

APPENDIX A

Training Scenarios

In the following three scenarios, the vendor must describe in detail the process by which training objectives would be developed, identify primary considerations in designing the proposed training delivery strategy, and finally offer a proposed solution to address the identified issue. The proposed solution must include details concerning the design and format chosen for the delivery of the training, the targeted audience for the training, the level of training provider that would be required, and a specific provider that would be recommended in this instance.

Scenario 1: Local area ZZ, which consists of two counties having a total workforce development staff level of 50 within Workforce Area 7, has recently undergone a monitoring conducted by the Ohio Department of Job and Family Services. One finding in the monitoring review identified assistance was needed because the area had not developed a policy for Individual Training Accounts or vouchers. Case management staff interviewed as a part of the monitoring review were quoted as saying that they were unsure about when training was appropriate and allowable.

Scenario 2: Several areas in southeastern Ohio have experienced difficulty with the development of Memoranda of Understanding for the sharing of costs to support local One-Stop systems. Most report that other local partners are responsible for serving differing or larger areas and are unable to contribute hard resources to the multiple One-Stop systems. As a result, each of these One-Stop systems has been identified as being out of compliance with requirements for the development of adequate Memoranda of Understanding among mandated partners. The individual areas average 15 staff with a total staff in the affected area of 100.

Scenario 3: Orientation of new staff and board members to the workforce investment act will be an ongoing requirement to accommodate transition of volunteer local workforce investment board members and hiring of new one-stop staff. The vendor must provide a detailed description of its plan for providing these services. For the purpose of this Proposal, assume that four sessions, one occurring each quarter, with 20 people in each session will be held at single central site in Columbus. In each session you can expect 4 board members, 3 elected officials, and 13 staff. Develop a proposed agenda for the orientation accompanied by a concise description of the content to be included.