



Division of Child Care and Development

Child Care Advisory Council

June 20, 2012

Lazarus A501 12:15pm-3:00pm

Check In (Introductions, Minutes, Sign in)

Chris Humphrey, Co-Chair

- Motion from Sarah Stertzbach to approve the May minutes, Elaine Ward seconded; minutes were approved as written.

Membership Openings/Voting

Chris Humphrey, Co-Chair

- As a reminder, the membership end date recently changed to roll over 1/3 of CCAC members every June.
- Introduction and brief description of the June 2012 candidates was provided. CCAC members voted.

Committee Reports

- Policy & Rules

Julie Piazza-King, Not for Profit

Carol Ankrom, BCCD

- Reviewed the safe environment rules, outdoor play, and water.
- Majority of the comments revolved around basic regulations and policy language; at times they are difficult to distinguish. Also, some rules appear subjective and should be included in the field guide as technical assistance.
- Next month, the committee will re-examine all policies.
- Chris Stoneburner will join the CCAC Policy & Rule committee and is creating a matrix that compares ODE and JFS rules. This will show differences and commonalities between the rules and should be completed by next month. This can be shared with CCAC at the July or August meeting.
 - The CCAC committee suggested reviewing all ODE rules rather than just the 3-5 age group.

- I.T. Committee

Elaine Ward, Community Professional

Stephanie Shafer, CCAS

- Rich discussion regarding eligibility and authorization and the ability to reinstate a caretaker who has had their authorization lapse due to a gap in training/work. The change allows eligibility again within 60 days, the caretaker does not need to open a new case and the 200% FPL is used to determine eligibility.
- IT changes are needed for continuous licensing such as an enhancement for the provider regarding a seamless location and administration, capacity changes.
- Stephanie will distribute the list of system changes/improvements to CCAC in July. The list was narrowed to 10 by the CCAC committee and internal staff. The cost estimates will be received by Xerox by Friday June 29, 2012.

- The projected date for the Portal- SUTQ application to be complete is December 2014; stakeholder input is needed.
 - It is important stakeholders provide their opinion on a functionality that is different, for example: what reports should the automated employee record chart generate and with what flexibility?
- Internal design conversations have begun. The system should be ready for use in July when SUTQ becomes 5 tiers. It is important the CCAC IT committee helps us think of ALL of the IT systems, not just ECC.
- Tonya Khaley is the Project Manager for the IT systems.
- As a reminder, there will be an OAKS shutdown for the end of the state fiscal year.
- CCAC will meet in July strictly on the regulatory and automated system. The meeting will focus on this and an overview of all the distinct IT projects, and when the development/design/testing/and rollout are scheduled. Please be prepared to discuss from a parent/consumer standpoint any changes, suggestions, and functionalities.
- SSID – statewide student identifier - will be assigned to all children receiving public early care and education funds. It will begin with ODE and star rated programs. The goal is to better obtain enrollment, funding and a number of additional data along with assessments.

Division Updates

Alicia Leatherman, DCC

- 90 day rerun
 - The report is still pulling data from different sources, so the number of children served is a duplicated number. The average number of children served each month is 106-107,000 a month which aligns with our budget projections. The number of unduplicated children is high so the process will change to review how many children in a service month are provided care vs. who we paid for in a month.
 - Within the new fiscal year discussion will occur on how to pull this data differently to provide a more accurate picture.
 - There have been no changes; the average FPL levels, historically, are under 100%. Based on the charts provided most are under 30% and the largest portion are 0-5% which have not matched our reporting on guaranteed and OWF.
 - Process within counties and system codes must be reviewed regarding families on OWF and PFCC. The coding issues along with the SSID are agenda items that should be added to the next JFSDA Child Care Committee meeting.
 - The report should examine the average family size and school/work status (FT or PT). Also review self employment and children in star rated programs to gain an understanding of where they sit on the poverty chart.
 - The needs assessment will be defined by 200 and below but a review can be completed for the 185-200 gap.
 - How do we define redetermination? Is there a statewide definition?
- Provider Newsletter
 - The newsletter will be sent to Bethany in advance per the collective bargaining agreement; Teri Brannum will email the coalition information to be added to the mailing list and CCAC will receive this as well.
 - The following suggestions were provided by CCAC members regarding the OAKS shutdown reminder for next year:

- Add a message on portal or Pweb that states 'due to oaks shutdown etc' can be added as well as an RSS feed.
- CCAC requests guidance be sent to counties to trouble shoot calls for center and provider staff regarding the OAKS shutdowns.
- To make providers aware of this OAKS shutdown, which must occur annually, the new provider agreement for new providers will state this clause up front.

Since the OAKS shutdown is a statewide event, other entities can be contacted, beyond ODJFS, regarding the OAKS shutdown and it will be shared with our management; there are no other alternatives for this fiscal year.

- Birth-Kindergarten Entry Standards
 - Received over 600 comments on the standards. The link has been posted again for comment so please take a moment to review and comment on the standards for changes you wish to see.
 - 75% of comments are written responses and most are regarding descriptors with age periods and to clarify these are standards for the END of the development period.
 - Regarding the template, there are plans for shading, terminology, and a visual to show how they map to pre-k. There will also be an infant toddler set of standards so it is more accessibly for teachers in those age groups. CCAC can review upon completion.
 - Sharon Lynn Kagan is providing a review of the standards.
 - West Ed will assist with the development of the professional development. We are in the process of negotiating timeframes of trainings and the format. CCAC can review upon completion.
 - Alicia will follow up with ODE regarding the Q-net modules for cognition.
- Market Rate Survey
 - Several CCAC members reported that they have not received the links to the survey and they cannot be shared because they are connected to a specific license number. Alicia will follow up on the issue and inform CCAC. Message being sent to providers and deadline extended to July 29th.
 - If you haven't completed your 2012 Ohio Child Care Market Rate survey please do so, the deadline is July 15th. If you haven't received any emails about this please contact our OSU partners at scs_survey@stat.osu.edu.
- Mid-Biennial Budget Review
 - Feedback was received around strategies for Family Friend and Neighbor Care. CCAC should discuss and collect thoughts on this topic and what communities are doing.
 - Possible at the July or August CCAC we can discuss the timeline for rules and Type B.
- SUTQ Planning
 - ODE and JFS have been discussing the merge of the existing SUTQ and the impact process into a single way to define quality and verify quality. We hope to finalize a draft concept along with the verification process, relationship of licensing compliance to the new rating system, implementation from changes to consumer ED, to the recalculation of QAA.
 - The goal is to have the new standards implemented beginning July due to the design work with the IT system. This timeframe provides us with an 8-9 month window to discuss things with providers and the PD available in time for people to ease into the new system.
 - A traditional focus group of licensed ODE and JFS providers will be gathered. The list is being finalized and tentatively scheduled for July 20, 2012. The new standards will also

be reviewed with CCAC and placed on the website. Family Child Care is not in a focus group for standards but we will conduct a similar process. The current standards will continue for Type A providers until the planning process begins for all family child care settings.

- Additional Items
 - The FPL chart is currently in rule. The FPL changes will go through a regular rule process, not an emergency rule. As a heads up, we will be moving on this so programs have consistent income.
 - Co payment policy requires that copayments do not exceed 10% of family income and federal guidance; it must be a graduated sharing of resources. JFS feels there is a problem with the copay structure and it must be changed so it grows until it hits the 10% cap. Leadership will review 4 scenarios; we do not expect this will be a drastic copay policy change. We will continue to determine the copayment at a family level and then it will be assigned to a child and then to a provider.
 - Reason for change in copay when we get the new income. Request for change form counties? Possibly a notice to parents so they are aware. Can the system do this automatically?
 - Depending on the complexity of parents leaving a provider when owing a copay we may not be able to move on this before the package. We can review the options and speak with county groups. There must be equal provider and county timeframes.
 - The copay chart will be by family, by week and will match with the new system.
 - Comment from CCAC that the notices people receive from JFS are confusing providers or families.

Check Out

Chris Humphrey, Co-Chair

- Next month, the Policy committee will meet from 10:00am-11:30am and the IT Committee will be canceled. The CCAC meeting on July 20, 2012 will be devoted to an IT discussion.
- Election results for new CCAC members effective July 2012:
 - Community Professional: Elaine Ward
 - Not for profit/proprietary: Tasha Johnson and Paula Selway
 - Type B: Asyia Haile
- July Meeting:
 - IT Committee will not meet
 - Policy Committee will meet at 10:00
 - CCAC meeting will be devoted to ELCG IT Plans and Discussion
- Potential August Topics:
 - ODE/ODJFS Rules Comparison
 - Overview of Program Standards for SUTQ
 - Timeframe for FCC Licensing Rules and SUTQ Planning

Child Care Advisory Council June 20, 2012 Attendance

Key: Present Absent

Members			
<input checked="" type="checkbox"/>	Chris Humphrey, Chair, Community Professional		
<input checked="" type="checkbox"/>	Alicia Leatherman, Division of Child Care	<input type="checkbox"/>	Pam Perrino, Community Professional
<input checked="" type="checkbox"/>	Tracy Bope, Fairfield CDJFS <i>Phone</i>	<input type="checkbox"/>	Julie Piazza-King, Not for Profit
<input checked="" type="checkbox"/>	Teri Brannum, Community Professional	<input checked="" type="checkbox"/>	Terri Raneri, Type A <i>Phone</i>
<input checked="" type="checkbox"/>	Marjorie Crouse, Parent	<input checked="" type="checkbox"/>	Renee Saam, Allen CDJFS
<input type="checkbox"/>	Nicky Foster, Proprietary	<input type="checkbox"/>	David Smith, Not for Profit
<input type="checkbox"/>	Sandra Foster, Cuyahoga CDJFS	<input checked="" type="checkbox"/>	Sarah Stertzbach, Parent
<input checked="" type="checkbox"/>	Tasha Johnson, Not for Profit	<input checked="" type="checkbox"/>	Amy Story, Hamilton CDJFS
<input checked="" type="checkbox"/>	Joseph Krasno, Stark CDJFS <i>Phone</i>	<input checked="" type="checkbox"/>	Lolita Wallace, Franklin CDJFS <i>Phone</i>
<input checked="" type="checkbox"/>	Louanna Leonard, Proprietary	<input checked="" type="checkbox"/>	Elaine Ward, Community Professional
<input type="checkbox"/>	Barbara McVicker, Type B Provider	<input type="checkbox"/>	Kate Watson, Parent
<input type="checkbox"/>	Gail Montana, Type B	<input type="checkbox"/>	Lynette White, Proprietary
Ex-Officio Members:			
<input checked="" type="checkbox"/>	Katrina Bush, DODD <i>Phone</i>	<input checked="" type="checkbox"/>	Diane Saunders, ODE
<input checked="" type="checkbox"/>	Melissa Courts, ODH <i>Phone</i>	<input type="checkbox"/>	James Scott, ODE, Head Start
<input type="checkbox"/>	Marlene Fields, ODE	<input type="checkbox"/>	Jan Sokolnicki, Commerce
<input type="checkbox"/>	Marla Himmeger, ODMH		
<input type="checkbox"/>	Ron Johnson, State Fire Marshall		
ODJFS, DCC Staff:			
<input type="checkbox"/>	Carol Ankrom, BCCD	<input checked="" type="checkbox"/>	Stephanie Shafer, BCCD
<input checked="" type="checkbox"/>	Michelle Albast, BCCD	<input checked="" type="checkbox"/>	Stacey Zack, BCCD
<input checked="" type="checkbox"/>	Rachael Moore, BCCD	<input checked="" type="checkbox"/>	Cara Lee, BCCD
Guests:			
<input checked="" type="checkbox"/>	Julie Thorner, Mini University OACCP	<input checked="" type="checkbox"/>	Michelle Curry, Catholic Charities Head Start
<input checked="" type="checkbox"/>	Bethany Sander, AFSCME	<input checked="" type="checkbox"/>	Alesha Washington, CFC
<input checked="" type="checkbox"/>	Evette Alexander, Alexander's Busy Bee	<input checked="" type="checkbox"/>	Sondra Jones, CFC
<input checked="" type="checkbox"/>	Linda Neugebauer, Early Care and Learning		
<input checked="" type="checkbox"/>	Paula Selway, JR Coleman-Canton		