



Division of Child Care and Development

Child Care Advisory Council

October 17, 2012

Lazarus A601 12:15pm-2:45pm

Check In (Introductions, Minutes, Sign in)

Chris Humphrey, Co-Chair

- Motion to approve the September minutes by Teri Brannum seconded by Louanna Leonard; minutes approved as written.
- September attendance will be sent out to attendees to confirm attendance and attached to the October minutes.

Committee Reports

Julie Piazza-King, Not for Profit

Elaine Ward, Community Professional

- Policy & Rules
 - Chapter 16 Eligibility/Payment Child care rules were reviewed. Additions to language consisted of authorizations ending due to nonuse and termination of a provider agreement.
- CCAC Policy October recommendations consisted of providers that violated a rule/process would be on a probationary status to obtain parent signatures on sign in sheets vs. a requirement across the board. There was a second recommendation that the department seek permission to file the federal poverty level rule as an emergency to assist families that are otherwise becoming ineligible for publicly funded child care.
- I.T. Committee
 - The Request For Change (RFC) cost estimate was returned to JFS at \$800,000; effective dating to retain history is the most expensive. Timeframes must be determined and the goal is for completion at the end of June.
 - Autocopy will begin production November 2nd. Notices will be sent out November 3rd and 4th and counties will receive training on November 5th.
 - The copy change may not affect each family; it will occur with case changes vs. all families and across all authorizations all at once in November.
 - The notices for the future-dated authorizations will not be sent out until seven days before the authorization goes live.
 - Project 10 SSID work is continuing. A new timeline has been created for the SSID project. A middle initial will now be collected.
 - Reengineering SUTQ and Licensing will include the provider portal. The design sessions and business requirements are underway and remain on schedule. Type B providers will become licensed January 1, 2014, and incorporated into the new system to go live December 2014.
 - The Child Assessment System is a collaboration with Maryland and John Hopkins. The interface with SUTQ is behind schedule due to development timeframes.
 - The CCAC I.T. Committee September recommendations have gone forward to the DCC management and will be reviewed. These recommendations consist of

vacancies, adding type B information to external website, and indicating diapers/no diapers to the website.

ELCG Child Assessment System

Janene Kehl, DCC

Lisa Baker, ODE

- The work with Maryland and John Hopkins continues to frame the Child Assessment System in a way that is understandable for both Maryland and Ohio.
- Project Partners work together to create each piece of the assessment system such as technology and framework. Ohio is working with the Ohio Technical Advisory Council that focuses on assessments. A national Technical Advisory Committee has been formed and will include members with an Early Childhood focus. A State Advisory Committee will also be created which will include broad representation from across the state. Ad Hoc committees will be formed which will focus on more specific topics. The new Birth – Kindergarten Entry Early Childhood Standards have been officially adopted by the State Board of Education. The Child Assessment System will relate directly to the new domains in Ohio.
- Workgroups have conducted a review of both Ohio and Maryland standards for alignment between the two states. It has been found there is a 97-98% alignment with Maryland and Ohio standards. A Professional Development workgroup will address professional development needs of the teachers and administrators who will be conducting the assessment and using the results to inform teaching practice. A Technology workgroup will provide recommendations regarding the use of technology and tools to support the assessment, as well as additional supports which will be needed for those who are unable to access or utilize technology.
- The assessment audience will range from 36-72 months and accommodations will be made for children younger than 36 months or at a higher developmental level.
- The current proposal is that the system will assess 6 different developmental domains that are still under review for further revisions. They include: Language & Literacy, Mathematics, Social Foundations, Science, Social Studies, and Physical Development, Additionally, because Maryland has an Art domain in their standards, they will also include art in their assessment. Accommodations will be made for English Language Learners and children with disabilities to participate in these assessments.
- The assessment will be valid, reliable, and measure child growth over time.
- The formative assessment and summative assessment will have multiple measures such as observations, portfolios, performance tasks, developmental check lists, and on-demand items.
- The Professional Development System will support administration, the use of the assessment, and the technology framework for online resources and tools.
- The three step development process consists of a pilot in April 2013, a field test in Fall 2013, and statewide administration in Fall 2014. Once the assessment is used statewide in the Fall 2014, the KRAL and Get It, Got It, Go will no longer be used.
 - The KRAL will continue during the field test yet specific sites will be chosen to test the new assessment.
 - The assessment will be similar with the KRAL regarding child entry into Kindergarten. A six week window will be available to collect the assessment information. The current aspects in KRAL which assesses Language and Literacy will continue, with added indicators around comprehension.

- How available will this be for type B providers and across all fields?
Communication should be clear and transparent for all. Committee members participating should be posted for public access.
 - Lisa and Janene will mention this to leadership on who participates on each committee.
 - Advisory and Ad Hoc Committee members are chosen by identifying different stakeholder groups that should be represented, and then identifying individuals within those stakeholder groups that hold a knowledge base in the subject area. A communication plan is currently being developed with the Governor's office.
- Administration will be trained regarding the assessment tool and the best utilization and implementation. Data will also be collected at the administration level to assist with planning and engagement. This will be completed through face to face and online venues for appropriate training.
 - Education requirements are still being created. The needs of both the Ohio and Maryland audiences will be considered.
- Alignment with the standards and framework with ECO have been completed. May-November domains will be discussed. Cognitive Interviews and Pilot testing will begin in December.
- PD and Technology requirements are being development. A survey may be created for each area to see determine technology accessibility.
- For additional information, please contact: Stephanie Siddens.
- Copies of the powerpoint can be distributed.
- Next step: Maryland and Ohio meeting the week of October 21.
- Teachers will be required to report assessment results twice a year. Because the assessment is a comprehensive system, it is recommended that teachers continue to assess throughout the year and use the individual child results to inform classroom practice.
 - If curriculum aligns with standards the system should be used.
 - Who is required to do this? Will there be an incentive or enforcement? How will this work for centers?
 - The vision may be programs that are highly rated in SUTQ yet unsure regarding statewide administration. A decision has yet to be made regarding what is in legislation. The assessment system will be available for all but no decision has been made on who must use it.
- SSID decisions have yet to be made regarding system movement; we must make sure the rules will be in place before the system decisions are made.
- **Elaine Ward made a motion that "CCAC recommends that to be more transparent to the public that membership list of committees related to the ELCG be easily available to the public, such as on the BUILD website". Julie Piazza-King seconded the motion.**

CCAC Updates

Chris Humphrey, Co-Chair

Teri Brannum, Community Professional Representative

Amy Story, CDJFS

- At the September CCAC, two committees were created: CCAC Annual Report and CCAC Structure.
- CCAC Annual Report

- CCAC ORC reviewed and CCAC determined a recommendation/comment from a guest or a committee member has been difficult to distinguish.
- Definitions of quality, affordability, accessibility and availability must be defined and were distributed to CCAC members for approval.
- Legislation and council operations will be added to the annual report to better organize CCAC information within the annual report.
- The CCAC Annual report timeline was distributed for members to review and approve.
- **CCAC approved the annual report definitions and timelines proposed.**
- CCAC Structure
 - A distinction must be made between CCAC members and guests regarding roles and responsibilities; the statutory responsibility of CCAC was reviewed.
 - Guest contributions will continue to occur yet members must make a better defined recommendation and motion.
 - CCAC members must be available to speak for a non-member to allow more structure. Guests can approach a member prior to CCAC regarding agenda topics/issues.
 - Recommendations:
 - Two weeks prior to each CCAC meeting, ODJFS will solicit input from CCAC members regarding the upcoming agenda. Information gathered will include the topic, a description of the topic, length of time needed on the agenda and potential speakers, leaders for the topic.
 - Utilize name tents for the CCAC meeting to identify voting members, ex-officio members and invited speakers.
 - CCAC members and ex-officio members will have assigned seats.
 - Agendas will be re-structured to seek thoughts, observations, and ideas from guests at the end of the meeting.
 - The CCAC section of the ODJFS website should be changed to include the protocol and to provide stakeholders with the e-mail addresses of members. Guests will be encouraged to work through a member to have an item included for discussion.
 - CCAC Minutes should continue to be posted on the website and should go out via an RSS feed each month.
 - Pam Perrino appreciates the transparency and the ability to contact CCAC members. CCAC members express a dislike in specific assigned seating.
 - CCAC nonmembers comment the agenda must be more specific if nonmembers must communicate to CCAC members regarding issues/topics before a monthly meeting. Also, guests may contribute comments during conversation that will benefit the meeting; an opportunity should be built in for guests to comment on this. A submission form can be created for concerns for the next CCAC meeting if they were not addressed. The CCAC monthly meeting time may need to be extended. Assigned seating does not feel inclusive of guests and CCAC members. Guests that attend committee meetings feel it would be odd to silence nonmembers at these committee meetings based on previous interaction and can be discouraging to participate in the future. At the start of the CCAC meeting, guests should have the opportunity to bring their issues forward with a facilitator.
 - **Stacey will email all of CCAC the CCAC election protocol and members responsibilities out.**
 - CCAC members must discuss this new process regarding committee meetings.

- The intent was not to minimize the nonmember comments; it was to clarify CCAC advisory and responsibilities. The committee meetings are a better place for nonmembers to communicate.
- CCAC members recognize the desire for nonmember comment to remain. CCAC members should be open to adjusting the structure as the process moves along. Recommendation four can be removed or changed to state “as we move forward, adjustments may be made”. Some items that the community at large would like to address should go to the co-chair. The co-chair creates the agenda and therefore can incorporate guest’s comments/issues.
- **Amy Story made the motion “two weeks prior to each CCAC meeting, ODJFS will solicit from CCAC members regarding the upcoming agenda. Information gathered will include the topic, a description of the topic, and length of time need on the agenda. Utilize name tents for the CCAC meeting to identify voting members, ex-officio members, and invited Speakers. CCAC members and ex-officio members will have assigned seats. Agendas will be re-structured to seek thoughts, observations, ideas from guests and post 1 week prior to the meeting. The CCAC section of the ODJFS website should be changed to include the protocol and to provide stakeholders with the e-mail addresses of members. CCAC minutes should continue to be posted on the website and should go out on an RSS feed each month”. Teri Brannum seconded the motion.**

Division Updates

Cara Lee, BCCD

Janene Kehl, DCC

- **The market** rate survey results will be completed this week and results will be discussed at the November CCAC meeting; the response rate was 40%.
- Over 100 cases have been recommended for Program Integrity. Five cases have been taken to administration for next steps. The rules discussed at the Policy committee have been created as these cases were investigated.
- The Federal Government visit occurred last month with Katie Chase, United States Department of Education and Davida McDonald, Department of Health and Human Services. This was not an official monitoring visit, but rather a visit to share accomplishments and updates on ELCG activities. Monitoring and update calls occur monthly with Katie and Davida.
- The State Board of Education adopted the Birth-K Entry Standards at the October meeting. Professional Development is the next step.
- The revised and expanded SUTQ Program Standards are on the www.build-ohio.org website for public comment; a press release from JFS and ODE will be sent today. Feedback is due November 2, 2012.
 - Type B will be able to participate in Step Up To Quality (SUTQ) in July 2014. New Family Child Care (FCC) standards will be written and will follow the same model as the center standards currently posted. The SUTQ specialized training is an on-going requirement during a specific period of time, This requirement is currently be assessed to determine how it will be implemented during the transition and new implementation time periods for both center and family child care. Requirements will be communicated prior to implementation to allow providers time to prepare for participation.

Union Updates

Michael Batchelder, AFSCME

- The AFSCME conference was held in early October, 2012 in Painesville, OH and was a great opportunity for providers.

Check Out

Chris Humphrey, Co-Chair

- **Next meeting: November 14, 2012.**
 - Market Rate
 - Annual Report
 - SFY 2012
 - Please email the co-chair agenda item suggestions.
- **Amy Eldridge Name Tent**

Child Care Advisory Council October 17, 2012 Attendance

Key: Present Absent

Members			
<input checked="" type="checkbox"/>	Chris Humphrey, Chair, Community Professional		
<input type="checkbox"/>	Alicia Leatherman, Division of Child Care	<input checked="" type="checkbox"/>	Pam Perrino, Community Professional
<input checked="" type="checkbox"/>	Tracy Bope, Fairfield CDJFS <i>phone</i>	<input checked="" type="checkbox"/>	Julie Piazza-King, Not for Profit
<input checked="" type="checkbox"/>	Teri Brannum, Community Professional	<input checked="" type="checkbox"/>	Terri Raneri, Type A
<input type="checkbox"/>	Marjorie Crouse, Parent	<input checked="" type="checkbox"/>	Renee Saam, Allen CDJFS
<input checked="" type="checkbox"/>	Nicky Foster, Proprietary <i>phone</i>	<input checked="" type="checkbox"/>	Paula Selway, Not for Profit
<input checked="" type="checkbox"/>	Sandra Foster, Cuyahoga CDJFS	<input checked="" type="checkbox"/>	David Smith, Not for Profit
<input checked="" type="checkbox"/>	Asyia Haile, Type B	<input checked="" type="checkbox"/>	Sarah Stertzbach, Parent <i>phone</i>
<input checked="" type="checkbox"/>	Tasha Johnson, Not for Profit <i>phone</i>	<input checked="" type="checkbox"/>	Amy Story, Hamilton CDJFS
<input checked="" type="checkbox"/>	Joseph Krasno, Stark CDJFS <i>phone</i>	<input checked="" type="checkbox"/>	Lolita Wallace, Franklin CDJFS <i>phone</i>
<input checked="" type="checkbox"/>	Louanna Leonard, Proprietary	<input checked="" type="checkbox"/>	Elaine Ward, Community Professional
<input checked="" type="checkbox"/>	Gail Montana, Type B	<input type="checkbox"/>	Kate Watson, Parent
Ex-Officio Members:			
<input type="checkbox"/>	Katrina Bush, DODD	<input type="checkbox"/>	Diane Saunders, ODE
<input type="checkbox"/>	Melissa Courts, ODH	<input type="checkbox"/>	James Scott, ODE, Head Start
<input type="checkbox"/>	Marlene Fields, ODE	<input type="checkbox"/>	Jan Sokolnicki, Commerce
<input checked="" type="checkbox"/>	Marla Himmeger, ODMH		
<input type="checkbox"/>	Ron Johnson, State Fire Marshall		
ODJFS, DCC Staff:			
<input checked="" type="checkbox"/>	Cara Lee, BCCD	<input checked="" type="checkbox"/>	Stephanie Shafer, CCAS
<input type="checkbox"/>	Michelle Albast, BCCD	<input checked="" type="checkbox"/>	Stacey Zack, DCC
<input checked="" type="checkbox"/>	Janene Kehl, DCC	<input type="checkbox"/>	
Guests:			
<input checked="" type="checkbox"/>	Alpino Raneri, Mandis Playhouse	<input checked="" type="checkbox"/>	Julie Thorner, OACCP & Mini University
<input checked="" type="checkbox"/>	Amy Eldridge, Ohio AEYC	<input checked="" type="checkbox"/>	Whitney Scarberry, Licking County JFS
<input checked="" type="checkbox"/>	Michael Batchelder, AFSCME	<input checked="" type="checkbox"/>	Karen Lampe, Creative World Child Care <i>phone</i>
<input checked="" type="checkbox"/>	Lisa Baker, ODE	<input checked="" type="checkbox"/>	Lorena Russell, Creative Child Care
<input checked="" type="checkbox"/>	Maureen Boggs, COAD-CCR&R	<input checked="" type="checkbox"/>	Linda, Neugebauer, Early Care & Learning Inc.
<input checked="" type="checkbox"/>			