

ATTACHMENT B.
RLB#: R-89-15-0621
Technical Proposal Score Sheet

PHASE I: Initial Qualifying Criteria

The proposal must meet all of the following Phase I proposal acceptance criteria in order to be considered for further evaluation. Any proposal receiving a “no” response to any of the following qualifying criteria **shall be disqualified**, and none of its offered candidates will be considered for the project.

Vendor Name: _____

ITEM	PROPOSAL ACCEPTANCE CRITERIA	RLB Section Reference	YES	NO
1	Was the vendor’s proposal received by the deadline as specified in the RLB?	IV./V.		
2	Was the proposal submitted by a WIB with a cover sheet identifying the WIB’s role, the lead agency for activity coordination, and geographic category?	I. and II., 2.2.		
3	Are all partners legally able to operate, as evidenced by a completed W-9 Form or other documentation of an EIN for each?	II., 2.2		
4	Does the proposal identify a project manager with a minimum of five years appropriate experience working with youth aged 16-21. NOTE: Acceptable experience may include such history as working with employers, subsidized and unsubsidized employment, youth mentorship’s, entrepreneurship, apprenticeship, high schools. GED programs, and post-secondary education institutions?	II., 2.1		
5	Does the proposal include letters of cooperation and support for all partners listed in the proposal?	II., 2.1		
6	Does the proposal include a description of the roles of all partners involved in the project?	II., 2.1		
7	Does the proposal identify at least three objectives from Section 1.5, objectives of the project?	I., 1.5		
8	Does the submitted proposal define an appropriate 20% match?	I., 1.10		

PHASE II: Criteria for Scoring of Technical Quality

Technical proposals for each qualifying vendor (*i.e.*, those passing all Phase I criteria) and each Report Professional Candidate offered by each qualifying vendor will be collectively scored by a Proposal Review Team (PRT) appointed by ODJFS. Each candidate offered by the vendor will be scored separately according to the criteria provided below. For each of the evaluation criteria on the score sheet, reviewers will collectively judge whether the proposal and candidate exceed, meet, or fail to meet the requirements expressed in the RLB, and applying the appropriate weight, assign the appropriate point value, as follows:

- Does Not Meet Requirement/Expectation = 0 points
- Partially Meets Requirement/Expectation = 6 points
- Meets Requirement/Expectation = 8 points
- Exceeds Requirement/Expectation = 10 points

Each candidate offered in the proposals of each qualifying vendor will be scored collectively by the review team; each such candidate will be scored on a separate score sheet. Each candidate’s total technical quality score will be the sum of the point value for all PHASE II evaluation criteria. The candidates who do not earn a total score of at least **330** points (a score which represents that the candidate generally “meets” all the evaluation criteria) out of a maximum of **480** points, will be disqualified from further consideration. Only those candidates who earn scores at or above the minimum required technical points will advance to PHASE III of the score sheet and selection process.

ITEM #	PHASE II EVALUATION CRITERIA	RLB SEC. REF.	weight	Doesn't Meet 0	Partially Meets 6	Meets 8	Exceeds 10
MANDATORY GRANTEE QUALIFICATIONS ALL ENTITIES WITHIN THE PARTNERSHIP OTHER THAN THE WIB							
1	Do the entity or entities providing direct services to the youth have a minimum of one year of experience working with youth in employment, training, education and/or social service programs?	II., 2.2	1				
STAFF EXPERIENCE AND CAPABILITIES							
2	Does the project manager have a minimum of five years appropriate experience working with youth aged 16-21?	II., 2.3	2				
3	Does the proposed case manager have at least three years experience working with the target population identified in the submitted proposal?	II., 2.3	1				
4	Do the "other key staff" essential to the program success demonstrate the appropriate education and experience?(Proposals failing to demonstrate this requirement will be disqualified from consideration.)	II., 2.3	1				
(NOTE: The proposal must include a narrative addressing each of the following program components.)							
5	Does the proposal describe a program permitted under this RFP for funding?		1				
INNOVATIVE YOUTH EMPLOYMENT/EDUCATION PROGRAM							
6	For the type of program proposed, will the program comply with all RFP requirements <u>for that type of program</u> , as listed below: 1. Operation of an innovative program which contains an education component leading to a certificate and/or degree along with employment of no less than 20 hours per week. 2. Any certificates and/or degrees with an expected completion date beyond the contract period of June 30, 2009 must show financial support for completion. 3. All education programs must have an employment component attached unless they are considered an apprenticeship program which includes training and wages. 4. All GED tracks must have an employment component attached. In addition, to the employment component once the GED is completed, the grantee would be responsible for identifying an additional education and/or training track that would lead to career growth and self sufficiency. 5. Entrepreneurship Programs must have some type of certification or accreditation.	III., 3.1, A. & 3.3, A.	3				
HIGH GROWTH HIGH DEMAND OCCUPATIONS							
7	Does the project take into consideration locally defined high growth, high demand occupations?	III., 3.1, B. & 3.3 B.	3				
8	Does the project take into consideration data, such as Labor Market Information (LMI) or other data to support the locally defined high growth, high demand occupation? Information from local regional labor market analysis regarding regional occupations may be considered.	III., 3.1, B. & 3.3 B.	3				

BUSINESS INVOLVEMENT							
9	Does the proposal include data and letters of commitments from employers for the intended population of this grant detailing employment opportunities, apprenticeship internships and/or mentorship's for youth will support funded projects?	III., 3.1, C. & 3.3, C.	3				
12	Will the employers provide input determining reasonable training duration for youth employment opportunities based on the job description?	III., 3.1, C. & 3.3, C.	3				
13	Are the youth wages subsidized (paid to youth) for all employment of 32 hours or more per week?	III., 3.1, C. & 3.3, C.	3				
14	Does the proposed project include information on career paths with employers and how they will lead to self-sufficiency?	III., 3.1, C. & 3.3, C.	3				
LOCAL ADVISORY COUNCIL							
15	Does the proposal include a council of at least five individuals, with the majority of whom are business community members?	III., 3.1, D. & 3.3 D.	2				
TRAINING COMMITMENT							
16	Does the grantee demonstrate locally defined training based on the locally defined high growth, high demand occupations?	III., 3.1, E & 3.3, E.	3				
17	Does the grantee determine what short term training would be suitable for the target population which would lead to a degree or certification?	III., 3.1, E & 3.3, E.	2				
18	Does the grantee define self-sufficiency for participants of the targeted population?	III., 3.1, E & 3.3, E.	1				
19	Does the proposed project indicate if the grantee will be responsible for maintaining training records?	III., 3.1, E & 3.3, E.	1				
21	Does the proposal identify specific training modules based on the target population and career path?	III., 3.3, E.	1				
REPORTING							
22	Does the proposal state the grantee will be responsible for working with a vendor identified by ODJFS for the reporting purposes of training data? (remove purposes.	III., 3.1, F. & 3.3, F.	1				
ADMINISTRATIVE							
23	Does the grantee demonstrate administrative cost not to exceed 10% of the total grant amount? (See definition of administrative costs in section 3.1, letter G. (Further, if the WIB is only serving as the fiscal agent they are entitled to no more than 3% of the administrative dollars with the remaining 7% provided to the partners.)	III., 3.1, G. & 3.3, G.	1				
PROGRAM ELIGIBILITY							
24	Does the grantee describe recruiting methods for youth 16-21?	III., 3.1, H. & 3.3, H.	3				
25	Does the family of the youth have an income at or below 200% or below the federal poverty level?	III., 3.1, H. & 3.3, H.	3				
26	Does the proposal demonstrate that no more than 20% of the grant will be used for youth aged 16-17?	III., 3.1, H. & 3.3, H.	3				
Column Subtotal of "Partially Meets" points							
Column Subtotal of "Meets" points							
Column Subtotal of "Exceeds" points							
PHASE II TOTAL TECHNICAL SCORE:							

(The point value earned on each criterion is multiplied by that criterion's weight, then the sum of all those weighted scores is the Phase II score for the candidate.)		
---	--	--

Based upon the Phase II Total Technical Score earned, does the vendor's proposal proceed to the Phase III evaluation? (Candidate's Phase II Total Technical Score must be at least 330 points.)

Yes _____

No _____

(If "No," this candidate is disqualified from any further consideration for this project.)

PHASE III, Criteria for Considering the Proposed Project Budget, as described in the RFP, will be used in determining grant awards.