

# Cincinnati, Ohio Area Electricians' JATC

5455 Glenway Avenue  
Cincinnati, Ohio 45238  
(513)281-6924, (513)281-6934 fax  
[www.electricaltc.org](http://www.electricaltc.org)



## Inside Journeyman Wireman Apprenticeship Opportunity (Electrician) Telecommunications Apprenticeship Opportunity (Installer Technician)

The intent of our entire selection process is to reveal those individuals with the highest overall qualifications for the apprenticeship openings available, regardless of race, color, religion, national origin, sex or age. Our ONLY goal is to indenture the highest qualified applicants and train them to be skilled electricians. Our application process consists of several steps. The process is outlined below.

### Complete an Application

Applications must be completed in our office and are accepted Monday-Friday from 9:00 am to 4:00 pm. A \$10.00 non-refundable application fee, payable in cash or money order (no checks), is due at the time of application. Applications for either of our apprenticeship programs will be accepted without regard to race, color religion, national origin or sex.

### Qualifications

Applicants **must document** the following qualifications in order to proceed with the application process:

- Applicants must be at least 17 years of age at time of application. There is no upper age limit.
- Applicants must be a high school graduate, have a GED, or have a two year Associate Degree or higher.
- Installer/Technician applicants must have completed one full year of Algebra I (Pre-Algebra, Basic Algebra or Intro to Algebra are not acceptable) at the high school level or have obtained one post high school Algebra credit.
- Installer/Technician applicants must possess a valid driver's license; Electrician applicants must have a state issued identification card or valid driver's license.
- Applicants must be physically able to perform the work of the trade.
- Applicants must submit high school transcripts for grades 9-12. If qualifying with a GED, submit transcripts for the grade(s) completed. Transcripts for seniors in high school must include grades 9-11 and the first semester of the senior year, and be accompanied by a letter from the high school stating that the applicant is "on track" to graduate with their class.
- Once the above qualifications have been documented, our Aptitude Test will be scheduled for all applicants. Electrician applicants must take and receive a score of "4" or higher on this test, unless they have documented 4000 or more hours of prior electrical construction experience with their application, in which case they must take the test, but no minimum score is needed to progress to the interview. Installer/Technician applicants must also take the test but are not required to receive a minimum score to progress to the interview.

Applicants who can not meet one or more of the above qualifications will not be denied an application, but the application will be filed as "does not meet qualifications". These applications will be kept on file for a period of two years during which requirements may be met and the applicant will progress to the next step of the application process. Applicants who have met all of the above requirements and documented the proper paperwork will be scheduled for an interview, the next step in the application process. New apprentices are selected from the ranking list, produced by the interview scores.

**For more information please contact us at (513)281-6924 or visit our website at [www.electricaltc.org](http://www.electricaltc.org)**