

ATTACHMENT E
RFP#: R-1011-15-8025
Technical Proposal Score Sheet

PHASE I: Initial Qualifying Criteria

Vendor/Applicant Name: _____

The proposal must meet all of the following Phase I proposal acceptance criteria in order to be considered for further evaluation. Any proposal receiving a “no” response to any of the following qualifying criteria **shall be disqualified from consideration**.

ITEM	PROPOSAL ACCEPTANCE CRITERIA	RFP Section Reference	YES	NO
1	Was the vendor’s proposal received by the deadline as specified in the RFP?	2.1(a), 1		
2	Vendor’s proposal includes all required affirmative statements and certifications, signed by the vendor’s responsible representative, as described in Attachment A through C to the RFP?	2.1(a), 2		
3	Included in those certifications, the vendor states that it is not excluded from entering into a contract with ODJFS, due to restrictions related to the federal debarment list, unfair labor findings, or R.C. § 9.24.	2.1(a), 3		
4	ODJFS’ review of the Auditor of State website verifies that the vendor is not excluded from contracting with ODJFS by R.C. § 9.24 for an unresolved finding for recovery.	2.1(a), 4		
5	The proposal was submitted by one of the approved grantee types listed in Section 1.1	2.1(a), 51		
6	The proposal includes a confirmation from http://www.recovery.ohio.gov/opportunities/state/ showing that the potential grantee has registered on the State of Ohio Federal Stimulus Initiative website.	2.1(a), 6		
7	The proposal includes a Project Manager that has a minimum of 2 years experience working with youth ages 16 – 24.	2.1(a), 7		
8	The proposal proposes to serve at least two of the identified categories of youth.	2.1(a), 8		
9	The proposal proposes to meet at least two of the outlined objectives.	2.1(a), 9		
10	The proposal includes a description of the roles of all partners involved in the project.	2.1(a), 10		

The following additional mandatory qualifications only pertain to private sector for-profit organizations. Private sector for-profit organizations may only participate as partners in a collaboration in which a government or not-for-profit entity will serve as the lead organization and fiscal agent. Private sector for-profit entities **may not** submit proposals individually nor may they act as the lead organization or fiscal agent for any collaboratively proposed projects.

ITEM	PROPOSAL ACCEPTANCE CRITERIA	RFP Section Reference	YES	NO
1	The proposal identifies a fiscal agent and/or lead organization that is a government or not-for-profit entity.	2.1(b), 1		
2	The fiscal agent staff responsible must be identified with a minimum of an associate degree in accounting.	2.1(b), 2		
3	The proposal includes letters of cooperation and support for all partners listed in the proposal.	2.1(b), 3		

PHASE II: Criteria for Scoring of Technical Proposal

Qualifying technical proposals will be collectively scored by a Proposal Review Team (PRT) appointed by ODJFS, Office of Workforce Development. For each of the evaluation criteria given in the following score sheet, reviewers will collectively judge whether the technical proposal exceeds, meets, partially meets or does not meet the requirements expressed in the RFP, and assign the appropriate point value, as follows:

0	6	8	10
Does Not Meet Requirement	Partially Meets Requirement	Meets Requirement	Exceeds Requirements

A technical proposal’s total PHASE II score will be the sum of the point value for all the evaluation criteria. The review team will collectively score each individual qualifying proposal. Technical proposals which do not meet or exceed a total score of at least **125** points (a score which represents that it “meets” all the evaluation criteria) out of a maximum of **162** points, will be disqualified from further consideration, and its cost proposal will neither be opened nor considered. Only those vendors whose Technical Proposals meet or exceed the minimum required technical points will advance to PHASE III of the technical proposal score sheet.

ITEM #	EVALUATION CRITERIA	RFP SEC. REF.	Weighting	Doesn't Meet 0	Partially Meets 6	Meets 8	Exceeds 10
REQ. VENDOR INFO. & CERTIFICATIONS							
1	The vendor has included, properly completed and signed, the Required Vendor Information & Certifications as specified in the RFP.	2.1(a), 2	1				
VENDOR QUALIFICATIONS							
ORGANIZATIONAL EXPERIENCE & CAPABILITIES							
2	The vendor has demonstrated that the applicant organization has demonstrated a minimum of two year of experience in working with youth in employment, training, education and/or social service programs.	2.2, 1	1				
STAFF EXPERIENCE & CAPABILITIES							
3	The vendor has identified a Project Manager who has a minimum of two years appropriate experience working with youth aged 16-24. Acceptable experience may include such history as working with employers, subsidized and unsubsidized employment, youth mentorship's, entrepreneurship, apprenticeship, high schools, GED programs, and/or post-secondary education institutions.	2.3, 1	1				
4	The vendor has identified a Case manager who provides direct services to youth must have at least three years experience working with the target population identified in the submitted proposal.	2.3, 2	1				
5	The vendor has identified the other Key Staff one of which must be a job developer who are essential to the program success project.	2.3, 3	1				
6	The vendor has clearly stated that all paid and volunteer staff members must undergo a mandatory background check. Grantees will be responsible for ensuring the safety of all participants and conducting background and sex offender registry checks. This requires that a BCI check is conducted and an FBI check is conducted for individuals who have not been residents of Ohio for at least five years.	2.3, 4	1				
SCOPE OF WORK							
7	The vendor has included a complete project narrative and budget that makes clear the project and results to be achieved, how progress and success will be measured, and how the grantee will engage community and business support. The narrative must detail how program items in Section 3.1 will be delivered.	3.1	1				
PARTICIPANT ELIGIBILITY							
8	The vendor has identified which two(2) disconnected low income youth groups the vendor will be serving through the proposed project.	3.2, (a – g)	1				
SPECIFICATIONS OF DELIVERABLES							
The vendor has provided a technical approach and/or work plan to be implemented for each of the areas listed below.							
9	Innovative Youth Employment/Education Programs	3.3, A	1				
10	High Growth High Demand Occupations	3.3, B	1				
11	Business Involvement	3.3, C	1				
12	Training Commitment	3.3, D	1				
13	Reporting	3.3, E	1				
14	Administrative	3.3, F	1				
15	Program Eligibility	3.3, G	1				
16	The vendor has provided a proposed timeline for the project.	3.3, 1	1				
PROPOSAL ORGANIZATION							
17	The vendor has submitted a proposal which has been thoroughly proofread for spelling and grammatical errors.	5.1	.5				
Column Subtotal of "Partially Meets" points							
Column Subtotal of "Meets" points							
Column Subtotal of "Exceeds" points							
TOTAL SCORE:							

Based upon the Total Technical Score earned, does the vendor’s proposal proceed to the Phase III evaluation of its Cost Proposal? (Vendor’s Grand Total Technical Score must be at least 125 points.)

Yes _____ No _____ (If “No,” Vendor’s Proposal will not be considered.)

If yes, has the vendor provided evidence of a partnership with a Community Faith based organization? If there is no demonstrated partnership with a Community Faith based organization, the vendor’s proposal advances to Phase III review but the final technical score remains unchanged. If there is a demonstrated partnership with a Community Faith based organization, the vendor’s technical score is increased by up to six (6) points for the Phase III review.

PHASE II B.— Additional Consideration for a demonstrated partnership with a Community Faith based organization		NO	YES
Has the vendor provided a letter of support from a community or faith based organization?	1.1 & 6.1, C.	0	3
Will the vendor be partnering with a community or faith based organization in the operation of the project?		0	3
GRAND TOTAL SCORE [Phase II A. + Phase II B. score]:			