

**Ohio Department of Job and Family Services**  
**Child Care Advisory Council**  
December 16, 2015

**Introductions**

*Maureen Boggs, Council Member*

- A call was made for a review of the October minutes.
- Whitney Scarberry made a motion to approve the October minutes with no corrections, Jim Lindley seconded the motion.
- All members approved, the motion passed.

**Introduction of New Members**

*Tracey Chestnut, Co-Chair*

- Shannon Fisher, Parent Representative
- Julie Lowe, Non Profit Representative
- Rhonda Sewell, Community Representative

**Annual Report**

*Maureen Boggs, Council Member*

- Dates of report July 2014-June 2015
- The Annual Report was reviewed by Council members and changes requested
- A call was made to approve the Annual Report with changes and to submit to the Director of ODJFS.
  - Jim Lindley made a motion to approve the annual report with changes and Julie Piazza-King seconded that motion.
  - All members approved. The motion passed.
  - Revisions will be completed and the report will be sent to the Director of ODJFS.

**Letter to Director**

*Maureen Boggs, Council Member*

- The recommendation letter was reviewed by Council members and changes requested.
- A call was made to approve the recommendation letter and to forward to the Director.
  - Julie Piazza-King made a motion to approve the Directors letter with changes and Jim Lindley seconded the motion.
  - All members approved. The motion passed.
  - Revisions will be completed and the letter will be sent to the Director of ODJFS.

**SUTQ Survey Ad Hoc Committee**

*Tracey Chestnut, Co-Chair*

- SUTQ survey results are being reviewed.
- Roughly 1500 people responded to the survey.
- Target date to share survey results is January 2016.

## **IT Sub-Committee**

*Michelle Albast*

- Child Care payment delay in processing.
  - Payment process cycle reviewed.
  - Payment processing takes 5-7 business days from the dates ODJFS finishes processing.
  - Recent delays resulted in some providers regular payment a day later than the typical day, but still within the 5-7 business day window.
  - No systemic issues, two different issues that have been resolved.

## **Policy Sub-Committee**

*Julie Piazza-King, Co-Chair*

*Tracey Chestnut, Co-Chair*

- In-Home Aide rule package reviewed for feedback.
- ODJFS will discontinue mass emails as a method of communication. An RSS Feed will be used to notify all who sign up. The RSS feed will direct the recipient to the communication that is posted on the child care website. This will help reach more people and will be implemented going forward.

## **Rural Ad-Hoc Committee**

*Jim Lindley, Co-Chair*

- Rural Ad-Hoc Committee met and has decided to make a recommendation on how to improve school readiness for those in school age.

## **Connections to Inform CCAC**

*Tracey Chestnut, Co-Chair*

- Higher Education – Focus is articulation agreements for early childhood professionals and career paths.
- ECAC
  - Family Engagement website is the parent portal companion to Early Childhood Ohio website.
  - KRA & ELA parents information.
  - Governor's Office – Casino money plan.
  - JFS TQRIS Validation Study Awarded.
- HHS drafted policy on Family Engagement.
- Kicks – Crane Center – study on how different services and child care relate to child's development and school readiness.

## **New Member Updates**

*Tracey Chestnut, Co-Chair*

- Current Vacancies – 1 Parent and 2 County representatives.
- Tonia Smith will send out an email asking for resumes & biographies of those interested in filling the vacancies.

## **Check Out**

*Maureen Boggs, Council Member*

- Items to add to future meeting agendas:
  - Disaster Preparedness Plan.
  - groundWork.
  - Early Childhood Advisory Council (ECAC).
  - Angel Rhodes, Early Childhood Education.
- Motion to end meeting by Asyia Haile and seconded by Michelle Bieber.

## Child Care Advisory Council Attendance December 16, 2015

| <b>Members in Attendance</b>                | <b>Members Not in Attendance</b>                | <b>Assigned Committee</b> |
|---|---|---------------------------|
| Amy Story - Phone                           |   | IT                        |
| Asyia Haile                                 |   | IT                        |
| Danielle Burnette - Phone                   |   | Policy, SUTQ Survey       |
| Dwaine Smith - Phone                        |   | Policy                    |
| Jaelyn Dynia                                |   |                           |
| Julie Piazza-King - Phone                   |   | Policy                    |
| Lori Jones                                  |   |                           |
| Maureen Boggs                               |   | Rural                     |
| Michelle Bieber - Phone                     |   | Policy, SUTQ Survey       |
| Nicolle Bellmore-Pierse - Phone             |   | Policy, SUTQ Survey       |
| Paula Selway                                |   | IT                        |
| Whitney Scarberry                           |   | Policy, SUTQ Survey       |
|   |   |                           |
|   | Gail Montana                                    | Policy                    |
|   | Jim Lindley                                     | Rural                     |
|   | Pam Perrino                                     | Policy, SUTQ Survey       |
|   | Patti Shipley                                   | Rural                     |
|   |   |                           |
| <b>Non-Voting Members and Agency</b>        |   |                           |
| Diana Saunders - Phone                      |   | Rural                     |
| Melissa Courts                              |   | Policy                    |
|   | Kimberly Hauck                                  |                           |
|   | Valerie Alloy                                   |                           |
| <b>ODJFS Child Care Staff in Attendance</b> | <b>ODJFS Child Care Staff not in Attendance</b> | <b>Assigned Committee</b> |
| Jeff Van Deusen                             |   | Rural                     |
| Michelle Albast                             |   |                           |
| Mindy Kowalski                              |   |                           |
| Tonia Smith                                 |   |                           |
| Tracey Chestnut                             |   | Policy, SUTQ Survey       |
|   |   |                           |
|   |   |                           |
| <b>Guests in Attendance</b>                 |   |                           |
| David Booker                                |   |                           |
| Karen Lampe                                 |   |                           |
| Todd Barnhouse                              |   |                           |
| Kimberly Tice - Phone                       |   |                           |
| Latonya Truett – Phone                      |   |                           |
| Lou Anna Leonard                            |   |                           |
| Michael Batchelder                          |   |                           |
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