

**OFJFS Child Care  
Child Care Advisory Council  
December 18, 2013  
Conference Call**

**Welcome**

*Elaine Ward, Co-Chair*

- Page 3- please edit second bullet to state families are concerned about attendance due to what they have been told by county workers. Also, encourage the importance of attendance is necessary to prepare children for school. Parents should be aware they can bring children in for care when they are not working.
  - Last month Karen thought the department would create a clarification letter for parents with their ability to attend with hours that do not coincide with their work. We will discuss this at the January meeting.
  - Is the policy they only have to be at school or work to attend? It is not explicit in rule, it speaks only to the category of authorization.
  - The county works with the parent and determines a full time authorization and the state is not informed of the work hours. Some counties are telling parents and providers that attendance when not working is a fraudulent activity.
  - It is the provider's choice if they want to collect the parent's schedule.
- Jim Lindley motions to approve the minutes with the change, Whitney will second the minutes.

**CCAC Membership**

*Elaine Ward, Co-Chair*

*Chris Humphrey, Guest*

- Today is new and renewed member's first meeting.
- The DODD has identified a new representative, Kim Hauck.
- The final draft annual report has been submitted. It was approved at the last meeting with some minor changes.
- A discussion was to include a section on page 9 regarding the number of programs lost over the past fiscal year, and there was not data to support that. Michael's change to express all programs has been made.

**January CCAC Topics**

*Elaine Ward, Co-Chair*

*Alicia Leatherman, ODJFS*

- Topics submitted require additional information and volunteers to lead the discussion.
- Concerns were raised on the increase of star rated programs, capacity to complete SUTQ work, full and part time authorizations for families to attend, and eligibility and authorizations.
  - **January CCAC Topics & Discussion Leaders**
  - Sandy Foster- Staffing work with Type B's in Step Up To Quality.
  - Alicia Leatherman- The number registered and the number of visits that have occurred and the SUTQ specialist and licensing specialist roles and a timeframe.
  - Michael Batchelder- The capacity discussion was a better understanding of the family child care providers community interest and readiness in Step Up To Quality with organizing and planning the rollout and allocate resources. The detail of the departments.

- David Smith- David will lead the part and full time authorization.
- Jim Lindley- Eligibility and Authorization
- The number of star rated programs will be on the agenda in the future if a member would like to present.

### **Subcommittee Overview**

#### **I.T. Committee**

*Stephanie Shafer, ODJFS*

- The three major system releases for this month and January include: 1099 2013 payment summary in paper form and on the portal, Type B certification to licensure system changes, and Statewide Student Identifier work with IBM on file transfers.

#### **Policy and Rule Subcommittee**

*Cara Lee, ODJFS*

- The Step Up To Quality Type B Program Standards are available for survey on Early Childhood Ohio. They will go through clearance the first of the year, effective July 1<sup>st</sup>.
- Chapter 16 will be original filed early January.
- Chapter 14 will be final filed by January 1, 2014.
- The field guide is being finalized now verifying the rules and process are accurate. It will be released as close to January 1, 2014 as possible.
- All type B applications will be available at the same time and publish next week.
- The regional meetings are available via webinar; the communications will be posting the webinar and it will be sent out anytime.
- Any revocation hearing held by the state is held in Columbus.

#### **Union Updates**

*Michael Batchelder, AFSCME*

- The union hoped to have the webinar and field guide for providers. The union received the webinar yesterday.

#### **Check Out**

*Elaine Ward, Co-Chair*

- Next Meeting: January 15, 2014. As a reminder, the meetings for 2014 will be held at 4020 E Fifth Ave.

**Child Care Advisory Council  
December 18, 2013  
Conference Call Attendance**

<b>Members in Attendance:</b>	<b>Members Not in Attendance:</b>
Elaine Ward, Community Professional	Beth Pinheiro, Community Professional
Sandra Foster, Cuyahoga CDJFS	Kelly Mettler, CDJFS
Teri Brannum, Community Professional	
Tasha Johnson, Not for Profit	
Gail Montana, Type A	
Asyia Haile, Type B	
Marjorie Crouse, Parent	
Julie Piazza-King, Not for Profit	
Pam Perrino, Community Professional	
Sarah Stertzbach, Parent	
Julie Piazza-King, Not for Profit	
Lolita Wallace, Franklin CDJFS	
Paula Selway, Not for Profit	
David Smith, Not for Profit	
Louanna Leonard, Proprietary	
Jim Lindley, Not-for-Profit	
Danielle Burnette, CDJFS	
Whitney Scarberry, CDJFS	
Teri Raneri, Type A	
Amy Story, CDJFS	
<b>Ex-Officio In Attendance:</b>	<b>Ex-Officio Not in Attendance:</b>
Kim Huack, DODD & Addition Services	Diane Saunders, ODE
Melissa Courts, ODH	Marlene Fields, ODE
	Marla Himmeger, ODMH
	Ron Johnson, State Fire Marshall
<b>ODJFS Child Care Staff in Attendance:</b>	
Cara Lee, Child Care	
Michelle Albast, Child Care	
Stacey Zack, Child Care	
Stephanie Shafer, CCAS	
Alicia Leatherman, ODJFS	
<b>Guests in Attendance:</b>	
Jerianne Gooding, Sunny Day Academy	
Karen Lampe, Creative World Child Care	
Michael Batchelder, AFSCME	
Julie Stone	
Maureen Boggs	
Jeanette Selby	
Kim Tice	