10 children.</p> <p>Infants/Toddlers 0-12 months - 1:4 or 2:8 or 3:10 12-18 months – 1:5 18-36 months - 1:6</p> <p>Preschoolers 36-48 months - 1:9 48-60 months - 1:10</p> <p>Family or Mixed Age Groups 0-36 months - 1:4 36-60 months - 1:10</p> <p>School-Agers 5-15 years - 1:15</p> <p>* Alternate Pathway Available (National Accreditation or overall ERS score of 5)</p>	<p>Administrator has an AA in ECE or the Career Pathways Level 3</p> <p>AND</p> <p>Each classroom has a Lead Teacher with an AA in ECE or related field for school age teachers or Career Pathways Level 3</p> <p>AND</p> <p>50% of Classrooms have Assistant Teachers who have a CDA or Career Pathways Level 2</p>	<p>Administrators, Lead Teachers, and Assistant Teachers receive a minimum of 15 clock hours of specialized training annually.</p> <p>The specialized training must be approved and training hours must be job specific and/or related to the age group of children with which the teacher works.</p>	<p>Program Planning/Evaluation A program action plan is completed and implemented based on a PAS self-assessment and input from parents and staff.</p> <p>AND</p> <p>Human Resource Development Administrator and all teachers must have a professional development plan that at a minimum includes a performance appraisal, goals, and a plan for completing specialized training.</p> <p>AND</p> <p>Benefits/Compensation 3 of the following: Salary structure based on education and length of employment; employer offers and/or pays a portion of health insurance; 5 days of paid leave; Paid professional membership; Paid specialized training/tuition; Retirement fund; Discount on child care; T.E.A.C.H.</p>	<p>Center has an identified curriculum and planning is aligned with the Early Learning Content Standards, and/or Infant Toddler Guidelines, and/or Ohio's K-12 Standards, and utilizing on-going child assessment data.</p> <p>AND</p> <p>All children (except school age) receive a developmental screening within 60 days of enrollment. Referrals, if needed, are completed within 90 days.</p> <p>AND</p> <p>Program creates and implements an annual classroom action plan based on self-assessment results using the ITERS, ECERS-R, ELLCO, or SACERS.</p> <p>AND</p> <p>Children's progress is formally communicated with parents.</p> <p>AND</p> <p>A formal transition process is utilized for when children enter, move within, and/or exit the program.</p>	
	 STEP TWO	<p>At no time may group size for children 0- 12 months exceed 10 children.</p> <p>Infants/Toddlers 0-12 months - 1:5 12-18 months – 1:6 18-36 months - 1:7</p> <p>Preschoolers 36-48 months - 1:10 48-60 months - 1:10</p> <p>Family or Mixed Age Groups 0-36 months - 1: 5 36-60 months - 1:10</p> <p>School-Agers 5-15 years – 1:16</p> <p>* Alternate Pathway Available (National Accreditation or overall ERS score of 5)</p>	<p>Administrator has an AA in ECE or Career Pathways Level 3</p> <p>AND</p> <p>50% of Lead Teachers have an AA in ECE or related field for school age teachers or Career Pathways Level 3</p>	<p>Administrators, Lead Teachers, and Assistant Teachers receive a minimum of 10 clock hours of specialized training annually.</p> <p>The specialized training must be approved and training hours must be job specific and/or related to the age group of children with which the teacher works.</p>	<p>Program Planning/Evaluation A program action plan is completed and implemented based on a PAS self-assessment.</p> <p>AND</p> <p>Human Resource Development Administrator and all teachers must have a professional development plan that at a minimum includes a performance appraisal, goals, and a plan for completing specialized training.</p> <p>AND</p> <p>Benefits/Compensation 2 of the following: Salary structure based on education and length of employment; employer offers and/or pays a portion of health insurance; 5 days of paid leave; Paid professional membership; Paid specialized training/tuition Retirement fund; Discount on child care; T.E.A.C.H.</p>	<p>Center has an identified curriculum and planning is aligned with the Infant/Toddler Guidelines and/or Ohio's Early Learning Content Standards and/or Ohio's K-12 Standards.</p> <p>AND</p> <p>All children (except school age) receive a developmental screening within 60 days of enrollment. Referrals, if needed, are completed within 90 days.</p> <p>AND</p> <p>Each classroom conducts an annual self-assessment using a tool relevant to the age of children served (ITERS, ECERS-R, ELLCO, SACERS).</p> <p>AND</p> <p>Children's progress is formally communicated with parents.</p> <p>AND</p> <p>A formal transition process is utilized for when children enter, move within, and/or exit the program.</p>
		 STEP ONE	<p>At no time may group size for children 0- 12 months exceed 10 children.</p> <p>Infants/Toddlers 0-12 months - 1:5 or 2:10 12-18 months - 1:6 18-36 months - 1:7 30-36 months – 1:8</p> <p>Preschoolers 36-48 months - 1:12 48-60 months - 1:14</p> <p>Family or Mixed Age Groups 0-36 months - 1:5 36-60 months - 1:12</p> <p>School-Agers 5-15 years - 1:18</p>	<p>Administrator has a CDA or Career Pathways Level 2</p> <p>AND</p> <p>One Lead Teacher with an AA in ECE or Career Pathways Level 3</p> <p>Stand alone school age programs must have one Lead Teacher with an AA in related field or Career Pathways Level 3</p>	<p>Administrators, Lead Teachers, and Assistant Teachers receive a minimum of 5 clock hours of specialized training annually.</p> <p>The specialized training must be approved and training hours must be job specific and/or related to the age group of children with which the teacher works.</p>	<p>Program Planning/Evaluation Administrator conducts a self-assessment using the PAS.</p> <p>AND</p> <p>Human Resource Development Administrator and all teachers must have a professional development plan that at a minimum includes a performance appraisal and a plan for completing specialized training.</p> <p>AND</p> <p>Benefits/Compensation 1 of the following: Salary structure based on education and length of employment; employer offers and/or pays a portion of health insurance; 5 days of paid leave; Paid professional membership; Paid specialized training/tuition; Retirement fund; Discount on child care; T.E.A.C.H.</p>
OHIO'S STATE LICENSING REGULATIONS	<p>Infants/Toddlers 0-12 months - 1:5 *0-12 months - 2:12 12-18 months - 1:6 12-18 months - 2:12 18-30 months – 1:7 30-36 months - 1:8</p> <p>Preschool/Schoolage 36-48 months - 1:12 48-60 months - 1:14 5-11 years - 1:18 11-15 years - 1:20</p> <p>Family or Mixed Age 0-36 months - 1:5 36-60 months - 1:12</p>	<p>Anyone counted in ratio must have a minimum of a high school diploma.</p> <p>Administrators must have 2 years from an accredited college; or 2 years as a ccsm in a licensed center and 1 of the following: 4 courses in early childhood education; Pre-K certificate; CDA and 2 years experience; Accredited Montessori Certificate</p>	<p>Unless exempt from in-service training requirements, administrators and child care staff members must complete 45 clock hours of in-service training.</p> <p>20 of the 45 hours must be in child development-related topics.</p>	<p>All staff have access to state licensing rules;</p> <p>AND</p> <p>Receive a copy of the center's policies and procedures, including parent information.</p> <p>AND</p> <p>All parents and children are interviewed prior to admission.</p> <p>AND</p> <p>Center has a written parent participation plan outlining: procedures for concerns, opportunities for participation in the program, and opportunities for parents to meet with staff.</p>	<p>Program must have a written plan in place for children who are transitioning from one group to another.</p> <p>AND</p> <p>All children are required to have a daily health check, a completed medical, and, if needed, a health care plan.</p>	



(Revised 11/3/06)