

Ted Strickland
Governor

Helen E. Jones-Kelley
Director



30 East Broad Street Columbus, Ohio 43215-3414
www.jfs.ohio.gov

Dear Vendor:

This letter is to announce the release of the Ohio Department of Job and Family Services' (ODJFS) Request for Proposals (RFP)#: R-89-09-0740, NEW HIRE REPORTING SERVICES, for the purpose of obtaining a qualified vendor to operate Ohio's New Hire Reporting Center.

The vendor to be selected through this RFP process will be required to provide data entry and related administrative services to operate Ohio's employer New Hire Reporting Center. The vendor must be capable of providing data entry services for approximately three million new-hire reports annually, in accordance with ODJFS standards for speed and accuracy; and of providing customer service to over 300,000 employers by using customer call center staff.

If you are interested in submitting a bid for this important project, please obtain the RFP through the ODJFS web site at <http://www.jfs.ohio.gov/rfp/>. If you do not have Internet access to this document or experience problems opening the above referenced ODJFS URL, please contact the RFP/RLB Unit at the following telephone number:

ODJFS, Office of Contracts and Acquisitions
30 East Broad Street, 31st Floor
Columbus, Ohio 43215-3414
PH: (614) 728-5693

Responses must be prepared and submitted in strict accordance with the requirements and time frames given in the RFP. Thank you for your attention to this request.

Sincerely,


Helen E. Jones-Kelley
Director