

Ohio Department of Job and Family Services
Child Care Advisory Council
September 22, 2016

Introductions

Pam Perrino, Co-Chair

- A call was made for review of the June minutes.
- Whitney Scarberry made a motion to approve the June minutes as presented, Latasha Ingram Collins seconded the motion.
- All members approved, motion passed.

Director's Letter

Pam Perrino, Co-Chair

- Pam took this time to read Director Dungey's response letter to the council. The letters that the council drafted as a result of the SUTQ and Rural ad-hoc committees are currently on the CCAC's website and the response letter will be uploaded soon.

New Member Introductions/Updates

Tracey Chestnut, Co-Chair

Pam Perrino, Co-Chair

- CCAC welcomes its new council members:
 - Windy Rose – Morrow County Job and Family Services.
 - Kelly Merriman – Franklin County Job and Family Services.
 - Becky Ciminillo – Non-Profit, Youth Development for the YMCA of Central Ohio.
 - Two other new members have been identified but were not in attendance
- Dwaine Smith has resigned from the council as a county agency representative.
- The council utilized the following child care associations/agencies to solicit new applications:
 - OAEYC
 - OACCP
 - Head Start
 - JFSDA
 - JFS County agencies
 - AFSCME
- A vote was taken to name a co-chairman of both the Policy and Information Technology sub-committees and was done so by ballot. For Policy, Becky Ciminillo will serve as co-chair of the committee and for Information Technology, Paula Selway will serve as the co-chair.

Meeting Frequency

Pam Perrino, Co-Chair

- Due to Ohio Sunshine Laws the bridge line will not be available for council members to call into the meetings as council members are required to be in person at a meeting in order to be considered present, vote, or be counted as part of a quorum.

- Per Ohio Revised Code 3.17 members are required to attend three-fifths of the regular and special meetings held by the council during any two-year period or they forfeit their position on the council.

Annual Report

Pam Perrino, Co-Chair

- The Annual Report was brought before the council and members were called upon for corrections and additions.
- Latasha Ingram-Collins made a motion to accept the Annual Report with corrections and changes discussed. Jaclyn Dynia proposing second.
- All members approved, motion passed.

Child Care Development Block Grant (CCDBG)

Tracey Chestnut, Co-Chair

- State Plan is the state's required response to how the state will implement the requirements of the CCDBG Act.
- Conditional approval letter is sent to each state identifying conditional items. Ohio had two items identified for corrective action:
 - Health and Safety Training – must have all current child care staff trained by June 30, 2017
 - Immunization Requirements – must amend current Ohio Revised Code and then Ohio Administrative code requirements to remove reasons of conscience as an acceptable reason for refusal of immunizations
- The approved state plan is located on the child care website in the Resources section under Child Care Advisory Council. Additionally, all state plans are located on the ACF website <http://www.acf.hhs.gov/occ/resource/state-plans>
- If for some reason the state could not meet the deadlines set forth within the document, a waiver would have to be submitted stating why the deadline could not be fulfilled.
 - Waivers were submitted for any requirements specific to day camps and corrective action plans were submitted for the two items identified in the conditional approval letter.
- The block grant newly reviews the process of obtaining background checks, FBI and BCI, which includes child welfare (SACWIS) and the state and national sex offender registry.
 - All background checks must be sent directly to the department for review, not to the centers or providers.
 - Changes were made to the rehabilitation list and the statement of nonconviction. The rehabilitation standards will be included on the new form.
 - Changes to the statute have been requested to meet requirements.
 - A new division within Child Care and Licensing Bureau called the Applications Unit was created. Twenty two staff members located at the Central Office will review background checks.
 - Office of Family Assistance will collaborate with the Office of Families and Children to help with questions specific to child abuse and neglect (SACWIS) results.
 - A concern that arose from the conversations is the potential added cost of all of the new background checks. Members were informed that the three sex offender checks would not be a cost to the provider as they would be free.
 - Background checks will stay on a five year recheck as the current rule states.

Quality Achievement Awards (QAA)

Tracey Chestnut, Co-Chair

- Those who submitted a SUTQ registration on or before June 30, 2016 will receive a QAA for the rating awarded as a result of that registration. Programs that submitted a registration after the June 30, 2016 will not receive a QAA for any rating awarded as a result of that registration. These QAA's will continue to process through OCCRRA.
- The one-time payment will be determined once these programs are rated and the QAA is calculated.
- Agencies will have to be in contract with the company and will have to pay for the curriculum on a per classroom basis. The agency focus is to prioritize the need and focus on the centers and providers who serve the publicly funded children.

Connections to Inform CCAC

Early Childhood Advisory Council (minutes from this meeting are available on the Early Childhood Ohio web page)

Kara Wente, ODJFS

- Layering of Head Start funds with PFCC
 - Two Child Care Manual Procedure Letters were released regarding the layering of Head Start funds with PFCC.
 - Updates regarding the layering of Head Start and PFCC funding were shared including the process used to estimate the costs for layering and the current reporting requirements.
- Work groups are continuing to revise the career pathways model. The new model is intended to simplify the current model while still providing the professional with the level that most accurately reflects their career level.
- Budget updates included funds allotted for the recent purchase of curriculums, the one-time QAA payment, TEACH and mini-grants for not for profit agencies.

Validation Study

Mindy Kowalski, ODJFS

- The Early Learning Challenge Grant required the validation study. A request for proposal was released Fall of 2015.
- Collection began in May 2016 with new vendor, Compass Evaluation and Design, and will complete in November 2016. The grant ends December 2016 thus the study must be completed within that timeframe.
- Data collection will continue through October.

Child Care Policy

Cara Lee, ODJFS

- Child Care Manual Procedure Letters (CCMPL)
- Rules update
 - Two changes were made to the fire inspection and supplemental food forms.
 - JFS form 1303, fire inspection form is no longer required. Providers can use the form provided by the local fire department.
 - The language for supplemental food in the rules state that a child who is in care for longer than 4 hours cannot go without a snack. The rule does not state how you bill or don't bill the families for the food.

- The new rules are scheduled to be effective December 2016.
- An overview of the rule making process was reviewed.

Markey Rate Survey

Michelle Albast, ODJFS

- The state fiscal year 2016 report will be posted on the CCAC website.
- Providers are sent an email asking for their participation and data is also collected from OCCRRA.
- OSU is analyzing the data and has preliminarily determined that the payment rates fall into three categories.

Publicly Funded Child Care Utilization and Financial Data

Michelle Albast, ODJFS

- New format for the monthly report. Each month it will now be refreshed with current data. For example the dollars spent in July may change by October due to processing of manual claims and adjustments.
- 2016 state fiscal year report will be posted on the CCAC website for council members to view.

Ohio Child Licensing and Quality System (OCLQS)

Michelle Albast, ODJFS

- Ohio Child Licensing and Quality System will be used for all Ohio Department of Job and Family Services and Ohio Department of Education programs.
- A soft launch is scheduled in December 2016 and a full launch in January 2017.
- State and county licensing staff will only use the paper process if the provider is at a site with no Wi-Fi.
- Ohio Child Licensing and Quality System supports licensing compliance and Step Up To Quality tasks; there is no child data in OCLQS.
- Providers will enter all information into the new OCLQS system
- Webinars, job aids, technical assistance, handouts, and an FAQ page will be provided for end users (state staff, county agency staff and providers) as well as a help desk to assist in their use of this system.
- Currently people can access licensing inspections on the ODJFS website.
- The online payment system will allow for the licensing process to go through at a faster rate.
- Additional training will be available to everyone once the system goes live.

CCAC Future Target Topics

Pam Perrino Co-Chair

Tracey Chestnut, Co-Chair

- Discussion was initiated to identify next steps for the council with the thought that any work currently underway by another group (ECAC for example) should not be duplicated at CCAC.
- Council members are asked to think about topics and their importance then email any suggestions to Pam and Tracey.

Check Out

Pam Perrino, Co-Chair

- Asyia Haile made a motion to adjourn the meeting with Paula Selway seconding.
- Motion passed and meeting came to a close at 3:45pm.

Child Care Advisory Council Attendance September 22, 2016

Members in Attendance	Members Not in Attendance	Assigned Committee
Asyia Hale		IT
Becky Ciminillo		Policy
Deana Haney		
Jaclyn Dynia		
Jim Lindley		Rural
Julie Lowe		Policy
Kelly Merriman		
Latasha Ingram-Collins		
	Maureen Boggs	
Michelle Bieber		Policy
Nicolle Bellmore-Pierse		Policy
Pam Perrino		Policy
	Patricia Shipley	
Paula Selway		IT
Renee Livas		
	Rhonda Sewell	
	Shannon Fisher	Policy
Whitney Scarberry		Policy
Windy Rose		
Non-Voting Members and Agency		
Melissa Courts		Policy
	Diana Saunders	
	Kimberly Hauck	
	Valerie Alloy	
ODJFS Child Care Staff in Attendance	ODJFS Child Care Staff not in Attendance	Assigned Committee
Angie Kaiser		
Cara Lee		
Jeff Van Deusen		
Kara Wente		
Michelle Albast		
Mindy Kowalski		
Tracey Chestnut		Policy
Guests in Attendance		
Anita Armstrong		
David Booker		
Gail Montana		
Julie Witten		
Karen Lampe		
Kim Ginn		
Kimberly Tice		
Michael Batchelder		
Nichelle Harris		
Todd Barnhouse		