

Child Care Advisory Council Minutes

ODJFS/BCCD

June 15, 2011

Check In (Introductions/ Review/ Approve Minutes & Agenda)

- Motion to approve May minutes; with attendance changes, motion approved.

Member Recognition/Recruitment

Chris Humphrey, Co-Chair

- Recognition to those CCAC members who will no longer be members:
 - *Community Professional Representative:* Sandy Oxley
 - *Proprietary Representative:* Lisa Paeltz
 - *CDJFS Representatives:* Karen Fishback - Clermont County, LuAnn McCauley - Franklin County, Kelly Mettler - Ross County.
- The CCAC member recruitment flyer will be sent out and voting for new members will occur during the July CCAC meeting.

BCCD Updates – See Handout

Terrie Hare, Bureau Chief

- The State plan public hearing took place on May 26, 2011. There were no public testimonies, but feedback was received in writing and online.
 - As of last Friday, the State plan was officially sent through OBM with no major changes. A one month extension was given to allow states enough time for changes and to incorporate the Early Learning Challenge grant. The plan will be reposted on the website and all changes will be communicated.
- Step Up to Quality (SUTQ):
 - Originally, Step Up to Quality planned on rolling out the 4 steps in January 2012. Due to the timeframe it will take to complete the necessary OIS system changes, the roll out has been changed to July 2012.
 - One change occurring this fall regarding professional development hours will be instead of requiring 10 hours each year over a 2 year period, one can complete 20 hours over a 2 year span. These changes will be reflected on the tiers and policy.
 - One Step Up to Quality specialist position will be opening and posted.
 - SUTQ this year had an increase of 106 new rated programs and overall a net increase of 44 programs this year. Step 2 and Step 3 have had a lot of increases, primarily due to R&R technical assistance.
 - Terrie will gather more detail regarding centers that lose their stars whether it is a star loss altogether or movement from star to star. Most programs lose their stars because of Administrator or Teacher Qualifications or Professional Development.
 - OSU is beginning to wrap up the research on SUTQ rated centers vs. nonrated. The study researched how they differ in teacher instruction and

practice in addition to children's social behavior and pre-interactive skills. Preliminary data provided last month showed a rated program scored significantly higher than a nonrated center on teacher and instructional practices. More detail on data analysis will be provided at the July leadership meeting and at the July/August CCAC meeting.

- The 90 day rerun is at 70% and should be at 67%. We do not have real time data, but it is beginning to equal out.
- Early Learning Challenge Grant:
 - The bureau is currently awaiting guidance from the governor's office which is expected to take the lead on developing priorities and appointing someone to be involved in school readiness and Early Childhood Advisory Council. ODJFS, ODE, and ODH will be meeting to discuss this grant opportunity.
 - While viewing the charge for the Early Learning Grant some ideas that were brainstormed included revising the Kindergarten KRA-L, possible Ohio standards, Birth-5/Birth-3rd grade, and using ECAC as stakeholders to provide input on what the grant should be. All of the grants have systems building and integration around school readiness. To insert any ideas regarding this grant and how it should be used visit the current blog: <http://www.ed.gov/blog/2011/05/rtt-early-learning-challenge/>.
 - There was no specification provided on how many grants or how much the grant would be.
 - Several suggestions were made from CCAC attendees that the grant should be used to better fund programs so all children can have access to high quality care, to have a system that builds quality to child care, to create programs that better educate and strengthen families on a state wide level, and to strengthen the relationship between pre-school and public schools.
 - Any discussion about a state wide universal pre-k program? There has not been much, it was mostly around an integrated approach for children birth-5.
 - The Finance workgroup looked at a system that assures all children have access to a part time program. Terrie has suggested we revisit the finance recommendation and see what has and has not been implemented and could be incorporated. There has been no discussion regarding a state wide universal Pre-K program.

Budget Updates

Terrie Hare, Bureau Chief

- The budget has passed the senate and is now in conference committee. It will not be released until June 28, 2011.
- Continuous licensing is in the senate version of the budget bill. This would make changes to Child Care licensing so centers no longer renew their license every 2 years. Licenses that expire after September 29, 2011 (tentative date) will not have to be renewed. Any renewals before the September 29, 2011 will still have to follow the current renewal requirements.

- BCII are required every 4 years but will not be tied to the license. Provisional licenses currently are 6 months and will now be a year. This is all within a goal to help centers with Technical Assistance so they can be licensed correctly. During the new provisional period centers will receive 3 inspections in 1 year for a new center only.
- Licensing protocol is a goal within the state plan. For those programs participating in SUTQ, the number of visits will be reduced to at least one a year. This will be implemented this summer. Those not participating in SUTQ will continue to have at least two inspections each year.
 - To continue to monitor quality, specialist will still do a full visit in addition to visits for complaints and a random pulling of complaints. There has been no merging of SUTQ specialist and licensing specialist.
- The rates are being reviewed based on a 7% savings to the child care budget which will vary according to 24 different categories.
 - The Ohio Business Round Table Amendment is also being reviewed:
 - (E)(2)(d) With regard to the voluntary child day-care center quality-rating program established pursuant to division (C)(3)(d) of this section, do both of the following:
 - (i) Establish enhanced reimbursement ceilings for child day-care centers that participate in the program and maintain quality ratings under the program;
 - (ii) Weigh any reduction in reimbursement ceilings more heavily against child day-care centers that do not participate in the program or do not maintain quality ratings under the program.
 - Any information regarding dates will be communicated as soon as they are confirmed. Two emergency packages and executive orders are being created. Terrie will converse with Alicia on how providers can better prepare for the rate cut and what data is available for release.
- Eligibility has not changed; it remains 125% in and 200% out.
- BCII prints are to be redone every 4 years in regards to type A, Does that includes all employees and residents? Also, do we have to do the FBI's all 4 years for employees and residents? The type A home administrator must get both BCII and FBI record checks for a new employee, but may choose to require an FBI for employees at the four-year renewal date. (Rule 2-13-26 (H)(6))
- Cribs purchased before June 28, 2011 must be replaced by December 28, 2012 with cribs that meet the new CPSC safety standards. This language is in a proposed change to rule 2-12-42.
 - All dollars have been allocated so the state cannot produce any type of voucher to assist centers with the replacement of cribs. CCAC members have suggested contacting OCCRRA or OACCP to approach a vendor. It is also important if this is taken upon by an advocacy agency that the licensing specialist approve the vendor and the cribs they may purchase.
 - Programs would like the opportunity to work with an individual regarding the requirements so the proper cribs are purchased. We will send an email or

have someone attend the next CCAC meeting to confirm the process specialist will use to verify the new cribs.

- Regarding the Quality amendment, only if new revenue becomes available in conference committee we should know about OBM estimates. Governor's office has cautioned people not to expect additional revenue to come through the conference committee.

Rule Updates

Stephanie Shafer, HS Program Administrator 2

- Bureau staff are meeting with AFSCME, OAN, and OACCP next week to go over the licensing rule package and the two July emergency packages. The bureau would like to take time after the budget to hear recommendations to reorganize and rewrite our rules.
- Several packets of proposed rule changes around Continuous Licensing and budget items will be submitted for Clearance in July. You will see these packets in rule file and will receive a notice from Terrie as to when you can comment to the clearance.
- CCAC will now begin to have a more active role in the rule review process along with stakeholders. Within the next few weeks there may be handouts available with more details on rules/packages.
- Three recent issuances:
 - Type B manual- CCBMTL No. 6 issued 7 amended certification rules primarily related to IT systems and use of provider agreement in order to receive payment for publicly funded child care. These rules are effective on July 1st.
 - Currently in the director's office, emergency substitute caregiver to act as assistant rule 14. Effective July 1st.
 - Currently in the director's office, transmittal letter with rule change and new sample form for provider to document. Effective July 1st
- Two emergency packages:
 - One on July 1st (if we cannot make July 1st we will move to July 5th). Eligibility Rule 2-16-30: Changes that mainly affect counties and families - decrease income eligibility to 125% of the 2011 federal poverty level (FPL). It is currently at 150% of the 2009 FPL. This is a cost savings. The 200% outtake will remain the same.
 - Also in Rule 30 defining full time, part time, and hourly. There have been no changes to FT/PT/Hourly rules and the department is not looking at making any adjustments to hourly. Also, clarification to language that references child care and Head Start by removing the portion of the language that defines them as partnership programs and calling them Head Start programs.
 - Rule 2-16-39 Copayment: Amounts are being adjusted based on the 2011 FPL. These copayment charts are not available now and counties are not using them. Any current changes in rates could be due to a change in income for those individuals and it was due for redetermination. A notice will arrive to each family with a weekly and

monthly amount and they should follow what currently applies to them until the weekly change.

- Rule 2-16-41 provider payment; Change to amend the rates and put fee language from Rule 39 into Rule 41 indicating what fees providers can charge families that are not in the payment rate approved by the state. No change for providers. Effective July 29th or early August.
- We will not know about the second emergency package date until possibly after the July CCAC meeting.
- Emergency rules are only in effect for 90 days. In early July a regular-file rule for each of these will go through clearance and be original filed simultaneously; The regular rules will be out for comment, public hearing, and JCARR through July, August, and September with the opportunity for public comments regarding permanent replacements.
- We also have packages between now and mid July that will be in the typical process.
 - Eligibility payment rules for ECC: Definitions have changed and provider agreement information was included; Revised date for JFS 1138; The Special needs waiver no longer needs to be sent in from counties. Effective August 28th.
 - 14 center rules: Accommodate the changes with continuous license and some change regarding the definition of capacity; change in the provisional process to 12 months and one 30 day extension for provisional licenses; revising the application form and fee due to continuous licensing no longer having fees that are due every 2 years, we are proposing an increase in the application fee, not the renewal, because there will not be a renewal fee. The fee for those who relocate is being looked at different than a change of ownership.
- Proposed changes will be visible in the next few weeks.
- There will also be a new form for amendments to make it easier to request a changes in capacity and administrator; changes regarding licensing renewal and the number of inspections; deleting the language on Part time programs because they will be treated the same as other programs; appeal language added that is similar to SUTQ if there are finding disputes between the administrator and owner along with a more formalized schedule of first and second level appeals; allow owners with revocations to move other centers and continue to do business even though we are looking at revoking one; strengthening language regarding following the building code to stipulate re-inspections and tightening our rule regarding a finding; change in nap time to two hours and changing the capacity of staff in staff:child ratios during naptime.
 - Rule 25 in process to be re-filed. Currently finishing up the changes we want to make regarding deleting references, addressing the medical form for employees, and the orientation course. We will report at the next CCAC meeting how it is finalized. Also, there are changes regarding BCII to four years and it will not be tied to the license renewal date; removing the requirement that the roster be maintained and parents being able to access

information about other parents. This no longer will be something we will regulate.

- Changing type Bs to respond to some possible budget language.
- SUTQ changing one rule to adjust benchmarks related to our 4 steps due to adjustments in the appendix.
- Plan to continue to register the employee roster through the registry. It is a good 6-12 months down the road without OIS; we are continuing to have conversations with OCCRRA.
- Clarification needed from Carol regarding the new process for orientation.

Union Updates

Steven Roberts, AFSCME

- There were no union updates this month.

Child Care IT Systems Update

Michelle Albast, Project Manager

- Eligibility and payment systems were implemented with the first counties over a year ago and we have a list of items to work on. Recent package of fixes/enhancements were put into production for functions county users will have available.
- June 24th the vendor for swipe cards (Ohio ECC) will be releasing a package to JFS that contains fixes to various defects found during testing. This package consists almost entirely of payment calculation coding.
- July 29th another package will be released regarding the system generated provider IDs. By the time we provide the vendor with live data, they will only have these IDs and no social security numbers.
- Counties and R&Rs should have received posters. Webinars are still being scheduled first for those involved in the pilot then the rest (providers, county and state staff, and caretakers). Caretakers will have a web based training available in late July/early August.
- Payment shutdown for OAKS until July 1st. However, with Monday July 4th being a holiday, this will cause a further delay of payments for the end of June.
- Pilot counties, 5 at the end of August will be on Ohio ECC. We were given a list of providers as a focus group and have met twice with them already and they appear to be excited.
- Metro County Addition:
 - On August 28th first 5 counties will be on the pilot and at the end of September Hamilton will begin the pilot. This will give us an idea of how small counties look vs. a metro county.
 - The pilot has been extended by one month. A list of Hamilton providers has been given to us; we will reach out to these providers and form a focus group for the metro providers.
- Over the next few weeks more decisions will be made that will provide firm dates.
- Multiple Cards: We are currently working with the vendor for multiple cards. We think we can get two cards to the primary caretaker and each will have its own

number so from an auditing perspective we will know which card is used most. A PIN will still be created and the number can be the same for both cards or different. A plus with two cards is if one is lost or damaged there will be no week lag for a replacement. Still unsure when we can get the multiple cards, most likely after the pilot begins.

- Pending Status: Point of authorization 30 days to determine eligibility. The trigger becomes the submission of the application and only a few key pieces of information must be entered. After that point, a card will be sent to family and they will show pending on the swipe system. As soon as eligibility is determined the data will be released and the payment will go to the providers.
 - We will make sure to send something out to providers that states the card is in pending status. The pending status does not change what is happening in Ohio, the POS device will display “Pending” and will allow you to make business decisions about whether to serve a child that isn’t approved yet.
 - This was at request of providers and will greatly reduce the need to back swipe. This will not be available until after statewide go-live.
 - If a parent changes providers during pending status, the caretaker will still need to contact their caseworker so that different time frames within pending time frames can be associated to each provider (e.g.: first week provider A, then caretaker moves to a different provider)

Early Care and Education Committee

Terrie Hare, Bureau Chief

- Standards update: conversation regarding birth-3, 3-5 standards and to align the indicated 12 standards and link it to screening. May bring in Catherine Scott-Little for input on our standards and how to create one document with better alignment.
- ECAC meets again on 6/16/2011.

Check Out (Assignments/Next Meeting/Travel Expense Reports)

- Next meeting will be held on July 20, 2011.
- Meeting Adjourned.

Child Care Advisory Council

June 15, 2011

Attendance

Key: Present Absent

Members			
<input checked="" type="checkbox"/>	Chris Humphrey, Chair, Community Professional		
<input checked="" type="checkbox"/>	Terrie Hare, Co-Chair	<input type="checkbox"/>	Barbara McVicker, Type B Provider
<input checked="" type="checkbox"/>	Tracy Bope, Fairfield CDJFS- <i>by phone</i>	<input type="checkbox"/>	Kelly Mettler, Ross CDJFS
<input type="checkbox"/>	Teri Brannum, Community Professional	<input checked="" type="checkbox"/>	Gail Montana, Type B
<input checked="" type="checkbox"/>	Marjorie Crouse, Parent	<input checked="" type="checkbox"/>	Lisa Paeltz, Proprietary
<input checked="" type="checkbox"/>	Sandy Oxley, Community Professional	<input checked="" type="checkbox"/>	Julie Piazza-King, Not for Profit
<input checked="" type="checkbox"/>	Karen Fishback, Clermont CDJFS	<input checked="" type="checkbox"/>	Terri Raneri, Type A
<input type="checkbox"/>	Iva Flowers, Parent	<input checked="" type="checkbox"/>	Renee Saam, Allen CDJFS
<input type="checkbox"/>	Nicky Foster, Proprietary	<input checked="" type="checkbox"/>	David Smith, Not for Profit
<input type="checkbox"/>	Tasha Johnson, Not for Profit	<input checked="" type="checkbox"/>	Elaine Ward, Community Professional
<input checked="" type="checkbox"/>	Joseph Krasno, Stark CDJFS	<input type="checkbox"/>	Kate, Watson, Parent
<input type="checkbox"/>	Luann McCauley, Franklin CDJFS	<input type="checkbox"/>	Lynette White, Proprietary
Ex-Officio Members:			
<input type="checkbox"/>	Kim Carlson, ODE	<input checked="" type="checkbox"/>	Cathy Kramer, DODD
<input checked="" type="checkbox"/>	Melissa Courts, ODH	<input checked="" type="checkbox"/>	Diane Saunders, ODE
<input checked="" type="checkbox"/>	Marlene Fields, ODE	<input type="checkbox"/>	James Scott, ODE, Head Start
<input type="checkbox"/>	Marla Himmeger, ODMH	<input type="checkbox"/>	Jan Sokolnicki, Commerce
<input type="checkbox"/>	Ron Johnson, State Fire Marshall		
ODJFS, BCCD Staff:			
<input type="checkbox"/>	Carol Ankrom, BCCD	<input checked="" type="checkbox"/>	Stephanie Shafer, BCCD
<input checked="" type="checkbox"/>	Michelle Albast, BCCD	<input checked="" type="checkbox"/>	Stacey Zack, Executive Secretary
<input type="checkbox"/>	Alicia Leatherman, OFC		
Guests:			
<input checked="" type="checkbox"/>	Linda Day Mackessey, YMCA	<input checked="" type="checkbox"/>	Amy Eldridge, OAEYC- <i>by phone</i>
<input checked="" type="checkbox"/>	Patty Hannah, Kinder Care Learning Centers	<input checked="" type="checkbox"/>	Louanna Leonard, Creative Child Care
<input checked="" type="checkbox"/>	Helena Larios, Mambevon LLC	<input checked="" type="checkbox"/>	Stephen Roberts, Ohio Council 8
<input checked="" type="checkbox"/>	Alpino Raneri, Mandis Playhouse	<input checked="" type="checkbox"/>	Paula Selway, JR Coleman-Canton
<input checked="" type="checkbox"/>	Linda Neugebauer, Early Care & Learning	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Sandra McCloud, The Learning Care Group	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Pam Perrino, - <i>by phone</i>	<input type="checkbox"/>	