

## Ohio Department of Job and Family Services Child Care Advisory Council September 17, 2014

### Introductions

*Elaine Ward, Co-Chair*

### Welcome

*Elaine Ward, Co-Chair*

- Jim Lindley motions to approve minutes; Lolita Wallace seconds. Minutes approved as written.

### CCAC Membership

*Elaine Ward, Co-Chair*

- A Community Professional representation is open. A review of previous interested party submissions displayed outdated information. We will be reposting the open membership representation.
- The definition for a community representation includes teaching, child development and health professions and other individuals interested in the welfare of children.
- A communication regarding application deadlines will be distributed.

### I.T. Committee

*Stephanie Shafer, ODJFS*

*Amy Story, Co-Chair*

- Ohio Child Licensing Quality System (OCLQS) is currently in the design phase for the addition of licensure.
- Step Up To Quality will be completed early next year. A few Type B Homes have been rated and we have had a full on-site inspection.
- There is a concern with about 600 currently rated providers; each must sign into OCLQS to begin a profile. A communication will be distributed reminding providers to complete these steps.
- The OCLQS release is a preliminary winter 2015.
- 104 Type B Homes have been provisionally added; this is not a rating.
- The next release is the annual report in January.
- The 13-week activity gap and denial communications have been distributed Monday to the providers and counties. A video conference will occur next week to provide an in-depth county review.
  - The first applications begin today so there may be future questions.
  - There were large concerns regarding the administrative forms and the use of this system. The form was used to track SharePoint.
- The intent of the house bill was discussed as assisting families. There was a confidentiality concern regarding the county assisting providers and providers assisting families. Providers already have access to child names, addresses, etc. It is a programmatic discussion to determine who is harmed and the counties are perceived as placing barriers for the providers.
  - There is also a discussion on the Federal Poverty Level; ODJFS should develop a communication on the bill intent and eligible families. Providers are passing out applications for all families to apply regardless of eligibility. We will continue to see providers penalized.
  - This is a loop hole in which the funding can be spent down.

- The state is reviewing how to track and monitor the payments to providers and the number of denials. Ultimately, there is discussion for information on the provider portal, but this is a long-term project.
- This access also contains confidentiality issues. ODJFS will work with legal staff to determine what can and cannot be communicated for both the provider and county.
- A provider will always ask at the 30 days the status of the applications. The inability to know if the parent has submitted the application and all items needed causes confusion on the process and who to contact.
- The missing pieces of application are the issues with additional cases on food/cash.
- The counties have access to all systems.
- How challenging is it for each provider to have a county representative releasing information to a specific individual?
  - It can be completed now, but for each case.
  - Franklin County requires families to sign a confidentiality signature on the 1401 and 1406.
  - Can the system flag who has access for each account? It does not exist in CCIDS.
- School age release is moving forward. The current approach will provide a phase-in of February 2015. The state is collecting statewide data for bell times, child count, and structure to determine how a school day is defined.
  - AM/PM Kindergarten, All day Kindergarten, and All Day School.
  - The school age hours would be backed out of the authorization. It would remove the back swipe period.
  - Statewide holidays will be added, yet will review all holidays within all school systems. Creating flexibility to allow a part time authorization to roll to the family maximum.
  - The committee would like ODJFS to reexamine a school age child PT authorization and the roll up to occur through the summer or allow the authorization be a FT authorization with the school age hours backed out. We would like a year round authorization that does not change.
  - The school age fix, regardless of route, will remove paying for a child that is not in a seat.
  - The summer and school age switch creates many errors and change.
  - What about a child in a public preschool program and child care? No, it is preschool.
- Statewide Student Identifier (SSID) is being collected within the system. The assessments will be posted on the provider portal to use the SSID and insert the assessment.
  - Ohio Department of Education (ODE) children are receiving an SSID. Many questions arose from Sophie Hubbell and we feel it will be helpful for the council to hear from Sophie on the process.
  - Every ODJFS Publicly Funded Child Care (PFCC) child six and under is receiving an SSID.
  - Next month we should determine the plans on how ODE and ODJFS will post the new assessments. Also, what type of information will be stored, rated program and licensed information, and the availability of data.
  - How are people trained to complete assessments?
    - SSTs and CCRCs will complete the trainings for assessments.
  - Year two ECE slots are receiving SSIDs.
- Providers claim absent days before a child attends care. Policy clarification is needed. The system does not currently prevent a provider from claiming absent days on the front or back end.
  - This can be a grey area for a provider- they may think the child is sick.
  - Providers need notice when a change of provider occurs.
  - How long does a request for an authorization run? ODJFS policy should review.

**Policy & Rule Committee***Julie Piazza-King, Co-Chair**Michelle Albast, ODJFS*

- The last meeting a recommendation regarding a policy change to administration of medication was redacted due to additional research required.
- The medication and administration rule stands; it is not something that cannot be completed by providers. The committee still would like to recommend a statewide training and requires additional conversation.
- The Ohio Department of Health is asking their legal counsel to review the rule again for training purposes. We need to verify the license is not liable. The medication is old and must be updated.
- The health consultants are reviewing training on diabetes care for children. This will include working with the family as well.
- **Julie motions the policy and rule committee motions if the rule must remain, the department should consider a statewide provider training on the administration of medication to improve health and safety for children as well as the requirement as a mandatory training. Jim seconds.**
  - Is this a mandatory training? Members agree, but create a capacity issue. It should currently be recommended, not required.
  - It could not be web based.
  - This is a health and safety issue, not a quality rule.
  - Can this be included within the communicable disease training?
  - This requires consideration of the department.
  - Making this mandatory will deter providers from administering medication.
  - ODJFS should review additional states requirements and QRIS link.
- The draft rules 2-9 were reviewed to display major changes.
  - Rule 2: changes to application fee (250.00/centers) and (125.00) for both Type A and Type B. 12 months were added to the rule regarding inactive licensure. The Serious Risk matrix will be taken out of SUTQ and included within the rules to include a two-step moderate and serious (3-6 point); items outside of moderate to serious will be considered minimal risk and assigned one point.
  - Rule 3: All programs will receive a minimum of one inspection and guidance provided on what programs will receive further follow up inspection to that. Appeals to the licensing violations will go to a department team for consideration and decision.
  - Rule 4: No fire expectations for type As and carbon monoxide will be required for centers.
  - Rule 6: two visit requirement during provision period.
  - Rule 7: Appendix for administrator qualifications. Administrator onsite time has been moved to 75% of the operating hours for Type A and Type B homes.
  - Rule 8: Language moving from caregiver to teacher. Type B Homes must have staff files on record at the home.
- The rules will be up for comment.
- The proposed revised CCDF rules include language regarding inspections.
  - The language proposed at least one onsite per year. The majority of their proposal is already being covered in Ohio while many states have no requirement for an annual on-site inspection.
- ODJFS is reviewing chapters with ODJFS internal staff, CCAC policy committee and the county agency association (JFSDA). We will then review the inclusion of the comments and add into clearance. The rules will be effective with OCLQS, winter 2015.
- HB483 took effect last week.

**ODJFS Updates***Michelle Albast, ODJFS*

- The Market Rate Survey has been distributed. OSU has extended the survey to increase the response rate.

### **Union Updates**

*Asyia Haile, AFSCME*

- October 3-5<sup>th</sup> Union conference.

### **Check Out**

*Elaine Ward, Co-Chair*

- Next Meeting:
  - SSID, IT Committee will not meet and will follow-up at the monthly meeting, HB483 county issues, CCDF Grant

## Child Care Advisory Council September 17, 2014

<b>Members in Attendance:</b>	<b>Members Not in Attendance:</b>
Elaine Ward, Community Professional	Marjorie Crouse, Parent
Kelly Mettler, CDJFS	Pam Perrino, Community Professional
Teri Brannum, Community Professional <i>PHONE</i>	Sandra Foster, Cuyahoga CDJFS
Tasha Johnson, Not for Profit <i>PHONE</i>	Sarah Stertzbach, Parent
Gail Montana, Type A	
Asyia Haile, Type B	
Nicole Bellmore-Pierse, Parent	
Julie Piazza-King, Not for Profit	
Michelle Bieber, Proprietary	
Dwaine Smith, CDJFS	
Julie Piazza-King, Not for Profit	
Lolita Wallace, Franklin CDJFS	
Paula Selway, Not for Profit	
Jim Lindley, Not-for-Profit	
Danielle Burnette, CDJFS <i>PHONE</i>	
Whitney Scarberry, CDJFS	
Amy Story, CDJFS	
<b>Ex-Officio In Attendance:</b>	<b>Ex-Officio Not in Attendance:</b>
Diane Saunders, ODE	
Melissa Courts, ODH	Marlene Fields, ODE
Kim Hauck	Marla Himmeger, ODMH
	Ron Johnson, State Fire Marshall
<b>ODJFS Child Care Staff in Attendance:</b>	
Kara Wente, OFA	Jeffery Van Deusen, ODJFS
Michelle Albast, Child Care	
Stacey Zack, Child Care	
Stephanie Shafer, CCAS	
Mindy Kowalski, OFA	
<b>Guests in Attendance:</b>	
Jerianne Gooding, Sunny Day Academy	
David Booker	
Maureen Boggs <i>PHONE</i>	
Julie Stone <i>PHONE</i>	
Todd Barnhouse	
Carlison Johnson <i>PHONE</i>	