

Type B Home Provider Webinar



**Ohio Department of Job and Family Services
November 2013**



Welcome

- Introductions
- Agenda Overview



ODJFS Child Care Structure

Kara Bertke Wente – Deputy Director, Office of Family Assistance

Alicia Leatherman – Assistant Deputy Director

Bureau of Child Care Licensing and Monitoring

Jeff Van Deusen – Chief

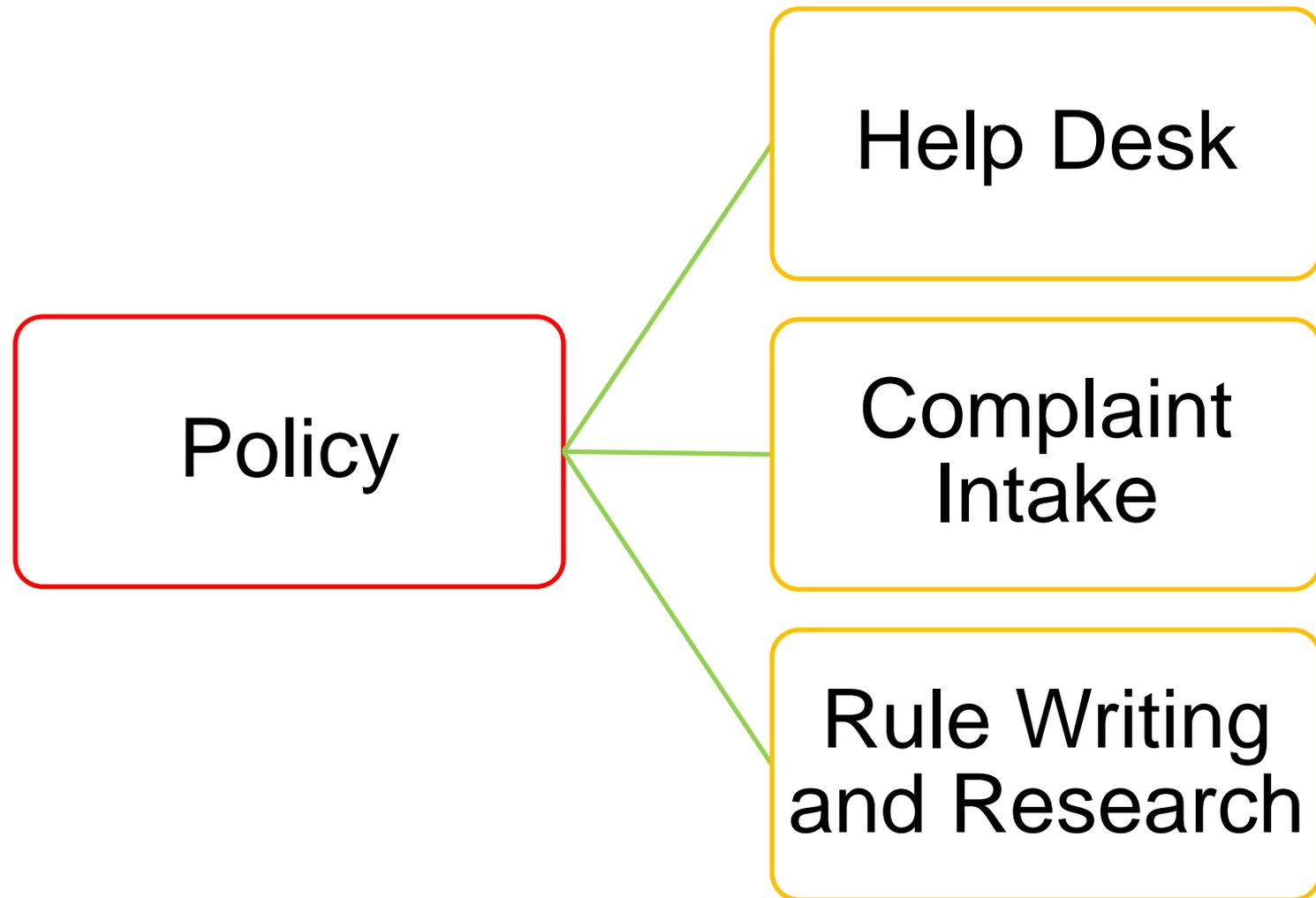
- Center/Type A Licensing Teams – 8 regional supervisors
- SUTQ Team – Patti Donofrio
- FCC County Type B Monitoring Team - Donna Stickel

Bureau of Child Care Policy and Operational Support

Michelle Albast – Chief

- Child Care Information Data System (CCIDS) – Stephanie Shaffer
- Policy development and Help Desk – Cara Lee
- Technical assistance and county support – Deanna Hall
- Enforcements – 3 staff

Office of Family Assistance family child care Functions

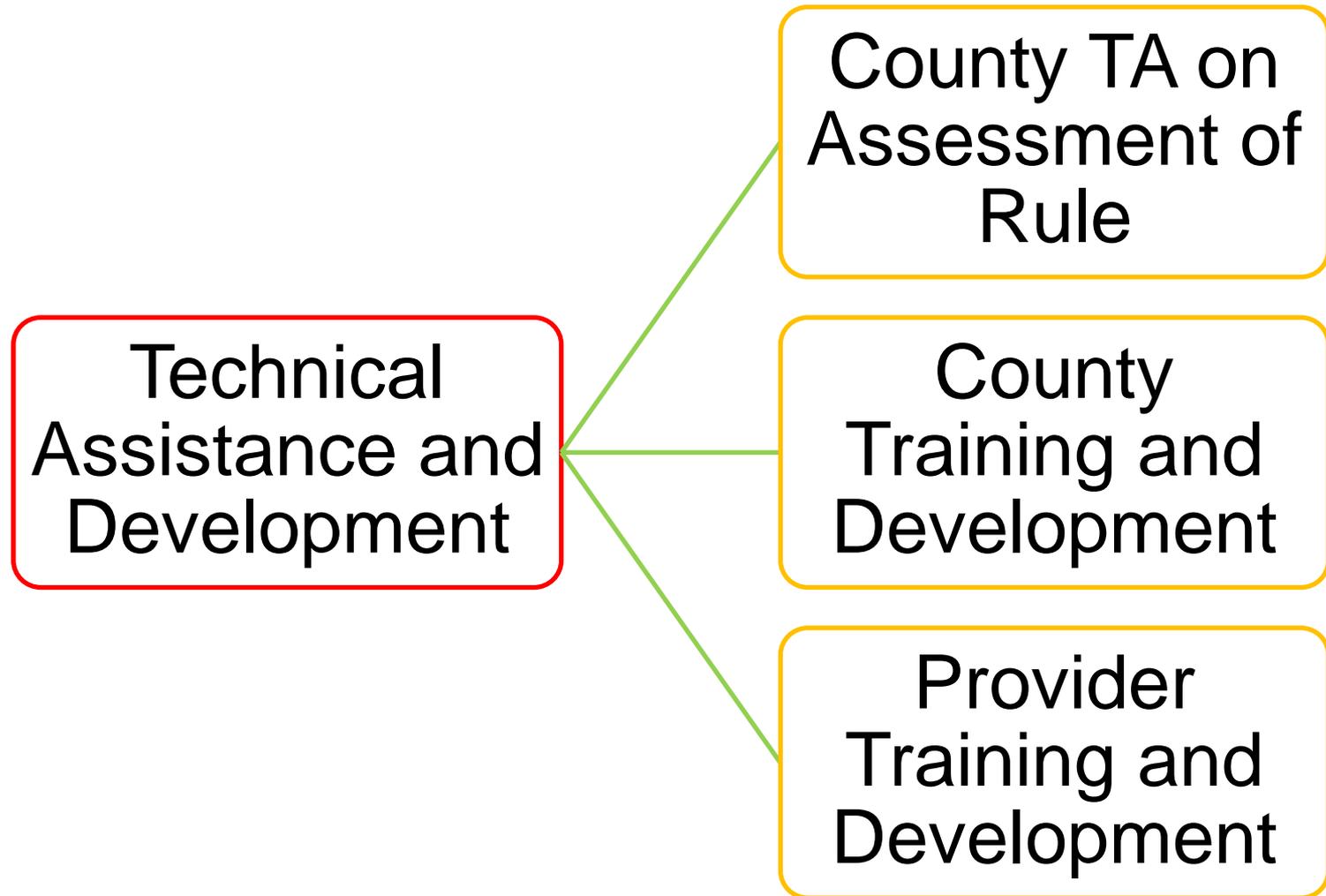




ODJFS Policy and Help Desk

- Cara Lee, Supervisor
- Researches best practices and ideas for policy development
- Revises and drafts child care rules
- Help desk completes complaint intake and public and legislative inquires
- Child Care Policy Help Desk
1-877-302-2347 option 4 (8am - 5pm M-F)

Office of Family Assistance family child care Functions



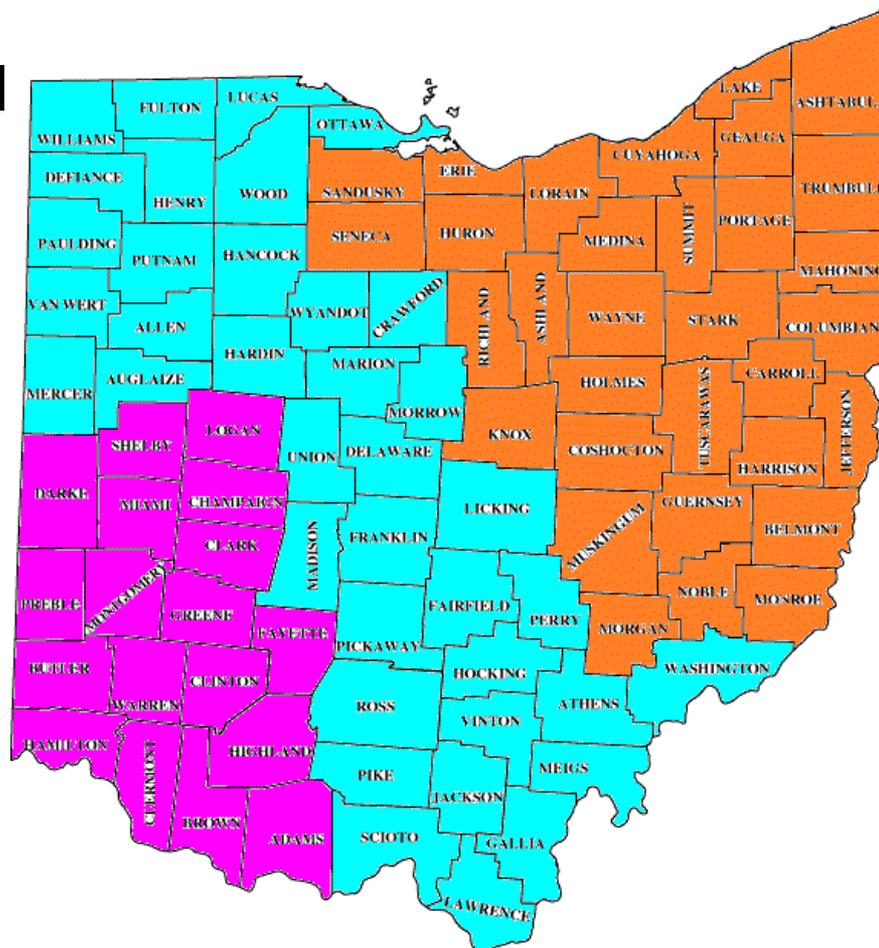
ODJFS County Support Staff

Section Chief, Deanna Hall

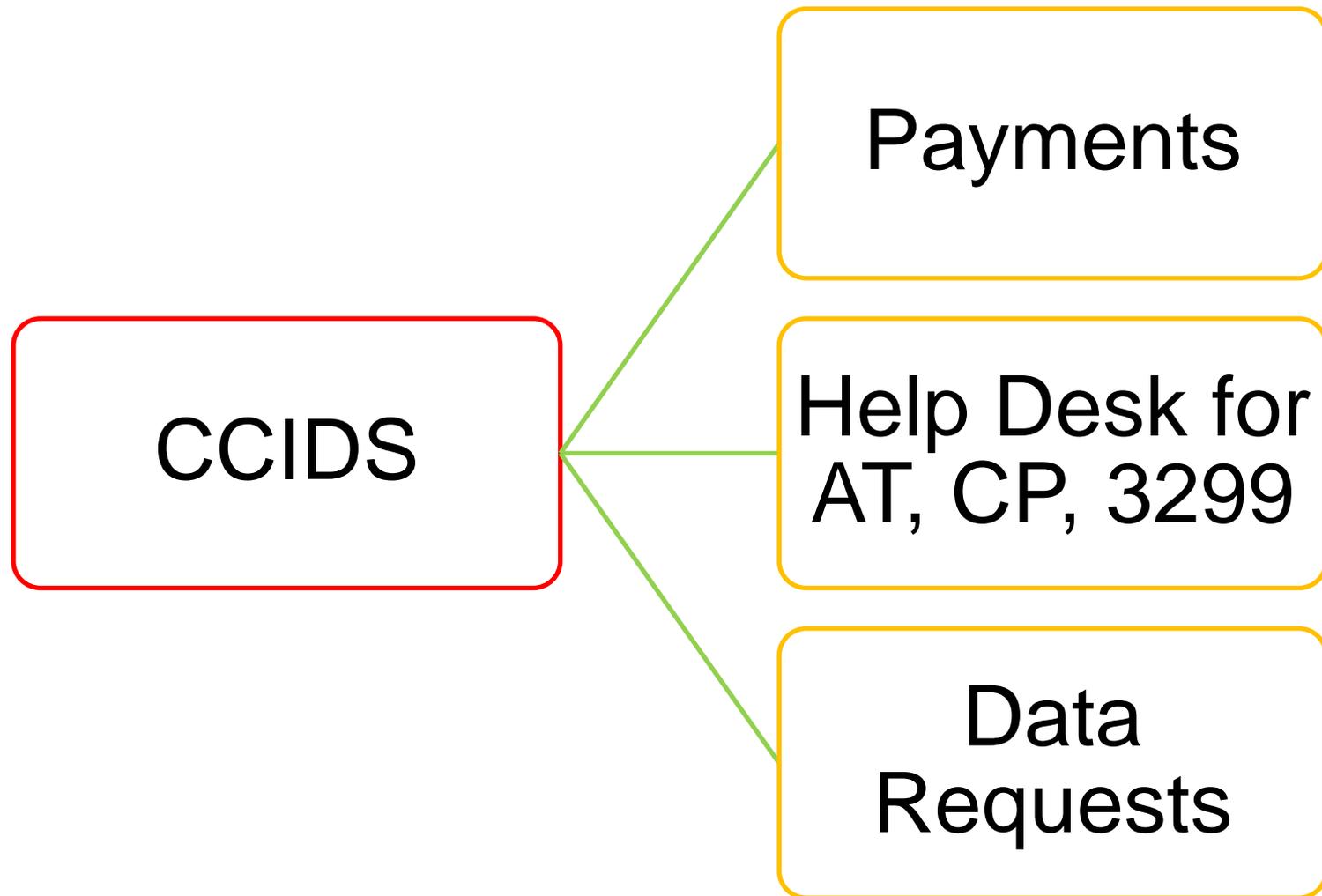
Aliceson Carver
(614) 387-7759

Monique Hall
(614) 752-2128

Dan Lantz
(614) 752-0417



Office of Family Assistance family child care Functions

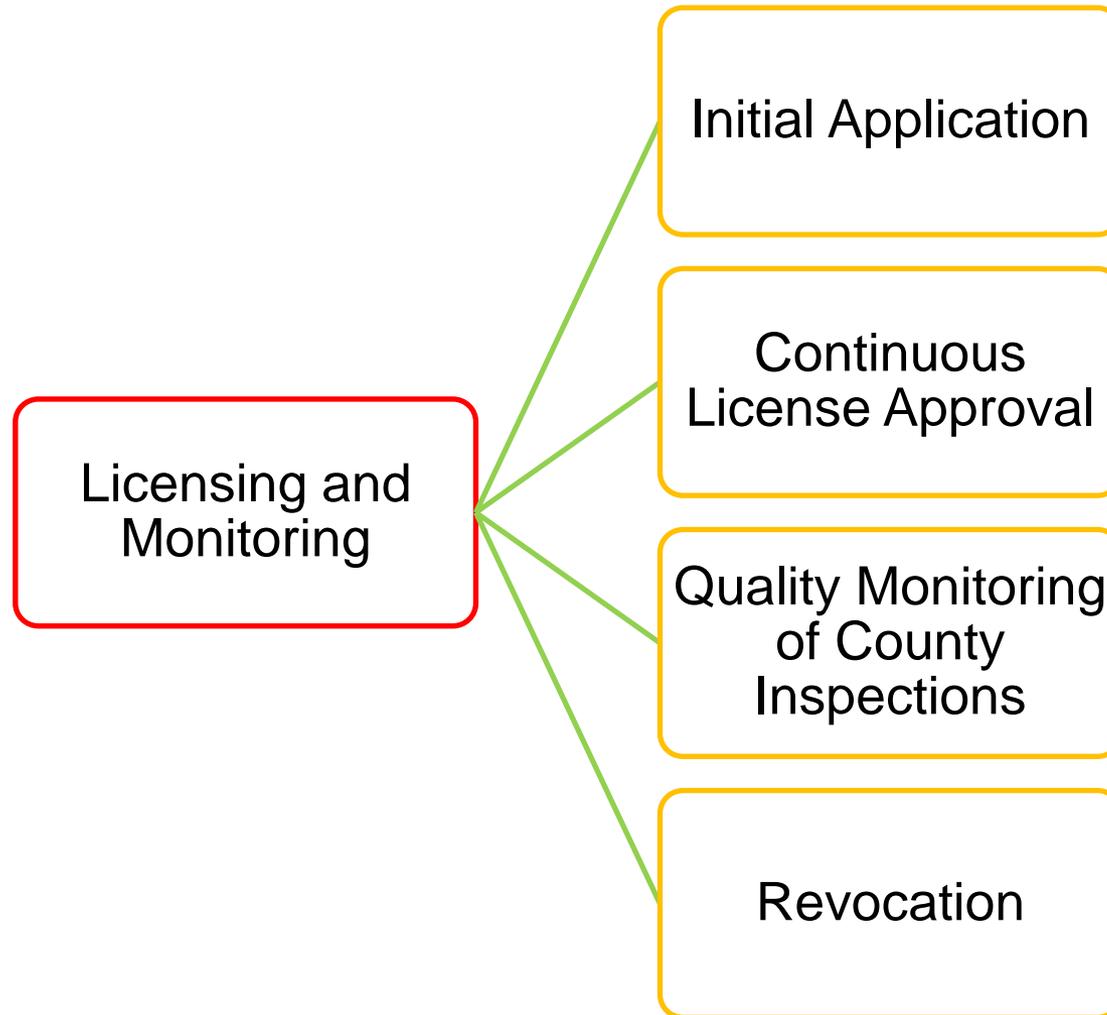




Child Care Information and Data System (CCIDS)

- ❑ Project Manager, Stephanie Shafer
- ❑ CCIDS Help Desk
1-877-302-2347 option 1 (8am-5pm M-F)
- ❑ Ohio ECC Helpline
1-888-516-4776 (automated 24/7)
- ❑ Ohio ECC Caretaker (parent) Helpline
1-888-796-4322 (automated 24/7)
TTY 1-877-411-6059

Office of Family Assistance family child care Functions





Highlights for 2014 Changes

- Certification to Licensure
- Chapter 5101:2-14 Rule Revisions
- Step Up To Quality Eligibility



Early Learning Challenge Grant

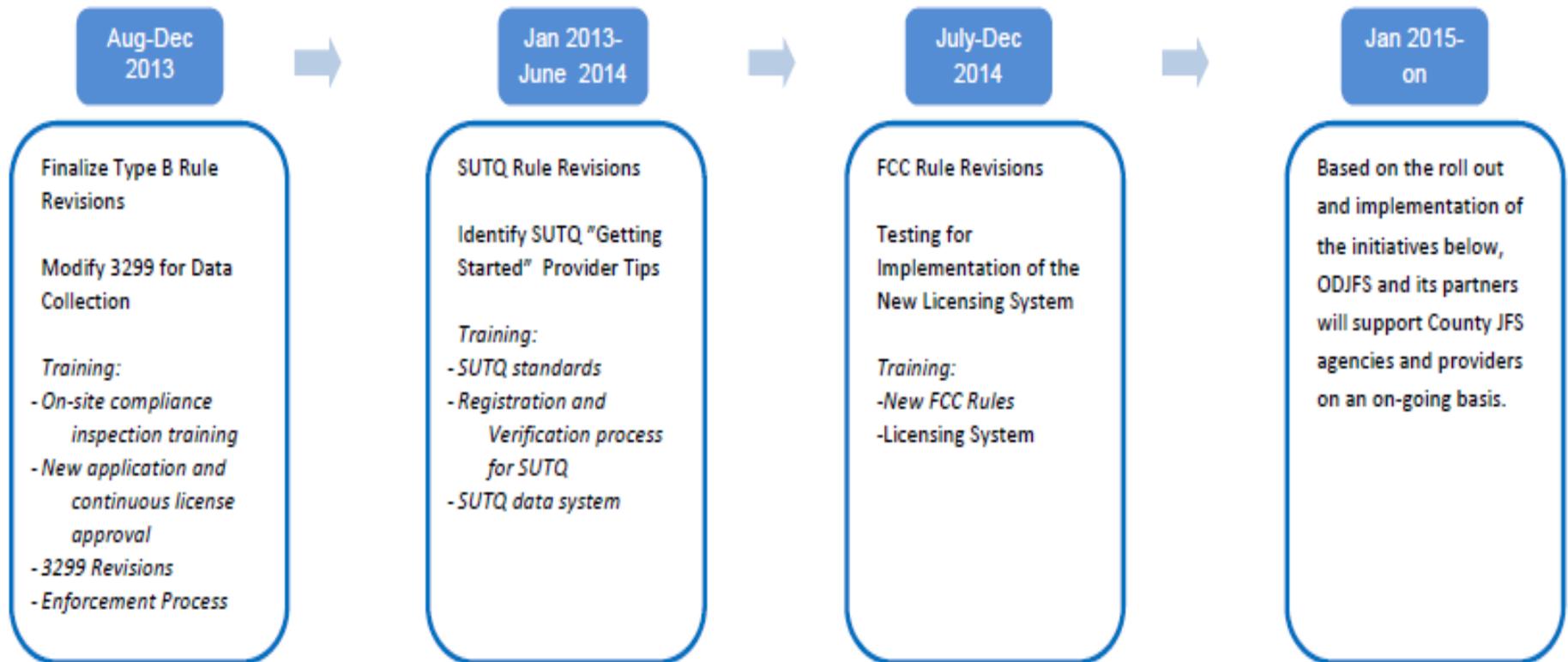
- ❑ Competitive federal grant between the U.S. Department of Education and the U.S. Department of Health and Human Services
- ❑ Collaborative effort between Ohio Department of Job and Family Services and Ohio Department of Education
- ❑ Ohio was awarded nearly \$70 million in December 2011 for 4-year grant period
- ❑ Emphasis on providers receiving public funds



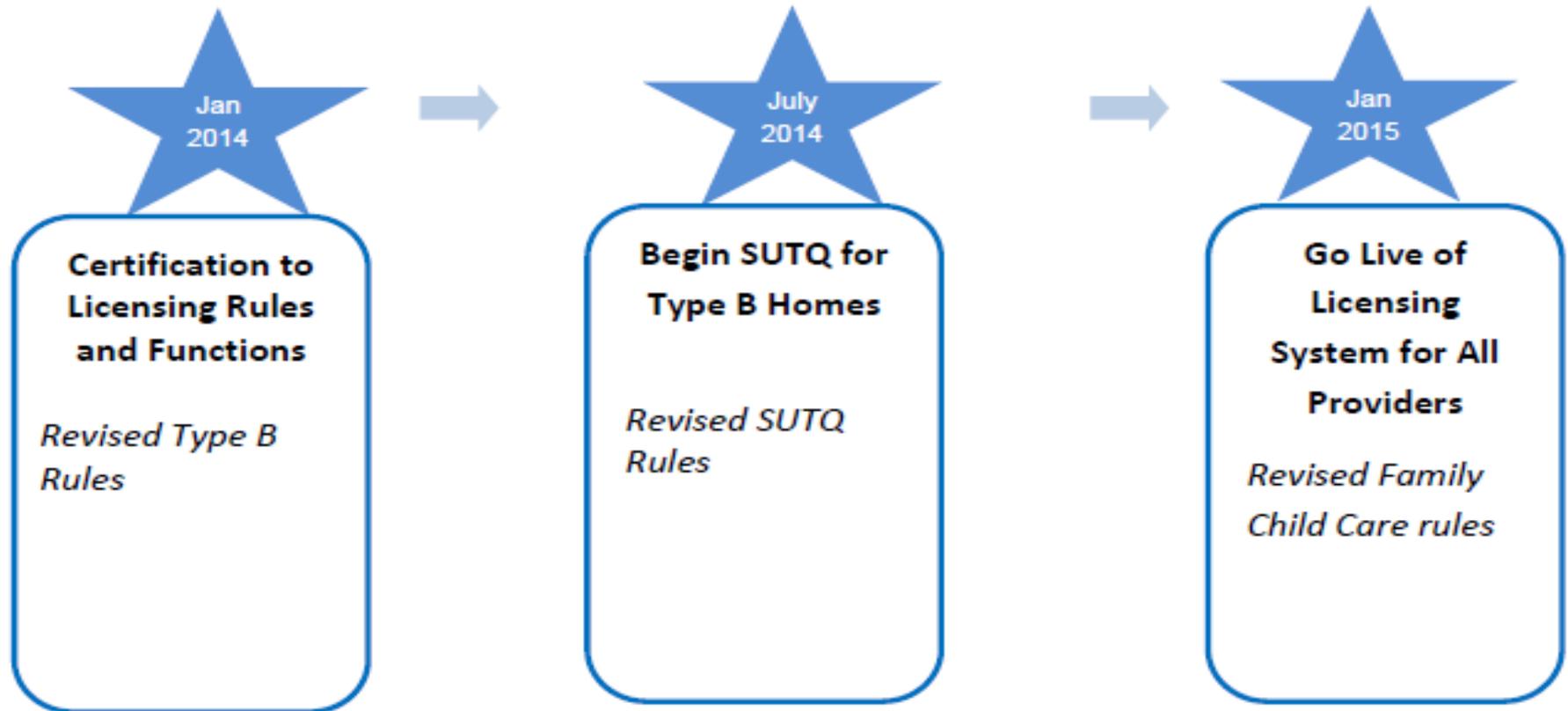
Early Learning Challenge Grant

- Transition to licensure for Type B Home providers
- Build statewide licensing and quality data system for all providers, across ODJFS and ODE
- Begin Type B Home providers participation in Step Up To Quality (SUTQ)
- Equal access to enhanced payments for all star-rated providers

Implementation Timeline



Implementation Timeline





Certification to Licensure

- All current certified professional Type B Home providers will automatically transition to licensure on January 1, 2014
 - No cost to the provider for this transition
 - No additional requirements or documentation to be submitted to be transitioned to licensure

- New license is planned to be mailed to all Type B Home providers the 2nd week of January



Certification vs. Licensing

Certification	Licensing
County Certificate	State License
County determines <ul style="list-style-type: none">❑ Certification❑ Revocation❑ Denial	County recommends to state <ul style="list-style-type: none">❑ Licensure❑ Revocation❑ Denial
County inspects	County inspects ODJFS monitors
County appeal process	119 hearing rights
88 counties	State supports to ensure consistency statewide



CDJFS Staff Responsibilities

- Monitor rule compliance in the family child care setting

- Recommend licensing actions to ODJFS

- Support the provider
 - Develop professional relationships
 - Work collaboratively and cooperatively



ODJFS Staff Responsibilities

- Monitor CDJFS to ensure consistency among the counties
 - Application of rule
 - Inspection protocol
 - On-site observations
 - File audits

- Provide support (technical assistance and training) to CDJFS

- Review, approve, or deny all license actions recommended by CDJFS



2014 Rule Changes: Criminal Record Checks

- ❑ BCII must be updated every five years from the date of the previous check
 - ❑ Type B provider, as a small business owner, is responsible to track when required background checks are due for all adults required to meet this rule
 - ❑ Results of BCII and FBI must be sent to CDJFS

- ❑ Previous rule of every four years

- ❑ Modified to align to Centers, Type A providers and ODE licensed programs based on the teacher licensure requirement



2014 Rule Changes: Inspections

Prior to provisional license:

- At least one announced inspection

During provisional license period:

- At least three inspections
- At least two unannounced

Continuous license:

- At least two inspections per fiscal year (7/1-6/30)
- At least one unannounced



2014 Rule Changes: Training Requirements

- ❑ Audiovisual or electronic media training
 - ❑ May be used for all hours
 - ❑ ODJFS must approve the curriculum for audiovisual/electronic media training in:
 - ❑ CPR / First Aid
 - ❑ Communicable Disease
 - ❑ Child Abuse/Neglect Recognition and Prevention
- ❑ All records of trainings must be kept on file at the Type B Home business
- ❑ No CDJFS pre-approval required



Training Resources and Support

- ❑ Find trainings
 - ❑ Ohio Professional Registry
 - ❑ CDJFS (Counties must offer at least 18 hours of training per year)
 - ❑ Local Child Care Resource & Referral agency

- ❑ Provider and employee profiles on the Ohio Professional Registry (OPR) will help track trainings

- ❑ Providers must complete 6 hours of training, 2 hours specific to early childhood education per year (same as previous rule)



2014 Rule Changes: Employees

- ❑ Type B Home providers **may** have an employee
- ❑ Providers may have an employee or an assistant, but may not have both
- ❑ The employee must meet the same qualifications and training requirements as provider
- ❑ The employee may be used to meet group size and supervision requirements
- ❑ Providers must be on-site at least 75% of hours of operation
- ❑ Providers who utilize an employee are exempt from the 6-hour break in a 24-hour period rule



Employees and Assistants

Assistant	Employee
Must meet the same requirements for emergency and substitute caregivers	Must meet the same requirements as the Type B Home provider
May not be left alone with children or counted in group size	May be left alone with children and counted in group size
Cannot be a parent or guardian of an enrolled child	Cannot be a parent or guardian of an enrolled child
Type B Home provider must be present at all times	Type B Home provider must be present 75% of the time
No impact on 6 hour break requirement for Type B Home provider	6 hour break requirement is waived for Type B Home provider if an employee is used

Employees and Assistants

Assistant

Training requirements:

- Health and safety
- First Aid and CPR

CDJFS file requirement:

- BCII/FBI background checks
- Statement of non-conviction
- Child abuse registry check
- JFS 01920 or JFS 01527

Type B Home file requirements:

- Nothing

Employee

Training requirements:

- Health and safety
- First Aid and CPR
- Child abuse
- Communicable disease
- Ongoing annual six hour

CDJFS file requirement:

- BCII/FBI background checks
- Statement of non-conviction
- Child abuse registry check
- JFS 01527

Paperwork requirements:

- Medical statement
- Training documentation



Employees, Assistants and Emergency/Substitute Caregivers

Assistant	Employee	Emergency	Substitute
May NOT be left alone with children	May be left alone with children, provider must be on site at least 75% of operating hours	May be left alone with children when provider has unplanned absence	May be left alone with children when provider has planned absence
Not a required position – if using an assistant, no employee allowed	Not a required position – if using an employee, no assistant allowed	Required position, can be your employee or assistant	Required position, can be your employee or assistant
Contact CDJFS for initial paperwork	Contact CDJFS for initial paperwork	Contact CDJFS for initial paperwork and each time the emergency caregiver is used	Contact CDJFS for initial paperwork and each time the substitute caregiver is used



Type B Limited Providers

Last day of operation for Limited Providers will be December 31, 2013

- ❑ All Limited Provider certifications and provider agreements will be invalid on January 1, 2014

As of October 2013, there were 615 limited providers throughout the state in 51 counties

- ❑ Providers have been notified regarding the upcoming changes
- ❑ Remaining Limited Type B providers should be encouraged to make the transition to professional Type B certification prior to the December 31, 2013 deadline to avoid termination



2014 Rule Changes: Application

Once the application is received:

- Applicants have 90 days to submit all requirements
 - If incomplete, CDJFS will close application after 90 days

Once the application is determined to be complete:

- CDJFS conducts orientation, inspection and has 100 days from initial application date to complete
- Refers to recommendation for provisional or denial of application on to ODJFS

ODJFS issues provisional license or denies application



2014 Rule Changes: Provisional

Once a 12-month provisional license has been issued to the provider:

- The provider must maintain compliance with Chapter 5101:2-14 of the Administrative Code
- The provider must have children receiving publicly funded child care
- If all noncompliance are addressed by the end of the provisional period, CDJFS will recommend to ODJFS the issuance of a continuous license



119 Hearing Process

- ❑ CDJFS will recommend the revocation of a license or the denial of an application to ODJFS
- ❑ ODJFS reviews and approves or disapproves the recommendation
- ❑ Chapter 119 of ORC states that licensed child care providers have the right to due process through an administrative hearing



Field Guide

Purpose:

- Provide information about the licensing process to CDJFS staff and Type B Home providers
- Educate providers on implementation and compliance of rules

Goal:

- Provide consistency among licensing staff statewide in the assessment of rule compliance and inspection protocols



Structure of the Field Guide

Organized by rule order and includes:

- Rule summary
- Rationale explains why the rule was written and why it is important in keeping children safe and healthy
- Inspection procedures define how compliance should be assessed
- Technical assistance suggestions and compliance considerations
- Frequently asked questions

Step Up To Quality Overview for Type B Home Providers



What is SUTQ?

- ❑ Quality rating and improvement system for early learning and development programs
 - ❑ Through the ELCG, SUTQ transitioned from a 3-star system to a 5-star system

- ❑ Step Up To Quality Means:
 - ❑ Highly trained teachers
 - ❑ Development of school readiness skills
 - ❑ Commitment to continuous improvements
 - ❑ Focus on family engagement

SUTQ Structure

- ❑ Four Domains
 - ❑ Learning and Development
 - ❑ Administrative and Leadership Practices
 - ❑ Staff Qualifications and Professional Development
 - ❑ Family and Community Partnerships

- ❑ Additional points for 4 and 5 stars

Goals for ELCG Results

- ❑ 1,300 currently funded settings rated as high quality
- ❑ 37,000 additional high needs children in these highly rated programs
- ❑ Closing kindergarten readiness gap by 5% for high needs children
- ❑ By 2020, Ohio will only purchase services in quality, rated settings

Kindergarten Entry Data

- ❑ 125,000 children are screened for language and literacy each year
- ❑ 50% of all children need targeted or intense instruction in kindergarten
- ❑ High needs children have a 25% - 35% readiness gap at kindergarten entry
 - ❑ Children with disabilities
 - ❑ Children living below 200% of poverty
 - ❑ English Language Learners

Children Receiving Publicly Funded Child Care

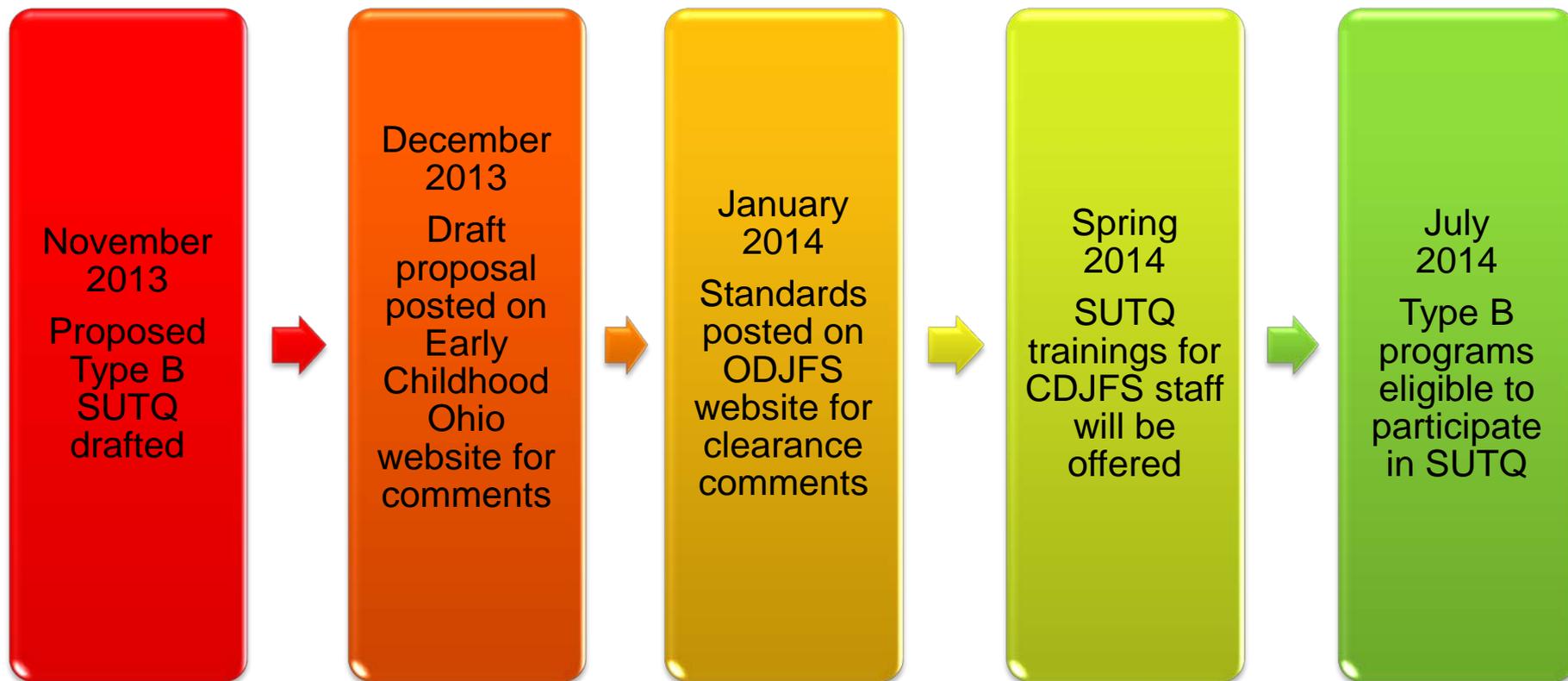
- ❑ Children Served Per Month 103,000
- ❑ Children in Rated Settings 38,298
- ❑ Funding \$51 Million
- ❑ Families
 - 75% of families are under 100% FPL
 - **25% of families choose family child care settings**



Benefits of SUTQ for Type B Home Providers

- Encourages the development and implementation of systems that will support your small business
- Increases the reimbursement amounts for the PFCC program (5%-25%)
- Supports ongoing training to continue to develop your professional skills and understanding
- Provides technical assistance to support the development of a quality improvement plan
- Assists families with an easy to use tool for selecting a high quality program

Timeline for Type B Home Providers



How to Prepare for SUTQ

- ❑ Visit www.earlychildhoodohio.org for SUTQ information
 - ❑ Type A standard requirements
 - ❑ Type A Guidance Document
 - ❑ Forms
 - ❑ User guide and job aids for the OCLQS system
 - ❑ Use begins in July 2014 for SUTQ verification
- ❑ Work with your Child Care Resource & Referral agency
 - ❑ http://www.occrra.org/about_agencies.php
- ❑ Work with T.E.A.C.H. Ohio
 - ❑ Scholarship opportunities to earn a CDA, Associate or Bachelor degree

What is the Registry?

- ❑ Centralized, coordinated system for Ohio early childhood and after-school professionals
- ❑ Track and be recognized for your experience, education, credentials and training
- ❑ Professionals working in a Step Up To Quality rated program must be a part of the Registry
- ❑ Registry is managed by the Ohio Child Care Resource and Referral Association (OCCRRA)
 - ❑ www.occrra.org
 - ❑ <https://login.occrra.org>

What is the Registry?

- Your Individual Benefits:
 - Secure and confidential repository to store your professional information
 - Access to information about trainings, conferences and college courses
 - Your certificates/transcripions can be downloaded from the system
 - Online training registration and paperless verification of training hours
 - Link to information regarding scholarship information

Career Pathways

- ❑ A Career Pathway Level (CPL) is Ohio's way to recognize alternate pathways to education and qualifications of early childhood professionals
- ❑ Points are earned for:
 - Years of Experience
 - Formal Education and Degrees
 - Professional Development
 - Credentials
- ❑ A CPL is calculated by the Ohio Professional Registry (OPR)
- ❑ All early childhood professionals need to create a profile in the OPR

Career Pathways Examples

Sylvia Silverson - Career Pathway Level I

- HS Diploma
- Type B Licensure
- 5 years experience
- 12 hours in-service training
- 15 hours approved training

Total: 27.1 points

One-star: Program owner has CDA or a minimum of 25 points in a CPL 1



Career Pathways Examples

Andrea Anderson - Career Pathways Level II

- High School Diploma
- CDA
- Type B Licensure
- 7 years experience
- 13 hours of college courses
- 13 hours of ECE college courses
- 40 hours in-service training
- 65 hours approved training

Total: 80.5 points

Two-star: Program owner has a CDA and minimum of 50 points in a CPL 2 or minimum of 75 points in CPL 2



Resources

- ❑ Office of Family Assistance Child Care Website
<http://www.jfs.ohio.gov/cdc/childcare.stm>
- ❑ E-manuals for Child Care Requirements
<http://emanuals.odjfs.state.oh.us/emanuals>
- ❑ RSS Feeds
Website "feeds" information to subscribers automatically
<http://www.odjfs.state.oh.us/ccupdates/rss.aspx>



Resources

- ❑ Step Up To Quality Information
www.earlychildhoodohio.org
- ❑ Ohio Child Care Resource and Referral Association
www.occrra.org
- ❑ Ohio Professional Registry
<https://login.occrra.org/>
- ❑ T.E.A.C.H. Ohio
<http://teach.occrra.org/index.php>

Thank You For Attending

