

ODJFS Child Care Child Care Advisory Council May 21, 2014

Check In

Elaine Ward, Co-Chair

- Louanna Leonard motions to approve the minutes. Paula Selway seconds; minutes approved as written.

CCAC Update

Elaine Ward, Co-Chair

- The CCAC Co-Chairs determined the I.T. Committee will meet every other month or on an as needed basis. However, the council will continue to receive an I.T. update at each monthly meeting.
- Applications are still needed for CDJFS representation. Please submit any resumes and bios to Stacey by May 30th.
- The council must begin to gather a small team to re-format and create the CCAC Annual report. It will still include the pieces in the Ohio Revised Code, but in a narrative format.
 - Volunteers: Pam Perrino, Paula Selway.
- Jim will be the co-chair for the June CCAC.

Committee Reports & Discussion

Policy & Rule Committee

Julie Piazza-King, Community Professional

- Center, Schoolage, and Family Child Care (FCC) rules were distributed to discuss the new consistent and similar rule format. The rules will be sent to the ODJFS licensing staff.
- HB 536 has been introduced regarding immunization requirements for children attending a child care program unless there is a medical reason or parent request. The major change will follow CDC guidelines versus the Department of Health.
 - The Academy of Pediatrics Ohio Chapter have been working on this privately. This may have been a good opportunity to introduce the requirements with the recent mumps outbreak.
 - CCAC HB536 Recommendations:
 - The bill remains vague allowing a possibility to choose immunization.
 - This creates an administrative burden. The provider must catch up with the parent and can affect Kindergarten Readiness if the child cannot attend due to a shot.
 - This will require ODJFS Licensing enforcement.
 - Language in the schools is similar and can be changed to duplicate it as a “catch up schedule” if a child is behind in immunizations.
 - If this must be completed upon enrollment, this may be difficult for a child in care within 30 days.

- Providers currently require an annual physical and tracking should be completed on this form. It is not the provider's expertise to analyze medical information.
- The changes to the technical assistance letter regarding authorization categories were made and will be sent to CCAC upon approval. The policy committee will approve the final format.

Rural Child Care

Maureen Boggs, COAD

- The subcommittee contains for-profit, County Department of Job and Family Services (CDJFS), Type B Provider, ODJFS, requested OCCRRA, and COAD. The subcommittee narrowed the issue regarding rural child care to profitability. Programs close due to the inability to conduct business. Looking further, this includes Professional Development (PD), rules, policy, transportation, workforce (qualified/experienced staff), and Market Rate.
- The discussion and solutions of this subcommittee will meet the needs of the entire state, but will include geographic areas, transportation, and qualified staff.
- The Market Rate analysis showed a difference in annual budget between the same programs in a rural versus urban category.
- The subcommittee must define rural. The Department of Development has a definition.
- R&R data is being analyzed to determine a loss of programs in rural areas. OCCRRA is also in the process in completing this analysis.
 - The subcommittee will also analyze programs that have opened.
 - At times, a program may look closed, yet re-open under a new owner or location. In order to obtain accessibility, the committee should review open and closed data to display shifts in defined areas.
 - The subcommittee should review Step Up To Quality (SUTQ) programs within rural areas versus the state.
 - ODJFS was asked for occupancy data; the subcommittee has suspicion if the percentage of occupancy is determining business need to create a benchmark.
- ECAC completed county by county supply and demand on the Early Childhood Ohio website.
- ESDA collects data for rural areas and OCCRRA also has data on the Statewide Needs Assessment that can assist with the definition of Rural.
- Rural Child Care will meet in the IT committee timeslot for June.

I.T. Report

Michelle Albast, ODJFS

- The manual claim and adjustment form have been revised to eliminate the reason code "failure to swipe". Providers should work with families to swipe or back swipe during the back swipe period of three weeks to avoid manual claims or adjustments.
- The implementation of this back swipe policy will cause programs money. There are families that providers must submit a paper voucher.
 - The question remains why would we operate dual systems when we have a generous back swipe period for time/attendance? ODJFS is providing providers the tools needed to administratively reduce manual claims and adjustments, however the numbers are not decreasing and the category of failure to swipe continues to be over 50% of the manual claims. The policies will continue to move in the direction of using the system as intended.

- The CDJFS will also continue to monitor the families on the condition of utilizing the swipe system. State/county roles and responsibilities are being defined.
- The paperwork will have an option regarding an appeal outcome to obtain payment; it will be researched via the county research.
 - Add hearing in notes for the acceptance of the manual claim.
- The program must put in the charge for the full and part time rate difference and pay the copays and additional dollars remaining when the parent left the program.
- CCAC recommends ODJFS should review all fees associated with the families past billing.
 - The CDJFS can support the delay of an authorization of a second provider if they are notified of the fees, providers and the state provides guidance on the process.
- Providers dislike a paper invoice.
- CCAC recommends a best practice document for counties and providers will be created and distributed.

Market Rate Survey (MRS)

Michelle Albast, ODJFS

- ODJFS contracts with the Ohio State University Consulting Services since 2004 and is in process of finalizing the contract to begin the Market Rate Survey which includes new concepts.
- The MRS will be conducted in September.
- The timeline is displayed on the handout which includes: finalizing the contracts, finalizing the survey, letter distribution in August, and survey distribution in September via email. The results will be released in December.
- OSU will review additional states regarding payment, method, and rates.
- The completion of the MRS previously was around 40%.
 - Non-ODJFS funded programs should contribute.
 - How can all programs regardless of Publicly Funded Child Care (PFCC) complete the survey?
 - The number of programs with the provider agreement has increased by 900.
 - Stark County created a committee to work with private pay programs to explain the importance of completing the survey.
 - The corporate office providers should provide this data for their entire chain per request of ODJFS.
 - The MRS analysis uses only private pay slots, the number of children and the rate. OSU believes the responses received are reflective of the market.
 - Individualized links should not be sent out. It should be a general link adding a license number.
- Additional questions were asked to be included within the survey. If CCAC members have additional comments or questions to include please email Michelle or Stacey.

School Readiness Recommendation

Jim Lindley, Proprietary

- The subcommittee determined the four items included in the recommendation took priority over the seven items.
 - The parents must still show responsibility to make payments to continue in the program.

- The subcommittee also discussed equity to businesses. If a child is approved for part time preschool, they are approved for the whole year regardless of the parent's choice.
- Head Start and ECE funding is drawn as it is spent; programs do not receive funding up front. Continuity is also subject to disruption for specific reasons.
- If the committee is making a recommendation for school readiness, the focus should remain on school readiness.
- A quality requirement should be included.
- This motion was a compromise motion considering many factors.
- The county staff would have a difficult time determining exactly the reason so the subcommittee decided 'any reason'.
- This rule appears to ask for the same situation as Head Start. This exists right now with children in Head Start except when the caretaker exceeds income, no copayment, or taken to court for fraud. It appears as though it would include adding onto this language with four year olds.
 - This language is Ohio language for Head Start; Pam was referencing federal. There are very few children coded until the Head Start rules Amy referenced.
- The difference between families and access will be questioned.
- The ECE slots were 75% full. 2,900 ECE slots will be released in the next school year.
- The motion included the year prior to Kindergarten to include children at any age.
- The legislature is looking at all children for 12 weeks.
- The committee recommends the motion, "In a year prior to a child attending Kindergarten, the CCAC recommends that the child continue to receive their subsidy payment regardless of a parent's job loss, illness, maternity, or a break in work or school of longer than 30 days. We realize that this recommendation will cost additional dollars to fund. We recommend that the legislature increase child care funding to implement this change. Spending funds in the year prior to Kindergarten will better prepare children to succeed in school. This expenditure will result in greater long term savings to the state than the cost of implementing this recommendation".
 - CCAC agrees to add to the motion "and system enhancements".
 - This change would require a change in a termination notice sent. It increases monitoring complexity.
 - There is a lack of census regarding a continuation of payment if the child attends a high quality and/or accredited program.
 - CCAC agrees to add to the motion "any quality rating and accreditation".
 - Additional points are given if a program is accredited.
 - Does every county have access to a high quality program?
 - The potential impact can be an estimated 20,000 children that will lose enrollment.
 - A child should be in some type of program.
 - What do we mean by accreditation?
 - All seven organizations that currently receive an enhanced payment.
 - Highly rated means 3, 4, or 5-star.
 - The 2020 legislation is only rated to receive PFCC.
 - Alignment to the policies within other programs regarding eligibility criteria for families that cannot qualify for a different program (i.e. ECE slots).

- **Based on CCAC feedback, Jim Lindley motions in the year prior to a child is attending or becomes enrolled in Kindergarten, CCAC recommends the child continue to receive eligibility provided the child is attending or enrolled in an accredited or Step Up To Quality rated program regardless of parent job loss, illness, maternity, or a break in work or school of longer than 30 days. We realize these recommendations will cause additional dollars and require system enhancements. We recommend ODJFS request from the legislature an increase in child care funding to implement this change. Spending funds in the year prior to Kindergarten will better prepare children to succeed in school. This expenditure will result in greater long term savings to the state than the cost of implement this recommendation. The motion is approved.**
- A letter will be drafted to the Director and include the immunization feedback.

Mid Biennial Budget Proposals

ODJFS Updates

Alicia Leatherman, ODJFS

- After the house version of presumptive and continuous eligibility was passed, a large amount of feedback was received from providers, counties, and ODJFS. An amendment has been included in the Senate version that includes:
 - Removal of presumptive eligibility- This will allow hearing rights.
 - The language is focused on the time the counties assess your eligibility.
 - Changed the language around Medicaid.
 - Included the once per twelve month period.
 - Language regarding a completed application and what is included in an application.
- The department will provide clarification and training on the eligibility process. ODJFS will create a verification checklist for the completion of an application with both the counties and providers.
- The Senate needs to resolve the attachment of the money to the amendment.
- How should counties advise providers around the denial of pay adjustment or manual claim and charges? ODJFS will have to review the rule. They can contact the helpdesk.

Union Updates

Michael Batchelder, AFSCME

- The union is working around the new inspection procedures.
- The Early Head Start Partnership grants are being discussed.
- Continuing Step Up To Quality Education and planning the statewide conference in the fall to include training.

Check Out

- Next Meeting: June 18, 2014
- Agenda:
 - Rural Child Care will meet again in June.
 - Market Rate Survey Questionnaire- Update with OSU.
 - Infant Toddler Strategy- Zero to Three tool to assess across a policy Standpoint around early care and education with data profiles. Please review these policy levers and data to determine which items arise with strategies to improve infants and toddlers.
 - The Family Child Care Ad Hoc group regarding the first communication has shown much confusion on training for SUTQ, health and safety versus county and R&R

trainings. The next letter was to include PD. The Ad Hoc committee should discuss the content of the PD letter to draft for the field. Stacey will send out a Meeting Wizard to determine a call. Please send any bullets of the issues to Stacey.

Child Care Advisory Council May 30, 2014

Members in Attendance:	Members Not in Attendance:
Elaine Ward, Community Professional	Teri Raneri, <i>Type A Home</i>
Sarah Stertzbach, Parent PHONE	Marjorie Crouse, Parent
Teri Brannum, Community Professional PHONE	
Beth Pinherio, CDJFS	
Gail Montana, Type A	
Tasha Johnson, Not for Profit	
Paula Selway, Not for Profit	
David Smith, Not for Profit	
Louanna Leonard, Proprietary	
Jim Lindley, Not-for-Profit	
Danielle Burnette, CDJFS	
Sandra Foster, Cuyahoga CDJFS	
Lolita Wallace, Franklin CDJFS PHONE	
Amy Story, CDJFS	
Pam Perrino, Community Professional PHONE	
Julie Piazza-King, Not for Profit	
Asyia Haile, Type B	
Ex-Officio In Attendance:	Ex-Officio Not in Attendance:
Diane Saunders, ODE PHONE	Diane Saunders, ODE
Melissa Courts, ODH	Marlene Fields, ODE
	Ron Johnson, State Fire Marshall
	Kim Hauck
ODJFS Child Care Staff in Attendance:	
Jeffery Van Deusen, ODJFS	Ashley Probst
Michelle Albast, Child Care	
Stacey Zack, Child Care	
Lisa Walsh	
Alicia Leatherman, ODJFS	
Guests in Attendance:	
Michael Batchelder, AFSCME	Maureen Boggs
Karen Lampe PHONE	Kim Tice PHONE
Todd Barnhouse	Sarah Culler PHONE
Julie Stone PHONE	Jerianne Gooding