

**Child Care Advisory Council Minutes**  
**ODJFS/BCCD**  
**July 20, 2011**

**Check In (Introductions/ Review/ Approve Minutes & Agenda)**

- Motion made to approve June's minutes; minutes approved as written.
- Teri Raneri will be meeting after CCAC regarding the new crib regulations and an offer from a vendor to provide a discount to providers.

**Membership Updates – See Handout**

**Chris Humphrey, Co-Chair**

- Introduction of the new member recruitments.
- CCAC voting members vote on the three open positions:
  - 1 Community Professional
  - 3 CDJFS
  - 1 Proprietary
- Correction made to Suzan Flanagan's bio- should state the director of the YWCA.

**CCAC Workgroup Structure- See Handout**

**Chris Humphrey, Co-Chair**

**Terrie Hare, Bureau Chief**

- Terrie and Chris shared the new structure for CCAC with the incorporation of committees: Policy & Rule Committee and the Information Technology Committee. BCCD staff will assist with the committees, but a voting member should chair the committees. The committees will be reviewed annually.
- Sign in sheet distributed to gain a sense of who may be interested in becoming a member for the committees and what time of day may work best for most.
- The majority vote was to have the committees in the morning and the CCAC meetings in the afternoon. Possibility to begin in August if we have an August meeting. Further recruitment will be done to get more CCAC voting members to serve on the committees.
- Terrie and Chris reminded the members that it is time for the CCAC annual report. Amy Eldridge and Tracy Bope volunteered to assist. Terrie will work with staff to compile a first draft for review.

**BCCD & Budget Updates- See Powerpoint/Handout**

**Terrie Hare, Bureau Chief**

**Alicia Leatherman, Deputy Director**

- Terrie and Alicia reviewed the 12' & 13' Budget Updates and thanked everyone for their input into the process.
- Type A home providers will have no changes in regards to the new naptime ratio rule, although, rule changes regarding employee medical statements will be changed for type A and will mimic the new rule.

- Rate cuts were reviewed by looking at all rates, for all settings, across all counties and how many children are served in each setting within each region. At that time a determination was made as to what percentile will save the most. There was no process of viewing each provider type within the percentile; the philosophy was a single percentile for all provider types.
- Family child care, mostly those full time and part time within the two urban counties and infants, were the cells that remained the same.
- Accredited programs defined in Rule 41 of the Ohio Administrative Code and star rated programs have an adjusted increase from 5% to 7%. In addition, two star rated programs have an adjusted increase from 5% to 7% and three star rated programs have an adjusted increase from 10% to 12%.
  - All star rated programs may receive an additional 7% if their customary charge is above the Appendix Rate in rule 5101:2-16-41 of the Ohio Administrative Code. In addition to this, a two star rate program will receive an additional 7% and a three star rated program will receive an additional 12%.
  - Example: If a provider's customary rate is above the ceiling a 2 star would receive 14% total and a three star would receive 19% total.
- There has been no word regarding federal cuts in Ohio that may affect providers.
- Terrie reported the 90-day re-run and numbers are beginning to reflect as they should.
- Terrie shared the SUTQ Effort Projection report and noted the addition of a 4th star has been delayed to July 2012.
- Crib update: Carol and Jeff stated manufacturers are contacting providers and centers to sell cribs so be attentive to the cribs administrators are ordering to assure you are getting the cribs that meet the requirements; the crib changes are regarding the overall structure of the crib not just the drop side. Upon inspection by a Licensing Specialist, both a certification of compliance or date of manufacturing will be acceptable.
- Rule update: Stephanie noted several center and type A packages are in clearance and original file at the same time for changes due to five year review, continuous licensing, capacity and staff requirements. The permanent versions of eligibility rule 30 and copayment rule 39 were original filed. All the rules have a public hearing date of August 15th and JCARR of September 12th.
  - The provider payment rule is prepared for emergency file on July 29th with an effective date for services on or after July 31st and the permanent version will be in clearance and original filed in early August. JCARR will be through September- October for the final version of that rule.
  - Forms revision packet will also be completed for center and type A forms affected by recent rule changes. Stephanie will address a change to the shot record form in the forms revision packet.
- ELCG – Terrie referred everyone to the one page handout and the brief update provided during the budget update.

## **OPDN Administrator Credential- See Handouts**

### **Donna Ruhland, OPDN**

- OPDN committee meetings are open to all and are scheduled through the end of the calendar year. For more information visit: OPDN.org.
- All of the core knowledge and competencies\* documents for instructors and trainers to partner their delivery of training with specific core competencies are now available as embedded documents in the approval system. All CKC documents can be downloaded at OPDN.org.
- Currently, OPDN has created a proposal for an administrator credential. This credential would serve to elevate the field. The actual proposal being reviewed is looking at core knowledge and competencies to tie in with self assessment therefore directors can reflect and look at their own attainment of the identified competencies.
- Multiple ways to achieve the same credential were designed.
  - Option 1- 145 hours completed training with CKC on 5 areas of practice and possible partnership with an Associate's degree.
  - Option 2- Successful completion of online credential and possible partner with an EC degree.
  - Option 3- Successful completion of specific college coursework and possible partnership with an Associate's degree.
- Additional items considered were to have the process be completed through the registry, a potential to tie this type of credential to TEACH scholarships and licensing requirements, possible SUTQ approval for training and acknowledgement in the future for SUTQ participation for an NAEYC accreditation.
- The next OPDN meeting in September, the committee will be reviewing the idea of an Associate's degree for any option. Also to be decided would be previous administrator training/credentials to count toward in-service training hours for these possible new options.
- The plan is still being worked on and will shortly identify the next steps and how to roll forward to make it accessible and available.

## **Early Care & Education Committee**

### **Terrie Hare, Bureau Chief**

### **Chris Humphrey, Co-Chair**

- Conference call canceled – Terrie and Chris responded to a request for input on the needs assessment

## **Union Updates**

### **Bethany Sanders, AFSCME**

- No report.

## **Child Care IT Systems Update**

### **Michelle Albast, Project Manager**

- The first set of post cards were sent out to pilot county parents.

- On July 29<sup>th</sup>, system generated provider IDs will be created and shortly after ACS will be given live data (no SSNs).
- Throughout August we will begin testing with live data and the providers participating in the 5 county pilot will receive calls to get the devices installed while families begin to receive their cards. Also, the caretaker presentation (Web based training) will be posted to the website.
- Two cards issued to each primary caretaker will not be available until October; pilot counties will receive only one card but in October will receive their second.
- Plans for the statewide rollout are currently being finalized and will be available to share in about a week. We are still looking at one statewide rollout.
- **Update:**  
The Ohio Department of Job and Family Services (ODJFS) has finalized its approach for implementing Ohio Electronic Child Care (Ohio ECC) across the state.

As planned, ODJFS will begin by piloting Ohio ECC in the following counties on August 28, 2011: Champaign, Logan, Marion, Ross and Union counties. Beginning August 28, 2011, families with children authorized by one of these County Job and Family Services agencies and their providers will begin using swipe cards with the point of service (POS) device to report the time and attendance of children in care.

Hamilton County will join the pilot on October 30, 2011. Families authorized by the Hamilton County Department of Job and Family Services, and their providers, will participate in the pilot at that time.

It is the department's intent to implement all other counties on January 1, 2012.

- As with any pilot, one of the purposes is to ensure all functions within the system are working as expected. As indicated in previous communications, the agency will not implement a system without a high level of assurance that the system is operational and working as designed. If during the pilot period something is discovered that would put an undue burden on the users, the January 1, 2012 implementation date may change to accommodate the time necessary to improve functionality.

#### **Check Out (Assignments/Next Meeting/Travel Expense Reports)**

- All votes were tallied and new CCAC members were announced:
  - Louanna Leonard, Proprietary
  - Pam Perrino, Community Professional
  - Amy Story, CDJFS
  - Lolita Wallace, CDJFS
  - Sandra Foster, CDJFS
- CCAC still needs one parent representative.
- Amy Eldridge distributed a hand out containing information for their webcasts for professional credit.
- Next meeting will be held on August 17, 2011.
- Meeting Adjourned.

## Child Care Advisory Council

July 20, 2011

### Attendance

Key:  Present       Absent

<b>Members</b>			
<input checked="" type="checkbox"/>	Chris Humphrey, Chair, Community Professional	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Terrie Hare, Co-Chair	<input checked="" type="checkbox"/>	Terri Raneri, Type A
<input checked="" type="checkbox"/>	Tracy Bope, Fairfield CDJFS <i>-phone</i>	<input type="checkbox"/>	Renee Saam, Allen CDJFS
<input type="checkbox"/>	Teri Brannum, Community Professional	<input checked="" type="checkbox"/>	David Smith, Not for Profit
<input type="checkbox"/>	Marjorie Crouse, Parent	<input checked="" type="checkbox"/>	Elaine Ward, Community Professional
<input checked="" type="checkbox"/>	Nicky Foster, Proprietary <i>-phone</i>	<input checked="" type="checkbox"/>	Kate, Watson, Parent
<input checked="" type="checkbox"/>	Tasha Johnson, Not for Profit <i>-phone</i>	<input checked="" type="checkbox"/>	Lynette White, Proprietary <i>-phone</i>
<input checked="" type="checkbox"/>	Joseph Krasno, Stark CDJFS <i>-phone</i>	<input type="checkbox"/>	
<input type="checkbox"/>	Luann McCauley, Franklin CDJFS	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Barbara McVicker, Type B Provider	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Gail Montana, Type B	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Julie Piazza-King, Not for Profit <i>-phone</i>	<input type="checkbox"/>	
<b>Ex-Officio Members:</b>			
<input type="checkbox"/>	Kim Carlson, ODE	<input checked="" type="checkbox"/>	Cathy Kramer, DODD
<input checked="" type="checkbox"/>	Melissa Courts, ODH	<input type="checkbox"/>	Diane Saunders, ODE
<input type="checkbox"/>	Marlene Fields, ODE	<input type="checkbox"/>	James Scott, ODE, Head Start
<input type="checkbox"/>	Marla Himmeger, ODMH	<input type="checkbox"/>	Jan Sokolnicki, Commerce
<input type="checkbox"/>	Ron Johnson, State Fire Marshall		
<b>ODJFS, BCCD Staff:</b>			
<input checked="" type="checkbox"/>	Carol Ankrom, BCCD	<input checked="" type="checkbox"/>	Stephanie Shafer, BCCD
<input checked="" type="checkbox"/>	Michelle Albast, BCCD	<input checked="" type="checkbox"/>	Stacey Zack, Executive Secretary
<input checked="" type="checkbox"/>	Alicia Leatherman, OFC	<input checked="" type="checkbox"/>	Matthew Murray, BCCD
<input checked="" type="checkbox"/>	Jeffery Van Deusen, BCCD		
<b>Guests:</b>			
<input checked="" type="checkbox"/>	Linda Day Mackessey, YMCA	<input checked="" type="checkbox"/>	Amy Eldridge, OAEYC
<input checked="" type="checkbox"/>	Karen Fishback, Clermont DJFS	<input checked="" type="checkbox"/>	Louanna Leonard, Creative Child Care
<input checked="" type="checkbox"/>	Helena Larios, Mambevon LLC	<input checked="" type="checkbox"/>	Bethany Sanders, Ohio Council 8
<input checked="" type="checkbox"/>	Karen Lampe, Montgomery County	<input checked="" type="checkbox"/>	Jim Lindey
<input checked="" type="checkbox"/>	Kim German, NC State/OSU-M Child Dev. Ctr.	<input checked="" type="checkbox"/>	Paula Selway, JR Coleman-Canton
<input checked="" type="checkbox"/>	Sandy Oxley, Voices for Ohio's Children	<input checked="" type="checkbox"/>	Lolita Wallace, Franklin DJFS
<input checked="" type="checkbox"/>	Pam Perrino, Raymond John Wean Foundation	<input checked="" type="checkbox"/>	Sarah Stertzbach, Childtime Learning Center
<input checked="" type="checkbox"/>	Maureen Boggs, COAD-CCR&R	<input checked="" type="checkbox"/>	Suzan Flanagan, LaPetite Academy
<input checked="" type="checkbox"/>	Amy Story, Hamilton DJFS	<input checked="" type="checkbox"/>	William Mosier, Wright State University
<input checked="" type="checkbox"/>	Linda Neugebauer, Early Care & Learning		